



City of Pomona

California



Adopted Budget



2005
-
2006



City of Pomona

2005-2006 Adopted Budget



**Mayor
Edward Cortez**

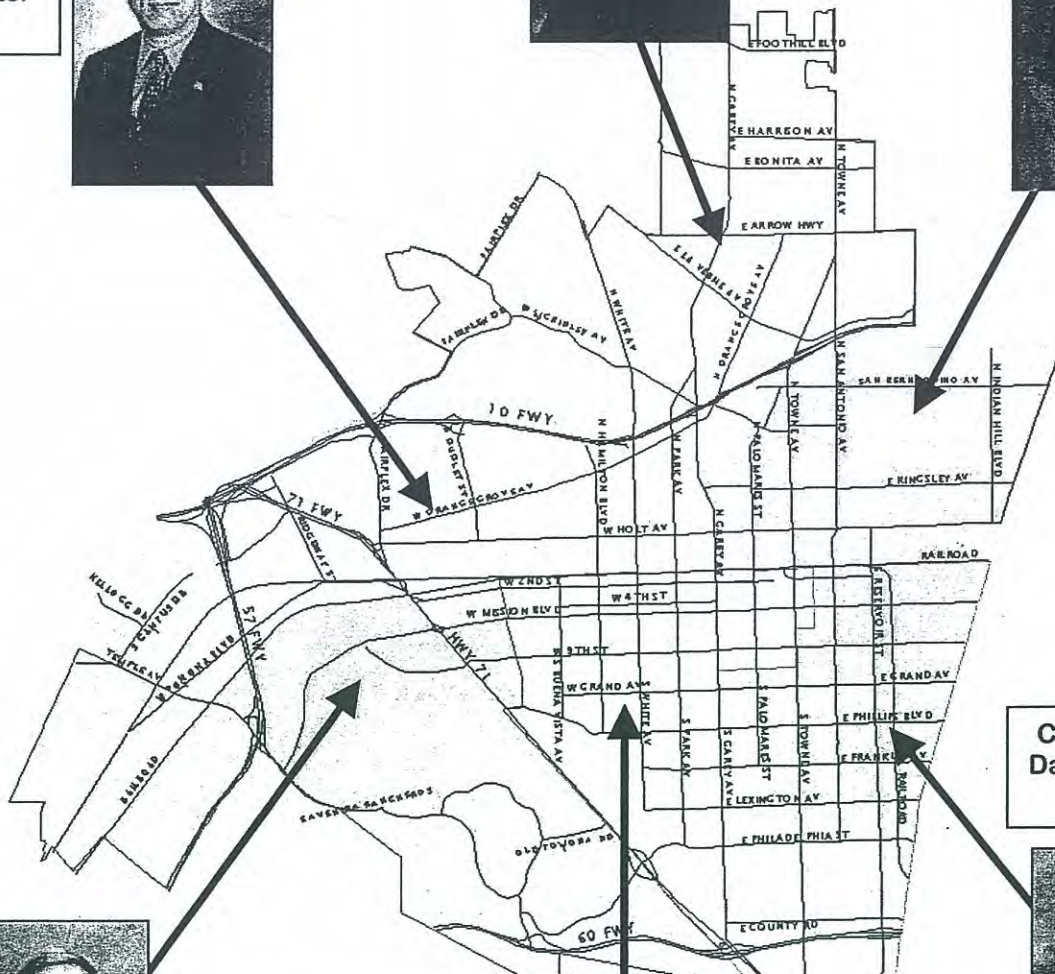
**Councilmember
Norma Torres
District 6**



**Councilmember
Paula Lantz
District 4**



**Councilmember
George Hunter
District 1**



**Councilmember
Daniel Rodriguez
District 3**



**Councilmember
Elliott Rothman
District 5**



**Councilmember
Marco Robles
District 2**



Vision Statement

Pomona is a vibrant city providing a safe, clean, family oriented community. We are committed to leading a city that promotes harmonious diversity and economic prosperity.

Mission Statement

The City of Pomona is dedicated to improving the quality of life for our diverse community.

Governing Principles

We believe in and carry out our daily activities based on the values and guiding principals of

Integrity

Honesty

Respect

Customer Service Excellence

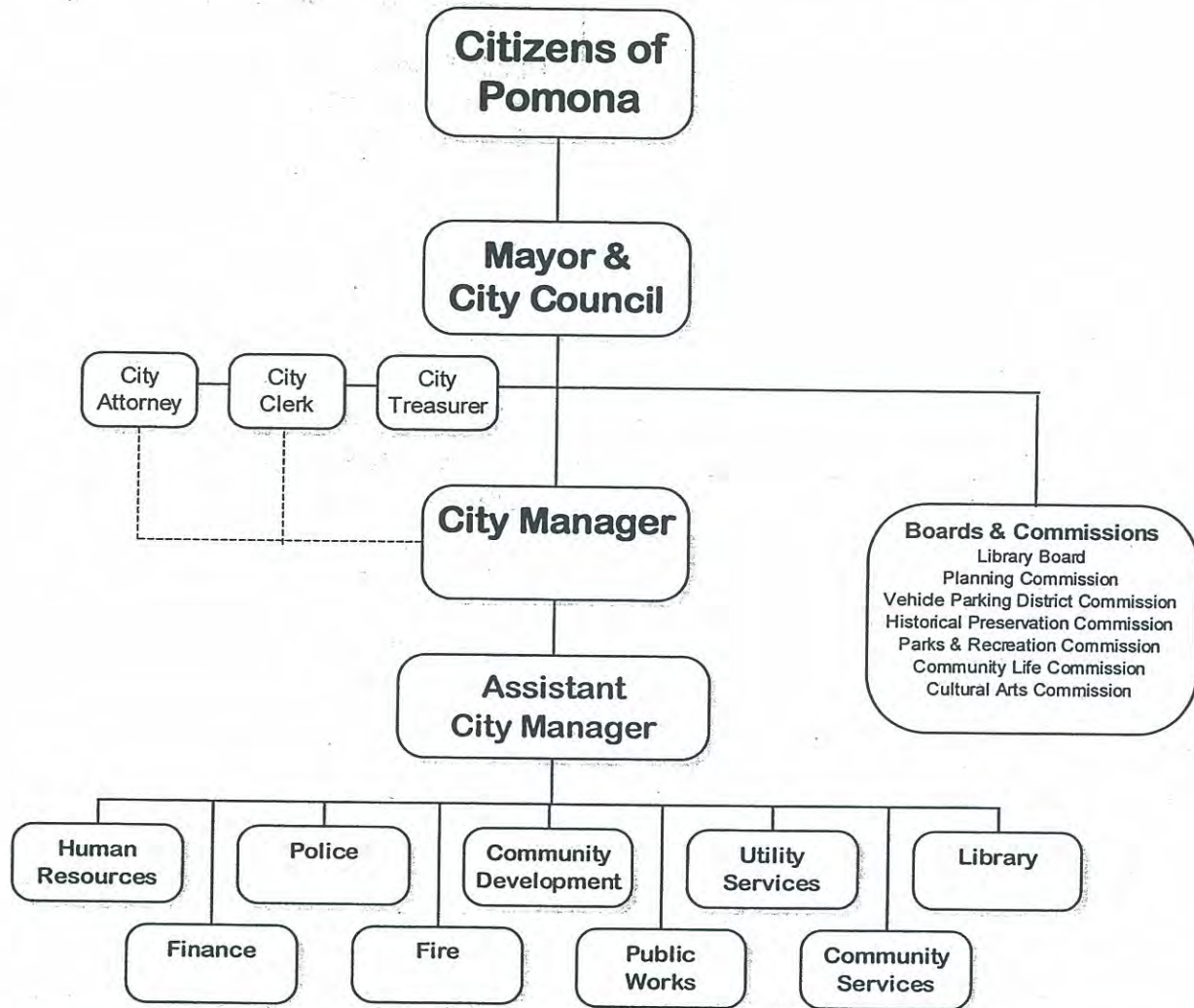
Teamwork

Responsiveness

Fiscal Responsibility

Stewardship

City of Pomona Organizational Chart



APPOINTED ADMINISTRATIVE OFFICIALS

City Manager	Douglas Dunlap
City Attorney	Arnold Alvarez-Glasman
City Treasurer	Doug Peterson
City Clerk	Marie Macias

DEPARTMENT DIRECTORS

Assistant City Manager	Robert Gutierrez
Community Development	Andre Dupret (Acting)
Community Services	Jeff Porter
Finance	Paula Chamberlain
Fire Chief (County)	John Nieto
Human Resources	Miles Crafton
Library	Greg Shapton
Police Chief	James Lewis
Public Works	Chris Vogt
Utility Services	Henry Pepper

Table of Contents

Budget Message

Budget Message..... 1

Core Strategies..... A - 1

User's Guide

Budget User's Guide B - 1
General Statistics and Demographics..... B - 2
Boards & Commissions..... B - 3
The Budget Process..... B - 3
Basis of Accounting & Budgeting..... B - 5
Budget Structure B - 5
Annual Audit of Financial Records..... B - 8
Debt Administration B - 8
Glossary of Terms..... B - 9
Gann Limitation B - 12

Financial Summaries

Budget Overview – All Funds..... C - 1
Revenue Summary by Fund C - 3
Expenditure / Appropriation Summary ... C - 5
Appropriations by Category – General Fd. C - 6
Appropriations by Category – All Funds. C - 8
Transfers In / Out..... C - 12

Revenues

Revenue Narrative..... D - 1
Revenue Detail D - 5

Personnel Summaries

Fiscal Year Comparisons of Positions ... E - 1
Auth Positions & Dist by Fund Type..... E - 2

Capital Improvement Program (CIP)

CIP Message..... F - 1
CIP Overview F - 3
CIP Graphs & Summaries..... F - 6
CIP List of Projects..... F - 9

Detailed Departmental Budgets

Legislative, Administrative & Staff Support Programs:

City Council..... G - 1
City Administration..... G - 5
City Clerk G - 10
City Attorney G - 15
Human Resources..... G - 19

Finance Department..... G - 33
General Services..... G - 52

Public Safety Program:

Police Department..... H - 1
Fire Department H - 52

Urban Development:

Community Development..... I - 1
Public Works Department I - 31
Utility Services I - 61

Neighborhood Services:

Community Services J - 1
Library..... J- 34

Redevelopment..... K - 1

All Other Funds:

All Other Funds..... L - 1

July 1, 2005

**THE HONORABLE MAYOR AND CITY COUNCIL
OF THE CITY OF POMONA, CALIFORNIA**



Budget Message

Introduction

One of the primary responsibilities of the City Manager is to prepare and submit to the City Council, and the citizens they represent, an annual operating budget for the City. On behalf of the City staff, it is my privilege to present to you the fiscal year 2005-06 Adopted Budget for the City of Pomona.

The preparation of the Fiscal Year 2005-2006 Budget was marked by several changes, designed to facilitate more comprehensive (and earlier) City Council involvement in the process. These changes began with a presentation to Council in late 2004, to lay out the budget schedule for the months ahead and provide a preliminary look at the upcoming fiscal year. This was followed by a series of periodic updates, at which time both new and revised information was provided, and Council input was sought for inclusion and incorporation into the final product. The process culminated with two comprehensive study sessions in the latter half of April, which provided the City Council with the opportunity to review expenditure budgets on a department-by-department basis, prior to the publication of this Adopted Budget document.

Summary of Funds 2005-06

The City's Operating Budget is a flexible spending plan that is the legal authority for departments to commit financial resources for the provision of services within the City of Pomona. The 2005-2006 Operating and Capital Improvement Budgets are allocated as follows:

General Fund Revenues

<u>Fund Type</u>	<u>Adopted Budget</u>	<u>Percent of City Operating Budget</u>
General Fund	\$ 82,302,841	49%
Special Revenue Funds	28,928,340	17%
Debt Service Funds	6,480,339	4%
Capital Projects Funds	231,248	0%
Enterprise Funds	40,595,751	24%
Internal Service Funds	<u>10,322,448</u>	<u>6%</u>
Subtotal	\$ 168,860,967	100%
Redevelopment Agency	49,182,720	
Public Financing Authority	11,094,043	
Capital Improvements	<u>24,512,326</u>	
Total	<u>\$ 253,650,056</u>	

Total General Fund revenues for Fiscal Year 2005-2006 have been budgeted at \$77,259,167. Although a comprehensive review of the major revenue sources may now be found within the Revenue Section of this document, a summary has been included below to serve as an easy reference.

An aggregation of various property-related taxes, sales taxes, and utility user tax continues to provide the bulk of our revenues, and represents 65.5% – or nearly two-thirds – of all budgeted General Fund receipts. The combination of secured and unsecured property tax revenues is projected to grow at a rate of 6.1%, in keeping with trends observed throughout the last few years. Other property tax related revenue should be in line with historical norms, with the Transfer Tax component as potentially the most volatile line item, given the current real estate market, and its sensitivity to mortgage rates. Sales Taxes, which have been primarily driven by new car sales, should grow modestly in the coming year, although our reliance upon motor vehicle dealerships may be a concern, if there is protracted weakness in that market. Utility Taxes will likely experience only incremental growth when compared to last year, although continued price swings in the energy markets may eventually translate to increased rates and tax receipts. Finally, those revenues formerly received in the form of Vehicle License Fees, which are herein projected to grow in line with recent trends, have been largely replaced with additional Property Taxes, and thus account for most of the revenue growth within that group of line items.

The General Fund provides for public services such as police and fire protection, library services, park and recreational programs, public works, business licensing, and other essential support services such as Administration, City Clerk, City Attorney, Finance, and Human

Balancing the General Fund

Resources. The 2005-06 General Fund budget is \$82,302,841, an increase of 6% over 2004-05.

Community safety continues to be a high priority for Pomona, and this budget continues to reflect that commitment. Public Safety now utilizes 69% (Police 50%, Fire 19%) of all General Fund resources. In fact, the City dedicates an amount greater than all revenues received from our "big three" revenue sources (property tax, utility users' tax, and sales tax) to meet the cost of public safety. Second only to public safety in appropriations, are neighborhood services such as parks, recreation, and library at 11.5%.

At the start of the budget process, it was estimated that the City's General Fund could experience an operating deficit of approximately \$8 million. As numbers were refined, the projected deficit remained and staff began developing balancing options for City Council consideration. As of this writing, the General Fund is balanced. This was accomplished by a combination of revenue enhancements and expenditure options as follows:

- Participation in the VLF Gap loan financing program to provide immediate receipt of receivables owed by the State *;
- Expected reimbursement due from the County of Los Angeles *;
- Issuance of a Tax Revenue Anticipation Note (TRAN);
- Transfer of the Illegal Dumping Program from the General Fund to the Refuse fund beginning July 1, 2004;
- Timing adjustment to lease payments;
- Partial deferrment of self funded insurance fund transfers;
- Increasing the transfer from Gas Tax for eligible operations;
- Increasing the towing and refuse haulers franchise fees;
- Use of reserves

(* these revenues were received in fiscal year 2004-05 and will be shown as a use of reserves rather than revenue in 2005-06.)

With revenues in estimated at \$77.26 million and expenses proposed at \$82.3 million, the draw on reserves is estimated at \$5.0 million for fiscal 2005-06. However, these are reserves recently accumulated from the following actions:

VLF Gap loan financing received in 2004-05	\$2.44M
County reimbursement received in 2004-05	\$1.56M
Illegal dumping program savings in 2004-05	\$270K
Reserves resulting from the pension bond proceeds	\$740K

Staffing

It should be noted though, that while the 2005-06 budget is essentially balanced, the majority of the above actions are one-time in nature and therefore, the structural problem within the budget has not been resolved and will likely reoccur in 2006-07.

Over the past two budget cycles, departments have evaluated their existing staffing levels in order to achieve necessary budget reductions. As a result, several vacant positions are being eliminated while others are frozen and unfunded. These reductions have resulted in a net decrease of 22 full-time employees since FY 03-04.

Personnel history and funding allocations are shown in the Authorized Staffing section of this document. For the 2005-2006 fiscal year, the following position changes are proposed:

New Positions:

<u>Department</u>	<u>Position</u>	<u>Funding</u>
Finance	Senior Accountant	Debt Svc Funds

Reclassification / Restructure Requests

<u>Department</u>	<u>Current Title</u>	<u>New Title</u>
Administration	Deputy City Manager	Assistant to the City Manager
Administration	Grants Coordinator	Management Analyst
Police	Financial Services Mgr	Administrative Svcs Mgr
Police	Records Specialist	Community Svc Officer
Police	Sr Police Tech	Records Shift Supervisor
Comm Svcs	Management Analyst	Community Svc Manager

Deleted Positions – (all positions listed are vacant)

<u>Department</u>	<u>Position</u>	<u>Funding</u>
City Clerk	Administrative Clerk	General
Human Resources	Assistant HR Director	General
Human Resources	Administrative Assistant	General
Finance	Senior Buyer	General
Police	Community Services Officer (2)	General
Police	Communications Manager	General
Police	Dispatcher	General
Public Works	Engineering Assistant	General
Utility Services	Solid Waste Driver (5)	Refuse
Utility Services	Equipment Mechanic	Equip Maint
Community Dev	Associate Planner	General
Community Svcs	Park Enforcement Officer	General
Library	Library Specialist	General

Redevelopment Agency

Including the above changes, this budget authorizes 743 (including City Council) full time positions. In addition to City employees, the County of Los Angeles provides fire personnel under the current contract. Additionally, many departments, especially the Library and Community Services Departments, utilize part-time employees to maintain current service levels.

Contracts with all non-sworn labor groups expired on July 1, 2004 with negotiations still underway. Due to the fiscal challenges facing the city, no salary increases have been anticipated within the proposed budget. The multi-year contracts with the Pomona Police Officers Association (PPOA) and the Pomona Police Management Association (PPMA) continue until June 30, 2006. These agreements provide for perpetual annual salary increases based on the results of salary surveys of our 14 survey cities. The cost of all contract provisions has been included in the personnel category for each division and program.

The Redevelopment Agency (RDA) was established in 1966 to prepare and carry-out plans for improvement, rehabilitation and redevelopment of blighted areas within the territorial limits of the City of Pomona. The 2005-2006 operating budget for the RDA is \$49 million. Beginning with the 2000-2001 fiscal year, the eleven Project Areas were combined to create one merged project area which are accounted for in three separate fund types. The Debt Service Funds account for the accumulation of resources (tax increment) for the payment of general long-term debt (principal and interest). The Capital Projects Fund accounts for the acquisition or construction of major capital facilities, as well as the day-to-day operational costs of the Agency. The Special Revenue Fund (20% set-aside for Low and Moderate Housing) accounts for the proceeds of specific revenues that are legally restricted to provide affordable housing programs.

Debt Service Funds: Although the project areas have been merged, the Agency continues to receive tax increment by project area per the existing agreements with the County. The debt service funds are used to track this income and finance the current year's principal and interest payments. The combined revenue of all debt service funds is estimated to be sufficient to meet current bonded debt service requirements.

Capital Project Fund: As of June 2004, the available balance of this fund is estimated at \$14.2 million (excludes land held for resale). Based on year-end projections for 2004-05, this balance will fall to \$3.6 million all of which is proposed to be utilized within 2005-06. For 2005-

Capital Improvement Program

06, revenues and transfers are estimated at \$11.36 million and appropriations are proposed at \$15.03 million. Major expenses include funding for a signage program, a business assistance loan program, and land purchases with related demolition/site clearance costs. As in 2004-05, the State is taking \$1.42 million from the Agency for ERAF III. It is assumed that this expense will once again be financed through a statewide pool and has been budgeted accordingly.

Low/Mod Housing Funds: After paying its debt service obligation, the Low/Mod Fund nets approximately \$2.4 million per year of tax increment. This income is supplemented with investment earnings, loan repayments, and sale of land held by the fund. The fund is budgeted to reflect a \$520,000 dollar loss which will be covered by available reserves. Major programs within this fund include \$200,000 for the continuation of the First Time Homebuyer Program and \$700,000 for continuation of the rehabilitation program. The budget also contains a \$1.2 million appropriation request for land purchases.

The Capital Improvement Program (CIP) includes \$4.4 million in newly funded projects for 2005-06. The total five-year CIP sets forth infrastructure needs and a capital plan involving 269 projects, totaling approximately \$273.4 million, including the continuation of \$109.1 million in previously funded projects. Approximately \$35.6 million of the \$109.1 million in existing programs has been expended through February 2005.

Among the multiple challenges faced by any city of Pomona's size and maturity, the consideration of infrastructure is of prime importance. Aging streets, parks, and public buildings demand constant maintenance and repair, while the City's growth mandates new development and rehabilitation of existing facilities. As reflected in this budget, the City's current financial outlook is not sufficiently robust to address the level of existing need, particularly in the area of street and traffic related infrastructure. With so few dollars available on a year-by-year basis, it is increasingly more difficult to make an impact in this area.

The projects encapsulated within the CIP are addressed in greater detail within the separate Capital Improvement Program document. As reflected in the CIP summary, the volume of projects identified in the five-year plan is far in excess of the City's present ability to fund them. Given this, the challenge to find and allocate scarce resources to improve the aging infrastructure will continue.

The following is a summary of the Five-Year Capital Improvement Program:

Category	Estimated Prior Year Expenses	Estimated Prior Year Carryover	2005-06 Budget	Following Four Years +
Streets	10,489,774	33,742,134	84,240	69,748,381
Traffic	1,317,320	2,598,135	-	3,743,925
Parks & Facilities	6,843,848	20,830,313	1,474,945	74,370,461
Water	12,964,530	11,195,922	2,618,688	15,087,812
Sewer	198,900	745,100	210,000	840,000
Storm Drains	141,572	195,941	-	1,415,200
Miscellaneous	3,641,942	4,234,333	65,000	65,000
Total	35,597,886	73,541,878	4,387,873	159,940,779

Economic Outlook

With the start of Fiscal Year 2005-06 now upon us, it appears that the economy has settled into a longer-term pattern of economic growth, which, while notably less spectacular than the later 1990s, may prove to be healthier, and more sustainable, overall. Although the ramifications of these conditions are most likely to impact primarily on the national level, especially as we continue to experience the latest in a series of budget deficits for the State of California, the trends discussed herein will doubtless have their effects upon the local Pomona economic climate.

On the aforementioned national level, the economy should continue to grow at a reasonably healthy rate during the next Fiscal Year, as a broadly based recovery now seems to have firmly taken hold. Continued business investment will help to lead the way, as spending on both equipment and structures has bounced back from more depressed levels of the past few years, and firms shift from drawing down their inventories to restocking their shelves. Sustained productivity growth has contributed to the economy's ability to expand without generating significant upward pressure on inflation, and as a result, the Congressional Budget Office has revised, once more, its projections for Gross Domestic Product, (GDP) along with a number of associated indicators. The forecast levels of real (inflation-adjusted) GDP, are now expected to expand by 3.8% in Calendar Year 2005, and by an additional 4.2% in Calendar 2006. The unemployment rate should remain steady at 5.2%, with inflation not considered as a threat, although the "trickling down" effect of record crude oil prices cannot be dismissed. From a Statewide perspective, however, it will likely be Sacramento's ongoing budget deficits, and the legislature's efforts to address them, which will dictate the direction of California's economy in the next year. While we will continue to examine local factors to make our forecasts, the specter of the State's fiscal crisis adds a new set of uncertainties to the equation.

In view of these factors, and in consideration of local expectations for the next twelve months, we are projecting the City's share of Retail Sales Tax to exceed \$14.1 million in the coming Fiscal Year, while another \$400,000 worth of receipts will be contingent upon a number of proposed RDA projects coming online, and meeting revenue goals. Substantial growth (in excess of \$2.0 million) is forecast for Property Taxes and related line items, which together, are now the City's single largest revenue source, although most of that change will come as a result of timing issues, rather than any "real" increases. Documentary Transfer Tax, indicative of real estate activity in both the residential and commercial markets, is seen declining in the coming fiscal year, as higher mortgage rates should begin to drag upon this revenue stream. Collections of Utility Users' Tax are projected fairly stagnant versus the current Fiscal Year, with no major rate increases anticipated at the time of this writing. The recent history of fluctuating commodity prices, however, makes this a very difficult number to forecast, and renders it subject to revision in the future.

Although any currently known impacts of the State's budget balancing proposals have been considered (and included) in the preparation of this budget document, there are some details which remain unknown at the present time. Given the continued deficit to be addressed by the state, there remains a likelihood that further changes may be forthcoming from Sacramento, and some hard choices will face legislators at all levels of government. It is now apparent that many of the State surpluses enjoyed in the late 1990s were the result of unsustainable revenues arising from an overvalued stock market, fueled by the unfounded optimism of the so-called "new economy," and that it was, in retrospect, unwise for the legislature to undertake new, and continuing expenditures based upon such volatile economic components. At this time, however, there are a number of competing proposals regarding the various efforts to find a permanent solution, and until a clear outcome emerges, forecasts have been based on the best possible information currently available.

In closing, even as economic expectations, nationwide, are reasonably optimistic at this time, continued uncertainty with respect to the State budget, the prospects for significant real revenue growth in the coming Fiscal Year remain at a level of "guardedly hopeful," at this juncture.

The annual development of the City Budget exemplifies a team effort, with the full involvement of all Department Directors. I extend my personal gratitude to them and all City staff whom, directly or indirectly, contributed to the completion of this budget. Special acknowledgments go to our Finance Director, Paula Chamberlain, Assistant Finance Director Karen Zane, Principal Accountant Jane Rich, Revenue

Acknowledgments

Conclusion

Manager/City Treasurer Doug Peterson, and Management Analyst Christine Chen for their time spent on preparation of these materials.

In closing my remarks this year, please let me touch, once more, upon the importance of the City's continued pursuit of efficiencies and economies in its operation, to guarantee the best use of our limited resources. In recent years, local government has assumed an ever more critical role in the daily lives of its citizens, and your City staff, under the guidance of your strategic goals have, therefore, pledged themselves to meet the changing needs of a vibrant and diverse community. Additionally, we must continue to look at areas and operations which can produce greater revenues, without additional tax burdens, in order to enable the City of Pomona to continue to provide high quality public services to our residents, businesses, and visitors, through funding a variety of much-needed programs. We remain committed to leading a city that promotes harmonious diversity and economic prosperity, and will do so, while remaining mindful of the guiding principles of:

Integrity • Honesty • Respect

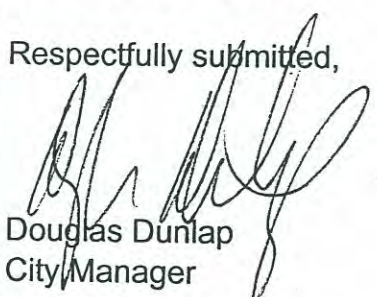
Customer Service Excellence

Teamwork • Responsiveness

Fiscal Responsibility • Stewardship

I also wish, once more, to express my gratitude for the privilege of serving in the capacity of your City Manager, and for the ability to work in concert with you, our elected City Council representatives, alongside a concerned and dedicated staff, to implement your vision for the City of Pomona. The challenges before us will not be small ones, but we will diligently strive to devise innovative solutions, in order that they might be successfully addressed. Working together, we will most surely succeed in our efforts to achieve an ambitious and exciting array of goals, as given from within the pages of this budget, throughout the coming Fiscal Year.

Respectfully submitted,


Douglas Dunlap
City Manager



This Page Intentionally Left Blank



CORE STRATEGIES



I

Maintain and Improve City Infrastructure

II

Provide Quality City Services to All Residents

III

Create Long Term Prosperity through Economic Growth

IV

Develop Safe, Clean, Family Oriented Neighborhoods

V

Ensure Safe Communities through Increased, Targeted and Planned
Public Safety Efforts.

VI

Develop Mutually Beneficial Relationships with External Organizations

VII

Develop a Marketing Strategy that enhances the Image and Perception of
the City of Pomona

Core Strategy I
 Maintain and Improve City Infrastructure

No.	Priority	Council Goal	Responsible Department(s)
1 - 1	3	Research traffic impact Citywide with goal of neighborhood mitigation.	Public Works, Com Dev (L)
1 - 2	3	Replace waterlines in main arterial streets, including Mission, Holt, Garey, Towne, Indian Hill, White, Fairplex, Temple, etc. within three years.	Utility Services (L), Public Works
1 - 3	3	Assess lights and sidewalks and develop long term plan for improvement. Plan should be based on need not on districts and should connect with crime and safe routes to school. (CC) Verify potential participation yearly. Report back to council by 3/30/05.	Public Works (L), Com Dev, Com Svcs
1 - 4	3	Budget for systematic replacement, including realistic depreciation amount, for utilities of water and sewer lines.	Utility Services (L), Finance
1 - 10	3	Build Police Department Building.	Administration (L), Public Works (L), Police (L), Finance
1 - 11	1	Research and prioritize park and recreation needs, usage and services. Work with PUSD and use their forecasting of future students to plan parks (CC). Develop multi-use park facilities and pocket parks in all available city properties. Maximize use of all parks.	Com Svcs
1 - 14	3	Create a reporting instrument by department for semi-annual review by Council. Instrument to include accomplishments, progress made, challenges	Administration
1 - 16	3	Clean water lines, check all water systems and provide protection for all water systems from terrorism and other acts.	Utility Services (L), Public Works, Police

Core Strategy II
Provide Quality City Services to All Residents

No.	Priority	Council Goal	Responsible Department(s)
2 - 1	3	Develop sustainable housing development strategy and tie to a fee structure, which relates to parks, police, and surrounding communities. Work with PUSD if fees to change (CC).	Finance, Com Dev (L)
2 - 2	3	Improve street sweeping citywide by upgrading existing equipment to meet current service levels.	Public Works
2 - 3	3	Complete "Needs Assessment" within one year using Citywide socioeconomic survey instrument to ascertain community needs.	Com Dev (L), RDA/Admin
2 - 4	3	Provide adequate operational equipment for staff to do their job.	Administration, Human Resources (L)
2 - 5	2	Identify and assess all current programs for effectiveness. Modify existing programs as needed and develop new programs.	Finance (L), All Departments
2 - 7	3	Survey residents at all public contact locations. Use mail surveys. Focus groups to assess responsive-ness to needs and perception of services.	Human Resources (L), Com Dev
2 - 9	3	Train Supervisors in skills needed to deal with problem employees.	Human Resources
2 - 10	3	Train staff in customer service, customer contact, and individual responsibility and accountability.	Human Resources
2 - 11	2	Coordinate Community Continual Care Plan by networking our community partners into system by 7/2005. Emphasize families first. (CC)	Human Resources, Com Dev (L)
2 - 12	2	Investigate private and city services to eliminate duplication. Identify potential services that may be contracted.	Finance (L), All Departments
2 - 13	1	Change name of "hot line" number – not a hot line if recording answers.	Public Works (L), Police, Utility Services
2 - 14	3	Increase communication to residents and celebrate accomplishments/efforts.	Administration
2 - 15	2	Clean up storefronts and other code enforcement. Include purchase of Mylar in Façade Improvement Program. Work with Planning to design windows in architecture to minimize costs and damage. (CC)	Com Dev, Police (L)
2 - 16	3	Use "secret shopper" concept to improve city's services and responsiveness.	Human Resources
2 - 17	3	Provide adequate staffing, planning and scheduling of staff.	Administration, Human Resources (L)

Core Strategy III
Create Long Term Prosperity through Economic Growth

No.	Priority	Council Goal	Responsible Department(s)
3 - 1	3	Pursue aggressive redevelopment with focus on commercial and industrial attraction and retention. A) Explore and promote opportunities for development. B) Identify redevelopment areas with RFP requests driven by entire city. C) Identify major corridors in each District and develop business plan and assistance program. D) Expand strategic efforts relating to corridors and cities surrounding us. E) Assess effectiveness of current marketing strategy in relation to the goals set for it (CC) F) Hold Study Session (CC)	RDA/Admin
3 - 3	2	Research moves and business plans of our local businesses. Prepare yearly recap report of businesses gained and lost, square footage, jobs, and revenue generation. Report to be presented to Council yearly.	RDA/Admin (L), Human Resources, Finance
3 - 4	3	Develop community economic business plan with long and short-term goals.	RDA/Admin (L), Com Dev
3 - 7	2	Clean up area around Auto Center and work with Caltrans to get proper signage on all freeways within the City. Consider alternatives less than \$500,000. (CC)	Public Works, Com Dev (L)
3 - 8	2	Investigate money making opportunities relating to existing city services, i.e. library, police, parks.	Finance (L), All Departments
3 - 9	3	Identify labor force needs and development opportunities and connect with potential strategic partners.	Com Dev (L), Human Resources, RDA/Admin
3 - 11	3	Identify local business community and establish regular contact with small business owners. Identify major retailers and establish regular, ongoing contact.	RDA/Admin
3 - 13	1	Inform citizens regarding development opportunities.	RDA/Admin
3 - 15	1	Showcase available properties on web site.	Administration (L), Com Dev, RDA
3 - 16	2	Streamline business related departments using "Case Management" approach with a Business Ombudsman in the City that can assist businesses in navigating through the City licensing and permit process. (CC)	Com Dev
3 - 17	3	Hold Citywide Business Summit to identify businesses' needs. Focus on specific issues (CC)	RDA/Admin (L)
3 - 18	2	Assess what residents need or want to buy that they cannot get in the City. Use postcards, kiosks and existing data to reduce cost. (CC)	Com Dev
3 - 21	2	Contact and establish ongoing relationships with federal, state and county legislators.	Administration

Core Strategy IV
Develop Safe, Clean, Family Oriented Neighborhoods

No.	Priority	Council Goal	Responsible Department(s)
4 - 1	3	Promote staff participation in maintaining positive city appearance, stressing personal accountability.	Administration (L), All Departments, All Field Departments
4 - 2	2	Review, replace or restructure existing city commissions to help meet city vision by 6/2005.	Administration, City Clerk (L), City Attorney, Com Dev, Com Svcs, Library, Public Works
4 - 3	2	Develop pride in the community by developing Neighborhood Watch programs or Neighborhood Councils or BID type groups (CC) to empower community in clean up and positive appearance efforts. Create more neighborhood groups and encourage them to identify and solve their own problems. Complete the work of the Mayor's Task Force subcommittees and Implement Weed & Seed strategy in designated areas by working with the City Council. (CC)	Police (L), Utility Services, Administration
4 - 5	2	Actively remove street vendors.	Police
4 - 6	1	Develop clear understanding of neighborhood needs (needs assessment) and hold regular community meetings outside the CDBG process. (CC)	Com Dev (Housing)
4 - 7	2	Market housing and housing assistance programs to local employers for their employees.	Com Dev (Housing)
4 - 9	3	Establish after school programs. a. Facilitate joint after school programs with successful after school program providers. Examine gaps, i.e. transportation, with school district, YMCA, Boys & Girls Club. b. Utilize existing resource organizations (i.e. faith based organizations) for after school programs. c. Work with PUSD (CC) d. Create Youth Master Plan by working with the Youth Advisory Committee (CC).	Library (L), Community Services (L)
4 - 10	2	Concentrate resources on "problem neighborhoods." Prioritize needs.	Police (L), Com Dev
4 - 11	1	Contract for Code Enforcement to increase services and reduce cost.	Finance, Police (L)
4 - 15	2	Enforce CUP's and sign ordinances	Com Dev, Police (L)
4 - 16	3	Develop strategy to discourage the homeless from congregating at the Civic Center and in the downtown business area.	Com Dev (Housing) (L), Police, Public Works
4 - 18	1	Create trained staff to work with Council on planning and organizing meetings, events, etc.	Administration, Com Dev (L)
4 - 19	3	Promote our vision of "clean, safe, family neighborhoods."	All Departments

Core Strategy V
 Ensure Safe Communities through Increased, Targeted and Planned
 Public Safety Efforts.

No.	Priority	Council Goal	Responsible Department(s)
5 - 1	2	Create comprehensive GIS and crime trend picture of entire city. a. Review and understand service and deployment needs. b. Identify active drug locations and create comprehensive plan for elimination. c. Track noise complaints via GIS (CC) d. Send semi-annual GIS maps to City Council (CC)	Police (L), ACS
5 - 3	3	Conduct more traffic patrols targeting mechanical defects, tail lights, bumpers, no car seats, no helmets, etc. Increase motor officer complement to deal with citywide traffic efforts.	Police, Human Resources
5 - 8	2	Report crimes and crimes solved on quarterly basis to City Council	Police
5 - 16	2	Consider another Council-Public Safety meeting or City Council Public Safety Ad-Hoc Committee. (CC)	Police (L), Administration
5 - 19	1	Mandate Police Activities League program involvement for all officers.	City Attorney
5 - 21	1	Expand reserve program by offering incentives, i.e. insurance or housing.	City Attorney, Police (L)
5 - 22	3	Increase the number of sworn officers to 200 by 2010.	Police (L), Human Resources
5 - 23	1	Raise impound fees on prostitution stings and spend on youth programs.	Police
5 - 25	2	Address prevention of gangs from confiscated funds.	Police
5 - 26	2	Increase number of bilingual staff in Police Department.	Police (L), Human Resources

Core Strategy VI

Develop Mutually Beneficial Relationships with External Organizations

No.	Priority	Council Goal	Responsible Department(s)
6 - 1	2	Create citywide consortiums meeting on a regular basis centered around different groups and topics.	Administration
6 - 2	2	Establish consistent communication through personal contact.	All Departments
6 - 3	1	Develop non-traditional approach to business incubation that addresses underground businesses in effort to expand employment and skill building opportunities.	RDA/Admin
6 - 6	3	Work with County of Los Angeles for direct funding for Pomona Programs	Administration
6 - 7	2	Work with Pomona Valley Transportation Authority to facilitate youth travel from library, YMCA, etc.	Com Svcs (L), Library
6 - 8	1	Review all park and school relationships and identify who is best to manage facilities.	Com Svcs
6 - 9	3	Work with businesses that set up intern, training programs. Establish Regional Occupational Centers with cities business development departments to identify training sites and opportunities for High School youth. Focus on youth w/o other resources and work with the Youth Advisory Committee. (CC)	Human Resources (L), Library, RDA/Admin
6 - 11	2	Expand technology by utilizing universities and colleges resources and knowledge.	Administration (L), ACS, Library
6 - 13	2	Create yearly meeting with adjacent cities. City Managers and Mayors to focus on mutual issues.	Administration
6 - 14	1	Explore canceling membership in Tri-City Mental Health.	Com Svcs, Finance (L)

Core Strategy VII

Develop a Marketing Strategy that enhances the Image and Perception of the City of Pomona

No.	Priority	Council Goal	Responsible Department(s)
7 - 1	3	Develop and publicize a list of "Positives of Pomona." a. Send emails highlighting positives. b. Use flyers with positive accomplishments. c. Identify individual neighborhood positives as well. d. Regularly announce accomplishments at Council meetings.	Administration
7 - 2	3	1. Create a marketing unit. 2. Create a public relations unit. 3. Flesh out measurable goals for each and work with CC on these goals. (CC).	Administration/RDA
7 - 4	2	Promote "Made in Pomona" products.	Admin/RDA
7 - 7	3	Utilize Contract Cities events to promote the City of Pomona.	Administration
7 - 8	2	Create a marketing piece "Things to do in Pomona" which stresses highlights.	Admin/RDA
7 - 9	2	Stress and publicize NHRA and Fairgrounds	Administration
7 - 10	1	Utilize web site and do streaming video on businesses in city.	Administration
7 - 11	3	Utilize positive branding at every opportunity.	Administration
7 - 12	3	Explore PR departments of businesses, hospitals to see how city can utilize these resources.	Administration
7 - 13	2	Encourage movies to list "filmed in Pomona, California" at the end of productions.	Admin/RDA
7 - 14	2	Partner with Cal Poly and other colleges to put together a Marketing Plan for Pomona	Admin/RDA

BUDGET USER'S GUIDE

The City of Pomona derived its name as the result of a community-wide contest held in 1875 to select a name for the City. Solomon Gates submitted the winning name, Pomona, the Roman Goddess of Fruit. Reverend Charles F. Loop had a 5½ foot statue of the goddess made in Italy at a cost of \$9,800 and donated it to Pomona. In 1889 John C.



Fremont, a famous U.S. soldier and explorer, unveiled the statue of the goddess amid great fanfare. Over the years, Pomona has nobly represented the meaning of its name. The Pomona Valley has been a fruitful valley in the past and is now fruitful from the strength and efforts of its people. Pomona has been a source of strength and inspiration to the surrounding communities for many years. As the Goddess appears to be looking to the future, we are reminded of the past – our successes and challenges, the

present – a review of our talents and opportunities, and the future – the hopes and dreams of the citizens of this City. Many have passed this way and have given much. We would not have expected less. As those who have come before us gave so much, we pledge to give no less than our forefathers expected when they saw the vision of Pomona's destiny. We are Pomona...the City of opportunity and destiny.

Pomona was founded on January 6, 1888 and became a Charter City in 1911. The City operates under a Council-Manager form of municipal government. The Mayor is the presiding officer of the Council and is elected at-large. The Council on a rotating basis selects the Vice-Mayor. Councilmembers are elected for overlapping four-year terms. Each is elected by district electoral votes and represents the district where he or she resides.

The Mayor and City Council appoint the City Manager who serves as the City's Chief Administrative Officer. The Council also acts as the Board of the Redevelopment Agency and the Housing Authority. City Council / Agency meetings are typically held on the 1st and 3rd Monday's of each month. All meetings begin at 6:00 PM in the City Hall Council Chambers and are open to the public, however; should a matter need to be discussed separately, the Council may opt at the start of the meeting to hold a closed session. Upon completion of the closed session typically by 7:00 p.m., the meeting is open to the public.

The City of Pomona is located at the southeast end of Los Angeles County and borders San Bernardino County's western boundary and is just five miles north of Orange County. Pomona covers an area of approximately 23 square miles and enjoys a dry sub-tropical climate with an average temperature of 73° Fahrenheit with an average annual rainfall of 12.02 inches.

Pomona is a full service city with fire services provided by contract with the County of Los Angeles. City Hall is located in the Civic Center complex in downtown Pomona. The County of Los Angeles Consolidated Fire District maintains eight fully staffed stations with 102 sworn fire personnel (33 suppression/rescue personnel on duty daily) assigned to Pomona and supported by fire prevention, community relations, and state-of-the-art communications systems, county command, control and administrative personnel.

The City provides parks, recreation and cultural activities, community development programs, parkways, medians, tree maintenance, water, sewer and refuse utilities, public safety, and general administrative services. The Community Services Department operates 25 parks, 9 community centers, 1 senior citizen center, 2 public pools, a portable stage, 9 tennis courts, and 17 ball fields (13 lighted). The City of Pomona Public Library maintains over 275,000 volumes and more than 8,200 audiocassettes.

The economic base of Pomona is primarily commercial. Currently, an estimated 3,800 businesses are located in Pomona. These businesses are expected to generate approximately \$1.36 billion in taxable sales for fiscal year 2004/2005 of which Pomona receives one percent or \$13.6 million.

Although best known as the site of the Los Angeles County Fair, where more than 1.6 million people visit each year, the 487 acre Los Angeles County Fairplex in Pomona has quickly become the venue of choice for national and international trade shows and conventions. The addition of the Sheraton Suites Fairplex Hotel has helped drive business even further. The City boasts 1,165 hotel rooms and meeting space for 1,300 people. There are 19 financial institutions in Pomona, including five banks, five savings and loans, and nine credit unions. Pomona also offers two renowned medical facilities: the 493 bed Pomona Valley Hospital Medical Center, recognized as one of the top 100 hospitals nationwide with a staff of more than 500 physicians, 2,000 employees and 800 volunteers, and the

nationally known Casa Colina Hospital for Rehabilitative Medicine.

Pomona is a City of hidden treasures. Not only is it headquarters of the National Hot Rod Association (NHRA), but it also lays claim to owning the only grove of Redwoods in Southern California, has nearly 3,000 historically significant buildings, a budding artists' colony, and renowned collectors fairs. Among the most precious of Pomona gems is the Ganesha Hills neighborhood. Tucked into rolling hills, Ganesha Hills' Spanish-style homes have won universal acclaim from developers and residents alike.

Pomona offers a workforce that is among the most diverse, well-trained, and skilled in the region. With a combined resource of more than 95,000 students at Cal Poly Pomona, DeVry Institute of Technology, Westech College, Western University of Health Sciences and other nearby colleges and universities, Pomona has an array of professional and skilled workers.



GENERAL STATISTICS AND DEMOGRAPHICS

General

Date of Incorporation	January 1888
Charter Date	March 10, 1911
Charter Amendment Date	November 1964
	April 1999
Form of Government	Council - Manager
Officials	Mayor & six Councilmembers
Elections	First Tuesday in November
	Of odd number years

Demographic Profile

Area (square miles):	22.85
Median Age:	27.3
Median Household Income:	\$42,823
Median Housing:	\$194,000
Total Employment:	59,437
PUSD School Enrollment:	34,963

Land Use Mix

Industrial:	10.8%
Retail:	3.3%
Office/Commercial:	2.6%
Residential:	46.5%
Public Lands:	31.5%
Vacant Land:	5.3%

Historic Sites

The Palomares Adobe

La Casa Primera
Phillips Mansion

Transportation

Accessible Freeways:	I-210, I-10, 71, 57, and 60
Rail & Bus Service:	2 Metrolink Stations, Southern Pacific, Santa Fe, Union Pacific, Amtrak, Foothill Transit, Greyhound, Trailways, Valley Connection, Get About
Ontario International Airport	7 miles
Brackett Field	3 miles
John Wayne International Airport	30 miles
Los Angeles International Airport	47 miles

Recreation Facilities & Points of Interest

L.A. County Fairgrounds/Fairplex
Mountain Meadow Golf Course
Palm Lakes Golf Course
Cal Poly Pomona University Theater
25 Parks
6 Community Centers

Education Facilities

Elementary	24 (K-6)
Secondary	13 (7-12)
Private schools	6 (K-12)

- * California State Polytechnic University, Pomona
- * Western University of Health Sciences
- * DeVry Institute of Technology
- * Westech College

Major Employers

California State Polytechnic University
California Acrylic Industries
Casa Colina
Century Cast Products
Department of Social Services
Verizon California
Household Finance Corporation
Hamilton Sundstrand
Hayward Industries
Interstate Brands
Lanternman State Hospital
Pomona Valley Hospital Medical Center
Pomona Unified School District
Royal Cabinets
Structural Composites

Service Providers

Water / Refuse / Sewage	City of Pomona
Natural Gas	The Gas Company
Electricity	Southern California Edison Company
Telephone	Verizon California

Population Trend

1994	138,624
1995	138,018
1996	139,792
1997	141,385
1998	143,152
1999	145,384
2000	147,656
2000 (census)	149,473
2001	149,473
2002	154,741
2003	156,503
2004	158,360

BOARDS & COMMISSIONS

To provide a systematic process for citizen participation, as well as serving as advisory bodies to the City Council within the confines of their respective responsibilities, the City Council, by ordinance, may create boards and commissions within the City government. Each commission is composed of Pomona residents who serve on a volunteer basis. Anyone who has been a resident of Pomona for a minimum six-month period, is a registered voter, and is interested in serving on a commission may obtain an application from the City Clerk.



Currently, seven boards/commissions exist whereby each member serves in honorary trust to its commission/board and the City. Each board/commission is comprised of seven members. Each member of the Council nominates a person from such council member's respective district for a two-year term. The following are our current boards and commissions:

Board of Parking Place Commission VPD
 Community Life Commission
 Cultural Arts Commission
 Historical Preservation Commission
 Library Board of Trustees
 Parks & Recreation Commission
 Planning Commission

If you are interested in serving on one of these boards/commissions or would like more information,

please contact the City Clerk or your City Council representative.

THE BUDGET PROCESS

Pomona operates on an annual budget cycle. The one-year operating budget is adopted each June and becomes effective July 1.

1. The City Council reviews and revises the Five-Year Capital Improvement Program annually. This approach to financial planning gives the City Council the opportunity to set policy and provide direction for operational and capital budgets in an efficient and productive manner.

Sections 1102 through 1111 of the Pomona City Charter sets forth the legal requirements for the preparation and adoption of the City budget and Capital Improvement Program. The Charter requires that the City Manager submit to the City Council a proposed budget at least 45 days prior to the beginning of the fiscal year. It further requires that the Council set a time for a public hearing and that a notice of such hearing be published in a local newspaper no less than ten days prior to the hearing date. In the event the budget is not adopted prior to the first day of the fiscal year (July 1) the amounts appropriated for current operations for the prior fiscal year will be deemed adopted for the current fiscal year on a month-to-month basis, until such time as the new budget is adopted.

The City Manager is additionally required to submit to the City Council the Five-Year Capital Improvement Program at the same time or prior to submission of the operating budget.

Pomona uses a combined program and line item budget format. This is designed to provide for a comprehensive management control and fiscal planning system and is aimed at achieving goals and objectives at operational levels which are consistent with the needs and wants of the community. The budgeting process is generally an incremental one, which starts with a historical base budget. Requests for more or fewer appropriations are made at the departmental level. Throughout the entire budget process, staff continues to remain cognizant of public safety and legal requirements, as well as, providing the most efficient and economical service levels possible.

Budget Calendar: Altogether, budget preparation takes approximately nine months. Work typically begins in November (in the year prior to the first fiscal year of the budget) when the City Council adopts the Budget Calendar and culminates in August with the publication

of the adopted budget document. The following schedule outlines the major steps and dates involved in preparing and processing the annual budget and covers one complete budget cycle.

November – City Council adopts the Budget Calendar for the upcoming fiscal year.

December – The Budget Manual and related material are distributed and reviewed in a training session. The budget team establishes program goals and objectives.

January - Preliminary revenue estimates are projected and departments submit preliminary expenditure budget requests to the Finance Department.

February & March - Budget requests are analyzed by the Finance Department and preliminary revenue estimates are reviewed and adjusted as appropriate. Finance staff and the City Manager meet with budget coordinators to review budget estimates. Revenues are compared with expenditures to determine the budget planning direction. Under the direction of the City Manager, the Executive Budget Team and Finance staff prepares the proposed budget. Department directors are then briefed on the Proposed Budget. The Five-Year Capital Improvement Program Budget is also prepared during this same period.

April / May- Preliminary budget information is presented to the Mayor and City Council; the budget document is printed and distributed.

May - City Council study sessions are held and the City Council makes final recommendations to the City Manager. Revisions are made to the final budget document per City Council direction.

June - The public hearing notice for the proposed budget is posted in the newspaper. The final proposed budget documents are prepared and submitted to the Council. The public hearing of the budget is conducted and the budget is adopted. The GANN calculation is prepared and submitted to the City Council for adoption.

August - The final Adopted Budget is published and distributed.

Amending the Adopted Budget - Once the budget is adopted by the City Council, the responsibility of implementing each departmental budget lies with each department head, with ultimate responsibility resting with the City Manager. Department directors are expected to operate their departments within the appropriations established in the budget. Budget transfers or budget amendments should be the exception rather than the rule and are discouraged. In certain cases, however, requests are considered where unforeseen events have occurred. In such cases, the department head and Finance Director may approve transfers within the same division and expenditure category. Transfers moving funds from one division or department to another or one category to another requires the approval of the department head, Finance Director, and City Manager. To amend or supplement the budget by the transfer of all or any part of unused and unencumbered balances appropriated for one purpose to another purpose, to appropriate available funds not included in the budget, or to cancel in whole or in part any appropriation not expended or encumbered requires an affirmative vote of the City Council.

Amending the Capital Improvement Program budget requires City Council action, which is usually sought at time of bid award for the new or revised capital project.

Budget Documents - The Adopted Budget sets forth approved programs, operations, and the estimated revenues to support these efforts for the fiscal year. Three documents serve as the key for planning the type and level of service the City provides its residents and businesses.

1. **The Budget Manual** is an internal document that provides the basic instructions and assistance necessary for each department to prepare their budget submissions.
2. **The Policy Budget and Summary** document contains summary tables and graphs, descriptive narratives, and reports on each department and fund. The document is organized into several sections. The first five sections serve as both an introduction and overview of the budget.

INTRODUCTORY SECTION

The City Manager's **BUDGET MESSAGE** summarizes revenues, expenditures, and major City accomplishments and sets forth the major projections and budgetary issues for the upcoming fiscal year.

STRATEGIC GOALS are set by the City Council carrying forth the City's mission. This section contains a list of those core strategies and related goals.

The **FINANCIAL SUMMARIES** section provides various charts and graphs including projected fund balances, revenue and appropriation summaries, planned transfers in and out, and a recap of the five year capital improvement program.

The **REVENUES** section contains a line-item detail of historical and estimated revenues for all funds.

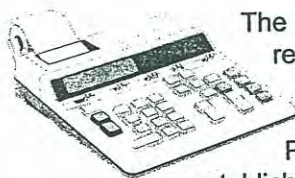
A comprehensive listing of full-time personnel and personnel funding sources are shown in the **PERSONNEL SUMMARIES** section.

The reader will find a wide variety of general information including a City overview, fund descriptions, the budget structure, definition of revenue sources, an explanation of the budget process, boards & commissions, among other information in **The USER'S GUIDE** section.

The **DEPARTMENTAL BUDGET SECTION** gives details on all departments within the City including special revenue funds, enterprise funds, internal service funds, and redevelopment agency funds.

3. **The Five-Year Capital Improvement Program (CIP)** provides a detailed description of the project detail, cost, status, and funding source for capital/construction improvement projects scheduled to take place over the next five years. CIP budget preparation deadlines and publication dates parallel those prescribed dates for the operating budget.

BASIS OF ACCOUNTING & BUDGETING



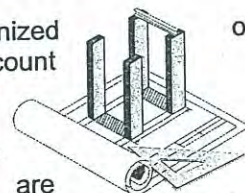
The City of Pomona's accounting records are maintained in full accordance with Generally Accepted Accounting Principles (GAAP), as established by the Government Accounting Standards Board (GASB). The basis for budgeting is also in accordance with GAAP virtually without exception. Since the implementation of

GASB 34, governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Principal and interest on long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year.

A carefully designed system of internal accounting and budgetary controls is used to ensure that revenues and expenditures/expenses are tracked and used as intended. These controls are designed to provide reasonable, but not necessarily absolute, assurance with respect to the reliability of financial and budgetary records for use in the preparation of financial statements as well as accountability for all City of Pomona assets. The concept of reasonable assurance recognizes that the cost of control should not exceed the benefits and that the evaluation of costs and benefits likely to be derived requires estimates and judgments by management.

BUDGET STRUCTURE

The City's accounts are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped into generic fund types and broad fund categories:



The **General Fund** is the general operating fund of the City. It is used to account for all the general revenue of the City not specifically levied or collected for other City funds and for expenditures related to the rendering of general services by the City. Major revenue sources include property taxes, utility users and sales taxes, and motor vehicle in-lieu fees. These revenues contribute towards the payment of police, fire, library, recreation, public works, City Council, administration, and support services. This is the largest operating fund in the City.

Special Revenue Funds are used to account for revenues derived from specific sources, which are required by law or administrative regulation to be accounted for in separate funds.

