



Police Department

## MEMORANDUM

January 4<sup>th</sup>, 2024

To: Paul Alexander, Police Civilian Division Commander

From: Andrew Warm, Jail Services Manager

**SUBJECT: LEXIPOL POLICY 901 – PRISON RAPE ELIMINATION**

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In 2023, there were zero (0) reported incidents of sexual abuse, sexual assault or other reportable incidents within the Pomona City Jail. Therefore, there was no corrective action needed or any comparison to previous years. The Pomona City Jail continues to take precautions to mitigate the potential for sexual abuse or sexual assault in the custody environment.

During the booking process, the incarcerated person goes through a classification process. This classification process asks pertinent questions to identify any potential risk to the incarcerated person or others within the facility. The classification form also provides information on how to report an incident or have someone report an incident on their behalf. Once the classification process is completed, the Pomona City Jail staff will determine the most appropriate housing location for the individual. The Pomona City Jail has several housing locations to separate any incarcerated person that poses a risk. If the Pomona City Jail is unable to safely accommodate the incarcerated person, a transfer to Los Angeles County Sheriff's Department jail will be arranged.

The Pomona City Jail maintains appropriate staffing levels to monitor and assess incarcerated persons during the booking process and throughout their incarcerated time. There are approximately 34 cameras within the facility that cover every housing area and record 24 hours a day. These cameras are displayed live on large screens in the control room for staff to monitor. Video is stored for 366 days and can be accessed at any time to review any potential incident.

This memorandum suffices the requirements set forth by Lexipol Policy 901.7.2 – Annual Review and Report to Chief of Police.

Handwritten signature of Paul Alexander in black ink.

Paul Alexander  
Civilian Division Commander

Date: 1/8/2024

Handwritten signature of Michael Ellis in black ink.

Michael Ellis  
Chief of Police

Date: 1-8-24