



Date: February 26, 2024
To: Patrol & Dispatch Supervisors
From: Alyssa Bostrom, Lieutenant
Subject: PRO v. Patrol CFS

Patrol and Dispatch Supervisors:

With shift change upon us, it is an appropriate time to send out a reminder as to which calls our PROs should handle, and which calls Patrol should handle. Some calls may, on the surface, seem like a PRO handle; however, it would actually fall under Patrol. See below for a reminder on the parameters. Also, we currently have one PRO for 41 schools. Please be patient and understanding if there are extended wait times for a PRO.

Patrol Supervisors, please document in your squad trainings.

Training material:

In order to provide some clarity as to the role of PROs assigned to serve the Pomona Unified School District Contract, here are some reminders and reporting responsibilities:

1. As part of Pomona PD's contractual obligations, PROs (John Units) are obligated to respond, *when available*, to any crime that occurred on a PUSD campus when PUSD staff, facilities, faculty, or students are involved.

If a PRO is not available, a Patrol Officer should handle any school related investigation completely. Consult with the school principal or designee on law enforcement actions in order to resolve the incident collectively.

2. Routine calls for service on or near a campus may or may not require a PRO response. For example: a 505, 925, or 415 near a campus could be handled by either a PRO or any other available unit.
3. Somebody merely being a PUSD student does NOT mean that PROs should handle all police matters involving them, any more than Cal Poly PD would respond to a college student who was the victim of a crime in our jurisdiction.
4. The location of the crime, NOT the location where the report is being made is the deciding factor in whether it is a PRO or Patrol Handle.

Example #1: *A juvenile who is a victim of a crime outside school hours, off campus, is a Patrol handle, even if they are on a campus when the crime is reported to Pomona PD.*

Example #2: *A juvenile report, to a teacher, that they have been molested at their home in the past, by a relative. The teacher, as a mandated reporter, notifies police who respond. This would be a Patrol handle as the crime occurred off campus.*

Example #3: *A former student makes a phone threat, from home, to commit an act of violence at the school. Despite them being a former student and off campus, the threat is directed to PUSD (and PUSD students & staff) and therefore a PRO handle.*

5. As with any special assignment, if the PROs are not working on a given day, any calls received are to be handled by Patrol. Victims should not be told to wait and contact a PRO at a later date. **Please complete the initial report and email the PRO for follow-up.**
6. Remember, juveniles can no longer be cited and released in the field. A booking number is required for all cases to be filed. *(Consider Juvenile Diversion protocols)*
7. If responding to any school related incident after hours or on weekends, please email Officer Matt Mendoza a brief summary of the circumstances and what you were able to do.
8. If you would like to work any PRO overtime shift, keep an eye out for those emails.

If you have any questions, please contact Sergeant Rios.

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