Grants Funds are used to account for revenues received and expenditures made for Federal and/or State approved projects. Financing is provided by Federal and/or State grants. The following are grants accounted for within these funds:

- * **Rental Assistance.** The City provides rental subsidies through Housing & Urban Development (HUD) administered Section 8 Certificates and Housing Vouchers. The basic purpose of the Section 8 Program is to expand opportunities for safe and sanitary housing to very low income families by utilizing existing housing units.
- * **Home Investment Partnership Act (HOME).** The City of Pomona's HOME program reflects the grant's emphasis upon rehabilitation as an appropriate means to provide affordable housing for low-income persons. The program goal is to implement and administer a first-time homebuyers' program in conjunction with qualified local Community Housing Development organizations.
- * **Community Development Block Grant (CDBG).** The purpose of CDBG is to develop viable urban communities by providing decent housing and a suitable living environment, and expand economic opportunity for persons of low and moderate income.
- * **Shelter Care Plus Grant.** This grant provides services and shelter to homeless women and their children in substance abuse programs.
- * **Emergency Shelter Grant (ESG).** Authorized by Title VIII to assist the homeless by improving the quality of existing emergency shelters, establishing new facilities, and/or implementing essential services and homeless prevention assistance.
- * **Local Law Enforcement Block Grant (LLEBG) –** Accounts for the revenue and expenditures of grant funds authorized by the United States Department of Justice for the improvement of Public Safety.
- * **Miscellaneous & Housing Grants –** Also included are such smaller funds as the Public Library Foundation Grant, State and Public Literacy Grants, the Jail Training Grant, Senior Nutrition

Grants, Supplemental Law Enforcement Services, and various housing grants.

Gas Tax Fund - Accounts for the revenues received and expenditures made for general street improvement and maintenance. The revenues consist of the City's share of State gasoline taxes collected under sections 2105, 2106, 2107, and 2107.5 of the Street and Highway Code.

Proposition "A" Fund - Accounts for the receipt and disbursement of funds derived from the one-half cent sales tax imposed by the Proposition "A" ordinance of the Los Angeles County Transportation Commission. These funds are used to finance public transportation projects.

Proposition "C" Fund - Accounts for the receipt and disbursement of funds derived from the 1990-91 increase in County sales tax. The funds are used to finance transit or transit-related projects.

Vehicle Parking District Fund - Accounts for the revenues received and expenditures made for the operation, maintenance, capital improvements, and administration of parking lots in the downtown business area. Revenues are received from parking fees.

Air Quality Improvement Fund - Accounts for the revenue and expenditures made for air quality improvement projects. The revenues consist of funds received from the South Coast Air Quality Management District (SCAQMD) in accordance with AB2766.

Housing Acquisition Redevelopment Program (HARP) – Accounts for the revenue and expenditures to acquire HUD foreclosures through participating housing developers who then rehabilitate and sell the homes to first-time homebuyers.

Landscape Maintenance District Fund – Accounts for the revenue received and expenditures made for landscape and lighting maintenance in various areas of the City. Revenues consist of assessments received from property owners.

Traffic Congestion Relief Fund – Accounts for the revenue and expenditures made for street improvements funded by AB2928.

Asset Forfeiture Fund – Accounts for the City's share of assets seized by law enforcement agencies. The monies are used for law enforcement purposes.

Low and Moderate Income Housing Fund - Accounts for monies received and expended to expand affordable low and moderate income housing.

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, the City's general long-term debt obligations, including principal, interest, and related expenses.

General Debt Service Fund - Accounts for the payment of interest and principal on debt incurred by the City.

Pomona Public Financing Authority Fund (PPFA) - Accounts for the payment of interest and principal on local agency revenue bonds, notes payable, and other debt of the Pomona Public Financing Authority.

Redevelopment Agency Fund - Accounts for tax increment, investment revenue, and the payment of interest and principal on tax allocation bonds, loans payable, participation agreements, and other debt of the Redevelopment Agency.

Capital Projects Funds are used to account for financial resources used for the acquisition or construction of major capital facilities, which are not financed by proprietary (enterprise or internal service) funds.

Capital Outlay Fund - Accounts for all City public improvement projects funded by general and special revenue funds. Capital projects for Enterprise funds are accounted for in those funds.

Assessment District Improvement Fund - To account for capital improvements through special charges levied against properties receiving direct benefits. Initial funding is obtained by the sale of bonds. Property owners are then assessed through County tax rolls with proceeds used to repay bonds.

Redevelopment Agency Fund - Accounts for all redevelopment and public improvement projects of the Redevelopment Agency project areas.

Enterprise Funds are used to account for City operations that are financed and operated in a manner similar to private business enterprises. The costs of providing these services to the general public on a continuing basis are financed or recovered primarily through user charges. The City of Pomona has three Enterprise Funds:

Water Utility Fund - Accounts for activities associated with the distribution and transmission of potable and recycled water to users.

Sewer Fund - Accounts for activities associated with maintenance of the City's sewer network.

Refuse Fund - Accounts for activities associated with refuse collection as well as the curbside collection of recycling materials.

Internal Service Funds are used to account for financing of goods and services provided by one department to other departments within the City on a cost reimbursement basis. The City of Pomona has two Internal Service Funds:

Equipment Maintenance Fund - Accounts for the maintenance and repair of City vehicles and equipment. Expenses are offset by charges to City departments.

Self-Insurance Fund - Accounts for the disbursement of self-insured related expenditures and approved payments to individuals in settlement of general liability claims against the City.

Trust & Agency Funds are used to account for assets held by the City as an agent for individuals and other governmental units in a fiduciary capacity. Disbursements from these funds are made in accordance with fiscal agreements or the applicable legislative requirements for each fund. The City of Pomona has the following Agency Funds:

Assessment Districts Fund - Accounts for receipt and disbursement of funds for the debt service activity related to the operation of 1911 Act assessment districts.

Superintendent of Streets Fund - Accounts for cash deposits collected by the City for street and sidewalk encroachment permits. Funds are refunded upon satisfactory completion of street/sidewalk work.

Engineers' Revolving Fund - Accounts for the debt service activity related to debt without government commitment for various assessment district improvements. Resources are derived from assessments collection from property owners for 1915 Act assessments.

Construction Guarantee Fund - Accounts for cash guarantees (deposits) collected by the City for various construction improvement projects. Funds are refunded upon satisfactory completion of the improvement project.

Municipal Revolving Fund - Accounts for the activity of miscellaneous, self-supporting City projects.

Treasurer's Investment Fund - Accounts for the expense of the City Treasurer as related to the investment of available cash and the revenue income from investment earnings. The expense and revenue are netted and then allocated to all funds based on the percent of available cash held within each fund at month end.

The General Fixed Assets Account Group is used to account for and control all City general fixed assets, other than those in the proprietary funds. An item qualifies as a general fixed asset if it has a useful life greater than one year and a value in excess of \$5,000.

The General Long Term Debt Account Group is used to account for the City's outstanding long-term liabilities that are expected to be paid from future revenues of the governmental funds.

ANNUAL AUDIT OF FINANCIAL RECORDS



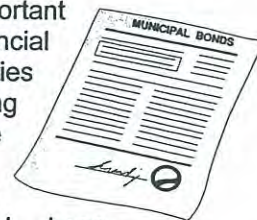
All cities are required to retain the services of an independent Certified Public Accounting (CPA) firm to conduct an annual audit of the year's financial transactions.

Our auditors are selected on a competitive basis through a formal, public Request for Proposal (RFP) process every three years as set forth in section 1116 of the City Charter. The resulting report is a comprehensive annual financial report (CAFR) that includes audited government wide financial statements, audited fund financial statements, Management's Discussion and Analysis (MD&A's) and both introductory and statistical sections. The reports are prepared in conformity with generally accepted accounting principles (GAAP) for governments and are usually available in late January.

The City of Pomona has been awarded the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada for the last ten consecutive years (fiscal years ended 1993-02).

DEBT ADMINISTRATION

Debt management is an important component of a city's financial management practices. Cities use the option of debt financing to fund large projects at a time when paying for these projects out of current revenues would be impractical. Long-term debt is never issued to fund current operations. Although the City of Pomona does not have a formally adopted debt policy, State law pertaining to local government debt, Section 1110 of the City Charter, and past City debt transactions do serve as a de facto policy. As part of our on-going debt management program, the City periodically reviews all outstanding debt to evaluate the cost/benefit of restructuring or retiring any outstanding debt. All debt service payments are budgeted and are anticipated to be covered by current revenues each year. Additionally, the City is well below its annual debt limit as calculated below.



Under the City Charter, General Obligation Debt pledging City general revenues require voter approval by two-thirds majority. With this difficult electoral requirement, such debt obligations are rarely issued. Any attempted effort to issue general obligation debt would have to be for projects of special significance and of community-wide benefit. Debt limit for any general obligation debt is 15% of the City's assessed valuation.

Capital Leasing can be used to acquire tangible assets where there is a pledge to pay the debt from current annual receipts and where the acquired assets can be placed under a lien until the debt obligation is paid off. The City of Pomona has used capital leasing to acquire equipment and currently has outstanding issues.

Special Revenue Debt can be used to finance capital projects where there is a pledge to pay the debt from a stream of revenue accruing to the City. This form of debt is used to finance facilities and improvements from enterprise fund activities, which generate ongoing revenues. The City of Pomona has used this type of debt for its water and sanitation enterprises.

Special Assessment Districts can be used to finance infrastructure for a limited area of the City. With this kind of debt, special assessments, or special taxes are levied against the property owners in a defined district who directly benefit from the infrastructure improvement. The City of Pomona has

used this type of debt to finance infrastructure for new development in the City.

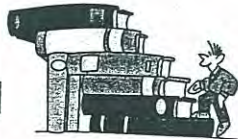
Under redevelopment law, **Tax Increment Financing** can be used for redevelopment activities. Property tax receipts from a defined redevelopment project area (above a base level set when the area is created) are restricted to the payment of debt. This incremental revenue can then be pledged for redevelopment debt. The City of Pomona, through its Community Redevelopment Agency, has used this mechanism numerous times.

The City of Pomona has also issued **Short Term Debt**, such as Tax Revenue Anticipation Notes, or TRAns. Such borrowing is used to supplement the cash balances in the General Fund during the low points between the peaks when property tax receipts are received. Because of the "spread" on interest rates between taxable and non-taxable debt, the City can earn net income on such short-term borrowing.

Total assessed value of all real and personal property at 6/30/2004	\$ 5,958,341,017
Debt limit percentage	15.00%
Total debt limit	893,751,153
Amount of debt applicable to debt limit	
Legal debt margin	\$ 893,751,153

Debt Service

A major portion of the long-term obligations listed below is debt directly or indirectly related to activities of the Pomona Redevelopment Agency. This debt is serviced primarily from tax increment revenues. All principal and interest payments due during the current fiscal year have been budgeted in its proper funds. The City has not issued any general obligation bonds. For a complete schedule see the audited numbers within the City's Comprehensive Annual Financial Report (CAFR).



GLOSSARY OF TERMS

Ad Valorem Taxes (Aka Property Taxes): Taxes levied on all real and certain personal property (tangible and intangible) according to the property's assessed valuation.

Appropriation: An authorization by the City Council, which permits the City to incur obligations and to make expenditures of resources.

Assessed Valuation: A dollar value placed on real estate or other property by Los Angeles County as a basis for levying property taxes.

Assessment Improvement District: A designated area receiving services for common grounds benefiting property owners such as median landscaping.

Asset: Anything having commercial or exchange value that is owned by a business, institution or individual.

Audit: Conducted by an independent Certified Public Accounting (CPA) firm, the primary objective of an audit is to determine if the City's Financial Statements present the City's financial position fairly and results of operations are in conformity with generally accepted accounting principles.

Balanced Budget: A budget in which planned expenditures do not exceed projected funds available.

Balance Sheet: A financial statement reporting the organization's assets, liabilities and equity activities.

Bond: A funding tool representing a written promise to pay a specific sum (face value or principal amount) in the future (maturity date), plus interest. In local California government, bonds are only used to finance capital improvements.

Budget: A financial plan for a specific period of time that matches planned revenues and expenditures to municipal services.

Capital Improvement Program (CIP): The CIP authorizes expenditures for tangible, long-term physical improvements or additions of a fixed or permanent nature (e.g., an additional police or fire station, a new street). It is updated annually with estimated project costs, sources of funding, and timing of work over a five-year period.

Capital Improvements: Expenditures related to the acquisition, expansion or rehabilitation of an element of the City's physical plant; sometimes referred to as infrastructure; one of the five major expense categories defined in the financial plans.

Community Development Block Grant Funds - (CDBG): Funds established to account for revenues from the Federal government and expenditures as prescribed under the Community Development Block Grant Program.

Consumer Price Index (CPI): A measure used to reflect the change in the price of goods and services.

Contingency: An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as natural emergencies, Federal mandates, shortfalls in revenue, and similar events.

Contractual Services: Services rendered to City activities by private firms, individuals, or other governmental agencies. Examples of these services include engineering, fire protection, and City Attorney services.

Debt Service: The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Defeasance: The removal of debt and related assets from the balance sheet prior to the actual redemption of the debt. Used to refinance bonds to take advantage of more favorable interest rates.

Department: A major organizational division of activity that indicates overall management responsibility for an operation or a group of related operations within a functional area.

Designated Fund Balance: A portion of unreserved fund balance designated by City policy for a specific future use.

Divisions: Organizational component of a department, possibly sub-divided into programs and program elements.

Encumbrance: The commitment of appropriated funds to purchase goods which have not yet been received or services that have yet to be rendered.

Enterprise Fund: Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Entitlements: Payments to which local governmental units are entitled, pursuant to an allocation formula determined by the agency providing the monies, usually the State or the Federal government.

Expenditure / Expense: The term 'expenditure' refers to the outflow of funds paid or to be paid for an

asset obtained or goods and services received regardless of when the expenditure is actually paid. This term applies to Governmental Funds. The term 'expense' is used for Enterprise and Internal Service Funds.

Fees for Services: Charges paid to the City by users of a service to help support the costs of providing that service.

Financial Plan: The document created by staff and approved by City Council which establishes broad policy guidance on the projection of revenues and the allocation toward various types of expenditures.

Financial Plan Calendar: A schedule of key dates which the City follows in the preparation, adoption, and administration of the budget.

Financial Report: A comprehensive annual document providing a snapshot of the City's financial position on the final day of the fiscal year. A formal audit performed by an independent CPA firm supports the report's financial information.

Fiscal Year: The beginning and ending period for recording financial transactions. The City of Pomona has specified July 1 to June 30 as its fiscal year.

Fixed (Capital) Assets: Assets of a long-term nature such as land, building, machinery, furniture, and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of \$5,000.

Franchise: The right or license granted to an individual or group to market a company's goods or services in a particular territory.

Fund: An accounting entity that records all financial transactions for specific activities or government functions. The generic fund types used by the City are: General, Special Revenue, Capital Project, Enterprise, and Internal Service Funds.

Fund Balance: The excess of current assets over current liabilities, and represents the cumulative effect of revenues and other financing sources over expenditures and other financing uses. This term applies to governmental funds only.

Fund Type: Any one of the seven commonly used funds in public accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

GAAP: Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund: The primary operating fund of the City. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. With the exception of subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose.

Goal: A statement of broad direction, purpose, or intent.

Grant: Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility. An example is the Community Development Block Grant allocated by the Federal Government.

GSF: The General Sanitation Fee (GSF) is authorized under Chapter 12 of the Pomona City Code and is collected as a component on the City's utility bill. The revenue is used to fund street sweeping, graffiti removal, public right-of-way clean up, landscape median, and storm drain maintenance.

Infrastructure: The City's basic system of its physical plant, i.e., streets, waterlines, sewerlines, public buildings, and parks.

Interfund Transfers: During the course of normal operations, the City records numerous transactions between funds including expenditures and transfers of resources to provide services, subsidize operations, and service debt.

Internal Service Fund: A fund, which provides services to other City divisions and bills the various other funds for services rendered. Currently the City is using the concept for the operation of Equipment Maintenance, and Insurance Services.

Investment Revenue: Revenue received as interest from the investment of funds not immediately required to meet cash disbursement obligations.

Liability: A claim on the assets of an entity.

Line-Item Budget: A budget that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category. The City of Pomona publishes a line-item budget in the

proposed stage only. Once the budget has been approved line-item detail is available to departments on the city's computer system.

Memorandum of Understanding (MOU): Negotiated contract agreements for wages, benefits, and working conditions between the City and City employee associations and /or recognized labor unions.

Modified Accrual Basis: The method of accounting under which revenues and other resources are recognized when they become susceptible to accrual, that is when they become both "measurable" and "available to finance expenditures of the current period." Expenditures are recognized when the liability is incurred.

Municipal: In its broadest sense, an adjective that denotes the state and all subordinate units of government. In a more restricted sense, an adjective that denotes a city or village as opposed to other local governments.

Operating Budget: The portion of the budget that pertains to daily operations providing basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, materials, and capital assets required to maintain service levels.

Performance Indicators: A public oriented measure which, whether stated in terms of effectiveness or efficiency, quantitatively describes how well a service is being performed.

Personnel Services: Costs associated with providing the staff necessary to provide the desired levels of service. Included are both salary and benefit costs.

Policy: A direction that must be followed to advance toward a goal. The direction can be a course of action or a guiding principal.

Program: A grouping of activities organized to accomplish basic goals and objectives.

Property Tax: A statutorily limited tax levy that may be imposed for any purpose.

Public Financing Authority: Pomona Public Financing Authority (PPFA) is a component unit of the City of Pomona and the Pomona Community Redevelopment Agency formed for the purpose of issuing bonds to provide financial assistance to the City and Agency.

Redevelopment Agency: An organization formed in 1966 as a separate agency of the City to assist and facilitate the revitalization of certain areas of the City and to promote economic development within the City.

Reserve: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Retained Earnings: The accumulated earnings of an Enterprise or Internal Service Fund which have been retained and are not reserved for any specific purpose.

Revenue: Funds that the government receives as income such as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Risk Management: A managed approach to protecting an organization's assets against accidental loss in the most economical manner.

Sales Tax: A tax on the purchase of goods and services.

Special Assessment: A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those parties.

Special Revenue Funds: Funds used to account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditures for specific purposes.

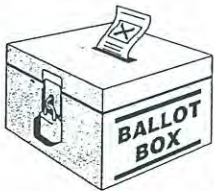
Subventions: That portion of revenues collected by other government agencies on behalf of the City.

Transient Occupancy Tax: A tax that has been imposed on occupants of hotel and motel rooms in the City of Pomona, often referred to as a "Bed Tax".

Trust and Agency Funds: Also known as Fiduciary Funds, are used to account for assets held by the City in a trustee capacity or as an agent on behalf of private individuals, organizations, or other governmental agencies.

User Charges/Fees: The payment of a fee for direct receipt of a service by the party benefiting from the service.

GANN LIMITATION



In November 1979, the voters of the State of California approved Proposition 4, commonly known as the Gann Initiative. The Proposition created Article XIII B of the State Constitution placing limits on the amount of revenue, which can be spent by all entities of government from the "proceeds of taxes". Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limits was based on the 1978-79 "base year" revenues.

In 1980, the State Legislature added Section 9710 to the Government Code, providing that the governing body of each local jurisdiction must establish, by resolution, an appropriations limit for the following year. The appropriation limit for any fiscal year, is equal to the previous year's limit adjusted for population changes and changes in the US Consumer Price Index (or California per capita personal income, if smaller). The necessary statistical information is provided by the California Department of Finance.

The original Article XIII-B (Proposition 4) and its implementing legislation were modified by Proposition 111 and SB 88 by the voters in June 1980. Beginning with the FY 1990-91 Appropriations Limit, a city may choose annual adjustment factors. The adjustment factors include the growth in the California Per Capita Income, or the growth in the non-residential assessed valuation due to construction within the City and the population growth within the county or the city.

The following compares the difference between Pomona's Appropriations Limit and the estimated proceeds of taxes in the budget. It reflects a significant gap, which indicates the City remains well below its Appropriations Limit.

Historical Appropriations Limit

<u>Fiscal Year</u>	<u>Appropriations Limit</u>	<u>Subject to Limit</u>	<u>Difference</u>
1993-94	83,105,278	40,421,537	(42,683,741)
1994-95	84,532,279	42,613,544	(41,918,735)
1995-96	88,814,326	40,611,616	(48,202,710)
1996-97	93,890,072	42,971,580	(50,918,492)
1997-98	99,495,309	42,463,620	(57,031,689)
1998-99	105,126,743	43,259,976	(61,866,767)
1999-00	111,844,342	44,364,479	(67,479,863)
2000-01	119,751,737	46,767,098	(72,984,639)
2001-02	131,367,655	50,049,050	(81,318,605)
2002-03	131,998,220	52,194,217	(79,804,002)
2003-04	137,436,547	54,223,445	(83,213,102)
2004-05	143,827,346	55,140,683	(88,686,663)



This Page Intentionally Left Blank



Financial Summaries

Budget Overview - All Funds

Fund Name	Est Available Beginning Bal 6/30/2005	Estimated Revenues & Transfers In	Operating Appropriations & Transfers Out	Capital Improvement Program	Add Back Depreciation	Est Available Ending Bal 6/30/2006
City Funds						
General Fund	14,559,169	77,259,167	82,302,841	-	-	9,515,495
Special Revenue Funds						
199 SECTION 8 HOUSING	1,332,685	10,143,418	10,245,867	-	-	1,230,236
208 STATE GAS TAX	2,746,017	2,970,000	3,796,000	25,000	-	1,895,017
212 EMERGENCY SHELTER GRANT	7,008	125,677	125,677	-	-	7,008
197 COMM DEV BLOCK GRANT	-	3,717,404	2,480,451	1,236,953	-	-
214 HOME GRANT	2,002,737	1,969,852	2,430,372	-	-	1,542,217
273 MISCELLANEOUS GRANTS	273,588	1,827,213	1,798,362	-	-	302,439
216 PROPOSITION A	4,055,328	2,253,924	2,204,291	84,240	-	4,020,721
217 PROPOSITION C	2,029,611	1,872,969	159,986	-	-	3,742,594
218 SHELTER PLUS CARE GRANT	113,020	186,883	186,883	-	-	113,020
220 LOCAL LAW ENFORCEMENT GRANT	605	169,032	113,473	-	-	56,164
221 SUPPORTIVE TRANS HOUSING	138	162,154	162,154	-	-	138
229 LEAD BASED PAINT GRANT	363,275	860,327	860,327	-	-	363,275
230 VEHICLE PARKING DISTRICT	734,548	375,000	364,288	-	-	745,260
232 PARKING FACILITIES FUND	293,046	-	293,046	-	-	-
236 CHFA HELP FUND	291,535	-	-	-	-	291,535
245 AIR QUALITY MGMT DISTRICT	45,350	195,000	71,539	-	-	168,811
250 MAINT ASSESSMENT DISTRICTS	496,955	1,240,210	1,578,205	-	-	158,960
260 ASSET FORFEITURE	526,079	1,820,000	1,772,275	-	-	573,804
264 CAL HOME GRANT FUND	212,531	131,287	285,144	-	-	58,674
Total - Special Revenue Funds	15,524,056	30,020,350	28,928,340	1,346,193	-	15,269,873
Debt Service Funds						
320 GENERAL OBLIGATION BOND	576,484	6,569,132	6,480,339	-	-	665,277
Total - Debt Service Funds	576,484	6,569,132	6,480,339	-	-	665,277
Capital Projects Funds						
418 CAPITAL OUTLAY	4,876,754	19,056,431	231,248	18,887,500	-	4,814,437
419 ASSESSMENT DIST IMPROVEMENT	443,621	5,300	-	-	-	448,921
421 SER AG CAPITAL PROJECTS	190,719	-	-	-	-	190,719
Total - Capital Projects Fund	5,511,094	19,061,731	231,248	18,887,500	-	5,454,077
Enterprise Funds						
510 WATER OPERATIONS	8,421,829	24,615,272	27,795,543	-	2,058,494	7,300,052
575 WATER BOND CAPITAL IMPROVEMENT	3,215,407	1,261,899	-	3,575,587	-	901,719
550 SEWER OPERATIONS	6,612,557	3,078,740	3,360,243	-	265,835	6,596,889
540 SEWER BOND CAPITAL IMPROVEMENT	1,577,413	-	956,899	410,000	-	210,514
582 REFUSE	4,539,322	7,633,525	8,483,066	-	-	3,689,781
Total - Enterprise Funds	24,366,528	36,589,436	40,595,751	3,985,587	2,324,329	18,698,955

Budget Overview - All Funds

Fund Name	Est Available Beginning Bal 6/30/2005	Estimated Revenues & Transfers In	Operating Appropriations & Transfers Out	Capital Improvement Program	Add Back Depreciation	Est Available Ending Bal 6/30/2006
Internal Service Funds						
668 SELF FUNDED INSURANCE SVCS	(6,526,572)	9,456,914	6,057,605	-	-	(3,127,263)
669 EQUIPMENT MAINTENANCE (Fleet)	318,709	4,094,843	4,264,843	-	-	148,709
Total - Internal Service Funds	(6,207,863)	13,551,757	10,322,448	-	-	(2,978,554)
Total City Funds	54,329,468	183,051,573	168,860,967	24,219,280	2,324,329	46,625,123

Redevelopment Agency

271 LOW/MOD HOUSING FUND	6,567,058	5,384,579	5,905,072	-	-	6,046,565
902 LOW/MOD BOND FUNDED PROJ	10,416,573	301,500	-	-	-	10,718,073
Total - Special Revenue Funds	16,983,631	5,686,079	5,905,072	-	-	16,764,638
350 DEBT SERVICE FUNDS	58,000	26,952,102	26,952,102	-	-	58,000
Total - Debt Service Funds	58,000	26,952,102	26,952,102	-	-	58,000
440 CAPITAL PROJECTS	3,603,383	11,363,420	15,025,546	-	-	(58,743)
445 BOND CAPITAL IMPR FUND	32,686,507	1,503,043	1,300,000	293,046	-	32,596,504
Total - Capital Projects Fund	36,289,890	12,866,463	16,325,546	293,046	-	32,537,761
Total Redevelopment	53,331,521	45,504,644	49,182,720	293,046	-	49,360,399

Public Financing Authority

360 PUBLIC FINANCING AUTHORITY	109,024	11,094,043	11,094,043	-	-	109,024
Total - Debt Service Funds	109,024	11,094,043	11,094,043	-	-	109,024
Total Public Financing Authority	109,024	11,094,043	11,094,043	-	-	109,024

Grand Total All Funds	107,770,013	239,650,260	229,137,730	24,512,326	2,324,329	96,094,546
------------------------------	--------------------	--------------------	--------------------	-------------------	------------------	-------------------

Revenue Summary by Fund

Fund Number	Fund Description	2002-03 Actual	2003-04 Actual	2004-05 Adopted	2004-05 YR End Est	2005-06 Adopted	% Change From Prior Yr Budget
City Funds							
GENERAL FUND		67,026,181	73,411,285	77,300,310	81,080,741	77,259,167	(0.05)%
SPECIAL REVENUE FUNDS							
199	Section 8 Housing - Federal Grants	6,161,898	9,138,326	9,059,200	8,855,980	10,143,418	11.97%
208	State Gas Tax	3,694,149	3,456,190	3,230,483	4,777,198	2,970,000	(8.06)%
212	Emergency Shelter - Federal Grants	116,950	134,071	143,248	128,248	125,677	(12.27)%
213	Community Development Block Grant	3,832,244	3,057,912	4,589,865	3,941,356	3,717,404	(19.01)%
214	HOME Program - Federal Grants	1,293,551	1,899,426	1,994,015	2,457,412	1,969,852	(1.21)%
215	Miscellaneous Grants	1,823,896	1,958,157	2,574,161	2,128,273	1,827,213	(29.02)%
216	Proposition "A"	2,081,160	2,181,632	2,255,924	2,254,424	2,253,924	(0.09)%
217	Proposition "C"	1,754,805	1,847,054	1,872,969	1,872,969	1,872,969	-
218	Shelter Plus Care Grant	218,003	367,881	568,819	291,232	186,883	(67.15)%
220	Local Law Enforcement Block Grant	392,814	262,782	272,530	113,528	169,032	(37.98)%
221	Supportive Transitional Housing	76,038	164,918	172,774	172,774	162,154	(6.15)%
223	Traffic Congestion Relief	443,243	4,271	-	-	-	-
224	Housing Acquisition Redevelopment	350	-	-	-	-	-
229	Lead Based Paint Grant	-	-	2,992,695	363,275	860,327	(71.25)%
230	Vehicle Parking Districts	379,520	380,876	300,000	375,000	375,000	25.00%
232	Parking Facilities Fund	-	-	-	293,046	-	-
236	CHFA Help Fund	-	354,820	1,152,663	289,195	-	(100.00)%
245	Air Quality Improvement	194,082	194,292	180,000	194,300	195,000	8.33%
250	Maintenance Assessment District	1,232,960	1,241,762	1,199,805	1,240,210	1,240,210	3.37%
260	Asset Seizure	597,211	835,498	538,000	582,382	1,820,000	238.29%
264	Housing Grants	769,314	278,685	500,000	278,131	131,287	(73.74)%
Total Special Revenue		25,062,188	27,758,553	33,597,151	30,608,933	30,020,350	(10.65)%
DEBT SERVICE FUNDS							
326	General Obligation Bond	3,616,045	36,909,860	4,250,056	8,426,083	6,569,132	54.57%
Total Debt Service		3,616,045	36,909,860	4,250,056	8,426,083	6,569,132	54.57%
CAPITAL PROJECT FUNDS							
418	Capital Outlay	13,479,677	5,967,418	3,357,188	4,327,431	19,056,431	467.63%
419	Assessment District Improvement	4,778	2,516	6,100	5,250	5,300	(13.11)%
421	Series AG Capital Improvement	-	13,479,230	-	149,700	-	-
Total Capital Projects		13,484,455	19,449,164	3,363,288	4,482,381	19,061,731	466.76%
ENTERPRISE FUNDS							
510	Water - Operations	24,418,290	24,534,114	23,071,900	24,106,213	24,615,272	6.69%
575	Water - Capital	2,268,066	460,112	890,000	557,424	1,261,899	41.79%
510	Sewer - Operations	2,949,677	2,667,178	3,208,223	2,905,195	3,078,740	(4.04)%
579	Sewer - Capital	3,994,336	291,997	492,207	-	-	(100.00)%
582	Refuse	7,080,273	7,356,878	7,141,700	7,235,298	7,633,525	6.89%
Total Enterprise		40,710,642	35,310,279	34,804,030	34,804,130	36,589,436	5.13%
INTERNAL SERVICE FUNDS							
668	Self-Insurance Services	5,483,802	5,049,739	8,404,477	8,404,477	9,456,914	12.52%
690	Equipment Maintenance	3,418,482	3,658,414	3,738,146	3,731,946	4,094,843	9.54%
Total Internal Service		8,902,284	8,708,153	12,142,623	12,136,423	13,551,757	11.60%
TOTAL REVENUES ALL CITY FUNDS		158,801,795	201,547,294	165,457,458	171,538,691	183,051,573	10.63%

Revenue Summary by Fund

Fund Number	Fund Description	2002-03 Actual	2003-04 Actual	2004-05 Adopted	2004-05 YR End Est	2005-06 Adopted	% Change From Prior Yr Budget
Redevelopment Agency							
SPECIAL REVENUE FUNDS							
271	Low/Mod Housing	6,406,824	5,598,582	4,910,763	6,079,166	5,384,579	9.65%
902	Low/Mod Housing - Bond Funds	127,309	10,047,982	334,780	336,239	301,500	(9.94)%
	Total Special Revenue	6,534,133	15,646,564	5,245,543	6,415,405	5,686,079	8.40%
DEBT SERVICE FUNDS							
350	Debt Service	27,143,784	29,342,073	25,665,113	26,513,324	26,952,102	5.01%
	Total Debt Service	27,143,784	29,342,073	25,665,113	26,513,324	26,952,102	5.01%
CAPITAL PROJECTS FUNDS							
440	Capital Projects	5,430,103	6,592,593	5,997,792	8,709,568	11,363,420	89.46%
445	Capital Projects- Bond Funds	1,865,829	35,182,091	1,284,744	3,205,051	1,503,043	16.99%
	Total Capital Projects	7,295,932	41,774,684	7,282,536	11,914,619	12,866,463	76.68%
TOTAL REVENUES - ALL RDA		40,973,849	86,763,321	38,193,192	44,843,348	45,504,644	19.14%
Public Financing Authority							
PUBLIC FINANCING AUTHORITY							
375	Pomona Public Financing Authority	8,909,451	99,857,154	10,170,188	11,097,343	11,094,043	9.08%
	Total Debt Service	8,909,451	99,857,154	10,170,188	11,097,343	11,094,043	9.08%
ALL FUNDS		208,685,095	388,167,769	213,820,838	227,479,382	239,650,260	12.08%



This Page Intentionally Left Blank

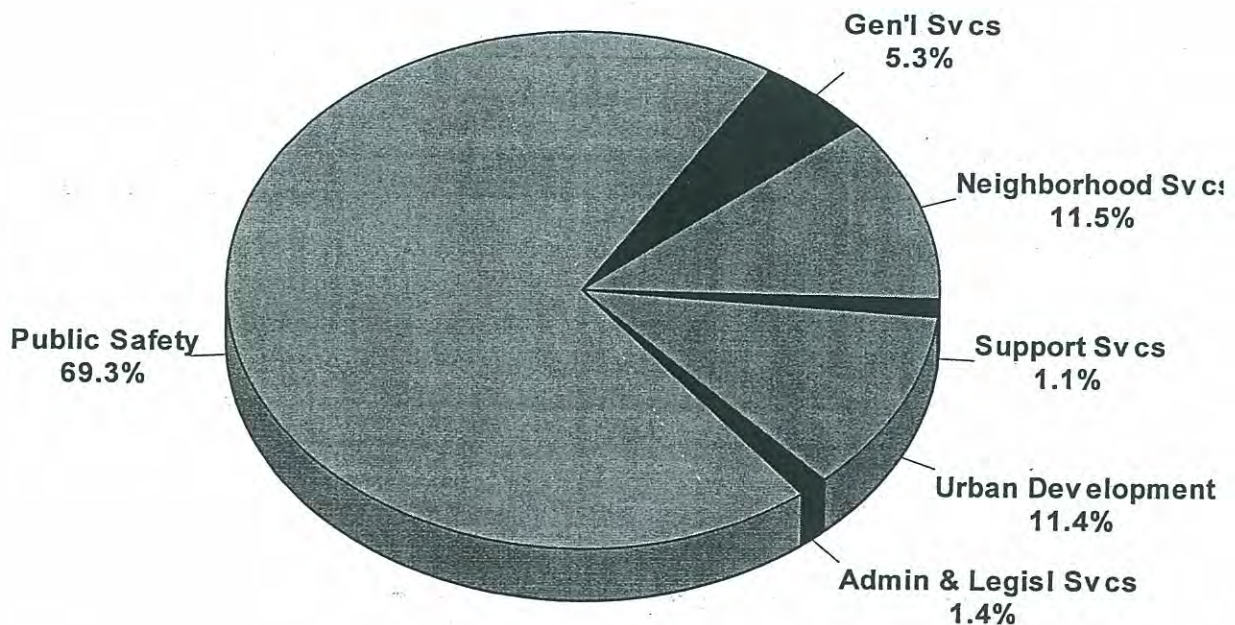


Expenditure / Appropriation Summary by Fiscal Year

	2002/03 Actual	2003/04 Actual	2004/05 Adopted	2004/05 Estimate	2005/06 Adopted	% Chg 05 Budget to 06 Proposed
City Funds						
General Fund						
City Council	172,709	229,033	202,424	198,205	198,930	-1.7%
Administration	384,208	490,676	427,210	409,350	368,382	-13.8%
City Clerk	207,329	223,076	217,987	143,761	152,562	-30.0%
City Attorney	353,516	515,958	518,662	637,990	402,996	-22.3%
Total Legislative Svcs	1,117,762	1,458,743	1,366,283	1,389,306	1,122,870	-17.8%
Human Resources	379,773	369,039	326,913	349,655	271,232	-17.0%
Finance	520,691	605,325	664,023	560,472	665,470	0.2%
Total Support Services	900,464	974,364	990,936	910,127	936,702	-5.5%
General Services (Humane Society, Contingency, County charges, etc)	863,391	749,257	1,556,584	1,568,872	4,341,932	178.9%
Total General Services	863,391	749,257	1,556,584	1,568,872	4,341,932	178.9%
Police	30,423,174	34,984,960	38,918,684	38,384,863	41,019,950	5.4%
Fire	16,871,999	17,241,794	16,328,009	16,253,490	16,005,375	-2.0%
Total Public Safety	47,295,173	52,226,754	55,246,693	54,638,353	57,025,325	3.2%
Community Development	2,130,554	2,375,930	3,089,623	2,728,753	1,258,340	0.0%
Public Works	6,501,460	6,324,711	6,322,850	6,554,361	8,155,643	29.0%
Total Urban Development	8,632,014	8,700,641	9,412,473	9,283,114	9,413,983	0.0%
Community Services	5,620,421	5,794,036	6,262,217	6,256,843	6,747,656	7.8%
Library	2,433,884	2,500,407	2,756,406	2,738,865	2,714,373	-1.5%
Total Neighborhood Svcs	8,054,305	8,294,443	9,018,623	8,995,708	9,462,029	4.9%
Total - General Fund	66,863,109	72,404,202	77,591,592	76,785,480	82,302,841	6.1%
Special Revenue Funds	22,942,901	24,786,443	35,948,448	32,031,852	30,274,533	(15.78)%
Capital Projects Funds	15,374,914	9,937,261	2,513,637	8,304,447	19,118,748	660.60 %
Debt Service Funds	3,231,425	35,994,494	4,142,910	8,234,144	6,480,339	56.42 %
Enterprise Funds	51,050,499	45,006,100	40,996,679	39,789,465	44,581,338	8.74 %
Internal Service Funds	15,107,888	10,220,592	9,875,042	10,675,061	10,322,448	4.53 %
Total - All Funds	174,570,735	198,349,092	171,068,308	175,820,449	193,080,247	12.87 %
Redevelopment Agency						
Special Revenue Funds	7,355,107	4,741,047	8,545,342	5,706,956	5,905,072	(30.90)%
Capital Projects Funds	15,031,625	10,404,398	15,803,298	21,444,995	16,618,592	5.16 %
Debt Service Funds	28,017,638	29,044,481	25,665,113	26,513,324	26,952,102	5.01 %
Total - RDA	50,404,370	44,189,926	50,013,753	53,665,275	49,475,766	(1.08)%
Public Financing Authority						
Debt Service Funds	8,914,391	99,863,276	10,170,188	11,097,343	11,094,043	9.08 %
Total - PFA	8,914,391	99,863,276	10,170,188	11,097,343	11,094,043	9.08 %
Total - All Funds	233,889,496	342,402,294	231,252,249	240,583,067	253,650,056	9.69 %

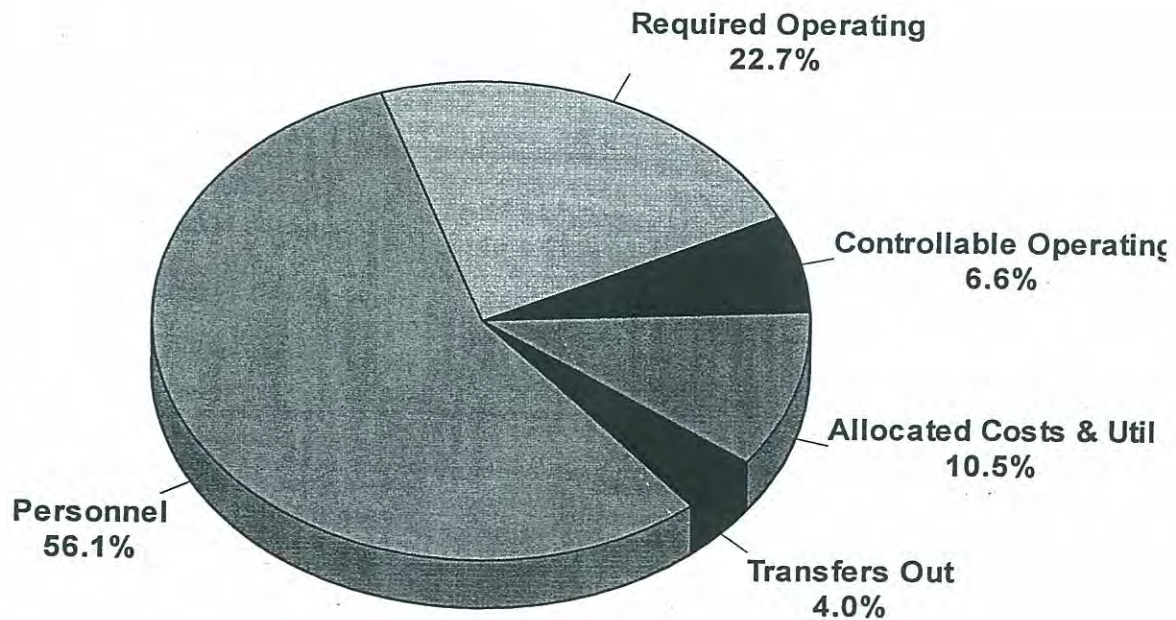
General Fund Appropriations by Category

	Salaries & Benefits	Controllable Operating	Required Operating	Allocated Costs & Utilities
General Fund				
City Council	220,552	14,500	105,868	12,902
Administration	604,210	43,600	3,800	87,583
City Clerk	294,667	50,900	4,000	15,194
City Attorney	105,779	21,430	353,728	9,592
Human Resources	404,152	183,515	1,894	36,091
Finance	1,577,199	119,102	92,999	124,536
General Services	(300,000)	480,500	882,500	-
Total Gen'l Govt Services	2,906,559	913,547	1,444,789	285,898
Police	33,610,638	1,488,902	1,247,835	4,672,575
Fire	50,000	-	15,877,908	77,467
Total Public Safety	33,660,638	1,488,902	17,125,743	4,750,042
Community Development	865,158	305,100	46,300	41,782
Public Works	4,653,079	1,358,559	557,558	2,400,070
Total Urban Development	5,518,237	1,663,659	603,858	2,441,852
Community Services	3,911,125	1,318,567	128,825	1,311,479
Library	2,099,297	259,330	112,082	243,664
Total Neighborhood Services	6,010,422	1,577,897	240,907	1,555,143
Total General Fund	48,095,856	5,644,005	19,415,297	9,032,935



General Fund Appropriations by Category

Recovered Costs	Capital Assets	Transfers Out	Total	
(154,892)	-	-	198,930	City Council
(370,811)	-	-	368,382	Administration
(212,199)	-	-	152,562	City Clerk
(87,533)	-	-	402,996	City Attorney
(354,420)	-	-	271,232	Human Resources
(1,248,366)	-	-	665,470	Finance
(111,395)	-	3,390,327	4,341,932	General Services
(2,539,616)	-	3,390,327	6,401,504	Total Gen'l Govt Services
-	-	-	41,019,950	Police
-	-	-	16,005,375	Fire
-	-	-	57,025,325	Total Public Safety
-	-	-	1,258,340	Community Development
(818,623)	5,000	-	8,155,643	Public Works
(818,623)	5,000	-	9,413,983	Total Urban Development
-	-	77,660	6,747,656	Community Services
-	-	-	2,714,373	Library
-	-	77,660	9,462,029	Total Neighborhood Services
(3,358,239)	5,000	3,467,987	82,302,841	Total General Fund



Appropriations by Category

		Salaries & Benefits	Controllable Operating	Required Operating	Allocated Costs & Utilities
General Fund		48,095,856	5,644,005	19,415,297	9,032,935
Special Revenue Funds					
199	Section 8 Housing	934,650	66,500	9,135,072	44,645
208	State Gas Tax	-	-	-	46,928
212	Emergency Shelter Grant	19,877	105,800	-	-
197	Community Dev Block Grant	1,480,979	635,619	84,943	56,441
214	Home Program	102,408	2,033,742	172,339	-
273	Miscellaneous Grants	1,017,458	539,943	-	512
216	Proposition A	33,732	1,580,525	531,000	59,034
217	Proposition C	138,005	20,100	-	1,881
218	Shelter Plus Grant	-	-	186,883	-
220	Local Law Enforcement Block Grant	113,473	-	-	-
221	Supportive Transitional Housing	-	162,154	-	-
223	Traffic Congestion Relief	-	-	-	-
229	Lead Based Paint Grant	35,627	824,400	-	300
230	Vehicle Parking Districts	217,346	97,600	5,800	43,542
236	CHFA HELP Fund	-	-	-	-
245	Air Quality Improvement	18,244	44,000	4,000	5,295
250	Maint Assessment District	320,482	693,763	300	551,660
260	Asset Forfeiture	170,000	1,133,273	32,200	214,097
264	Cal Home Grant Fund	-	285,144	-	-
	Total Special Revenue Funds	4,602,281	8,222,563	10,152,537	1,024,335
Capital Projects Funds					
418	Capital Outlay Fund	108,889	-	-	1,098
	Total Capital Projects Funds	108,889	-	-	1,098
Debt Service Funds					
320	General Obligation Bond	-	3,000	5,272,339	-
	Total Debt Service Funds	-	3,000	5,272,339	-
Enterprise Funds					
510	Water Operations	5,943,656	1,355,709	14,750,360	4,757,588
575	Water Capital Improvements	-	-	-	-
550	Sewer Operations	602,350	447,796	1,293,960	432,568
540	Sewer Capital Impr Fund	-	-	-	-
582	Refuse	2,121,535	694,094	2,848,992	2,570,246
	Total Enterprise Funds	8,667,541	2,497,599	18,893,312	7,760,402
Internal Service Funds					
668	Self Funded Insurance	696,873	99,450	5,242,158	19,124
669	Equipment Maintenance	1,614,632	913,504	740,623	649,262
	Total Internal Service Funds	2,311,505	1,012,954	5,982,781	668,386
Trust & Agency Funds					
769	Investment & Cash Flow Mgmt	105,807	3,500	-	2,486
	Total Trust & Agency Funds	105,807	3,500	-	2,486
Total - All City Funds		63,891,879	17,383,621	59,716,266	18,489,642

Appropriations by Category

Recovered Costs	Capital Assets	Capital Improvements	Transfers Out	Total	
(3,358,239)	5,000	-	3,467,987	82,302,841	Total General Fund
-	-	-	65,000	10,245,867	Section 8 Housing
-	-	25,000	3,749,072	3,821,000	State Gas Tax
-	-	-	-	125,677	Emergency Shelter Grant
-	-	1,236,953	222,469	3,717,404	Community Dev Block Grant
-	-	-	121,883	2,430,372	Home Program
-	240,449	-	-	1,798,362	Miscellaneous Grants
-	-	84,240	-	2,288,531	Proposition A
-	-	-	-	159,986	Proposition C
-	-	-	-	186,883	Shelter Plus Grant
-	-	-	-	113,473	Local Law Enforcement Block Grant
-	-	-	-	162,154	Supportive Transitional Housing
-	-	-	-	-	Traffic Congestion Relief
-	-	-	-	860,327	Lead Based Paint Grant
-	-	-	293,046	657,334	Vehicle Parking Districts
-	-	-	-	-	CHFA HELP Fund
-	-	-	-	71,539	Air Quality Improvement
-	-	-	12,000	1,578,205	Maint Assessment District
-	211,352	-	11,353	1,772,275	Asset Forfeiture
-	-	-	-	285,144	Cal Home Grant Fund
-	451,801	1,346,193	4,474,823	30,274,533	All Special Revenue Funds
-	-	18,887,500	121,261	19,118,748	Capital Outlay Fund
-	-	18,887,500	121,261	19,118,748	All Capital Projects Funds
-	-	-	1,205,000	6,480,339	General Obligation Bond
-	-	-	1,205,000	6,480,339	All Debt Service Funds
(531,670)	229,900	-	1,290,000	27,795,543	Water Operations
-	-	3,575,587	-	3,575,587	Water Capital Improvements
-	70,100	-	513,469	3,360,243	Sewer Operations
-	-	410,000	956,899	1,366,899	Sewer Capital Impr Fund
-	-	-	248,199	8,483,066	Refuse
(531,670)	300,000	3,985,587	3,008,567	44,581,338	All Enterprise Funds
-	-	-	-	6,057,605	Self Funded Insurance
-	-	-	346,822	4,264,843	Equipment Maintenance
-	-	-	346,822	10,322,448	All Internal Service Funds
(111,793)	-	-	-	-	Investment & Cash Flow Mgmt
(111,793)	-	-	-	-	All Trust & Agency Funds
(4,001,702)	756,801	24,219,280	12,624,460	193,080,247	Total Appropriations

Appropriations by Category

		Salaries & Benefits	Controllable Operating	Required Operating	Allocated Costs & Utilities
Redevelopment Agency					
	Special Revenue Fund				
271	Low/Mod Housing - RDA	1,192,496	1,247,000	126,462	334,387
902	Low/Mod Housing Bond Fund	-	-	-	-
	Total Special Revenue Funds	1,192,496	1,247,000	126,462	334,387
	Capital Projects Funds				
440	RDA Admin & Capital Projects	1,924,011	2,383,184	3,325,201	1,059,853
445	RDA Bond Funded Projects	-	-	1,300,000	-
	Total Capital Projects Funds	1,924,011	2,383,184	4,625,201	1,059,853
	Debt Service Funds				
350	Debt Service Funds - RDA	-	-	20,285,918	-
	Total Debt Service Funds	-	-	20,285,918	-
Total - All RDA Funds		3,116,507	3,630,184	25,037,581	1,394,240

Public Financing Authority					
	Debt Service Funds				
360	Public Financing Authority	137,552	-	11,094,043	-
	Total Debt Service Funds	137,552	-	11,094,043	-
Total - All Funds		67,145,938	21,013,805	95,847,890	19,883,882

Appropriations by Category

Recovered Costs	Capital Assets	Capital Improvements	Transfers Out	Total	
Redevelopment Agency					
-	1,218,000	-	1,786,727	5,905,072	Low/Mod Housing - RDA
-	-	-	-	-	Low/Mod Housing Bond Fund
-	1,218,000	-	1,786,727	5,905,072	All Special Revenue Funds
-	5,000,000	-	1,333,297	15,025,546	RDA Admin & Capital Projects
-	-	293,046	-	1,593,046	RDA Bond Funded Projects
-	5,000,000	293,046	1,333,297	16,618,592	All Capital Projects Funds
-	-	-	6,666,184	26,952,102	Debt Service Funds - RDA
-	-	-	6,666,184	26,952,102	All Debt Service Funds
-	6,218,000	293,046	9,786,208	49,475,766	Total Appropriations

Public Financing Authority

(137,552)	-	-	-	11,094,043	Public Financing Authority
(137,552)	-	-	-	11,094,043	All Debt Service Funds

(4,139,254)	6,974,801	24,512,326	22,410,668	253,650,056	Total Appropriations
-------------	-----------	------------	------------	-------------	-----------------------------

Transfers In

Description	Transfer In Total Transfers	Transfer from:					
		General Fund	Special Revenue Funds	Debt Service Funds	Capital Outlay Funds	Enterprise Funds	Internal Service Funds
GENERAL FUND							
Transfer from Other Funds	3,761,072	-	3,761,072	-	-	-	-
Total General Fund	3,761,072	-	3,761,072	-	-	-	-
SPECIAL REVENUE FUNDS							
SHELTER PLUS CARE GRANT							
Transfer from Other Funds	186,883	-	186,883	-	-	-	-
SR CITIZEN NUTRITION GRANT							
Transfer from General Fund	77,660	77,660	-	-	-	-	-
LOCAL LAW ENFORCEMENT BLOCK GRANT							
Transfer from Asset Forfeiture	11,353	-	11,353	-	-	-	-
REDEVELOPMENT AGENCY LOW/MOD FUND							
Transfer from RDA Debt Service	4,248,798	-	-	4,248,798	-	-	-
Total Special Revenue Funds	4,524,694	77,660	198,236	4,248,798	-	-	-
DEBT SERVICE FUNDS							
CITY BOND FUNDS							
Transfer from General Fund	3,390,327	3,390,327	-	-	-	-	-
Transfer from Capital Outlay Fund	121,261	-	-	-	121,261	-	-
Transfer from RDA Capital Proj	320,094	-	-	-	320,094	-	-
Transfer from Water Operations	600,000	-	-	-	-	600,000	-
Transfer from Sewer Operations	417,000	-	-	-	-	417,000	-
REDEVELOPMENT AGENCY DEBT SERVICE FUNDS							
Transfer from RDA Low/Mod	1,786,727	-	1,786,727	-	-	-	-
POMONA PUBLIC FINANCING AUTHORITY							
Transfer from City Debt Service	1,205,000	-	-	1,205,000	-	-	-
Transfer from RDA Debt Service	205,000	-	-	205,000	-	-	-
Total Debt Service Funds	8,045,409	3,390,327	1,786,727	1,410,000	441,355	1,017,000	-
CAPITAL PROJECT FUNDS							
REDEVELOPMENT AGENCY CAPITAL PROJ FUNDS							
Transfer from Vehicle Parking Dist	293,046	-	293,046	-	-	-	-
Transfer from City Bond Funds	-	-	-	-	-	-	-
Transfer from RDA Debt Service	2,212,386	-	-	2,212,386	-	-	-
Total Capital Projects Funds	2,505,432	-	293,046	2,212,386	-	-	-
ENTERPRISE FUNDS							
WATER CAPITAL IMPROVEMENT FUND							
Transfer from Water Operations	190,000	-	-	-	-	190,000	-
Transfer from Sewer Cap Impr	956,899	-	-	-	-	956,899	-
Total Enterprise Funds	1,146,899	-	-	-	-	1,146,899	-
INTERNAL SERVICE FUNDS							
SELF INSURANCE FUND							
Transfer from RDA Cap Proj	1,013,203	-	-	-	1,013,203	-	-
Transfer from Water Operations	500,000	-	-	-	-	500,000	-
Transfer from Sewer Operations	96,469	-	-	-	-	96,469	-
Transfer from Refuse	248,199	-	-	-	-	248,199	-
Transfer from Equipment Maint	346,822	-	-	-	-	-	346,822
Total Internal Service Funds	2,204,693	-	-	-	1,013,203	844,668	346,822
Total Transfers From Other Funds	22,188,199	3,467,987	6,039,081	7,871,184	1,454,558	3,008,567	346,822

Transfers Out

Description	Transfer fr:	Transfer to:					
	Total Transfers	General Fund	Special Revenue Funds	Debt Service Funds	Capital Outlay Funds	Enterprise Funds	Internal Service Funds
GENERAL FUND							
General Services	3,390,327	-	-	3,390,327	-	-	-
Parks, Recreation & Community Services	77,660	-	77,660	-	-	-	-
Total General Fund	3,467,987	-	77,660	3,390,327	-	-	-
SPECIAL REVENUE FUNDS							
STATE GAS TAX FUND							
Transfer to General Fund	3,749,072	3,749,072	-	-	-	-	-
SECTION 8 HOUSING							
Transfer to Shelter Plus Care Grant	65,000	-	65,000	-	-	-	-
HOME GRANT							
Transfer to Shelter Plus Care Grant	121,883	-	121,883	-	-	-	-
VEHICLE PARKING DISTRICT FUND							
Transfer to RDA Capital Projects	293,046	-	-	-	293,046	-	-
MAINTENANCE ASSESSMENT DISTRICT FUND							
Transfer to General Fund	12,000	12,000	-	-	-	-	-
ASSET FORFEITURE FUND							
Transfer to Local Law Enforcement Block Grant	11,353	-	11,353	-	-	-	-
POMONA REDEVELOPMENT AGENCY LOW/MOD							
Transfer to RDA Debt Service	1,786,727	-	-	1,786,727	-	-	-
Total Special Revenue Funds	6,039,081	3,761,072	198,236	1,786,727	293,046	-	-
DEBT SERVICE FUNDS							
CITY BOND FUNDS							
Transfer to RDA Capital Projects	-	-	-	-	-	-	-
Transfer to Pomona Public Financing Authority	1,205,000	-	-	1,205,000	-	-	-
REDEVELOPMENT AGENCY DEBT SERVICE							
Transfer to RDA Low/Mod	4,248,798	-	4,248,798	-	-	-	-
Transfer to RDA Capital Projects	2,212,386	-	-	-	2,212,386	-	-
Transfer to Pomona Public Financing Authority	205,000	-	-	205,000	-	-	-
Total Debt Service Funds	7,871,184	-	4,248,798	1,410,000	2,212,386	-	-
CAPITAL PROJECTS FUNDS							
CAPITAL PROJECTS FUND							
Transfer to City Bond Fund	121,261	-	-	121,261	-	-	-
REDEVELOPMENT AGENCY CAPITAL PROJECTS							
Transfer to Self Insurance	1,013,203	-	-	-	-	-	1,013,203
Transfer to RDA Capital Projects	320,094	-	-	320,094	-	-	-
Total Capital Projects Funds	1,454,558	-	-	441,355	-	-	1,013,203
ENTERPRISE FUNDS							
WATER FUND							
Transfer to City Bond Fund	600,000	-	-	600,000	-	-	-
Transfer to Self Insurance Fund	500,000	-	-	-	-	-	500,000
Transfer to Water Capital Projects	190,000	-	-	-	-	190,000	-
SEWER OPERATIONS FUND							
Transfer to City Bond Fund	417,000	-	-	417,000	-	-	-
Transfer to Self Insurance Fund	96,469	-	-	-	-	-	96,469
SEWER CAPITAL PROJECTS							
Transfer to Water Capital Projects	956,899	-	-	-	-	956,899	-
REFUSE OPEATIONS							
Transfer to Self Insurance Fund	248,199	-	-	-	-	-	248,199
Total Enterprise Funds	3,008,567	-	-	1,017,000	-	1,146,899	844,668
INTERNAL SERVICE FUNDS							
EQUIPMENT MAINT FUND							
Transfer to Self Insurance Fund	346,822	-	-	-	-	-	346,822
Total Internal Service Funds	346,822	-	-	-	-	-	346,822
Total Transfers to Other Funds	22,188,199	3,761,072	4,524,694	8,045,409	2,505,432	1,146,899	2,204,693



This Page Intentionally Left Blank

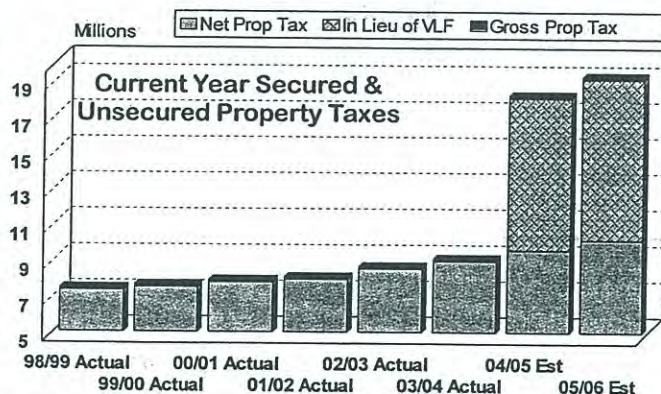


Revenues

The City of Pomona is granted the authority to raise revenues by the Constitution and statutes of the State of California, and by the City Charter. Conversely, the City is limited in its authority to raise revenues by these same sources. Since the passage of Proposition 13, in 1978, and Proposition 218, in 1996, the authority of cities to raise revenues has become a complex and controversial issue. The State of California permits the City of Pomona, and indeed all other incorporated cities, the power to raise revenues by utilizing various revenue sources, including both fees for services and cost recovery. Through various permitted sources, Pomona's total General Fund revenues for Fiscal Year 2005/2006 are projected to be \$77,259,167. This total also factors the loss of an estimated \$1,421,000 that is expected to be the City's General Fund share of a \$1.3 billion statewide revenue shift away from local government, to help balance the State of California's budget. With a permanent, and substantive reduction to Vehicle License Fees (and offset by an increase in Property Tax receipts), the City's former "big four" revenues are now the "big three." Even so, the combined total of all Pomona's property-related taxes, sales taxes, and utility users' tax together, still represent nearly two-thirds of all General Fund revenues forecast in the coming year.

