

THE CITY OF POMONA

PUBLIC WORKS DEPARTMENT

STANDARD DRAWINGS

AUGUST 2011

PUBLIC WORKS CITY STANDARDS

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PUBLIC WORKS CITY STANDARDS

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FOR STANDARD SPECIFICATIONS FOR THE CITY OF POMONA SEE:

Standard Specifications for Public Works Construction Latest Edition, plus any supplements, published, herein referred to as "STANDARD SPECIFICATIONS,"

Written and Promulgated by the Southern California Chapter of the American Public Works Association and the Southern California District of the Associated General Contractors of California Joint Cooperative Committee.

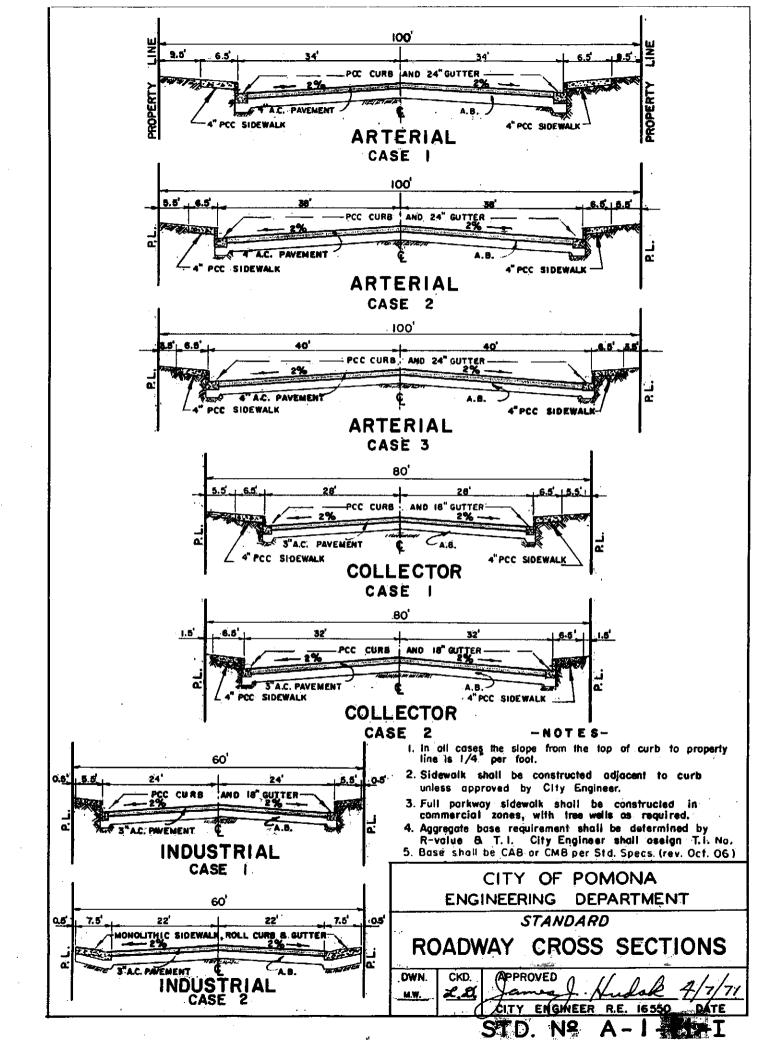
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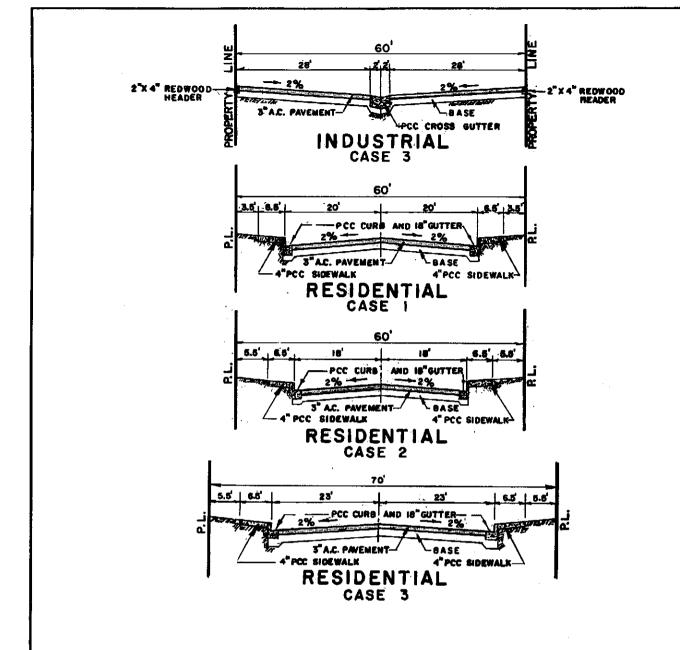
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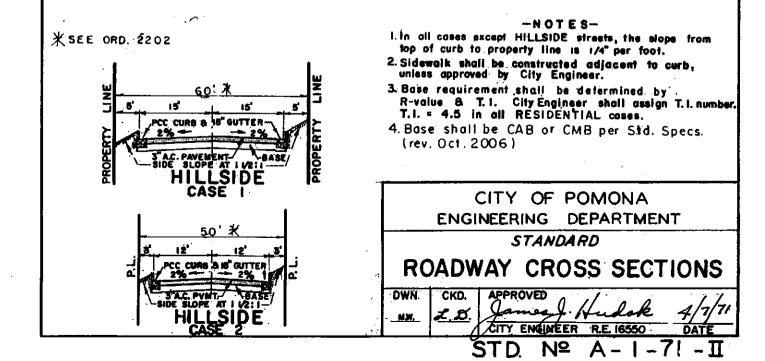
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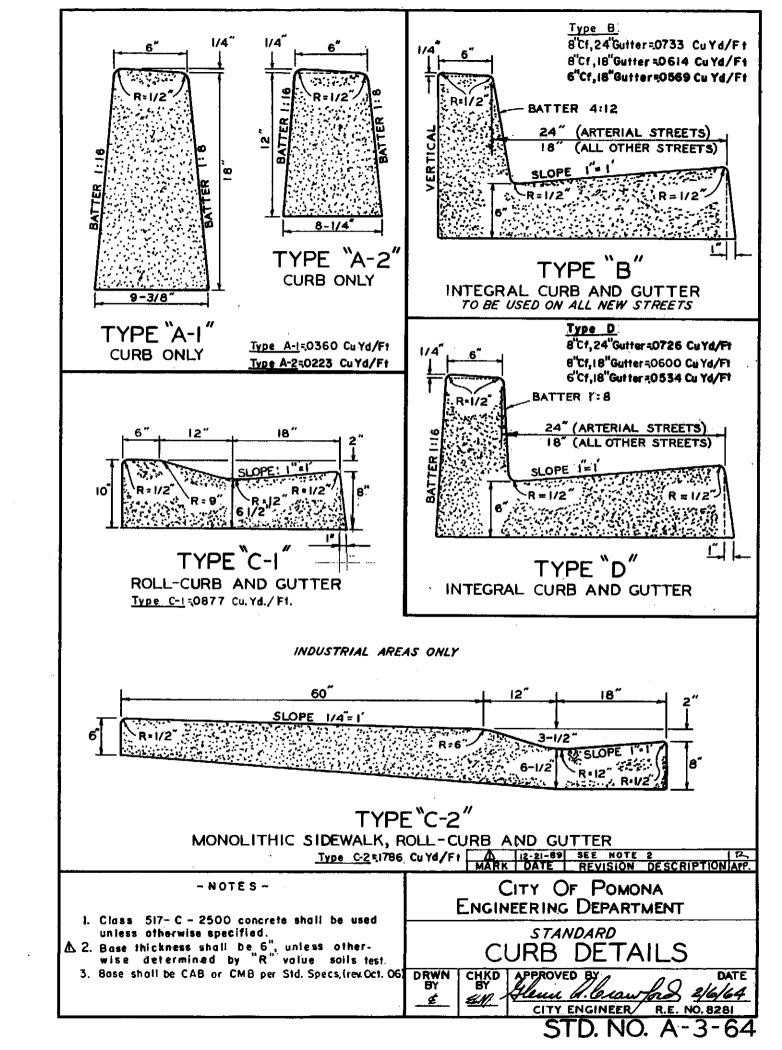
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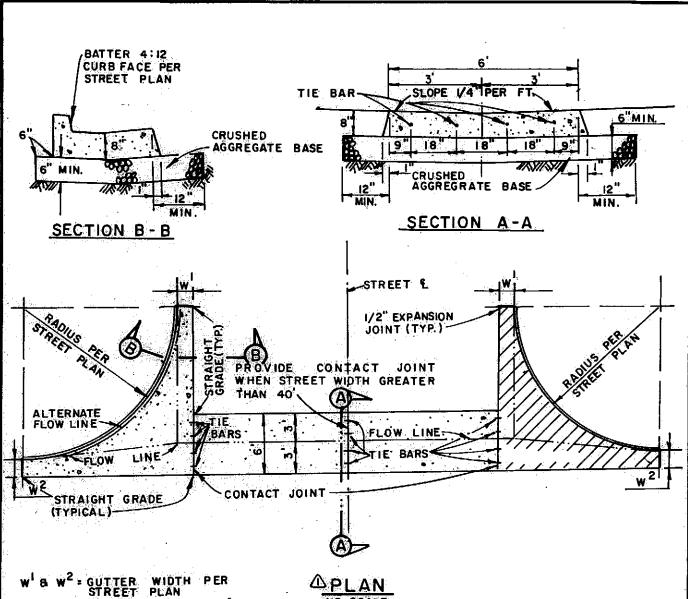
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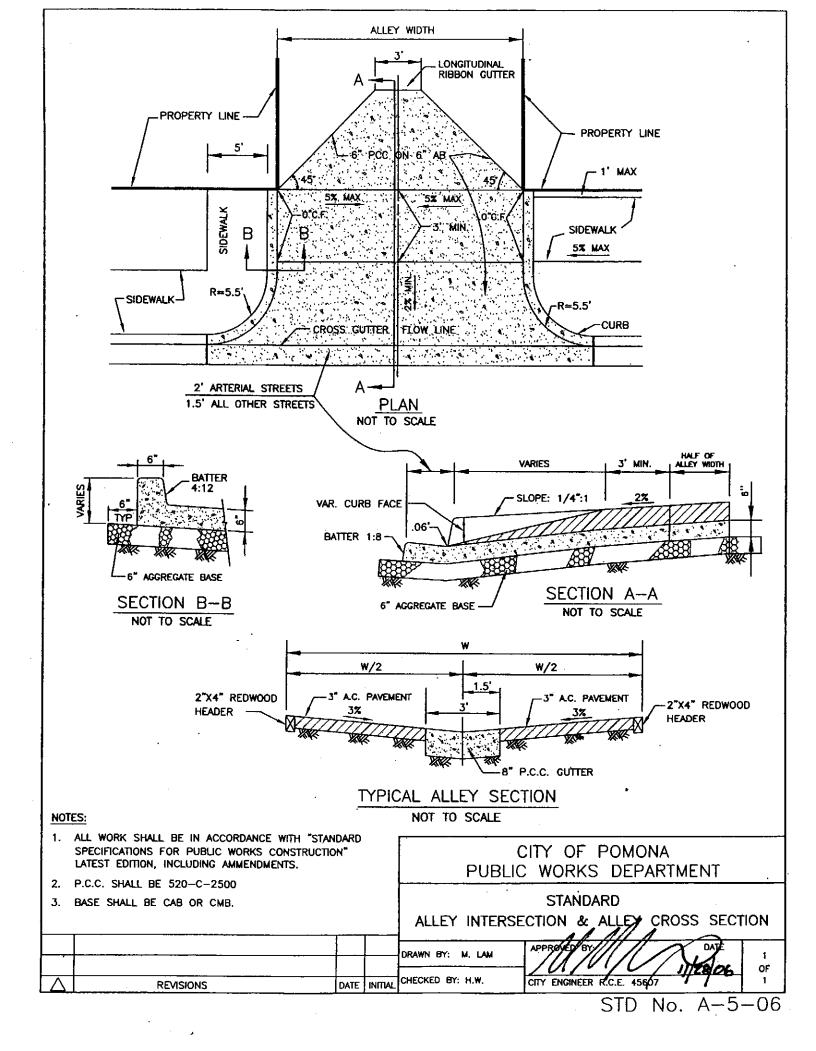
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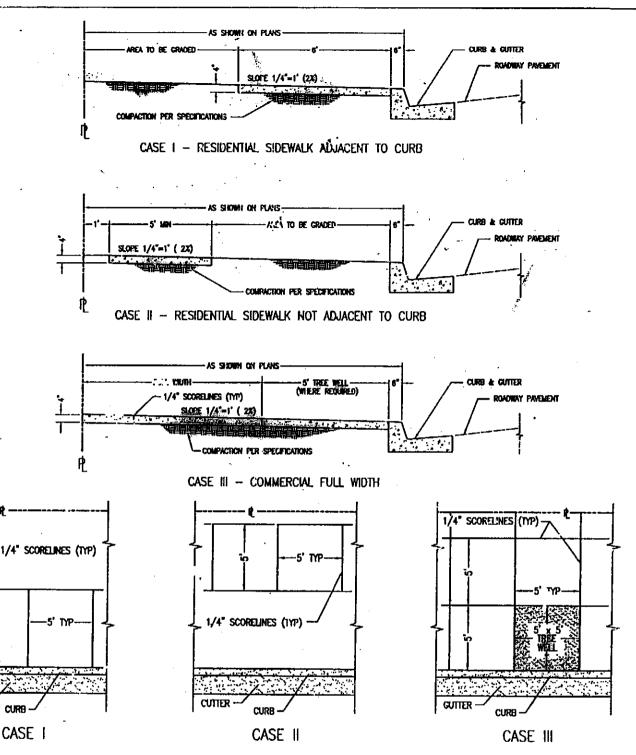
NOTES

- I. WEAKEN PLANE JOINT TOOLED 1 1/2" DEEP SHALL BE SUBSTITUTED FOR CONTACT JOINT WHERE MONOLITHIC CONSTRUCTION IS APPROVED BY THE CITY ENGINEER
- 2. CROSS GUTTERS SHALL BE CONSTRUCTED OF CLASS 517 C 2500 PORTLAND CEMENT CONCRETE EIGHT (8") THICK.
- 3. TIE BARS SHALL BE 3/4" & X 18" LONG SMOOTH STL. BARS @ 18" CENTERS, GREASE ONE END
- A. Base shall be CAB or CMB per Std. Specs. (rev. October 2006)

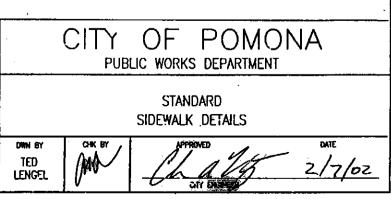
wl.	w ²	R = 27	R=32'	R=36'
	18	239.69 SQ FT.	318.00.SQ FT.	
18"	24	253.94 SQ.FT.	334,75 SQ.FT.	-
24"	18"	253.94 SQ.FT.	334.75 SQ.FT.	-
24"	24"	268.44SQFT.	351.75 SQ.FT.	426.12 SQ.FT.

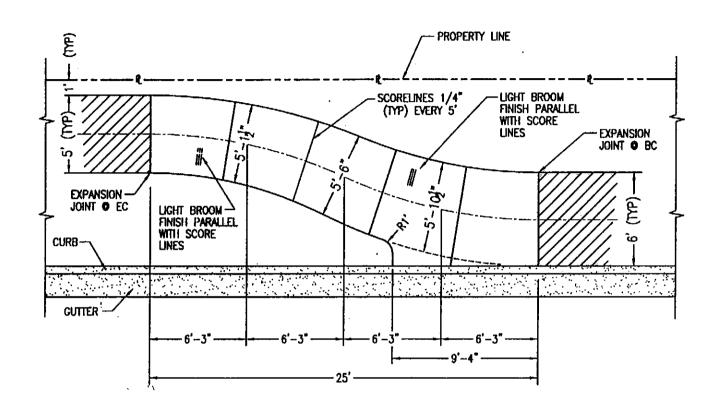
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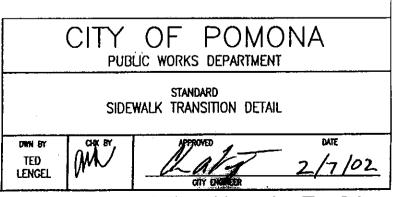


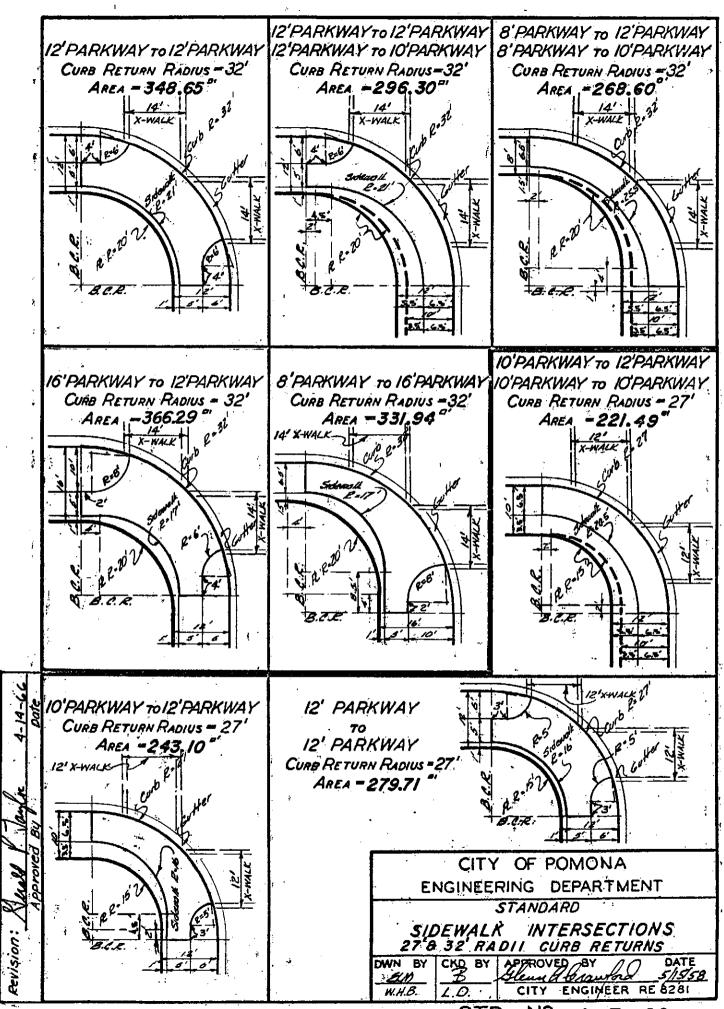
- 1. ALL WORK SHALL DE CONSTRUCTED IN ACCORDANCE WITH THE LAIEST ADOPTED STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION.
- 2. CONCRETE SHALL BE CLASS 520-C-2500.
- 3. MISSING SIDEWALK & SIDEWALK REPAIRS SHALL BE PLACED TO MATCH ADJACENT SIDEWALK WIDTH & FINISH.
- 4. A LIGHT BROOM FINISH SHALL BE APPLIED PERPENDICULAR TO STREET.
- 5. COMPACT SOIL BENEATH SIDEWALK TO 90% (11) RELATIVE COMPACTION PER APWA SPECIFIC....OF PROVIDE SOIL AMENDMENT IF REQUIRED BY CITY ENGINEER.
- 6. 1/2" THICK FULL DEPTH TRANSVERSE TYPANSION JOINTS SHALL BE PLACED AT CURB RETURNS & ROUND DRAINAGE STRUCTURES, POLES, PIPES, ETC.



