OF PONTO

THE CITY OF POMONA

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: JAMES W. MAKSHANOFF, CITY MANAGER

SUBJECT: CITY MANAGER'S REPORT - Thursday, July 6, 2023

ADMINISTRATION

CITY COUNCIL MEETING REMINDERS

♣ City Council Meeting: Monday, 7/17/2023*

Closed Session 5:30 p.m. Meeting: 7:00 p.m.

*MEETING LOCATION

Pomona Unified School District: Auditorium - Ed Center 800 South Garey Ave. Pomona CA 91766

City Council Meeting: Monday, 8/7/2023

Closed Session 5:30 p.m. Meeting: 7:00 p.m.

All public meeting agendas are posted on our website.

CITY CLERK

CITY BOARDS AND COMMISSIONS - UPCOMING MEETINGS

- July 10, 2023 Cultural Arts Commission Advisory Committee
- July 12, 2023 Planning Commission
- July 13, 2023 Board of Parking Place Commissioners (VPD)

COMMISSIONER/COMMITTEE VACANCIES

If interested, fill out an <u>application</u> and email it to <u>cityclerk@pomonaca.gov</u>. For more information please visit the Boards, Commission, and Committees webpage.

Fairplex Mitigation Fund Advisory Committee – 1 opening

HUMAN RESOURCES

EMPLOYMENT OPPORTUNITIES

Are you interested in pursuing a career in local government? If so, the City of Pomona is an excellent option to consider! The City offers a generous benefit package that include medical, dental, life, and disability insurance, vacation leave and paid holiday, as well retirement benefits. Please browse our current job openings to see if a position is right for you. If you need assistance locating your ideal job, please fill out a "Job Interest Card," you'll receive automated email notifications for job openings that match your preferred job categories within the City of Pomona. Don't hesitate to apply today! Click on the link below to explore the current job opportunities. City of Pomona Job Opportunities

Job Title	Job Type	Salary	Issue Date	Filing Date
Building Inspector I	Full- Time	\$5,292.00 - \$6,432.00 monthly	06/29/23	07/13/23
Building Inspector II	Full- Time	\$5,848.00 - \$7,102.00 monthly	06/29/23	07/13/23
Community Services Officer I	Full- Time	\$3,839.00 - \$4,668.00 monthly	05/11/23	Continuous
Community Services Specialist I (Youth Employment)	Part- Time	\$16.15/Hour	05/09/23	Continuous
Community Services Specialist I Food Service Technician	Part- Time	\$16.55/Hour	06/06/23	Continuous
Community Services Specialist I Youth Sports	Part- Time	\$16.55/Hour	06/05/23	Continuous
Engineering Technician	Full- Time	\$5,561.00 - \$6,760.00 monthly	07/18/22	Continuous
Lateral Police Officer	Full- Time	\$7,254.00 - \$8,856.00 monthly	03/06/23	Continuous
Maintenance Worker I Custodial	Part- Time	\$16.55/Hour	05/23/23	Continuous
Office Assistant I/II	Part- Time	\$16.00 - \$21.00 hourly	06/21/23	07/06/23
Police Dispatcher I	Full- Time	\$4,795.00 - \$5,829.00 monthly	06/01/23	Continuous
Police Dispatcher II Lateral	Full- Time	\$5,293.00 - \$6,432.00 monthly	02/09/23	Continuous
Police Dispatcher Lateral	Part- Time	\$29.78 - \$36.21 hourly	01/05/23	Continuous
Police Officer Recruit	Full- Time	\$6,445.00/Month	07/03/23	08/06/23
Purchasing Technician	Full- Time	\$4,036.00 - \$4,903.00 monthly	04/12/23	Continuous
Senior Accountant	Full- Time	\$6,776.00 - \$8,236.00 monthly	06/15/23	Continuous
Senior Accounting Technician	Full- Time	\$4,454.00 - \$5,413.00 monthly	06/13/23	Continuous
Senior Police Dispatcher	Full- Time	\$5,989.00 - \$7,280.00 monthly	06/26/23	07/17/23
Senior Purchasing Technician	Full- Time	\$4,454.00 - \$5,413.00 monthly	04/12/23	Continuous
Technical Specialist I (Lead-Free LA Program - Temporary Assignment)	Part- Time	\$17.37 - \$33.20 hourly	05/01/23	Continuous
Technical Specialist I Inclusion Aide	Part- Time	\$20.00 - \$22.00 hourly	06/21/23	Continuous
Technical Specialist I Lead Hazard Control	Part- Time	\$17.37 - \$33.20 hourly	05/11/23	Continuous
Technical Specialist II Inclusion Lead	Part- Time	\$34.88/Hour	06/21/23	Continuous
Violence Prevention Manager	Full- Time	\$9,576.00 - \$11,640.00 monthly	06/27/23	Continuous