Property Tax

Revenue is derived from property taxes paid by city homeowners and businesses to the County Tax Collector, and is based upon the assessment made on land and structures in the City. As assessed values increase or decrease, so does the amount of property tax returned by the County to the City's General Fund. Section 1 of Article XIII A of the California State Constitution limits the maximum ad valorem tax on real property to one percent (1%) of full cash value to be collected by the Counties and apportioned according to law. The full cash value assessed upon a property may be adjusted annually to reflect inflation at a rate not to exceed two percent (2%) per year. Property Transfer Tax is derived from the stamp deed tax paid to the County Recorder when a change in a deed pertaining to a real estate transaction occurs within the city, and is presently set at a rate of \$1.10 per \$500 of the selling price.

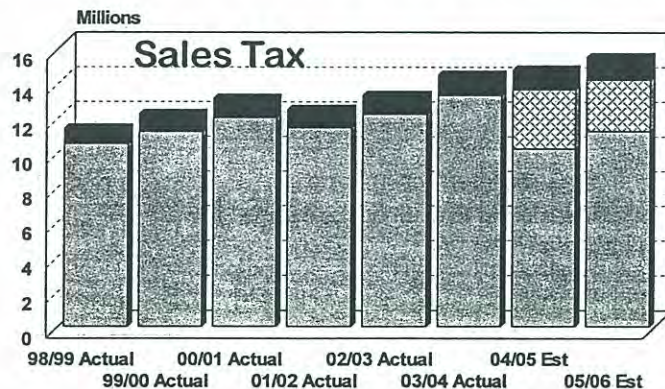


For the upcoming Fiscal Year 2005/2006, Pomona is forecasting that the combination of secured and unsecured property tax revenues will reach \$10,144,250, with an additional \$2.77 million from other property tax-related categories (transfer tax, penalties and interest, redemptions, and homeowners' exemptions) also expected in the coming year. In addition, the City now receives additional Property Tax, in lieu of State-shifted Vehicle License Fees, an amount estimated at \$8.97 million in the coming year. It must be noted, however, that actual property tax receipts will also be reduced by nearly \$1.421 million, as a part of Pomona's overall General Fund contribution towards helping balance the State's continuing deficit. Regardless, the underlying gross revenue increases remain consistent

with historical trends, and should be reasonably attainable in light of currently prevailing economic conditions. Overall, all property tax related revenue is estimated at \$2.45 million.

Sales Tax

Sales Tax revenue is generated by retail sales within the City of Pomona. The City has traditionally received one out of every six-and-a-half cents collected by the State of California, and this one penny is returned to the City, less a small administrative fee held by the State. However, as a portion of the State's effort to address its ongoing budget shortfall, the "Triple Flip" (noted below) has reduced the local share to 3/4ths of one cent for the immediate future, with the additional 1/4th of one cent dedicated to voter-approved Deficit Reduction Bonds. The 1/4th cent "loss" has been offset by a shift of additional Property Tax, the revenues from which are still considered under this umbrella category. Sales tax rates vary among local jurisdictions, with the current rate for purchases made in the City of Pomona at 8.25%. Additional taxes are collected for special purposes (such as the voter-approved sales tax specified for funding public safety), and distributed to various agencies. Other amounts shown for Propositions A, C, and 172 return to the City in lesser amounts than shown and are legally required to be used for specific purposes.



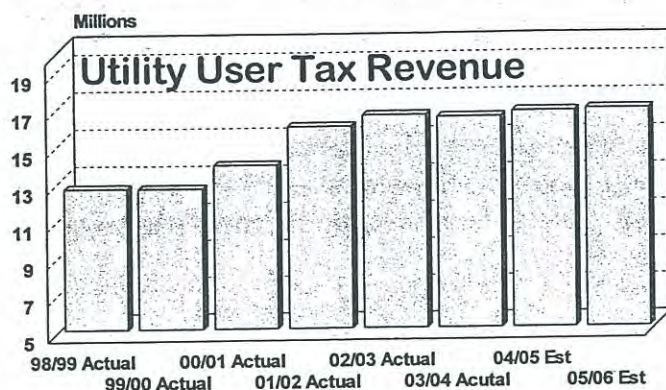
Sales tax receipts are budgeted at \$14.2 million in the 2005/2006 Fiscal Year, plus an additional \$400,000, contingent upon completion of several RDA projects, and the realization of forecast revenues. Although this budget suggests a nearly 6% growth factor in the upcoming Fiscal Year, it is believed that the combination of a rebounding economy, and a variety of new development activity occurring

throughout the City justifies the optimism implicit in the forecast. As noted elsewhere within this document, the ongoing economic recovery in the business sector is finally starting to be reflected in employment data and jobs growth, leading many experts to believe that recent trends will be sustained, and improved upon in the immediate future. On the local level, new projects in many areas of the City should serve to broaden the economic base, and help to make Pomona a viable retail hub for this, and many years to come. As with secured property taxes above, however, roughly 25% of sales tax receipts will be shifted to additional Property Tax reimbursements, as a part of Pomona's concession to the State's budget balancing effort. Additionally, the final design of California's "Triple Flip" of revenues, crafted to facilitate the sale of \$15 billion worth of Deficit Reduction Bonds, will alter the timing in which a significant portion of these funds are received, and could thus adversely affect cashflows during the 2005/2006 Fiscal Year.

Utility User Tax

A Utility Consumer (User) Tax is a tax directed at all utility users within the City of Pomona. It is collected by the various utility companies and forwarded to the City on a monthly basis. The tax rate has been reduced from the peak levels of the mid-1990s, and is currently set at nine (9%) percent. Unlike many California cities with similar taxes, the City

of Pomona does not tax cable television services as a utility, and has also established an administrative cap, or "Max Tax," placing a ceiling on the maximum amount of Utility Tax that is due and payable by any one commercial entity. There is also an ongoing Utility Tax exemption program for qualifying low-income individuals and families.

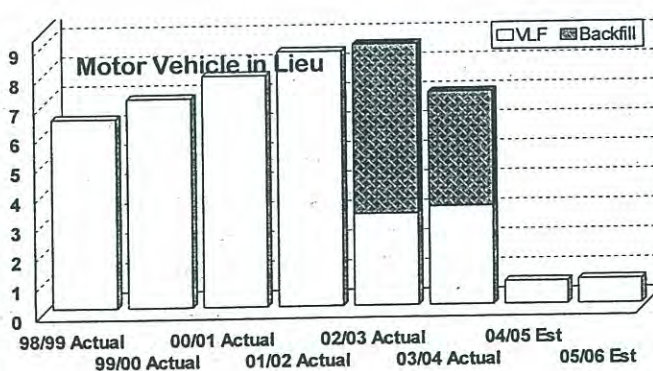


As always, a variety of factors (including a substantial impact by impossible-to-know future weather patterns) make this revenue stream an especially difficult one to predict. This is especially trying in view of the fact that Utility Tax receipts are the City's single largest revenue source, accounting for 20.6% of the city's total General Fund revenue budget in the coming Fiscal Year. Inasmuch as our collections are largely dependent on

prevailing utility rates, the estimates are made in consideration of the following set of assumptions: The City will experience a year of consistently-based UUT receipts from Southern California Edison, although a small (2% - 3%) rate increase may be forthcoming later in the year. Natural gas prices (and UUT) should continue to be well above historic averages, although subject to significant volatility in the short run. Steady growth in the telecommunications industry, along with modest increases in water rates will be the likely source of most real gains, but the \$16,750,000 total FY 2005/2006 revenue budget for this line item equates to a modest 1.5% increase versus current Fiscal Year-end estimates, even when a warm summer (and proportionally increased usage) is factored into the equation. In summary, although this very critical revenue stream should continue to perform well in the coming Fiscal Year, growth will be very moderate, especially when compared to the highly volatile California utility market of only a few years in the recent past.

Motor Vehicle In-Lieu

Due to legislative changes, enacted as a result of Governor Schwarzenegger's election in November of 2003, the rate upon which License Fees are calculated has been permanently reduced, by about 2/3rds. When fixed allocations are taken into consideration, the net effect drops VLF from the ranks of the "Big Four," and adds further to Property Tax collections, which were proportionally increased, in order to offset the loss of VLF to cities.



In Addition to the "Big Three"

The City also receives other revenues from a variety of sources, including taxes, fines, licenses and fees, as described below. Revenue estimates for these line items have

been based upon historical trends, prevailing rates, and department expectations for their respective activity levels during the year.

Franchise Tax This revenue is derived from the taxes paid by businesses who have a franchise to operate in Pomona such as the Southern California Edison Company, Southern California Gas, AT&T Broadband (cable), and various commercial refuse haulers, as well as the City's own Water and Sanitation enterprise funds.

Fines & Forfeitures - These revenues include fines charged for vehicle code infractions occurring within the City, and also include late payment penalties as may be imposed upon business licenses, library fines and fees, animal licenses, and code enforcement violations.

Use of Money & Property - This category consists primarily of interest from investments earned on the City's investment of pooled funds not immediately required to meet payroll and pay for other current obligations. This category also includes revenue earned from rental of city property.

Intergovernmental Revenue - The City of Pomona receives fiscal aid from the County of Los Angeles, the State of California, and the United States Federal Government. These revenues come in various forms such as Community Development Block Grant, Housing Assistance, and various other grants. They also include subventions (taxes collected on behalf of cities) such as the Motor Vehicle In-Lieu (VLF, discussed above) and Highway Users' Tax (Gas Tax).

Licenses, Permits, & Fees - Article XI, Section 7, of the California State Constitution, as well as various other State statutes, authorizes cities to engage in certain regulatory activities that are deemed to be in the interest of the community. This legislation allows the City of Pomona to charge license and permit fees in order to recover the cost of such regulatory activities. However, legal requirements stipulate that all fees charged by the City must be proportional to the estimated cost of the regulatory activity. This revenue source is subject to fluctuating economic conditions on both the local and national level.

Other Revenue – Charges for Services - A service charge is a fee imposed upon the user of a service provided by the City. The rationale behind service charges holds that certain services are primarily for the benefit of specific individuals rather than the overall community. Therefore, those individuals who directly benefit from the service should bear the cost of that service. Certain limitations are placed on the city's ability to set service charges and are regulated by the provisions set forth in Article XIII of the California Constitution.

No statutory authority is required for the City to levy charges for the services that it provides. The City's Charter stipulates that a fee may be increased, or a new fee levied, only after the passage of an ordinance or resolution that provides for such changes. In either instance, a public hearing must be held as part of a regularly scheduled meeting of the City Council.

Revenue Detail

Object Code	Description	2002-03 Actual	2003-04 Actual	2004-05 Adopted	2004-05 Yr End Est	2005-06 Adopted	% Change From Prior Yr Budget
GENERAL FUND							
40010	Secured Property Taxes - Current	7,990,495	8,455,522	9,065,000	9,145,000	9,593,000	5.82%
40013	Property Tax In-Lieu of VLF	-	-	8,470,000	7,041,200	8,969,750	5.90%
40020	Unsecured Property Taxes - Current	507,558	475,574	497,575	525,000	551,250	10.79%
40030	Tax Redemptions	250,142	601,132	355,425	650,000	682,500	92.02%
40031	Property Tax Interest & Penalties	61,239	73,058	73,500	62,125	73,000	(0.68)%
40084	Property Transfer Tax	1,158,716	1,950,603	1,200,000	1,870,000	1,900,000	58.33%
40098	ERAF III Shift	-	-	(1,318,000)	(1,420,770)	(1,420,770)	7.80%
Total	Property Taxes	9,968,150	11,555,889	18,343,500	17,872,555	20,348,730	10.93%
40082	Occupancy Tax	1,348,864	1,482,972	1,475,000	1,550,000	1,567,500	6.27%
40083	Amusement Tax	900	900	1,000	1,000	1,000	-
40200	Franchises	1,980,304	2,193,297	1,930,000	1,935,000	2,298,000	19.07%
40203	Comm Clean-up/Solid Waste Franchise	43,018	-	40,000	-	-	(100.00)%
40205	Water/Sanitation Franchise	1,560,687	1,592,857	1,645,902	1,692,568	1,706,585	3.69%
40213	Tow Franchises	19,800	292,200	330,000	313,500	420,400	27.39%
40080	Sales & Use Tax	12,198,173	13,281,245	10,218,750	11,017,500	11,237,850	9.97%
40086	1/2 Cent Sales Tax-PSAF	1,110,504	1,202,388	1,160,000	1,310,000	1,335,000	15.09%
40085	Utility Consumer Tax	16,492,851	16,375,211	16,650,000	16,500,000	16,750,000	0.60%
40097	Property Tax in Lieu of SUT	-	-	3,406,250	2,754,375	2,941,525	(13.64)%
40099	Prospective Revenue	-	-	-	-	400,000	-
Total	Other Taxes	34,755,101	36,421,070	36,856,902	37,073,943	38,657,860	4.89%
40063	Business License Penalties	73,417	65,031	73,000	74,625	77,000	5.48%
40230	Fines & Fees	55,441	64,953	65,300	80,300	80,000	22.51%
40231	Municipal Court Fines	154,464	306,675	250,000	250,000	250,000	-
40237	Parking Violations	473,906	544,020	538,000	538,000	538,000	-
40238	Parking Violation Administrative Fees	77,319	122,972	120,000	120,000	120,000	-
40280	Traffic Safety Fines	773,926	734,461	700,000	915,000	950,000	35.71%
41033	Forfeitures	-	44,800	80,000	80,000	80,000	-
Total	Fines & Forfeitures	1,608,473	1,882,912	1,826,300	2,057,925	2,095,000	14.71%
40021	Lease-SCE Wireless Comm Eq	18,700	20,400	20,400	20,400	20,400	-
40190	Rentals	299,864	288,839	50,935	55,160	55,300	8.57%
40218	Interest Earnings - TRAN	182,113	-	-	-	380,000	-
40224	Interest from Investments-Pooled Cash	127,777	7,691	100,000	25,000	25,000	(75.00)%
40240	Interest - RDA Loans	309,286	309,288	309,285	309,285	309,285	-
Total	Revenue from Use of Money & Property	937,740	626,218	480,620	409,845	789,985	64.37%
40027	Homeowners Exemption	111,449	110,225	111,750	111,750	111,750	-
40204	VLF Backfill	5,769,332	3,872,574	-	-	-	-
40210	Motor Vehicle In Lieu	3,097,654	3,331,610	771,000	769,100	829,850	7.63%
40211	Off Highway In Lieu Tax	4,090	4,551	4,900	5,445	5,700	16.33%
40171	Police Training Fees	30,561	21,122	40,000	55,000	55,000	37.50%
40389	Mandated Cost Reimbursement	400	-	35,000	-	-	(100.00)%
40570	Intergovernmental Contracts	2,609	3,301	2,600	3,300	3,500	34.62%
40640	Prisoner Housing Program	-	66,728	350,000	67,000	67,000	(80.86)%
40710	State Surplus Distribution (on-going)	53,335	53,335	-	53,335	-	-
40878	Grant - County	-	-	10,399	10,399	-	(100.00)%
40916	Reimbursement fr Other Agency	-	-	-	1,564,363	-	-

Revenue Detail

Object		2002-03	2003-04	2004-05	2004-05	2005-06	% Change
Code	Description	Actual	Actual	Adopted	Yr End Est	Adopted	From Prior Yr Budget
40919	VLF Financing	-	-	-	2,446,190	-	-
Total	Intergovernmental Revenues	9,069,430	7,463,446	1,325,649	5,085,882	1,072,800	(19.07)%
40046	Adult Entertainment Permits	-	1,978	1,978	5,935	3,825	93.38%
40047	Adult Employee Permits	1,950	900	3,000	28,420	28,420	847.33%
40048	Entertainment Permit	-	-	790	790	790	-
40049	Event Permit	-	-	200	200	200	-
40060	Business Licenses	2,147,437	2,256,014	2,300,000	2,340,000	2,435,000	5.87%
40061	Contractors Job Fee	302,016	461,465	450,000	435,000	400,000	(11.11)%
40064	Pari-Mutuel Gross Receipts	304,843	265,655	296,500	284,600	285,000	(3.88)%
40051	Home Occupation Permits	21,450	24,600	21,000	22,800	23,000	9.52%
40054	Food Vendor Permits	612	671	500	539	500	-
40090	Building Permits	925,796	1,335,302	1,390,000	1,215,000	1,615,000	16.19%
40250	Engineering Permits	40,709	28,378	15,000	20,000	20,000	33.33%
40282	Alarm Permit Fees	35,620	13,291	23,000	9,400	9,400	(59.13)%
40285	Conditional Use Permit (CUP)	77,890	92,820	69,615	69,615	80,325	15.38%
40050	Plan Check Fees	543,347	988,874	850,000	870,000	870,000	2.35%
40053	Processing Fees	-	-	-	200	-	-
40055	Food Vendor Vehicle Inspections	1,474	1,540	1,000	1,188	1,000	-
40067	Final Development Plan Fee	-	-	2,700	2,700	2,700	-
40068	Variance Fee	16,785	8,255	11,900	4,610	5,950	(50.00)%
40069	General Plan Amendment Fee	2,700	4,050	5,400	4,050	4,050	(25.00)%
40070	Minor Deviation Variance Fee	8,600	9,600	8,600	8,600	8,600	-
40072	Specific Plan Modification Fee	900	900	900	1,150	1,150	27.78%
40073	Tentative Parcel Map Fee	6,085	10,815	9,765	5,150	5,150	(47.26)%
40074	Zone Change Fee	6,750	10,800	8,100	8,100	8,100	-
40075	Time Extension Fee	2,400	2,825	3,600	1,500	1,500	(58.33)%
40076	Code Amendment Fee	1,650	1,650	3,260	1,630	3,260	-
40089	Conceptual Plan Review Fee	-	1,800	2,700	2,700	2,700	-
40091	Determination of Similarity Fee	1,128	564	1,128	1,128	1,128	-
40092	Temporary Use Permit Fee	8,880	8,504	9,600	6,023	6,000	(37.50)%
40093	Specific Plan Amendment Fee	5,770	2,700	5,400	1,350	2,700	(50.00)%
40094	Development Review Fee	19,530	26,220	22,800	28,500	28,500	25.00%
40100	Other Building Fees	819	839	-	800	-	-
40110	Parking Fees	119,474	132,118	132,500	134,000	135,850	2.53%
40120	Abate Hazardous Building	250,792	343,306	320,000	320,000	320,000	-
40140	Passport Acceptance Fee	-	28,660	75,000	50,000	60,000	(20.00)%
40160	Planning & Zoning Fees	61,497	81,816	35,000	50,000	50,000	42.86%
40165	Planning RV Parking Permit Fee	400	400	200	400	600	200.00%
40287	Tentative Tract/Parcel Maps	22,855	28,670	25,000	25,000	30,000	20.00%
40288	Environmental	34,588	56,990	344,446	221,663	133,000	(61.39)%
40427	Development Fee	307,546	708,833	450,000	573,000	550,000	22.22%
40445	Graffiti - GSF	530,399	609,228	515,000	600,000	605,000	17.48%
40446	Weed Abatement - GSF	156,467	149,655	120,000	143,757	143,757	19.80%
40447	Landscape Maintenance - GSF	105,165	120,808	108,000	122,455	122,455	13.38%
40451	Storm Water Compliance - GSF	91,468	105,048	90,000	100,000	110,000	22.22%
40460	Street Sweeping - GSF	423,356	512,819	435,000	521,170	521,170	19.81%
40540	Bus Shelter Display Fee	6,705	-	-	-	-	-

Revenue Detail

Object Code	Description	2002-03 Actual	2003-04 Actual	2004-05 Adopted	2004-05 Yr End Est	2005-06 Adopted	% Change From Prior Yr Budget
Total	Licenses, Permits & Fees	6,595,853	8,439,361	8,168,582	8,243,123	8,635,780	5.72%
40382	Other Taxable Revenue	928	16	600	600	600	-
40390	Insurance Refunds Miscellaneous	347,521	281,732	300,000	300,000	300,000	-
40421	Weed Abatement-Tax Roll	33	(52)	-	-	-	-
40423	Paramedic Pass Thru	97,975	118,942	100,000	157,402	150,000	50.00%
40424	Damage to City Property	-	10,701	-	17,274	-	-
40530	Cash Over/(Short)	(225)	1,086	-	-	-	-
42330	Restitution	714	-	-	-	-	-
40170	Police Revenues	691,168	798,116	671,900	931,100	873,500	30.00%
40174	Firing Range Fees	14,237	8,848	11,000	2,485	2,500	(77.27)%
40175	Jail Booking Fees	19,189	25,783	17,000	17,000	7,000	(58.82)%
40185	DUI Cost Recovery	-	2,599	13,000	4,400	4,400	(66.15)%
40226	Miscellaneous Income	223	15,966	-	25,127	-	-
40233	Operating Costs Recovered	7,572	-	-	-	-	-
40234	Taxable Fees	2	-	-	-	-	-
40284	Processing Fees	71,735	91,459	92,000	92,000	92,000	-
40300	Trips & Tours	178,708	154,786	160,000	120,000	160,000	-
40305	Tree Hugger	3,668	2,707	2,000	860	700	(65.00)%
40330	Sale of Service	156,176	156,635	127,516	142,226	82,800	(35.07)%
40338	Pool Concessions	15,918	17,375	17,000	16,500	17,000	-
40360	Street/Engineering Miscellaneous	22,577	22,655	20,000	20,000	20,000	-
40380	All Other Revenues	120,983	223,042	44,200	56,676	49,280	11.49%
40383	Billboard Posting	6,993	12,455	10,000	10,000	10,000	-
40385	Library Trivia Bee	3,358	4,911	3,500	3,660	3,660	4.57%
40450	Traffic Division	2,657	4,963	2,000	3,000	3,000	50.00%
40510	Swimming Pool	52,856	66,263	62,000	63,000	63,000	1.61%
40550	Right of Way Fee	-	234	-	-	-	-
40560	Senior Dance	24,290	21,790	23,000	23,000	23,000	-
40600	Resales	-	-	-	30	-	-
40610	Municipal Sports	1,889	285	-	-	-	-
40611	Swim Lessons	12,267	15,894	14,000	13,300	14,000	-
40620	Non-Resident Library Cards	8,807	11,874	10,000	10,500	14,500	45.00%
40845	Donations	8,481	19,639	11,000	11,500	7,000	(36.36)%
Total	Other Revenues	1,870,701	2,090,704	1,711,716	2,041,640	1,897,940	10.88%
40400	Sale of Capital Items/Property	128,062	5,578	-	10,035	-	-
40404	Sale of Land	-	-	-	9,120	-	-
Total	Other Financing Sources	128,062	5,578	-	19,155	-	-
80699	Transfer from State Gas Tax Fund - GSF	650,107	599,107	1,035,674	725,306	1,184,055	14.33%
80700	Transfer from State Gas Tax Fund	1,350,000	1,350,000	2,077,155	2,077,155	2,565,017	23.49%
80723	Transfer from Other Funds	12,000	12,000	12,000	12,000	12,000	-
80729	Transfer from CDBG	80,564	-	-	-	-	-
80742	Trsf from Pension Bond D/S Fd	-	2,965,000	5,462,212	5,462,212	-	(100.00)%
Total	Operating Transfers In	2,092,671	4,926,107	8,587,041	8,276,673	3,761,072	(56.20)%
TOTAL - ALL GENERAL FUND		67,026,181	73,411,285	77,300,310	81,080,741	77,259,167	(0.05)%

Revenue Detail

Object Code	Description	2002-03 Actual	2003-04 Actual	2004-05 Adopted	2004-05 Yr End Est	2005-06 Adopted	% Change From Prior Yr Budget
SPECIAL REVENUE FUNDS							
SECTION 8 HOUSING - Federal Grants Fund							
40224	Interest from Investments-Pooled Cash	44,454	31,001	50,000	30,000	30,000	(40.00)%
Total	Revenue from Use of Money & Property	44,454	31,001	50,000	30,000	30,000	(40.00)%
40579	Housing Assistance Payments - Portability	35,202	885,781	542,200	793,857	936,000	72.63%
40568	Section 8 Administrative Fees - Pass-on	3,135	68,614	203,000	134,594	127,531	(37.18)%
40581	Housing Repayments	11,529	12,990	14,000	14,230	32,000	128.57%
40590	Fraud Recovery	-	-	-	9,100	13,700	-
40850	Grants HUD	6,067,573	8,139,940	8,250,000	7,104,079	8,186,972	(0.76)%
40853	Grant-HUD Admin	-	-	-	754,215	754,215	-
40875	Grant-Federal	-	-	-	-	63,000	-
Total	Intergovernmental Revenues	6,117,439	9,107,325	9,009,200	8,810,075	10,113,418	12.26%
40380	All Other Revenues	5	-	-	600	-	-
40390	Insurance/Work Comp Refunds	-	-	-	15,305	-	-
Total	Other Revenues	5	-	-	15,905	-	-
SECTION 8 HOUSING FUND		6,161,898	9,138,326	9,059,200	8,855,980	10,143,418	11.97%
STATE GAS TAX FUND							
40224	Interest from Investments-Pooled Cash	71,420	43,594	50,000	40,000	40,000	(20.00)%
Total	Revenue from Use of Money & Prop	71,420	43,594	50,000	40,000	40,000	(20.00)%
40800	Special Gas Tax-2106 & 2107	2,018,214	1,869,477	1,920,000	1,920,000	1,920,000	-
40820	Special Gas Tax-2107.5	20,000	10,000	10,000	10,000	10,000	-
40880	Special Gas Tax-2105	1,049,547	971,486	1,000,000	1,000,000	1,000,000	-
40916	Reimbursement from other Agency	-	-	250,483	479,439	-	(100.00)%
Total	Intergovernmental Revenues	3,087,761	2,850,963	3,180,483	3,409,439	2,930,000	(7.88)%
80702	Transfer from Water Fund	33,214	-	-	-	-	-
80723	Transfer from Other Funds	399,153	232,855	-	-	-	-
80728	Transfer from Capital Projects / Prop C	84,177	59,775	-	-	-	-
80736	Transfer from Prop C Funds	18,424	1,622	-	-	-	-
80739	Transfer from Series AG	-	267,381	-	1,327,759	-	-
Total	Operating Transfers In	534,968	561,633	-	1,327,759	-	-
STATE GAS TAX FUND		3,694,149	3,456,190	3,230,483	4,777,198	2,970,000	(8.06)%
EMERGENCY SHELTER - Federal Grants Fund							
40224	Interest from Investments-Pooled Cash	39	28	-	-	-	-
Total	Revenue from Use of Money & Property	39	28	-	-	-	-
40850	Grants HUD	116,911	134,043	143,248	128,248	125,677	(12.27)%
Total	Intergovernmental Revenues	116,911	134,043	143,248	128,248	125,677	(12.27)%
EMERGENCY SHELTER GRANT		116,950	134,071	143,248	128,248	125,677	(12.27)%
COMMUNITY DEVELOPMENT BLOCK GRANT - Federal Grants Fund							
40224	Interest from Investments-Pooled Cash	-	6,952	-	3,000	-	-
Total	Revenue from Use of Money & Property	-	6,952	-	3,000	-	-
40848	Grants HUD - Reprogrammed	-	-	1,000,000	-	165,000	(83.50)%
40850	Grants HUD	3,268,629	2,753,680	3,462,365	3,461,466	3,277,404	(5.34)%

Revenue Detail

Object Code	Description	2002-03 Actual	2003-04 Actual	2004-05 Adopted	2004-05 Yr End Est	2005-06 Adopted	% Change From Prior Yr Budget
Total	Intergovernmental Revenues	3,268,629	2,753,680	4,462,365	3,461,466	3,442,404	(22.86)%
40380	All Other Revenues	27,784	160	-	-	-	-
40035	Principal (pass-through)	(26,043)	98,298	2,500	117,175	100,000	3,900.00%
40036	Interest (pass-through)	92,148	67,772	-	68,445	50,000	-
40910	Project Revenue	469,649	125,000	125,000	291,270	125,000	-
Total	Other Revenues	563,538	291,230	127,500	476,890	275,000	115.69%
80728	Transfer from RDA Cap Projects	77	-	-	-	-	-
80729	Transfer From CDBG	-	6,050	-	-	-	-
Total	Operating Transfers In	77	6,050	-	-	-	-
COMMUNITY DEVELOPMENT BLOCK GRANT		3,832,244	3,057,912	4,589,865	3,941,356	3,717,404	(19.01)%
HOME PROGRAM - Federal Grants Fund							
40224	Interest from Investments-Pooled Cash	5,726	10,381	-	15,000	15,000	-
Total	Revenue from Use of Money & Property	5,726	10,381	-	15,000	15,000	-
40848	Grant - HUD Reprogrammed	-	-	200,000	200,000	-	(100.00)%
40850	Grant - HUD	892,113	1,018,684	1,183,283	1,183,283	876,358	(25.94)%
40853	Grant-HUD Admin	-	-	-	-	113,659	-
40854	Grant-HUD CHDO	-	-	-	-	170,489	-
Total	Intergovernmental Revenues	892,113	1,018,684	1,383,283	1,383,283	1,160,506	(16.10)%
40035	Principal (pass-through)	355,749	817,421	575,732	970,788	728,091	26.46%
40036	Interest (pass-through)	39,963	52,940	35,000	88,341	66,255	89.30%
Total	Other Revenues	395,712	870,361	610,732	1,059,129	794,346	30.06%
HOME PROGRAM		1,293,551	1,899,426	1,994,015	2,457,412	1,969,852	(1.21)%
MISCELLANEOUS GRANTS FUND							
40224	Interest from Investments-Pooled Cash	21,191	12,504	8,000	6,500	7,500	(6.25)%
Total	Revenue from Use of Money & Property	21,191	12,504	8,000	6,500	7,500	(6.25)%
40844	USDA Revenue	26,867	25,522	24,708	25,545	25,545	3.39%
40857	Grant-Area Agency on Age	132,605	125,993	118,196	134,345	134,345	13.66%
40872	Grant-SCAG SB821-Funds	59,581	62,748	149,060	79,622	95,000	(36.27)%
40873	Grant State	1,079,624	759,336	1,221,838	629,362	585,588	(52.07)%
40875	Grant-Federal	22,400	-	125,000	255,389	125,000	-
40876	Grant-MTA	43,928	173,739	120,065	50,883	17,450	(85.47)%
40878	Grant-County	44	84,440	165,079	367,024	88,553	(46.36)%
40916	Reimbursement from Other Agency	-	-	98,389	-	113,929	15.79%
Total	Intergovernmental Revenues	1,365,049	1,231,778	2,022,335	1,542,170	1,185,410	(41.38)%
40226	Miscellaneous Income	-	-	8,146	-	-	(100.00)%
40284	Processing Fees - Police	153,279	200,809	171,700	223,800	278,500	62.20%
40330	Sale of Service	41,806	48,293	49,618	49,670	49,670	0.10%
40380	All Other Revenues	5,515	57,066	28,080	28,080	28,080	-
40849	Soft Match - Grants	15,600	128,244	133,622	125,393	125,393	(6.16)%
40881	Services/In Kind	117,248	111,810	75,000	75,000	75,000	-
Total	Other Revenues & Fines	333,448	546,222	466,166	501,943	556,643	19.41%
80701	Transfer from General Fund	81,201	77,660	77,660	77,660	77,660	-
80723	Transfer from Other Funds	23,007	89,993	-	-	-	-
Total	Operating Transfers In	104,208	167,653	77,660	77,660	77,660	-

Revenue Detail

Object Code	Description	2002-03 Actual	2003-04 Actual	2004-05 Adopted	2004-05 Yr End Est	2005-06 Adopted	% Change From Prior Yr Budget
MISCELLANEOUS GRANTS FUND		1,823,896	1,958,157	2,574,161	2,128,273	1,827,213	(29.02)%
PROPOSITION "A" FUND							
40224	Interest from Investments-Pooled Cash	46,758	41,557	35,000	35,000	35,000	-
Total	Revenue from Use of Money & Property	46,758	41,557	35,000	35,000	35,000	-
40810	Prop "A" Revenue	2,028,362	2,139,991	2,215,924	2,215,924	2,215,924	-
Total	Intergovernmental Revenues	2,028,362	2,139,991	2,215,924	2,215,924	2,215,924	-
40910	Project Revenue	6,040	84	5,000	3,500	3,000	(40.00)%
Total	Other Revenues	6,040	84	5,000	3,500	3,000	(40.00)%
PROPOSITION "A" FUND		2,081,160	2,181,632	2,255,924	2,254,424	2,253,924	(0.09)%
PROPOSITION "C" FUND							
40224	Interest from Investments-Pooled Cash	72,661	69,707	35,000	35,000	35,000	-
Total	Revenue from Use of Money & Property	72,661	69,707	35,000	35,000	35,000	-
40825	Prop "C" Revenue	1,682,144	1,777,347	1,837,969	1,837,969	1,837,969	-
Total	Intergovernmental Revenues	1,682,144	1,777,347	1,837,969	1,837,969	1,837,969	-
PROPOSITION "C" FUND		1,754,805	1,847,054	1,872,969	1,872,969	1,872,969	-
SHELTER PLUS CARE - Federal Grants Funds							
40224	Interest from Investments-Pooled Cash	1,429	1,504	1,000	-	-	(100.00)%
Total	Revenue from Use of Money & Property	1,429	1,504	1,000	-	-	(100.00)%
40581	Housing Repayments	324	-	500	-	-	(100.00)%
40850	Grant HUD	216,250	366,377	252,319	148,115	-	(100.00)%
Total	Intergovernmental Revenues	216,574	366,377	252,819	148,115	-	(100.00)%
80743	Transfer from Sec 8	-	-	65,000	-	65,000	-
80744	Transfer from HOME Fund	-	-	250,000	143,117	121,883	(51.25)%
Total	Operating Transfers In	-	-	315,000	143,117	186,883	(40.67)%
SHELTER PLUS CARE		218,003	367,881	568,819	291,232	186,883	(67.15)%
LOCAL LAW ENFORCEMENT BLOCK GRANT - Federal Grants Fund							
40224	Interest from Investments-Pooled Cash	7,736	1,388	8,000	-	-	(100.00)%
Total	Revenue from Use of Money & Property	7,736	1,388	8,000	-	-	(100.00)%
40875	Grant-Federal	346,570	234,531	234,530	102,175	157,679	(32.77)%
Total	Intergovernmental Revenues	346,570	234,531	234,530	102,175	157,679	(32.77)%
40380	All Other Revenues	-	804	-	-	-	-
Total	Other Revenues & Fines	-	804	-	-	-	-
80723	Transfers from Other Funds	38,508	26,059	30,000	11,353	11,353	(62.16)%
Total	Operating Transfers In	38,508	26,059	30,000	11,353	11,353	(62.16)%
LOCAL LAW ENFORCEMENT BLOCK GRANT		392,814	262,782	272,530	113,528	169,032	(37.98)%
SUPPORTIVE TRANS HOUSING FUND							
40224	Interest from Investments-Pooled Cash	1	-	-	-	-	-
Total	Revenue from Use of Money & Property	1	-	-	-	-	-
40850	Grant HUD	76,037	164,918	172,774	172,774	162,154	(6.15)%
Total	Intergovernmental Revenues	76,037	164,918	172,774	172,774	162,154	(6.15)%

Revenue Detail

Object Code	Description	2002-03 Actual	2003-04 Actual	2004-05 Adopted	2004-05 Yr End Est	2005-06 Adopted	% Change From Prior Yr Budget
SUPPORTIVE TRANS HOUSING FUND		76,038	164,918	172,774	172,774	162,154	(6.15)%
TRAFFIC CONGESTION RELIEF							
40224	Interest from Investments-Pooled Cash	9,348	4,271	-	-	-	-
Total	Revenue from Use of Money & Property	9,348	4,271	-	-	-	-
40805	Traffic Congestion Relief Funds	433,895	-	-	-	-	-
Total	Intergovernmental Revenues	433,895	-	-	-	-	-
TRAFFIC CONGESTION RELIEF FUND		443,243	4,271	-	-	-	-
CHFA HELP FUND							
40035	Principal	-	-	-	117,480	-	-
40036	Interest	-	-	-	1,532	-	-
Total	Other Revenues	-	-	-	119,012	-	-
80482	Loan Proceeds	-	354,820	1,152,663	170,183	-	(100.00)%
Total	Other Financing Sources	-	354,820	1,152,663	170,183	-	(100.00)%
CHFA HELP FUND		-	354,820	1,152,663	289,195	-	(100.00)%
HOUSING ACQUISITION REDEVELOPMENT FUND							
40380	All Other Revenues	350	-	-	-	-	-
Total	Other Revenues	350	-	-	-	-	-
HOUSING ACQUISITION REDEV FUND		350	-	-	-	-	-
LEAD BASED PAINT GRANT							
40850	Grant HUD	-	-	2,992,695	363,275	860,327	(71.25)%
Total	Intergovernmental Revenues	-	-	2,992,695	363,275	860,327	(71.25)%
LEAD BASED PAINT GRANT		-	-	2,992,695	363,275	860,327	
VEHICLE PARKING DISTRICTS FUND							
40190	Rentals	192,284	219,990	155,000	220,000	220,000	41.94%
40224	Interest from Investments-Pooled Cash	10,225	8,115	10,000	10,000	10,000	-
Total	Revenue from Use of Money & Property	202,509	228,105	165,000	230,000	230,000	39.39%
40380	All Other Revenues	-	6	-	-	-	-
40630	Property Taxes	21,055	13,257	15,000	15,000	15,000	-
40910	Project Revenue	-	900	-	-	-	-
Total	Other Revenues	21,055	14,163	15,000	15,000	15,000	-
40110	Parking Fees	149,541	138,608	120,000	130,000	130,000	8.33%
40230	Fines & Fees	6,415	-	-	-	-	-
Total	Licenses, Permits & Fees	155,956	138,608	120,000	130,000	130,000	8.33%
VEHICLE PARKING DISTRICTS FUND		379,520	380,876	300,000	375,000	375,000	25.00%
PARKING FACILITIES FUND							
40404	Sale of Land	-	-	-	293,046	-	-
Total	Other Financing Sources	-	-	-	293,046	-	-

Revenue Detail

Object Code	Description	2002-03 Actual	2003-04 Actual	2004-05 Adopted	2004-05 Yr End Est	2005-06 Adopted	% Change From Prior Yr Budget
PARKING FACILITIES FUND		-	-	-	293,046	-	-
AIR QUALITY IMPROVEMENT FUND							
40224	Interest from Investments-Pooled Cash	16,484	11,007	20,000	10,000	10,000	(50.00)%
Total	Revenue from Use of Money & Property	16,484	11,007	20,000	10,000	10,000	(50.00)%
40883	AB2766 Revenue	177,598	183,285	160,000	184,300	185,000	15.63%
Total	Intergovernmental Revenues	177,598	183,285	160,000	184,300	185,000	15.63%
AIR QUALITY IMPROVEMENT FUND		194,082	194,292	180,000	194,300	195,000	8.33%
MAINTENANCE ASSESSMENT DISTRICT FUNDS							
40224	Interest from Investments-Pooled Cash	24,617	14,481	18,000	12,000	12,000	(33.33)%
Total	Revenue from Use of Money & Property	24,617	14,481	18,000	12,000	12,000	(33.33)%
40380	All Other Revenues	5	-	-	-	-	-
40830	Maintenance AD	1,208,338	1,227,281	1,181,805	1,228,210	1,228,210	3.93%
Total	Other Revenues	1,208,343	1,227,281	1,181,805	1,228,210	1,228,210	3.93%
LANDSCAPE MAINTENANCE DISTRICT FUNDS		1,232,960	1,241,762	1,199,805	1,240,210	1,240,210	3.37%
ASSET FORFEITURE FUND							
40224	Interest from Investments-Pooled Cash	34,272	21,996	35,000	15,000	45,000	28.57%
Total	Revenue from Use of Money & Property	34,272	21,996	35,000	15,000	45,000	28.57%
40171	Police Training Fees (POST)	-	639	-	2,000	2,000	-
40910	Project Revenue	561,833	781,808	500,000	551,914	1,770,000	254.00%
40916	Reimbursement from Other Agency	1,106	-	3,000	13,468	3,000	-
41033	Forfeitures	-	28,583	-	-	-	-
Total	Other Revenues	562,939	811,030	503,000	567,382	1,775,000	252.88%
80701	Transfer From General Fund	-	2,472	-	-	-	-
Total	Other Financing Sources	-	2,472	-	-	-	-
ASSET SEIZURE FUND		597,211	835,498	538,000	582,382	1,820,000	238.29%
HOUSING GRANTS FUND							
40838	CalHome - 1st Time Homebuyer	55,683	25,322	-	-	-	-
40839	CalHome - Manufactured Housing	417,107	72,354	500,000	181,256	91,287	(81.74)%
40843	CalHome - Owner Occupied Rehab	296,524	102,484	-	-	-	-
40485	Loans Repaid	-	78,525	-	96,875	40,000	-
Total	Intergovernmental Revenues	769,314	278,685	500,000	278,131	131,287	(73.74)%
HOUSING GRANTS FUND		769,314	278,685	500,000	278,131	131,287	(73.74)%
TOTAL - ALL SPECIAL REVENUE FUNDS		25,062,188	27,758,553	33,597,151	30,608,933	30,020,350	(10.65)%

DEBT SERVICE FUNDS

GENERAL OBLIGATION BOND

40010	Secured Property Taxes	1,109,397	1,131,340	1,129,240	2,098,945	1,034,395	(8.40)%
Total	Property Taxes	1,109,397	1,131,340	1,129,240	2,098,945	1,034,395	(8.40)%

Revenue Detail

Object Code	Description	2002-03 Actual	2003-04 Actual	2004-05 Adopted	2004-05 Yr End Est	2005-06 Adopted	% Change From Prior Yr Budget
40221	Interest from Investments-Fiscal Agent	178,974	165,404	332,501	413,375	408,500	22.86%
40224	Interest from Investments-Pooled Cash	20,986	11,888	12,950	13,777	14,025	8.30%
Total	Revenue from Use of Money & Property	199,960	177,292	345,451	427,152	422,525	22.31%
40916	Reimbursement from other Agency	259,548	261,247	263,530	262,568	263,530	-
Total	Intergovernmental Revenues	259,548	261,247	263,530	262,568	263,530	-
80701	Transfer from General Fund	285,000	285,000	1,012,155	1,012,155	3,390,327	234.96%
80702	Transfer from Water Fund	600,000	600,000	600,000	600,000	600,000	-
80721	Transfer from Capital Outlay	124,257	118,207	163,961	124,144	121,261	(26.04)%
80723	Transfer from Other Funds	620,883	-	-	-	-	-
80725	Transfer from Sewer Fund	417,000	417,000	417,000	417,000	417,000	-
80728	Transfer from RDA Cap Projects	-	250,291	318,719	318,719	320,094	0.43%
80739	Transfer from Series AG	-	1,369,483	-	-	-	-
Total	Operating Transfers In	2,047,140	3,039,981	2,511,835	2,472,018	4,848,682	93.03%
40480	Bond Proceeds	-	32,300,000	-	3,165,400	-	-
Total	Other Financing Sources	-	32,300,000	-	3,165,400	-	-
GENERAL OBLIGATION BOND FUND		3,616,045	36,909,860	4,250,056	8,426,083	6,569,132	54.57%
TOTAL - ALL DEBT SERVICE FUNDS		3,616,045	36,909,860	4,250,056	8,426,083	6,569,132	54.57%

CAPITAL OUTLAY FUNDS

CAPITAL OUTLAY FUND

40425	Park Dwelling Tax	74,504	304,236	175,000	91,613	100,000	(42.86)%
Total	Other Taxes	74,504	304,236	175,000	91,613	100,000	(42.86)%
40224	Interest from Investments-Pooled Cash	59,384	22,579	-	12,000	-	-
Total	Revenue from Use of Money & Property	59,384	22,579	-	12,000	-	-
40873	Grant-State	-	39,000	-	-	-	-
40878	Grant-County	-	167,796	-	156,764	-	-
40916	Reimbursement from Other Agency	754,991	616,360	-	850,310	18,662,500	-
Total	Intergovernmental Revenues	754,991	823,156	-	1,007,074	18,662,500	-
40101	Traffic Signal/Control Device Fee	53,852	56,106	40,000	33,496	30,000	(25.00)%
40102	Road/Highway Improvement Fee	53,852	56,106	40,000	33,466	30,000	(25.00)%
40103	Public Safety Improvement Fee	155,367	261,554	135,000	213,252	200,000	48.15%
Total	Licenses, Permits & Fees	263,071	373,766	215,000	280,214	260,000	20.93%
40390	Insurance/Work Comp Refunds	-	-	-	3,230	-	-
40845	Donations	1,000	25,714	-	-	-	-
40915	Project Reimbursement	-	183,225	-	254,297	-	-
40930	Reimbursement	100,000	-	-	141,893	-	-
42330	Restitution	300,000	-	-	-	-	-
40380	All Other Revenues	444,072	150,837	33,931	30,448	33,931	-
Total	Other Revenues	845,072	359,776	33,931	429,868	33,931	-
80484	Capital Lease Proceeds	6,838,060	646,123	-	-	-	-
Total	Other Financing Sources	6,838,060	646,123	-	-	-	-
80700	Transfer from State Gas Tax Fund	425,498	10,531	50,000	296,704	-	(100.00)%
80701	Transfer from General Fund	-	10,000	-	-	-	-
80721	Transfer from Capital Outlay	100,000	-	-	-	-	-

Revenue Detail

Object Code	Description	2002-03 Actual	2003-04 Actual	2004-05 Adopted	2004-05 Yr End Est	2005-06 Adopted	% Change From Prior Yr Budget
80723	Transfer from Other Funds	507,498	890,264	690,500	1,019,144	-	(100.00)%
80728	Transfer from RDA Capital Projects	3,202,786	450,013	-	134,480	-	-
80729	Transfer from CDBG	353,337	268,772	491,437	38,267	-	(100.00)%
80736	Transfer from Prop C Funds	55,476	59,496	1,305,500	-	-	(100.00)%
87038	Transfer from RDA Series AD	-	644,086	157,500	565,633	-	(100.00)%
80739	Transfer from Series AG	-	520,000	-	167,092	-	-
80739	Transfer from Series AH	-	584,620	-	285,342	-	-
Total	Operating Transfers In	4,644,595	3,437,782	2,933,257	2,506,662	-	(100.00)%
CAPITAL OUTLAY FUND		13,479,677	5,967,418	3,357,188	4,327,431	19,056,431	467.63%

ASSESSMENT DISTRICT IMPROVEMENT FUND

40221	Interest from Investments-Fiscal Agent	4,232	2,182	5,600	4,800	4,800	(14.29)%
40224	Interest from Investments-Pooled Cash	546	334	500	450	500	-
Total	Revenue from Use of Money & Property	4,778	2,516	6,100	5,250	5,300	(13.11)%
ASSESSMENT DISTRICT IMPROVEMENT FUND		4,778	2,516	6,100	5,250	5,300	(13.11)%

Series AG Capital Improvement Fund

40221	Interest from Investments-Fiscal Agent	-	202,252	-	-	-	-
Total	Revenue from Use of Money & Property	-	202,252	-	-	-	-
80700	Transfer From Gas Tax Fund	-	-	-	30,000	-	-
80728	Transfer From RDA Capital Project Fund	-	3,551	-	59,320	-	-
80729	Transfer From CDBG Fund	-	21,206	-	60,380	-	-
80736	Transfer From Prop C Fund	-	4,143	-	-	-	-
80739	Transfer From Series AG	-	13,248,078	-	-	-	-
Total	Transfers In	-	13,276,978	-	149,700	-	-
SERIES AG CAPITAL IMPROVEMENT FUND		-	13,479,230	-	149,700	-	-

TOTAL - ALL CAPITAL PROJECTS FUNDS	13,484,455	19,449,164	3,363,288	4,482,381	19,061,731	466.76%
---	-------------------	-------------------	------------------	------------------	-------------------	----------------

ENTERPRISE FUNDS

WATER FUND - Operations

40221	Interest from Investments-Fiscal Agent	198,972	741,445	430,000	430,000	400,000	(6.98)%
40224	Interest from Investments-Pooled Cash	176,867	130,518	230,000	150,000	150,000	(34.78)%
Total	Revenue from Use of Money & Property	375,839	871,963	660,000	580,000	550,000	(16.67)%
40871	Grants-State Prop 13 DYY	-	29,940	-	-	-	-
40875	Grant-Federal	77,524	37,137	-	-	-	-
Total	Intergovernmental Revenue	77,524	67,077	-	-	-	-
40207	Water Service Fees	275,680	257,284	285,000	266,000	266,000	(6.67)%
40227	Sanitation Service Charge	90,806	132,403	-	-	-	-
Total	Licenses, Permits & Fees	366,486	389,687	285,000	266,000	266,000	(6.67)%
40201	Metered Sales-General	18,628,421	20,427,201	20,120,000	21,019,600	21,545,100	7.08%
40202	Reclaimed Water Sales	1,344,283	1,349,201	1,134,400	1,331,700	1,378,300	21.50%
40225	Recovery/Written Off Accounts	11,557	11,942	20,000	11,500	11,500	(42.50)%
40228	Connection Fees	213,835	255,381	160,000	250,000	250,000	56.25%
40232	Customers Miscellaneous Repairs	2,850	5,255	5,000	3,990	2,400	(52.00)%
40190	Rentals	1,703	39,656	75,900	1,877	1,971	(97.40)%