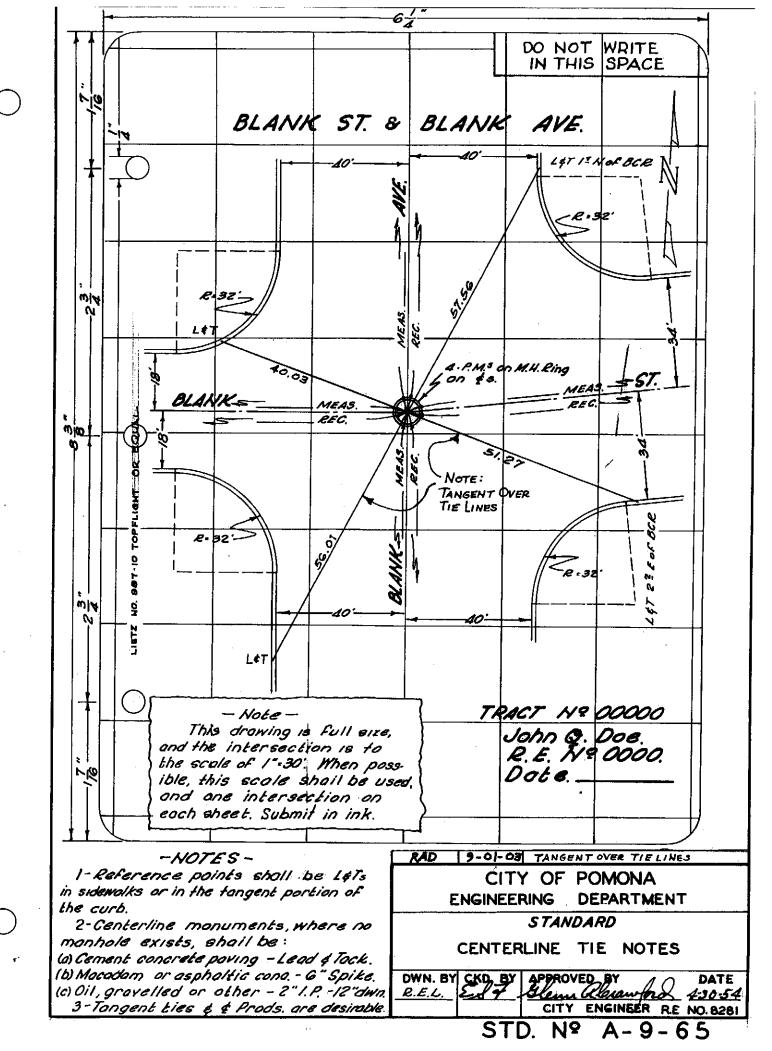


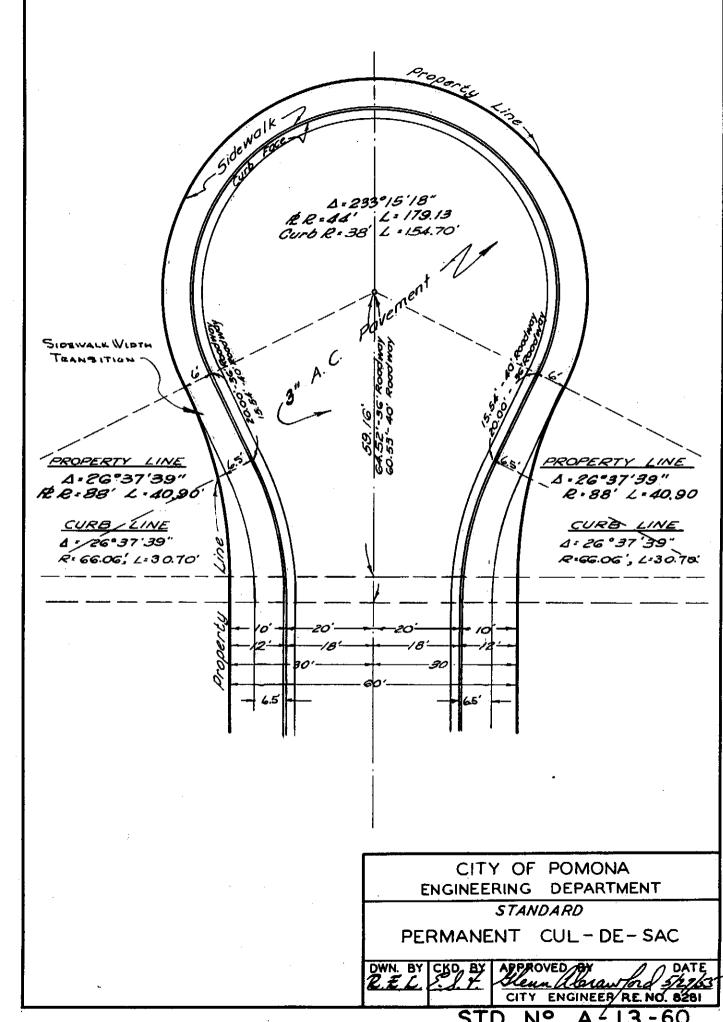
- 1. ALL WORK SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE LATEST ADOPTED STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION.
- 2. CONCRETE SHALL BE CLASS '520-C-2500.
- 3. MISSING SIDEWALK & SIDEWALK REPAIRS SHALL BE PLACED TO MATCH ADJACENT SIDEWALK WIDTH & FINISH.
- 4. A LIGHT BROOM FINISH SHALL BE APPLIED PARALLEL TO SCORE LINES.
- 5. COMPACT SOIL BENEATH SIDEWALK TO 90% (MIN) RELATIVE COMPACTION PER APWA SPECIFICATIONS.
 PROVIDE SOIL AMENDMENT IF REQUIRED BY CITY ENGINEER.



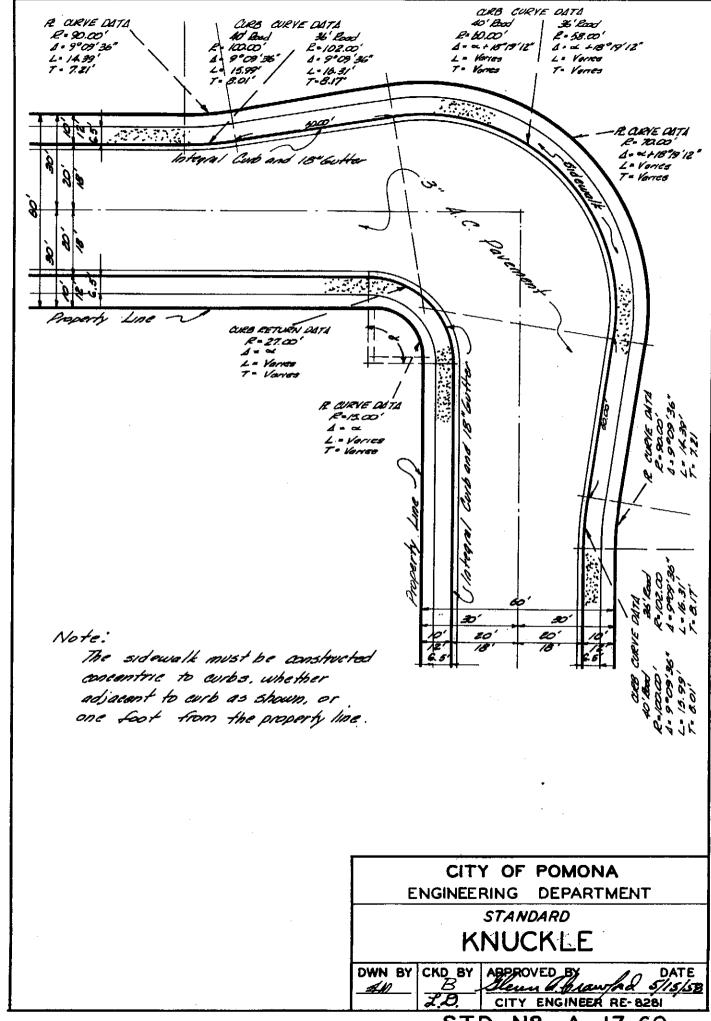


STD Nº A-7-EE

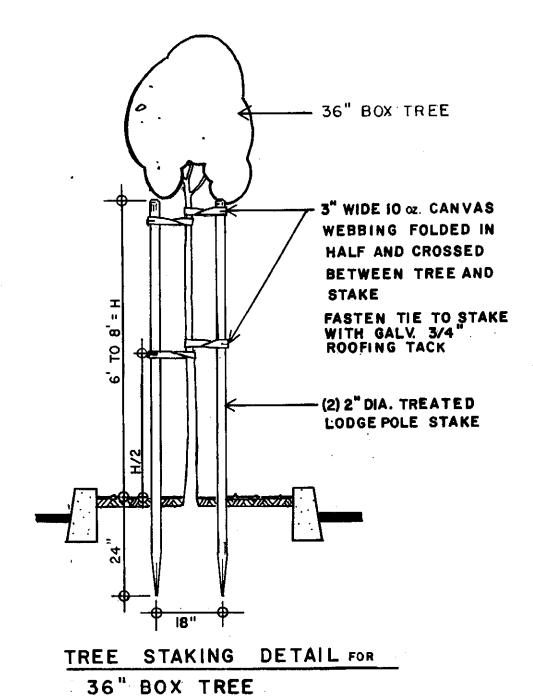




A - 13 - 60 STD. Nº



STD. Nº A-17-60



N.T.S.

CITY OF POMONA ENGINEERING DEPARTMENT

STANDARD SPECIFICATION

TREE STAKING DETAILS

DRAWN CHKD.

HW NOVOG

REVISED

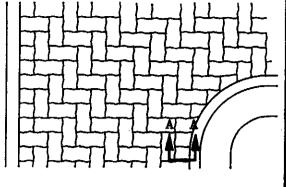
<u>R.F.</u>

R.T.

CITY ENGINEED R.E. 17993 DATE

NOTES:

- Edge treatment should be as straight as possible to compliment the alignment of paving stones.
- 2. Interlocking paving stones (I.P.S.) shall conform to ASTM C936 and be installed to manufacturer specifications.
- All surfacing utilities should be encased in concrete, creating straight lines to cut against.
- Design of the base section shall be by soils engineer, and approved by City Engineer.
- 5. "X" dimension to be approved by City Engineer.



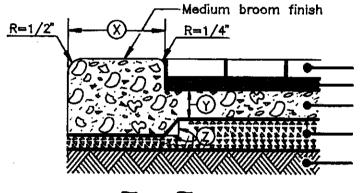
CUT TO FIT AT ALL EDGES

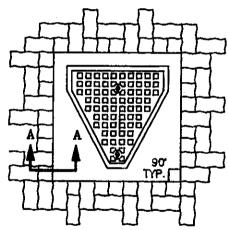
6. Base shall be CAB or CMB per Std. Specs. (rev. October 2006)

I.P.S. (100 mm Street, 60 mm Sidewalk) Sand bedding course (1" Maximum) P.C.C. Slab

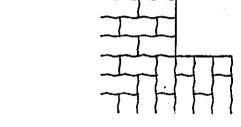
Crushed aggregate base (See Note 4)

Compacted subgrade





TYPICAL UTILITY ENCASEMENT



90° DIRECTIONAL CHANGE

LP.S. — CONCRETE

SECTION A — A

DIMENSIONS

PHIMITOTOME						
	SIDEWALK	STREET				
* x	6" - 12"	12" - 24"				
Υ	4"	6"				
Z	2"	3"				

PCC CLASS

SIDEWALK - 520-C-2500

STREET - 520-A-2500

* See Notes No. 5

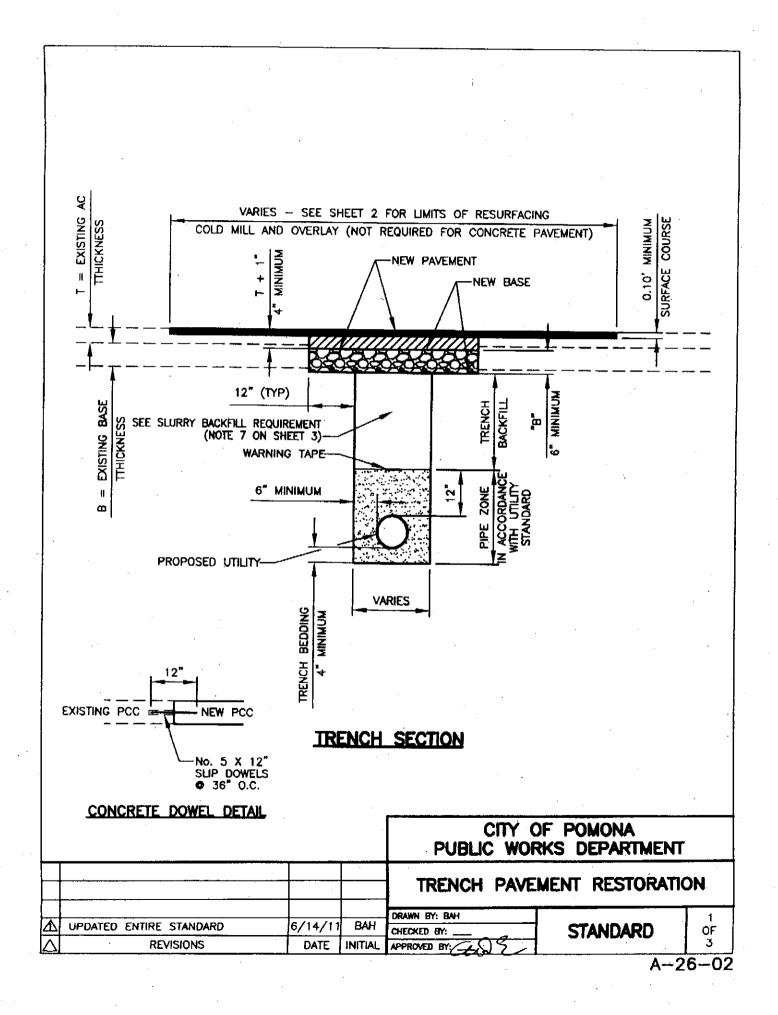
CITY OF POMONA PUBLIC WORKS DEPARTMENT

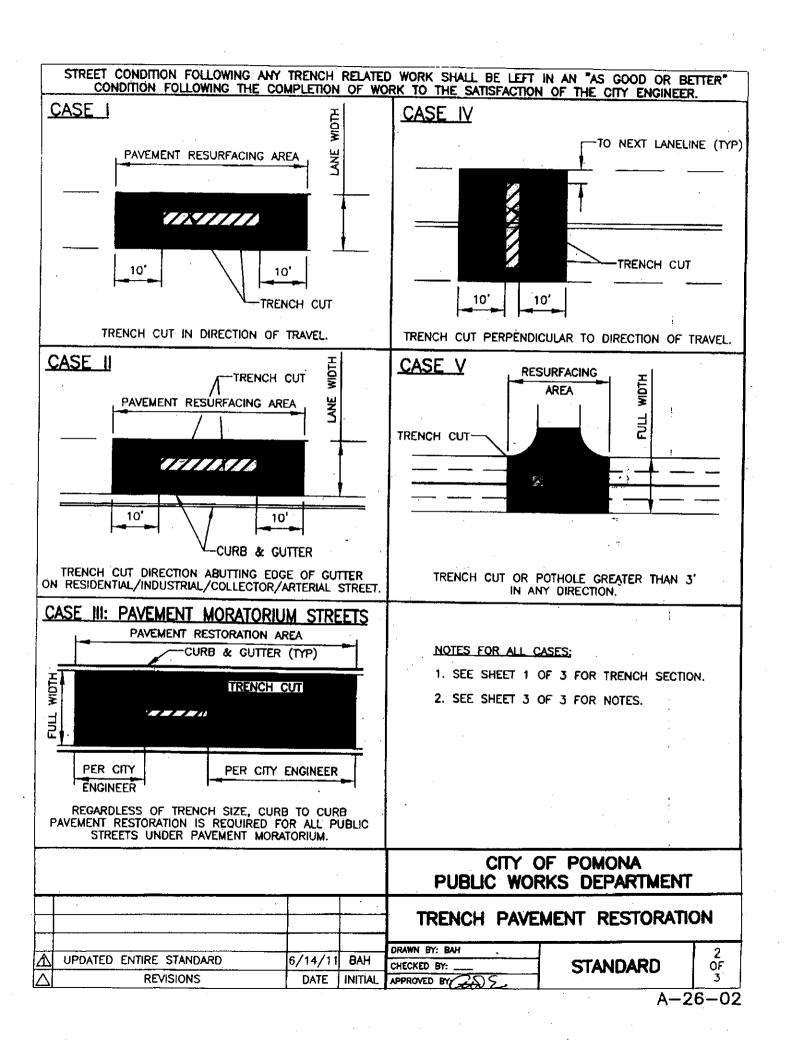
STANDARD

CONCRETE INTERLOCKING PAVING STONE

DRAWN CHKD.