FINANCE

BUSINESS RENTAL ASSISTANCE GRANT PROGRAM

The City of Pomona values our local businesses, and soon the Business Rental Assistance Grant Program will be provided as part of the City's COVID-19 recovery efforts via funding from the American Rescue Plan (ARP) to support businesses and foster a stronger economy for our community.

The application period for the program will be August 1, 2023 - August 31, 2023. The eligibility requirements are as follows:

- Eligible businesses must be located within incorporated Pomona
- The program is only for brick-and-mortar and profit businesses in operation prior to March 16, 2020, with fewer than 25 employees
- The business must lease/rent their commercial property directly from a landlord
- The business must demonstrate a delinquency in rent payments at any time from March 16, 2020, to December 31, 2022
- The business must demonstrate a reduction in workforce and/or revenue loss from March 16, 2020, to December 31, 2022
- Corporate-owned chains or franchises, investment and insurance companies, and commercial and residential landlords, are not eligible for the grant program

Over the next few weeks, additional information will be sent to businesses via email as well as posted on our website and social media platforms. If you have any questions, please contact the Finance Department at financedepartment@pomonaca.gov.

INFORMATION TECHNOLOGY

HARDWARE REFRESH

Pomona PD recently procured 60 Mobile Data Terminals (MDTs, rugged laptops for patrol vehicles) to refresh some of its aging computer equipment. So far, PDIT has deployed 34 of 60 units and anticipate completion in the next few weeks. PD and PDIT collectively found ways to extend the life of the replaced equipment by repurposing them for Field Training Officers (FTOs).

TAKING A DIGITAL LOOK - Q2 of 2023

The City of Pomona's IT department collects website usage data to perform data analytics in order to learn how visitors use our site and make sure we are proactive in providing the information necessary to our residents. Below are statistics of the 2nd quarter of 2023 for https://pomonaca.gov:

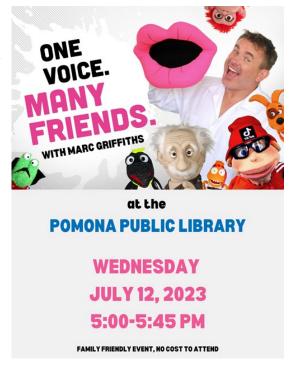
- Averaged serving 31,723 (+12%) per month.
- Averaged serving 200,646 pages (+9%) per month.
- Nearly 20% of our traffic are from returning visitors.
- Top 3 visiting age groups are:
 - o 23% Age 35-44
 - o 22% Age 25-34
 - o 18% Age 18-24
- 60% of visitors are on mobile devices.

"Jobs" remain the most popular search term on our website! To view career opportunities in the City of Pomona, please visit us at https://pomonaca.gov and click on "Jobs" at the top of the website.

LIBRARY

SUMMER READING EVENT – WEEK 5

Join us on Wednesday July 12th at 5pm for a hilarious show full of big puppets, exciting magic and inspirational messages brought to us by ventriloquist Marc Griffiths! Signups are not required to attend the event, but reading challenge participants are eligible for prizes. Contact the Library for more details at 909-620-2043 or library@pomonaca.gov



PATHWAYS TO SUCCESS TEEN CLUB!

In collaboration with the Ayudar Foundation and Just Us 4 Youth, the Pomona Public Library is offering a series of free workshops every 2nd Saturday of the month from 1pm-2:30pm. Join us this Saturday July 8th for "College 101 & Self Care" - snacks and drinks are provided for attendees! Future workshops include "Financial Aid & Finances" on 9/9 and Cal State & UC applications on 10/14. Register using the QR code or contact them on Instagram @AYUDAR.CA.



