

**TENTATIVE PARCEL/TRACT MAP CHECK LIST**

**ADDRESS:**

- Property Address.
- Owner: Name, Address, Phone #.
- Subdivider: Name, Address, Phone #.
- Property Boundary (the tentative map boundary lines along any street shall be carried to the limits of ownership along or within the street).
  - Dedication required:  Yes  No
  - Correspondence of the number of parcels:  Yes  No
  - Correspondence of the lot dimensions:  Yes  No
  - Square footage of all lots:  Yes  No
  - Square Footage of each lot:  Yes  No
  - Lot number for each lot:  Yes  No
  - An alphabetical identification of each lot not proposed as a building site and an explanation as to its intended use (i.e. Lot A, Lot B, etc.):  Yes  No
  - Existing impervious square footage:  Yes  No
  - Proposed impervious square footage:  Yes  No
  - Location/size of private, common area:  Yes  No
- Legal Description.
- Benchmark.
- Vicinity Map.
- North arrow; scale.
- Land Surveyor Stamp; signature; name; address. (PRE-1982 CIVIL PE OR LS)
- Legend identifying all line types and symbols utilized on the map.
- General plan designation of property.
- Zoning designation of property.
- Existing land use(s) of property.
- The location and outline to scale of any existing building/structure above ground within the subdivision, noting whether or not the building or structure is to be removed from or remain in the development of the subdivision.

The location of any excavations within the subdivision: any existing wells, irrigation lines, cesspools, septic tanks, sewage leach fields, sewers, culverts, storm drains, and underground structures and a statement noting whether or not such uses are to be abandoned, to be removed, or to remain.

The location and limits of any previously filled areas within the subdivision, including any liquid or solid waste disposal sites.

The gross acreage of the area tributary to the subdivision and a statement setting forth in detail, but not quantitatively, the manner in which storm runoff will enter the subdivision, the manner in which it will be carried through the subdivision (including approximate size, type, lineal footage of storm drainage facilities and catch basin locations), and the manner in which disposal beyond the subdivision boundaries will be assured.

Designation and boundaries of special flood hazards, including base flood elevation data. If no special flood hazards exist, a statement to this effect shall be made.

Street:

- The locations/widths of all existing/proposed internal streets.
- Street Centerlines.
- Distance from PL to Street CL; from PL to face of curb.
- Distances to Centerlines of Adjacent Street Intersections.
- Location/size of any/all existing or proposed driveways located on opposite sides of any street adjacent to the subdivision.
- Typical cross-sections of all existing and proposed streets within and adjacent to the subdivision. Said cross-sections shall include the following information:
  - Name of street
  - Centerline (existing and proposed)
  - Right-of-Way lines or property lines
  - Total ultimate right-of-way improvements, and whether existing or proposed:
    - curb and gutter
    - sidewalks
    - bike trails
    - medians
    - parking (on-street)

Utility lines - water lines, sewers, storm drains, existing or proposed, to remain or to be removed; area drains self-contained for each parcel.

- Contours of the land - at intervals of 5' for slopes 10% or greater and 2' f or slopes less than 10%.
- Easements – existing/proposed, public/private, width, location, to remain/to be vacated.
- Park Dedication-statement regarding compliance with City Park Land Dedication Resolution.
- Location of the nearest bus stop - if within 200 feet of any boundary of the subdivision, it should be shown on the map. If located beyond 200 feet, it should be noted on the map with an indication of the approximate distance to the bus stop from the nearest boundary of the subdivision.