CITY ENGINEER RCE 33249 DATE

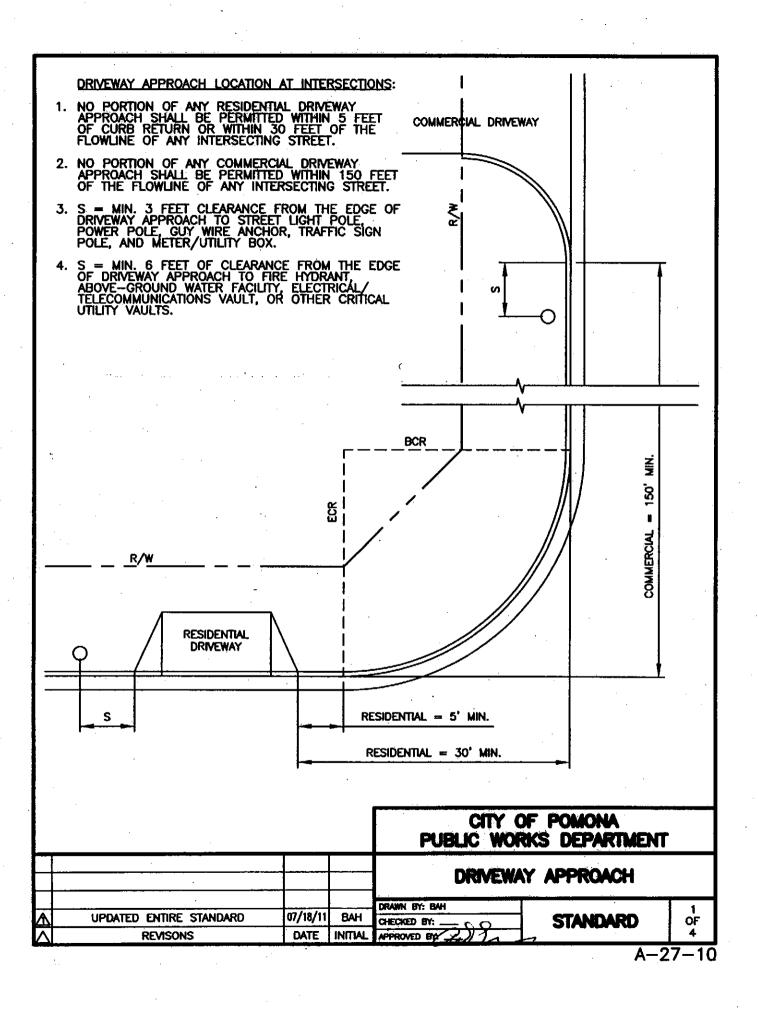


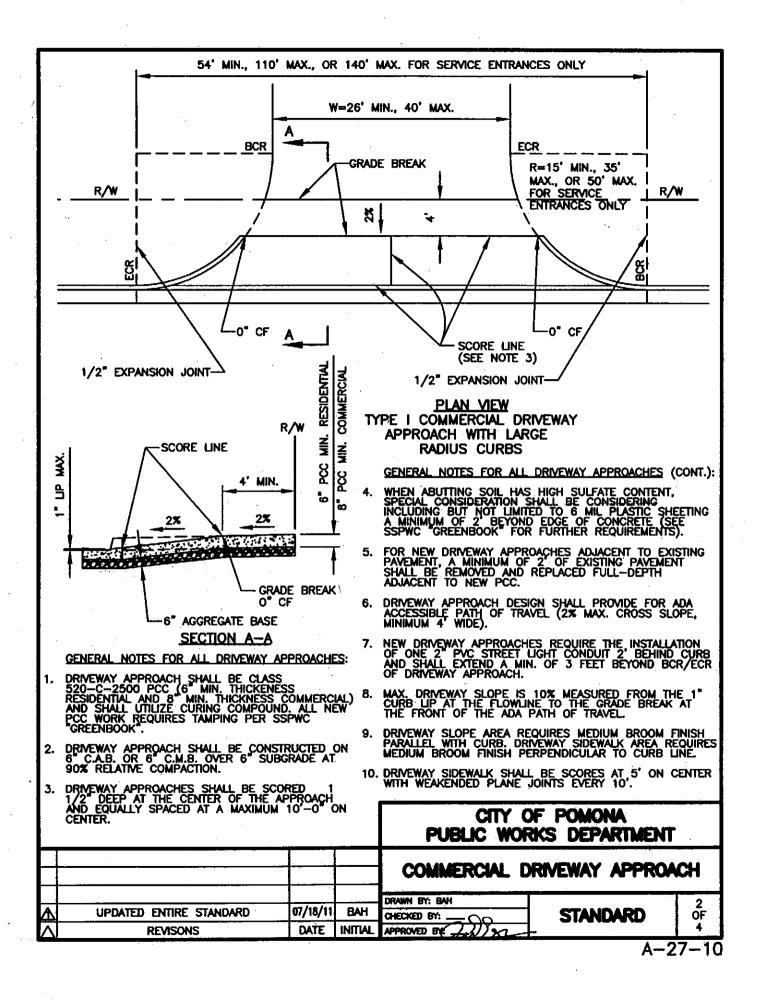


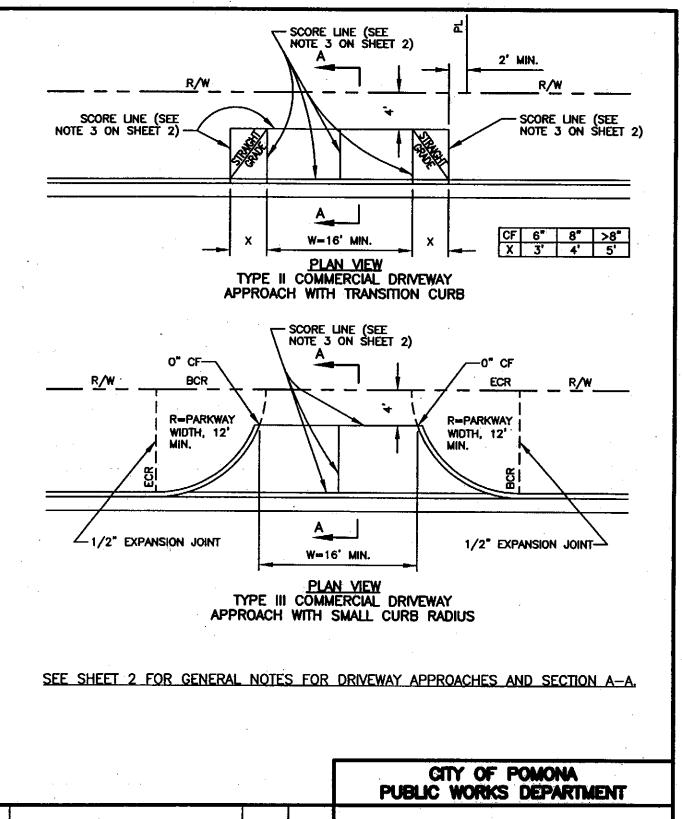
NOTES:

- SAWCUT ALL PAVEMENT REMOVALS FULL DEPTH TO NEAT, CLEAN, VERTICAL EDGES.
- TRENCHING WITH ROCK WHEELS SHALL NOT BE ALLOWED.
- 3. PIPE ZONE MATERIAL SHALL BE CRUSHED ROCK OR SAND IN ACCORDANCE WITH SSPWC "GREENBOOK" SUBSECTION 200-1 AND IN ACCORDANCE WITH UTILITY STANDARD.
- 4. CONTINUOUS WARNING TAPE REQUIRED 12 INCHES ABOVE ALL NEW UTILITIES.
- 5. TRENCH BACKFILL SHALL BE NATIVE MATERIAL ON LOCAL AND COLLECTOR STREETS, AND CALTRANS CLASS 2 ON ARTERIAL/SECONDARY ARTERIAL STREETS. TRENCH BACKFILL SHALL BE COMPACTED TO 90 PERCENT RELATIVE MAXIMUM DENSITY FROM THE PIPE ZONE TO 2 FEET BELOW THE NEW PAVEMENT STRUCTURAL SECTION. THE TOP 2 FEET OF TRENCH BACKFILL SHALL BE COMPACTED TO 95 PERCENT RELATIVE MAXIMUM DENSITY. COMPACTION TESTS SHALL BE TAKEN BY THE CONTRACTOR AT RANDOM LOCATIONS FOR EACH 8-INCH LIFT AND RESULTS PROVIDED TO THE CITY ENGINEER. FLOODING OR JETTING THE TRENCH BACKFILL WILL NOT BE ALLOWED.
- 6. ALL TRENCHES SHALL BE COMPACTED BY SELF-PROPELLED ROLLERS. NO WHEEL ROLLLING IS ALLOWED.
- 7. TRENCH BACKFILL SHALL BE 1-SACK CEMENT PER CUBIC YARD SAND-CEMENT SLURRY FOR ALL ARTERIAL AND SECONDARY ARTERIAL STREETS UNLESS APPROVED OTHERWISE BY THE CITY ENGINEER IN WRITING, OR ANY OTHER STREET AS REQUIRED BY THE CITY ENGINEER FOR ANY REASON. SAND-SLURRY BACKFILL CANNOT EXTEND BELOW WARNING TAPE.
- 8. AGGREGATE BASE SHALL BE CRUSHED AGGREGATE BASE OR CRUSHED MISCELLANEOUS BASE IN ACCORDANCE WITH SSPWC "GREENBOOK" SUBSECTION 200-2. AGGREGATE BASE SHALL EXTEND ONE (1) INCH BELOW EXISTING AGGREGATE BASE THICKNESS.
- 9. PCC BASE SHALL BE CLASS 520-A-2500 IN ACCORDANCE WITH SSPWC "GREENBOOK" SUBSECTION 201-1.1.2.
- 10. PCC PLACEMENT SHALL BE A MINIMUM OF 4' WIDE 10' IN LENGTH, AND JOINED WITH No. 5 X 12-INCH LONG SLIP DOWELS AT 36 INCHES ON CENTER. PCC BASE OR PCC PAVEMENT THICKNESS SHALL BE EQUAL TO EXISTING PCC SECTION THICKNESS.
- 11. ASPHALT CONCRETE BASE COURSE SHALL BE B-PG 64-10 AND ASPHALT CONCRETE SURFACE COURSE SHALL BE C2-PG 64-10 IN ACCORDANCE WITH SSPWC "GREENBOOK" SUBSECTION 203-6. TOTAL ASPHALT CONCRETE THICKNESS SHALL BE ONE (1) INCH THICKER THAN EXISTING ASPHALT CONCRETE. SURFACE COURSE SHALL BE ASPHALT RUBBER HOT MIX (ARHM-GG-C) IN ACORDANCE WITH SSPWC "GREENBOOK" SUBSECTION 203-11 WHERE EXISTING SURFACE COURSE IS ARHM.
- 12. ASPHALT CONCRETE SURFACE COURSE SHALL EXTEND TO EXISTING LANELINES, TO EXISTING EDGE OF PAVEMENT, TO ROADWAY CENTERLINE, AND/OR MAY INCLUDE RESURFACING THE ENTIRE ROADWAY AS DIRECTED BY THE CITY ENGINEER. WHERE REMAINING PAVEMENT WIDTH IS LESS THAN 24 INCHES (AC) OR 36 INCHES (PCC), FULL-DEPTH PAVEMENT REPLACEMENT SHALL EXTEND TO GUTTER, CURB, EDGE OF PAVEMENT, ETC.
- 13. UPON COMPLETION OF BACKFILLING THE TRENCH, ASPHALT CONCRETE SHALL BE INSTALLED FLUSH WITH THE EXISTING PAVEMENT. SEVEN (7) CALENDAR DAYS AFTER COMPLETION OF AFOREMENTIONED ASPHALT CONRETE, IT SHALL BE COLD MILLED TO A 0.10-FOOT DEPTH FOR THE ENTIRE RESURFACING AREA UNLESS OTHERWISE APPROVED BY THE CITY ENGINEER. NEW ASPHALT CONCRETE SHALL BE INSTALLED EVEN WITH FINISHED GRADE.
- 14. PCC SURFACE COURSE SHALL EXTEND TO A MINMUM OF 12 INCHES BEYOND THE TRENCH WALLS OR AS DIRECTED BY THE CITY ENGINEER.
- 15. WHERE MULTIPLE NEW TRENCHES OR POTHOLES ARE IN CLOSE PROXIMITY, SLURRY SEAL OF AN EXPANED AREA MAY BE REQUIRED BY THE CITY ENGINEER IN LIEU OF COLD MILLING AND RESURFACING, POTHOLES SPACED CLOSER THAN 20 FEET WILL BE CONSIDERED A COMMON TRENCH.
- 16. SLURRY SEAL, WHERE REQUIRED BY THE CITY ENGINEER, SHALL BE TYPE II IN ACCORDANCE WITH SSPWC "GREENBOOK" SUBSECTION 203-5.
- 17. ALL AFFECTED STREET IMPROVEMENTS SHALL BE REPLACED TO CITY STANDARDS.
- 18. EXISTING STRIPING, PAVEMENT MARKERS, AND/OR TRAFFIC SIGNAL LOOP/WIRELESS DETECTION THAT IS REMOVED AS A RESULT OF TRENCH WORK SHALL BE REPLACED IMMEDIATELY WITH TEMPORARY STRIPING OR MARKERS, AND SHALL HAVE PERMANENT STRIPING, PAVEMENT MARKERS AND/OR TRAFFIC LOOPS/WIRELESS DETECTION REPLACED WITHIN 5 WORKING DAYS OF COMPLETION OF TRENCH RESURFACING TO THE SATISFACTION OF THE CITY ENGINEER.
- 19. CROSSWALKS MARKINGS SHALL BE REPLACED COMPLETELY, PARTIAL REPLACEMENT WILL NOT BE ALLOWED.
- 20. IF ANY INTERSECTION MARKINGS ARE AFFECTED, THEN ALL INTERSECTION MARKINGS SHALL BE REPLACED (CROSSWALKS, LEGENDS, BARS, ARROWS, ETC.) FOR EACH AFFECTED LEG OF INTERSECTION.
- 21. STREET EXCAVATION MORATORIUM PERIOD IS 5 YEARS FOR NEW AND REHABILITATED PAVEMENT.

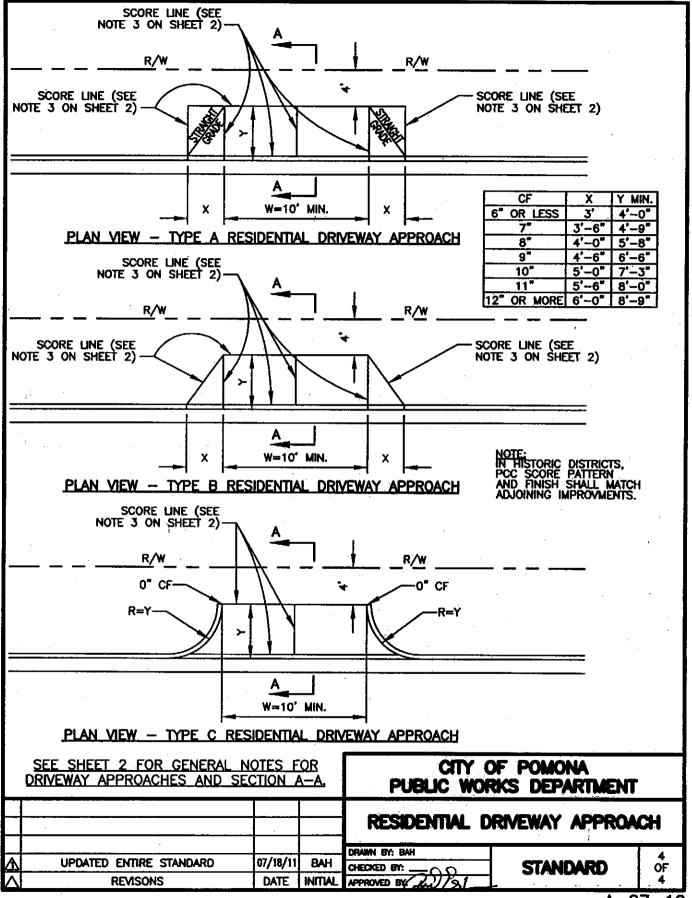
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			·	TRENCH PAVI	EMENT RESTORAT	ION
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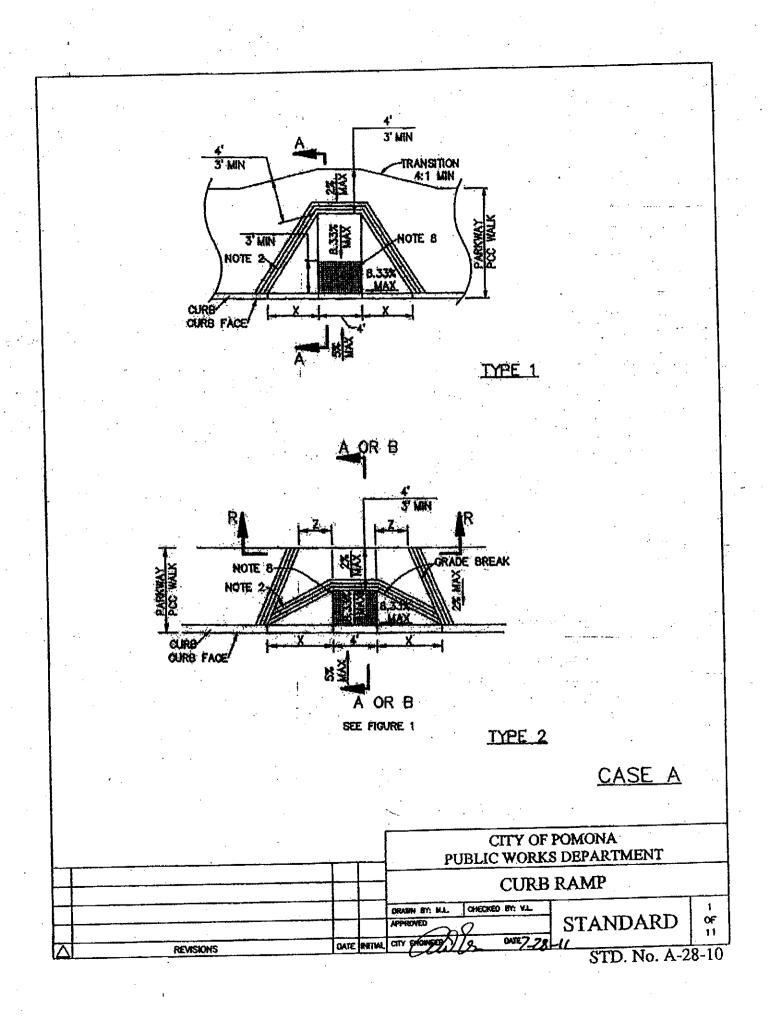


