



THE CITY OF POMONA

Online Typing Test Instructions

1. Click on the website: <https://www.speedtypingonline.com/typing-test>
You may copy and paste the link into your browser of choice
2. Register to create your account. You also have the option to log in using your Google email.

Typing Games More Login/ Register

Log In/Register

Username:

Password:

Remember me

Recover your [username](#) or [password](#)

3. Scroll down and click on the Test Time drop-down and select 3 minutes.

The Count of Monte Cristo
Author: Alexandre Dumas
Type: Summary

Text Settings

Selection:

Type:

Test Time:

Color Highlighting
 Phase Shift Correction
 Double spacing between sentences

Keyboard Layout (Qwerty, Dvorak, Colemak...)

4. Start Typing
5. At the end of the 3-minute test, your results will appear on the screen.

Time	Speed (WPM)	Accuracy
00:00	48	98.1 %

6. Add your name to the typing certificate & click Personalize Results.

7. Click on Link to Results to view a page with your typing test certificate.

Human Resources's Test Results

Speed: 48 WPM
Accuracy: 98.1 %

Correct Entries: 704
Incorrect Entries: 14
Fixed Mistakes: 14
Total Entries: 718
Error Rate: 0
Raw Speed: 48 WPM
Key Speed: 239 KPM
Complete Words: 136
Total Time: 3 min(s)
*mouse over labels for more info

Share Results on Facebook
Share Results on Twitter
Email Results

Link to Results: www.speedtypingonline.com/myResults.php?r=549966146931

Go to my test data

8. From the certificate page, click Print Results and save your certificate as a PDF.

Human Resources's Typing Test Results

Achieved on Sept 14, 2021

Speed: 48 WPM
Accuracy: 98.1 %

On a 3 minute test

Print Results

Start

You can also take a screenshot of the certificate from your smartphone, making sure to show required information clearly.

9/14/21, 4:57 PM Human Resource's Typing Test Results - SpeedTypingOnline

Speed Typing Online

Human Resource's Typing Test Results

Achieved on Sept 14, 2021

Speed: 48 WPM
Accuracy: 98.1 %

On a 3 minute test

<https://www.speedtypingonline.com/myResults.php?r=5499661469314805&d=85458060277996&r=5316647201204&617274696e607a&c=7733218...> 1/2

9. In your application, attach your typing test results as a PDF or JPEG.