Revenue Detail

Object Code	Description	2002-03 Actual	2003-04 Actual	2004-05 Adopted	2004-05 Yr End Est	2005-06 Adopted	% Change From Prior Yr Budget
40380	All Other Revenues	40,148	620,586	50,600	70,251	50,001	(1.18)%
40390	Insurance Refunds Miscellaneous	27,292	556	-	-	-	-
40424	Damage to City Property	-	-	-	11,295	-	-
40530	Cash Over/(Short)	2,119	(991)	-	-	-	-
Total	Other Revenues	20,272,208	22,708,787	21,565,900	22,700,213	23,239,272	7.76%
80723	Transfer from Other Funds	2,881,200	-	-	-	-	-
Total	Operating Transfers In	2,881,200	-	-	-	-	-
40400	Sale of Capital Items	5,117	14,808	1,000	-	-	(100.00)%
40404	Sale of Land	4,291	35,542	-	-	-	-
40500	Sale of Surplus Water	435,625	446,250	560,000	560,000	560,000	-
Total	Other Financing Sources	445,033	496,600	561,000	560,000	560,000	(0.18)%
WATER - Operations		24,418,290	24,534,114	23,071,900	24,106,213	24,615,272	6.69%
WATER FUND - Capital Projects							
40221	Interest from Investments-Fiscal Agent	1,115,624	120,087	-	117,424	115,000	-
Total	Revenue from Use of Money & Property	1,115,624	120,087	-	117,424	115,000	-
40871	Grants-State Prop 13-DYY	-	-	250,000	300,000	-	(100.00)%
40916	Reimbursement from Other Agency	14,036	10,791	-	-	-	-
Total	Intergovernmental Revenue	14,036	10,791	250,000	300,000	-	(100.00)%
40228	Connection fees	3,294	(3,294)	-	-	-	-
40380	All Other Revenues	-	60	-	-	-	-
40900	Deposits Received	27,508	50,861	-	-	-	-
Total	Other Revenues	30,802	47,627	-	-	-	-
80723	Transfer from Other Funds	-	232,603	500,000	-	956,899	91.38%
80726	Transfer from Series P	100,000	-	-	-	-	-
80731	Transfer from Series AF	-	42,449	-	-	-	-
80702	Transfer from Water Fund	1,007,604	6,555	140,000	140,000	190,000	35.71%
Total	Operating Transfers In	1,107,604	281,607	640,000	140,000	1,146,899	79.20%
WATER - Capital Projects		2,268,066	460,112	890,000	557,424	1,261,899	41.79%
WATER FUNDS - ALL		26,686,356	24,994,226	23,961,900	24,663,637	25,877,171	7.99%
SEWER - Operations							
40190	Rentals	-	18,375	36,000	-	-	(100.00)%
40221	Interest From Investments-Fiscal Agent	41,887	37,195	70,000	37,000	32,900	(53.00)%
40224	Interest from Investments-Pooled Cash	123,717	84,004	250,000	84,000	84,840	(66.06)%
Total	Revenue from Use of Money & Property	165,604	139,574	356,000	121,000	117,740	(66.93)%
40465	Sewer Maintenance	2,506,358	2,477,229	2,842,223	2,744,000	2,921,000	2.77%
Total	Licenses, Permits & Fees	2,506,358	2,477,229	2,842,223	2,744,000	2,921,000	2.77%
40228	Sewer Connection Fees	12,712	50,330	10,000	40,000	40,000	300.00%
40380	All Other Revenues	84	45	-	195	-	-
Total	Other Revenues	12,796	50,375	10,000	40,195	40,000	300.00%
80725	Transfer from Sewer Cap Impr Fund	2,236	-	-	-	-	-
Total	Operating Transfers In	2,236	-	-	-	-	-
40400	Sale of Capital Items	2,683	-	-	-	-	-
40404	Sale of Land	260,000	-	-	-	-	-

Revenue Detail

Object Code	Description	2002-03 Actual	2003-04 Actual	2004-05 Adopted	2004-05 Yr End Est	2005-06 Adopted	% Change From Prior Yr Budget
Total	Other Financing Sources	262,683	-	-	-	-	-
SEWER - Operation		2,949,677	2,667,178	3,208,223	2,905,195	3,078,740	(4.04)%
SEWER - Capital Projects							
40221	Interest from Investments-Fiscal Agent	57,107	55,528	25,000	-	-	(100.00)%
Total	Revenue from Use of Money & Property	57,107	55,528	25,000	-	-	(100.00)%
40228	Connection Fees	-	(2,511)	-	-	-	-
Total	Other Revenues	-	(2,511)	-	-	-	-
80494	Series Q Reimbursement	-	-	50,000	-	-	(100.00)%
80498	Series AF Reimbursement	-	-	300,000	-	-	(100.00)%
Total	Other Financing Sources	-	-	350,000	-	-	(100.00)%
80725	Transfer from Sewer Fund	2,881,386	238,980	117,207	-	-	(100.00)%
87026	Transfer from Series P	1,055,843	-	-	-	-	-
Total	Operating Transfers In	3,937,229	238,980	117,207	-	-	(100.00)%
SEWER - Capital		3,994,336	291,997	492,207	-	-	(100.00)%
SEWER FUNDS - ALL		6,944,013	2,959,175	3,700,430	2,905,195	3,078,740	(16.80)%
REFUSE OPERATIONS							
40224	Interest from Investments-Pooled Cash	54,591	47,263	50,000	50,000	50,000	-
40190	Rentals	-	18,375	36,000	-	-	(100.00)%
Total	Revenue from Use of Money & Property	54,591	65,638	86,000	50,000	50,000	(41.86)%
40200	Franchises	83,285	77,196	70,000	62,500	62,500	(10.71)%
40203	Comm Clean-up/SolWast Franchise	-	211,189	200,000	212,500	531,300	165.65%
Total	Other Taxes	83,285	288,385	270,000	275,000	593,800	119.93%
40873	Grant - State	63,329	55,120	54,000	44,692	59,875	10.88%
Total	Intergovernmental Revenue	63,329	55,120	54,000	44,692	59,875	10.88%
40058	Recycling-Greenwaste	14,231	1,226	-	-	-	-
40059	Recycling-Paper,Plastic	22,942	211	-	-	-	-
40440	Refuse Charges	6,181,696	6,294,168	6,142,000	6,295,000	6,358,000	3.52%
40480	Refuse Container Rental Fees	59,176	100,204	62,100	63,000	63,800	2.74%
40481	Vehicle/Container Replacement Fee	299,658	305,168	297,600	300,500	308,050	3.51%
Total	Licenses, Permits & Fees	6,577,703	6,700,977	6,501,700	6,658,500	6,729,850	3.51%
40380	All Other Revenues	20	465	-	-	-	-
40390	Insurance Refunds Misc	26,802	11,437	15,000	7,106	-	(100.00)%
40400	Sale of Capital Items	397	-	-	-	-	-
40846	Recycling Revenues	274,146	234,856	215,000	200,000	200,000	(6.98)%
Total	Other Revenues	301,365	246,758	230,000	207,106	200,000	(13.04)%
REFUSE		7,080,273	7,356,878	7,141,700	7,235,298	7,633,525	6.89%
TOTAL - ALL ENTERPRISE FUNDS		40,710,642	35,310,279	34,804,030	34,804,130	36,589,436	5.13%

Revenue Detail

Object Code	Description	2002-03 Actual	2003-04 Actual	2004-05 Adopted	2004-05 Yr End Est	2005-06 Adopted	% Change From Prior Yr Budget
INTERNAL SERVICE FUNDS							
INSURANCE SERVICES FUND							
40229	Insurance/Workers Comp Refunds	244,596	41,725	-	-	-	-
40135	Special Event Premiums	9,194	2,322	-	-	-	-
40380	All Other Revenues	787,712	2,645	-	-	-	-
40840	In-Lieu Premium	4,442,300	4,789,682	8,404,477	8,404,477	7,252,221	(13.71)%
40841	Subrogation Recovery	-	213,365	-	-	-	-
Total	Other Revenues	5,483,802	5,049,739	8,404,477	8,404,477	7,252,221	(13.71)%
80xxx	Transfer from Other Funds	-	-	-	-	2,204,693	-
Total	Operating Transfers In	-	-	-	-	2,204,693	-
INSURANCE SERVICES FUND		5,483,802	5,049,739	8,404,477	8,404,477	9,456,914	12.52%
EQUIPMENT MAINTENANCE FUND							
40224	Investment Earnings-Pooled Cash	1,747	5,834	-	5,800	5,800	-
40330	Sale of Service	3,373,261	3,626,470	3,719,146	3,719,146	4,082,043	9.76%
40380	All Other Revenues	19,039	6,660	19,000	7,000	7,000	(63.16)%
40390	Insurance Refunds Miscellaneous	24,435	19,450	-	-	-	-
Total	Other Revenues	3,418,482	3,658,414	3,738,146	3,731,946	4,094,843	9.54%
EQUIPMENT MAINTENANCE FUND		3,418,482	3,658,414	3,738,146	3,731,946	4,094,843	9.54%
TOTAL - ALL INTERNAL SVC FUNDS		8,902,284	8,708,153	12,142,623	12,136,423	13,551,757	11.60%
TOTAL CITY REVENUES - ALL FUNDS		158,801,795	201,547,294	165,457,458	171,538,691	183,051,573	10.63%

REDEVELOPMENT AGENCY**LOW/MOD HOUSING FUND**

40190	Rentals	16,488	4,303	8,400	9,900	9,900	17.86%
40224	Interest from Investments-Pooled Cash	41,499	52,042	50,000	50,000	50,000	-
Total	Revenue from Use of Money & Property	57,987	56,345	58,400	59,900	59,900	2.57%
40035	Principal	125,768	192,385	100,000	229,217	171,912	71.91%
40036	Interest	31,000	29,764	17,100	113,900	114,000	566.67%
40242	Equity Earned	294,350	489,066	150,000	505,900	237,064	58.04%
40380	All Other Revenues	73,921	102,233	50,000	60,190	50,000	-
40399	Sale-Land Held for Resale	485,884	229,986	132,000	453,144	132,000	-
40485	Loans Repaid	423,163	455,005	440,244	494,541	370,905	(15.75)%
Total	Other Revenues	1,434,086	1,498,439	889,344	1,856,892	1,075,881	20.97%
80484	Capital Lease Proceeds	57,123	-	-	-	-	-
80485	Loans Repaid	1,113,000	-	150,000	-	-	(100.00)%
Total	Other Financing Sources	1,170,123	-	150,000	-	-	(100.00)%
80723	Transfer from Other Funds	-	68,392	-	-	-	-
80724	Transfer from Debt Services	3,744,628	3,975,406	3,813,019	4,162,374	4,248,798	11.43%
Total	Operating Transfers In	3,744,628	4,043,798	3,813,019	4,162,374	4,248,798	11.43%
RDA CAPITAL PROJECT LOW/MOD FUND		6,406,824	5,598,582	4,910,763	6,079,166	5,384,579	9.65%

Revenue Detail

Object Code	Description	2002-03 Actual	2003-04 Actual	2004-05 Adopted	2004-05 Yr End Est	2005-06 Adopted	% Change From Prior Yr Budget
LOW/MOD BOND FUNDED PROJECTS							
40221	Investment Earnings - Fiscal Agent	127,309	47,982	334,780	336,239	301,500	(9.94)%
Total	Revenue from Use of Money & Property	127,309	47,982	334,780	336,239	301,500	(9.94)%
80723	Transfer from Other Funds	-	10,000,000	-	-	-	-
Total	Other Financing Sources	-	10,000,000	-	-	-	-
RDA LOW/MOD BOND FUNDED PROJECTS		127,309	10,047,982	334,780	336,239	301,500	(9.94)%
DEBT SERVICE FUNDS							
40010	Secured Property Taxes	15,856,739	16,956,373	16,020,388	17,360,945	17,700,964	10.49%
40011	SB13 Supplemental Property Tax	558,119	915,892	563,072	1,022,611	1,076,660	91.21%
40020	Unsecured Property Taxes	1,132,251	1,144,847	1,173,564	1,179,481	1,188,908	1.31%
40030	Tax Redemptions	995,819	697,671	1,121,877	1,078,962	1,099,750	(1.97)%
Total	Property Taxes	18,542,928	19,714,783	18,878,901	20,641,999	21,066,282	11.59%
40221	Interest from Investments-Fiscal Agent	563,400	258,363	695,027	378,398	381,610	(45.09)%
40224	Interest from Investments-Pooled Cash	48,527	84,307	49,833	84,964	86,234	73.05%
Total	Revenue from Use of Money & Property	611,927	342,670	744,860	463,362	467,844	(37.19)%
40027	Homeowners Exemption	183,300	162,245	186,184	174,063	177,705	(4.55)%
40878	LA County Grant	3,100,000	3,100,000	3,100,000	3,100,000	3,100,000	-
Total	Intergovernmental Revenues	3,283,300	3,262,245	3,286,184	3,274,063	3,277,705	(0.26)%
40292	Participation Revenue-Fairplex	164,956	136,582	171,620	139,313	142,099	(17.20)%
40380	All Other Revenues	271,000	-	-	-	-	-
Total	Other Revenues	435,956	136,582	171,620	139,313	142,099	(17.20)%
80497	Loan Proceeds-LA Co Deferral	717,280	294,892	733,854	207,292	211,445	(71.19)%
Total	Other Financing Sources	717,280	294,892	733,854	207,292	211,445	(71.19)%
80723	Transfer from Other Funds	34,014	4,232,514	-	-	-	-
80724	Transfer from Debt Service	1,955,263	-	-	-	-	-
80727	Transfer from Low Mod	1,563,116	1,358,387	1,849,694	1,787,295	1,786,727	(3.40)%
Total	Operating Transfers In	3,552,393	5,590,901	1,849,694	1,787,295	1,786,727	(3.40)%
REDEVELOPMENT DEBT SERVICE FUNDS		27,143,784	29,342,073	25,665,113	26,513,324	26,952,102	5.01%
RDA - CAPITAL PROJECT FUNDS - OPERATIONS							
40190	Rentals	133,340	137,372	137,938	194,610	153,588	11.35%
40018	Lease - Rancho Valley Chevrolet	16,425	25,697	25,882	26,660	27,460	6.10%
40022	Lease - GD Park Site Bldg.	18,720	-	-	-	-	-
40028	Lease - PacBell Autosign Antenna	25,800	25,800	26,574	26,574	27,371	3.00%
40224	Interest from Investments-Pooled Cash	191,092	106,169	110,000	110,000	110,000	-
Total	Revenue from Use of Money & Property	385,377	295,038	300,394	357,844	318,419	6.00%
40918	Reimbursement From Developer	-	763,308	763,308	826,783	510,003	(33.19)%
Total	Intergovernmental Revenues	-	763,308	763,308	826,783	510,003	(33.19)%
40380	All Other Revenues	121,074	6,412	-	1,331	-	-
40399	Sale-Land Held for Resale	1,145,628	70,014	1,214,385	3,915,105	6,858,560	464.78%
40485	Loans Repaid	12,316	138,883	1,154,027	306,716	44,919	(96.11)%
Total	Other Revenues	1,279,018	215,309	2,368,412	4,223,152	6,903,479	191.48%
80484	Lease Proceeds	101,473	-	-	1,419,025	1,419,133	-
Total	Other Financing Sources	101,473	-	-	1,419,025	1,419,133	-

Revenue Detail

Object Code	Description	2002-03 Actual	2003-04 Actual	2004-05 Adopted	2004-05 Yr End Est	2005-06 Adopted	% Change From Prior Yr Budget
80721	Transfer from Capital Outlay	734	-	-	-	-	-
80723	Transfer from Other Funds	-	-	17,000	-	-	(100.00)%
80724	Transfer from Debt Service	3,663,501	5,303,938	2,548,678	1,882,764	2,212,386	(13.19)%
80727	Transfer from Low Mod	-	15,000	-	-	-	-
Total	Operating Transfers In	3,664,235	5,318,938	2,565,678	1,882,764	2,212,386	(13.77)%
REDEVELOPMENT AGENCY CAPITAL PROJ		5,430,103	6,592,593	5,997,792	8,709,568	11,363,420	89.46%
RDA - CAPITAL PROJECT FUNDS - BONDS							
40224	Interest from Investments-Pooled Cash	15,574	6,878	-	2,538	-	-
40220	Interest Earnings - Non-Pooled	280	1,156	1,600	7,914	-	(100.00)%
40221	Investment Earnings - Fiscal Agent	773,031	286,810	1,283,144	2,802,692	1,209,997	(5.70)%
Total	Revenue from Use of Money & Property	788,885	294,844	1,284,744	2,813,144	1,209,997	(5.82)%
40858	Grant - Getty	75,000	-	-	-	-	-
Total	Intergovernmental Revenues	75,000	-	-	-	-	-
80482	Loan Proceeds	208,782	259,893	-	-	-	-
Total	Other Financing Sources	208,782	259,893	-	-	-	-
80723	Transfer from Other Funds	18,713	33,916,971	-	8,318	293,046	-
80728	Transfer from RDA Cap Projects	774,449	(463,279)	-	116,604	-	-
80738	Transfer from RDA Series AD	-	1,173,662	-	266,985	-	-
Total	Operating Transfers In	793,162	34,627,354	-	391,907	293,046	-
REDEVELOPMENT AGENCY CAPITAL PROJ		1,865,829	35,182,091	1,284,744	3,205,051	1,503,043	16.99%
TOTAL REDEVELOPMENT AGENCY FUNDS		40,973,849	86,763,321	38,193,192	44,843,348	45,504,644	19.14%

POMONA PUBLIC FINANCING AUTHORITY

POMONA PUBLIC FINANCING AUTHORITY

40221	Interest from Investments-Fiscal Agent	5,763,201	5,568,938	8,048,313	8,045,413	8,033,144	(0.19)%
40224	Interest from Investments-Pooled Cash	2,060	1,378	2,100	-	-	(100.00)%
Total	Revenue from Use of Money & Property	5,765,261	5,570,316	8,050,413	8,045,413	8,033,144	(0.21)%
40293	Installment Sales	-	4,345,685	-	-	-	-
Total	Other Revenues	-	4,345,685	-	-	-	-
40917	Lease Payments Received	1,309,190	1,830,147	994,775	1,711,930	1,650,899	65.96%
80480	Bond Proceeds	-	84,060,000	-	-	-	-
80500	Bond Premium	-	2,726,006	-	-	-	-
Total	Other Financing Sources	1,309,190	88,616,153	994,775	1,711,930	1,650,899	65.96%
80724	Transfer from Debt Services	770,000	1,125,000	925,000	1,140,000	1,205,000	30.27%
80737	Transfer from RDA Debt Service	1,065,000	200,000	200,000	200,000	205,000	2.50%
Total	Operating Transfers In	1,835,000	1,325,000	1,125,000	1,340,000	1,410,000	25.33%
POMONA PUBLIC FINANCING AUTHORITY		8,909,451	99,857,154	10,170,188	11,097,343	11,094,043	9.08%
TOTAL - PUBLIC FINANCING AUTHORITY		8,909,451	99,857,154	10,170,188	11,097,343	11,094,043	9.08%
TOTAL - ALL AGENCIES		208,685,095	388,167,769	213,820,838	227,479,382	239,650,260	12.08%

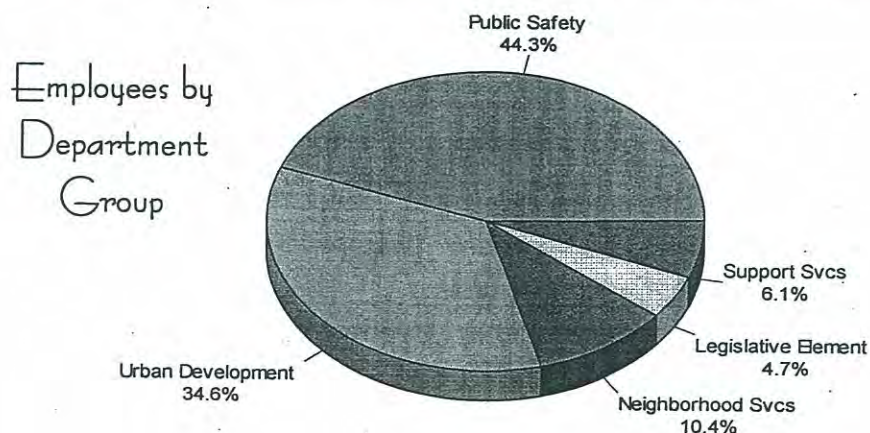
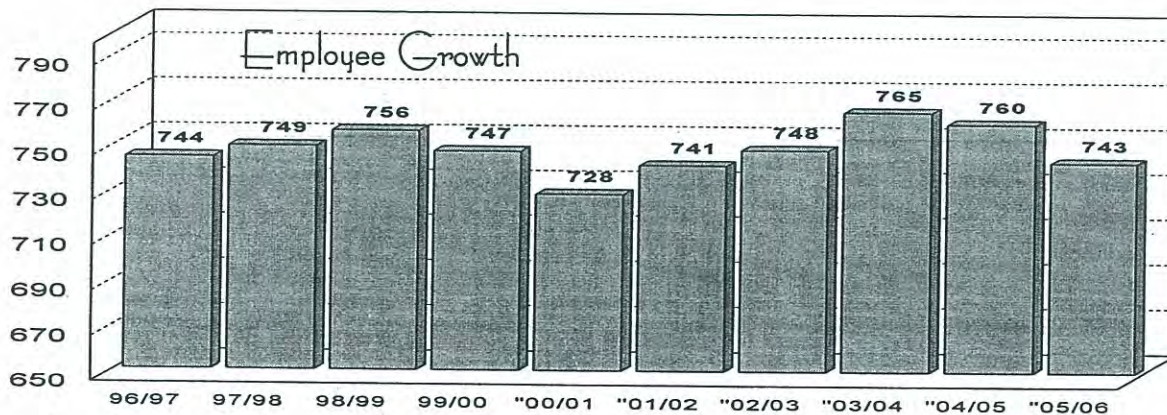


This Page Intentionally Left Blank



Fiscal Year Comparison of Positions

	Authorized 01/02	Authorized 02/03	Authorized 03/04	Authorized 04/05	Adopted 05/06
<u>General Government</u>					
Mayor & City Council	8	8	8	8	8
Administration	10	10	11	21	21
City Clerk	3	3	3	4	3
City Treasurer	1	1	1	1	1
City Attorney	1	1	2	2	2
<u>Support Services</u>					
Human Resources	10	10	13	13	11
Finance	35	36	36	34	34
<u>Public Safety</u>					
Police	315	319	330	333	329
Fire (County Contract)	-	-	-	-	-
<u>Urban Development</u>					
Public Works	82	82	82	77	72
Utility Services	132	133	132	132	130
Economic Development	-	-	-	-	-
Housing	-	-	-	-	-
Community Development	65	66	68	56	55
<u>Neighborhood Services</u>					
Community Services	54	54	54	54	53
Library	25	25	25	25	24
<u>Total City Employees</u>	<u>741</u>	<u>748</u>	<u>765</u>	<u>760</u>	<u>743</u>



Authorized Staffing by Fiscal Year

					2005-06 Actions				Funding	
Position Title	02-03	03-04	04-05	05-06	Add	Del	Transf	Un fund	Gen'l Fund	Other Funds
CITY COUNCIL										
Mayor	1	1	1	1						
Councilperson	6	6	6	6						
Sr Admin Asst to the City Council	1	1	1	1						
Total - CITY COUNCIL	8	8	8	8	0	0	0	0	7.70	0.30
ADMINISTRATION										
Administrative Assistant I / II	2	2	2	2						
Assistant City Manager	1	1	1	1						
Assistant to the City Manager	1	1	-	-						
City Manager	1	1	1	1						
Deputy City Manager	2	2	2	2						
Executive Assistant	1	1	1	1						
Grants Coordinator	1	1	1	1						
Information Technology Director	-	1	1	1				1		
Public Information Officer	1	1	1	1						
Subtotal - Adminstration	10	11	10	10						
Administrative Assistant I / II / III	-	-	1	1						
Business Development Manager	-	-	1	1						
Business Development Specialist	-	-	2	2						
Deputy Executive Director	-	-	1	1						
Project Manager	-	-	3	3						
Senior Administrative Assistant	-	-	1	1						
Senior Management Analyst	-	-	1	1						
Senior Project Manager	-	-	1	1						
Subtotal - Redevelopment	-	-	11	11						
Total - ADMINISTRATION	10	11	21	21	0	0	0	1	5.60	14.40
CITY CLERK										
Administrative Assistant I / II / III	1	1	1	1						
Administrative Clerk	-	-	1	-		1				
City Clerk	1	1	1	1						
Deputy City Clerk	1	1	1	1						
Total - CITY CLERK	3	3	4	3	0	1	0	0	3.00	0.00
CITY TREASURER										
City Treasurer	1	1	1	1				1		
Total - CITY TREASURER	1	1	1	1	0	0	0	1	0.00	0.00
CITY ATTORNEY										
Legal Administrative Assistant	1	1	1	1						
Administrative Assistant	-	1	1	1						
TOTAL - CITY ATTORNEY	1	2	2	2	0	0	0	0	1.70	0.30
HUMAN RESOURCES										
Administrative Assistant I / II / III	1	1	1	-		1				
Asst Human Resources/Risk Mgmt Director	1	1	1	-		1				
Benefits Coordinator	1	1	-	-						
Human Resources Assistant	1	1	1	1						
Human Resources Technician/Analyst	1	1	2	2						
Human Resources/Risk Mgmt Director	1	1	1	1						
Liability Claims Coordinator	-	1	1	1						
Risk Manager	1	1	1	1						
Safety Officer	1	1	1	1						

Authorized Staffing by Fiscal Year

Position Title	02-03	03-04	04-05	05-06	2005-06 Actions				Funding	
					Add	Del	Transf	Un fund	Gen'l Fund	Other Funds
Senior Administrative Assistant	1	1	1	1						
Senior Human Resources Analyst	1	1	1	1						
Senior Workers Comp Claims Examiner	-	1	1	1						
Workers Comp Claims Examiner I / II	-	1	1	1						
TOTAL - HUMAN RESOURCES	10	13	13	11	0	2	0	0	4.00	7.00
FINANCE										
Accounting Technician I / II	9	9	9	9						
Administrative Clerk	-	-	1	1						
Assistant Finance Director	1	1	1	1						
Budget Officer	1	1	1	1						
Business License Specialist	3	3	3	3						
Finance Director	1	1	1	1						
Office Assistant	1	1	-	-						
Payroll Specialist	2	2	2	2						
Payroll Supervisor	1	1	1	1						
Principal Accountant	2	2	2	2						
Purchasing Manager	1	1	1	1						
Reprographic Supervisor	1	1	-	-						
Reprographic Technician I / II	2	2	1	1						
Revenue Manager	1	1	1	1						
Senior Accountant	5	5	5	6	1					
Senior Administrative Assistant	1	1	1	1						
Senior Business License Specialist	1	1	1	1						
Senior Buyer	1	1	1	-		1				
Senior Storekeeper	1	1	1	1						
Storekeeper	1	1	1	1						
TOTAL - FINANCE	36	36	34	34	1	1	0	0	21.12	12.88
POLICE										
CIVILIAN										
Accounting Technician I / II	1	1	1	1						
Administrative Assistant I / II / III	7	7	7	7						
Administrative Clerk	2	2	2	2						
Code Compliance Inspector	11	11	11	11						
Code Compliance Supervisor	1	1	1	1						
Communications Systems Manager	1	1	1	1						
Communications Technician	1	1	1	1						
Community Services Officer I / II	13	19	17	15		2				
Crime Scene Investigator (Civilian)	2	2	2	2						
Emergency Preparedness Coordinator	1	1	1	1						
Financial Services Manager	1	1	1	1						
Helicopter Pilot	1	1	1	1						
Jailer	15	16	16	16						
Management Analyst	2	2	2	2						
Parking Enforcement Officer	3	3	3	3						
Payroll Technician	1	1	1	1						
Police Building Facility Coordinator	1	1	1	1						
Police Communications Manager	-	-	1	-		1				
Police Dispatch Shift Supervisor	6	6	6	6						
Police Dispatcher I / II	20	20	20	19		1				
Police Records Manager	1	1	1	1						
Police Records Shift Supervisor	2	2	2	2						

Authorized Staffing by Fiscal Year

Position Title					2005-06 Actions				Funding	
	02-03	03-04	04-05	05-06	Add	Del	Transf	Un fund	Gen'l Fund	Other Funds
Police Records Specialist	2	1	1	1						
Police Technician I / II	16	18	18	18						
Property & Evidence Technician	3	3	3	3						
Rangemaster	1	1	1	1						
Report Taker	6	6	6	6						
Senior Administrative Assistant	1	1	1	1						
Senior Code Compliance Inspector	-	1	1	1						
Senior Communications Technician	2	2	2	2						
Senior Jailer	4	5	5	5						
Senior Parking Enforcement Officer	1	1	1	1						
Senior Police Dispatcher	3	3	3	3						
Senior Police Records Specialist	1	2	2	2						
Senior Police Technician	6	6	6	6						
Subtotal - Police Civilian	139	150	149	145	0	4	0	0		
SWORN										
Police Captain	3	3	3	3						
Police Chief	1	1	1	1						
Police Corporal	18	18	19	19						
Police Investigator	26	26	27	27						
Police Lieutenant	8	8	8	8						
Police Officer	103	103	104	104						
Police Sergeant	21	21	22	22						
Subtotal - Police - Sworn	180	180	184	184	0	0	0	0		
TOTAL - POLICE	319	330	333	329	0	4	0	0	315.02	13.98
PUBLIC WORKS										
Accounting Technician I / II	1	1	-	-						
Administrative Assistant I / II / III	2	3	3	3						
Administrative Clerk	1	1	1	1						
City Traffic Engineer	1	1	1	1						
Engineering Aide	2	2	2	2						
Engineering Assistant	4	4	4	3		1				
Engineering Associate	2	2	2	2						
Engineering Technician	2	1	-	-						
Facilities Maintenance Supervisor	1	1	1	1						
Facilities Maintenance Technician	2	2	2	2						
Graffiti Removal Worker	11	11	11	8			-3			
Heavy Truck Driver	1	1	1	1						
Lead Facility Maint Technician	1	1	1	1						
Lead Graffiti Removal Worker	1	1	1	1						
Paint & Sign Crew Chief	1	1	1	1						
Paint and Sign Technician I / II	3	3	3	3						
Parking Maintenance Technician	2	2	2	2						
Program Coordinator	1	1	1	1						
Public Works Director / City Engineer	1	1	1	1						
Public Works Inspector	3	3	3	3						
Public Works Maintenance Crew Leader	3	3	3	2			-1			
Public Works Maintenance Worker I / II	8	8	7	7						
Public Works Operations Crew Chief	1	1	1	1						
Public Works Operations Supervisor	1	1	1	1						
Public Works Superintendent	1	1	1	1						
Senior Administrative Assistant	1	1	1	1						

Authorized Staffing by Fiscal Year

Position Title					2005-06 Actions				Funding	
	02-03	03-04	04-05	05-06	Add	Del	Transf	Un fund	Gen'l Fund	Other Funds
Senior Civil Engineer	1	1	1	1						
Senior Management Analyst	1	1	1	1						
Signal & Lighting Crew Chief	1	1	1	1						
Signal & Lighting Technician	5	5	4	4						
Street Sweeper Operator	3	3	3	3						
Telecommunications Coordinator	1	1	1	1						
Subtotal - Operations	70	70	66	61						
Administrative Assistant I / II / III	1	1	1	1						
Assistant City Engineer	1	1	-	-						
Deputy Public Works Dir/Assist. City Eng	-	-	1	1						
Engineering Assistant	2	2	2	2						
Engineering Associate	2	2	2	2						
Engineering Technician	1	1	1	1						
Management Analyst	2	2	2	2						
Principal Civil Engineer	1	1	-	-						
Senior Civil Engineer	2	2	2	2						
Subtotal - CIP	12	12	11	11						
TOTAL - PUBLIC WORKS	82	82	77	72	0	1	-4	0	43.08	28.92
UTILITY SERVICES										
Administrative Assistant I / II / III	1	1	1	1						
Solid Waste Crew Chief	2	2	2	2						
Solid Waste Driver	22	22	22	17		5				
Solid Waste Manager	1	1	1	1						
Sr. Customer Service Representative	1	1	1	1						
Subtotal - Refuse	27	27	27	22						
Lead Wastewater Maintenance Worker	1	1	1	1						
Graffiti Removal Worker	-	-	-	3			3			
Public Works Maintenance Crew Leader	-	-	-	1			1			
Wastewater Maintenance Supervisor	1	1	1	1						
Wastewater Maintenance Worker I / II	5	4	4	4						
Subtotal - Sewer	7	6	6	10						
Accounting Technician I / II	1	1	1	1						
Administrative Assistant I / II / III	2	2	2	2						
Customer Service Manager	1	1	1	1						
Customer Service Representative I / II	4	4	4	4						
Engineering Assistant/Associate	2	2	2	2						
Lead Customer Service Representative	1	1	1	1						
Lead Meter Technician	1	1	1	1						
Lead Water Quality Control Tech	1	-	-	-						
Management Analyst	1	1	1	1						
Meter Technician	3	3	3	3						
Program Assistant	2	2	2	2						
Senior Administrative Assistant	1	1	1	1						
Senior Customer Service Representative	2	2	2	2						
Senior Equipment Operator	3	3	3	3						
Senior Utility System Technician	1	1	1	1						
Senior Water System Operator	1	1	1	1						
Utility Business Services Manager	1	1	1	1						
Utility Resource Efficiency Coordinator	1	1	1	1						
Utility Services Director	1	1	1	1						
Utility Services Engineer	1	1	1	1						
Utility System Technician	1	1	1	1						

Authorized Staffing by Fiscal Year

Position Title	02-03	03-04	04-05	05-06	2005-06 Actions				Funding	
					Add	Del	Transf	Un fund	Gen'l Fund	Other Funds
Water & Wastewater Operations Manager	1	1	1	1						
Water Distribution Supervisor	1	1	1	1						
Water Operations Crew Chief	7	5	5	5						
Water Production Supervisor	1	1	1	1						
Water Quality Control Administrator	-	1	1	1						
Water Quality Control Supervisor	1	-	-	-						
Water Quality Control Tech I / II	4	3	3	3						
Water System Operator	3	3	3	3						
Water Treatment Plant Crew Chief	-	1	1	1						
Water Treatment Plant Operator I/II/III	-	4	4	4						
Water Treatment Plant Supervisor	-	1	1	1						
Water Utility Worker I / II	25	23	23	23						
Welder/Fabricator	1	1	1	1						
Subtotal - Water Utility	76	76	76	76						
Administrative Assistant I / II / III	1	1	1	1						
Equipment Maintenance Superintendent	1	1	1	1						
Equipment Maintenance Supervisor	1	1	1	1						
Equipment Mechanic	6	6	6	5		1				
Heavy Equipment Mechanic	9	9	9	9						
Lead Equipment Mechanic	2	2	2	2						
Senior Equipment Mechanic	1	1	1	1						
Senior Storekeeper	1	1	1	1						
Storekeeper	1	1	1	1						
Subtotal - Fleet Maintenance	23	23	23	22						
TOTAL - UTILITY SERVICES	133	132	132	130	0	6	4	0	0.00	130.00

COMMUNITY DEVELOPMENT

Community Development Director	1	1	1	1						
Program Assistant	1	1	1	1						
Senior Administrative Assistant	1	1	1	1						
Senior Management Analyst	1	1	1	1						
Subtotal - Administration	4	4	4	4						
Administrative Assistant I / II / III	1	1	1	1						
Assistant Planner	2	2	2	2						
Associate Planner	2	2	2	1		1				
Planning Manager	1	1	1	1						
Planning Technician	-	1	1	1						
Principal Planner	-	1	1	1						
Program Assistant	1	1	1	1						
Senior Planner	3	2	2	2						
Subtotal - Planning	10	11	11	10						
Administrative Assistant I / II / III	1	1	1	1						
Administrative Clerk	1	1	1	1						
Assistant Plan Checker	-	1	1	1						
Building & Safety Coordinator	1	1	1	1						
Building Official	1	1	1	1						
Building Permit Technician I / II	3	3	3	3						
Combination Building Inspector	5	5	5	5						
Plan Checker	1	1	1	1						
Supervising Building Inspector	1	1	1	1						
Subtotal - Building	14	15	15	15						
Administrative Assistant I / II / III	1	3	3	3						

Authorized Staffing by Fiscal Year

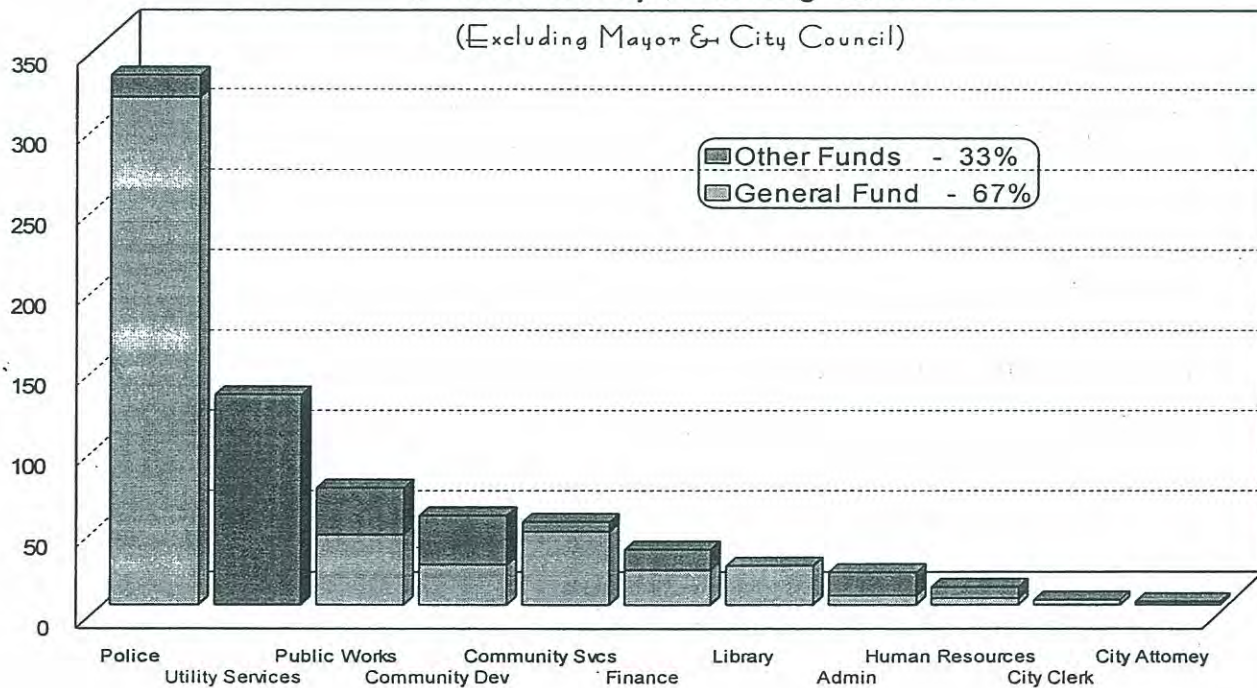
Position Title	02-03	03-04	04-05	05-06	2005-06 Actions				Funding	
					Add	Del	Transf	Un fund	Gen'l Fund	Other Funds
Administrative Clerk	1	-	-	-						
Family Self Sufficiency Coordinator	-	1	1	1						
Homeless Services Coordinator	1	1	1	1						
Housing Analyst	2	4	4	4						
Housing Eligibility Supervisor	1	1	1	1						
Housing Grants Administrator	-	1	1	1						
Housing Grants Supervisor	-	1	1	1						
Housing Inspector	2	2	2	2						
Housing Loan Coordinator I / II	2	2	2	2						
Housing Manager	1	1	1	1						
Housing Specialist I / II / III	3	4	4	4						
Housing Technician	-	1	1	1						
Lead Housing Specialist	1	-	-	-						
Management Analyst	2	-	-	-						
Project Monitor	2	-	-	-						
Rehabilitation Specialist	3	3	3	3						
Rehabilitation Supervisor	1	-	-	-						
Senior Housing Inspector	1	-	-	-						
Senior Management Analyst	-	1	1	1						
Senior Project Manager	1	-	-	-						
Senior Rehabilitation Specialist	1	-	-	-						
Subtotal - Housing	26	26	26	26						
Administrative Assistant I / II / III	1	1	-	-						
Business Development Manager	1	1	-	-						
Business Development Specialist	2	2	-	-						
Deputy Executive Director	1	1	-	-						
Project Manager	3	3	-	-						
Redevelopment Manager	1	1	-	-						
Senior Administrative Assistant	1	1	-	-						
Senior Management Analyst	1	1	-	-						
Senior Project Manager	1	1	-	-						
Subtotal - Redevelopment	12	12	-	-						
TOTAL - COMMUNITY DEVELOPMENT	66	68	56	55	0	1	0	0	24.54	30.46
COMMUNITY SERVICES										
Administrative Assistant I / II / III	3	3	3	3						
Community Services Director	1	1	1	1						
Contract Coordinator	2	2	-	-						
Custodial Supervisor	1	1	1	1				1		
Custodian	3	3	3	3						
Parks Operations Supervisor	-	-	4	4						
Facilities Maintenance Technician	3	3	3	3						
Lead Facility Maint Technician	1	1	1	1						
Management Analyst	1	1	1	1						
Park Enforcement Officer	1	1	1	-		1				
Park Maint Worker I / II / III	18	18	18	18				1		
Parks & Facilities Maint Supervisor	2	2	-	-						
Parks & Facilities Superintendent	1	1	1	1						
Parks Maintenance Specialist	6	6	6	6						
Recreation Coordinator	3	3	3	3						
Recreation Superintendent	1	1	1	1						
Recreation Supervisor	5	5	5	5						

Authorized Staffing by Fiscal Year

Position Title	02-03	03-04	04-05	05-06	2005-06 Actions				Funding	
					Add	Del	Transf	Un fund	Gen'l Fund	Other Funds
Tree Trimmer I / II	2	2	2	2						
TOTAL - COMMUNITY SERVICES	54	54	54	53	0	1	0	2	44.90	6.10
LIBRARY										
Librarian I/II	4	4	4	4						
Library Assistant I / II / III	9	9	9	9						
Library Director	1	1	1	1						
Library Services Manager	1	1	1	1						
Library Specialist	3	3	3	2		1				
Library Systems Manager	1	1	1	1						
Loan Services Supervisor	1	1	1	1						
Senior Administrative Assistant	1	1	1	1						
Senior Librarian	3	3	3	3						
Senior Library Specialist	1	1	1	1						
TOTAL - LIBRARY	25	25	25	24	0	1	0	0	23.82	0.18
TOTAL - ALL PERSONNEL	748	765	760	743	1	18	0	4	494	245

Positions by Funding Source

(Excluding Mayor & City Council)

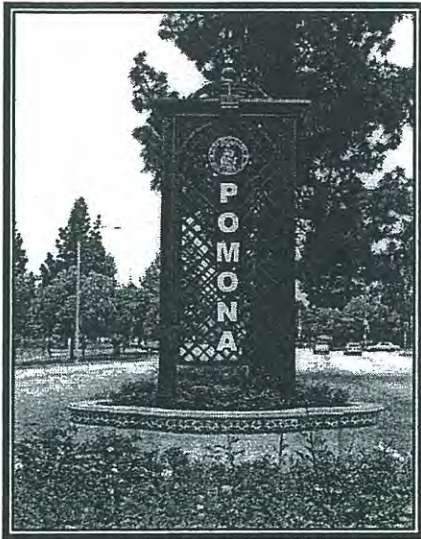


July 1, 2005



**THE HONORABLE MAYOR AND CITY COUNCIL
OF THE CITY OF POMONA, CALIFORNIA**

Capital Improvement Program Message



Please find herein the proposed 2005-2010 Capital Improvement Program (CIP) for the City of Pomona. The Capital Improvement Program is submitted annually to the Pomona City Council in accordance with Section 1010 of the Pomona City Charter.

This document provides the City's elected officials with a comprehensive plan of capital improvements that are proposed to be undertaken by the City over the next five (5) years. Cost estimates and financing methods for the improvements are included in the program and are referenced by individual project.

The development of the City's Capital Improvement Program is one of the more complex and multi-faceted processes in the City. Striking a balance between the needs and interests of the residents and the financial capacity of the City is a challenging proposition.

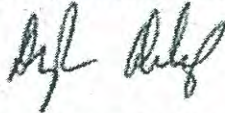
Balancing these priorities, while at the same time being cognizant of the fiscal troubles of our State and City, means that not all priorities can be addressed. Foregoing capital improvements often is a typical response to constrained financial times, and that has happened to an extent again this fiscal year with the proposal of \$24.5 million in new funded projects.

The total five-year CIP sets forth infrastructure needs and a capital plan involving 254 projects, totaling approximately \$270.0 million, including the continuation of \$105.2 million in previously funded projects. Approximately \$35.6 million of the \$105.2 million in existing programs has been expended through February 2005.

The projected expenditure on all projects for future Fiscal Years (2007/08 – 2010 & beyond) is provided primarily for planning purposes and is not a commitment of funds. Expenditure approval will be sought for these projects during the appropriate Fiscal Year.

In closing, I would like to express my appreciation to the City Council for providing input into the development of the Capital Improvement Program, as well as to the many staff members who worked towards the development of the projects herein contained.

Respectfully submitted,



Douglas Dunlap
City Manager

Capital Improvement Program

Overview



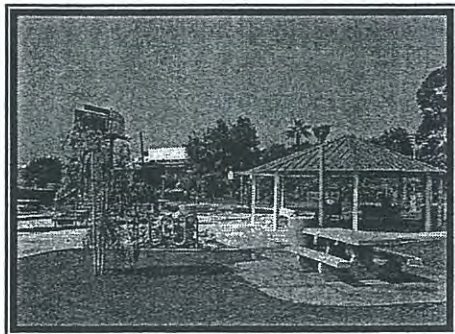
The City of Pomona's Five-Year Capital Improvement Program identifies improvements and additions to our considerable stock of capital infrastructure such as land, buildings, roads, parks, sewers, water lines, traffic signals, and other property. As a guideline, all improvements or modifications to City facilities of \$10,000 or greater are capitalized as individual projects. The multi-year capital plan will provide Council members and managers with a guide that communicates both the program need or deficiency, as well as the funding requirements. It is important to note that projects which do not receive funding in a given year are moved to future years in order to communicate to those with decision-making responsibility the need to provide the necessary funding or, through re-evaluation, eliminate the project entirely.

An important part of the capital plan is the statement of ongoing maintenance and operational costs associated with the development or implementation of a new project or program. In some cases, a project may be suspended for a year or more because funding is not available for the ongoing maintenance and operational costs.

As with any type of development project, it is important that each individual project or program from each department be consistent with the overall goals and objectives of the City as directed by the City Council. The City currently uses the General Plan, and Councilmember input, as guides to direct citywide development and infrastructure improvements. Projects are also developed following the Council adopted Water, Park, and Sewer Masterplans.

The CIP Objectives

The Capital Plan is a key element in the City's overall financial plan. Specifically, the Capital Plan is prepared in order to meet the following objectives:



- Maintain the public facilities vital to both Pomona residents and businesses, such as water and sewer lines, parks, and streets.
- Reduce long-term operating costs by making permanent improvements in areas that otherwise need constant maintenance dollars.
- Encourage the economic expansion of Pomona's economy. This activity results in an increase in the local tax base, providing additional funds for both capital and operating purposes.
- Maintain sound neighborhoods.

The Process

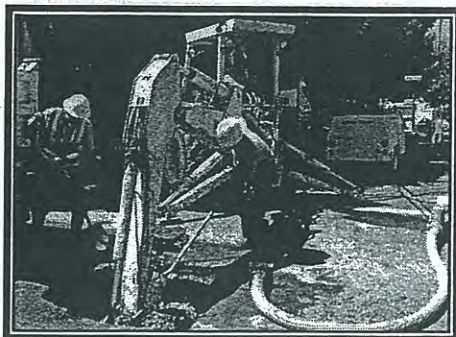
Each department within the City is requested to submit proposals for each project within their range of influence. City staff also meets individually with Councilmembers to discuss and identify Councilmembers projects of interest and priorities. These projects are submitted to the City Council for its review and approval. After project approval by the City Council, the individual implementation phase of each project such as design preparation, land acquisition, and award of construction still requires City Council approval. Amendments to the CIP also requires City Council approval.

Organization of the CIP

The CIP is broken into eight sections. The first section contains the introduction, table of contents, and summaries. The subsequent seven sections contain detailed project data for the following categories: Streets, Traffic, Parks & Facilities, Water, Sewer, Storm Drains, and Miscellaneous Capital. Within each category, project information is broken down by the funding status e.g. funded, partially funded, and unfunded.

Capital Improvement Policies

- The City will construct all capital improvements in accordance with an adopted capital program.
- The City will develop a five-year plan for capital improvements to be updated annually. Future



capital expenditures will be projected annually for a five-year period based on changes in the community population, real estate development, or replacement of the infrastructure.

- The City will coordinate preparation of the Capital Improvement Program Budget with preparation of the Operating Budget. Future operating costs associated with new capital improvements will be projected and included in Operating Budget forecasts.
- The City will identify the estimated costs and potential funding sources for each proposed capital project before it is submitted to Council for approval.

Conclusion

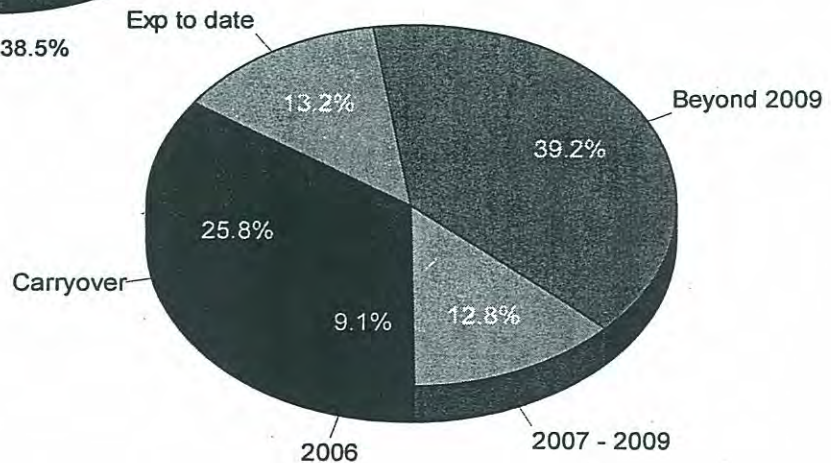
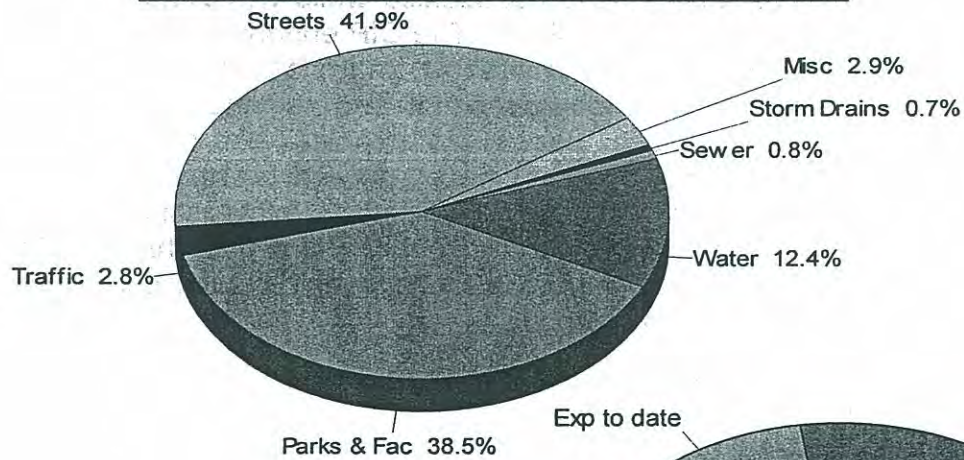
In combination with the City's General Operating Budget, the Capital Improvement Plan links the City's masterplans (park, water, sewer) and fiscal plan to physical development. It focuses attention on community goals, needs, and capabilities while achieving optimum use of taxpayer dollars. The CIP enhances opportunities for participation in federal and state programs while improving intergovernmental and regional cooperation. The plan encourages a more efficient governmental administration to better manage and preserve the City's investment in its facilities, infrastructure, and development projects. Overall, it is a plan that enables us to better serve the citizens and businesses in the community of Pomona.