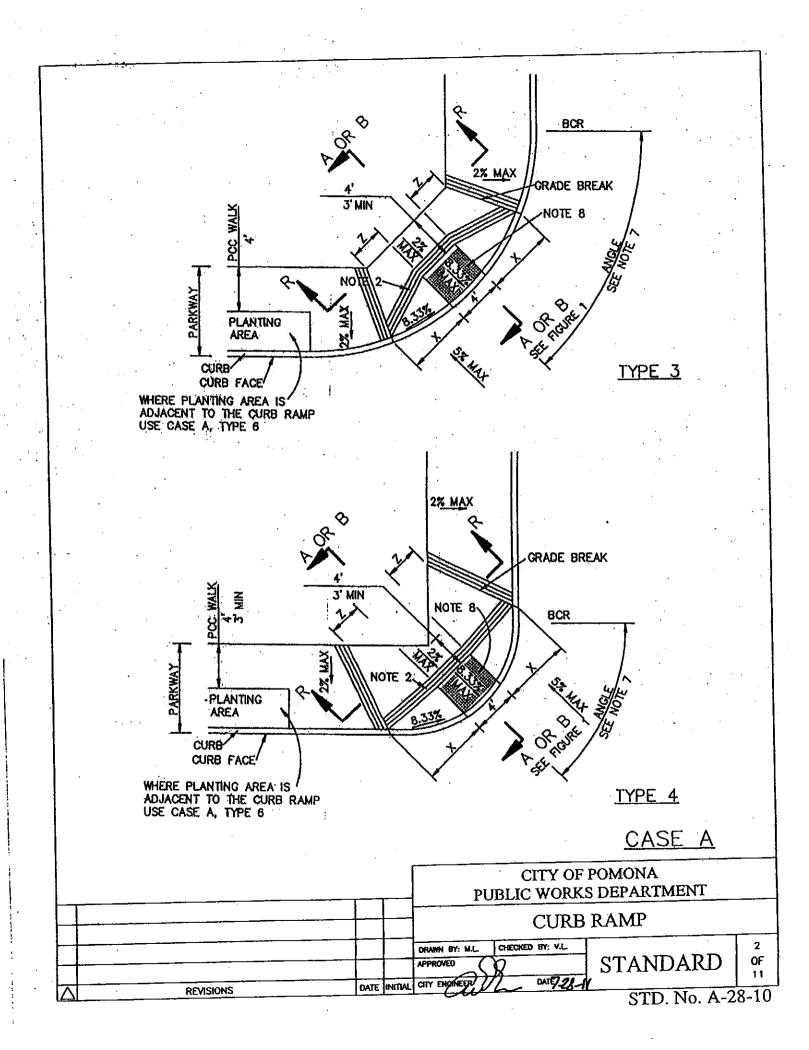


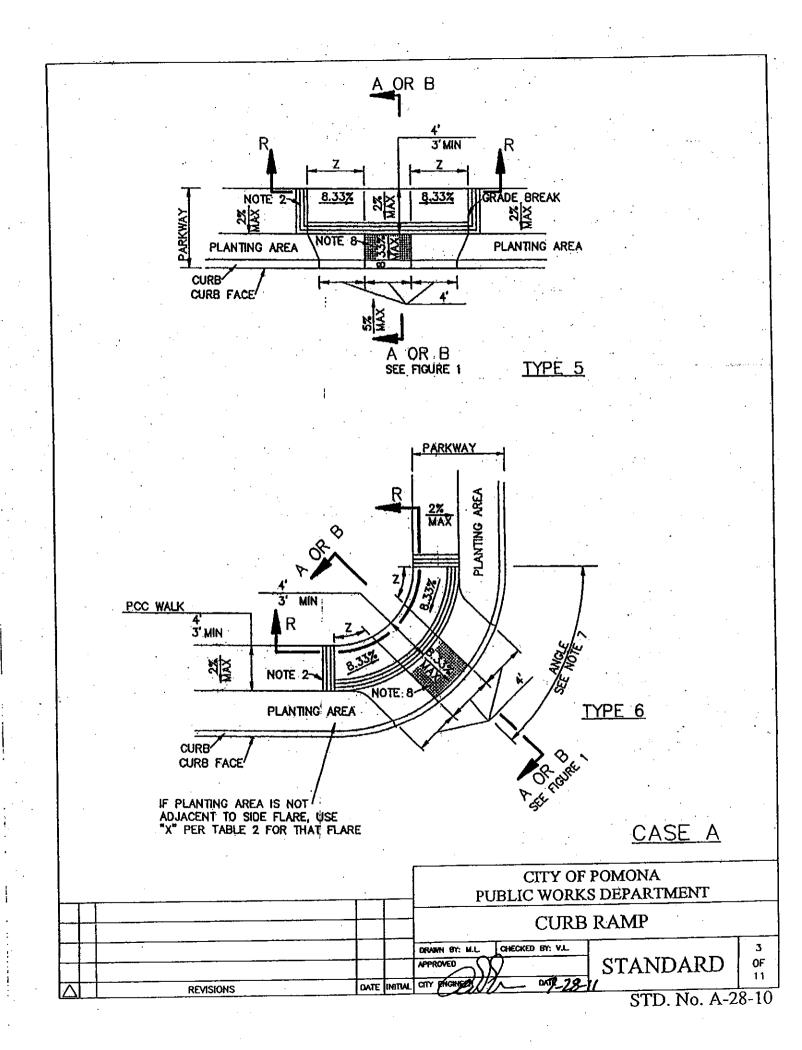


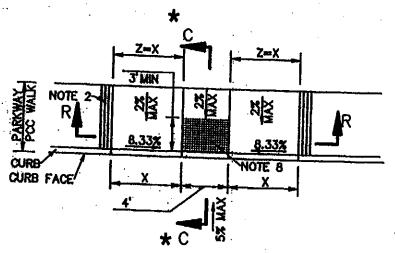
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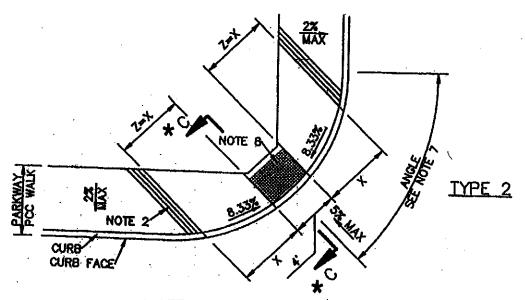








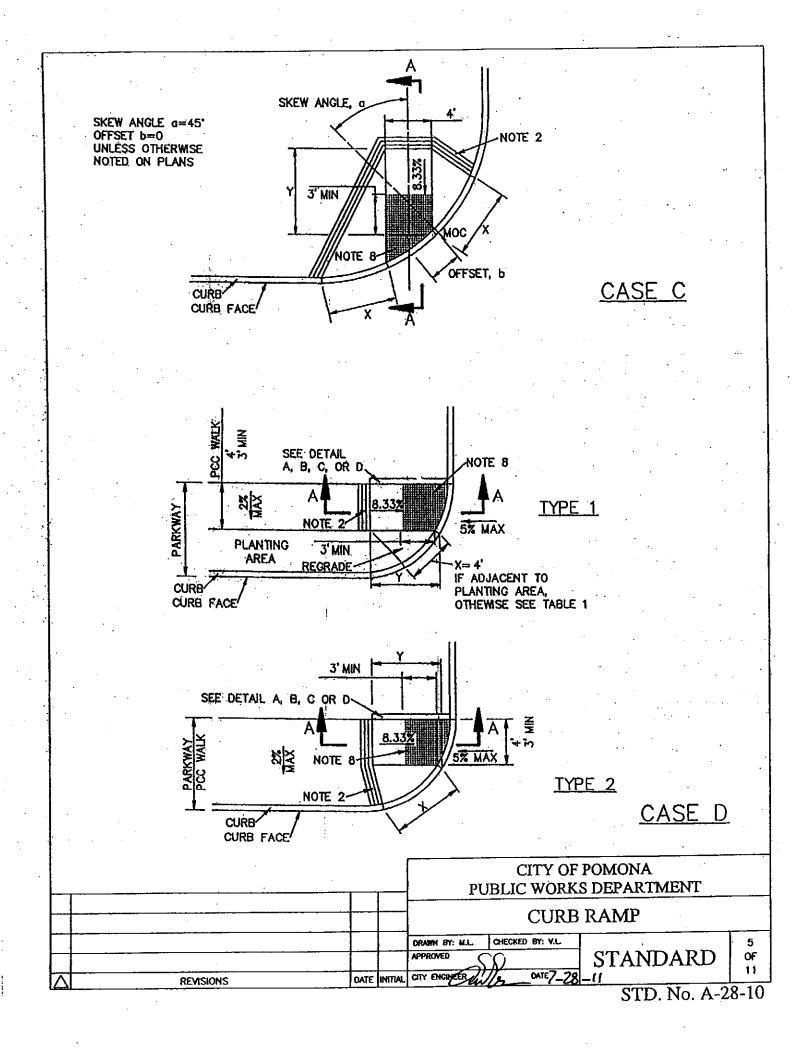
*NOTE: THIS SECTION IS NOT ALLOWED WHERE STREET DRAINAGE MAY BACK-UP INTO CURB RAMP AREA IYPE 1

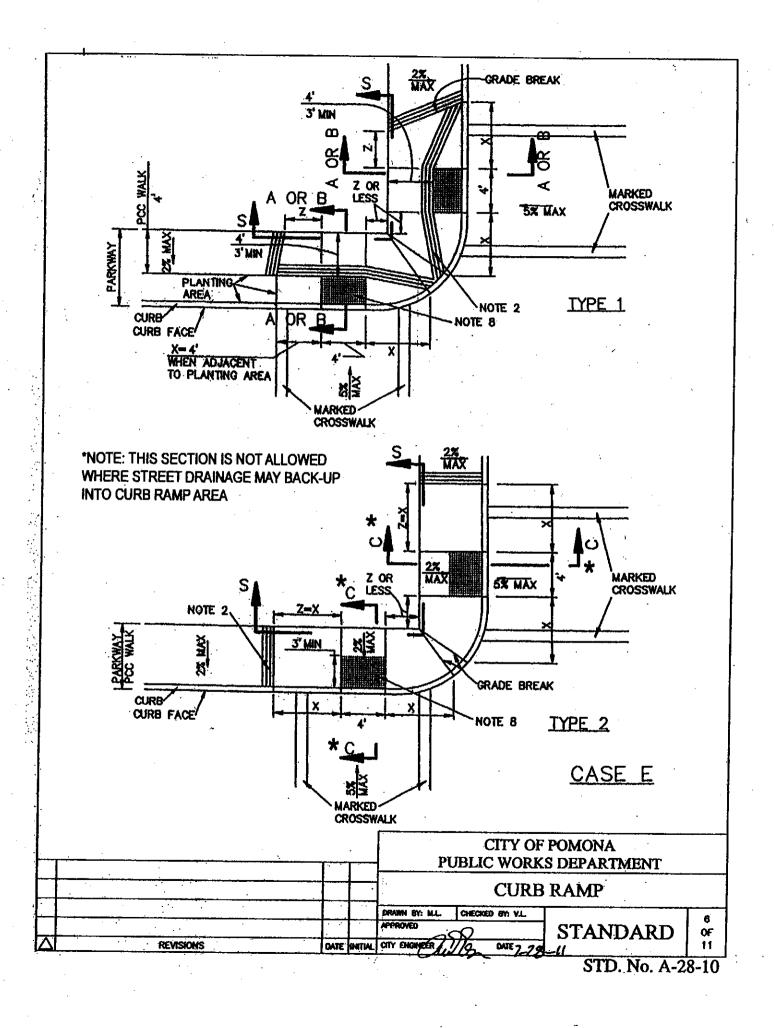


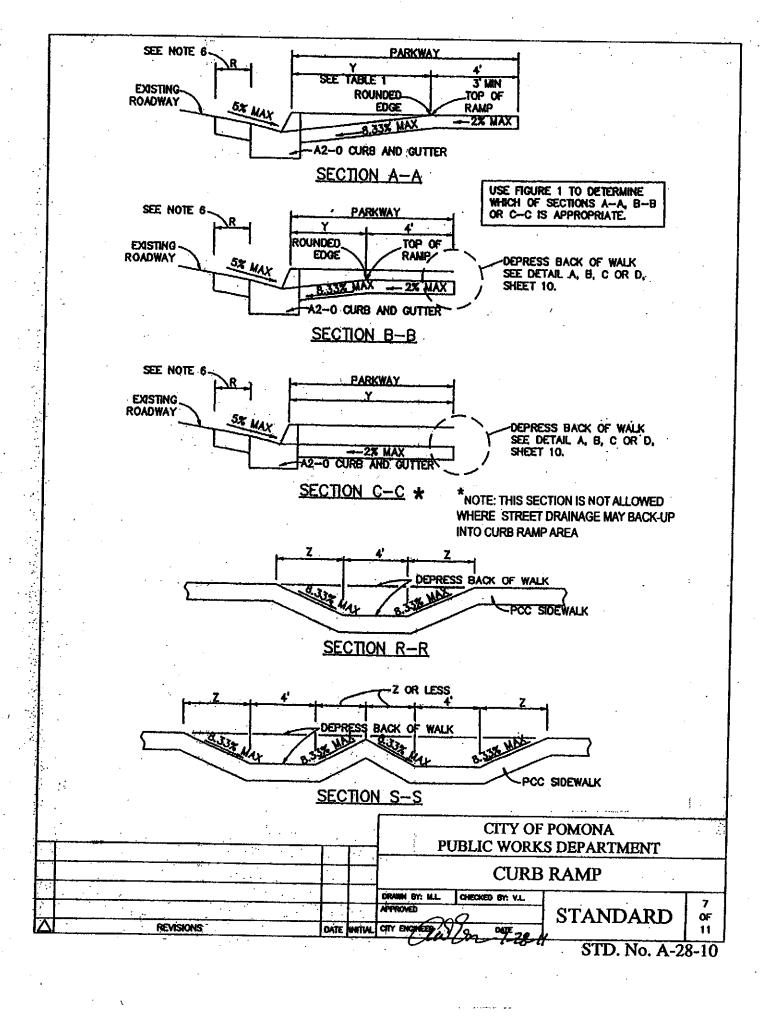
*NOTE: THIS SECTION IS NOT ALLOWED WHERE STREET DRAINAGE MAY BACK-UP INTO CURB RAMP AREA

CASE B

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				· ·		•	 <u> </u>	-							RAMP	
		<u>.</u>					 					DRAWN EY: M.L.	CHECKE	Off: V.L.	<u> </u>	
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Δ	<u>. </u>			•	REVISION	8	 		•	DATE	INSTIAL	CITY ENGINEED!	1/2	DATE 7-78	BIMBARD	11







PARKWAY MOTH 14 15 16' 11' 12' 13' 4 MIN 5 3" SECTION A-A LANDING = 4' 5" NORMAL CURB FACE 6* 7" 8" 9" SECTION B-B (10" CALCULATE Z DIMENSION PER FORMULA BELOW 11" 12" OR MORE FIGURE 1 - SECTION USAGE

WHERE FIGURE 1 SHOWS USE OF SECTION B-B, FIGURE Z

TABLE 1 SHOWS X FOR A FLARE SLOPE OF 8.33% AT

THE CURB FACE. IF L IS 4' OR MORE, X MAY BE MULTIPLIED BY 0.833 FOR A MAXIMUM FLARE SLOPE OF 10% AT THE CURB FACE.

DIMENSION AS FOLLOWS: W = PARKWAY WIDTH

 $Z = [(Y+L)-W] \times 0.760$

IF (Y+L) < W, THEN Z = 0

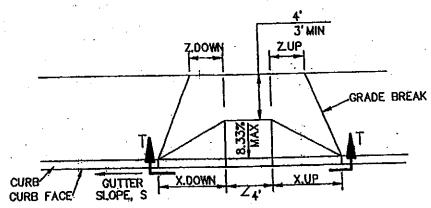
L = LANDING WIDTH, 4' TYP, 3' MIN.

NORMAL CURB FACE	х (FT)	SECTION Y-Y Y, (FT)
2"	4.00' MIN	2,63
3"	4.00' MIN	3.95
4 ^m	4.00'	5.26'
5"	5,00'	6.58'
6"	6.00'	7.90'
7"	7.00'	9.21'
8"	8.00'	10,53'
9"	9.00'	11,84'
10"	10.00	13.16'
11"	11.00'	14.47
12"	12,00	15,79'

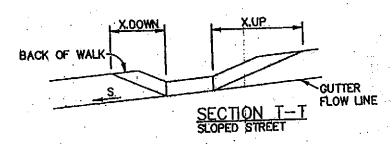
SEE SHEET 9 FOR STREET SLOPE ADJUSTMENT FACTORS, ALL STREETS

TARIF 1 - Y AND Y VALUES

TABLE 1 - X AND 1 VALUES		
TABLE 1 REFERENCE FORMULAS: X = CF / 8.333% Y = CF / (8.333% - 2% WALK CROSS SLOPE)	CITY OF POMONA PUBLIC WORKS DEPARTMENT	<u>.</u>
	CURB RAMP	
REVISIONS DATE INITIAL	CITY (SNOWNER) 99 DATE 7-28-11	8 0F 11
REVISIONS DATE INITIAL	CITY ENGINEER 199 DATE 7-28-11	20



TYPICAL CURB RAMP



FOR SLOPED STREETS, MULTIPLY THE DIMENSIONS PARALLEL TO THE STREET, X AND Z, UPSTREAM AND DOWNSTREAM OF THE RAMP BY THE FACTORS IN THE FOLLOWING TABLE.

FOR EXAMPLE, X.DOWN = X x K.DOWN

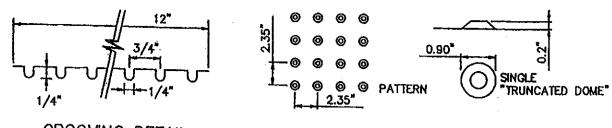
s	K.DOWN	K.UP
0%	1.000	1,000
0.2%	0.977	1.025
0.5%	0.943	1.064
1%	0.893	1.136
2%	0.806	1,316
3%	0.735	1.563
4%	0.676	1.923
5%	0.625	2.500

TABLE 2 - SLOPE ADJUSTMENTS

TABLE 2 REFERENCE FORMULAS: K.DOWN = 8.333% / (8.333% + S) K.UP = 8.333% / (8.333% - S)

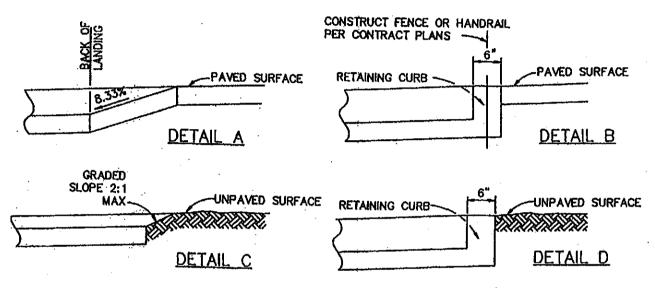
STREET SLOPE ADJUSTMENTS

	CITY OF POMONA PUBLIC WORKS DEPARTMENT
	CURB RAMP
	DRAWN BY: M.L. CHECKED BY: V.L. APPROVED ONTY 28 1
REVISIONS DATE INITIAL	ony 28-11 STD. No. A-28-10



GROOVING DETAIL

DETECTABLE WARNING DETAIL

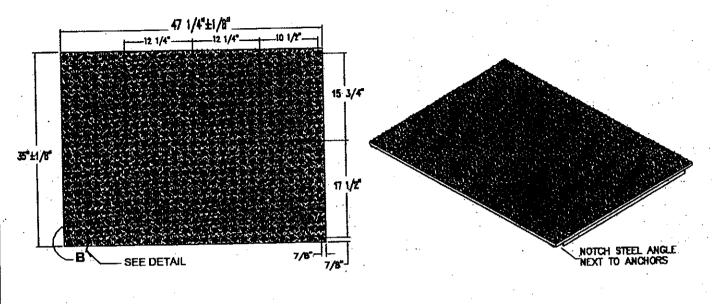


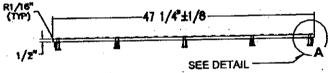
GENERAL NOTES:

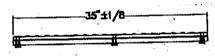
- CONCRETE SHALL BE CLASS 310-C-17 (520-C-2500) 1. AND SHALL BE 4" THICK.
- THE RAMP SHALL HAVE A 12" WIDE BORDER WITH 1/4" 2 GROOVES APPROXIMATELY 3/4" OC. SEE GROOVING DETAIL.
- THE RAMP SURFACE SHALL HAVE A TRANSVERSE BROOMED SURFACE TEXTURE CONFORMING TO SSPWC 303-1.9. 3.
- USE DETAIL "A" OR "B" IF EXISTING SURFACE BEHIND LANDING IS PAVED. 4.
- USE DETAIL "C" OR "D" IF EXISTING SURFACE BEHIND LANDING IS UNPAVED. 5.
- R = 3" UNLESS OTHERWISE SHOWN ON PLAN. 6.
- 7.
- ANGLE = $\triangle/2$ UNLESS OTHERWISE SHOWN ON PLAN. CONSTRUCT DETECTABLE WARNING SURFACE PER DETAIL THIS SHEET. MATERIALS 8. SHALL BE PER CONTRACT DOCUMENTS.
- 9. ALL RAMPS SHALL BE POURED MONOLITHICLY
- RAMPS IN FLAT AREAS WHERE WATER MAY COLLECT SHALL REQUIRE FIRST 2' (AS PRACTICAL) 10.