POLICE

WELCOME TO OUR DEPARTMENT OFFICER JUAN RUIZ

The Police Department would like to welcome a new addition to our department, Officer Juan Ruiz. Officer Ruiz was sworn in by Chief Michael Ellis on July 3rd, 2023 and is a lateral police officer from a neighboring agency. He brings approximately 6 years of police experience and knowledge to our department. He will begin his field training program soon and we are excited that he is joining our team in serving the community.





POMONA POLICE EXPLORER GRADUATES FROM FONTANA EXPLORER ACADEMY

Please join us in congratulating our newest

explorer that graduated from the Fontana Explorer Academy on July 1st, 2023. Explorer Major Martinez graduated the Explorer Academy which exposes recruits to the world of law enforcement and provides tools to enhance their self-confidence and self-discipline. The academy is designed to provide basic knowledge of exploring while providing an experience very similar to that of an actual police academy. Congratulations Explorer Martinez for your successful completion of this academy and welcome to the Pomona Explorer Post #160!





DISTRICT 1 AREA COMMANDER MEETING

The Pomona Police Department will be hosting an Area Commander Meeting for residents in District 1 of our city on July 11th at 5:30pm at the Ganesha Park Community Center located at 1575 North White Avenue. This is a great opportunity to discuss local issues with your Area Commander, Lieutenant Brian Hagerty. We will also have special guest speakers from Homeless Encampment Action Response Team (HEART), Traffic Office, Code Enforcement and Athens Waste and Recycling Services. We hope to see you there!



DUI/CDL Checkpoint

On Friday night, July 14th, 2023 the Police Department will conduct a two-direction checkpoint on a major thoroughfare in Pomona. This checkpoint is OTS grant funded and will start at 9:00 p.m.

PUBLIC WORKS

NEW GUARD RAIL ON MISSION BOULEVARD

Mission Boulevard is one of the main thoroughfares in the City that connects residents to goods and services, and our government buildings such as Pomona City Hall, Pomona Superior Courthouse, County Department of Public Services, and Downtown Pomona. To enhance the City's safety and help in the reduction of the severe traffic accidents, the City has installed a new guardrail along Mission Boulevard. The Mission Boulevard guard rail begins at the southeast corner of Phillips Drive and Mission Boulevard, and extends approximately 500 feet east along the south side of Mission Boulevard.

Below are pictures of the new guard rails on Mission Boulevard:







ATTACHMENT

1. Upcoming Pomona Events

Date	Event	Time	Details	Location
Housing Rights Center Daily Events	Housing Rights Workshop, Clinics and Live Q&A	Various	Visit their Facebook page for more info.	facebook.com/HousingRights Center
Tri-City Wednesday/Thursday	Virtual Gardening	Various	Join TCG/ Tri-City to practice mindfulness. Lean how gardening and nature can have a positive impact on mental health and wellness.	Contact (909) 623-6131 to learn how to participate
Community Resource Center	Free In Person Fitness		Exercise (Yoga, Zumba, etc.), Nutrition and Healthy Cooking, Health Education, and Children's Classes.	View calendar here
Hendricks Pharmacy	<u>Vaccination Clinic</u>	Make appointment	For ages 5+. All three brands of the COVID-19 Vaccine available: Pfizer, Moderna, and Janssen (J&J). Boosters available. Flu shots also available.	Royalty Pharmacy 1902 Royalty Dr. Suite 110
Pomona Chamber 2 nd Wednesday	Networking at Noon	11:30 a.m. – 1:30 p.m.	Join Pomona Chamber to learn about the latest trends and community happenings.	Los Primos Tacos #1
Pomona Chamber Last Friday of the Month	Coffee Connections	9 a.m. – 12:30 a.m.	Pomona Chamber of Commerce invites you to come out and grab a cup of coffee and join in networking with businesses and community leaders	1013 San Bernardino Ave.
DPOA Every 2 nd Saturday	Downtown Pomona Artwalk	5 p.m. – 9 p.m.	Art vendors, food, music, craft vendors and more.	119 W 2 nd St.
DPOA Every 4 th Saturday	Downtown Pomona 909 Open Market	5 p.m. – 9 p.m.	Art vendors, food, music, craft vendors and more.	119 W 2 nd St.
LAC Department Of Public Health	Weekly Conversations with a Doctor	Wed, 4 p.m. – 5 p.m. English Wed, 5 p.m. – 6 p.m. Spanish	Join LACDPW invites you to attend weekly sessions to learn about newly released information on COVID-19 and get your questions answered.	tinyurl.com/CovidConvoENG tinyurl.com/CovidConvoSPAN
LA Care Health Plan	Free Food Pantry	Last Friday of the Month 12 p.m. – 4 p.m.	In partnership with God's Pantry, distribution of free grocery items every week on a first come, first served basis. Everyone is welcome.	Community Resource Center 696 W Holt Ave.
County of LA Public Health	Wellness Center Cafecito Hour	2 nd & 4 th Tuesdays of the Month 2 p.m. – 3 p.m.	Come enjoy a free cup of coffee. Ask about mental wellbeing, share experiences or concerns you have about the community and get connected with the resources you need to live a healthy life.	Pomona Public Library
Just Us 4 Youth	Youth & Young Adult Employment Services (YES) Workshops	Tuesdays & Thursdays 1 p.m. – 3 p.m.	Just Us 4 Youth is putting on FREE community-based programming to equip youth and young adults with the skills and knowledge to succeed in the workforce. Ages 14-24	Pomona Public Library
Just Us 4 Youth	District 2 Youth & Young Adult Employment Services (YES) Workshops	Tuesdays & Thursdays 3:30 p.m. – 5:30 p.m.	Just Us 4 Youth is putting on FREE community-based programming to meet the wide variety of needs and interests of Pomona residents in D2.	Pomona Public Library
Just Us 4 Youth	District 2 Youth & Young Adult Employment Services (YES) Workshops	Fridays 3:30 p.m. – 5:30 p.m.	Just Us 4 Youth is putting on FREE community-based programming to meet the wide variety of needs and interests of Pomona residents in D2.	Just Us 4 Youth Office 363 S Park Ave. # 206
PCS Family Services	Youth Anger Management	Tues/ Thurs 5 p.m. – 6 p.m.	Classes are free. Help with triggers and cues, learn	Zoom Classes

Date	Event	Time	Details	Location
			anger reductions techniques and much more! More information 909-620-0688	
AMOCA	<u>First Friday</u> <u>Pay-what-you-can</u>	First Friday of the month 11 a.m. – 4 p.m.	Thanks to generous support from AMOCA's Board of Directors, Museum admission for First Fridays at AMOCA is pay what you can (while tickets last). Each month, visit the Museum and choose your own ticket prices!	American Museum of Ceramic Art 399 N Garey Ave.
Pomona Valley Certified Farmers Market	Pomona Farmers Market	Every Saturday 8 a.m. – 1:30 p.m.	Farmers & Crafters Market with a big heart. Come support small businesses. Lots of vendors, from crafts, produce, tamales, bread, and honey!	Pearl St. & Garey Ave.
Community Services	Senior Social	Tuesdays 10 a.m. – 12 p.m.	Crafts, activities, exercise and fun!	Washington & Palomares Park Senior Center
Community Services	Senior Activities – Bingo	Tuesdays & Thursdays 11 a.m. – 11:45 a.m.	Senior Activities – Bingo	Washington & Palomares Community Center
Community Services	<u>Lawn Bowling</u>	Mondays & Wednesdays 10 a.m.	Pomona Lawn Bowling Club	451 E Arrow Hwy.
The dA Center for the Arts	Teens Art Tuesdays	Every Tuesday 4:00 p.m. – 5:30 p.m.	Join the dA Center for the Arts for this event. Ages 12-17	Pomona Public Library
Lopez Urban Farm	Pay-What-You-Can Take-What-You-Need	6 p.m. – 8 p.m.	Market night Wednesdays, Harvest Day Saturdays, and Bodega open daily.	1034 W Mission Blvd.
For the Love of Giving	Basic Essentials Distribution	Last Wednesday of the month 2 p.m. – 4 p.m.	Distribute household items like diapers, cleaning products and toiletries.	Alliance Community Cultural Center - 406 W 2 nd St.
Abundance Living Family Church	Food Pantry	4 th Saturday of the month	ALFC Food pantry. Distribution of prepackaged, non-perishables food boxes. Each family receives 2-3 boxes.	490 E La Verne Ave.
Wednesday, July 12	Rent Stabilization Community Session	6 p.m. – 7 p.m.	The City of Pomona (City) adopted Urgency Ordinance 4320 on August 1, 2022, and subsequently Amended Ordinance 4329 on April 17, 2023, which implemented the City's rent stabilization measures for residential rental properties.	Palomares Park Community Center
Friday, July 14	Friday Night Lights	3:30 p.m. – 7:30 p.m.	Join Just Us 4 Youth for a Summertime Event Series. Music, food, games, prizes, resources & more. Open to all. Parking is limited. Walking to event is encouraged.	Montvue Park
Saturday, July 15	Clothing and Food Giveaway	8 a.m. – 12 p.m.	HMBC Light Ministry coordinates monthly community giveaway events. Please fill out contact form if you have any questions.	Holy Missionary Baptist 1013 San Bernardino Ave.
Monday, July 17	City Council Meeting	7 p.m.	Regular City Council Meeting. Read the agenda here. Watch on Spectrum/FiOS Ch. 29 and at Pomona Live Streaming.	Pomona Unified School District: Auditorium - Ed Center