Five Year Capital Improvement Program

Summary by Category

Category Title	YTD Cost as of 2/28/05	Est Carryover to 2005/06	Adopted 2005/06
Streets	10,489,774	30,302,527	19,331,030
Traffic	1,317,320	2,598,135	143,999
Parks & Facilities	6,844,298	21,255,860	1,973,609
Water	12,941,321	10,339,131	2,618,688
Sewer	198,900	745,100	410,000
Storm Drains	141,572	195,941	-
Miscellaneous	3,641,942	4,234,293	35,000
Total - All Categories	35,575,127	69,670,987	24,512,326
Funded	35,575,127	69,670,987	24,512,326
Unfunded	-	-	-

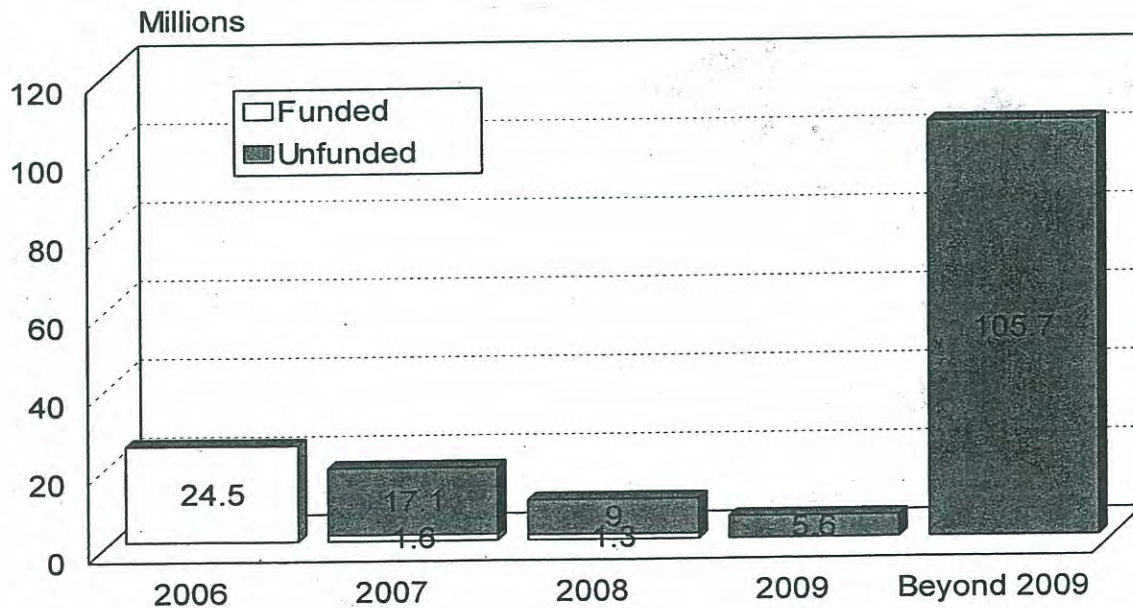
2005-06 Adopted (funded & unfunded) Projects



Five Year Capital Improvement Program Summary by Category

Plan 2006/07	Plan 2007/08	Plan 2008/09	Plan Beyond 2009	Total Projects In CIP Plan
1,805,000	500,000	390,121	50,334,196	113,152,648
-	-	-	3,599,926	7,659,380
12,232,854	7,542,700	5,028,396	49,002,847	103,880,564
4,368,312	2,010,000	-	1,181,500	33,458,952
210,000	210,000	210,000	210,000	2,194,000
-	-	-	1,415,200	1,752,713
30,000	-	-	-	7,941,235
18,646,166	10,262,700	5,628,517	105,743,669	270,039,492
1,589,000	1,250,000	-	-	132,597,440
17,057,166	9,012,700	5,628,517	105,743,669	137,442,052

Funding Status by Fiscal Year

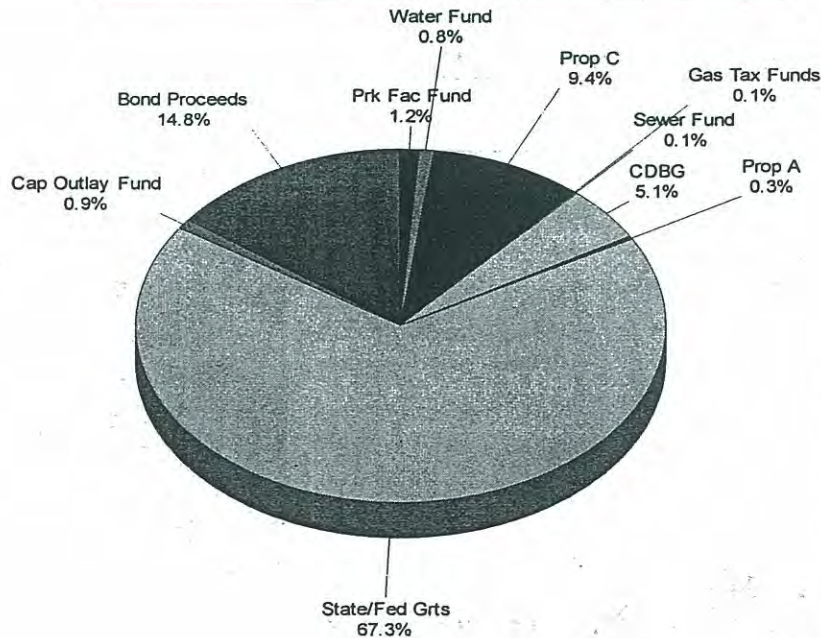


Five Year Capital Improvement Program

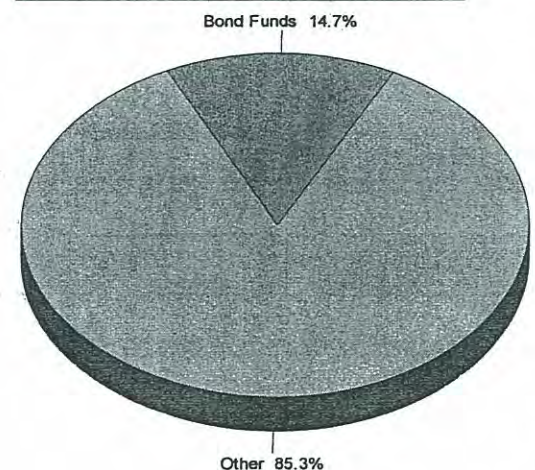
Funding Source Summary

<u>Funding Source</u>	<u>Proposed</u>
Parking Facility Fund	293,046
Capital Outlay Fund - Developer Fees	225,000
Proposition A	84,240
Proposition C	2,278,500
Community Development Block Grant	1,236,953
Water Fund	190,000
State and Federal Grants	16,384,000
Sewer Fund	200,000
Gas Tax Fund	25,000
<u>Bond Proceeds</u>	
Water Revenue Bonds - Series AA	1,400,000
Water Revenue Bonds - Series AC	1,028,688
Sewer Revenue Bonds - Series Q	1,166,899
Total - Funded Projects	24,512,326

Projects by Funding Source



Bond Proceeds Usage Versus Other Funding



City of Pomona
Capital Improvement Program



Summary of Projects

Five Year Capital Improvement Program

	Page #	Council Request *	YTD Costs as of 2/28/05	Remaining Budget
Streets				
~ Funded Projects ~				
Alley Improvements - District 1 (Phase II)	1		19,024	45,669
Alley Improvements - District 1 and 4	2		-	-
Alley Improvements - District 2	3	*	69,133	500,032
Alley Improvements - District 3	4	*	26,881	289,492
Alley Improvements - District 4	5	*	3,102	366,378
Alley Improvements - District 6	6	*	240,866	99,546
Alley Improvements - E/O Indian Hill Blvd (Columbia & Granada)	7	*	11,592	102,288
Alley Improvements - Kingsley Avenue (Clark & Mountain)	8	*	10,884	110,276
Alley Improvements - north of Emerson Middle School	9	*	9,406	160,594
Alley Improvements - Russell Place (Bonnie Brae and Mills)	10	*	9,971	270,349
Curb Ramps and Sidewalks - District 2	11		422	99,578
Curb Ramps and Sidewalks - District 3	12	*	-	340,500
Curb Ramps and Sidewalks - District 3 (Phase II)	13		-	97,310
Curb Ramps - District 1,2,3,4, and 6 (FY 2005/06)	14		-	-
Highway Improvements - Soundwalls for State Route 71	15		112,745	407,255
Holt Avenue Corridor Improvement	16		15,148	1,559,852
Improvements - District 1	17	*	5,928	5,072
Mission Corridor Improvement	18		6,794	743,206
Pedestrian Walkway - Pomona Marketplace	19		13,006	186,994
Safe Routes to School - Citywide (FY 1998/99)	20		12,322	81,561
Safe Routes to School - Citywide (FY 2000/01)	21		-	139,365
Sidewalks - District 2	22		13,642	213,894
Sidewalks - District 3 - Various Locations (Phase II)	23		-	165,400
Sidewalks - Hamilton Blvd, Eighth Street & Huntington Street	24	*	985	190,465
Sidewalks - Monterey (Reservoir to Mountain View) and Foothill	25		13,328	58,624
Signage - Pomona Downtown Area	26		26,622	197,878
Street Improvements - ADA Ramps - Downtown Central Bus Dist	27		-	-
Street Improvements - American Avenue and Mountain Avenue	28		-	-
Street Improvements - Bonita Avenue	29		248,673	576,327
Street Improvements - Casa Vista Dr (Orange Grove to Murchison)	30		23,668	53,832
Street Improvements - Commercial Street (Garey Ave to Gibbs St)	31		20,994	107,506
Street Improvements - Commercial Street (Rebecca St to Main St)	32		22,262	106,238
Street Improvements - Cypress Street (Mission Blvd to 7th St)	33		24,733	39,267
Street Improvements - 8th Street	34		8,973	73,027
Street Improvements - Explorer St, Surveyor St and Voyager St	35		124,055	50,945
Street Improvements - Franklin Avenue (Garey Ave to Park Ave)	36		9,436	220,564
Street Improvements - Gibbs Street (Lincoln and San Bernardino)	37	*	6,810	444,920
Street Improvements - Gordon, Jefferson, Randolph and Wisconsin	38	*	3,373	344,260
Street Improvements - La Mesa Street (7th St to 8th St)	39		591	399,409
Street Improvements - Linden Street (6th St to 11th St)	40		34,355	83,645
Street Improvements - Linden St, Commercial St and Eleanor St	41	*	15,818	144,702
Street Improvements - Mission Blvd and SR 71 Grade Separation	42		800,829	8,590,790
Street Improvements - Palomares St (McKinley to San Bernardino)	43		2,954	148,646
Street Improvements - Parcels Street (Grand Ave to Second St)	44		41,648	337,512
Street Improvements - Pearl Street (Palomares St to Gibbs St)	45		21,920	25,880
Street Improvements - Priority Water Main Projects	46		425,835	35,996
Street Improvements - Signal Drive (Grand Ave to Phillips Blvd)	47		57,904	319,096
Street Improvements - Tenth Street west of Hamilton Blvd	48	*	-	130,000
Street Improvements - White Avenue and Oak Avenue (2nd to 4th)	49		30,845	265,155
Street Rehabilitation - Archwood Drive (Prospect Dr to Fremont St)	50	*	31,941	110,309
Street Rehabilitation - Berkshire Way and Queen Anne's Walk	51		7,429	53,571

[illegible]

Five Year Capital Improvement Program

	Page #	Council Request *	YTD Costs as of 2/28/05	Remaining Budget
Street Rehabilitation - Bonnie Brae Street (at Russell Pl)	52	*	1,481	21,284
Street Rehabilitation - District 6 (Priority I)	53	*	14,283	799,617
Street Rehabilitation - District 6 (Priority II)	54	*	11,210	503,790
Street Rehabilitation - District 6 (Priority III)	55	*	6,655	65,470
Street Rehabilitation - Fairplex Drive (I-10 to Holt Ave)	56	*	578,214	125,786
Street Rehabilitation - Pomona Boulevard (Temple to Pioneer)	57	*	60,352	2,552,648
Street Rehabilitation - Reservoir Street (Mission to County)	58	*	60,782	1,044,218
Street Rehabilitation - Temple Ave (Mission Blvd to Pomona Blvd)	59		734,583	126,117
Streetscape - Downtown Area	60		12,749	1,487,251
Streetscape - Garey Avenue Median Beautification	61		50,145	300,355
Streetscape - Garey Avenue/SR 60/SR 71 Slope Beautification	62		38,677	461,323
Streetscape - Median Construction on Village Loop Rd	63		777,041	20,959
Streetscape - Mission Blvd Corridor Improvements (Phase II)	64		1,300,572	34,028
Streetscape - White Avenue Improvements	65		2,063,750	126,050
Street/Sidewalks - District 3 and 4	66		-	-
Study for Improvements - Cambrin Road (north of Elwood Ave)	67	*	28,773	6,227
Subtotals:			8,326,114	26,768,298
~ Partially Funded Projects ~				
Alley Improvements and Sidewalks - District 6	68		97,699	12,180
Alley Improvements - District 1 (Phase III)	69	*	22,238	177,762
Alley Improvements - District 1,2,3,4,5, and 6	70		-	420,952
Curb Ramps and Sidewalks - Citywide	71		-	154,000
Curb Ramps - District 1,2,3,4, and 6 (FY 2004/05)	72		-	277,424
Curb Ramps - District 6 (Phase II)	73	*	2,365	308,542
Street Improvements - Garfield Ave (Garey Ave to Palomares St)	74	*	3,777	23,805
Street Improvements - Towne Avenue (Phillips Blvd to County Rd)	75		61,343	424,157
Street Rehabilitation - District 5	76		448,261	383,176
Street Rehabilitation - Orange Grove Avenue (Garey and Fairplex)	77	*	1,527,977	800,023
Street/Sidewalks - District 1,2,3,4, and 6	78		-	552,208
Subtotals:			2,163,660	3,534,229
~ Unfunded Projects ~				
Alley Improvements - District 1	-	*	-	-
Alley Improvements - E/O Shirley Place (Fellows and Verde Vista)	-		-	-
Alley Improvements - N/O Holt Ave (Glen Ave to Prock St)	-	*	-	-
Alley Improvements - N/O Holt Ave (Prock St to Gilbert St)	-	*	-	-
Alley Improvements - S/O of La Verne Ave (Towne Ave to E.C.L.)	-		-	-
Alley Improvements - W/O Clark Ave (Pasadena St to Kingsley Av)	-	*	-	-
Bridge Seismic Retrofit Program	-		-	-
Curb Ramps - District 4	-	*	-	-
Median Landscaping - Arrow Hwy (west city limits to Orange Grove)	-	*	-	-
Median Landscaping - Mission Boulevard (SR 71 to Temple Ave)	-		-	-
Sidewalks - District 1	-	*	-	-
Sidewalks - District 1 (Missing Links)	-	*	-	-
Sidewalks - District 2 (Missing Links)	-	*	-	-
Sidewalks - District 2 - Various Locations	-	*	-	-
Sidewalks - District 3 (Missing Links)	-	*	-	-
Sidewalks - District 4	-	*	-	-
Sidewalks - District 4 (Missing Links)	-	*	-	-
Sidewalks - District 6 (Missing Links)	-	*	-	-
Street Improvements - Avenida Rancheros (from Los Felis/Navato)	-	*	-	-
Street Improvements - Bonita Avenue (from Garey to E.C.L.)	-		-	-
Street Improvements - Ellen Place and Notre Dame Avenue	-		-	-
Street Improvements - Grand Avenue (Towne Av to Garey Av)	-		-	-

Five Year Capital Improvement Program

Adopted 2005/06	Plan 2006/07	Plan 2007/08	Plan 2008/09	Plan Beyond 2009	Impact to Future Operating
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	(5,000)
-	-	-	-	-	30,000
-	-	-	-	-	5,000
-	-	-	-	-	6,000
-	-	-	-	-	30,000
-	-	-	-	-	2,400
-	-	-	-	-	55,000
283,569	-	-	-	-	Minimal
-	-	-	-	-	Minimal
19,331,030	1,239,000	-	-	-	
-	150,000	150,000	40,121	-	Minimal
-	-	-	-	48,000	Minimal
-	-	-	-	9,331,438	Minimal
-	250,000	250,000	250,000	2,596,000	Minimal
-	-	-	-	4,182,985	Minimal
-	-	-	-	1,083,493	Minimal
-	-	-	-	287,438	Minimal
-	-	-	-	342,500	Minimal
-	100,000	100,000	100,000	218,563	Minimal
-	66,000	-	-	-	Minimal
-	-	-	-	5,661,148	Minimal
-	566,000	500,000	390,121	23,751,565	
-	-	-	-	200,000	Minimal
-	-	-	-	63,800	Minimal
-	-	-	-	65,000	Minimal
-	-	-	-	115,000	Minimal
-	-	-	-	144,000	Minimal
-	-	-	-	95,000	Minimal
-	-	-	-	133,000	Minimal
-	-	-	-	335,000	Minimal
-	-	-	-	775,000	Minimal
-	-	-	-	1,888,530	Minimal
-	-	-	-	600,000	Minimal
-	-	-	-	300,000	Minimal
-	-	-	-	300,000	Minimal
-	-	-	-	1,250,000	Minimal
-	-	-	-	300,000	Minimal
-	-	-	-	500,000	Minimal
-	-	-	-	300,000	Minimal
-	-	-	-	300,000	Minimal
-	-	-	-	225,000	Minimal
-	-	-	-	700,000	Minimal
-	-	-	-	350,000	Minimal
-	-	-	-	400,000	Minimal

Five Year Capital Improvement Program

	Page #	Council Request *	YTD Costs as of 2/28/05	Remaining Budget
Street Improvements - Jefferson Avenue (Garey to Palomares)	-	*	-	-
Street Improvements - McKinley Avenue (Garey/I-10 to Fairview Pl)	-	*	-	-
Street Improvements - Monterey Ave (Garey Av to Main St)	-	-	-	-
Street Improvements - Monterey Ave (Reservoir to Mountain View)	-	*	-	-
Street Improvements - Parkway Landscaping - Mission Blvd	-	*	-	-
Street Improvements - Phillips Boulevard (Towne to Reservoir)	-	-	-	-
Street Improvements - San Antonio Ave (from SPRR to Columbia)	-	-	-	-
Street Improvements - Towne Ave (I-10 to Phillips/Co to Riverside)	-	-	-	-
Street Improvements - Westwood Place (N Berkeley to S Berkeley)	-	-	-	-
Street Improvements - White Avenue (north city limits to Burdick Dr)	-	-	-	-
Street Rehabilitation - Mission Hills Tract	-	*	-	-
Street Rehabilitation - San Antonio Avenue (Phillips to Philadelphia)	-	-	-	-
Street Rehabilitation - Second Street (Park Avenue to Gibbs Street)	-	-	-	-
Street Rehabilitation - Second Street (SR 71 to Curran St)	-	*	-	-
Street Rehabilitation - Windsor Place (Aliso St to north end)	-	-	-	-
Street Rehabilitation - Yorba Drive (north end to south end)	-	-	-	-
Streetscape - Median Beautification - District 6 (Priority I)	-	*	-	-
Streetscape - Median Beautification - District 6 (Priority II)	-	*	-	-
Streetscape - Median Beautification - District 6 (Priority III)	-	*	-	-
Streetscape/Landscape - White Ave (I-10 to Auto Center Dr)	-	-	-	-
Subtotals:			-	-
Streets Category Totals:			10,489,774	30,302,527

Traffic

~ Funded Projects ~

Bikeway - Citrus Bikeway Construction	1		8,273	140,847
School Crossing Traffic Signal - Valley Boulevard and Omar Street	2	*	-	100,000
Speed Humps - Citywide	3	*	-	160,000
Speed Humps - Phillips Ranch	4	*	-	18,000
Streetlights and Sidewalks - District 2	5		-	99,514
Streetlights - District 1(25), District 2 (9), District 4 (42), District 6 (7)	6		13,074	662,911
Streetlights - District 4	7	*	383,779	96,221
Streetlights - Holt Avenue Area	8	*	396,964	208,036
Streetlights - Vejar Avenue	9		26,289	43,711
Streetlights - Westmont Area (Phase II)	10	*	58,958	421,278
Traffic Signal Improvements for Schools - Citywide (SRS Program)	11		222,427	63,073
Traffic Signal Interconnect - San Antonio (Holt/La Verne & 1st/Mssn)	12		7,293	172,707
Traffic Signal - Left Turn Phasing (Indian Hill & San Bernardino)	13		28	99,972
Traffic Signal Modifications - Garey Avenue and Monterey Avenue	14		5,680	66,320
Traffic Signal Modifications - Various Locations	15		8,741	231,259
Traffic Signal - School Traffic Safety Program	16		185,814	14,286
Subtotals:			1,317,320	2,598,135

~ Partially Funded Projects ~

Streetlights - District 1	17	*	-	-
Streetlights - District 2 (Phase II)	18		-	-
Subtotals:			-	-

~ Unfunded Projects ~

Bus Stop Improvements - Phillips Ranch Road	-		-	-
Emergency Veh Preemption - Fire Transmitters/Mission (Phase I)	-		-	-
Emergency Veh Preemption - Garey Avenue (Phase II)	-		-	-
Neighborhood Traffic Management Program	-		-	-
Speed Humps - District 1	-	*	-	-
Streetlights - District 6 (Priority I)	-	*	-	-

Five Year Capital Improvement Program

Adopted 2005/06	Plan 2006/07	Plan 2007/08	Plan 2008/09	Plan Beyond 2009	Impact to Future Operating
-	-	-	-	279,785	Minimal
-	-	-	-	770,000	Minimal
-	-	-	-	115,000	Minimal
-	-	-	-	69,800	Minimal
-	-	-	-	470,000	Minimal
-	-	-	-	328,000	Minimal
-	-	-	-	730,000	Minimal
-	-	-	-	2,053,000	Minimal
-	-	-	-	480,716	Minimal
-	-	-	-	605,000	Minimal
-	-	-	-	300,000	Minimal
-	-	-	-	867,000	Minimal
-	-	-	-	125,000	Minimal
-	-	-	-	420,000	Minimal
-	-	-	-	125,000	Minimal
-	-	-	-	315,000	Minimal
-	-	-	-	3,850,000	Minimal
-	-	-	-	755,000	Minimal
-	-	-	-	1,085,000	Minimal
-	-	-	-	3,500,000	Minimal
-	-	-	-	26,582,631	
19,331,030	1,805,000	500,000	390,121	50,334,196	
-	-	-	-	-	Minimal
-	-	-	-	-	1,500
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	9,700
-	-	-	-	-	9,700
-	-	-	-	-	Minimal
-	-	-	-	-	1,200
-	-	-	-	-	Minimal
-	-	-	-	-	830
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	2,500
-	-	-	-	-	
67,053	-	-	-	532,947	10,000
76,946	-	-	-	504,279	4,400
143,999	-	-	-	1,037,226	
-	-	-	-	120,000	1,200
-	-	-	-	166,000	Minimal
-	-	-	-	258,700	Minimal
-	-	-	-	250,000	Minimal
-	-	-	-	20,000	Minimal
-	-	-	-	255,000	2,000

Five Year Capital Improvement Program

	Page #	Council Request *	YTD Costs as of 2/28/05	Remaining Budget
Streetlights - District 6 (Priority II)	-	*	-	-
Streetlights - District 6 (Priority III)	-	*	-	-
Streetlights - Philadelphia Street and Reservoir Street	-	*	-	-
Streetlights - Temple Avenue	-	*	-	-
Traffic Signal - Avenida Rancheros and Santa Clara Drive	-		-	-
Traffic Signal Detection Upgrade	-		-	-
Traffic Signal Interconnect - Orange Grove (Garey to White) Priority I	-		-	-
Traffic Signal Interconnect - Philadelphia St (Garey Ave/San Antonio)	-		-	-
Traffic Signal Interconnect - Ridgeway (S Campus/Valley) Priority III	-		-	-
Traffic Signal Interconnect - S Campus (Temple/Ridgeway) Priority II	-		-	-
Traffic Signal Interconnect - Valley (Fairplex to Ridgeway) Priority IV	-		-	-
Traffic Signal - Village Loop Road and Santa Clara Drive	-		-	-
Subtotals:			-	-
Traffic Category Totals:			1,317,320	2,598,135

Parks & Facilities

~ Funded Projects ~

City Hall Emergency Generator	1		-	320,000
City Hall Expansion	2		-	32,000
Country Crossings ADA Improvements	3	*	-	55,053
Fire Station Improvements - Station #182	4		11,637	70,363
Fox Theater Renovation (Phase I)	5		676,255	403,745
Ganesha Park Community Center Reroofing	6		-	-
Ganesha Park Slope Failure Study at Paige Drive	7		134,773	14,227
Ganesha Pool Renovation	8		3,569	106,431
Historic Site Renovation	9		73,251	26,749
Jaycee Park Reconfiguration	10		1,382,823	111,857
Kiwanis Park Improvements	11		432,901	140,097
La Casita Teen Center Renovation and Expansion (Phase I)	12	*	16,895	235,105
Lincoln Park - Play Area	13		67,330	12,670
Palomares Adobe - Site Improvements	14		-	-
Philadelphia Park - Play Area	15		64,282	15,718
Phillips Ranch Park - Picnic Pavilion	16	*	109	105,212
Phillips Ranch Park - Play Area	17		4,420	185,806
Play Equipment Upgrade - Various Parks	18		201,682	35,318
Police - Bathroom Renovation and Locker Room Facility Upgrade	19		321,506	48,994
Police - Communications Base Station Repeater Upgrade	20		2,316,385	3,938,328
Police - Daniel Fraembs Training Center	21		1,820	13,780
Police - East Parking Lot Renovation	22		58,832	16,568
Police - Jail Sergeant Office	23		-	12,500
Police - Pistol Range	24		-	40,000
Veterans Park Soccer Complex (Phase I)	25		152,715	3,111,684
Walkway Safety Lighting at Various Parks	26		65,963	34,037
Washington Park Master Plan	27		2,931	62,069
Westmont Park and Community Center - ADA Modifications	28	*	25,021	104,833
Subtotals:			6,015,100	9,253,144

~ Partially Funded Projects ~

Civic Center Fountain Rehabilitation	29		15,809	45,991
Community Pocket Park - District 4	30		547	174,453
Corporate Yard Facility	31		611,051	5,148,589
Downtown Parking Structure - East	32		-	500,000
Downtown Parking Structure - West	33		-	2,000,000
Kennedy Park Renovation	34	*	255	167,123

Five Year Capital Improvement Program

Adopted 2005/06	Plan 2006/07	Plan 2007/08	Plan 2008/09	Plan Beyond 2009	Impact to Future Operating
-	-	-	-	140,000	2,000
-	-	-	-	152,000	2,000
-	-	-	-	156,000	9,700
-	-	-	-	20,000	360
-	-	-	-	130,000	1,500
-	-	-	-	60,000	Minimal
-	-	-	-	240,000	Minimal
-	-	-	-	105,000	Minimal
-	-	-	-	65,000	Minimal
-	-	-	-	210,000	Minimal
-	-	-	-	65,000	Minimal
-	-	-	-	150,000	1,200
-	-	-	-	2,562,700	
143,999	-	-	-	3,599,926	
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
25,000	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	18,000
-	-	-	-	-	20,600
155,423	-	-	-	-	Minimal
-	-	-	-	-	Minimal
35,000	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	5,000
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
200,000	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	(250)
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	26,500
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
415,423	-	-	-	-	Minimal
-	18,200	-	-	-	Minimal
-	400,000	-	-	-	1,500
956,899	7,542,700	7,542,700	5,028,396	-	(15,000)
293,046	4,206,954	-	-	-	30,000
-	-	-	-	8,000,000	30,000
55,000	65,000	-	-	-	15,000

Five Year Capital Improvement Program

	Page #	Council Request *	YTD Costs as of 2/28/05	Remaining Budget
Police - New Facility (Preliminary Plan and Design) Phase I	35		56,801	1,655,674
Ralph Welch Park Renovation (Phase I)	36		144,735	2,310,886
Subtotals:			829,198	12,002,716
~ Unfunded Projects ~				
Country Crossings Park Expansion	-	*	-	-
Greenbelt - Replacement of Fencing	-	*	-	-
La Casita Mini Community Center Renovation and Expansion (Ph II)	-	*	-	-
Library Carpeting - Lower Level	-		-	-
Phillips Ranch Community Center	-	*	-	-
Phillips Ranch Park - Mini Skate Park	-	*	-	-
Ralph Welch Park Renovation (Phase II)	-		-	-
Veterans Park Soccer Complex (Phase II)	-		-	-
Westmont Park Baseball Field	-	*	-	-
Westmont Community Center and Park Upgrades	-	*	-	-
Subtotals:			-	-
Parks & Facilities Category Totals:			6,844,298	21,255,860

Water

~Funded Projects ~				
Booster 2-G (New)	1		24,015	206,785
Booster 3-G (New)	2		26,406	245,594
Booster 14-A (Replacement)/14-B (New)	3		6,376	36,624
Booster 15-A and B (New)	4		39,075	341,425
Booster 9 Upgrade	5		-	-
Control System - Supervisory Control & Data Acquisition Replmnt	6		962,957	131,669
Garey Avenue and Sante Fe Railroad 8" Line Replacement	7		-	-
Reservoir 5-C (New)	8		6,860,341	1,185,641
Reservoir 10-A and B Security Upgrades	9		-	100,000
Reservoir 11-H (New)	10		65,619	214,381
Reservoir - Safety Upgrades at Various Sites	11		12,749	224,251
Transmission Main Manifold - 9th Street Line Extension (New)	12		551,737	40,263
Transmission Main Manifold - Well 21 to Well 24B	13		1,154,551	52,449
Treatment - Air Stripper Facility for Wells 7 and 8B	14		1,525,808	42,072
Treatment - Anion Exch Nitrate Removal Facility Upgrades/Expansion	15		265,590	1,659,410
Water Main Replacement - Second Street	16		15,537	124,463
Water Mains - Bonita Avenue and Towne Avenue	17		71,052	990,758
Water Mains - Pipeline District 4	18		49,385	704,905
Water Mains - Pipeline District 5	19		41,874	565,031
Water Mains - Pipeline District 6	20		60,965	966,894
Water Master Plan	21		188,540	150,260
Well 32 - Piping, Pumping and Treatment Equipment	22		495,191	74,809
Well 36 - Pumping Equipment	23		209,067	165,933
Subtotals:			12,626,835	8,223,617
~Partially Funded Projects ~				
Reservoir - Seismic Upgrades (Priority I)	24		12,951	567,049
Water System Security Upgrade	25		-	250,000
Well 35 - Arsenic Removal	26		-	-
Well 37 - Drilling, Equipping and Treatment System	27		301,535	1,298,465
Well Destruction - Inactive/Abandoned Wells	28		-	-
Subtotals:			314,486	2,115,514
~ Unfunded Projects ~				
Meter Replacement (Residential) - Phillips Ranch	-		-	-

Five Year Capital Improvement Program

Adopted 2005/06	Plan 2006/07	Plan 2007/08	Plan 2008/09	Plan Beyond 2009	Impact to Future Operating
-	-	-	-	32,287,525	15,000
253,241	-	-	-	1,255,322	10,000
1,558,186	12,232,854	7,542,700	5,028,396	41,542,847	
-	-	-	-	40,000	Minimal
-	-	-	-	15,000	Minimal
-	-	-	-	500,000	5,000
-	-	-	-	25,000	Minimal
-	-	-	-	200,000	+TBD
-	-	-	-	20,000	+TBD
-	-	-	-	1,500,000	15,000
-	-	-	-	5,000,000	Minimal
-	-	-	-	60,000	Minimal
-	-	-	-	100,000	Minimal
-	-	-	-	7,460,000	
1,973,609	12,232,854	7,542,700	5,028,396	49,002,847	
-	-	-	-	-	3,500
15,000	-	-	-	-	(2,000)
-	-	-	-	-	(5,000)
-	-	-	-	-	(10,000)
100,000	-	-	-	-	Minimal
-	-	-	-	-	(65,000)
300,000	-	-	-	-	(50,000)
-	-	-	-	-	(50,000)
-	-	-	-	-	Minimal
300,000	-	-	-	-	(2,000)
-	-	-	-	-	Minimal
-	-	-	-	-	(5,000)
-	-	-	-	-	Minimal
-	-	-	-	-	-TBD
190,000	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
735,000	-	-	-	-	Minimal
-	-	-	-	-	Minimal
335,000	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	(20,000)
-	-	-	-	-	(35,000)
1,975,000	-	-	-	-	
153,688	1,346,312	620,000	-	-	Minimal
250,000	250,000	250,000	-	-	Minimal
140,000	560,000	-	-	-	Minimal
-	800,000	-	-	-	(34,000)
100,000	250,000	-	-	-	Minimal
643,688	3,206,312	870,000	-	-	
-	500,000	-	-	-	Minimal

Five Year Capital Improvement Program

	Page #	Council Request *	YTD Costs as of 2/28/05	Remaining Budget
Transmission Main - Untreated Water Connection to TVMWD	-		-	-
Transmission Main - Zone 9 Bypass (Replacement)	-		-	-
Well 4 - Abandon and Drill New Well	-		-	-
Well 27 - Equipment Upgrade	-		-	-
Well 38 - Drill and Equipment (New)	-		-	-
Subtotals:			-	-
Water Category Totals:			12,941,321	10,339,131

Sewer

~ Funded Projects ~

Sewer Conveyance System - Ganesha Hills (Phase II)	1	-	250,000
Sewer Flow Diversion - Holt Avenue	2	-	190,000
Sewer Master Plan Update	3	182,772	219,228
Sewer Trunk Main Replacement Phase III - Thompson Creek	4	16,128	85,872
Subtotals:		198,900	745,100

~ Partially Funded Projects ~

Sewer Line Replacement and/or Rehabilitation	5	-	-
Subtotals:		-	-

Sewer Category Totals:		198,900	745,100
-------------------------------	--	----------------	----------------

Storm Drains

~ Funded Projects ~

Alley Drainage Improvements - Acacia Street	1	55,669	23,331
Catch Basin - Mission Boulevard (at Phillips Drive)	2	27,128	51,872
Collector Modifications - Yorba Drive	3	25,411	39,589
Drainage Improvements - 3rd Street and Thomas Street	4	33,364	81,149
Subtotals:		141,572	195,941

~ Unfunded Projects ~

Drainage Study at Jefferson Av/Eleanor St & McKinley Av/Palomares	-	-	-
Storm Drain - County Road (Citron Place to Towne Avenue)	-	-	-
Storm Drain Improvements - N/W of Holt Avenue and Fairplex Drive	-	-	-
Subtotals:		-	-

Storm Drains Category Totals:		141,572	195,941
--------------------------------------	--	----------------	----------------

Miscellaneous Capital Projects

~ Funded Projects ~

General Plan and Zoning Code Update	1	656,263	652,226
Phillips Ranch Landfill Remediation - City	2	131,394	168,606
Phillips Ranch Landfill Remediation - RDA	3	1,258,723	2,741,277
Pomona Community Technology	4	275,887	118,113
Pomona Gateway Industrial Park Area and Site Improvements	5	1,237,084	410,073
Subtotals:		3,559,351	4,090,295

~ Partially Funded Projects ~

Phillips Mansion Renovation - Phase V	6	82,591	143,998
Subtotals:		82,591	143,998

Miscellaneous Category Totals:		3,641,942	4,234,293
---------------------------------------	--	------------------	------------------

Grand Total - All Categories:		35,575,127	69,670,987
--------------------------------------	--	-------------------	-------------------

Five Year Capital Improvement Program

Adopted 2005/06	Plan 2006/07	Plan 2007/08	Plan 2008/09	Plan Beyond 2009	Impact to Future Operating
-	-	-	-	196,500	Minimal
-	-	-	-	985,000	(5,000)
-	-	1,140,000	-	-	Minimal
-	180,000	-	-	-	Minimal
-	482,000	-	-	-	(35,000)
-	1,162,000	1,140,000	-	1,181,500	
2,618,688	4,368,312	2,010,000	-	1,181,500	
-	-	-	-	-	(5,000)
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
200,000	-	-	-	-	(500)
200,000	-	-	-	-	
210,000	210,000	210,000	210,000	210,000	Minimal
210,000	210,000	210,000	210,000	210,000	
410,000	210,000	210,000	210,000	210,000	
-	-	-	-	-	(500)
-	-	-	-	-	(250)
-	-	-	-	-	(300)
-	-	-	-	-	Minimal
-	-	-	-	-	
-	-	-	-	30,000	Minimal
-	-	-	-	1,100,000	Minimal
-	-	-	-	285,200	Minimal
-	-	-	-	1,415,200	
-	-	-	-	1,415,200	
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	2,500
-	-	-	-	-	
35,000	30,000	-	-	-	Minimal
35,000	30,000	-	-	-	
35,000	30,000	-	-	-	
24,512,326	18,646,166	10,262,700	5,628,517	105,743,669	

THIS PAGE INTENTIONALLY LEFT BLANK



Mayor & City Council

- Mission Statement -

The mission of the City Council is to provide the legislative and policy leadership of the City and to ensure services are provided consistent with community needs and expectations.

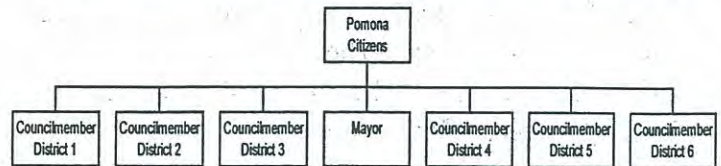
- Department Function -

The City Council, comprised of the elected representatives of the citizens of Pomona, serves as the legislative or policy-making body of the City. This body also serves as the board for the Pomona Redevelopment Agency. The six council members are elected by district and serve four-year terms. The Mayor is elected at large for a four-year term and serves as the presiding officer of the City Council and the official elected head of City Government.

The City Council meets on the first and third Mondays of each month for formal meetings. The Council oversees all programs and policies of the City and allocates limited resources to best meet the needs of the community. The Council sets program priorities and determines the ability of the City to provide financing for municipal activities by adopting the Annual Operating Budget and the Five-Year Capital Improvement Program.

The City Council appoints the City Manager, City Attorney, City Clerk, City Treasurer and members of various commissions, boards, and other citizen advisory groups.

- Department Organizational Chart -



- Expenditure Summary -

Division / Program	2003-04 Actual	2004-05 Budget	2005-06 Budget
Mayor & Council	229,033	202,424	198,930
	229,033	202,424	198,930

- Performance Indicators -

Indicator	2003-04 Actual	2004-05 Estimate	2005-06 Estimate
Number of Regular Council Meetings Held	29	25	24
Number of Study Sessions Held	n/a	6	6
Number of Special Meetings Held	n/a	3	2

**City of Pomona
2005-06 Adopted Budget**

Department: Mayor/Council	Division: Mayor/Council	Fund: General
Department #: 0200	Division #: 1302	Fund #: 101

Division Description:

The City Council, comprised of the elected representatives of the City of Pomona, serves as the legislative or policy-making body of the City. This body also serves as the board for the Pomona Redevelopment Agency. The six council members are elected by district and serve four-year terms. The Mayor is elected at large for a four-year term and serves as the presiding officer of the City Council and the official elected head of City Government. The City Council meets on the first and third Mondays of each month for formal meetings. The Council oversees all programs and policies of the City and allocates limited resources to best meet the needs of the community. The Council sets program priorities and determines the ability of the City to provide financing for municipal activities by adopting the Annual Operating Budget and the Five-Year Capital Improvement Program.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	353,822		353,822	7.70
Recovered Cost	(154,892)		(154,892)	
Total	198,930	-	198,930	7.70

Supplemental Requests

Item	Justification	Amount
None		-

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
None established	

2005-06 Department Goals

Goal

City Council Strategic Goal

Goal No:	Goal Description	Cost
1	Maintain and improve city infrastructure.	
2	Provide quality city services to all residents.	
3	Create long term prosperity through economic growth.	
4	Develop safe, clean, family oriented neighborhoods.	
5	Ensure safe communities through increased, targeted and planned Public Safety efforts.	
6	Develop mutually beneficial relationships with external organizations.	
7	Develop a marketing strategy that enhances the image and perception of the City of Pomona.	

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 101 General Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0200 All Mayor/Council						
101-0200-51001 Salaries-Mgmt/Confidential	41,704.53	39,898	39,898	100%	38,065	5-%
101-0200-51013 Mayor/Council	116,437.15	76,800	76,800	100%	76,800	0%
101-0200-51059 Retirement/Termination Payout	192.42	0	0	N/A	0	N/A
101-0200-51060 Bilingual Pay	166.7	500	0	0%	0	100-%
101-0200-51800 Benefits-Non Sworn	66,532.72	95,732	95,732	100%	105,687	10%
Total Personnel	225,033.52	212,930	212,430	100%	220,552	4%
101-0200-52350 Departmental Expense	0	950	200	21%	9,500	900%
101-0200-52460 In-Service Training	0	7,500	1,149	15%	5,000	33-%
Total Controllable Exp	0	8,450	1,349	16%	14,500	72%
101-0200-52101 Conf/Misc Exp-Dist 1	13,540.60	14,270	14,270	100%	14,744	3%
101-0200-52102 Conf/Misc Exp-Dist 2	13,777.69	14,270	14,270	100%	14,744	3%
101-0200-52103 Conf/Misc Exp-Dist 3	13,900.48	14,270	14,270	100%	14,744	3%
101-0200-52104 Conf/Misc Exp-Dist 4	13,904.14	14,270	14,270	100%	14,744	3%
101-0200-52105 Conf/Misc Exp-Dist 5	13,904.82	14,270	14,270	100%	14,744	3%
101-0200-52106 Conf/Misc Exp-Dist 6	13,904.67	14,270	14,270	100%	14,744	3%
101-0200-52107 Conf/Misc Exp-Mayor	16,412.68	16,845	16,848	100%	17,404	3%
Total Required Exp	99,345.08	102,465	102,468	100%	105,868	3%
101-0200-52121 Telephone Service Expense	11,645.67	12,768	10,743	84%	11,454	10-%
Total Utilities	11,645.67	12,768	10,743	84%	11,454	10-%
101-0200-52185 Info Systems Allocation	2,576.32	1,433	1,433	100%	1,448	1%
Total Allocated Costs	2,576.32	1,433	1,433	100%	1,448	1%
101-0200-59970 Recovered Costs-Admin Svc Chg	(109,567.51)	(135,622)	(130,218)	96%	(154,892)	14%
Total Recovered cost	(109,567.51)	(135,622)	(130,218)	96%	(154,892)	14%
TOTAL All Mayor/Council	229,033.08	202,424	198,205	98%	198,930	2-%

Administration

- Mission Statement -

It is the mission of the Administration Department to provide municipal services in a professional, innovative and cost effective manner. This department strives to achieve the goals and objectives of the City Council of Pomona by properly allocating resources and coordinating citywide programs and projects in order to maximize the quality of life for the community. The City Manager is appointed by the City Council to implement the policies and programs of the Council together with the many responsibilities specified in the Pomona City Charter and City Code.

- Department Function -

The City Manager serves as the chief administrative officer of city government and, as such, is responsible to the City Council for the efficient and effective administration of City functions. The City Manager also serves as the Executive Director of the Redevelopment Agency.

The City Administration staff formulates policy and budgetary recommendations for City Council action and implements Council directives. The Department coordinates City Council activities with other governmental agencies and outside organizations. Additionally, the responsibility for overseeing specific contracts such as animal control, cable television and technology services rest within the City Administration program.

The role of Redevelopment is to improve the conditions of the City through urban revitalization and in-fill developments. The programs and projects of the Redevelopment Agency are geared to prevent blighting conditions caused by stagnation, economic and social problems. The role of Business Development is to attract and retain businesses in the City and to provide a communication bridge between City Hall and businesses in the community. To accomplish Business Development, an aggressive marketing and business outreach program will be developed and implemented.

- Department Organizational Chart -



- Expenditure Summary -

General Fund

Division / Program	2003-04 Actual	2004-05 Budget	2005-06 Budget
Administration	490,676	427,210	368,832
	490,676	427,210	368,832

- Performance Indicators -

Indicator	2003-04	2004-05 Estimate	2005-06 Estimate
Press Releases Issued	150	175	180
City Council Agenda Packets Delivered on Time	97%	95%	100%
Number of Legislative Bills Tracked	70	80	80
Number of Citizen Complaints Processed	n/a	n/a	165

**City of Pomona
2005-06 Adopted Budget**

Department: City Administration	Division: City Manager	Fund: General
Department #: 1300	Division #: 1301	Fund #: 101

Division Description:

The Administration staff formulates policy and budgetary recommendations for City Council action and implements Council directives. The Department coordinates City Council activities with other governmental agencies and outside organizations. Additionally, the responsibility for overseeing specific contracts such as animal control, cable television and technology services rest within the Administration Department.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	739,643	4,500	735,143	5.50
Recovered Cost	(370,811)		(370,811)	
Total	368,832	4,500	364,332	5.50

Supplemental Requests

Item	Justification	Amount
Reclass Grants Coordinator position to Mgmt Analyst	Cleanup action for current underfill of position	-

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator
Public relations program	
Animal control contract administration	
Cable television	
Legislative analysis	
Overall City administration	
Contract administration of fire services & technology services	

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
None established	

2005-06 Department Goals

Implement projects and programs to carry out goals and objectives adopted by City Council.

Provide administrative oversight and direction to City departments.

Encourage development within the City.

Provide timely and accurate information and service to the City Council and the public.

Develop partnerships with residents, businesses, state and federal governments.

Achieve a 90% or higher customer satisfaction survey via website and Access E-Pomona.

Establishing a semi-annual reporting instrument for the Council Core Strategies, Goals and Action Plans.

Ensure all critical dates for Council Goals and Action Plans are met.

Provide the City Council with regular reports on proposed State and Federal legislation, including an analysis of how the proposed legislation impacts Pomona.

City Council Strategic Goal

Goal No:	Goal Description	Cost
	Administer implementation of all Council Strategic Goals.	

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 101 General Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 1300 All City Administration						
101-1300-51001 Salaries-Mgmt/Confidential	434,595.38	437,330	449,330	103%	433,052	1-%
101-1300-51037 Overtime - Hourly	66.00	0	0	N/A	0	N/A
101-1300-51040 Hourly	17,584.31	15,000	15,000	100%	15,000	0%
101-1300-51055 Temporary Agency Svcs	2,240.00	4,684	0	0%	0	100-%
101-1300-51059 Retirement/Termination Payout	42.46	7,316	7,316	100%	0	100-%
101-1300-51060 Bilingual Pay	193.81	500	77	15%	0	100-%
101-1300-51075 Sick Leave/Vac Buyback	8,229.24	8,500	8,836	89%	8,500	15-%
101-1300-51076 Comp Time/Exec Leave Buyback	0.00	0	2	N/A	0	N/A
101-1300-51800 Benefits-Non Sworn	187,492.82	121,607	121,607	109%	147,440	32%
101-1300-51860 Benefits-Hourly	255.92	200	258	65%	218	46-%
Total Personnel	650,699.94	595,137	602,426	101%	604,210	2%
101-1300-52060 Office Supplies	12,980.89	6,470	5,898	91%	6,200	4-%
101-1300-52063 Postage	991.74	1,400	1,000	71%	1,400	0%
101-1300-52064 Printing & Copying	6,673.91	5,505	4,000	73%	5,000	9-%
101-1300-52080 Other Expense	1,310.14	2,150	900	42%	1,200	44-%
101-1300-52090 Mileage Reimbursement	239.16	500	200	40%	500	0%
101-1300-52130 Prof Development - Training	10,555.83	7,100	11,250	158%	12,500	76%
101-1300-52140 Dues & Subscriptions	6,920.61	9,250	8,500	92%	8,500	8-%
101-1300-52170 Building and Yard Repairs	2,767.96	0	0	N/A	0	N/A
101-1300-52190 Community Programs	336.70	0	411	N/A	0	N/A
101-1300-52285 Controllable Contract Services	3,889.81	900	6,000	667%	0	100-%
101-1300-52310 OES Supplies	0.00	0	0	N/A	2,000	N/A
101-1300-52350 Departmental Expense	7,878.44	13,325	8,500	64%	2,500	81-%
101-1300-52402 Small Tools & Equipment	1,484.48	29,450	0	0%	500	98-%
101-1300-52403 Computer Related Acquisitions	1,481.94	7,500	3,732	50%	1,300	83-%
101-1300-52581 Office Equip Maint/Repair	1,257.02	1,100	1,700	155%	500	55-%
101-1300-52670 Photographic Supplies	563.66	300	1,000	333%	1,500	400%
Total Controllable Exp	59,332.29	84,950	53,091	62%	43,600	49-%
101-1300-52160 Pub, Print Ord/Res/Legals	58.65	0	0	N/A	0	N/A
101-1300-52572 Contracts-Lease Equip	3,784.93	3,800	3,500	92%	3,800	0%
Total Required Exp	3,843.58	3,800	3,500	92%	3,800	0%
101-1300-52121 Telephone Service Expense	21,290.53	22,178	19,751	89%	20,993	5-%
101-1300-52126 Tel Moves/Changes/Equip	434.50	2,000	2,000	100%	2,000	0%
101-1300-52128 Cellular/Pagers	3,186.03	3,400	2,609	77%	2,000	41-%
Total Utilities	24,911.06	27,578	24,360	88%	24,993	9-%
101-1300-52185 Info Systems Allocation	49,451.05	27,507	27,510	100%	27,801	1%
101-1300-52245 Ins - Liability	42,107.00	21,407	21,407	100%	7,364	66-%
101-1300-52246 Ins - Unemployment	409.00	807	807	100%	753	7-%
101-1300-52247 Ins - Workers' Compensation	4,465.00	23,754	23,754	100%	30,321	28%
101-1300-52420 Fleet Operation	3,325.00	4,631	4,631	100%	5,794	25%
101-1300-54010 ACS - Base Contract	744,176.77	862,820	862,820	100%	870,936	1%
101-1300-54040 Y2K Lease	849,851.24	0	0	N/A	0	N/A
101-1300-54060 Printer Maintenance	24,881.20	25,000	25,000	100%	25,000	0%
101-1300-54070 PC Hardware Replacement	34,950.00	35,000	35,000	100%	35,000	0%

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 101 General Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
101-1300-59960 Recovered Costs-Tech Services	(1,661,547.47)	(930,449)	(931,692)	100%	(940,379)	1%
Total Allocated Costs	92,068.79	70,477	69,237	98%	62,590	11-%
101-1300-59970 Recovered Costs-Admin Svc Chg	(340,179.36)	(354,732)	(343,264)	97%	(370,811)	5%
Total Recovered cost	(340,179.36)	(354,732)	(343,264)	97%	(370,811)	5%
 TOTAL All City Administration	 490,676.30	 427,210	 409,350	 96%	 368,382	 14-%



This Page Intentionally Left Blank



City Clerk

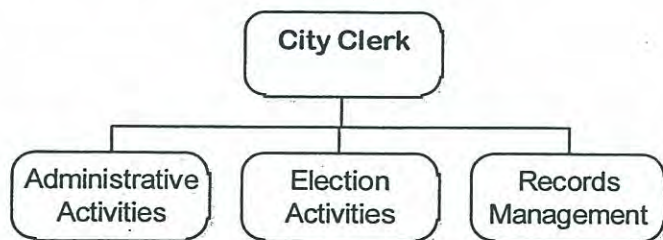
- Mission Statement -

The City Clerk is committed to providing professional service and support to the City Council, city departments and citizens through education, communication, and modern technology.

- Department Function -

The City Clerk serves as the Elections Official for the City and is responsible for conducting City elections. The City Clerk serves as the Legislative Administrator and plays a critical role in the decision-making process of the local legislature. The City Clerk prepares the City council Meeting Agenda and completes necessary arrangements to ensure an effective meeting. The City Clerk is responsible for recording the decisions that constitute the building blocks of our government. As a Records manager, the City Clerk oversees the preservation and protection of the public record, and is required by statute to maintain and index Minutes, Ordinances and Resolutions adopted by the legislative body. The City Clerk ensures that other municipal records are readily accessible to the public.

- Department Organizational Chart -



- Expenditure Summary -

Division / Program	2003-04 Actual	2004-05 Budget	2005-06 Budget
City Clerk Services	223,076	128,272	152,562
Election Activities	-	89,715	-
	223,076	217,987	152,562

- Performance Indicators -

Indicator	2003-04 Actual	2004-05 Estimate	2005-06 Estimate
Council Agendas Prepared	29	35	35
Number of Council Agenda Items Received	476	480	480
Council Meetings Recorded	29	35	35
Ordinances Processed	17	19	20
Resolutions Processed	288	130	130
Agreements Processed	159	165	165
Elections conducted or assisted	0	1	0
Items Researched (by request)	2145	2000	2000
Claims / summons / subpoenas processed	210	220	220

**City of Pomona
2005-06 Adopted Budget**

Department: City Clerk	Division: City Clerk	Fund: GENERAL
Department #: 300	Division #: 0301 & 0302	Fund #: 101

Division Description:

As a Legislative Administrator, the City Clerk plays a critical role in the decision-making process of the local legislature. As the key staff for Council meetings, the Clerk prepares the Agenda, verifies legal notices have been posted or published, and completes necessary arrangements to ensure an effective meeting. The Clerk is entrusted with the responsibility of recording the decisions that constitute the building blocks of our representative government. As a Records Manager, the City Clerk oversees the preservation and protection of the public record. By statute, the Clerk is required to maintain and index Minutes, Ordinances and Resolutions adopted by the legislative body. The City Clerk also ensures that other municipal records are readily accessible to the public.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	364,761	1,600	363,161	3.00
Recovered Costs	(212,199)		(212,199)	
Total	152,562	1,600	150,962	3.00

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
Agenda Packet Distribution	Increased number of meeting packets prepared from 18 to 28 to include distribution to all Departments. Cost of increased copying is charged to the department that submitted the agenda item.
Laser Fiche System	Implementation of upgrade to the LaserFiche System to enhance recordkeeping throughout the city is due to begin in late April '05. Annual maintenance costs have increased due to the upgrade.

Programs and Service Indicators

Program	Indicator
Council Agenda Preparation	35 agendas prepared
	480 reports processed
	35 meetings recorded
Document Processing	20 ordinances
	130 resolutions
	165 agreements
	74 various deeds
	220 claims/subpoenas/summons
Election Oversight	0 conducted / assisted
Record retention	2000 items researched

City of Pomona
2005-06 Adopted Budget

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Continue implementation of a complete automation program to improve accessibility of City Clerk's records, including City Council Minutes, legislative history and approved documents.	Ongoing
Implementation of a citywide comprehensive records management system.	Ongoing
Provide objective, accurate and concise minutes of the meetings of the City Council as a permanent record of the legislative history of the City.	Ongoing
Provide current information to the Council, Departments and Commissions for the timely mandated filing of Statements of Economic Interests and campaign financial statements, through continued communications with the Secretary of State and the Fair Political Practices Commission (FPPC).	Ongoing
Implement a recodification program for the City's Municipal and Zoning Codes.	Completed (City Code) Zoning Code Ongoing

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06
Implementation of upgrade to the LaserFiche Electronic Document Imaging/Records Management Program that was installed, but never utilized, for electronic scanning of all vital records in the City Clerk's Office. This will improve records management/retention and provide for quicker retrieval of information for improved customer service.
Continue to work on methods to streamline the City Council Agenda Packet process.
Develop a Records Retention Policy for the City of Pomona.
Develop a new Master Filing Index for the City Clerk's Office.
Develop a Master Tasks List/Schedule of required duties of the City Clerk's Office.
Develop a Procedures Manual for the City Clerk's Office.
Improve the process for appointments/reappointments to City Commissions. (Council Goal 4-2)
Develop a "Commissions, Boards and Committees" Handbook for distribution to Commissioners upon appointment. (Council Goal 4-2)
Establish a policy for consistency in the preparation, filing and retention of all City Commission Minutes. (Council Goal 4-2)
Develop a City Calendar with dates of all Commission Meetings/City Holidays for use by Council/Staff/Commissioners. (Council Goal 4-2)
Review/Organize all Statements of Economic Interests Records for all filers and establish a procedure to ensure that all forms are filed per the City's Conflict of Interest Code.
Review and organize all Election/Campaign Records.
Review Codification procedures and recommend any necessary changes.
Review the City's election process, documents and handbooks and recommend changes or updates as appropriate.
Work with the County Registrar's Office to increase voter outreach in the City i.e., Birthday Cards with Voter Registration Form to High School Students on their 18th birthday, public outreach at community special events, press releases, early voting, etc.

City of Pomona
2005-06 Adopted Budget

Reorganization of the City Clerk's vault filing structure (Ordinances/Resolutions/Active/Inactive Files)

Determine best method to stabilize and preserve historical archives in the City Clerk's vault; look at cost factors; determine if grants are available.