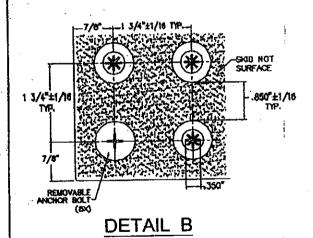
TO PREVENT PONDING				CITY OF POMONA			
				PUBLIC WORKS DEPARTMENT CURB RAMP			
	REVISIONS.	DATE	UNITIAL	DRAWN BY: M.L. APPROVED CITY ENGINEER!	CHECKED BY: VIL.	STANDARD	10 OF 11

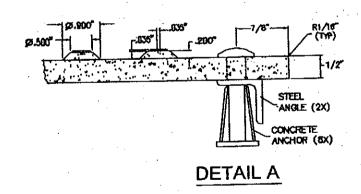
3'X4' PANEL (BLACK)











Note: Armorcast Products Company A-6003648RADAXXX "XXX" Designate Color

REVISIONS

CITY OF POMONA PUBLIC WORKS DEPARTMENT

CURB RAMP - TRUNCATED DOME

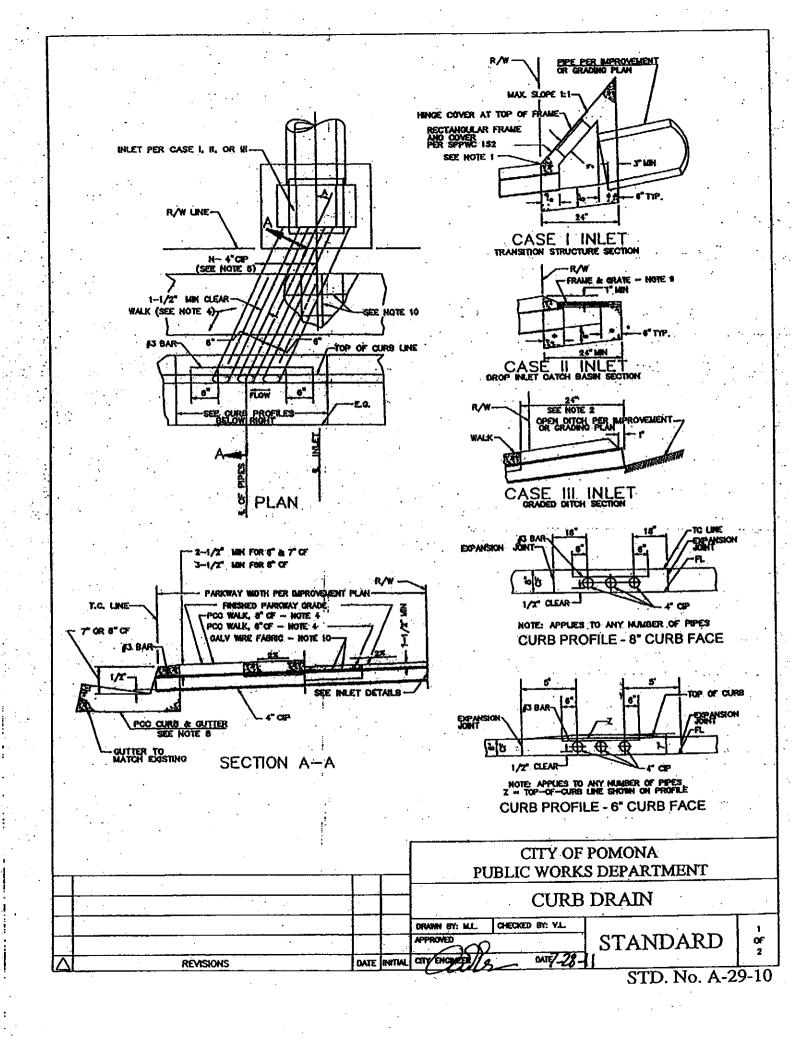
DRAWN BY: M.L. CHECKED BY: V.L.

APPROVED

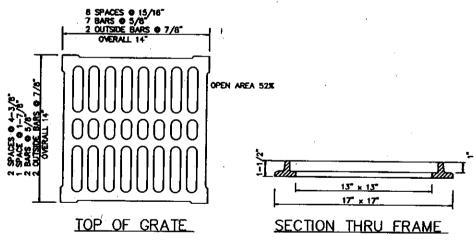
DATE INITIAL CITY ENGINEER DESCRIPTION DATES 28

STANDARD

11 OF 11



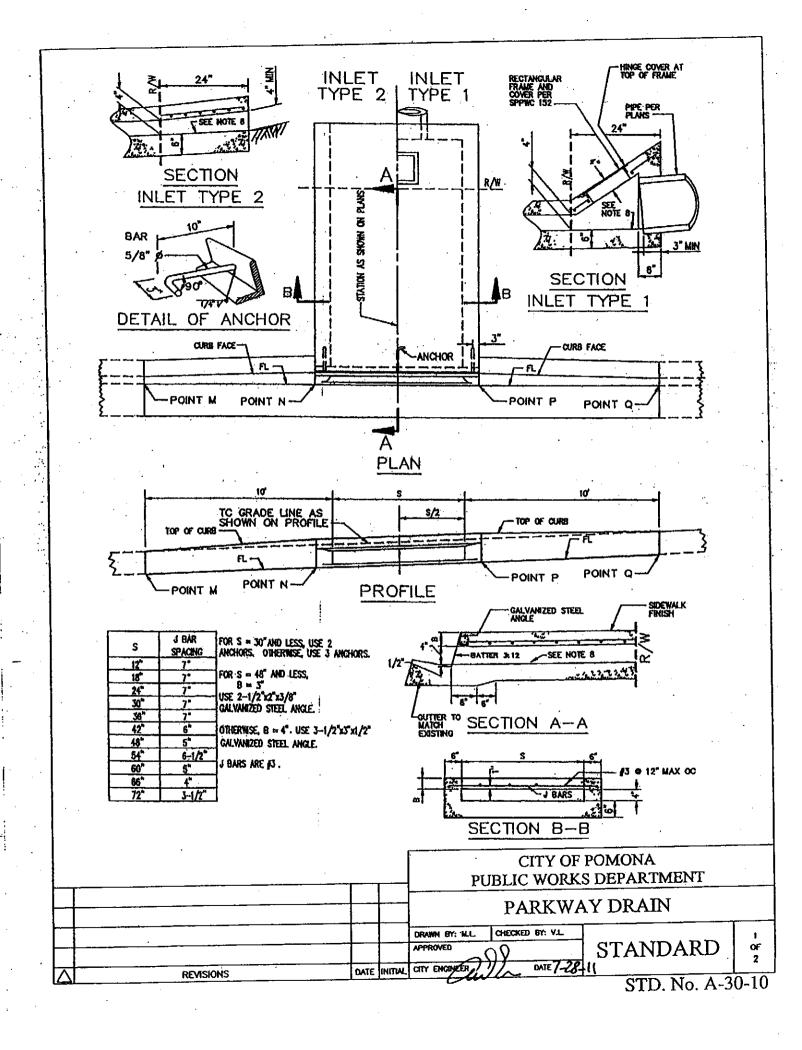
- 1. IF THE TOP OF SLOPE IS ALLOWED WITHIN THE R/W, INLET CASE I BEGINS AT THE TOP RATHER THAN THE R/W LINE.
- 2. FOR OPEN DITCH (CASE INLET III), THE 24" EXTENSION BEYOND THE R/W LINE IS NOT REQUIRED WHEN BACK OF WALK IS 24" OR MORE FROM THE R/W LINE; HOWEVER, PIPE SHALL EXTEND TO R/W LINE.
- 3. TOP OF INLET STRUCTURE (CASE I AND II) TO BE FLUSH WITH ADJACENT SURFACE WHERE PRACTICAL.
- 4. CONSTRUCT PCC WALK WHEN SPECIFIED ON PLANS. THE CONTRACT PRICE PAID FOR PCC WALK ITEM SHALL INCLUDE WALK CONSTRUCTED IN CONJUNCTION WITH PARKWAY CULVERT.
- 5. "N" EQUALS NUMBER OF PIPES (MAXIMUM OF THREE) AS SPECIFIED ON PLANS.
- 6. INLET CASE TO BE SPECIFIED ON PLANS.
- 7. ANGLE A EQUALS O', UNLESS OTHERWISE SPECIFIED.
- 8. TYPE, DIMENSIONS AND ELEVATIONS OF P.C.C. CURB AND GUTTER PER PLANS.
- 9. UNLESS OTHERWISE SPECIFIED, FRAME AND GRATE FOR CASE II INLET SHALL BE GALVANIZED CAST IRON. WEIGHT OF FRAME AND GRATE SHALL BE 80 LBS.
- 10. AT LOCATIONS WITH LESS THAN 8" CURB FACE, USE 6x6-10/10 GALVANIZED WIRE FABRIC. WIRE FABRIC SHALL EXTEND 8" BEYOND THE EDGE OF CAST IRON PIPES.
- ALL DRAINS MUST HAVE FLO-GUARD FILTER ON-SITE BEFORE DISCHARGING INTO CITY RIGHT-OF-WAY, PER SUSMP REQUIREMENTS.



GRATE FOR CASE II INLET

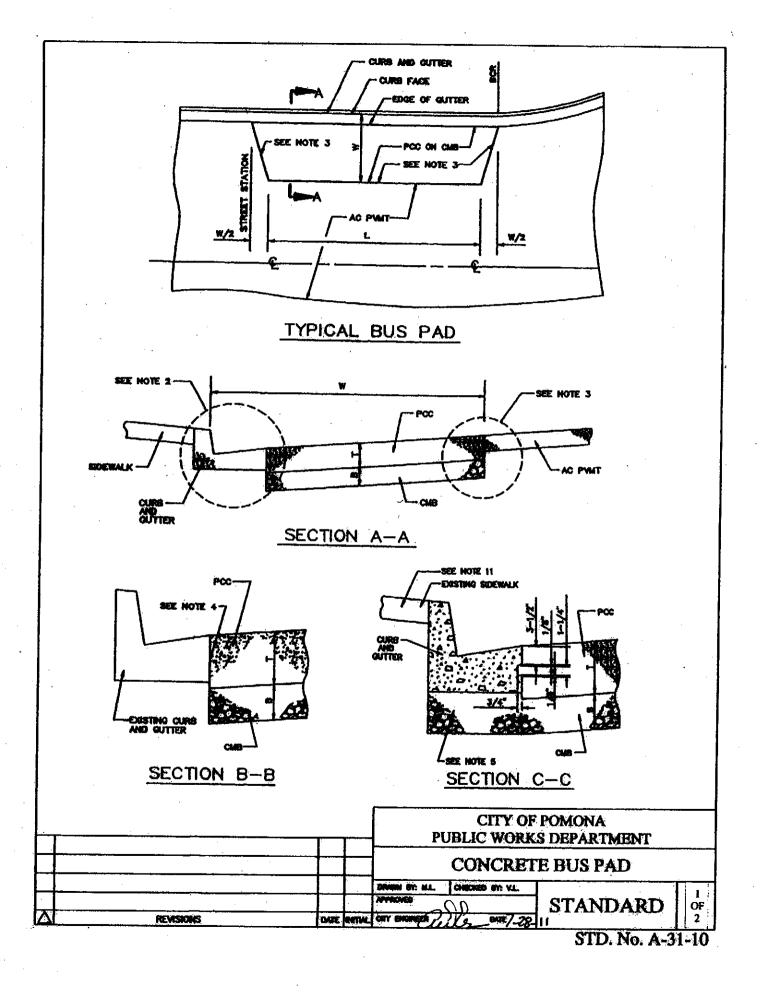
			Pt		POMONA S DEPARTMENT	
			CURB DRAIN			
			DRAWN BY: R.D.	CHECKED BY: R.D.		2
			APPROVED)Q	STANDARD	OF
<u> </u>	REVISIONS	DATE INITIA	L CITY ENGINEER	182 DATE 7-28-	<u> </u>	2

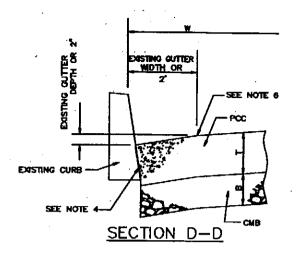
STD. No. A-29-10

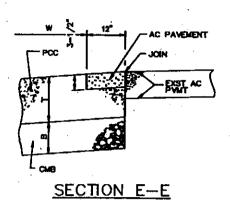


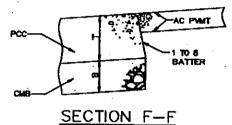
- 1. FLOOR OF BOX SHALL BE TROWELED SMOOTH.
- 2. IF THE TOE OF SLOPE IS ALLOWED WITHIN THE R/W, INLET TYPE 1 BEGINS AT THE TOE RATHER THAN AT THE R/W LINE.
- 3. FOR OPEN DITCH (TYPE 2), THE 24" EXTENSION BEYOND THE R/W LINE IS NOT REQUIRED WHEN BACK OF WALK IS 24" OR MORE FROM THE R/W LINE; HOWEVER, THE PIPE SHALL EXTEND TO THE R/W LINE IN ANY EVENT.
- 4. TOP OF INLET STRUCTURE (TYPE 1 & 2) SHALL BE FLUSH WITH ADJACENT SURFACE WHERE PRACTICAL.
- 5. A HEADED STEEL STUD $5/8" \times 6-3/8"$ WITH A 1" HEAD ATTACHED BY A FULL PENETRATION BUTT WELD MAY BE USED AS AN ALTERNATE ANCHOR.
- 6. NORMAL CURB FACE AT POINT M AND Q. CURB FACE IS B + 5" AT POINT N AND P.
- 7. THE 3" LEG OF THE 5/8" DIA ANCHORS SHALL BE PARALLEL TO THE TOP OF SIDEWALK.
- 8. SLOPE = 2.0%
- 9. ALL DRAINS MUST HAVE FLO-GUARD FILTERS ON-SITE BEFORE DISCHARGE IS ALLOWED ON CITY RIGHT-OF-WAY, PER SUSMP REQUIREMENTS.

				Pt		POMONA S DEPARIMENT	-
				PARKWAY DRAIN			
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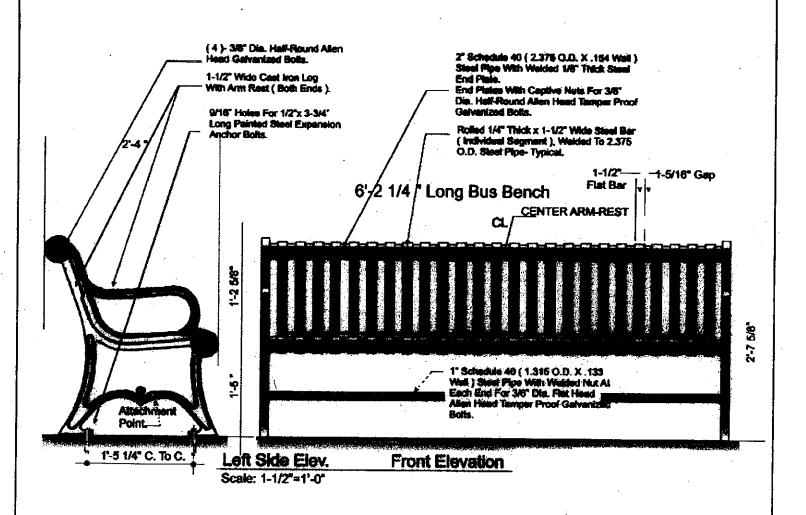






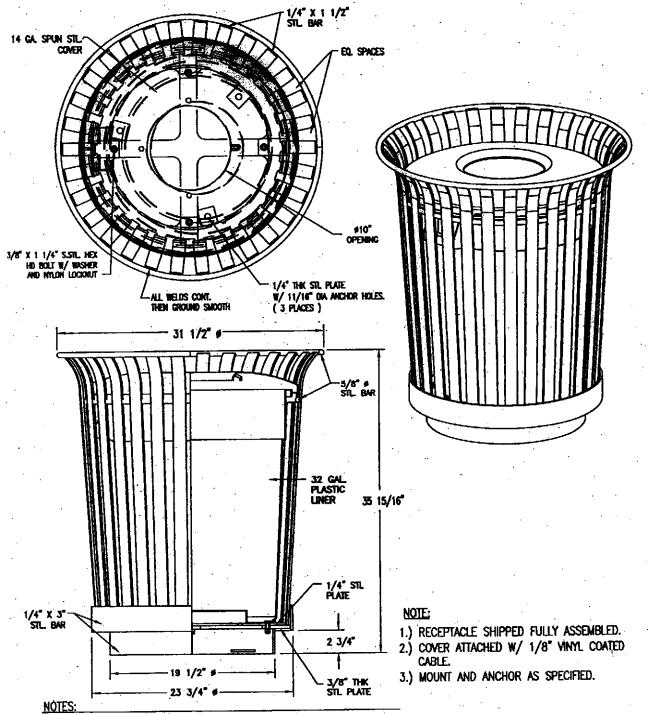
- 2. USE SECTION B-B FOR EXISTING CURB AND CUTTER THAT IS TO REMAIN.
 USE SECTION C-C FOR NEW CURB AND CUTTER.
 USE SECTION D-B FOR EXISTING CURB THAT IS TO REMAIN.
- USE SECTION E-E FOR EXISTING AC PAVEMENT.
- 4. AT LOCATIONS WHERE PCC PAYEMENT WILL ABUT EXISTING CONCRETE, AN EPOXY APPROVED BY THE ENGINEER SHALL BE APPLIED TO THE EXISTING CONCRETE SURFACES PROOF TO CONCRETE BLACEMENT.
- 5. CONSTRUCT LONGITUDINAL WEAKENED-PLANE JOINT TO MATCH ADJOINING EXISTING GUTTER WIDTH, OR 2 IF NO ADJOINING GUTTER EXISTS.
- 6. USE 2"x4" (50x100) HEADER TO FORM 3-1/2" STEP. TOP OF HEADER SHALL BE SET TO LINE AND GRADE.
- 7. ALL EXPOSED PCC CORNERS SHALL BE ROUNDED WITH A 1/2" RADIUS.
- 8. SURFACE OF CONCRETE SHALL HAVE A ROUGH TRANSVERSE BROOM FINISH.
- WHERE DESIGNATED BY THE ENGINEER, UNDESIRABLE SUBGRADE MATERIAL SHALL BE REMOVED AND REPLACED WITH CMB.
- 10. WHERE NEW CURB AND CUTTER IS CONSTRUCTED ADJACENT TO EXISTING SIDEWALK, SIDEWALK SHALL BE REMOVED AND REPLACED TO NEAREST SCOREINE.
- 11. CONSTRUCT TRANSVERSE NEAKENED PLANE JOINTS IN BUS PAD PAVEMENT AT APPROX. 10' INTERVALS.
- 12. CONSTRUCT TRANSVERSE WEAKENED PLANE JOINTS IN BUS PAD PAVEMENT AT ALL EXISTING CURB/CURB
 & GUTTER CONSTRUCTION JOINTS AND WEAKENETS—PLANE JOINTS
- 13. AT THE OPTION OF THE ENGINEER, THE EXISTING PAVEMENT MAY BE NEATLY SAWCUT AROUND THE DIMENSIONS OF THE BUS PAD, AND CONCRETE POURED DIRECTLY USING THE EXISTING PAVEMENT AS A FORM. THE CONCRETE EDGES SHALL BE ROUNDED WITH A 1/2" RADIUS.
- 14. P.C.C. MIX DESIGN SHALL BE AS APPROVED BY ENGINEER.
- 15. CURING COMPOUND SHALL BE PROVIDED FOR ALL P.C.C.,

L,			PI	· · · · · · · · · · · · · · · · · · ·	POMONA S DEPARTMENT	
			CONCRETE BUS PAD			
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			APPROVED (<u> </u>	STANDARD	OF
Δ	REVISIONS	DATE INITIAL	CITY ENGINEER	1/12 DATE 7-28-	k <i>i</i>	2



1) ALL STEEL MEMBERS COATED W/ZINC RICH EPOXY THEN FINISHED W/ POLYESTER POWDER COATING.