Date	Event	Time	Details	Location
				800 South Garey Ave.
Wednesday, July 19	Sowing Seeds for Life Drive-Thru Food Pantry	8 a.m. – 11 a.m. While supplies last	<u>Drive-Thru Food Pantry</u>	Charisma Life Church 305 E Arrow Hwy.
Saturday, July 22	Food Pantry	9 a.m. – 12 p.m. While supplies last	Abundant Living Family Church is hosting a Food Pantry	490 E La Verne.
Friday, July 28	<u>Friday Night Lights</u>	3:30 p.m. – 7:30 p.m.	Join Just Us 4 Youth for a Summertime Event Series. Music, food, games, prizes, resources & more. Open to all. Parking is limited. Walking to event is encouraged.	Palomares Park
Friday, July 28	Summer Concert Series	6:30 p.m. – 9 p.m.	Concert – line up and headliner TBA. Bring your lawn chairs and picnic blankets, and enjoy an afternoon of beautiful weather and family-friendly activities.	400 Civic Center Plaza
Tuesday, August 1	National Night Out	5 p.m. – 8 p.m.	Join us for food, games, music, and wholesome family fun. Get to know your neighbors and the officers who patrol your neighborhood!	Pomona Civic Center
Monday, August 7	City Council Meeting	7 p.m.	Regular City Council Meeting. Read the agenda here . Watch on Spectrum/FiOS Ch. 29 and at Pomona Live Streaming .	City Council Chambers
Friday, August 11	Friday Night Lights	3:30 p.m. – 7:30 p.m.	Join Just Us 4 Youth for a Summertime Event Series. Music, food, games, prizes, resources & more. Open to all. Parking is limited. Walking to event is encouraged.	Westmont Park
Saturday, August 19	Clothing and Food Giveaway	8 a.m. – 12 p.m.	HMBC Light Ministry coordinates monthly community giveaway events. Please fill out contact form if you have any questions.	Holy Missionary Baptist 1013 San Bernardino Ave.
Monday, August 21	City Council Meeting	7 p.m.	Regular City Council Meeting. Read the agenda <u>here</u> . Watch on Spectrum/FiOS Ch. 29 and at <u>Pomona Live Streaming</u> .	City Council Chambers
Friday, August 25	Summer Concert Series	6:30 p.m. – 9 p.m.	Concert – line up and headliner TBA. Bring your lawn chairs and picnic blankets, and enjoy an afternoon of beautiful weather and family-friendly activities.	400 Civic Center Plaza
Saturday, August 26	Food Pantry	9 a.m. – 12 p.m. While supplies last	Abundant Living Family Church is hosting a Food Pantry	490 E La Verne.
Wednesday, September 6	Sowing Seeds for Life Drive-Thru Food Pantry	8 a.m. – 11 a.m. While supplies last	<u>Drive-Thru Food Pantry</u>	Charisma Life Church 305 E Arrow Hwy.
Monday, September 11	City Council Meeting	7 p.m.	Regular City Council Meeting. Read the agenda <u>here</u> . Watch on Spectrum/FiOS Ch. 29 and at <u>Pomona Live Streaming</u> .	City Council Chambers
Saturday, September 16	Clothing and Food Giveaway	8 a.m. – 12 p.m.	HMBC Light Ministry coordinates monthly community giveaway events. Please fill out contact form if you	Holy Missionary Baptist 1013 San Bernardino Ave.