City Council Strategic Goal

Goal No:	Goal Description	Cost
4-2	Review, replace or restructure existing city commissions to help meet city vision by 6/2005. (see 05-06 goals for implementation of this goal)	-

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 101 General Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0300 All City Clerk						
101-0300-51001 Salaries-Mgmt/Confidential	205,447.50	201,564	161,447	80%	183,592	9-%
101-0300-51006 Salaries-New Positions/Reclass	0	10,789	0	0%	0	100-%
101-0300-51037 Overtime - Hourly	6.08	0	0	N/A	0	N/A
101-0300-51038 Overtime-Mgmt/Conf	1,205.90	3,080	3,080	100%	2,000	35-%
101-0300-51040 Hourly	21,476.15	23,500	22,500	96%	37,500	60%
101-0300-51041 Overtime - Gen Svc	0	0	0	N/A	3,080	N/A
101-0300-51055 Temporary Agency Svcs	4,765.50	8,500	7,500	88%	0	100-%
101-0300-51059 Retirement/Termination Payout	66,256.42	0	0	N/A	0	N/A
101-0300-51060 Bilingual Pay	504.33	500	500	100%	500	0%
101-0300-51075 Sick Leave/Vac Buyback	9,477.62	8,720	3,062	35%	4,000	54-%
101-0300-51800 Benefits-Non Sworn	30,503.37	61,069	43,504	71%	63,451	4%
101-0300-51860 Benefits-Hourly	311.48	15	326	2173%	544	3527%
Total Personnel	339,954.35	317,737	241,919	76%	294,667	7-%
101-0300-52060 Office Supplies	2,282.36	5,000	4,000	80%	6,000	20%
101-0300-52063 Postage	972.45	4,000	1,200	30%	1,500	63-%
101-0300-52064 Printing & Copying	5,330.23	8,000	7,777	97%	7,000	13-%
101-0300-52090 Mileage Reimbursement	24.15	100	100	100%	100	0%
101-0300-52130 Prof Development - Training	1,775.33	2,500	2,500	100%	4,500	80%
101-0300-52140 Dues & Subscriptions	460.38	400	400	100%	400	0%
101-0300-52142 Prof Org Dues	635	600	600	100%	900	50%
101-0300-52280 City Code Update/Printing	0	8,000	3,000	38%	4,000	50-%
101-0300-52285 Controllable Contract Services	0	700	0	0%	18,000	2471%
101-0300-52310 OES Supplies	0	0	0	N/A	1,000	N/A
101-0300-52350 Departmental Expense	2,175.38	0	0	N/A	0	N/A
101-0300-52380 Vehicle Maintenance/Repair	2,733.61	1,339	0	0%	0	100-%
101-0300-52402 Small Tools & Equipment	113.69	5,000	4,000	80%	2,000	60-%
101-0300-52403 Computer Related Acquisitions	5,540.61	3,500	3,500	100%	3,500	0%
101-0300-52581 Office Equip Maint/Repair	1,679.60	2,000	2,000	100%	2,000	0%
Total Controllable Exp	23,722.79	41,139	29,077	71%	50,900	24%
101-0300-52081 Off-Site Storage	1,374.35	3,000	3,000	100%	3,000	0%
101-0300-52160 Pub, Print Ord/Res/Legals	382.2	1,000	1,000	100%	1,000	0%
101-0300-52275 Registrar Services	0	75,000	91,394	122%	0	100-%
101-0300-52690 Election Expense	0	10,000	783	8%	0	100-%
Total Required Exp	1,756.55	89,000	96,177	108%	4,000	96-%
101-0300-52121 Telephone Service Expense	2,183.86	2,520	2,232	89%	2,373	6-%
101-0300-52128 Cellular/Pagers	936	850	850	100%	850	0%
Total Utilities	3,119.86	3,370	3,082	91%	3,223	4-%
101-0300-52185 Info Systems Allocation	16,232.65	9,029	9,029	100%	9,125	1%
101-0300-52245 Ins - Liability	1,807.00	4,369	4,369	100%	1,661	62-%
101-0300-52246 Ins - Unemployment	204	165	165	100%	170	3%
101-0300-52247 Ins - Workers' Compensation	2,215.00	3,010	3,010	100%	1,015	66-%
Total Allocated Costs	20,458.65	16,573	16,573	100%	11,971	28-%
101-0300-59970 Recovered Costs-Admin Svc Chg	(165,936.33)	(249,832)	(243,067)	97%	(212,199)	15-%
Total Recovered cost	(165,936.33)	(249,832)	(243,067)	97%	(212,199)	15-%
TOTAL All City Clerk	223,075.87	217,987	143,761	66%	152,562	30-%



This Page Intentionally Left Blank



City Attorney

Mission Statement

It is the mission of the Office of the City Attorney to defend and protect the interests of the City of Pomona and its various departments, the Redevelopment Agency, and other City entities. The Office of the City Attorney strives to provide responsive, cost-efficient legal services without compromising the standard necessary to achieve positive results on behalf of the City and for the overall benefit of the community. Furthermore, it is a goal of this office to facilitate and assist the City in meeting its needs to foster a positive association between local government and the community we serve.

Department Function

The Office of the City Attorney serves as legal counsel for the City of Pomona and the various City departments. This office provides accurate and timely legal advice and support to the City Council on implementation of City policies and other matters of municipal jurisdiction, as well as identifies and interprets potential impacts of state and federal laws. The City Attorney provides legal advice and support to all departments and takes a proactive approach in rendering legal opinions on City issues, project contracts and agreements, personnel and employment matters, reviewing revenue and taxation issues, and drafting ordinances.

The Office of the City Attorney evaluates civil suits filed against the City and/or Redevelopment Agency; provides legal defense in lawsuits filed against the City and Agency; and initiates legal actions on behalf of the City and/or Agency. This office works in conjunction with the Risk Management team in evaluating claims against the City and providing defense in employee grievance and labor related litigation.

The City Attorney also serves as the general counsel to the Redevelopment Agency. The role of Agency counsel is to protect the interests of the Redevelopment Agency by providing accurate and timely legal support to the Agency Board and staff, advise the Executive Director on legal contract issues and, when appropriate, assist in Agency project negotiations.

Department Organizational Chart



Expenditure Summary

Division / Program	2003-04 Actual	2004-05 Budget	2005-06 Budget
City Attorney	515,958	518,662	402,996
	515,958	518,662	402,996

In addition to these costs, services provided to other funds are charged directly to those funds and are not shown here.

Performance Indicators

Indicator	2003-04 Actual	2004-05 Estimate	2005-06 Estimate
Develop City ordinances	15	22	TBD
Develop City resolutions	180	103	TBD
Represent City at various hearings	60	50	TBD
Lawsuits defended on behalf of City	26	15	TBD
Employee arbitrations defended	6	4	TBD
Claims evaluated/ counsel provided	227	227	TBD
Draft/review Disposition & Development Agreements (DDAs)	10	17	TBD
Draft, review Owner Participation Agreements (OPAs)	8	4	TBD
Draft, review MOU's	5	2	TBD

**City of Pomona
2005-06 Adopted Budget**

Department: City Attorney	Division: City Attorney	Fund: General
Department #: 0600	Division #: 0601	Fund #: 101

Division Description:

The Office of the City Attorney serves as legal counsel for the City of Pomona and the Redevelopment Agency. The City Attorney provides legal advice and support to the City Council, Administration and all City departments and commissions. Legal guidance and support is provided on City and Redevelopment matters, including, but not limited to, development and implementation of City ordinances and policies, land use and development projects, campaign and conflict of interest issues, personnel matters, contract review and preparation, potential impacts of state and federal laws, and agenda preparation and brown act compliance.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	490,529	40,000	450,529	1.70
Recovered Cost	(87,533)		(87,533)	
Total	402,996	40,000	362,996	1.70

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change, however budget reflects a 5% increase in contract cost for legal services

Programs and Service Indicators

Program	Indicator
Provide legal support to City Council and City departments	On-going
Prepare legal documents	As needed
Legal research and legal opinions	As needed
Represent City in litigation matters	As needed
Advise staff in personnel matters	As needed
Advisory to Planning Commission	On-going
Advisory to Board of Parking Place Commission	On-going

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
None established	

2005-06 Department Goals

Goal
Monitor outside legal services in an effort to control cost and ensure highest quality legal services.
Provide City Council and staff with the highest quality expert legal advice in a timely manner.
Find ways to enhance and improve communications and services to the City Manager and Department Directors.

Goal No:	Goal Description	Cost
2-5	Identify and assess all current programs for effectiveness. Modify existing programs as needed and develop new programs.	-
2-12	Investigate private and city services to eliminate duplication. Identify potential services that may be contracted.	-
3-8	Investigate money making opportunities relating to existing city services, ie., library, police, parks.	20,000
4-1	Promote staff participation in maintaining positive city appearance, stressing personal accountability.	3,000
4-2	Review, replace or restructure existing city commissions to help meet city vision by 6/30/05.	-
4-19	Promote our vision of "clean, safe, family neighborhoods".	100,000
5-19	Mandate Police Activities League program involvement for all officers.	2,000
5-21	Expand reserve program by offering incentives, ie., insurance or housing.	-
6-2	Establish consistent communication through personal contact.	-

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 101 General Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0600 All City Attorney						
101-0600-51001 Salaries-Mgmt/Confidential	58,181.76	76,853	76,853	100%	74,169	3-%
101-0600-51038 Overtime-Mgmt/Conf	128.51	0	695	N/A	0	N/A
101-0600-51040 Hourly	10,349.14	0	1,232	N/A	0	N/A
101-0600-51041 Overtime - Gen Svc	0	1,000	1,000	100%	1,000	0%
101-0600-51059 Retirement/Termination Payout	0	0	644	N/A	0	N/A
101-0600-51075 Sick Leave/Vac Buyback	2,702.77	1,750	2,672	153%	2,750	57%
101-0600-51076 Comp Time/Exec Leave Buyback	0	0	4	N/A	0	N/A
101-0600-51800 Benefits-Non Sworn	13,446.71	28,177	28,177	100%	27,860	1-%
101-0600-51860 Benefits-Hourly	150.06	0	18	N/A	0	N/A
Total Personnel	84,958.95	107,780	111,295	103%	105,779	2-%
101-0600-52060 Office Supplies	1,152.04	1,200	1,200	100%	1,200	0%
101-0600-52063 Postage	351.14	300	300	100%	300	0%
101-0600-52064 Printing & Copying	1,278.17	700	1,119	160%	700	0%
101-0600-52140 Dues & Subscriptions	1,513.90	830	830	100%	830	0%
101-0600-52144 Legal Books & Periodicals	15,588.24	15,500	15,500	100%	15,500	0%
101-0600-52310 OES Supplies	0	0	0	N/A	1,000	N/A
101-0600-52403 Computer Related Acquisitons	102.84	1,000	1,173	117%	1,000	0%
101-0600-52581 Office Equip Maint/Repair	797	900	900	100%	900	0%
Total Controllable Exp	20,783.33	20,430	21,022	103%	21,430	5%
101-0600-52200 Legal Expense	116,490.34	10,000	10,000	100%	10,000	0%
101-0600-52274 Required Contract Services	262,080.00	262,400	262,400	100%	275,184	5%
101-0600-52305 Supplemental Legal Services	80,448.47	185,520	300,000	162%	68,544	63-%
Total Required Exp	459,018.81	457,920	572,400	125%	353,728	23-%
101-0600-52121 Telephone Service Expense	3,143.48	4,179	2,736	65%	2,913	30-%
Total Utilities	3,143.48	4,179	2,736	65%	2,913	30-%
101-0600-52185 Info Systems Allocation	8,508.02	4,733	4,733	100%	4,783	1%
101-0600-52245 Ins - Liability	421	2,476	2,476	100%	1,107	55-%
101-0600-52246 Ins - Unemployment	47	93	93	100%	113	22%
101-0600-52247 Ins - Workers' Compensation	517	1,706	1,706	100%	676	60-%
Total Allocated Costs	9,493.02	9,008	9,008	100%	6,679	26-%
101-0600-59970 Recovered Costs-Admin Svc Chg	(61,439.79)	(80,655)	(78,471)	97%	(87,533)	9%
Total Recovered cost	(61,439.79)	(80,655)	(78,471)	97%	(87,533)	9%
TOTAL All City Attorney	515,957.80	518,662	637,990	123%	402,996	22-%

Human Resources

- Mission Statement -

The Human Resources Department is dedicated to providing superb customer care in the most efficient and cost-effective manner possible.

- Department Function -

The Human Resources Department has two distinct divisions providing varied types of services: 1) the Personnel Division serves its internal and external customers by providing quality, efficient, and timely assistance in recruitment and selection, classification, compensation, collective bargaining, labor relations, organizational development, training, and ensures organizational compliance with the memorandums of understanding; and 2) the Risk Management Division provides quality, efficient, and timely assistance in health insurance, retirement benefits, employee benefits, workers' compensation, safety, loss prevention, loss control, and financing and recovery programs. Additionally, assistance is provided in the areas of insurance liability and litigation management. The Division's function involves the identification and evaluation of actual and potential risks, along with the avoidance, reduction, and/or transfer of risk.

- Expenditure Summary -

General Fund

Division / Program	2003-04 Actual	2004-05 Budget	2005-06 Budget
Personnel Svcs	354,570	326,913	271,232
Recruitment Committee	14,469	-	-
	369,039	326,913	271,232

Self-Funded Insurance

Division / Program	2003-04 Actual	2004-05 Budget	2005-06 Budget
Workers' Comp	1,801,180	2,763,136	2,821,321
Liability	4,758,479	3,101,446	3,086,315
Unemployment	123,021	108,965	149,969
	6,682,680	5,973,547	6,057,605

- Department Organizational Chart -



**City of Pomona
2005-06 Adopted Budget**

Department: **Human Resources** Division: **Personnel Services** Fund: **General**

Department #: **0700** Division #: **0701** Fund #: **101**

Division Description:

The Human Resources Department provides assistance to the citizenry, City Council, and City departments in the following areas: Personnel Rules and Regulations, labor relations, memoranda of understanding, recruitment and selection, classification and compensation, staff development, and equal employment opportunity.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	625,652	-	625,652	4.00
Recovered Cost	(354,420)		(354,420)	
Total	271,232	-	271,232	4.00

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
Recruitment and Selection	Reduction in recruitment related expense is due to a City's hiring freeze of general services positions (except for PD).
Staff Development	In-service training budget has been increased in order to conduct additional harassment prevention training as required.

Programs and Service Indicators

Program	Indicator
Recruitment & Selection	2408 applications processed 58 recruitments conducted 69 employees hired - casual/seasonal 45 employees hired - regular 3 job fair participations
Labor Relations	0 grievances filed 0 arbitration - city prevailing 0 grievances resolved (prior to arbitration) 0 total arbitration hearings
Personnel Rules & Regulation / Memoranda of Understanding / classification and compensation administration	1000 personnel action forms processed 25 employee promotions 100 employee separations
Staff Development	6 job specifications created / revised 29 city training classes conducted

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Evaluate and recommend a new and improved Performance Evaluation system for rank-and-file employees.	Completed
Assist the Police Department in modifying the Performance Evaluation system for sworn employees to ensure performance standards meet organizations needs.	25% Completed
Work closely with the Police Department to expeditiously fill sworn vacancies that continue to be created as a result of the implementation of the 3% at 50 CalPERS retirement program.	On going
Facilitate Recruitment Committee meetings and provide information to assist the Committee in making informed decisions on outreach activities.	On going
Develop a strategic, organizational five-year training plan to address the City's training and staff development needs to ensure that employees work smarter.	25% Completed / revised below
Facilitate Pomona Advocates for Communications and Trust (P.A.C.T.) Committee meetings and provide information to assist the Committee in making informed decisions on assisting with hate-related crimes.	On going

2005-06 Department Goals

Goal
Develop a strategic, organizational, three-year training plan to address the City's training and staff development needs to ensure that employees work smarter.
Review and update the Personnel Rules and Regulations and the Administrative Policies and Procedures Manual.
Implement the Beneficial Suggestion Policy.
Train all employees in Customer Service.

City Council Strategic Goal

Goal No:	Goal Description	Cost
2-4	Provide adequate operational equipment for staff to do their job.	0
2-5	Identify and assess all current programs for effectiveness. Modify the existing program as needed and develop new programs.	0
2-7	Survey residents at all public contact locations. Use mail surveys. Focus groups to assess responsiveness to needs and perception of services.	5,000
2-9	Train supervisors in skills needed to deal with problem employees.	35,000
2-10	Train staff in customer service, customer contact and individual responsibility and accountability.	8,000
2-11	Coordinate Community Continual Care Plan by networking our community partners into system by 7/2005. Emphasize families first.	0



This Page Intentionally Left Blank



City of Pomona
2005-06 Adopted Budget

2-12	Investigate private and city services to eliminate duplication. Identify potential services that may be contracted.	0
2-16	Use "secret shopper" concept to improve city services and responsiveness.	3,000
2-17	Provide adequate staffing, planning & schooling of staff.	100,000
3-3	Research moves and business plans of our local businesses. Prepare yearly recap report of businesses gained and lost, square footage, jobs, and revenue generation. Report presented to Council yearly.	7,500
3-8	Investigate money making opportunities relating to existing city services, i.e. Library, Police, Parks	20,000
3-9	Identify labor force needs and develop opportunities and connect with potential strategic partners.	0
4-1	Promote staff participation in maintaining positive city appearance, stressing personal accountability.	3,000
4-19	Promote our vision of "clean, safe, family neighborhoods."	100,000
5-3	Conduct more traffic patrols targeting mechanical defects, tail lights, bumpers, no car seat, no helmet, etc. Increase motor officer complement to deal with citywide traffic efforts.	See cost in 5-16
5-22	Increase the number of sworn officers to 200 by 2010.	2,234,000
5-26	Increase the number of bilingual staff in Police Department.	0
6-2	Establish consistent communication through personal contact.	0
6-9	Work with businesses that set up intern training programs. Establish Regional Occupational Centers with city business development departments to identify training sites and opportunities for high school youth. Focus on youth w/o other resources and work with the Youth Advisory Committee.	0

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 101 General Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0700 All Human Resources						
101-0700-51001 Salaries-Mgmt/Confidential	308,483.03	326,920	326,920	100%	274,196	16-%
101-0700-51037 Overtime - Hourly	77.04	0	0	N/A	0	N/A
101-0700-51038 Overtime-Mgmt/Conf	112.54	0	0	N/A	0	N/A
101-0700-51040 Hourly	39.48	0	1,113	N/A	0	N/A
101-0700-51057 Interns	15,238.20	20,000	20,000	100%	20,000	0%
101-0700-51059 Retirement/Termination Payout	8,878.11	0	0	N/A	0	N/A
101-0700-51060 Bilingual Pay	1,012.82	1,000	1,000	100%	1,000	0%
101-0700-51075 Sick Leave/Vac Buyback	7,957.38	8,961	6,548	73%	8,961	0%
101-0700-51076 Comp Time/Exec Leave Buyback	185.51	0	0	N/A	0	N/A
101-0700-51800 Benefits-Non Sworn	51,817.87	92,478	92,478	100%	98,995	7%
101-0700-51860 Benefits-Hourly	216.81	0	0	N/A	0	N/A
101-0700-52461 Tuition Reimbursement	0.00	1,000	1,000	100%	1,000	0%
Total Personnel	394,018.79	450,359	449,059	100%	404,152	10-%
101-0700-52060 Office Supplies	5,481.35	5,765	5,765	100%	5,765	0%
101-0700-52063 Postage	6,247.05	7,000	4,000	57%	4,000	43-%
101-0700-52064 Printing & Copying	31,002.80	30,750	22,632	74%	15,000	51-%
101-0700-52090 Mileage Reimbursement	64.13	200	100	50%	100	50-%
101-0700-52130 Prof Development - Training	3,977.23	5,000	4,000	80%	3,500	30-%
101-0700-52140 Dues & Subscriptions	971.80	800	800	100%	800	0%
101-0700-52162 Advertising - Personnel	38,663.97	44,900	37,000	82%	30,000	33-%
101-0700-52163 Job Fairs	1,000.00	0	0	N/A	0	N/A
101-0700-52285 Controllable Contract Services	10,590.00	1,100	1,000	91%	0	100-%
101-0700-52287 Labor Relations	67,369.64	30,000	70,000	233%	30,000	0%
101-0700-52291 Meritorius Service Awards	12,612.51	15,050	15,050	100%	15,000	0-%
101-0700-52306 PACT Committee	3,873.43	5,000	2,500	50%	2,500	50-%
101-0700-52307 Outreach/Other Expense	12,841.45	20,000	20,000	100%	20,000	0%
101-0700-52310 OES Supplies	0.00	0	0	N/A	2,000	N/A
101-0700-52402 Small Tools & Equipment	432.98	200	0	0%	200	0%
101-0700-52403 Computer Related Acquisitions	658.16	0	0	N/A	0	N/A
101-0700-52460 In-Service Training	21,566.85	22,450	22,450	100%	30,450	36%
101-0700-52540 Fingerprint Expense	4,996.00	6,000	5,000	83%	5,000	17-%
101-0700-52541 Physical/Mental Exams	14,221.65	13,000	13,000	100%	13,000	0%
101-0700-52545 Recruitment Testing	7,286.21	7,500	7,500	100%	5,000	33-%
101-0700-52581 Office Equip Maint/Repair	245.00	400	100	25%	400	0%
101-0700-52620 Activity Program Supplies	788.78	800	700	88%	800	0%
Total Controllable Exp	244,890.99	215,915	231,597	107%	183,515	15-%
101-0700-52588 Automation-Maintenance	1,894.38	1,894	1,894	100%	1,894	0%
Total Required Exp	1,894.38	1,894	1,894	100%	1,894	0%
101-0700-52121 Telephone Service Expense	5,710.85	7,208	5,455	76%	5,802	20-%
101-0700-52128 Cellular/Pagers	220.85	285	285	100%	285	0%
Total Utilities	5,931.70	7,493	5,740	77%	6,087	19-%
101-0700-52185 Info Systems Allocation	23,149.01	12,877	12,877	100%	13,014	1%
101-0700-52245 Ins - Liability	11,889.00	6,845	6,845	100%	2,215	68-%
101-0700-52246 Ins - Unemployment	1,203.00	258	258	100%	13,422	5102%

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 101 General Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
101-0700-52247 Ins - Workers' Compensation	3,469.00	4,768	4,768	100%	1,353	72-%
Total Allocated Costs	39,710.01	24,748	24,748	100%	30,004	21%
101-0700-59970 Recovered Costs-Admin Svc Chg	(317,406.43)	(373,496)	(363,383)	97%	(354,420)	5-%
Total Recovered cost	(317,406.43)	(373,496)	(363,383)	97%	(354,420)	5-%
 TOTAL All Human Resources	 369,039.44	 326,913	 349,655	 107%	 271,232	 17-%

**City of Pomona
2005-06 Adopted Budget**

Department: Human Resources	Division: Ins Svcs - Workers Comp	Fund: Self Ins
Department #: 0700	Division #: 1351	Fund #: 668

Division Description:

The Workers' Compensation/Safety Program is responsible for the administration and management of costs related to employee injuries, illnesses, and safety programs. These costs include temporary and permanent disability payments, medical and legal costs, vocational rehabilitation, and claims handling. Additionally, the Program is responsible for the City's Safety Program including training and equipment, self-insurance fees, and excess workers' compensation insurance.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
Self Insurance	2,821,321	4,707,427	(1,886,106)	3.85
Total	2,821,321	4,707,427	(1,886,106)	3.85

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator
Workers' Compensation Claims Processing	None
Disability Management	None
Safety/Loss Control/Training	None

City of Pomona
2005-06 Adopted Budget

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Administer a Workers' Compensation and Safety Program focused on providing superb customer care.	On-going
Reduce expenses and exposures by administering a program focused on reducing workers' comp claims and costs.	On-going
In an effort to reduce costs in both Workers' Comp and Liability, implement a Vehicle Accident Reduction Program.	70% completed
Implement a Contractor Safety program to ensure that the City's exposure to third party liability is managed properly.	50% completed

2005-06 Department Goals

Goal

Implement the Vehicle Accident Reduction and Contractor Safety Programs.

City Council Strategic Goal

Goal No:	Goal Description	Cost
2-4	Provide adequate operational equipment for staff to do their job.	0
2-5	Identify and assess all current programs for effectiveness. Modify the existing programs as needed and develop new programs.	0
2-12	Investigate private and city services to eliminate duplication. Identify potential services that may be contracted.	0
2-17	Provide adequate staffing, planning and scheduling of staff.	0
4-1	Promote staff participation in maintaining positive city appearance, stressing personal accountability.	0
4-19	Promote our vision of "clean, safe, family neighborhoods."	0
6-2	Establish consistent communication through personal contact.	0

**City of Pomona
2005-06 Adopted Budget**

Department: Human Resources **Division:** Ins Svcs - Liability **Fund:** Self Ins

Department #: 0700 **Division #** 1352 **Fund #:** 668

Division Description: Liability

The Liability Program provides for the administration and management of the liability section of the Risk Management Division. This Program area encompasses the processing of all liability claims and lawsuits. Additionally, this Program is responsible for the acquisition of commercial insurance for excess liability, property, automobile physical damage, aircraft and premises, special events, and uninsured losses.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
Self Insurance	3,086,315	4,599,518	(1,513,203)	2.35
Total	3,086,315	4,599,518	(1,513,203)	2.35

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator
Liability Claims Processing	None
Litigation Management	None
Property Damage Recovery	None
Uninsured Losses	None
Insurance Procurement	None
Special Events and Contract Insurance	None

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Administer a Liability Program focused on providing superb customer care.	On-going
Reduce frequency and severity associated with liability claims and lawsuits.	On-going
Create a Risk Management Section in the Human Resources Department Policies and Procedures Manual. Provide training as appropriate.	40% completed

City of Pomona
2005-06 Adopted Budget

2005-06 Department Goals

Goal

Implement a Liability Claims Handling Policy

Develop a program to standardize the review and approval of certificates of insurance City-wide.

City Council Strategic Goal

Goal No:	Goal Description	Cost
2-4	Provide adequate operational equipment for staff to do their job.	0
2-5	Identify and assess all current programs for effectiveness. Modify existing programs as needed and develop new programs.	0
2-12	Investigate private and city services to eliminate duplication. Identify potential services that may be contracted.	0
2-17	Provide adequate staffing, planning and scheduling of staff.	0
4-1	Promote staff participation in maintaining positive city appearance, stressing personal accountability.	0
4-19	Promote our vision of "clean, safe, family neighborhoods."	0
6-2	Establish consistent communication through personal contact.	0

**City of Pomona
2005-06 Adopted Budget**

Department: Human Resources **Division:** Ins Svcs - Unemployment **Fund:** Self Ins

Department #: 0700 **Division #:** 1353 **Fund #:** 668

Division Description:

The Unemployment/Benefits Program is used to administer and manage the Unemployment Reimbursement Account and the City's Benefits Program. This Program reimburses the State of California Employment Development Department (EDD) for unemployment benefits expended to former City employees who qualify to receive such benefits. Additionally, this Program absorbs the cost associated for a third party administrator to verify the validity of claims.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
Self Insurance	149,969	149,969	-	0.80
Total	149,969	149,969	-	0.80

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator
Unemployment Claims Processing	None
Benefits Management	None
Retiree Counseling	None
Wellness	None

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Administer an Unemployment/Benefits Program focused on providing superb customer care.	On-going
Fund and process unemployment payments for eligible recipients.	On-going / revised below

2005-06 Department Goals

Goal
Review, evaluate, and process unemployment payments for eligible recipients.
Implement a Wellness Program.
Develop a comprehensive Disability Information Packet for City employees.
Re-establish annual Benefit Statements for City employees

City Council Strategic Goal

Goal No:	Goal Description	Cost
2-4	Provide adequate operational equipment for staff to do their job.	0
2-5	Identify and assess all current programs for effectiveness. Modify existing programs as needed and develop new programs.	0
2-12	Investigate private and city services to eliminate duplication. Identify potential services that may be contracted.	0
2-17	Provide adequate staffing, planning and scheduling of staff.	0
4-1	Promote staff participation in maintaining positive city appearance, stressing personal accountability.	0
4-19	Promote our vision of "clean, safe, family neighborhoods."	0
6-2	Establish consistent communication through personal contact.	0

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 668 Self Insurance Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
668-0000-51001 Salaries-Mgmt/Confidential	438,308.02	501,495	509,495	102%	485,227	3-%
668-0000-51003 Salaries-General Service	298.82	0	0	N/A	0	N/A
668-0000-51040 Hourly	16,705.02	0	5,302	N/A	18,720	N/A
668-0000-51055 Temporary Agency Svcs	9,735.56	34,600	27,753	80%	0	100-%
668-0000-51059 Retirement/Termination Payout	8,878.09	0	5,591	N/A	0	N/A
668-0000-51075 Sick Leave/Vac Buyback	3,428.82	4,000	5,885	147%	4,000	0%
668-0000-51076 Comp Time/Exec Leave Buyback	185.50	0	331	N/A	0	N/A
668-0000-51800 Benefits-Non Sworn	72,732.54	128,821	128,821	100%	171,682	33%
668-0000-51860 Benefits-Hourly	242.22	0	0	N/A	0	N/A
668-0000-52315 Employee Assistance Program	17,244.60	17,244	17,244	100%	17,244	0%
Total Personnel	567,759.19	686,160	700,422	102%	696,873	2%
668-0000-52060 Office Supplies	6,751.52	2,400	4,357	182%	4,300	79%
668-0000-52063 Postage	1,941.33	1,600	2,331	146%	1,600	0%
668-0000-52064 Printing & Copying	4,382.00	2,800	1,700	61%	1,700	39-%
668-0000-52080 Other Expense	1,550.00	0	0	N/A	0	N/A
668-0000-52090 Mileage Reimbursement	0.00	100	100	100%	100	0%
668-0000-52110 Other Rentals	2,726.45	248	248	100%	0	100-%
668-0000-52130 Prof Development - Training	10,428.32	11,555	5,650	49%	5,650	51-%
668-0000-52140 Dues & Subscriptions	2,056.99	2,900	1,950	67%	1,950	33-%
668-0000-52249 Uninsured Losses	135,011.87	0	62,131	N/A	0	N/A
668-0000-52285 Controllable Contract Services	163,830.22	90,368	77,763	86%	72,650	20-%
668-0000-52402 Small Tools & Equipment	15,033.23	1,800	1,500	83%	1,500	17-%
668-0000-52403 Computer Related Acquisitions	8,790.93	280	280	100%	0	100-%
668-0000-52466 Fitness Wellness Evaluation	0.00	3,500	2,000	57%	2,000	43-%
668-0000-52902 Safety Training & Equip	3,897.64	9,256	8,000	86%	8,000	14-%
668-0000-58030 Construction	22,680.06	0	0	N/A	0	N/A
Total Controllable Exp	379,080.56	126,807	168,010	132%	99,450	22-%
668-0000-52081 Off-Site Storage	0.00	2,452	3,244	132%	2,700	10%
668-0000-52250 Insurance Premiums	894,431.39	1,077,314	1,080,284	100%	1,133,051	5%
668-0000-52257 Claims-Prior Years	4,787,853.19	3,988,494	4,812,494	121%	4,033,127	1%
668-0000-52260 Self Insurance Fees	20,391.49	73,080	73,080	100%	73,080	0%
668-0000-52360 Medical Services	500.00	500	174	35%	200	60-%
Total Required Exp	5,703,176.07	5,141,840	5,969,276	116%	5,242,158	2%
668-0000-52121 Telephone Service Expense	2,729.76	2,840	2,840	100%	3,169	12%
668-0000-52125 Telephone Leased Lines	991.19	0	0	N/A	0	N/A
668-0000-52126 Tel Moves/Changes/Equip	166.61	0	0	N/A	0	N/A
668-0000-52128 Cellular/Pagers	2,709.41	1,400	1,300	93%	1,300	7-%
Total Utilities	6,596.97	4,240	4,140	98%	4,469	5%

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 668 Self Insurance Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
668-0000-52185 Info Systems Allocation	26,067.25	14,500	14,500	100%	14,655	1%
Total Allocated Costs	26,067.25	14,500	14,500	100%	14,655	1%
 TOTAL Self Insurance Fund	 6,682,680.04	 5,973,547	 6,856,348	 115%	 6,057,605	 1%



This Page Intentionally Left Blank



Finance Department

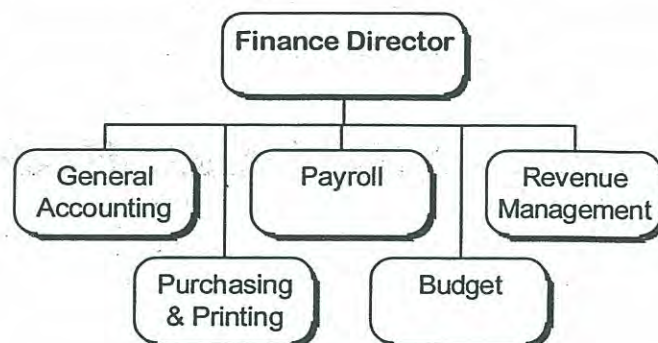
- Mission Statement -

It is the mission of the Finance Department to manage and maintain financial records in conformity with generally accepted accounting principles and in compliance with State and Federal laws. The Department develops and maintains effective and efficient financial planning, reporting and central support systems in order to support the operating departments in achieving their program objectives. The Department also provides the City Council, City Manager, and other City staff with financial information; provides quality service to the City's customers, and safeguards the City's assets.

- Department Function -

By City Charter, the Finance Department manages and maintains financial records in conformity with generally accepted accounting principles and in conformance with State and Federal laws. The Department develops and maintains effective financial planning, reporting, and central support systems in order to assist operating departments in achieving their program objectives. The department consists of six divisions comprised of Finance Administration, Accounting, Payroll, Budget, Purchasing & Printing Services, and Revenue Management.

- Department Organizational Chart -



- Expenditure Summary -

Division / Program	2003- 04 Actual	2004-05 Budget	2005-06 Budget
Finance Admin	51,257	89,520	42,024
Accounting	151,850	161,297	153,595
Payroll	89,803	89,432	92,871
Budget	23,926	26,177	41,853
Printing Services	150,979	235,760	133,706
Mail	13,327	26,472	29,637
Charges to Other Depts.	(164,306)	(259,974)	(163,343)
Purchasing Svcs	81,385	86,728	91,246
Revenue Mgmt	207,104	208,611	243,881
	605,325	664,023	665,470

**City of Pomona
2005-06 Adopted Budget**

Department: Finance	Division: Administration	Fund: General
Department #: 1100	Division #: 1101	Fund #: 101

Division Description:

The Finance Administration program consists of the Finance Director who provides direction and support to all Finance Department functions. Those functions include accounting services for all City operations, payroll processing, City budget preparation, central purchasing, mail services and revenue management including the business license function.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	148,625	1,400	147,225	0.87
Recovered Cost	(106,601)		(106,601)	
Total	42,024	1,400	40,624	0.87

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator
General administration of all divisions	
Budget administration	
Debt administration	
Training	
Council report review	

City of Pomona
2005-06 Adopted Budget

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Develop a Finance Department Policies and Procedures manual.	25% completed
Initiate steps towards implementation of e-government.	Ongoing
Review effectiveness of financial processes to ensure services are provided in ways the organization values. (Council Goal 2-5)	Ongoing

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06
Review current deferred comp plans for effectiveness. (Council Goal 2-5)
Update and disseminate Finance training manual and powerpoint presentation.
Assist in development of a new police facility. (Council Goal 1-10)
Provide on-going customer service and other work related training to staff. (Council Goal 4-1)

City Council Strategic Goal

Goal No:	Goal Description	Cost
1-10	Build Police Department Building.	-
2-1	Develop sustainable housing development strategy and tie to a fee structure, which relates to parks, police, and surrounding communities. Work with PUSD if fees to change (CC).	-
2-5	Identify and assess all current programs for effectiveness. Modify existing programs as needed and develop new programs.	-
2-12	Investigate private and city services to eliminate duplication. Identify potential services that may be contracted.	-
3-8	Investigate money making opportunities relating to existing city services, ie., library police, parks.	20000+
4-1	Promote staff participation in maintaining positive city appearance, stressing personal accountability.	-

**City of Pomona
2005-06 Adopted Budget**

Department: Finance	Division: Accounting	Fund: General
Department #: 1100	Division #: 1110	Fund #: 101

Division Description:

Accounting Services provides accounting for all City Departments and functions, including enterprise activities and the Redevelopment Agency. These services include accounts payable, accounts receivable, fixed asset tracking, budgetary reports, grants accounting/reporting and annual and other financial reporting as required.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	402,177	-	402,177	4.10
Recovered Cost	(248,582)		(248,582)	
Total	153,595	-	153,595	4.10

Supplemental Requests

Item	Justification	Amount
New position - Sr Accountant (non General Fund)	This position will be responsible for the accounting of all debt issues. The City has 16 current and defeased bonds that require monthly accounting services. The addition of this position will free other staff time enabling more timely reporting of financial transactions. This position will be paid entirely through bond administration funds and will not impact the General Fund.	

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change for General Fund operations

Programs and Service Indicators

Program	Indicator
Accounts payable	34,000 checks per year
Accounts receivable	900 invoices per year
General accounting	112 funds
Fixed Asset tracking	
RDA & Grant accounting	
Housing program accounting services	
Audit coordination	
Lease & debt tracking	

City of Pomona
2005-06 Adopted Budget

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Complete annual audit by December 31, 2004 in order to submit financial report for a GFOA financial award.	Audit completed and has been submitted for GFOA award.
Implement new fixed asset system.	Training scheduled for late April 2005 with implementation by July 2005.

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06.
Streamline audit process to have all closing entries and schedules prepared prior to audit team arrival.
Implement new Accounts Receivable system (Council goal 2-5).
Create and maintain an RDA financial tracking and reporting system.
Coordinate financial interface with new Utility Billing system.
Review and update depreciation/replacement calculator based on water and sewer rate studies (Council goal 1-4).

City Council Strategic Goal

Goal No:	Goal Description	Cost
1-4	Budget for systematic replacement, including realistic depreciation amount, for utilities of water and sewer lines.	-
2-5	Identify and assess all current programs for effectiveness. Modify existing programs as needed and develop new programs.	-
4-1	Promote staff participation in maintaining positive city appearance, stressing personal accountability.	-

City of Pomona
2005-06 Adopted Budget

Department: Finance	Division: Payroll	Fund: General
Department #: 1100	Division #: 1115	Fund #: 101

Division Description:

The Payroll program is responsible for timely issuance of the bi-weekly payroll and other special payrolls as required. In addition, all health, dental, vision, life, LTD and 125 Flex Plan monthly billings are reconciled for payment by Payroll personnel. Payroll also balances and prepares reports for all Deferred Compensation (457) plans and all required tax reporting. This division also verifies employment for home loan applications.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	243,175	-	243,175	3.00
Recovered Cost	(150,304)		(150,304)	
Total	92,871	-	92,871	3.00

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator
Compensation administration & processing	847 avg # of employees & 26 pay periods
Benefit administration	14 benefit plans
Retirement reporting & processing	
Annual reporting of payroll information	
Post employment benefit administration	
Payroll system maintenance	
Record retention of payroll information	
Employment verification	

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Assist in the next implementation phase of the new Payroll / Human Resources system that will allow for greater flexibility.	Ongoing
Document policies and procedures for inclusion in department Policies and Procedures manual.	Ongoing
Conduct a refresher training course on the basics of payroll time entry including entries relating to various leave policies including MLA, maternity, and workers' compensation.	Completed
Assist City Departments in learning how to utilize the information available through the Payroll system.	Ongoing

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06.
Oversee implementation of GABS 45 regarding post employment benefits.

City Council Strategic Goal

Goal No:	Goal Description	Cost
2-5	Identify and assess all current programs for effectiveness. Modify existing programs as needed and develop new programs.	-
4-1	Promote staff participation in maintaining positive city appearance, stressing personal accountability.	-

**City of Pomona
2005-06 Adopted Budget**

Department: Finance	Division: Budget	Fund: General
Department #: 1100	Division #: 1120	Fund #: 101

Division Description:

The Budget Program is responsible for the preparation and production of the City's annual operating budget as well as the ongoing administration of the budget throughout the year. Requests for budget adjustments are reviewed for compliance with City Municipal Code provisions, and budget amendments, as authorized by the City Council, are processed. Citywide expenditures are monitored throughout the year, and direction and assistance is provided to all City Departments in the preparation and execution of the City's adopted fiscal plan. In addition, special financial reports and surveys are also prepared, as is the calculation of the annual Gann Appropriations Limit.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	109,590	-	109,590	1.00
Recovered Cost	(67,737)		(67,737)	
Total	41,853	-	41,853	1.00

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	Position remains vacant at present but is fully funded for 2005-06 as recruitment is underway.

Programs and Service Indicators

Program	Indicator
Budget development	
Budget monitoring and tracking	
Training and interdepartmental assistance	
Document preparation	
Special projects	

City of Pomona
2005-06 Adopted Budget

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Establish inter-departmental task force to explore new methods in the budget development process.	Delayed due to Budget Officer position vacancy.
Move towards implementation of performance based budgeting.	Delayed due to Budget Officer position vacancy.

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06

City Council Strategic Goal

Goal No:	Goal Description	Cost
1-4	Budget for systematic replacement, including realistic depreciation amount, for utilities of water and sewer lines.	-
2-1	Develop sustainable housing development strategy and tie to a fee structure, which relates to parks, police, and surrounding communities.	-
2-5	Identify and assess all current programs for effectiveness. Modify existing programs as needed and develop new programs.	-
2-12	Investigate private and city services to eliminate duplication. Identify potential services that may be contracted.	-
3-8	Investigate money making opportunities relating to existing city services,	20,000+
4-1	Promote staff participation in maintaining positive city appearance, stressing personal accountability.	-

**City of Pomona
2005-06 Adopted Budget**

Department: Finance	Division: Printing Services	Fund: General
Department #: 1100	Division #: 1140	Fund #: 101

Division Description:

The Printing Services division provides printing services to all City departments. A pilot program with the Pomona Unified School District currently provides the majority of printing services requested by City departments. Additionally, the City Clerk has assumed printing of Council agenda items.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	133,706		133,706	1.15
Recovered Cost	(133,706)		(133,706)	
Total	-	-	-	1.15

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
City Council agenda items	Responsibility has been transferred to City Clerk's Office, however costs and recovered costs are still reflected in this program.
Printing services	In January 2005, a pilot program with the Pomona Unified School District began in an effort to reduce cost while maintaining service levels. If the program is deemed successful or another alternative is selected, the staffing level reflected herein will be re-evaluated. Currently there is one vacancy that will remain unfilled until final determination of operations has been made.

Programs and Service Indicators

Program	Indicator
Printing services - minimal services	
School district pilot program	
Offset - outside printing coordination	

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Work with Departments to ensure effective delivery of service.	Ongoing

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06.
Evaluate pilot program and explore other alternatives for efficient printing services (Council goals 2-5 & 2-12).

City Council Strategic Goal

Goal No:	Goal Description	Cost
2-5	Identify and assess all current programs for effectiveness. Modify existing programs as needed and develop new programs.	-
2-12	Investigate private and city services to eliminate duplication. Identify potential services that may be contracted.	-
4-1	Promote staff participation in maintaining positive city appearance, stressing personal accountability.	-

**City of Pomona
2005-06 Adopted Budget**

Department: Finance	Division: Mail Services	Fund: General
Department #: 1100	Division #: 1145	Fund #: 101

Division Description:

The Mail Services Program provides effective and efficient mail room service for all City departments.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	29,637		29,637	0.25
Recovered Cost	(29,637)		(29,637)	
Total	-	-	-	0.25

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
Mail processing	Although there is no fiscal change within this division for 2005/06, the postage meter machine is being replaced in 2004/05 to meet new postal regulations and to increase efficiency.

Programs and Service Indicators

Program	Indicator
Sort and distribute all incoming mail	
Process all outgoing general mail	
Process all outgoing utility mail (funded by Utility Services)	
Process all Council mailings	
Maintain related supplies and knowledge of postal regulations	
Process and receive overnight and other special delivery mail/package services	

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Work with post office personnel so that most cost-effective means of mail distribution can be accomplished.	Ongoing

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06.
Fully implement new mail merge system to ensure the most cost effective means of mail delivery.
Install and utilize new mail machine.

City Council Strategic Goal

Goal No:	Goal Description	Cost
2-5	Identify and assess all current programs for effectiveness. Modify existing programs as needed and develop new programs.	-
4-1	Promote staff participation in maintaining positive city appearance, stressing personal accountability.	-

**City of Pomona
2005-06 Adopted Budget**

Department: Finance	Division: Purchasing	Fund: General
Department #: 1100	Division #: 1150	Fund #: 101

Division Description:

The Purchasing Services Program provides for the procurement of supplies, services and equipment for various City departments as the lowest available cost. The duties performed include the operation of a warehouse which maintains a perpetual inventory of supplies and equipment based on common usage items. This service provides a flow of supplies and materials needed in the day-to-day operation of the operating departments. In addition, auctions are conducted and/or other approved procedures to dispose of surplus City property.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	238,921	-	238,921	3.00
Recovered Cost	(147,675)		(147,675)	
Total	91,246	-	91,246	3.00

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator
Central purchasing	4,200 purchase orders annually
RFP bid packet development and processing	
Warehouse operations	
Pickup and delivery services	
Inventory control	
Printing and mail service oversight	

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Establish annual contracts which will provide discount pricing on volume purchases of supplies, services and equipment for City departments.	Ongoing
Maintain the lowest warehouse inventory possible while meeting customer needs, as well as prepare and implement a Warehouse Policy and Procedures manual by July 1, 2004.	Ongoing
Prepare and implement a Warehouse Policy and Procedures manual.	Ongoing
Dispose of/or recycle surplus, excess, scrap, or obsolete materials and equipment no longer required by the City's departments as the best possible price.	Annual as needed

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06
Implement Cal Card procurement system to enhance departmental purchasing capabilities & efficiencies. (Council goal 2-5).
Coordinate annual staff shirt sales (Council goal 4-1).

City Council Strategic Goal

Goal No:	Goal Description	Cost
2-5	Identify and assess all current programs for effectiveness. Modify existing programs as needed and develop new programs.	-
2-12	Investigate private and city services to eliminate duplication. Identify potential services that may be contracted.	-
4-1	Promote staff participation in maintaining positive city appearance, stressing personal accountability.	-

City of Pomona
2005-06 Adopted Budget

Department: Finance	Division: Revenue Management	Fund: General
Department #: 1100	Division #: 1160	Fund #: 101

Division Description:

The Revenue Management Division performs cashiering services for the City's water utility and accepts a variety of other payments; while tracking and processing all revenues from the Utility User Tax, Transient Occupancy Taxes, and Vehicle Parking District receipts. This Division also administers the City's Business Licensing program, including the collection and audit of associated fees. Finally, the Division also has responsibility to maintain the City's primary banking relationship, and processes all returned checks Citywide.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	608,005	2,561,745	(1,953,740)	7.50
Recovered Cost	(364,124)		(364,124)	
Total	243,881	2,561,745	(2,317,864)	7.50

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
Business License reorganization	To enhance business license operations, a study is being conducted to evaluate current staffing positions. Once completed, recommendations will be presented to the City for consideration.

Programs and Service Indicators

Program	Indicator
General revenue collection and data review	\$184,000,000 annually
Cashiering customer services	200+ customers per day
Utility bill collection processing	15,000/month
UUT & TOT administration	
Business licensing	9,500/year
Field inspections and licensing compliance operations	5,000/year
Banking services	
VPD coin processing	

City of Pomona
2005-06 Adopted Budget

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Ongoing documentation of policies and procedures for the department's Policy and Procedures manual.	Continuing
Through acquisition of new check proofing equipment, automate a large portion of the water mail processing and depository functions, with a goal of greater accuracy and efficiency, and a reduction of staff time expended on repetitive activity.	Pending, concurrent with implementation of new Utility Billing System
Continue to pursue integration of Citywide returned item into the department's Accounts Receivable system.	Continuing
Expansion of the ongoing program of field compliance reviews, designed to identify businesses that are operating without a current license. Inspections will focus on geographic areas and integrate with existing resources in a continuing effort to locate and correct unlicensed properties.	Program has been successfully expanded, division reorganization under consideration to improve efficiencies.
Accelerate efforts to work closely with other Departments, especially the Redevelopment Agency and the Police Department, thereby providing an enhanced resource designed to facilitate projects and areas of mutual concern.	Integration of efforts has been enhanced, with more joint projects expected to come.

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06
Facilitate the City's participation the state CSCDA's 2005-06 TRANs program. Potential net income, after borrowing costs, is expected to be in excess of \$400,000 (Council Goal 3-8).
Take lead role in the full implementation of a program designed to facilitate the acceptance of credit/debit card for payment of selected citizen obligations to the City. Once in place, credit card acceptance will also provide for the establishment of online bill pay options for citizenry (Council Goal 2-5).
Modify business license system to provide additional reporting capability and estimate annual reporting system (Council Goal 3-3).
Coordinante and review revenue study (if approved) information (Council Goal 3-8).
Reorganize business license division to provide more efficient operations and increase revenue .

City Council Strategic Goal

Goal No:	Goal Description	Cost
2-5	Identify and assess all current programs for effectiveness. Modify existing programs as needed and develop new programs.	-
3-3	Research moves and business plans of our local businesses. Prepare yearly recap report of businesses gained and lost, square footage, jobs, and revenue generation. Report to be presented to Council yearly.	-
3-8	Investigate money making opportunities relating to existing city services, ie. library, police, parks.	-
4-1	Promote staff participation in maintaining positive city appearance, stressing personal accountability.	-

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 101 General Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 1100 All Finance						
101-1100-51001 Salaries-Mgmt/Confidential	491,508.96	526,411	465,901	89%	562,638	7%
101-1100-51003 Salaries-General Service	501,688.88	545,297	518,148	95%	539,901	1-%
101-1100-51006 Salaries-New Positions/Reclass	0.00	0	0	N/A	30,000	N/A
101-1100-51037 Overtime - Hourly	216.77	0	0	N/A	0	N/A
101-1100-51040 Hourly	19,019.75	15,800	19,048	121%	15,800	0%
101-1100-51041 Overtime - Gen Svc	491.10	600	435	73%	600	0%
101-1100-51055 Temporary Agency Svcs	0.00	0	1,607	N/A	0	N/A
101-1100-51059 Retirement/Termination Payout	2,108.06	0	605	N/A	0	N/A
101-1100-51060 Bilingual Pay	1,802.50	2,000	2,000	100%	2,000	0%
101-1100-51075 Sick Leave/Vac Buyback	13,403.93	12,659	13,492	107%	14,160	12%
101-1100-51800 Benefits-Non Sworn	185,223.90	332,061	302,294	91%	411,970	24%
101-1100-51860 Benefits-Hourly	277.94	130	195	150%	130	0%
Total Personnel	1,215,741.79	1,434,958	1,323,725	92%	1,577,199	10%
101-1100-52060 Office Supplies	18,763.71	16,475	16,282	99%	16,475	0%
101-1100-52063 Postage	22,738.61	17,100	22,738	133%	22,095	29%
101-1100-52064 Printing & Copying	13,127.02	11,650	12,300	106%	11,300	3-%
101-1100-52080 Other Expense	811.34	0	21,101	N/A	21,000	N/A
101-1100-52090 Mileage Reimbursement	84.36	450	215	48%	350	22-%
101-1100-52130 Prof Development - Training	2,493.40	5,100	2,514	49%	4,675	8-%
101-1100-52140 Dues & Subscriptions	3,219.20	3,250	3,064	94%	2,965	9-%
101-1100-52285 Controllable Contract Services	10,955.17	47,750	16,175	34%	7,250	85-%
101-1100-52286 Auction Expenses	370.60	300	370	123%	370	23%
101-1100-52310 OES Supplies	0.00	0	0	N/A	2,000	N/A
101-1100-52402 Small Tools & Equipment	163.02	1,500	950	63%	1,300	13-%
101-1100-52403 Computer Related Acquisitions	0.00	13,400	12,957	97%	4,650	65-%
101-1100-52430 Other Supplies/Materials	21,572.30	26,400	25,400	96%	12,000	55-%
101-1100-52540 Fingerprint Expense	0.00	350	0	0%	0	100-%
101-1100-52581 Office Equip Maint/Repair	2,004.75	5,792	4,180	72%	12,672	119%
Total Controllable Exp	96,303.48	149,517	138,246	92%	119,102	20-%
101-1100-52081 Off-Site Storage	1,945.60	2,000	3,250	163%	2,000	0%
101-1100-52160 Pub, Print Ord/Res/Legals	221.95	100	165	165%	170	70%
101-1100-52180 Audit Services	18,824.00	21,000	21,000	100%	20,000	5-%
101-1100-52274 Required Contract Services	53,040.24	66,800	38,500	58%	44,000	34-%
101-1100-52305 Supplemental Legal Services	193.20	650	0	0%	0	100-%
101-1100-52390 Uniform Service	682.21	500	400	80%	500	0%
101-1100-52572 Contracts-Lease Equip	0.00	25,800	5,000	19%	26,329	2%
Total Required Exp	74,907.20	116,850	68,315	58%	92,999	20-%
101-1100-52121 Telephone Service Expense	14,074.50	15,355	15,396	100%	16,396	7%
101-1100-52126 Tel Moves/Changes/Equip	461.73	300	300	100%	0	100-%
101-1100-52128 Cellular/Pagers	1,067.10	900	1,175	131%	1,500	67%
Total Utilities	15,603.33	16,555	16,871	102%	17,896	8%
101-1100-52185 Info Systems Allocation	130,489.42	72,469	72,469	100%	73,242	1%
101-1100-52245 Ins - Liability	15,053.00	33,669	33,669	100%	11,833	65-%
101-1100-52246 Ins - Unemployment	4,348.00	5,573	5,573	100%	7,807	40%

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 101 General Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
101-1100-52247 Ins - Workers' Compensation	49,673.00	113,091	113,091	100%	7,228	94-%
101-1100-52420 Fleet Operation	8,274.00	6,312	6,312	100%	6,530	3%
Total Allocated Costs	207,837.42	231,114	231,114	100%	106,640	54-%
101-1100-59950 Recovered Costs	(164,305.98)	(259,974)	(221,043)	85%	(163,343)	37-%
101-1100-59970 Recovered Costs-Admin Svc Chg	(840,762.25)	(1,024,997)	(996,756)	97%	(1,085,023)	6%
Total Recovered cost	(1,005,068.23)	(1,284,971)	(1,217,799)	95%	(1,248,366)	3-%
				95%		
TOTAL All Finance	605,324.99	664,023	560,472	84%	665,470	0%



This Page Intentionally Left Blank



General Services

(Non departmental Expenses)

- Department Function -

The General Services program accounts for municipal expenditure items not directly attributable to individual departmental operations and / or items benefiting all departments. As a general rule, these activities represent contractual obligations approved by the City Council for the benefit of the City. Included in this budget is the contract for animal control (Humane Society), lobbying services, and dues and subscriptions for various organizations. Also included in this budget is the contingency line item used for non-budgeted items based upon the recommendation of the City Manager. The largest component within this department relates to debt service for Series P, AG, AJ and AK.

- Expenditure Summary -

Division / Program	2003-04 Actual	2004-05 Budget	2005-06 Budget
General Services	749,257	1,556,584	4,241,932
Gang Task Force	-	-	100,000
	-	-	4,341,932

Department:	General Services	Division:	General Services	Fund:	General
Department #:	0100	Division #	0101 / 0104	Fund #:	101

The General Services program accounts for municipal expenditure items not directly attributable to individual departmental operations and/or items benefiting all departments. As a general rule, these activities represent contractual obligations approved by the City Council for the benefit of the City. Included in this budget is the contract for animal control (Humane Society), lobbying services, and dues and subscriptions for various organizations.