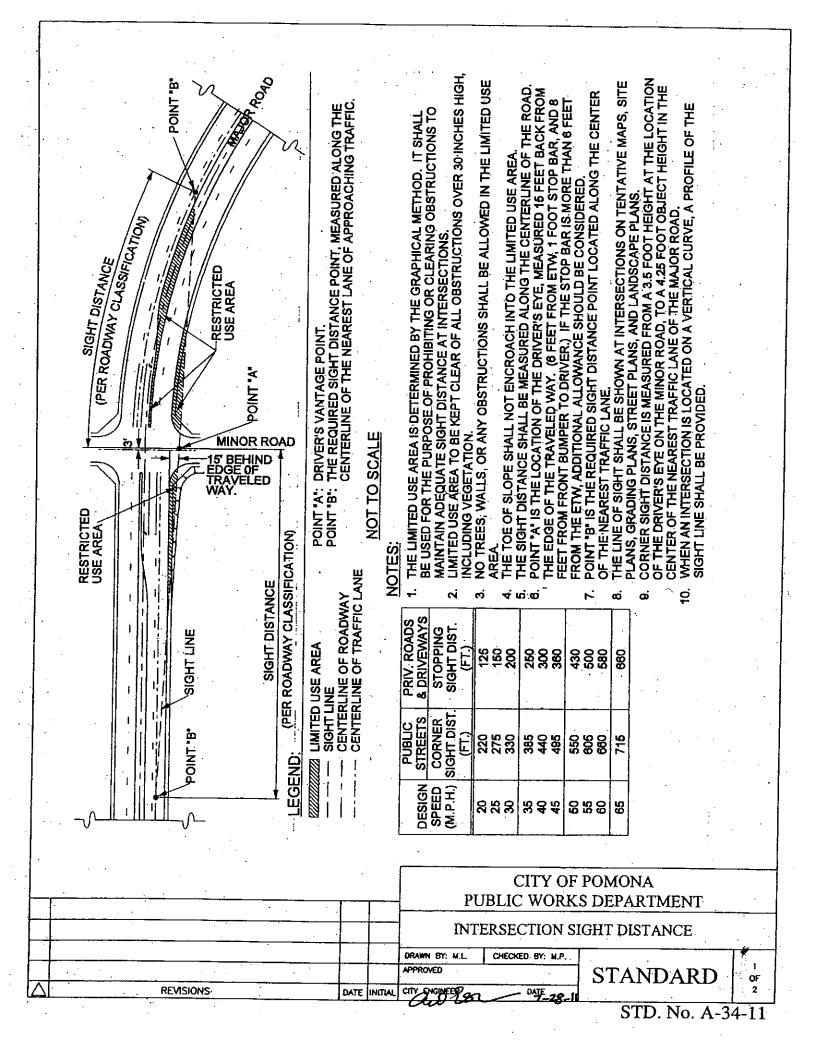
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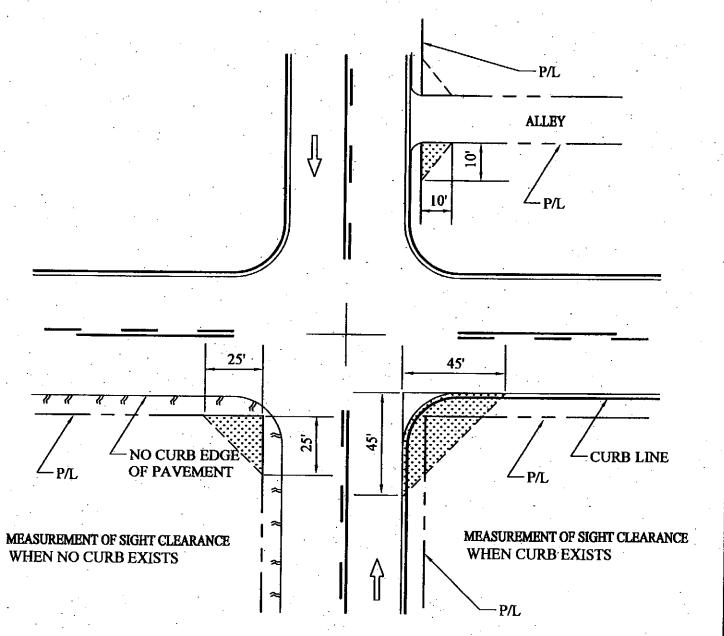


- 1.) ALL STL. MEMBERS COATED W/ ZINC RICH EPOXY THEN FINISHED W/ POLYESTER POWDER COATING.
- 2.) 1/2" X 3 3/4" EXPANSION ANCHOR BOLTS PROVIDED.
- 3.) ALL WELDS CONT. THEN GROUND SMOOTH.
- 4.) RECEPTACLE FULLY ASSEMBLED AT FACTORY.

				 			POMONA S DEPARTMENT	
		<u> </u>		1	<u> </u>	RECEI	PTACLE	
		BDAGONE		DATE	INITIAI	DRAWN BY: M.L. CHECKED BY: V.L. APPROVED CITY ENGINEER DATE 7-28-	STANDARD	1 OF 1
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STD. No. A-33-10





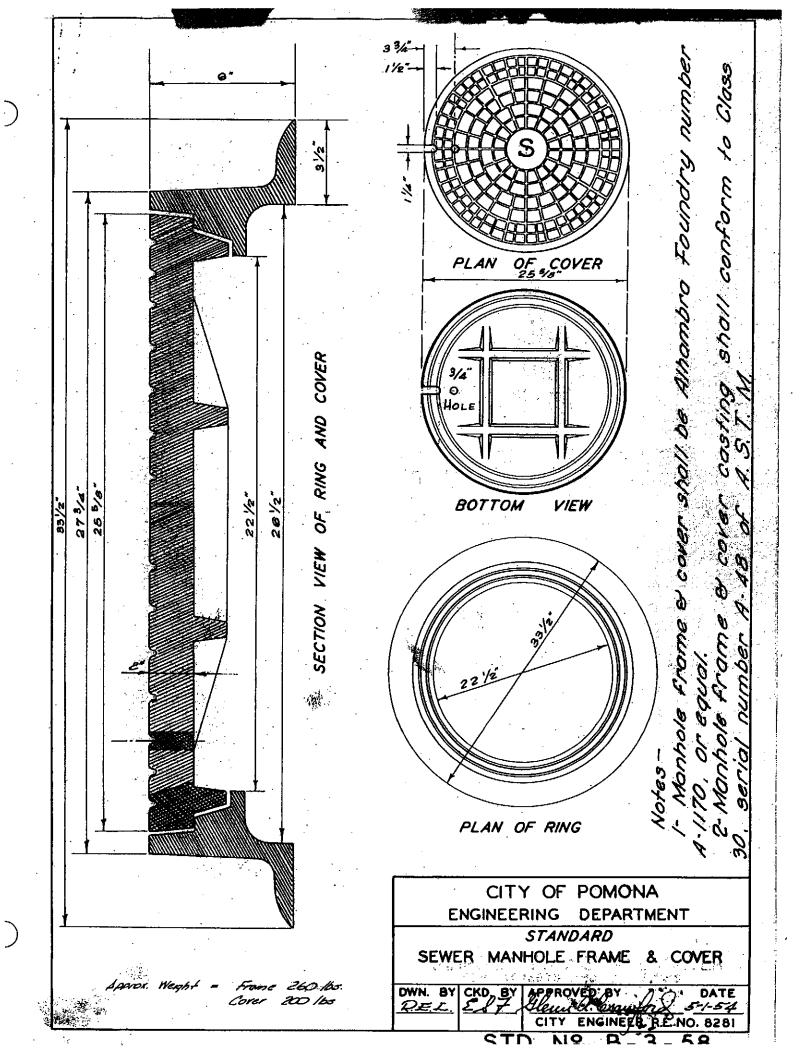
NO OBSTRUCTION TO VISIBILITY AREA AT INTERSECTIONS NOT TO SCALE

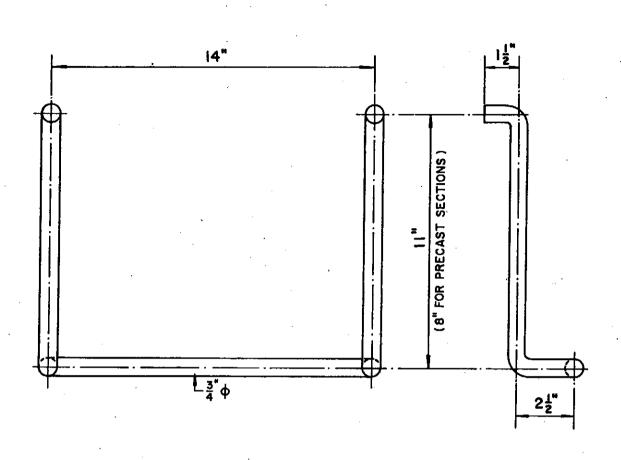
NOTE: See City Code, Zoning, Part III, Section 503-I-2, and Pomona City Code Section 46-12 for related requirements

LEGEND

NO OBSTRUCTION TO CROSS VISIBILITY AREA

				CITY OF POMONA PUBLIC WORKS DEPARTMENT	
				NO OBSTRUCTION TO VISIBILITY AREA AT INTERSECT	TIONS
L				DRAWN BY: R.D. CHECKED BY: R.D.	,
				APPROVED STANDARD	OF
Δ	REVISIONS	DATE	INITIAL	CITY ENGINEER DATE 7-28-11	2





UNLESS OTHERWISE SPECIFIED ON THE PLANS, STEP MATERIAL SHALL BE GALVANIZED STEEL CONFORMING TO ASTM A -123, GALVANIZED AFTER FABRICATION IN ACCORDANCE WITH SECTION 206-7 OF STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION (1973 EDITION) AND HEAVILY COATED WITH ASPHALTUM PAINT.

IF STAINLESS STEEL STEPS ARE SPECIFIED ON THE PLANS, STEP MATERIAL SHALL BE STAINLESS STEEL CONFORMING TO ASTM A-276, TYPE 316