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Date	Event	Time	Details	Location
			have any questions.	
Saturday, September 16	Children's Festival	10 a.m. – 4 p.m.	Children's Festival	Civic Center Plaza
Monday, September, 18	City Council Meeting	7 p.m.	Regular City Council Meeting. Read the agenda here. Watch on Spectrum/FiOS Ch. 29 and at Pomona Live Streaming.	City Council Chambers
Wednesday, September 20	Sowing Seeds for Life Drive-Thru Food Pantry	8 a.m. – 11 a.m. While supplies last	<u>Drive-Thru Food Pantry</u>	Charisma Life Church 305 E Arrow Hwy.
Saturday, September 23	Food Pantry	9 a.m. – 12 p.m. While supplies last	Abundant Living Family Church is hosting a Food Pantry	490 E La Verne.
Friday, September 29	Summer Concert Series	6:30 p.m. – 9 p.m.	Concert – line up and headliner TBA. Bring your lawn chairs and picnic blankets, and enjoy an afternoon of beautiful weather and family-friendly activities.	400 Civic Center Plaza
Wednesday, October 4	Sowing Seeds for Life Drive-Thru Food Pantry	8 a.m. – 11 a.m. While supplies last	Drive-Thru Food Pantry	Charisma Life Church 305 E Arrow Hwy.
Wednesday, October 18	Sowing Seeds for Life Drive-Thru Food Pantry	8 a.m. – 11 a.m. While supplies last	Drive-Thru Food Pantry	Charisma Life Church 305 E Arrow Hwy.
Saturday, October 21	Clothing and Food Giveaway	8 a.m. – 12 p.m.	HMBC Light Ministry coordinates monthly community giveaway events. Please fill out contact form if you have any questions.	Holy Missionary Baptist 1013 San Bernardino Ave.
Saturday, October 28	Food Pantry	9 a.m. – 12 p.m. While supplies last	Abundant Living Family Church is hosting a Food Pantry	490 E La Verne.
Wednesday, November 1	Sowing Seeds for Life Drive-Thru Food Pantry	8 a.m. – 11 a.m. While supplies last	Drive-Thru Food Pantry	Charisma Life Church 305 E Arrow Hwy.
Wednesday, November 15	Sowing Seeds for Life Drive-Thru Food Pantry	8 a.m. – 11 a.m. While supplies last	Drive-Thru Food Pantry	Charisma Life Church 305 E Arrow Hwy.
Saturday, November 18	Clothing and Food Giveaway	8 a.m. – 12 p.m.	HMBC Light Ministry coordinates monthly community giveaway events. Please fill out contact form if you have any questions.	Holy Missionary Baptist 1013 San Bernardino Ave.
Sat, Nov 18 – Thurs, Nov 30	Christmas on Columbia Soft Opening	5 p.m. – 11 p.m.	Enjoy holiday lights. All are welcome.	400 Block W. Columbia
Saturday, December 2	Kick-off Event: Christmas on Columbia	4 p.m. – 9 p.m.	Enjoy holiday lights, performances and acknowledgments. Bring a new unwrapped toy to be entered in a raffle.	400 Block W. Columbia
Fri, Dec 1 – Sun, Dec 31	Christmas on Columbia Full Opening	5 p.m. – 11 p.m.	Enjoy holiday lights. All are welcome.	400 Block W. Columbia
Wednesday, December 13	Sowing Seeds for Life Drive-Thru Food Pantry	8 a.m. – 11 a.m. While supplies last	Annual Holiday Distribution Drive-Thru Food Pantry	Charisma Life Church 305 E Arrow Hwy.
Saturday, December 16	Clothing and Food Giveaway	8 a.m. – 12 p.m.	HMBC Light Ministry coordinates monthly community giveaway events. Please fill out contact form if you	Holy Missionary Baptist 1013 San Bernardino Ave.

Date	Event	Time	Details	Location
			have any questions.	