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	4,341,932		4,341,932	-
Total	4,341,932	-	4,341,932	-

Item	Justification	Amount
None		-

Service	Change
Debt Service	Increased budget for pension bonds which are new for 2005/06
Debt Service	Series P debt service has been transferred from Public Works to General Services
Animal Control	Includes appropriation for recently approved Humane Society contract (2% increase)
Mayor's Task Force	Includes \$100,000 appropriation for Youth Master Plan

[illegible]

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
None established	

2005-06 Department Goals

Goal
None applicable

City Council Strategic Goal

Goal No:	Goal Description	Cost
	None for this division.	

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 101 General Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0100 All General Services						
101-0100-59991 Retirement Option	0	0	0	N/A	(300,000)	N/A
Total Personnel	0	0	0	0%	(300,000)	0%
101-0100-52970 Interest Expense	0	0	0	N/A	280,000	N/A
101-0100-56203 Bond Discount	0	0	0	N/A	22,500	N/A
Total Debt Service	0	0	0	0%	302,500	0%
101-0100-52060 Office Supplies	340.99	0	0	N/A	0	N/A
101-0100-52063 Postage	8,793.29	19,600	19,600	100%	20,000	2%
101-0100-52064 Printing & Copying	321.6	29,850	29,850	100%	31,000	4%
101-0100-52080 Other Expense	12,188.29	11,400	10,322	91%	6,000	47-%
101-0100-52140 Dues & Subscriptions	47,249.00	74,000	74,000	100%	75,000	1%
101-0100-52190 Community Programs	18,613.63	12,000	12,000	100%	12,500	4%
101-0100-52192 Youth Commission	11,999.99	20,000	20,000	100%	22,000	10%
101-0100-52280 City Code Update/Printing	0	1,500	0	0%	0	100-%
101-0100-52282 Special Programs	20,000.00	0	0	N/A	12,000	N/A
101-0100-52285 Controllable Contract Svcs	149,968.91	142,600	144,000	101%	150,000	75%
101-0100-52402 Small Tools & Equipment	428.13	500	1,500	300%	1,500	200%
101-0100-52430 Other Supplies/Materials	1,688.59	1400	5,390	385%	500	64-%
101-0100-59900 Contingency-General	0	8,130	50,000	113%	50,000	515%
Total Controllable Exp	271,592.42	320,980	366,662	114%	480,500	50%
101-0100-52181 Department Review	1,230.00	37,000	31,000	84%	31,000	16-%
101-0100-52274 Required Contract Services	48,078.14	11,850	12,000	101%	13,000	10%
101-0100-52324 Humane Society Contract	336,489.75	329,570	343,220	104%	354,000	7%
101-0100-52771 Tri-City Mental Health	0.00	43,675	0	0%	0	100-%
101-0100-53915 Property Tax Admin Fee-AB2557	174,400.83	178,000	178,000	100%	182,000	2%
Total Required Exp	560,198.72	556,420	564,220	94%	580,000	3-%
101-0100-59970 Recovered Costs-Admin Svc Chg	(85,006.20)	(91,646)	(89,165)	97%	(111,395)	22%
Total Recovered cost	(85,006.20)	(91,646)	(89,165)	97%	(111,395)	22%
101-0100-89923 Transfer to Debt Service	0	727,155	727,155	100%	3,390,327	366%
101-0100-89930 Transfers To Other Funds	2,471.67	0	0	N/A	0	N/A
Total Transfer Out	2,471.67	727,155	727,155	100%	3,390,327	366%
TOTAL All General Services	749,256.61	1,556,584	1,568,872	101%	4,341,932	179%

Police Department

- Mission Statement -

The mission of the Police Department is to commit to a high level of police services and security to the citizens of Pomona through: The reduction of Crime; An organization of caring professionals who deliver service to the community in a realistic, sensitive, positive manner; The pursuit of organizational and personal development.

- Department Function -

The primary function of the Police Department is to provide public safety services for the City.

- Department Organizational Chart -



- Expenditure Summary -

<u>General Fund</u>			
Division / Program	2003-04 Actual	2004-05 Budget	2005-06 Budget
Special Events	644,359	643,939	923,615
Police Admin	6,163,594	7,457,828	6,734,035
Admin Staff Svcs	977,547	883,838	925,204
Chief's Office	758,967	827,279	809,874
Patrol Services	12,285,957	13,465,297	14,691,526
Office of Emerg Services	77,772	92,233	99,963
Aero Patrol Services	535,425	390,509	398,561
Major Crimes Task Force	1,075,565	1,122,854	1,535,807
Traffic Patrol Services	1,295,197	1,450,220	1,438,825
Crime Prevention	335,192	376,470	336,097
Investigative Svcs	4,932,623	4,791,575	5,433,036
Code Compliance	386,302	461,760	552,710
Records & Clerical	1,335,324	1,650,214	1,617,895
Jail Services	1,543,661	1,747,347	1,888,705
Dispatch Services	2,080,507	2,729,352	2,711,780
Support Program	159,635	176,556	184,731
Civilian Volunteer Patrol	9,990	12,600	12,600
Park Enforcement	-	187,176	233,783
Vice Forfeiture	-	20,000	20,000
Communication Support	387,343	431,637	471,203
	34,984,960	38,918,684	41,019,950
<u>Other Funds</u>			
CDBG - Code Enf	656,642	764,444	755,547
CDBG - Comm Oriented Policing	-	-	135,887
Local Law Enf Grt	486,199	288,944	113,473
Asset Forfeiture	1,215,000	1,817,288	1,772,275
Supp Law Enf	456,067	521,000	108,049

**City of Pomona
2005-06 Adopted Budget**

Department: Police	Division: Special Events / O.D.	Fund: General
Department #: 2000	Division #: 2002	Fund #: 101

Division Description:

The City Municipal Code requires promoters to provide security or law enforcement personnel for special events to ensure the protection of life and property and to guard against an increased burden on regular law enforcement services. This program includes the staff overtime charges related to major deployment operations such as the Los Angeles County Fair, Drag Racing Events, and Christmas Parade, as well as the coordination, direction and administration of the programs within the Fairplex, City, and private functions.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	923,615	765,000	158,615	-
Total	923,615	765,000	158,615	-

Supplemental Requests

Item	Justification	Amount
Fair City - Traffic	Increased for 1 additional weekend	47,235

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
L.A. County Fair	increased expense together with corresponding revenue offset
Special Events	increased expense together with corresponding revenue offset

Programs and Service Indicators

Program	Indicator
Los Angeles County Fair contracted police services.	
Provision of Los Angeles County Fair traffic services.	
Provision of contracted police services for reimbursed special events (Winternationals, Auto show, high school football games etc.).	
Provision of police services for City sponsored special events (Christmas parade and other civic events and functions).	

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Maintain an efficient system of internal accounting procedures by accurately documenting and recording the direct cost of providing police services for all reimbursed and non-reimbursed City and vendor special events.	On-going
Minimize the impact on the Department's normal operations while maintaining acceptable public safety standards for each event by carefully planning, organizing, coordinating, and supervising the deployment of police personnel for each special event.	On-going

City of Pomona
2005-06 Adopted Budget

Promote a positive image of the City and the Department through professional conduct by ensuring assigned staff is properly equipped and trained for Special Event assignments.

On-going

2005-06 Department Goals

Goal

All ongoing goals shown in the 2004-05 goal category continue in 2005-06.

City Council Strategic Goal

Goal No:

Goal Description

Cost

5

Ensure safe communities through increased, targeted and planned Public Safety efforts.

-

**City of Pomona
2005-06 Adopted Budget**

Department: Police	Division: Police Admin./ S.S.	Fund: General
Department #: 2000	Division #: 2003	Fund #: 101

Division Description:

This program provides management of the Police Department's fiscal, administrative, facilities and logistical support needs. Within this program are several work units that provide various support services for the Police Department. These work units consist of Budget & Accounting, Police Facilities, and Logistical Support. The Budget & Accounting Unit develops and administers the Police Department budget including grant programs, City Council Reports, Cost Recovery, Accounts Payable/Receivable and Payroll functions. The Police Facilities function provides for the maintenance and improvements of all police facilities and development and oversight of all Police Department Capital Improvement Projects (CIP). Logistical Support services are provided by a Community Service Officer who furnishes and oversees police equipment, uniforms and supplies requirements. Supervision of these work units is provided by an Administrative Police Lieutenant. This program also contains all major shared departmental expense accounts including Liability Insurance, Worker's Comp, Unemployment Insurance and Information Technology (contracted automation service) exp.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	6,734,035	300,000	6,434,035	9.00
Total	6,734,035	300,000	6,434,035	9.00

Supplemental Requests

Item	Justification	Amount
Position Restructure	Financial Services Manager	12,228
Replace (11) Vehicles	Unmarked cars that exceed mileage/use limits	216,750

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
All program services	none

Programs and Service Indicators

Program	Indicator
Budget development and administration	
Police Department revenues & cost recovery programs	
Grant programs (acquisition & Administration)	
Purchasing, accounts payable and receivable	
Payroll	
Alarm Ordinance	
City Council Staff Reports	
Management studies and surveys	
Supplies and logistical support	
Building & facility maintenance	
Capital Improvement Program projects	
New Police Radio Communications System	

**City of Pomona
2005-06 Adopted Budget**

New Police Department Building facility
Supervision of the Police Administration, Records & Clerical, Jail Services,
Code Enforcement and Communications Support programs.

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Ensure that the Police Department's financial resources are being effectively managed by providing regular and on-going budget status reports.	On-going
Augment the Department's financial resource capacity by aggressively pursuing public safety grant opportunities.	On-going
Preserve the integrity of Police Department financial operations in the areas of budgeting, grants, accounting, procurement, and payroll administration by ensuring that appropriate and necessary financial accounting controls, systems, and procedures are maintained.	On-going
Provide centralized support services for City Council Reports, Cost Recovery Programs, Police Facilities maintenance and improvement projects, and personnel Logistical Supplies.	On-going

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06.

City Council Strategic Goal

Goal No:	Goal Description	Cost
5-22	Increase the number of sworn officers to 200 by 2010.	2,234,000
1-10	Build Police Department Building.	15,000,000

**City of Pomona
2005-06 Adopted Budget**

Department: Police	Division: Training Bureau / C.O.	Fund: General
Department #: 2000	Division #: 2004	Fund #: 101

Division Description:

The Training Bureau is responsible for and dedicated to continually enhancing the abilities of Pomona Police Department personnel in serving the community. Recognizing that effective law enforcement is the cornerstone of a free and safe society, the Training Bureau is committed to a vision of the future that ensures quality, integrity, accountability, and cooperation; encourages new ideas; explores and utilizes appropriate technologies; and delivers relevant training. Additional responsibilities include recruitment, background investigations, range services, and the management/coordination of volunteer programs and Crime Prevention programs.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	925,204	69,400	855,804	6.00
Total	925,204	69,400	855,804	6.00

Supplemental Requests

Item	Justification	Amount
None		-

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
All program services	none

Programs and Service Indicators

Program	Indicator
POST mandated training (sworn and dispatch)	
STC mandated training (jailers)	
Backgrounds	
Volunteer coordination	
Testing	
Recruitment	
Range - Training and outsourcing use	
Department wide training (All personnel)	
Training records	
Equipment review /testing	

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Ensure that the highest standards of professional law enforcement are maintained by providing direct training and/or coordinating the training of Department personnel to comply with state training mandates (e.g., Police Officer Standards and Training [P.O.S.T.], Standards and Training for Corrections [S.T.C.], etc.).	On-going
Ensure that federal training mandates (e.g., Occupational Safety and Health Administration) are met and in compliance by providing and/or coordinating training of Department personnel.	On-going
Maximize the effective utilization of resources by expanding in-house P.O.S.T. and S.T.C. training and to make these classes available to other law enforcement agencies.	Completed

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06.

City Council Strategic Goal

Goal No:	Goal Description	Cost
5-21	Expand reserve program by offering incentives, ie. insurance or housing	-

**City of Pomona
2005-06 Adopted Budget**

Department: Police	Division: Chief's Office/ C.O.	Fund: General
Department #: 2000	Division #: 2007	Fund #: 101

Division Description:

This program includes the Chief of Police and (1) Sr. Administrative Assistant, the Professional Standards & Inspections Unit which is supervised by (1) Police Lieutenant who also oversees the Internal Affairs Unit consisting of (2) Police Sergeants and (1) Administrative Assistant III. The office of the Chief of Police provides direction and management accountability for delivery of optimum police service and efficient utilization of resources; gives direction to further develop and promote programs that will provide more positive communication, exchange of ideas and sensitivity between the community and all Police Department employees. This program also provides direction for the development of new programs that enhance Community Oriented Policing programs in the community. The Internal Affairs Unit is responsible for the investigation of complaints of misconduct by Police Department employees. This Unit also coordinates all legal matters such as Pitchess Motions, in-camera hearings, Discovery Motion of personnel files, declarations, interrogatories, and civil lawsuits.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	809,874	-	809,874	6.00
Total	809,874	-	809,874	6.00

Supplemental Requests

Item	Justification	Amount
None		-

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
All program services	none

Programs and Service Indicators

Program	Indicator
Provides leadership, direction and management accountability for all Police Department programs and operations	
Develops and facilitates the delivery of new Police Department programs including Community Oriented Policing initiatives and projects	
Provides information exchange, presentations, liaison and other community outreach communications	
Provides direct supervision and oversight of the Police Department's Internal Affairs Unit	

City of Pomona
2005-06 Adopted Budget

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Provide positive, ethical and forward looking leadership for the Police Department by focusing the direction of the Department towards the establishment of those programs that will provide the means for positive , interaction between all citizens of Pomona, their Police Department and the City Council.	On-going
Improve the Internal Affairs records keeping system by automating information involving Internal Affairs and establishing a protocol for data input describing in-progress and completed investigation information.	In process
Ensure that the Police Department's Policies and Procedures are adequately updated to remain current with issues that are identified in the course of Internal Affairs investigations by establishing a procedure in which information derived from investigative findings is furnished to the Training Bureau for review of Policy and Procedure issues.	In process

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06.

City Council Strategic Goal

Goal No:	Goal Description	Cost
4-10	Concentrate resources on "problem neighborhoods". Prioritizing needs.	352,000
4-16	Develop strategy to discourage the homeless from congregating at the Civic Center and in the downtown business area.	-
5-16	Consider another Council-Public Safety meeting or City Council Public Safety Ad-Hoc Committee.	1,034,000
5-22	Increase the number of sworn officers to 200 by 2010.	2,234,000
5-25	Address prevention of gangs from confiscated funds.	-
5-26	Increase the number of bilingual staff in Police Department.	-

City of Pomona
2005-06 Adopted Budget

Department: **Police** Division: **Patrol Services/ O.D.** Fund: **General**

Department #: **2000** Division #: **2010** Fund #: **101**

Division Description:

The uniformed Police Officers assigned to Patrol Services represent the primary function and activity of the Police Department. This program has the responsibility of protecting life and property as well as maintaining law and order, preserving peace and security in the community, and positively impacting the quality of life for Pomona's residents. Typical responsibilities of Patrol Officers include: responding to Calls for Service, assisting victims, conducting investigations of "in progress" crimes, identifying and arresting perpetrators of crimes or misconduct, community service, taking crime reports, and testifying in court. In addition to these responsibilities Patrol Services plays a vital role in the Department's commitment to a "Problem Oriented Policing" (POP) philosophy of operation. Each Watch Commander is not only generally responsible for daily service delivery, but has also been assigned direct responsibility for a quadrant of the City and coordination of problem solving in their particular area. These "POP projects" have been at the forefront of the Department's overall commitment to new direction.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	14,691,526	96,400	14,595,126	130.00
Total	14,691,526	96,400	14,595,126	130.00

Supplemental Requests

Item	Justification	Amount
Replace (12) Patrol Vehicles	Black & White units exceeding mileage/use limits	399,900

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
All program services	none

Programs and Service Indicators

Program	Indicator
<u>Patrol Services - FY 2005-06 Proposed</u>	<u>Avg. Response Times</u>
Priority 0	3.7
Priority 1	7.7
Priority 2	25
Responding to Calls for Service, assisting victims	
Conducting investigation of "in-progress" crimes, identifying and arresting perpetrators of crimes or misconduct, community service, taking crime reports, and testifying in court.	
Protect life and property through active enforcement.	
Provide essential, first responder law enforcement services, and render first-aid when needed.	
Provide officer safety to other officers on dangerous or life threatening calls.	
Protection of crime scenes.	
Complete necessary crime / accident reports.	

City of Pomona
2005-06 Adopted Budget

Respond to Calls for Service as expeditiously as possible.
 Enforce all laws and ordinances.
 Improve the quality of life through pro-active enforcement.
 Provide enforcement of all related traffic laws, with the goal to reduce traffic accidents and fatalities.
 Civilian Report Writer program.
 Police K-9 program.
 Police SWAT Team.
 Community Oriented Policing programs.

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Perform field operations in a manner that is consistent with the Department's commitment of contributing to a greater quality of life for all of Pomona's residents.	On-going
Objectives used to achieve this goal include: improving service delivery by obtaining average response times (from the time the call is received to the time an officer arrives) at the following levels: 4.0 minutes for Priority 0 calls for service, 7.0 minutes for Priority 1 calls for service, and 17.0 minutes for Priority 2 calls for service. (Refer to Program Performance Indicators section) Patrol will also conduct specialized enforcement activities based on needs identified through the Problem Oriented Policing approach.	In progress

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06.

City Council Strategic Goal

Goal No:	Goal Description	Cost
1-16	Clean water lines, check all water systems and provide protection for all water systems from terrorism and other acts.	1,453,000
4-5	Actively remove street vendors.	20,000
4-10	Concentrate resources on "problem neighborhoods". Prioritizing needs.	352,000
4-19	Promote our vision of "clean, safe, family neighborhoods".	100,000
5-1	Create comprehensive GIS and crime trend picture of entire City.	-
	a. Review and understand service and deployment needs.	
	b. Identify active drug locations and create comprehensive plan for elimination.	
	c. Track noise complaints via GIS.	
	d. Send semi-annual GIS maps to City Council.	
5-25	Address prevention of gangs from confiscated funds.	-

**City of Pomona
2005-06 Adopted Budget**

Department: **Police** Division: **O.E.S. / O.D.** Fund: **General**

Department #: **2000** Division #: **2011** Fund #: **101**

Division Description:

The Office of Emergency Services (OES) provides primary input and is the chief architect of the City's Emergency and Disaster Preparedness plans. Other pertinent functions include continuous OES plan updates as well as liaison and coordination of emergency response services with other departments in the city, neighboring jurisdictions, and relief agencies. The Office of Emergency Services also conducts disaster preparedness training sessions, drills, and exercises for the general public and City employees.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	99,963	-	99,963	1.00
Total	99,963	-	99,963	1.00

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
All program services	none

Programs and Service Indicators

Program	Indicator
Provides primary input for the on-going assessment and development of the City's Emergency and Disaster Preparedness plans.	
Coordinates the plans and operational readiness of various components of the emergency management system in our jurisdiction.	
Conducts Disaster Preparedness training sessions, drills and exercises.	
Coordinates and is responsible for the preparation of the Homeland Security Grants, which includes the submission process and purchasing of equipment.	

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Ensure that local emergency response service agencies are adequately trained and prepared to provide a well coordinated and comprehensive emergency or disaster response by developing and executing simulated disaster training exercises for all fire, emergency, medical, and shelter agencies in the City of Pomona.	On-going
Ensure the public is prepared to survive the first 72 hours of a catastrophic disaster by providing disaster preparedness training for residents and working populations in the City.	In progress

City of Pomona
2005-06 Adopted Budget

Provide maximum response capabilities by coordinating disaster training activities between the City and County, State and Federal agencies.	In progress
Test the overall level of emergency preparedness by staging a community "table top" disaster exercise.	In progress
Provide auxiliary communications capabilities by establishing Radio Amateur Civil Emergency Service (R.A.C.E.S.).	In progress
Ensure that the City is prepared to assume a lead role in an emergency response situation by providing key City personnel with essential training in disaster planning and preparedness.	In progress
Ensure that the City maintains its emergency response readiness by providing continuous training to the City's policy group on emergency management.	In progress
Improve coordination and response capabilities by establishing a new Emergency Operations Center (EOC) in the Fire Department portion of the Public Safety Building.	In progress
Evaluate EOC performance capacities by conducting one (1) unannounced EOC command center set-up drill to test state of readiness.	In progress
Improve first 72 hours of a disaster relief capabilities by continuing to develop a training program for "light search and rescue" teams.	In progress

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06.
Test the overall level of emergency preparedness by staging a community "table top" disaster exercise.
Ensure that the City maintains its emergency response readiness by conducting (1 or more) unannounced drills at designated City facilities.
Ensure that City employees are adequately prepared to respond to emergency situations by implementing a citywide Evacuation Plan for all City facilities and establish Employee Emergency Response Teams.
Ensure that City employees maintain emergency response readiness by developing an Employee Emergency Action Handbook and establishing ongoing work groups from each department to develop and/or update departmental response plans.
Expand emergency preparedness training by establishing outreach projects/programs on business emergency planning and preparedness.
Evaluate EOC performance capacities by providing continuous training for the City's EOC Teams on the functions of the Emergency Operations Center (EOC) and their responsibilities.
Augment overall emergency response preparedness by developing and implementing a citywide CERT training program.

City Council Strategic Goal

Goal No:	Goal Description	Cost
1-16	Clean water lines, check all water systems and provide protection for all water systems from terrorism and other acts.	1,453,000

**City of Pomona
2005-06 Adopted Budget**

Department: Police	Division: Aero Patrol Services/ O.D.	Fund: General
Department #: 2000	Division #: 2012	Fund #: 101

Division Description:

This program provides airborne patrol service in support of ground units by providing aerial observations and information regarding criminal activity and potential suspects at a crime scene. The Aero Bureau deploys one helicopter to assist in apprehending criminals and provide protection to the citizens of Pomona. The Aero Bureau also provides an airborne public address system, emergency lighting for scenes at night, Forward Looking Infra Red (FLIR) for no light situations, Lojack stolen vehicle locating system, and a movable observation platform which increases the security to Police Officers and the citizens of Pomona. On a time available basis, the helicopter will assist the Narcotics Enforcement Unit with surveillance needs during major operations. The Aero Bureau helicopter is instrumental in high-speed pursuits allowing patrol units to pursue the suspect vehicle at a reasonable distance while the air unit maintains constant visual contact.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	398,561	-	398,561	1.00
Total	398,561	-	398,561	1.00

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
All program services	none

Programs and Service Indicators

Program	Indicator
Provides rapid response to calls for service and in-progress crimes involving identification and apprehension of criminal suspects.	
Provides enhanced citizen and officer safety.	
Provides City wide patrolling and surveillance from an aerial vantage point.	
Provides assistance during mutual aid incidents.	
Community Relations - City sponsored events, Police Open House and school career days.	

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Enhance citizen and officer safety through rapid response and increased logistical support capabilities as provided by a highly trained professional team of police helicopter Pilot and Tactical Flight Officer.	On-going

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06.

City Council Strategic Goal

Goal No:	Goal Description	Cost
4-10	Concentrate resources on "problem neighborhoods". Prioritizing needs.	352,000
4-19	Promote our vision of "clean, safe, family neighborhoods".	100,000

**City of Pomona
2005-06 Adopted Budget**

Department: Police **Division:** Major Crimes Task Force/ I.S. **Fund:** General

Department #: 2000 **Division #** 2013 **Fund #:** 101

Division Description:

The Major Crimes Task Force is a proactive enforcement team designed to assist the Detective Bureau personnel in the identification, surveillance, and apprehension of serious and violent felony suspects. Officers assigned to the Major Crimes Task Force work closely with Homicide and Robbery detectives to locate and arrest the most serious felony offenders. In addition to these duties, the Major Crimes Task Force is responsible for the investigation and enforcement of street level narcotic violations and gang enforcement. Proactive programs created and implemented by the members of the Major Crimes Task Force, such as the Buy/Walk program, are responsible for the arrest and successful prosecution of numerous suspects who are involved in illegal drug violations. Gang enforcement is accomplished through aggressive identification, documentation and enforcement of criminal street gang members.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	1,535,807	-	1,535,807	11.00
Total	1,535,807	-	1,535,807	11.00

Supplemental Requests

Item	Justification	Amount
Replace (3) unmarked Veh.s	Replacement due to exceeding mileage/use limits	96,000

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
All program services	none

Programs and Service Indicators

Program	Indicator
<u>Major Crimes Task Force - FY 2005-06 Proposed</u>	<u>Arrests</u>
Felony Arrests	525
Misdemeanor Arrests	125
Gang violence reduction	
Search Warrants and raids	
Parole and Probation searches	
Proactive and specialized enforcement programs	
Confidential Informants and intelligence	
Narcotics enforcement and suppression	
Assistance and liaison with county, state and federal law enforcement	

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Reduce serious and violent crime in the City by identifying and targeting serious criminals for arrest. Program objectives that have been established to assist in achieving these goals consist of the following:	On-going
Identify and monitor court order terms and conditions of parole and probation for previously convicted criminals that are released back into the community by maintaining close working relationships with State Parole and County Probation Department personnel.	On-going
Coordinate proactive law enforcement efforts by conducting meetings with State Parole, County Probation and neighboring police agencies.	On-going
Decrease the amount of gang and street level narcotics sales by conducting proactive details and specialized enforcement programs.	On-going

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06.
Reduce serious and violent crime in the City by identifying and target serious criminals for arrest.

City Council Strategic Goal

Goal No:	Goal Description	Cost
4-10	Concentrate resources on "problem neighborhoods". Prioritizing needs.	352,000
4-19	Promote our vision of "clean, safe, family neighborhoods".	100,000
5-1	Create comprehensive GIS and crime trend picture of entire City a. Review and understand service and deployment needs b. Identify active drug locations and create comprehensive plan for elimination c. Track noise complaints via GIS d. Send semi-annual GIS maps to City Council	-
5-25	Address prevention of gangs from confiscated funds.	-

City of Pomona
2005-06 Adopted Budget

Department: **Police** Division: **Traffic Services/ O.D.** Fund: **General**

Department #: **2000** Division #: **2014** Fund #: **101**

Division Description:

The Traffic Services Program is charged with the responsibility of reducing traffic collisions through planned enforcement of Vehicle Code Laws, regulations and education. Education includes increased awareness of traffic and pedestrian safety via presentations to schools and civic groups. Close liaison is maintained with City Traffic Engineering and Cal Trans to solve engineering problems that might contribute to traffic collisions. Additionally, traffic collision reports as well as Hit & Run reports are reviewed by the Traffic Bureau for prosecution of drivers who cause the collision. Motorcycle officers are also used in many traffic control situations due to their superior mobility. An additional unit within the Traffic Services Program, Parking Control is responsible for the enforcement of parking regulations in the City. In addition to supervising Traffic and Parking Enforcement, the Senior Parking Enforcement Officer also supervises 38 hourly Crossing Guards assigned to 24 elementary schools to ensure the safety of young students as they go to and from school sites. Another integral role of Traffic Services is the investigation of fatal traffic collisions, collision reconstruction, and prosecution of violators where appropriate through the MAIT (Major Accident Investigation Team) Program.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	1,438,825	590,000	848,825	13.00
Total	1,438,825	590,000	848,825	13.00

Supplemental Requests

Item	Justification	Amount
Replace (2) Motorcycles	Replacement due to mileage/use limits	48,000

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
All program services	none

Programs and Service Indicators

Program	Indicator
<u>Traffic Patrol Services - FY 2005-06 Proposed</u>	<u>Traffic Enforcement</u>
Traffic Citations Issued	11,000
Hazardous Moving Violations	6,500
Total Parking Citations Issued	12,500
Vehicles Stored/Impounded	2,500
Traffic Enforcement, educational programs, checkpoints, specialized enforcement programs funded by the California Office of Traffic Safety	
Major Accident Investigation Team (MAIT) program	
Hit and Run Investigation/Traffic Collision review and citation	
Parking Enforcement program	
School Crossing Guard program	

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Reduce traffic collisions, fatalities and injuries through the enforcement of laws and regulations governing the safe and legal operation of motor vehicles on public highways. A related and secondary program goal is the enforcement of City parking ordinances and restrictions. In order to achieve these goals, the following program objectives have been established:	On-going
Promote traffic law compliance and obedience by developing and implementing innovative traffic enforcement programs.	On-going
Raise citizen awareness concerning traffic and pedestrian safety by conducting educational programs and presentations which are delivered to schools, civic groups, and business groups.	On-going
Enhance the appearance of neighborhoods through enforcement of commercial vehicle laws and city parking and abandoned vehicle ordinances.	On-going
Protect and educate the motoring public by conducting outreach educational programs.	On-going
Seek out and implement programs designed to promote traffic safety through grants provided by the California Office of Traffic Safety (OTS).	Completed

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06

City Council Strategic Goal

Goal No:	Goal Description	Cost
5-3	Conduct more traffic patrols targeting mechanical defects, tail lights, bumpers, no car seats, no helmets, etc. Increase motor officer complement to deal with citywide traffic efforts.	-
4-10	Concentrate resources on "problem neighborhoods". Prioritizing needs.	352,000

**City of Pomona
2005-06 Adopted Budget**

Department: Police	Division: Crime Prevention/ C. O.	Fund: General
---------------------------	--	----------------------

Department #: 2000	Division #: 2015	Fund #: 101
---------------------------	-------------------------	--------------------

Division Description:

Crime Prevention is a progressive program designed to educate and empower the public to create a safer and more caring community. The Unit addresses the causes of crime and violence and provides the public with low-cost or no cost techniques to reduce the opportunities for crime to occur. Examples of proven techniques include, but are not limited to, "Neighborhood Watch", Crime Prevention Through Environmental Design (C.P.T.E.D.), "Business Academy", etc. Crime Prevention also interacts with the Pomona Unified School District in outreach programs, as well as gang and drug awareness programs to educate youths.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	336,097	-	336,097	4.00
Total	336,097	-	336,097	4.00

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
All program services	none

Programs and Service Indicators

Program	Indicator
Community programs, Business Academy, Kids Safer Fair, National Night Out, LA County Fair Booth, Red Ribbon Week, Gunlock Program, Citizens Academy, Volunteer Recognition Luncheon, Santa Cop Program, Every 15 Minutes Program, Neighborhood Watch, Business Watch, Read Across America Program, Gang/Drug prevention, Stranger Day(s) / Abduction prevention programs, Head Start Graduations, Adult School presentations, Youth Education Motivation program, Child ID/Fingerprint program, Weed & Seed program participation, and distribution of crime prevention materials.	

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Address the root/long-term elements of drug, gang violence, and crime in the community by devising neighborhood level educational programs, activities, outlets and alternatives primarily targeting At-Risk youth.	On-going
Reduce crime by promoting community awareness through the provision of services designed to educate and empower the citizens of Pomona to make sound decisions regarding their quality of life.	On-going
Build and expand upon programs that provide personal assistance by focusing on Neighborhood Watch Groups, school programs to educate children about the dangers of gangs and drugs, victim assistance and rehabilitation of blighted areas.	On-going

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06.

City Council Strategic Goal

Goal No:	Goal Description	Cost
4-3	Develop pride in the community by developing Neighborhood Watch programs or Neighborhood Councils or BID type groups (CC) to empower community in clean up and positive appearance efforts. Create more neighborhood groups to encourage them to identify and solve their own problems. Complete the work of the Mayor's Task Force subcommittees and implement Weed & Seed strategy in designated areas by working with the City Council.	50,000
4-10	Concentrate resources on "problem neighborhoods". Prioritizing needs.	352,000

**City of Pomona
2005-06 Adopted Budget**

Department: Police **Division:** Investigative Services/ I.S. **Fund:** General

Department #: 2000 **Division #:** 2020 **Fund #:** 101

Division Description:

The primary function of the Investigative Services Program is to provide investigative support in preparing criminal cases for submission to the District Attorney's Office. The organizational structure of the Program consists of administrative, investigative, and support components designed to facilitate the investigative and prosecution process. Detectives assigned to this program investigate crime incidents compiling facts, analyzing physical evidence and information essential to a successful prosecution. In addition to gathering information on crimes that have already been committed, the Investigative Services Program also investigates crimes that have not yet been detected such as narcotics, white collar and organized crime activity. This type of information is used to establish programs, which will protect life and property.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	5,433,036	40,000	5,393,036	42.00
Total	5,433,036	40,000	5,393,036	42.00

Supplemental Requests

Item	Justification	Amount
Forensics Unit Overtime	Provide overtime funds for overtime callout	10,000
Forensics Unit Standby	Provide funds for weekend standby on-call pay	13,000
Position Reclassification	Gang Unit Records Specialist to Comm. Svr. Off.	1,824

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
All program services	none

Programs and Service Indicators

Program	Indicator
<u>Investigative Services - FY 2005-06 Proposed</u>	<u>Case Filings</u>
Number of Cases Submitted to D.A.	6,500
Number of Cases Filed by D.A.	6,000
Investigation of crime incidents, identification, documentation and preservation of crime scene evidence	
Witness, subject, suspect interviews and statements	
Development of Forensic evidence	
Criminal case filings	
Court testimony including expert witness testimony	
Gang Unit	
Forensics Unit	
Vice Unit	

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Provide accountability and effective investigations in identifying crime incidents, which will insure the apprehension and ultimate prosecution of criminal offenders.	On-going
Ensure responsible case management by providing resources to those investigations that contain solvable information that will lead to prosecution, and to maintain at least a 60% or higher rate for criminal filings submitted to the District Attorney.	In-progress
Continue programs providing education to the community on crime awareness by conducting meetings with local businesses and educating employees and owners on crime prevention techniques.	On-going
Enhance criminal investigation outcomes by continuing training programs presented by Detectives to Patrol personnel on specialized investigative techniques and new procedures.	On-going

2005-06 Department Goals

Goal
All 'ongoing' or 'in progress' goals shown in the 2004-05 goal category continue in 2005-06

City Council Strategic Goal

Goal No:	Goal Description	Cost
5-8	Report crimes and crimes solved on quarterly basis to City Council.	5,000
5-25	Address prevention of gangs from confiscated funds.	-

City of Pomona
2005-06 Adopted Budget

Department: **Police** Division: **Code Enforcement/ S. S.** Fund: **General**

Department #: **2000** Division #: **2021** Fund #: **101 / 213**

Division Description:

The Code Compliance Program is charged with the primary responsibility of maintaining safe, environmentally clean, and aesthetically desirable neighborhoods and commercial districts in the City through the enforcement of municipal codes and zoning ordinances. Additionally, the Code Compliance Program provides direct assistance to residents and businesses by facilitating and coordinating the delivery of services furnished by other City departments, government agencies, and civic organizations. Composed of commercial and residential components, the Code Compliance Program serves in the forefront of the City's revitalization efforts by conducting programs targeting specific blighted areas of the City requiring comprehensive revitalization assistance. Incorporated within the Police Department's organizational structure, Code Compliance Program staff are administratively assigned to the Support Services Division. In total, the City's General Fund and CDBG funds support the Code Compliance Program.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	552,710	11,500	541,210	5.00
CDBG	755,547	755,547	-	10.00
Total	1,308,257	767,047	541,210	15.00

Supplemental Requests

Item	Justification	Amount
None		

Service level changes form 2004-05 to 2005-06 based on proposed spending level:

Service	Change
All program services	none

Programs and Service Indicators

Program	Indicator
<u>Code Enforcement - FY 2005-06 Proposed</u>	<u>Inspections & Violations</u>
First Inspections	6,000
Total Inspections	17,000
Notices of Violations Issued	3,600
Court Citations	900
Vehicles Towed	200
Vehicles Removed by Owners	400
Enforcement of City Code and Ordinances to reduce/eliminate blight	

Proactive enforcement programs - (Angela, Chanslor, Valwood, 9th and Park)
Abatement of vacant buildings occupied by vagrants
Abatement of nuisance conditions on private property in both commercial and residential districts.

City of Pomona
2005-06 Adopted Budget

Abatement of inoperative vehicles from private property
 Enforcement of codes related to scavengers, vendors and persons in unlawful possession of shopping carts
 Parking enforcement citations
 Notice referral and assistance to other City Departments such as Business Licensing, Building, Community Development, Public Works etc..

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Enhance the Residential Inspection program in conjunction with the Building and Safety Department by establishing guidelines and objectives for enforcement of the City's Landscape Maintenance Ordinance, Shopping Cart Ordinance.	In-progress
Assist with the City revitalization efforts in the Valwood housing track by conducting a door to door inspection program for each of the 410 homes in order to educate and bring about compliance with municipal codes as they relate to quality of life issues.	In-progress
Continue to assist with the City's revitalization efforts in the Angela and Chanslor neighborhood by conduction on-going inspections and taking aggressive actions to ensure compliance with municipal codes.	In-progress
Participate in neighborhood revitalization efforts and enhance the Police Department's Community Oriented Policing (C.O.P.) projects by coordinating Code Compliance services within specific project areas of the City.	In-progress

2005-06 Department Goals

Goal
All 'ongoing' or 'in progress' goals shown in the 2004-05 goal category continue in 2005-06.
Assist with downtown revitalization efforts by continuing enforcement efforts within the downtown area with specific attention to transients, scavengers, panhandlers, and issues related to un-permitted business activities.
Improve the appearance of major thoroughfares in the City by conducting a door to door inspection of each commercial business on these streets with the primary goal of enforcing codes that have the greatest impact on curb appeal.

City Council Strategic Goal

Goal No:	Goal Description	Cost
2-15	Clean up storefronts and other code enforcement. Include purchase of Mylar in Façade Improvement Program. Work with Planning to design window in architecture to minimize costs and damage.	-
4-5	Actively remove street vendors.	20,000
4-10	Concentrate resources on "problem neighborhoods". Prioritize needs.	352,000
4-15	Enforce CUPs and sign ordinances.	-
4-19	Promote our vision of "clean, safe, family neighborhoods."	100,000

**City of Pomona
2005-06 Adopted Budget**

Department: Police **Division:** Records & Clerical / S.S. **Fund:** General

Department #: 2000 **Division #** 2030 **Fund #:** 101

Division Description:

The Records Program of the Police Department is responsible for all functions necessary to provide accurate, current, and historical data to Investigative and Patrol Management Personnel. Personnel in this program gather, review and validate source documents and provide computer input and data entry into both in-house systems and national and state criminal justice information systems. Due to the volume of reports being entered into the system, it is necessary to maintain a 24-hour per day, seven-day per week schedule. Additionally, the Crime Analysis Unit is located within the Records & Clerical program. This unit analyzes crime data, plotting specified crime types onto pin maps, providing crime overviews for command staff, patrol officers and investigators.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	1,617,895	106,000	1,511,895	29.00
Total	1,617,895	106,000	1,511,895	29.00

Supplemental Requests

Item	Justification	Amount
Position Reclassification	Sr. Police Tech. To Records Shift Supervisor	7,232

Service level changes form 2004-05 to 2005-06 based on proposed spending level:

Service	Change
All program services	none

Programs and Service Indicators

Program	Indicator
<u>Records & Clerical - FY 2005-06 Proposed</u>	<u>Rpt.s & Veh.s Processed</u>
Reports Processed	14,750
Vehicles Processed	10,000

Provide state and federal statistical crime information and reporting requirements

Ensure timely processing of police reports

Transcribe dictated police reports

Index, copy, file, route police reports

Scan/file documents

Ensure safekeeping of all police records

Provision of Crime Analysis, Court Liaison and Subpoena Services

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Provide the Police Department with a comprehensive police records support operation by providing timely and accurate transcription, filing, and retrieval of all police activity generated documents in addition to maintaining a current status relative to entering data into regional, State, and Federal automated information databases.	On-going
Ensure that police incident records are properly maintained by processing and filing of all police activity generated documents in a timely and efficient manner.	On-going
Enhance the Police Department's abilities to identify and respond to crime patterns and series by re-establish the Crime Analysis function as an area of assignment within the Records Bureau Program.	In process

2005-06 Department Goals

Goal
All 'ongoing' or 'in progress' goals shown in the 2004-05 goal category continue in 2005-06.

City Council Strategic Goal

Goal No:	Goal Description	Cost
5-1	Create comprehensive GIS and crime trend picture of entire City. a. Review and understand service and deployment needs. b. Identify active drug locations and create comprehensive plan for elimination. c. Track noise complaints via GIS. d. Send semi-annual GIS maps to City Council.	-

**City of Pomona
2005-06 Adopted Budget**

Department: Police	Division: Jail Services / S.S.	Fund: General
Department #: 2000	Division #: 2031	Fund #: 101

Division Description:

Pomona City Jail is a Type I facility for pre-arraigned individuals, enroute bookings, bail bond surrenders and sentenced inmate trusty workers. The facility can hold a maximum of 75 prisoners. Functions include: 1. Booking, printing, feeding, and monitoring all prisoners; 2. Photographing developing and processing mug photos of prisoners, crime scene photos for court presentation, and civilian requests; 3. Issuing and receiving equipment for Patrol Officers; 4. Maintaining a Trusty Program which provides a 24-hour in-house work force for feeding prisoners, custodial work, kitchen duties, laundry, cleaning police vehicles and grounds maintenance; 5. Providing transportation for those prisoners with medical conditions who cannot be housed in our facility, utilizing civilian Jailers.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	1,888,705	324,000	1,564,705	22.00
Total	1,888,705	324,000	1,564,705	22.00

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
All program services	none

Programs and Service Indicators

Program	Indicator
<u>Jail Services - FY 2005-06 Proposed</u>	<u>Activities/Services</u>
Bookings	8,000
Trusty Labor Hours	7,500
Prisoners Transported	1,900
Bookings (Cite-outs, Detained & Released)	2,500
Prisoner processing including fingerprinting, photographs, criminal wants and warrant criminal justice database searches	
Prisoner housing and transportation	
U.S. Marshall's Program, Pay To Stay Program, Trusty Program	
Livescan Fingerprinting services	

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Ensure that custodial services are properly maintained by providing jail and related prisoner services that are safe, secure, cost effective/efficient, and in compliance with all laws, regulations and procedures governing the care and transportation of custodial prisoners in jails and institutions.	On-going
Ensure that the highest standards for safe and appropriate prisoner care are maintained by conducting monthly facility inspections to identify and correct noted deficiencies.	On-going

2005-06 Department Goals

Goal
All 'ongoing' or 'in progress' goals shown in the 2004-05 goal category continue in 2005-06.

City Council Strategic Goal

Goal No:	Goal Description	Cost
5	Ensure safe communities through increased, targeted and planned Public Safety efforts.	-

**City of Pomona
2005-06 Adopted Budget**

Department: **Police** Division: **Dispatch Services / O.D.** Fund: **General**

Department #: **2000** Division #: **2032** Fund #: **101**

Division Description:

Dispatch Services is the primary answering point for the City's 9-1-1 emergency telephone calls. It is a 24-hour, seven day a week operation that facilitates the delivery of emergency services to the citizens of Pomona. It is the responsibility of Dispatch Services to determine the type of response necessary for each call received, and to dispatch the appropriate emergency personnel and equipment to handle each situation. Dispatch services also monitors the status and locations of all field personnel and equipment, while also maintaining calls for support services as requested and log problems for follow-up by other City departments. Dispatch Services also provides communication functions for all other city departments after normal business hours.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	2,711,780	-	2,711,780	33.00
Total	2,711,780	-	2,711,780	33.00

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
All program services	none

Programs and Service Indicators

Program	Indicator
<u>Dispatch Services - FY 2005-06 Proposed</u>	<u>Call For Service</u>
Calls For Service	204,000
911 Emergency Calls - Incomplete	10,100
911 Emergency Calls - Received	62,000

Provide critical voice and data communication for public safety field personnel.

Receive and dispatch for 9-1-1 and other calls for police or public safety services including wireless emergency 9-1-1 calls for service.

Provide after hours notification and dispatch assistance for other City Departments including Traffic Signal Maintenance, Street/Sewer, Water Department, Sanitation Department, Parks and other City Departments.

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Maintain unit status, and receive, dispatch, and coordinate calls for service in the most efficient manner possible with the least amount of delay by maintaining Dispatch Center personnel staffing at an appropriate level in order to respond to service demands.	On-going
Ensure that the Dispatch Center is adequately staffed at all times by hiring and training new personnel to fill vacancies with an absolute minimum time delay.	On-going
Improve service to the public and Police Officers in the field by ensuring that Dispatch Services to its full authorized staffing levels through the hiring and training of new personnel.	On-going
Improve Dispatch operations and maintain compatibility with the Department of Justice JDIC system by replacing the Police Department's obsolete Computer Aided Dispatch (CAD) with an upgraded CAD system that utilizes current technology.	Completed

2005-06 Department Goals

Goal
All 'ongoing' or 'in progress' goals shown in the 2004-05 goal category continue in 2005-06.
Improve Dispatch operations and service to the community by implementing new technology that provides for the acceptance of wireless 911 telephone calls which originate from within the jurisdictional boundaries of the City.

City Council Strategic Goal

Goal No:	Goal Description	Cost
5	Ensure safe communities through increased, targeted and planned Public Safety efforts.	-

City of Pomona
2005-06 Adopted Budget

Department: **Police** Division: **Support Programs / I.S.** Fund: **General**

Department #: **2000** Division #: **2033** Fund #: **101**

Division Description:

This Program is responsible for the processing, inventory, disposition, security and storage of all evidence and found property. This includes, but is not limited to, ensuring the evidence is transported to and from the Los Angeles County Crime Lab, making available for court evidence presentation, and the destruction of confiscated deadly/dangerous weapons and contraband.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	184,731	-	184,731	3.00
Total	184,731	-	184,731	3.00

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
All program services	none

Programs and Service Indicators

Program	Indicator
Receive, inventory, store, and retrieve a wide variety of items and property used or recovered and/or connected to the commission and/or investigation of criminal incidents.	
Maintain court evidence chain of custody.	
Prepare and deposit money into the Finance Department - Revenue Division office and forfeiture accounts.	
Maintain, enter and retrieve property data in computer files.	
Prepare unclaimed property and articles for yearly auction including inventory of items auctioned.	
Prepare and process crime lab items to and from the lab; forward lab analysis reports to the appropriate departments.	
Testify in court as to integrity of evidence.	
Respond as needed after hours to receive and process critical evidence, including large sums of cash or narcotic seizures.	

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Maintain proper controls and procedures for the handling and processing of property and evidence by practicing safe, efficient, and effective methods and procedures for the processing, storage, warehousing, and retrieval of property and evidence while ensuring the highest degree of integrity in the handling of property to be submitted as evidence in court.	On-going
Maintain facility storage capacity and ensure that dangerous weapons are properly disposed of by destroying all unclaimed and case dispositioned firearms by March by 2004.	In progress
Maintain dangerous narcotics storage capacities by destroying all stored narcotics as capacity dictates.	On-going

2005-06 Department Goals

Goal
All 'ongoing' or 'in progress' goals shown in the 2004-05 goal category continue in 2005-06.

City Council Strategic Goal

Goal No:	Goal Description	Cost
5	Ensure safe communities through increased, targeted and planned Public Safety efforts.	-

**City of Pomona
2005-06 Adopted Budget**

Department: Police **Division:** Civilian Volunteer Patrol/C.O. **Fund:** General

Department #: 2000 **Division #** 2040 **Fund #:** 101

Division Description:

Volunteer Programs consists of civilians who volunteer their time to participate in the following Police Department Volunteer Units: Chaplains, Civilian Volunteer Patrol (C.V.P.), Police Reserves, Explorers, and Volunteers In Policing (V.I.P.) programs. These Volunteer Units assist the Police Department in a variety of assignments including conducting patrol and surveillance in assigned areas, report unusual and/or criminal activity, monitor City Parks, assist with accident scene traffic control, review pawn slips for stolen property, and provide added support for Police special events, as well as other duties to assist the community and the Department. The Chaplains Program also provides spiritual support to the community persons/families and Police department personnel on an as needed basis.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	12,600	-	12,600	-
Total	12,600	-	12,600	-

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
All program services	none

Programs and Service Indicators

Program	Indicator
Major functions and services provided by this unit include - Reserves, augmented patrol and related duties, attend community events, participate in special details, Explorer program, Civilian Volunteer Patrol, Volunteers in Policing, Chaplains, assist with clerical support duties, and provide other assistance to the public.	

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Generate community interest and involvement that aids in the reduction of crime by providing public safety training and resources which prepare and enable Civilian Volunteer support personnel to continue to provide excellent service to the community and Police Department.	On-going
Ensure the safety of both civilian volunteer personnel and the public by maintaining the highest possible training standards.	On-going

2005-06 Department Goals

Goal
All 'ongoing' or 'in progress' goals shown in the 2004-05 goal category continue in 2005-06.

City Council Strategic Goal

Goal No:	Goal Description	Cost
5-21	Expand reserve program by offering incentives, i.e. insurance or housing.	-

**City of Pomona
2005-06 Adopted Budget**

Department: **Police** Division: **Park Enforcement/ O.D.** Fund: **General**

Department #: **2000** Division #: **2045** Fund #: **101**

Division Description:

The City of Pomona entered into an agreement for Security Guard Services for Park Security of the entire city park facilities. The company, American-1 Airtight Security is organizationally assigned to the Police Dept under Operations Division. The security personnel patrol the park facilities and report any usual occurrences and/or maintain the safety and well being of those who frequent and use the park facilities.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	233,783	-	233,783	-
Total	233,783	-	233,783	-

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
All program services	none

Programs and Service Indicators

Program	Indicator
City Parks Security Patrols	
Public information and assistance	
Report notification and relay of information concerning suspicious activity and possible crime incidents	

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Not Applicable - Program transferred to Police Department in the current FY 04-05 budget.	N/A

2005-06 Department Goals

Goal
Ensure optimum public safety is maintained at all city park facilities. Administered by the Special Operations Lieutenant, the following Program objectives have been established:
Maintain an efficient reporting system by accurately documenting and recording their specific patrolled areas with comments and observations.
Minimize the impact on the Department's normal operations while maintaining acceptable public safety standards at all park facilities through the staffing provided by the Security Company.
Promote a positive image of the City and the Department through the professional conduct of the security company.

City Council Strategic Goal

Goal No:	Goal Description	Cost
4-19	Promote our vision of "clean, safe, family neighborhoods."	100,000
5	Ensure safe communities through increased, targeted and planned Public Safety efforts.	-

**City of Pomona
2005-06 Adopted Budget**

Department: Police **Division:** Vice Forfeiture / S.S. **Fund:** General

Department #: 2000 **Division #** 2046 **Fund #:** 101

Division Description:

The primary function of the Vice Unit is to provide enforcement targeting street prostitution, illicit massage operations, and unlawful escort services which offer sexual services for sale. The Unit consists of investigative and field enforcement personnel who arrest persons engaged or suspected of engaging in prostitution. The assigned Detective and Officer also file the arrests with the District Attorney's office, and offer expert testimony to obtain convictions. The Vice Unit regularly coordinates efforts with other local law enforcement agencies due to highly transitory nature of the prostitution trade. This program investigates crime incidents compiling facts, analyzing physical evidence and information essential to a successful prosecution. In addition to gathering information on crimes that have already been committed, the Investigative Services Program also investigates crimes that have not yet been detected such as narcotics, white collar and organized crime activity. This type of information is used to establish programs, which will protect life and property.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	20,000	-	20,000	-
Total	20,000	-	20,000	-

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
N/A - New program in FY 04-05	

Programs and Service Indicators

Program	Indicator
Development and implement specialized vice enforcement programs, details and deployments targeting prostitutes and solicitors for prostitution.	
Identify and track street prostitution offenders.	
Conduct business checks of exotic dance locations, massage parlors and other businesses suspected of allowing illegal activity.	
Prepare press releases and promote relations with local media.	
File in-custody cases with the District Attorney.	

City of Pomona
2005-06 Adopted Budget

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
N/A - Program was established after the fiscal year 2004-05 budget was adopted.	N/A

2005-06 Department Goals

Goal
Provide consistent field enforcement pressure sufficient to deter street prostitution activity and related crimes including street drug sales, larcenies and robberies. Administered with the Investigative Services Division, the following Program objectives have been established:
Deter street prostitution crime activity within the City by implementing enforcement programs to identify persons suspected of engaging in street prostitution and to seek to have such persons ultimately arrested and / or placed on probation with the overall goal of reducing the occurrence of this type of crime activity.
Aid in the effectiveness of deterrence efforts by conducting high-profile "john sting" operations in which offenders' cars are seized under local forfeiture ordinance, with the offender required to pay a fee for recovery or forfeit the car to the City.
Address the transitory problem of prostitution by participating in multi-agency operations both within and outside of the City in order to promote a more coordinated and effective response to this type of crime.

City Council Strategic Goal

Goal No:	Goal Description	Cost
4-10	Concentrate resources on "problem neighborhoods". Prioritize needs.	352,000
4-19	Promote our vision of "clean, safe, family neighborhoods."	100,000
5	Ensure safe communities through increased, targeted and planned Public Safety efforts.	-

**City of Pomona
2005-06 Adopted Budget**

Department: Police **Division:** Communications Support/S.S. **Fund:** General

Department #: 2000 **Division #** 2058 **Fund #:** 101

Division Description:

The Communications Support Services Program designs, installs, maintains, and repairs radio, telephone, and data communications equipment and electronic devices for all City departments. This program is also charged with the responsibility of installation, programming, maintenance, and repair of fire and burglar alarm systems located in City buildings. Central station monitoring equipment is maintained in the Police Dispatch Center, which records all alarms, trouble reports, and administrative messages. Additionally, this program maintains all City radio licenses and ensures that compliance is maintained with all applicable State and Federal regulations.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	471,203	-	471,203	4.00
Total	471,203	-	471,203	4.00

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
All program services	none

Programs and Service Indicators

Program	Indicator
Provide technical assistance and maintenance/repair support services for all police and City wide radio and other communications systems.	
New Police Radio System input, design and support.	
City wide radio systems, public address systems, fire and burglar alarm system installation and maintenance.	
Maintenance and repair support services for Police closed circuit television systems, vehicle mobile video systems, and mobile data systems.	
Police Vehicle fleet program management.	
Emergency on call 24/7 response for communications equipment and police facilities.	