CITY OF POMONA
ENGINEERING DEPARTMENT

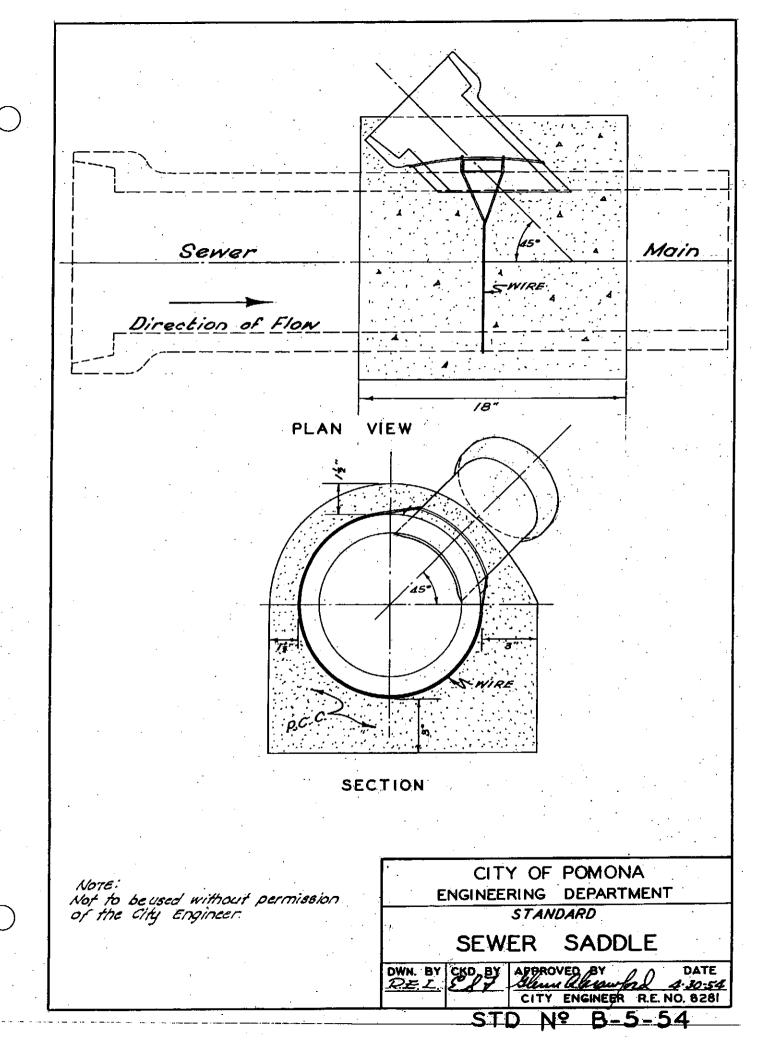
STANDARD

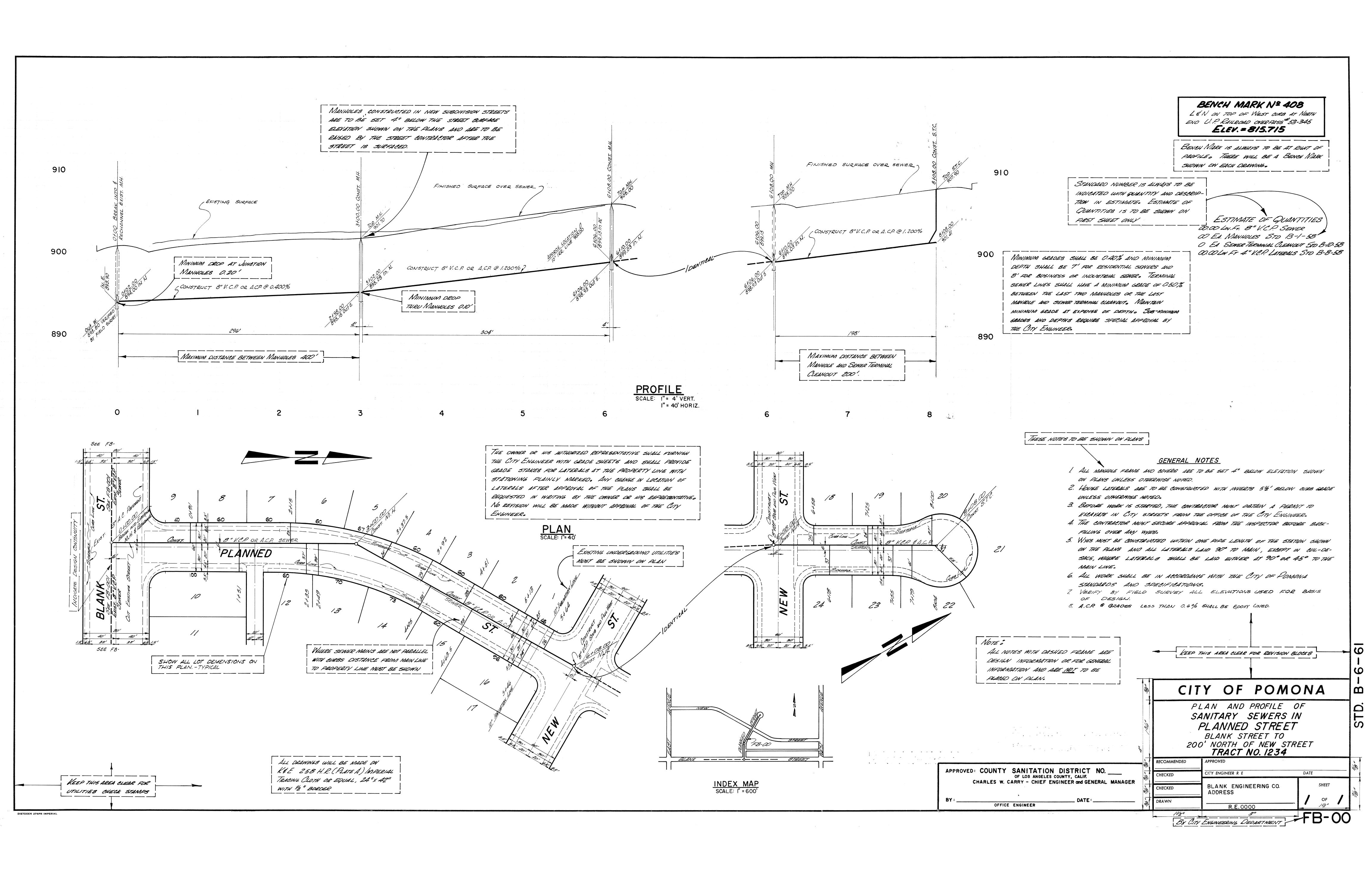
MANHOLE STEP

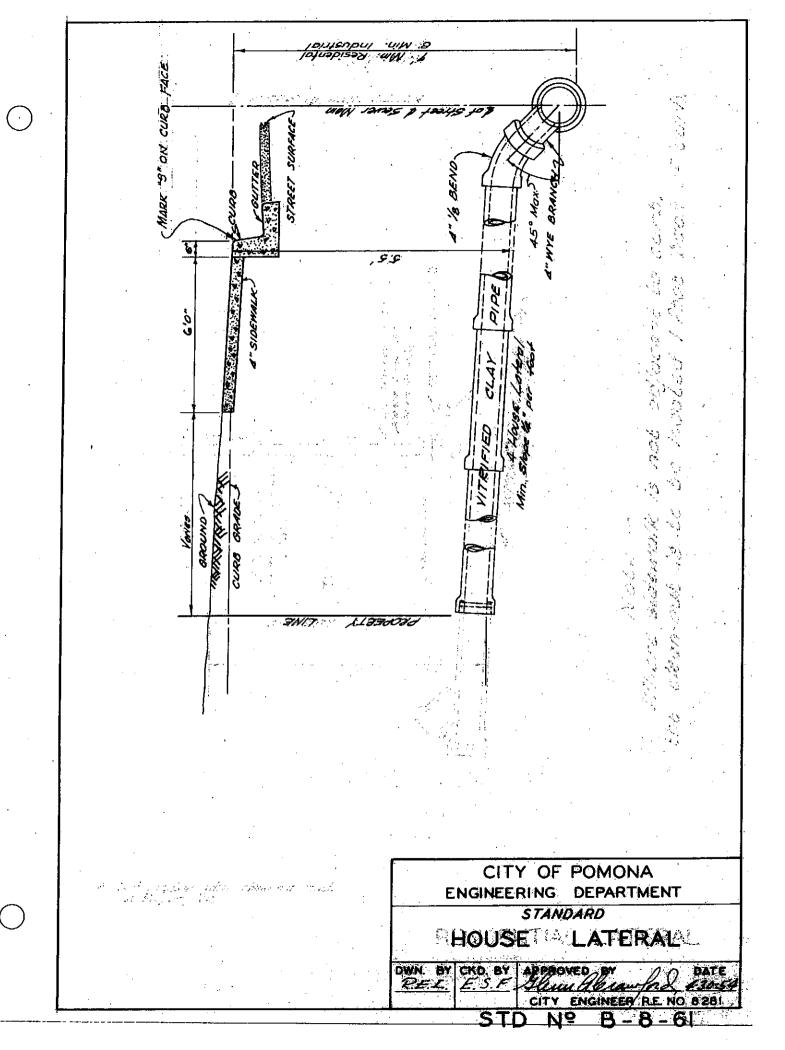
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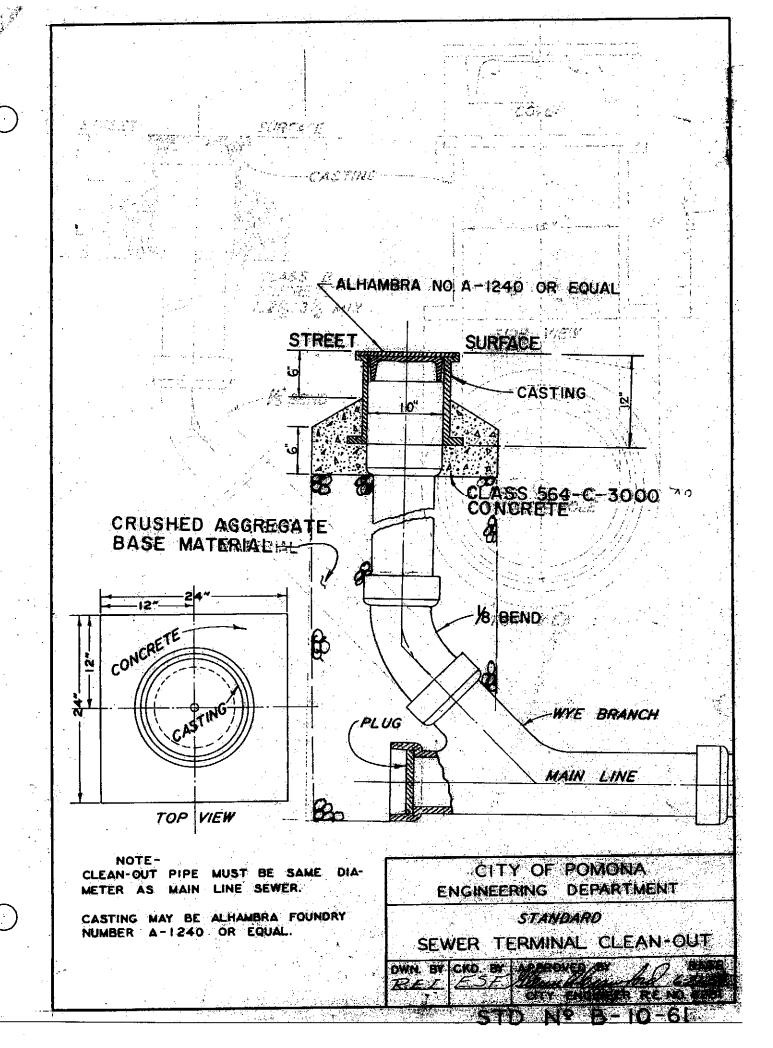
CITY ENGINEER RE. 17993

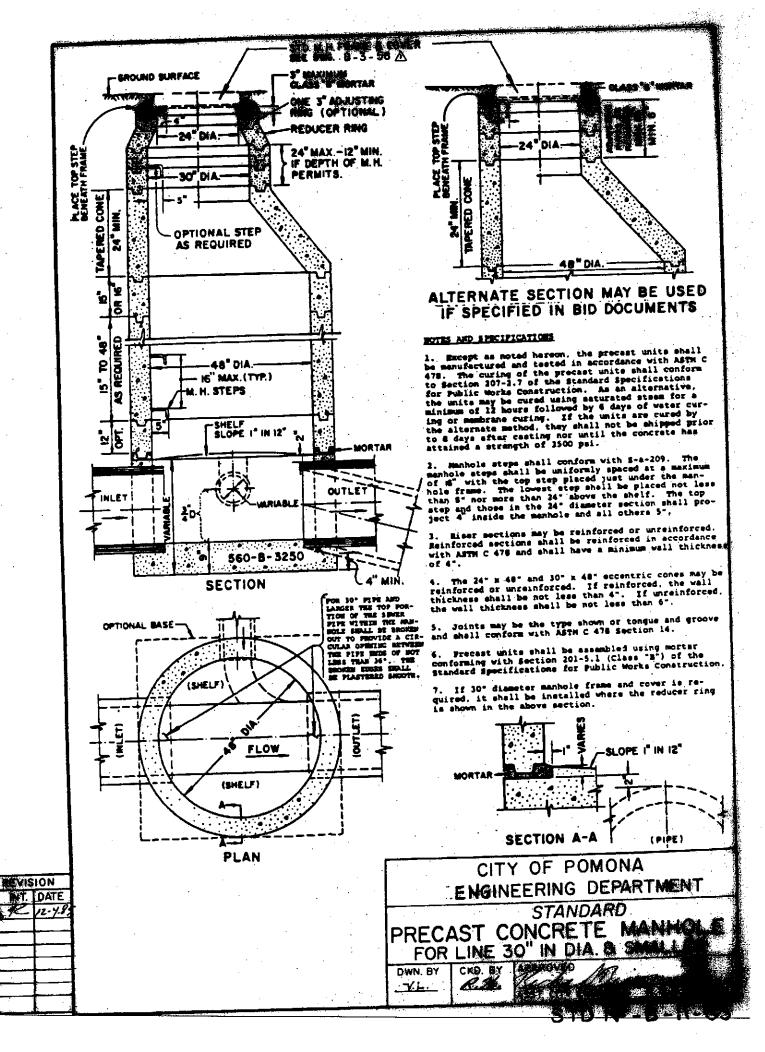
STD Nº B- 4-74

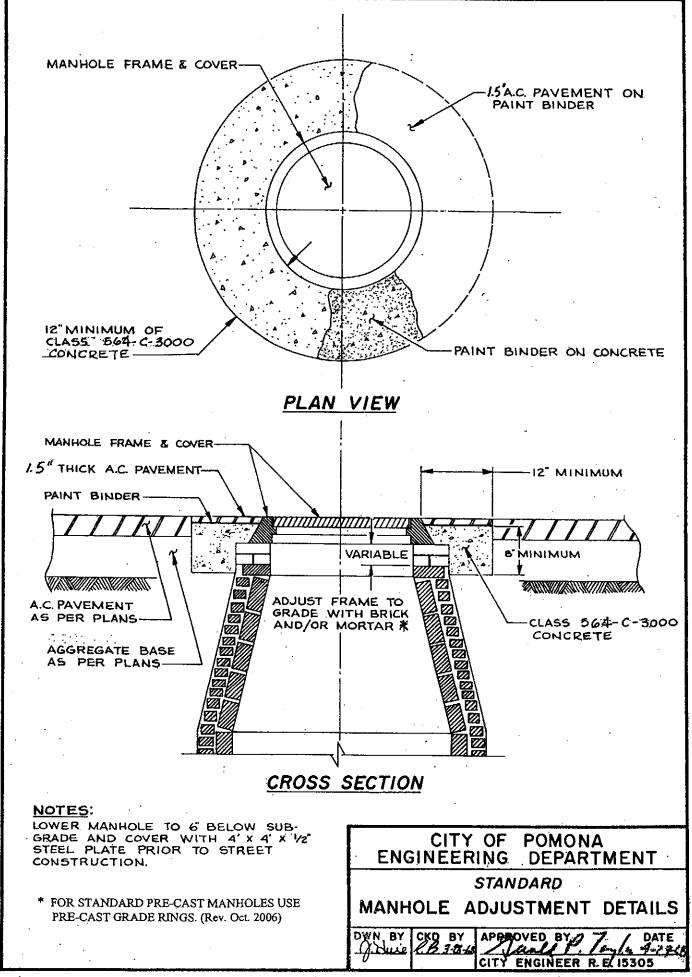












STD № B-14-68

PLAN

	Existing property line: to remain or future.
	Existing property line to be changed.
	Curb face line (do not show bock of curb line.)
	Toe of gutter line
	Existing P.C.C. improvements : note if removal is required.
	Edge of existing pavement, no curb or gutter (blue).
	Sewer line (on sewer plan only.)
	Existing sewer line (on sewer plan only.)
	Improvements future or shown on another drawing.
O","	Sewer manhole
	Sewer Wye
	Sewer lateral
	Sewer soddle
o [•]	Sewer line
φ-	Fire hydrant
ד	Water valve
ing or □#	Water meter
— e- <u>r</u>	Water line
O ^{G.M.H.}	Gas manhole
×G	Gos volve
	Gas meter
— 6" <u>c</u>	Gas line
OEMH	Power manhole
OTMH.	Telephone manhole
10" <u>T</u>	Irrigation line
0 SP 0 TO	Std. pipe or turn out CITY OF POMONA ENGINEERING DEPARTMENT
	STAN DARD
	DRAFTING SYMBOLS
	DWN BYCKD BY APPROVED BY DATE
	CITY ENGINEER RE 8281
_	

STD Nº E-1-58

PLAN

PP#	Utility pole
€—	Guy and anchor or deadman
Ħ	Electrolier
	Conduit (Power or Telephone)
xx	All fence Describe type, limits and height
*	Coniferous tree
*	Palm tree
(+10)	Deciduous tree (giving dia. of trunk)
	Bush
	Existing PCC driveways
1//////	Existing A.C. driveways
	A.C. to be constructed (stomp and shade on back)
++++	Roilroad tracks
	Building
	PROFILE.
,	Proposed street profile. Show only top of curb line.
	Existing & and PE profile freehand unless improved.
	Existing curb Show join station and elevation.
	GENERAL NOTES

- 1. Show curb face in decimals of a foot and only where it varies and on the typical section.
- 2. Show topography in fine, salid black lines except povement edge and hold necessary descriptions I" back of PL. Do not draw arrows from description to symbol unless necessary for clarity.
- 3. Show pertinent existing elevations in blue unless join elevations,

CITY OF POMONA
ENGINEERING DEPARTMENT
STANDARD

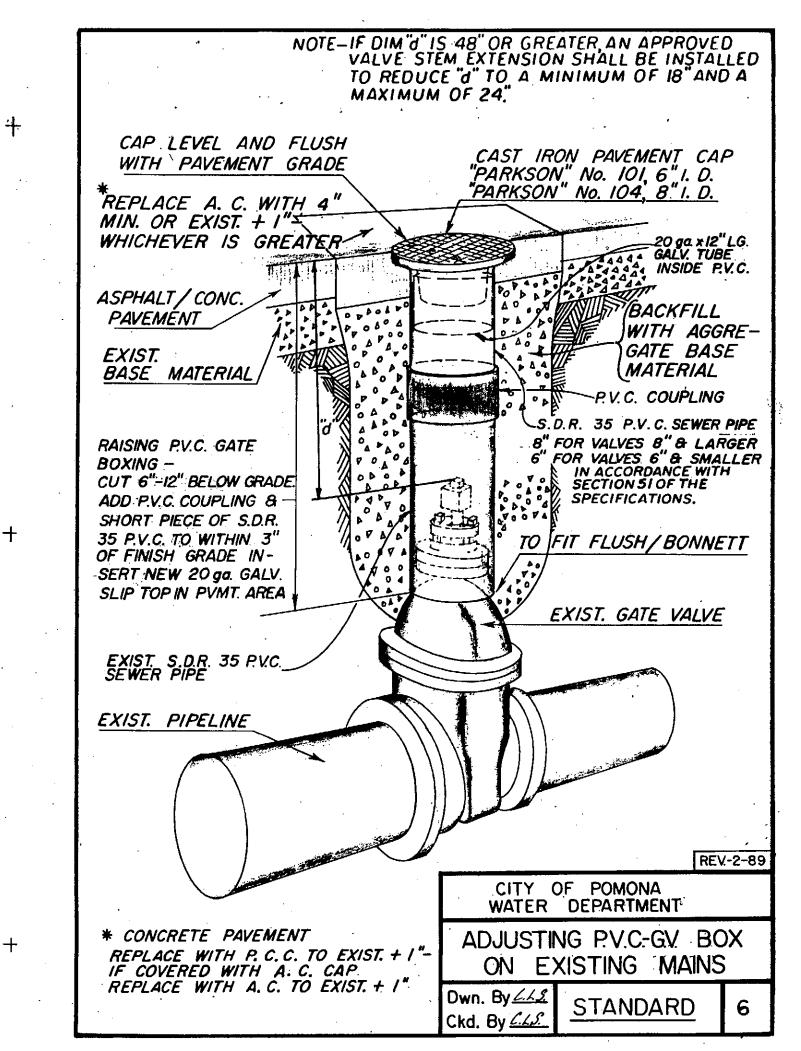
DRAFTING SYMBOLS

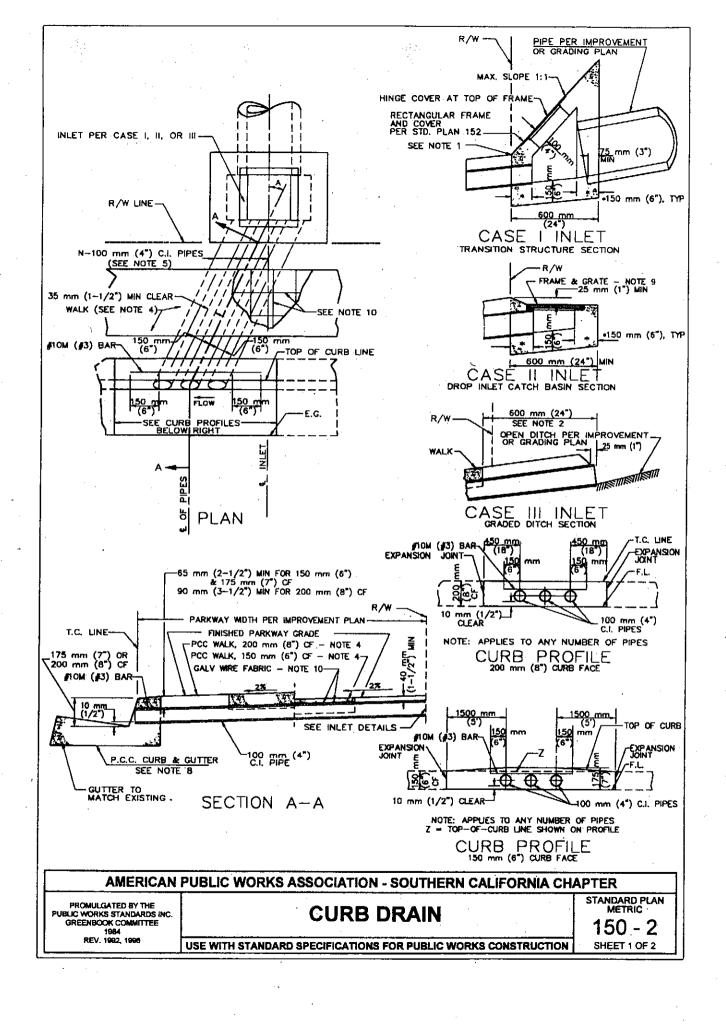
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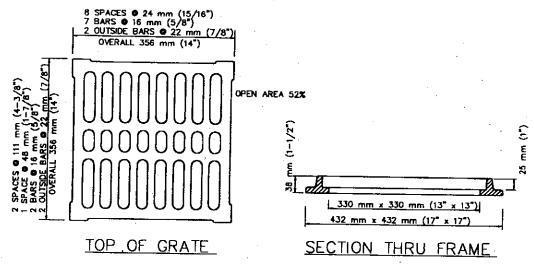
CITY ENGINEER RE 8281

STD Nº E-2-58





- 1. IF THE TOE OF SLOPE IS ALLOWED WITHIN THE R/W, INLET CASE I BEGINS AT THE TOE RATHER THAN THE R/W LINE.
- 2. FOR OPEN DITCH (CASE INLET III), THE 600 mm (24") EXTENSION BEYOND THE R/W LINE IS NOT REQUIRED WHEN BACK OF WALK IS 600 mm (24") OR MORE FROM THE R/W LINE; HOWEVER, PIPE SHALL EXTEND TO R/W LINE.
- TOP OF INLET STRUCTURE (CASE I AND II) TO BE FLUSH WITH ADJACENT SURFACE WHERE PRACTICAL.
- 4. CONSTRUCT P.C.C. WALK WHEN SPECIFIED ON PLAN. THE CONTRACT PRICE PAID FOR P.C.C. WALK ITEM SHALL INCLUDE WALK CONSTRUCTED IN CONJUNCTION WITH PARKWAY CULVERT.
- 5. "N" EQUALS NUMBER OF PIPES (MAXIMUM OF THREE) AS SPECIFIED ON PLAN.
- 6. INLET CASE TO BE SPECIFIED ON IMPROVEMENT OR GRADING PLAN.
- 7. ANGLE A EQUALS 0°, UNLESS OTHERWISE SPECIFIED.
- TYPE, DIMENSIONS AND ELEVATIONS OF P.C.C. CURB AND GUTTER PER IMPROVEMENT PLAN.
- UNLESS OTHERWISE SPECIFIED, FRAME AND GRATE FOR CASE II INLET SHALL BE GALVANIZED CAST IRON. WEIGHT OF FRAME AND GRATE SHALL BE 36 kg (80 LBS).
- 10. AT LOCATIONS WITH LESS THAN 200 mm (8") CURB FACE, USE 152x152-MW9.1xMW9.1 (6x6-10/10) GALVANIZED WIRE FABRIC. WIRE FABRIC SHALL EXTEND 200 mm (8") BEYOND THE EDGE OF CAST IRON PIPES.
- 11. DIMENSIONS SHOWN ON THIS PLAN FOR METRIC AND ENGLISH UNITS ARE NOT EXACTLY EQUAL VALUES. IF METRIC UNITS ARE USED, ALL VALUES USED FOR CONSTRUCTION SHALL BE METRIC VALUES. IF ENGLISH UNITS ARE USED, ALL VALUES USED FOR CONSTRUCTION SHALL BE ENGLISH VALUES. HOWEVER, ASTM 615 REINFORCING STEEL MAY BE SUBSTITUTED FOR ASTM 615M STEEL.

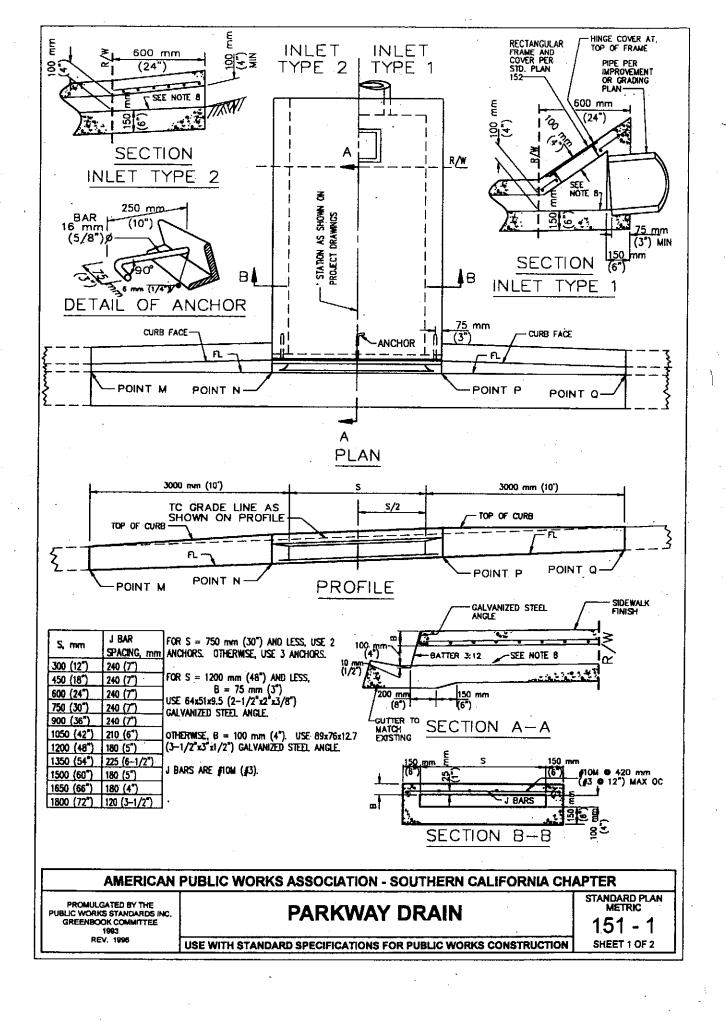


GRATE FOR CASE II INLET

AMERICAN PUBLIC WORKS ASSOCIATION - SOUTHERN CALIFORNIA CHAPTER

STANDARD PLAN
METRIC

150 - 2
SHEET 2 OF 2



- 1. FLOOR OF BOX SHALL BE TROWLED SMOOTH.
- 2. IF THE TOE OF SLOPE IS ALLOWED WITHIN THE R/W, INLET TYPE 1 BEGINS AT THE TOE RATHER THAN AT THE R/W LINE.
- 3. FOR OPEN DITCH (TYPE 2), THE 600 mm (24") EXTENSION BEYOND THE R/W LINE IS NOT REQUIRED WHEN BACK OF WALK IS 600 mm (24") OR MORE FROM THE R/W LINE; HOWEVER, THE PIPE SHALL EXTEND TO THE R/W LINE IN ANY EVENT.
- 4. TOP OF INLET STRUCTURE (TYPE 1 & 2) SHALL BE FLUSH WITH ADJACENT SURFACE WHERE PRACTICAL.
- 5. A HEADED STEEL STUD 16 mm x 160 mm WITH A 25 mm HEAD $(5/8" \times 6-3/8", 1"$ HEAD) ATTACHED BY A FULL PENETRATION BUTT WELD MAY BE USED AS AN ALTERNATE ANCHOR.
- 6. NORMAL CURB FACE AT POINT M AND Q. CURB FACE IS B \pm 125 mm (5") AT POINT N AND P.
- 7. THE 75 mm (3") LEG OF THE 16 mm (5/8") DIA ANCHORS SHALL BE PARALLEL TO THE TOP OF SIDEWALK.
- 8. SLOPE = 2.0%
- 9. DIMENSIONS SHOWN ON THIS PLAN FOR METRIC AND ENGLISH UNITS ARE NOT EXACTLY EQUAL VALUES. IF METRIC UNITS ARE USED, ALL VALUES USED FOR CONSTRUCTION SHALL BE METRIC VALUES. IF ENGLISH UNITS ARE USED, ALL VALUES USED FOR CONSTRUCTION SHALL BE ENGLISH VALUES. HOWEVER, ASTM 615 REINFORCING STEEL MAY BE SUBSTITUTED FOR ASTM 615M STEEL.



City of Pomona Public Works Department

Policies & Procedures



STREET LIGHTING DESIGN GUIDELINES

December 2022

This procedure will be followed for the review and approval of new street light installations within the public right-of-way.

- 1. The City will provide the developer/consultant engineer with the City's standards. guidelines, and other relevant data (as available).
- 2. It is the developer/consultant engineer's responsibility to design and lay out the street lighting system or systems and to submit three (3) copies of the plan or plans to the City for review.
- 3. Included with the street light layout, the developer/consultant engineer shall show all existing and proposed streetlights within 250 feet on either side of the property and across the street from the proposed development. The wattage, lumens and circuits of both existing and proposed streetlights shall also be shown on the plans. When more than three (3) street lights are involved, a separate circuit plan, drawn in 1"=20' scale shall be provided in addition to the site plan.
- 4. After reviewing the plan, the City will return the marked plan to the developer/consultant engineer for revisions (if necessary). At least two (2) weeks should be allowed for plan checking.
- 5. The developer/consultant engineer shall provide the Edison Company with three (3) copies of the development plan showing the layout and type of streetlight required by the City. The Edison Company will indicate the feed point location on these plans (if necessary). One copy will be returned to the developer/consultant engineer, one shall be sent to the City, and Edison will retain the third for their records.
- 6. The developer/consultant engineer will indicate the feed point on the plan and make the necessary corrections. A standard size Mylar, (D size), of the original plan shall be submitted to the City for final approval.
- 7. All work and materials shall conform to the requirements of the Standard Specifications for Public Works Construction, ("Green Book"), latest edition, any supplements or revisions and these City Standards. In the event of a conflict between the Standard Specifications and the City Standards, the Standard Specifications shall prevail.
- 8. The Contractor shall contact Underground Service Alert at 8-1-1 at least two (2) working days before any excavations are performed.

9. Street Light Locations:

- A. In the process of designing a street light system or determining location for a single street light, the exact location shall be determined through field review and clearance provided to avoid sidewalk area vaults, meter boxes, poles, overhead utility wires, trees, driveways, etc.
- B. The normal location for street lights shall be on the side property line prolongation in residential areas and BCR/ECR at curb returns. If an unusually small curb return exists (i.e. less than 25 feet), allowances for future enlargement should be made.
- C. Show lighting location on plans distinctly and precisely as opposed to schematically showing a representation of location particularly when the intention is to have it placed on the side property line prolongation, a dimension should be given showing distance from sideline, in addition to construction stations and/or dimensions. Adjustments might be necessary to provide a minimum of 25 feet as the minimum separation of light from any trees.
- D. Installation or upgrading of street lights will be required as a condition if the projected property at property line is greater than the street light design spacing for that street, as determined by the Public Works Department. As an example: A property of 260 feet in width and a street light design of 120 feet, 260÷120=2.16. Therefore, two lights would be required.
- E. This will not relieve the property owner/developer from the City requirements of installation of conduits, pull boxes and pull ropes along the street frontage of the property to be developed for future use.

F. Spacing:

Property Use or Classification of Street	Curb to Curb Street Width	Footcandle Level	Lumen Level	Pole Spacing (Staggered)	Pole Height
Residential	40 ft	0.33 fc	5,800	180'	23.25 ft
Collector	64 ft	0.60 fc	16,000	180'	23.25 ft
Arterial	84 ft	0.67 fc	22,000	180'	28.25 ft
Commercial/Retail	64 ft 84 ft	1.00 fc 1.00 fc	22,000 27,500	150' 150'	23.25 ft 28.25 ft

10. Street Light Poles:

A. Street light poles shall be centrifugally spun reinforced Portland cement concrete. They shall be coated with Anti-Graffiti coating. Coloring shall be Ameron color #37 – BLACK & WHITE exposed.

- B. Concrete foundations for street light standards shall conform to the following City Standard: Foundation size shall be 3' square by 4' deep, if hand dug or dug by backhoe. Foundation size shall be 3' round by 5' deep, if dug by auger. Bolt circle will be determined by type of pole installed. Foundations shall be Class 560-C-3250 Portland concrete cement, as per the Green Book, Section 201-1.1.2.
- C. Street light poles shall be installed adjacent to the curbs or as directed by the City Engineer. All hand holes shall face oncoming traffic. Where sidewalks exist at the light pole location, the sidewalks shall be sawcut and removed as required by the City Engineer. After installation of the streetlight, the concrete sidewalk shall be replaced to match existing sidewalk. The Contractor shall perform concrete work.
- D. Street light poles shall be of the following type, as specified by the Public Works Department: Ameron Contemporary Series 6B1 Octagonal Pole with Anchor Base. Height, mast arm and usage areas are shown in the following table:

Length/Weight	Arm Length	Mounting	Order	Street Classification	
	(Aluminum)	Height	Number	(Usage)	
21' 1" / 1,255#	4' 0" *	22' 10"	6B1-21	Residential	
24' 1" / 1,390#	6' 0"	26' 6"	6B1-24	Collector / Commercial	
26' 7" / 1,375#	8' 0"	29' 10"	6B1-26	Arterial / Retail	
Bolt C	ircle		Anchor Bolt Size		
21'	,		,	1" x 36" x 4"	

^{*} If pole is set away from the curb, arm length will be increased per notes.

11. Conduit and Conductors:

A. Conduit shall be Schedule 80 PVC, 1.5 inches in diameter, unless otherwise noted. Conduit shall be placed to a depth of not less than 30 inches nor more than 60 inches below the flowline grade, except that conduit placed behind a curb shall not be less than 14 inches nor more than 36 inches below top of curb; and conduit placed under railroad tracks shall be not less than 36 inches nor more than 60 inches below bottom of ties. Conduit terminating in street lighting standards shall not be transposed and shall terminate as near the door or hand hole of the standard as possible with the end of the conduit below, but within 1 inch of the lower edge of the door. The prolongation of the conduit shall pass through the door opening.

All roadway crossings shall be rigid metallic, 1.5 inches in diameter, unless otherwise noted. All conduit ends shall be reamed to remove burrs and rough edges. All metallic conduits shall be provided with threaded conduit ground bushings.

B. Conduit to be installed behind curb within City right-of-way in a straight line run from pole to pole, pole to pull box or from pull box to pull box, unless otherwise noted. Bell bushings shall terminate all PVC Schedule 80 conduits.

C. <u>Stranded</u> No. 8 conductors shall be used in all street lighting circuits. All wire inside each street light pole shall be No. 10 <u>solid</u> wire. All conductors shall be new copper with type THHN insulation, except that the grounding conductor shall be a No. 8 AWG <u>solid</u> wire with no insulation. All splices shall be treated as if the splice is for High-Voltage, series-circuit lighting. The splices shall be waterproof and use rubber tape, vinyl chloride tape and 3M Scotchkote sealer or approved equal.

12. Pull Boxes:

- A. All pull boxes shall be constructed from concrete and be of the following dimensions, known commonly as a State Number 5: Overall length = 28"; Overall width = 18". The covers shall be R-Series Composite Lid and be 23.25" in length and 13.75" in width. Pull box covers shall be inscribed with the legend "Street Lighting". There shall be bolt down kit for the cover. (Christy N30Box, N30R with N90 Bolt Down from Oldcastle Precast or approved equal) Concrete surrounding the pull box is not required for boxes placed behind the curb. The spacing between boxes shall not exceed 150 feet without intervening poles.
- B. Pull boxes adjacent to street light poles shall not be required unless requested by the City Engineer. All pull boxes shall be installed 6" to 12" behind the curb and no more than 4 feet from the light standard or as directed by the City Engineer. All installed pull boxes shall be shown on all plans submitted.
- C. Pull boxes adjacent to Edison Company service points shall be provided with a 5/8" diameter copper ground rod eight (8) feet long. Conduit runs longer than five hundred (500) feet in length shall have additional ground rods installed as required.
- D. Pull boxes shall be installed at the locations shown on the plans. They shall be approximately equally spaced, but not over 150 feet apart. It shall be at the option of the Contractor, at its own expense and subject to the approval of the Engineer, to install additional pull boxes that it may desire to facilitate the work. The bottom of the pull box shall rest firmly on a 12-inch thick bed of 1 inch crushed rock base extending 6 inches beyond the outside edges of the pull box. Grout all pull box bottoms. Allow for drainage by providing a ½" hole.
- E. All pull boxes shall have McCain vandal resistant insert or approved equal, installed and furnished by the contractor.

13. **Service and Fusing:**

- A. The Contractor shall install a 120/240-volt pedestal service for each designated circuit and shall be responsible for the payment of service point fees to the Edison Company. The City may, at its option, provide the service pedestal to the Contractor.
- B. Services shall be an unmetered TESCO 26000 complete with the following: (1) 100 Amp 2-pole main disconnect, four (4) 30-amp single pole circuit breakers,

- two (2) 30-amp magnetic contactors, an Auto/Test switch and an internally mounted photoelectric control socket with a "Delay Type" photoelectric cell. All circuit breakers shall be installed in a vertical position, handle up for "ON", handle down for "OFF". All connections to circuit breakers shall be by a compression lug or machine screw. There shall be no plug-in type circuit breakers. All circuit breakers shall be industrial grade, Westinghouse Quicklag C or approved equal. The service cabinet shall be completely prewired at the factory.
- C. Service cabinet shall be manufactured from 12 gauge anodized aluminum. Maximum width of service cabinet shall be twelve (12) inches and maximum depth shall be nine (9) inches, unless otherwise noted. Service shall be welded construction. Cabinet shall have a Best lock with a RED core installed.
- D. All risers/sweeps at service poles shall be 3" inches in diameter and installed at least three inches above grade. Riser/sweep shall meet Edison Company requirements. The quadrant locations shall be as directed by the Edison Company.
- E. Tesco Controls can be reached at (916) 395-8800. The Customer Service Planner for the Edison Company can be reached at (909) 592-3719.
- F. Each street light shall have a fuse holder installed in the base of the pole. The fuse holder shall be a TRON waterproof HEB-AA McGraw-Edison type or approved equal with an eight (8)-amp fuse for a 70-watt lamp, a ten (10)-amp fuse for a 100-watt lamp and a fifteen (15)-amp fuse for 200-watt lamps.

14. **Bonding and Grounding:**

- A. Metallic conduit, nonmetallic conduit grounding wire, service equipment and anchor bolts that form a continuous system shall be effectively grounded. Bonding and grounding jumpers shall be No. 8 **solid** copper wire.
- B. For bonding purposes in all nonmetallic type conduits, a bare No. 8 **solid** copper wire shall be run continuously in all circuits.
- C. Bonding of light standards shall be accomplished by means of a No. 8 **solid** bonding wire attached from a grounding bushing or from the continuous grounding wire to a foundation bolt.
- 15. All street light locations shall be verified in the field by the City Engineer before construction. All removals within existing improvements shall be accomplished by saw cutting unless otherwise approved by the City Engineer.
- 16. Final acceptance will be based on all necessary excavation, removals and/or replacement necessary to restore adjacent grounds to as near original condition as possible. All spoils shall be removed from the job site on the same day of excavation.

17. Street Light Luminaires:

A. Street light luminaires shall meet the following criteria - Power/Door Luminaire as manufactured by GE Current LED fixtures (or approved equal) ordered using the following order code:

Residential streets	36W LED	ERLC 0 05 C5 30 A GRAY G L
Collector streets	56W LED	ERLC 0 07 C5 30 A GRAY G L
Arterial streets	58W LED	ERL1 0 08 C5 30 A GRAY G L
Safety Lights	129W LED	ERL1 0 16 C5 30 A GRAY G L

- B. All luminaires shall be installed with individual photoelectric controls manufactured by Ripley Lighting Controls (RD8645) or approved equal.
- C. The contractor shall provide the City with one (1) spare luminaire of the same type and manufacture as installed for every five (5) the contractor installs. As an example, if the Contractor installs from one (1) to five (5) street lights, the Contractor will provide to the City one (1) spare luminaire. If the contractor installs from six (6) to ten (10) street lights, then the Contractor will provide two (2) spare luminaires to the City, and so on.
- D. After installation is complete and the serving utility has energized the circuit, the system will be burn tested for seventy-two (72) hours prior to City acceptance.

18. **Salvaged Materials:**

- A. The balance of all or any number of the street light poles to be removed by the Contractor or from this project shall be delivered to the City Yard location as designated by the Signal/Lighting Supervisor or shall become the property of the Contractor. The decision on this item shall be made by the City Engineer.
- B. All excavation materials not to be re-used as backfill materials, such as broken sidewalk, removed light pole foundations excess fill materials shall be disposed of by the Contractor.

Supersedes Policy Dated 04/04/2008, 12/15/1995 Policy Initiated 10/08/1985