City of Pomona
2005-06 Adopted Budget

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Ensure that the City's communications capabilities are adequately maintained and able to continue to function during both normal and emergency operations, by performing continuous testing, servicing, diagnostics, repair and upgrading of communications equipment.	On-going
Address identified future communications needs by developing a police radio system Capital Improvement Project to upgrade communications capabilities.	In progress
Identify additional areas of potential need by evaluating the Fire Department's Base Stations and voting receiver systems for their suitability for integration into other City radio systems.	In progress
Maintain the City's emergency preparedness communications capabilities by re-installing radio communications equipment in the new Emergency Operations Center when this project is completed.	In progress

2005-06 Department Goals

[illegible]

City Council Strategic Goal

Goal No:	Goal Description	Cost
5	Ensure safe communities through increased, targeted and planned Public Safety efforts.	471,203

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 101 General Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 2000 All Police						
101-2000-51001 Salaries-Mgmt/Confidential	742,463.30	756,973	740,314	98%	709,301	6-%
101-2000-51002 Salaries-Sworn Personnel	11,405,580.38	11,857,842	11,888,309	100%	12,516,727	6%
101-2000-51003 Salaries-General Service	4,663,430.64	5,295,527	4,921,260	93%	5,329,182	1%
101-2000-51005 Salaries-Sworn Mgmt	1,429,255.67	1,463,407	1,498,994	102%	1,542,140	5%
101-2000-51006 Salaries-New Positions/Reclass	0.00	0	0	N/A	21,384	N/A
101-2000-51037 Overtime - Hourly	3,868.40	8,000	3,700	46%	8,000	0%
101-2000-51038 Overtime-Mgmt/Conf	1,023.86	3,000	3,940	131%	3,000	0%
101-2000-51039 Overtime-Police Sworn	962,649.25	865,651	927,478	107%	943,043	9%
101-2000-51040 Hourly	251,811.93	360,418	344,135	95%	364,858	1%
101-2000-51041 Overtime - Gen Svc	486,613.88	447,285	490,105	110%	469,189	5%
101-2000-51042 Holiday	357,378.85	327,208	332,380	102%	334,208	2%
101-2000-51043 Marksmanship	4,320.00	10,000	6,000	60%	9,000	10-%
101-2000-51044 Standby	26,257.66	29,200	28,360	97%	28,840	1-%
101-2000-51045 Fair-Fairplex	304,771.78	319,500	316,681	99%	465,740	46%
101-2000-51046 Overtime-Special (Reimb)	239,297.68	198,284	274,759	139%	284,485	43%
101-2000-51049 FLSA OT Adjustment	2,850.32	1,700	3,986	234%	1,700	0%
101-2000-51050 Fair-City	99,107.37	112,155	105,574	94%	159,390	42%
101-2000-51052 Overtime-Court	28,539.26	35,000	20,000	57%	30,000	14-%
101-2000-51058 OT - Special Events (NonReimb)	1,182.50	14,000	14,000	100%	14,000	0%
101-2000-51059 Retirement/Termination Payout	167,575.86	111,154	100,550	90%	237,745	114%
101-2000-51060 Bilingual Pay	34,864.90	36,600	38,608	105%	38,880	6%
101-2000-51064 OT-Downtown Patrol	163,793.45	200,000	200,000	100%	0	100-%
101-2000-51066 Callback Pay	1,680.52	1,545	1,507	98%	1,500	3-%
101-2000-51071 Standby	38,417.49	79,200	45,200	57%	92,200	16%
101-2000-51075 Sick Leave/Vac Buyback	32,370.72	64,230	44,390	69%	59,230	8-%
101-2000-51076 Comp Time/Exec Leave Buyback	43,886.83	18,272	6,664	36%	37,770	107%
101-2000-51800 Benefits-Non Sworn	1,176,406.67	2,002,620	1,834,392	92%	2,365,013	18%
101-2000-51850 Benefits-Sworn	5,215,285.26	5,840,060	5,814,530	100%	7,252,987	24%
101-2000-51860 Benefits-Hourly	3,591.62	4,374	3,755	86%	5,226	19%
101-2000-52461 Tuition Reimbursement	1,000.00	3,000	2,500	83%	3,000	0%
101-2000-52640 Uniform Allowance	243,760.58	250,398	230,920	100%	230,900	8-%
Total Personnel	28,133,036.63	30,716,603	30,242,991	98%	33,558,638	9%
101-2000-52060 Office Supplies	76,663.15	78,400	79,400	101%	81,740	4%
101-2000-52063 Postage	33,409.28	27,396	34,750	127%	34,750	27%
101-2000-52064 Printing & Copying	62,891.05	52,430	62,430	119%	63,430	21%
101-2000-52080 Other Expense	22,149.35	25,881	25,881	100%	25,881	0%
101-2000-52085 Miscellaneous Helicopter Parts	83,189.61	0	0	N/A	0	N/A
101-2000-52088 Misc Helicopter Expense	1,036.41	1,000	1,000	100%	1,000	0%
101-2000-52090 Mileage Reimbursement	363.75	5,000	5,000	100%	6,000	20%
101-2000-52110 Other Rentals	46,149.53	40,010	39,200	98%	40,000	0-%
101-2000-52130 Prof Development - Training	39,445.40	40,936	41,178	101%	40,936	0%
101-2000-52140 Dues & Subscriptions	5,786.89	5,450	5,450	100%	5,450	0%
101-2000-52170 Building and Yard Repairs	145,329.67	110,075	96,000	87%	96,761	12-%
101-2000-52198 Graffiti Rewards	0.00	3,000	3,000	100%	3,000	0%
101-2000-52282 Special Programs	24,336.14	31,000	25,000	81%	31,000	0%
101-2000-52285 Controllable Contract Services	54,047.68	235,258	221,137	94%	320,803	36%
101-2000-52310 OES Supplies	0.00	0	0	N/A	2,000	N/A

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 101 General Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
101-2000-52330 Radio Repairs	14,250.72	15,800	15,800	100%	15,800	0%
101-2000-52354 Prisoner Meals	53,963.62	66,400	62,828	95%	70,400	6%
101-2000-52381 Equipment Maint/Repair	19,696.91	18,970	20,970	111%	18,170	4-%
101-2000-52385 Towing Non-City Veh	4,011.00	8,000	6,000	75%	8,000	0%
101-2000-52402 Small Tools & Equipment	31,099.21	34,246	22,155	65%	27,746	19-%
101-2000-52403 Computer Related Acquisitions	46,895.64	62,018	43,970	71%	44,303	29-%
101-2000-52415 Helicopter Maintenance	33,186.71	143,990	145,000	100%	145,000	1%
101-2000-52425 Vehicle Expense-Outside Vendor	46,422.90	63,033	79,650	126%	79,650	26%
101-2000-52430 Other Supplies/Materials	3,108.82	2,950	2,950	100%	3,750	27%
101-2000-52431 Supplies-Officers	52,890.27	50,100	50,135	100%	50,100	0%
101-2000-52440 Range Expense	15,249.37	17,000	17,000	100%	17,000	0%
101-2000-52450 Small Equip-Special/Safety	1,578.24	2,620	1,420	54%	1,420	46-%
101-2000-52458 POST Training	60,053.87	55,000	55,000	100%	63,500	15%
101-2000-52460 In-Service Training	21,704.72	37,800	37,800	100%	37,800	0%
101-2000-52470 Extradition Expense	1,618.10	3,000	1,600	53%	3,000	0%
101-2000-52480 Fire Alarm Ex & Repair	1,994.38	1,800	1,800	100%	1,800	0%
101-2000-52540 Fingerprint Expense	15,906.00	22,400	17,000	76%	19,400	13-%
101-2000-52541 Physical/Mental Exams	6,640.50	10,000	10,000	100%	10,000	0%
101-2000-52545 Recruitment Testing	11,502.22	8,500	6,000	71%	6,000	29-%
101-2000-52581 Office Equip Maint/Repair	465.65	217	2,100	968%	2,100	868%
101-2000-52650 Dog Program	15,407.37	21,600	20,400	94%	21,600	0%
101-2000-52660 Undercover	13,079.39	15,000	13,000	87%	15,000	0%
101-2000-52670 Photographic Supplies	5,809.44	7,900	7,258	92%	7,900	0%
101-2000-52740 Bed Linen & Supplies	11,246.26	16,492	15,192	92%	20,492	24%
101-2000-52800 Equipment Rental	1,373.38	5,720	5,000	87%	5,720	0%
101-2000-52820 Audio-Visual Materials	613.94	8,700	14,700	169%	10,500	21%
101-2000-52940 Abate Hazardous Buildings	24,725.81	19,489	25,000	128%	30,000	54%
Total Controllable Exp	1,109,292.35	1,374,581	1,339,154	97%	1,488,902	8%
101-2000-52150 Data Communications Lines	3,311.31	7,202	11,261	156%	8,470	18%
101-2000-52160 Pub, Print Ord/Res/Legals	345.15	300	300	100%	300	0%
101-2000-52205 Jail Booking Fees	88,019.05	80,000	83,000	134%	81,000	31%
101-2000-52274 Required Contract Services	48,251.03	53,566	48,266	94%	51,266	1-%
101-2000-52298 Hazardous Mats Compliance	0.00	0	0	N/A	3,500	N/A
101-2000-52305 Supplemental Legal Services	22,796.26	32,395	41,400	118%	42,000	19%
101-2000-52360 Medical Services	97,703.09	67,092	80,000	94%	85,092	0%
101-2000-52361 Coroners Fees	4,138.00	4,000	4,000	100%	4,000	0%
101-2000-52370 Fuel Expense	16,172.89	41,200	41,200	100%	41,200	0%
101-2000-52566 Contracts -Lease Equip New	0.00	0	101,140	N/A	0	N/A
101-2000-52572 Contracts-Lease Equip	689,765.62	838,842	728,948	88%	874,719	5%
101-2000-52573 Building Lease	23,850.00	27,860	24,120	87%	56,288	102%
101-2000-59992 Credit Card Clearing	0.00	0	215	N/A	0	N/A
Total Required Exp	994,352.40	1,152,457	1,163,850	102%	1,247,835	9%
101-2000-52070 Gas & Electricity	165,113.75	176,761	165,000	93%	165,000	7-%
101-2000-52121 Telephone Service Expense	183,589.46	185,936	162,072	87%	185,275	0-%
101-2000-52126 Tel Moves/Changes/Equip	1,845.14	1,500	1,500	100%	1,500	0%
101-2000-52128 Cellular/Pagers	40,743.00	41,550	41,000	99%	41,000	1-%
Total Utilities	391,291.35	405,747	369,572	91%	392,775	3-%



This Page Intentionally Left Blank



Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 101 General Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
101-2000-52185 Info Systems Allocation	367,310.03	204,371	204,371	100%	206,552	1%
101-2000-52245 Ins - Liability	1,551,150.00	1,623,063	1,623,063	100%	1,127,636	31-%
101-2000-52246 Ins - Unemployment	48,546.00	34,872	34,872	100%	26,765	23-%
101-2000-52247 Ins - Workers' Compensation	1,260,104.00	2,488,518	2,488,518	100%	1,885,420	24-%
101-2000-52420 Fleet Operation	816,835.00	875,766	875,766	100%	989,227	13%
101-2000-54020 ACS - Police Supplemental	41,789.58	42,706	42,706	100%	44,200	3%
Total Allocated Costs	4,085,734.61	5,269,296	5,269,296	100%	4,279,800	19-%
101-2000-66182 Automobiles & Trucks	9,813.20	0	0	N/A	0	N/A
101-2000-66189 Other Equipment	261,439.34	0	0	N/A	0	N/A
Total Capital	271,252.54	0	0	0%	0	0%
 TOTAL All Police	 34,984,959.88	 38,918,684	 38,384,863	 99%	 41,019,950	 5%

POLICE - Local Law Enforcement Block Grant

PROGRAM DESCRIPTION

The Federal Government's Omnibus FY 1996 Appropriations Act, (Public Law 104-134), authorized the Director of the Bureau of Justice Assistance (BJA) to make funds available to units of local government under the Local Law Enforcement Block Grants (LLEBG) Program for purposes of reducing crime and improving public safety. This is a two-year grant program. The Police Department's first 1996 award of LLEBG funds was applied to hire and deploy (5) new Police Officers for the duration of the two year grant period. Then in 1997, the Police Department was awarded a second two year LLEBG grant which the Department applied to the addition of (2) new Civilian Evidence Technician positions and to continue funding of the (5) new Police Officers hired under the 1996 LLEBG award. In October of 1998, the Police Department was awarded its third year of funding under the LLEBG program. As with the previous year, these grant funds were used to continue to pay the full salary and benefits cost of all previously funded grant personnel. In 1999, 2000, 2001 and 2002, the Police Department was awarded LLEBG grant monies that were again applied to the continued funding support of formerly LLEBG funded positions. Most recently, the Police Department applied for and has been awarded an eighth 2003 LLEBG award of \$234,531 that is again planned to continue to fund the full salary and benefit costs for the (5) Police Officers and (2) Civilian Evidence Technicians originally hired under the LLEBG program.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 220 Local Law Enforcement Block Grant

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
220-0000-51002 Salaries-Sworn Personnel	209,146.08	81,758	0	0%	0	100-%
220-0000-51003 Salaries-General Service	119,234.59	121,799	84,857	70%	84,857	30-%
220-0000-51039 Overtime-Police Sworn	3,865.70	3,000	0	0%	0	100-%
220-0000-51041 Overtime - Gen Svc	7,072.18	11,000	0	0%	0	100-%
220-0000-51042 Holiday	6,018.72	1,500	0	0%	0	100-%
220-0000-51044 Standby	12,959.21	3,462	0	0%	0	100-%
220-0000-51049 FLSA OT Adjustment	8.69	0	0	N/A	0	N/A
220-0000-51060 Bilingual Pay	1,011.76	600	0	0%	0	100-%
220-0000-51066 Callback Pay	206.09	200	0	0%	0	100-%
220-0000-51800 Benefits-Non Sworn	18,266.93	27,614	28,616	104%	28,616	4%
220-0000-51850 Benefits-Sworn	108,409.33	38,011	0	0%	0	100-%
Total Personnel	486,199.28	288,944	113,473	39%	113,473	61-%
 TOTAL Local Law Enforcement Block Grant	 486,199.28	 288,944	 113,473	 39%	 113,473	 61-%

POLICE - Asset Forfeiture Fund

PROGRAM DESCRIPTION

Asset seizure proceeds represent cash, assets or other items of market value that are alleged to have been used in the commission of and/or derived from the proceeds of illicit drug trafficking activity. Assets seized in this manner by law enforcement agencies must be processed through State or Federal asset seizure authorities before actual forfeiture of ownership to the requesting agency can be made. For investigations involving multiple agencies, the State or Federal asset seizure authority determines the amount of distribution or entitlement for each participating agency. Depending upon which processing authority is involved, the time frame for processing of such claims can range between 6 - 18 months.

As intended by enabling legislation, the proceeds from illegal narcotics' asset seizures are to be exclusively devoted to the enhancement of law enforcement capabilities. In addition to this requirement, the controlling statute specifically prohibits supplanting of funds as a safeguard to ensure that asset seizure funds are not commingled with other general obligation funds.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 260 Asset Forfeiture Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
260-0000-51002 Salaries-Sworn Personnel	0.00	0	7,865	N/A	0	N/A
260-0000-51039 Overtime-Police Sworn	59,090.67	66,700	130,961	196%	130,000	95%
260-0000-51041 Overtime - Gen Svc	10,181.88	10,300	35,311	343%	40,000	288%
260-0000-51800 Benefits-Non Sworn	0.00	0	413	N/A	0	N/A
260-0000-51850 Benefits-Sworn	0.00	0	943	N/A	0	N/A
260-0000-52640 Uniform Allowance	0.00	0	743	N/A	0	N/A
Total Personnel	69,272.55	77,000	176,236	229%	170,000	121%
260-0000-52063 Postage	0.00	150	200	133%	150	0%
260-0000-52080 Other Expense	76,902.53	204,500	168,424	82%	190,000	7-%
260-0000-52130 Prof Development - Training	2,671.00	4,000	2,000	50%	4,000	0%
260-0000-52199 PAL Program	2,471.67	0	0	N/A	0	N/A
260-0000-52282 Special Programs	2,256.65	345,555	61,000	18%	335,555	3-%
260-0000-52285 Controllable Contract Services	117,331.90	120,000	190,000	158%	190,000	58%
260-0000-52380 Vehicle Maintenance/Repair	770.00	80,000	93,996	117%	40,000	50-%
260-0000-52381 Equipment Maint/Repair	543.83	10,000	10,000	100%	10,000	0%
260-0000-52402 Small Tools & Equipment	93,626.98	38,568	36,000	93%	38,568	0%
260-0000-52403 Computer Related Acquisitions	54,741.26	42,327	40,000	95%	50,000	18%
260-0000-52430 Other Supplies/Materials	3,118.17	6,000	3,000	50%	6,000	0%
260-0000-52431 Supplies-Officers	290,096.40	220,000	180,000	82%	180,000	18-%
260-0000-52450 Small Equip-Special/Safety	429.75	2,000	6,000	300%	5,000	150%
260-0000-52460 In-Service Training	7,103.73	10,000	21,900	219%	20,000	100%
260-0000-52462 Other Training	17,223.60	40,000	30,000	75%	30,000	25-%
260-0000-52470 Extradition Expense	0.00	5,000	3,000	60%	5,000	0%
260-0000-52800 Equipment Rental	0.00	6,000	6,000	100%	6,000	0%
260-0000-52820 Audio-Visual Materials	0.00	5,000	4,000	80%	5,000	0%
260-0000-58030 Construction	0.00	18,000	12,000	67%	18,000	0%
260-0000-59980 Project Expenditures	65,324.00	0	0	N/A	0	N/A
Total Controllable Exp	734,611.47	1,157,100	867,520	75%	1,133,273	2-%
260-0000-52150 Data Communications Lines	0.00	2,200	2,200	100%	2,200	0%
260-0000-52200 Legal Expense	0.00	1,000	500	50%	1,000	0%
260-0000-52573 Building Lease	0.00	17,000	17,000	100%	29,000	71%
260-0000-59990 Deposits Refunded	0.00	0	522	N/A	0	N/A
Total Required Exp	0.00	20,200	20,222	100%	32,200	59%
260-0000-52070 Gas & Electricity	11,173.30	5,000	10,000	200%	12,000	140%
260-0000-52121 Telephone Service Expense	5,213.27	4,152	13,805	332%	10,000	141%
260-0000-52128 Cellular/Pagers	32,684.63	47,000	33,000	70%	35,000	26-%
Total Utilities	49,071.20	56,152	56,805	101%	57,000	2%



This Page Intentionally Left Blank



Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 260 Asset Forfeiture Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
260-0000-52420 Fleet Operation	59,582.17	53,205	53,205	100%	53,965	1%
260-0000-54020 ACS - Police Supplemental	97,508.98	99,646	99,646	100%	103,132	3%
Total Allocated Costs	157,091.15	152,851	152,851	100%	157,097	3%
260-0000-66182 Automobiles & Trucks	152,248.84	16,000	16,088	101%	105,676	560%
260-0000-66189 Other Equipment	26,645.67	150,485	140,000	93%	105,676	30-%
Total Capital	178,894.51	166,485	156,088	94%	211,352	27%
260-0000-89922 Transfer to Capital Outlay	0.00	157,500	35,561	23%	0	100-%
260-0000-89934 Transfer To Grants Fund	26,059.00	30,000	11,353	38%	11,353	62-%
Total Transfer Out	26,059.00	187,500	46,914	25%	11,353	94-%
TOTAL Asset Forfeiture Fund	1,214,999.88	1,817,288	1,476,636	81%	1,772,275	2-%

POLICE - Supplemental Law Enforcement Services Fund

PROGRAM DESCRIPTION

Assembly Bill 3229, which took effect with the passage of the State's FY 1996-97 Budget established the Citizens Option for Public Safety (COPS) program. Pursuant to the COPS program, a Supplemental Law Enforcement Services Fund (SLESF) of \$100 million has been established for "front line" law enforcement, district attorneys' and local sheriff's offices to assist in the prosecution and incarceration of local offenders. Based on population figures furnished by the California Department of Finance, specific allocation amounts for SLESF moneys have been established for all eligible agencies in the state. According to this formula, the City of Pomona received \$233,128 in FY 2003-04. The COPS program is not a competitive grant program and therefore the City of Pomona is automatically entitled to receive SLESF moneys subject to adherence to established COPS program compliance criteria.

Administered through the counties, the COPS program provides that local police departments must submit an annual fiscal year expenditure plan to the county's SLESF oversight committee outlining how the agency intends to spend its' SLESF allocation. The Police Department's FY 2003-04 SLESF expenditure plan consists of the allocation of all SLESF monies received to the purchase of upgraded Police radio, data equipment and software.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 281 Supp Law Enforcement Svcs Grant

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
281-0000-52170 Building and Yard Repairs	0.00	0	6,100	N/A	0	N/A
281-0000-52403 Computer Related Acquisitions	0.00	0	12,500	N/A	0	N/A
Total Controllable Exp	0.00	0	18,600	0%	0	0%
281-0000-66182 Automobiles & Trucks	0.00	0	0	N/A	108,049	N/A
281-0000-66189 Other Equipment	28,444.30	238,000	186,416	78%	0	100-%
Total Capital	28,444.30	238,000	186,416	78%	108,049	55-%
281-0000-89922 Transfer to Capital Outlay	427,623.00	283,000	715,899	253%	0	100-%
Total Transfer Out	427,623.00	283,000	715,899	253%	0	100-%
 TOTAL Supp Law Enforcement Svcs Grant	 456,067.30	 521,000	 920,915	 177%	 108,049	 79-%



This Page Intentionally Left Blank



Fire Department

- Mission Statement -

The mission of the Los Angeles County Fire Department is to protect lives, the environment, and property by providing prompt, skillful, and cost-effective fire protection and life safety services.

- Department Function -

The County of Los Angeles Fire Protection District has provided fire suppression and emergency medical services to the City of Pomona since July 28, 1994. The county is operating in the City of Pomona under specific response performance criteria. To date, all specified requirements have been met.

- Department Goals -

It is the goal of the County of Los Angeles Fire District to provide the most effective and efficient service to the Citizens of Pomona within the specific response performance criteria.

- Significant Program Changes -

The 2004-05 budget represents the first full year funding of the contract cost reduction approved in 2003-04. The renegotiated contract also provided for the addition of one paramedic unit in the City.

- Department Organizational Chart -



Expenditure Summary

Division / Program	2003-04 Actual	2004-05 Budget	2005-06 Budget
Fire Services	17,241,794	16,328,009	16,005,375
	17,241,794	16,328,009	16,005,375

FIRE

(101-2100)

The County of Los Angeles Fire Protection District has provided Fire Suppression and Emergency Medical Services to the City of Pomona since July 28, 1994. The following articulates the major services provided by the County.

BATTALION OPERATIONS

- Eight fully staffed stations (31 suppression/rescue personnel on duty daily).
- Six engine companies (pumpers) of which one is a Paramedic Engine.
- Two Quints, single companies combining ladder/pumper capabilities.
- Two paramedic squads, each staffed with two firefighter/paramedics.
- One paramedic squad is a heavy squads and carries mass casualty equipment.

ADDITIONAL FIRE DISTRICT RESOURCES

- As part of the Fire District, the City participates in the regional concept of service delivery. The City has immediate access to additional equipment within close proximity and capable of quick responses to incidents within Pomona. This includes an additional fourteen engines, one truck, and five paramedic squads.
- All other Fire District resources are available for any unique or large incident as well as back-up coverage for any Pomona battalion resource committed on an incident for an extended period of time.
- Two (2) Urban Search and Rescue Task Forces, comprised of a USRP vehicle and strategically placed support trailers with a six-person team.
- Three Hazardous Material Squads supported by specially trained engine companies.
- Helicopter Fleet: the fleet is made up of seven helicopters, six are configured as Air Squads staffed with two Paramedics and equipped for patient transport. One Air Squad is stationed just minutes from Pomona in the hills between Whittier and Hacienda Heights. Six of the helicopters have water-dropping capability. The seventh is a smaller Bell Helicopter Command Ship. Delivery of a new UH60L

Sikorsky Fire Hawk Type II aircraft is anticipated in July.

- Fire Suppression Crews: camp crews (12 – 15 per crew) are distributed among the eleven fire suppression camps in the County. During the fire season more than thirty crews are regularly available to respond to brush fires and other emergencies.
- Bulldozers, water tenders and other heavy equipment.
- The Fire District maintains a fleet of over 600 units through a well-established vehicle replacement program and a sophisticated repair and maintenance system.

STATE OF THE ART COMMUNICATIONS SYSTEM

- In 1991, the Fire District completed a \$30 million renovation of the fire dispatch system. Located at the Fire Command and Control Facility, the system provides the following features:
 - An earthquake resistant Communications Center.
 - Modern computer aided dispatch system.
 - Mobile data terminals in all emergency vehicles.
 - Multiple radio frequencies.
 - A digital station alarm radio network.
 - Emergency medical dispatch personnel.

FIRE PREVENTION

- In addition to fire prevention/rescue services, the Fire District provides a comprehensive Fire Prevention Program that utilizes both on duty Fire Suppression personnel and full time Fire Prevention Inspectors to perform inspections. Fire station personnel annually inspect B-2 occupancies and oversee compliance with weed abatement and brush clearance requirements.
- Fire Prevention Inspectors also perform inspections in large commercial and specialized occupancies. A Fire Protection Engineer is responsible for performing building plan checks.
- Other specialized services include school and institutional inspections, fire investigation, and hazardous material abatement.

COMMUNITY RELATIONS

The Fire District added several positions to enhance the services provided to Pomona residents. The District hired four Community Service Representatives (CSR) to serve as liaisons between the District and local community groups. One of the CSR's has been assigned to work in the City of Pomona. The CSR will assist with the District's local Public Education Program providing safety drills and demonstrations at schools and businesses. To further enhance firefighter training the District recently assigned a staff Registered Nurse in Pomona. The R.N. acts as a liaison to the Pomona Valley Hospital Medical Center, is responsible for training Pomona area fire District emergency medical technicians and paramedic squads. The District is responsible for minor maintenance at all of the fire stations they occupy in the City. They recently assigned a project manager to oversee construction projects in Pomona i.e., electrical, plumbing projects.

ENHANCED SERVICE

In response to the threat of terrorist attacks, the District purchased first responder equipment for Pomona. The equipment included, among other items, Class B splash suits that are used for rescues involving air-borne contaminants. Additionally, the Fire District provided Basic Peace Officer Training, continuing emergency medical instruction, as well as multi-faceted training to all companies.

RESPONSE CRITERIA

The Fire District is operating in Pomona under a specific response performance criteria. To date, all requirements have been met.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 101 General Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 2100 All Fire						
101-2100-51059 Retirement/Termination Payout	43,836.42	50,000	50,000	100%	50,000	0%
Total Personnel	43,836.42	50,000	50,000	100%	50,000	0%
101-2100-52575 Fire Contract	17,576,937.01	16,432,314	16,561,479	101%	16,222,555	1-%
101-2100-52596 LA County Retirement Credit	(445,022.00)	(227,188)	(430,872)	190%	(344,647)	52%
Total Required Exp	17,131,915.01	16,205,126	16,130,607	100%	15,877,908	2-%
101-2100-52245 Ins - Liability	19,233.00	0	0	N/A	0	N/A
101-2100-52247 Ins - Workers' Compensation	46,810.00	72,883	72,883	100%	77,467	6%
Total Allocated Costs	66,043.00	72,883	72,883	100%	77,467	6%
 TOTAL All Fire	 17,241,794.43	 16,328,009	 16,253,490	 100%	 16,005,375	 2-%

Community Development

- Mission Statement -

The mission of the Community Development Department is to plan for the future, build for the present and revitalize for positive changes: all to make Pomona a better place to live and work.

- Department Function -

The Community Development Department consists of two divisions: Planning, and Housing. The Planning Division administers and enforces applicable codes to ensure the health and safety of the public. The Housing Division's function is to administer and develop various housing programs designed to assist very low, low and moderate income households. In addition, the division administers the CDBG program, the ESG program (provides for coordination of homeless services), the Section 8 Rental Subsidies program, and the Shelter Plus Care and Supportive Housing Program Grants.

- Department Organizational Chart -



- Expenditure Summary -

General Fund

Division / Program	2003-04 Actual	2004-05 Budget	2005-06 Budget
CD Admin	165,849	192,629	206,794
Planning Svcs	778,883	1,155,152	1,051,546
Building & Safety Services	1,431,198	1,741,842	-
	2,375,930	3,089,623	1,258,340

Housing – Spec Revenue & Other Funds

Section 8 Housing	8,248,998	9,355,203	10,245,867
Emergency Shelter Grant	134,043	143,248	125,677
CDBG Program	2,807,819	4,589,865	3,717,404
Home Program	1,354,475	2,907,434	2,430,372
Shelter Plus Care	367,209	253,819	186,883
Supportive Transitional Hsng	164,918	172,774	162,154
Lead Based Paint Grant	-	2,992,695	860,327
CHFA Help	352,480	1,152,663	-
Housing Grants	187,107	500,000	285,144

City of Pomona
2005-06 Adopted Budget

Department: Community Development	Division: Administration	Fund: General
Department #: 1700	Division #: 1701	Fund #: 101

Division Description:
 Community Development Administration provides organizational leadership in the planning, budgeting, and implementation of community development goals and objectives through its divisions of Building and Safety, Planning, and Housing.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	206,794	-	206,794	2.09
Total	206,794	-	206,794	2.09

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator
Planning coordination	
Budgeting	
Goals & Objectives implementation	
Training	

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Continue Departmental Training Programs by conducting on-site seminars in leadership, project management, and personnel related subjects. Provide opportunities for staff to attend training seminars and conferences to improve job knowledge and performance.	On-going
Implement the streamlining study by developing process flow diagrams for all City Departments, developing standardized application guides for dissemination to the public in the new Development Code.	On-going
Include process flow charts from the streamlining study in the City's web site.	Projected for late FY 04/05

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06
Implement the streamlining study by developing computerized permit/project tracking systems for Community Development divisions, developing standardized applicant guides for dissemination to the public via the City website.

City Council Strategic Goal

Goal No:	Goal Description	Cost
1-7	Attract quality contractors and reject lesser quality contractors based on past performance. Require bonds on all work done.	None
2-1	Develop sustainable housing development strategy and tie to a fee structure, which relates to parks, police, and surrounding communities.	65,000
2-3	Complete "Needs Assessment" within one year.	N/A
2-5	Identify and assess all current programs for effectiveness. Modify existing programs as needed and develop new programs.	Unknown
2-7	Survey residents at all public contact locations. Use mail surveys. Focus groups to assess responsiveness to needs and perception of services.	5,000
2-11	Coordinate Community Continual Care Plan by networking our community partners info system by Jul 20, 2005.	3,500,000
2-12	Investigate private and City services to eliminate duplication.	N/A
3-4	Develop community economic business plan with long and short-term goals.	
3-8	Investigate money making opportunities relating to existing City services, e.g. library, police, parks.	65,000
3-9	Identify labor force needs and development opportunities and connect with potential strategic partners.	
3-12	Seek out small business.	-

City of Pomona
2005-06 Adopted Budget

3-15	Showcase available properties on web site.	3,000
3-16	Streamline business related departments using "Case Management" approach.	Unknown
3-18	Assess what residents need or want to buy that they cannot get in the City.	20,000
4-1	Promote staff participating in maintaining positive City appearances, stressing personal accountability.	3,000
4-2	Review, replace or restructure existing City commissions to help meet City vision by Jan 2005.	-
4-6	Develop clear understanding of neighborhood needs (needs assessment).	-
4-7	Market housing and housing assistance programs to local employers for their employees.	10,500
4-10	Concentrate resources on "problem neighborhoods." Prioritize needs.	Unknown
4-13	Issue bonds for first-time buyers program.	Unknown
4-16	Develop strategy for getting homeless off the streets, away from parks and businesses.	3,500,000
4-17	Train staff to work with and accommodate community groups.	-
4-18	Create trained staff to work with Council on planning and organizing meetings, events, etc.	-
4-19	Promote our vision of "clean, safe, family neighborhoods."	100,000
6-2	Establish consistent communication through personal contact.	-
6-10	Utilize Lanterman to add value.	150,000,000
6-12	Coordinate homeless efforts with other cities.	-
7-5	Identify Pomona positives vs. individual neighborhood positives.	-

City of Pomona
2005-06 Adopted Budget

Department: Community Development	Division: Planning	Fund: General
Department #: 1700	Division #: 1712	Fund #: 101

Division Description:

The Planning Division ensures that developments within the City conform to all applicable standards, including City, State, and Federal laws, while being sensitive to the needs of Pomona businesses and on-going economic development programs. The Planning Division also coordinates advanced planning and redevelopment efforts, and interfaces with other City Departments.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	1,051,546	413,413	638,133	7.85
Total	1,051,546	413,413	638,133	7.85

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
Development	Anticipate an increase in development related work requiring additional outside consulting services

Programs and Service Indicators

Program	Indicator
Planning Customer Service Counter	40-50 Customers per day
Permitting	
Home Occupation Permits	130 per year
Planning RV Parking Permits	2 per year
Temporary Use Permits	60 per year
City Code Compliance	
Certificate of Appropriateness (Minor Historical App.)	50 per year
Code Amendments	6 per year
Determination of Similarity	3 per year
Minor Deviation Variance	60 per year

City of Pomona
2005-06 Adopted Budget

Development

Conditional Use Permits	60 per year
Change of Zone	6 per year
Conceptual Plan Review	1 per year
General Plan Amendments	4 per year
Specific Plan Amendments	3 per year
Specific Plan Modifications	2 per year
Variance	10 per year
Development Reviews	60 per year
Environmental Assessments	60 per year
Tentative Parcel Maps	10 per year
Tentative Tract Map	10 per year
Time Extensions	8 per year

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Plan for development that is consistent with applicable laws and is consistent to the needs of development.	On-going / expanded below
Plan for development that is in the economic interests of the City.	On-going
Plan for development that will provide for quality residential neighborhoods.	On-going / expanded below

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06
Plan for development that is consistent with applicable federal, state and local laws while being sensitive to the needs of development. (expanded from above)
Plan for development that will provide for quality residential neighborhoods, and viable commercial and industrial areas providing employment opportunities to Pomona residents. (expanded from above)

City Council Strategic Goal

Goal No:	Goal Description	Cost
1-1	Research traffic impact Citywide with goal of neighborhood mitigation.	General Plan Update
1-3	Assess lights, sidewalks, and Parks and develop long term plan for improvement. Identify potential partnership participation yearly.	
1-7	Attract quality contractors and reject lesser quality contractors based on past performance. Require bonds on all work done.	-
2-5	Identify and assess all current programs for effectiveness. Modify existing programs as needed and develop new programs.	Unknown

City of Pomona
2005-06 Adopted Budget

2-6	Align Citywide socioeconomic survey instruments to ascertain needs.	15,000
2-7	Survey residents at all public contact locations. Use mail surveys. Focus groups to assess responsiveness to needs and perception of services.	5,000
2-12	Investigate private and City services to eliminate duplication.	-
2-15	Clean up storefronts and other code enforcement.	Unknown
3-8	Investigate money making opportunities relating to existing City services, e.g. library, police, parks.	65,000
3-10	Expand strategic efforts relating to corridors and cities surrounding us.	-
3-16	Streamline business related departments using "Case Management" approach.	Unknown
4-1	Promote staff participating in maintaining positive City appearance, stressing personal accountability.	3,000
4-2	Review, replace or restructure existing City commissions to help meet City vision by Jan 2005.	-
4-15	Enforce CUPs and sign ordinances.	-
4-17	Train staff to work and accommodate community groups.	-
4-18	Create trained staff to work with Council on planning and organizing meetings, events, etc.	-
4-19	Promote our visions of "clean, safe, family neighborhoods."	100,000
6-2	Establish consistent communication through personal contact.	-
7-5	Identify Pomona positives vs. individual neighborhood positives.	-

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 101 General Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 1700 Community Development						
101-1700-51001 Salaries-Mgmt/Confidential	441,533.72	493,467	493,467	100%	343,895	30-%
101-1700-51003 Salaries-General Service	730,773.40	808,012	734,942	91%	262,488	68-%
101-1700-51037 Overtime - Hourly	73.65	2,000	2,000	100%	2,000	0%
101-1700-51038 Overtime-Mgmt/Conf	546.52	0	0	N/A	0	N/A
101-1700-51040 Hourly	65,473.46	51,800	71,720	138%	21,840	58-%
101-1700-51041 Overtime - Gen Svc	12,367.56	16,000	12,400	78%	4,000	75-%
101-1700-51044 Standby	27,590.56	27,825	27,825	100%	0	100-%
101-1700-51055 Temporary Agency Svcs	2,394.00	10,000	8,800	88%	10,000	0%
101-1700-51059 Retirement/Termination Payout	7,784.46	0	19,775	N/A	0	N/A
101-1700-51060 Bilingual Pay	3,510.82	4,000	3,250	81%	1,250	69-%
101-1700-51075 Sick Leave/Vac Buyback	12,326.67	10,000	12,624	126%	3,000	70-%
101-1700-51076 Comp Time/Exec Leave Buyback	0.00	0	3,956	N/A	0	N/A
101-1700-51800 Benefits-Non Sworn	218,883.59	418,301	418,301	100%	215,365	49-%
101-1700-51860 Benefits-Hourly	950.44	520	1,012	195%	320	38-%
101-1700-52461 Tuition Reimbursement	1,456.99	1,500	1,500	100%	1,000	33-%
Total Personnel	1,525,665.84	1,843,425	1,811,572	98%	865,158	53-%
101-1700-52060 Office Supplies	10,859.01	15,000	13,959	93%	7,000	53-%
101-1700-52063 Postage	10,172.79	10,500	10,500	100%	8,200	22-%
101-1700-52064 Printing & Copying	30,405.28	33,500	28,000	84%	22,500	33-%
101-1700-52082 Other General Expense	632.06	700	500	71%	0	100-%
101-1700-52090 Mileage Reimbursement	194.42	500	500	100%	300	40-%
101-1700-52130 Prof Development - Training	11,103.69	15,800	15,500	98%	12,000	24-%
101-1700-52140 Dues & Subscriptions	2,220.41	5,435	4,300	79%	3,300	39-%
101-1700-52271 Contract Svcs-Reimbursable	55,293.11	309,099	147,299	48%	130,200	58-%
101-1700-52285 Controllable Contract Services	526,198.51	585,991	500,000	85%	100,000	83-%
101-1700-52310 OES Supplies	0.00	0	0	N/A	2,000	N/A
101-1700-52350 Departmental Expense	2,404.50	3,800	3,300	87%	3,000	21-%
101-1700-52402 Small Tools & Equipment	5,091.66	3,000	4,000	133%	4,500	50%
101-1700-52403 Computer Related Acquisitions	11,219.39	32,800	9,800	30%	10,600	68-%
101-1700-52425 Vehicle Expense-Outside Vendor	0.00	680	0	0%	0	100-%
101-1700-52580 General Maint & Repairs	0.00	1,500	1,500	100%	500	67-%
101-1700-52581 Office Equip Maint/Repair	1,822.89	2,000	2,000	100%	1,000	50-%
101-1700-52670 Photographic Supplies	617.28	1,300	0	0%	0	100-%
101-1700-52940 Abate Hazardous Buildings	0.00	16,500	6,000	36%	0	100-%
Total Controllable Exp	668,235.00	1,038,105	747,158	72%	305,100	71-%
101-1700-52081 Off-Site Storage	728.10	1,800	1,300	72%	1,300	28-%
101-1700-52160 Pub, Print Ord/Res/Legals	20,273.38	22,300	14,000	63%	15,000	33-%
101-1700-52200 Legal Expense	21,715.01	33,000	21,398	65%	30,000	9-%
101-1700-52572 Contracts-Lease Equip	6,013.12	5,255	5,255	100%	0	100-%
Total Required Exp	48,729.61	62,355	41,953	67%	46,300	26-%
101-1700-52121 Telephone Service Expense	15,216.85	17,539	14,817	84%	6,540	63-%
101-1700-52126 Tel Moves/Changes/Equip	232.02	700	0	0%	0	100-%
101-1700-52128 Cellular/Pagers	7,077.70	7,650	8,400	110%	800	90-%
Total Utilities	22,526.57	25,889	23,217	90%	7,340	72-%

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 101 General Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
101-1700-52185 Info Systems Allocation	13,217.03	7,353	7,353	100%	3,386	54-%
101-1700-52245 Ins - Liability	12,893.00	33,786	33,786	100%	5,503	84-%
101-1700-52246 Ins - Unemployment	3,219.00	1,274	1,274	100%	10,459	721%
101-1700-52247 Ins - Workers' Compensation	15,816.00	24,563	24,563	100%	3,362	86-%
101-1700-52420 Fleet Operation	20,054.00	19,119	19,119	100%	0	100-%
101-1700-54030 ACS - GIS Contract	11,126.74	10,146	10,146	100%	11,732	16%
101-1700-54050 GIS Equip Lease	34,447.28	8,608	8,612	100%	0	100-%
Total Allocated Costs	110,773.05	104,849	104,853	100%	34,442	67-%
101-1700-66180 Furniture & Equipment	0.00	0	0	N/A	0	N/A
101-1700-66193 Automation Acquisitions	0.00	15,000	0	0%	0	100-%
Total Capital	0.00	15,000	0	0%	0	100-%
TOTAL Community Development	2,375,930.07	3,089,623	2,728,753	88%	1,258,340	59-%



This Page Intentionally Left Blank



Community Development – Section 8 Rental Assistance

PROGRAM DESCRIPTION

- The Pomona Housing Authority (PHA) provides rental subsidies through the Housing and Urban Development (HUD) Section 8 Choice Voucher Program. The basic mission of the Section 8 program is to provide rental assistance to low/moderate income families. Subject to availability of subsidies, eligible families receive housing assistance payments to subsidize the cost of rental housing. Initially client's income, legal status & criminal background are verified for eligibility and annually thereafter to verify continued eligibility. Units are inspected before lease and annually thereafter to ensure compliance with Housing Quality Standards.

PROGRAM GOALS & OBJECTIVES

- Continue to upgrade the quality of rental housing throughout the City.
- Promote tenant pride of occupancy through the Section 8 program orientation and certification process.
- Review collection procedures for recovering tenant underpayment of rent, unreported income, and owner overpayment. Make modifications to procedures where necessary.
- Apply for additional funding based upon HUD notices of funding availability.
- Continue transitioning Section 8 tenants to home ownership.

SIGNIFICANT PROGRAM ACHIEVEMENTS / CHANGES

- The Pomona Public Housing Authority voucher allocation is 894 and is presently leased at 99 percent. The goal for FY 2005/06 is to increase the "lease-up" rate by 4 percent by holding the Payment Standard to the allowed HUD Fair Market Rents. By increasing the lease rate by 4 percent the PHA will be able to assist an additional 35 low-income families.
- Achievements for FY 2004/05:
 - Section Eight Management Assessment Program (SEMAP) score from 115 points to 145 points out of a possible 140; **
 - PHA rated as a high performing Housing Authority;
 - Lease up rate maintained at 99%;
 - Reporting rate increased from 95% to 98.87%;

** The Section Eight Management Assessment Program (SEMAP) is designed to assess whether the Section 8 tenant-based programs operate to help eligible families afford decent rental units at a reasonable subsidy cost. SEMAP provides procedures for HUD to identify a Housing Authority's management capabilities and deficiencies in order to target monitoring and program assistance more effectively and allows Housing Authorities to assess and improve their own program operations.

With the addition of a Family Self Sufficiency Coordinator, the Pomona Housing Authority is positioned to be rated at an even higher level. The importance of a high performing designation provides the Housing Authority with the ability to increase vouchers when they become available and serve more clients currently on the waiting list.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 199 Section 8

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
199-0000-51001 Salaries-Mgmt/Confidential	200,519.56	338,838	287,765	85%	297,655	12-%
199-0000-51003 Salaries-General Service	364,692.22	374,050	355,105	95%	366,868	2-%
199-0000-51037 Overtime - Hourly	74.16	0	0	N/A	0	N/A
199-0000-51040 Hourly	20,860.70	25,700	25,700	100%	25,700	0%
199-0000-51042 Holiday	43.99	0	0	N/A	0	N/A
199-0000-51059 Retirement/Termination Payout	0.00	0	3,811	N/A	0	N/A
199-0000-51060 Bilingual Pay	1,629.33	1,625	1,625	100%	2,125	31%
199-0000-51075 Sick Leave/Vac Buyback	0.00	0	812	N/A	0	N/A
199-0000-51800 Benefits-Non Sworn	97,371.69	185,783	170,783	92%	241,227	30%
199-0000-51860 Benefits-Hourly	303.55	1,150	1,150	100%	375	67-%
199-0000-52461 Tuition Reimbursement	500.00	625	500	80%	700	12%
Total Personnel	685,995.20	927,771	847,251	91%	934,650	1%
199-0000-52970 Interest Expense	139.51	0	0	N/A	0	N/A
Total Debt Service	139.51	0	0	0%	0	0%
199-0000-52060 Office Supplies	6,596.49	7,100	7,100	100%	7,000	1-%
199-0000-52063 Postage	9,582.36	10,000	9,000	90%	10,000	0%
199-0000-52064 Printing & Copying	9,850.14	11,500	12,500	109%	12,500	9%
199-0000-52080 Other Expense	2,307.45	0	0	N/A	0	N/A
199-0000-52090 Mileage Reimbursement	60.54	1,200	500	42%	1,000	17-%
199-0000-52130 Prof Development - Training	6,377.37	9,300	13,665	147%	6,500	30-%
199-0000-52140 Dues & Subscriptions	3,125.47	1,200	750	63%	1,000	17-%
199-0000-52280 City Code Update/Printing	1,655.84	0	0	N/A	0	N/A
199-0000-52285 Controllable Contract Services	19,176.83	147,700	149,000	101%	20,000	86-%
199-0000-52350 Departmental Expense	93.27	1,500	1,000	67%	1,000	33-%
199-0000-52402 Small Tools & Equipment	2,119.11	1,500	1,000	67%	1,000	33-%
199-0000-52403 Computer Related Acquisitions	39,444.70	6,000	4,432	74%	5,000	17-%
199-0000-52581 Office Equip Maint/Repair	682.02	1,500	1,000	67%	1,500	0%
Total Controllable Exp	101,071.59	198,500	199,947	101%	66,500	66-%
199-0000-52081 Off-Site Storage	1,636.93	2,400	2,000	83%	2,500	4%
199-0000-52160 Pub, Print Ord/Res/Legals	1,449.00	1,100	500	45%	1,000	9-%
199-0000-52180 Audit Services	7,000.00	4,500	4,500	100%	4,500	0%
199-0000-52200 Legal Expense	0.00	1,500	1,500	100%	1,000	33-%
199-0000-52572 Contracts-Lease Equip	4,336.60	1,084	1,084	100%	0	100-%
199-0000-52579 Housing Assistance Payments	6,118,888.71	7,102,395	7,073,454	100%	7,986,972	12%
199-0000-52588 Automation-Maintenance	0.00	3,100	3,100	100%	3,100	0%
199-0000-52593 Housing Assistance - Port Out	211,717.72	180,000	202,912	113%	200,000	11%
199-0000-52594 Housing Assistance - Port In	1,020,193.50	745,200	831,143	112%	936,000	26%
199-0000-52597 Family Self Sufficiency Pymts	8,247.77	4,000	0	0%	0	100-%

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 199 Section 8

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
Total Required Exp	7,373,470.23	8,045,279	8,120,193	101%	9,135,072	14%
199-0000-52121 Telephone Service Expense	6,601.79	8,041	7,606	95%	3,086	62-%
199-0000-52128 Cellular/Pagers	1,083.84	3,000	3,000	100%	1,500	50-%
Total Utilities	7,685.63	11,041	10,606	96%	4,586	58-%
199-0000-52185 Info Systems Allocation	39,234.50	21,824	21,824	100%	22,057	1%
199-0000-52245 Ins - Liability	7,888.00	16,893	16,893	100%	6,561	61-%
199-0000-52246 Ins - Unemployment	9,740.00	637	637	100%	671	5%
199-0000-52247 Ins - Workers' Compensation	9,676.00	12,777	12,777	100%	4,008	69-%
199-0000-52420 Fleet Operation	5,709.00	6,881	6,881	100%	6,762	2-%
Total Allocated Costs	72,247.50	59,012	59,012	100%	40,059	32-%
199-0000-66180 Furniture & Equipment	8,388.29	39,600	23,760	60%	0	100-%
199-0000-66193 Automation Acquisitions	0.00	9,000	9,000	100%	0	100-%
Total Capital	8,388.29	48,600	32,760	67%	0	100-%
199-0000-89955 Transfer to Shelter Plus Care	0.00	65,000	65,000	100%	65,000	0%
Total Transfer Out	0.00	65,000	65,000	100%	65,000	0%
TOTAL Section 8	8,248,997.95	9,355,203	9,334,769	100%	10,245,867	10%

Community Development – Emergency Shelter Grant

PROGRAM DESCRIPTION

- Authorized by the McKinney-Vento Homeless Assistance Act of 1987, Title IV, as amended, 42 U.S.C. 11371-78, the Emergency Shelter Grant Program is designed to help improve the quality of emergency shelters and transitional housing for the homeless. The type of activities which are eligible under this program include: Renovation and/or Acquisition and Rehabilitation to make additional shelters available; Operation Expenses to meet the costs of operating emergency shelters; Essential Services to provide necessary social services to homeless individuals such as employment and education training, benefit and permanent housing attainment, and health and child care access; and Homeless Prevention to develop programs such as utility and rental assistance to help prevent homelessness.

PROGRAM GOALS & OBJECTIVES

- To further develop the City's Continuum of Care Plan, a community effort to organize and deliver housing and services to meet the specific needs of people who are homeless as they move to stable housing and maximum self-sufficiency. This plan includes action steps to end homelessness and prevent a return to homelessness.
- To provide assistance to homeless individuals and families by funding programs that prevent homelessness, provide emergency shelter, and provide essential services that assist homeless individuals and families in their movement towards self-sufficiency.
- To support the efforts of the Pomona Continuum of Care Coalition who assist the City in providing a comprehensive plan and necessary services to address the issues of homelessness within our community.

SIGNIFICANT PROGRAM ACHIEVEMENTS/CHANGES

- In FY 2004/05, five agencies were awarded funding through the Emergency Shelter Grant to provide emergency shelter to individual families and victims of domestic violence, to prevent homelessness through deposit, rental and utility assistance, and to provide medical care to homeless individuals. A decrease in funding from HUD for this program is anticipated in FY 2005 /06. The goals and objectives will remain the same.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 212 Emergency Shelter Grant

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
212-0000-51001 Salaries-Mgmt/Confidential	14,565.34	12,086	14,986	124%	15,060	25%
212-0000-51040 Hourly	0.00	2,900	0	0%	0	100-%
212-0000-51042 Holiday	18.85	0	0	N/A	0	N/A
212-0000-51075 Sick Leave/Vac Buyback	184.64	0	185	N/A	0	N/A
212-0000-51800 Benefits-Non Sworn	2,624.78	3,915	3,960	101%	4,817	23%
212-0000-51860 Benefits-Hourly	0.00	45	0	0%	0	100-%
Total Personnel	17,393.61	18,946	19,131	101%	19,877	5%
212-0000-52060 Office Supplies	0.00	120	120	100%	0	100-%
212-0000-52090 Mileage Reimbursement	0.00	750	597	80%	0	100-%
212-0000-52130 Prof Development - Training	1,473.10	70	223	319%	0	100-%
212-0000-52285 Controllable Contract Services	115,175.84	123,362	108,362	88%	105,800	14-%
Total Controllable Exp	116,648.94	124,302	109,302	88%	105,800	15-%
 TOTAL Emergency Shelter Grant	 134,042.55	 143,248	 128,433	 90%	 125,677	 12-%

Community Development – Community Development Block Grant

PROGRAM DESCRIPTION

- The City's Community Development Block Grant (CDBG) program uses federal funds to provide opportunities for low-to-moderate income persons and areas. These federal funds are provided by the Department of Housing and Urban Development (HUD), whose major objectives of the CDBG program are: 1) development of viable urban communities, 2) preservation of existing housing stock, 3) the elimination of slums and blight, and 4) expanding economic opportunities for low-to-moderate income persons.
- The CDBG program requires that funds be targeted at households/persons who earn less than 80% of the area median income. Eligible activities include infrastructure improvements, rehabilitation, economic development programs (including loan programs), code enforcement, administration, fair housing and public services.
- At least 70% of each year's funds must be used to directly assist low-to-moderate income persons. Up to 20% of the annual grant can be expended on administration, planning and fair housing activities. In addition, there is a separate 15% cap on annual funds; this amount can be used to provide public services to persons.
- Projects and activities undertaken are determined by the City's adopted five-year Consolidated Plan. This Plan outlines the City's needs, strategic vision, goals and annual funding plan for the community. The Plan incorporates extensive public participation and outreach to the community as part of the development of the strategic vision and goals.

PROGRAM GOALS & OBJECTIVES

- Create new Annual Funding Plan, based on the adopted Consolidated Plan.
- Conduct training for all new FY 2005-2006 subrecipients as part of the contract phase.
- Maintain accurate program information in the federal Integrated Disbursement and Information System (IDIS). Ensure that data is matched to City-internal data and General Ledger information.
- Monitor all projects and subrecipients for compliance with program requirements and objectives in FY 2005-2006. Send all results to subrecipients in a timely fashion.
- Conduct technical assistance as necessary for subrecipients.
- Collect and compile performance data for completion of the Consolidated Annual Performance and Evaluation Report (CAPER). Submit CAPER as required by HUD.
- Analyze results of FY 2004-2005 in planning for the FY 2005-2006 Annual Plan.

SIGNIFICANT PROGRAM CHANGES / ACHIEVEMENTS

Several program achievements and changes were effected in Fiscal Year 2004-2005. Among them were the following:

- Update 6-month work plan and goals;
- Held the standard mid-year reallocation process to ensure compatibility between federal IDIS system and the City's General Ledger
- Completed the 2004-2005 Annual Plan and submitted to HUD on time;
- Completed City's Consolidated Annual Performance and Evaluation Report (CAPER) and submitted to HUD on time;
- Conducted training for all subrecipients;
- Completed environmental analysis in compliance with National Environmental Protection Act (NEPA) for funded projects that were ready to move forward;

- Executed contracts with all subrecipients for FY 2004-2005;
- Set up and held six (6) Community meetings during the month of November as part of the Annual Plan process;
- Created and disseminated updated annual application package for internal and external clients;
- Selected a vendor and entered into a contract to update the City's Analysis of Impediment study in conformance with HUD requirements;
- Monitored all grant subrecipients for program compliance and performance and sent follow up letters.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 197 CDBG Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
197-0000-51001 Salaries-Mgmt/Confidential	381,047.54	368,497	384,808	104%	401,339	9%
197-0000-51002 Salaries-Sworn Personnel	1,487.94	0	32,074	N/A	77,284	N/A
197-0000-51003 Salaries-General Service	420,469.23	439,211	446,979	102%	449,135	2%
197-0000-51037 Overtime - Hourly	242.20	0	177	N/A	0	N/A
197-0000-51038 Overtime-Mgmt/Conf	465.17	0	0	N/A	0	N/A
197-0000-51039 Overtime-Police Sworn	7,486.43	0	4,000	N/A	12,000	N/A
197-0000-51040 Hourly	164,770.92	35,000	162,294	464	160,000	N/A
197-0000-51041 Overtime - Gen Svc	31,921.22	18,280	16,570	91%	18,280	0%
197-0000-51042 Holiday	62.84	0	0	N/A	0	N/A
197-0000-51044 Standby	27.97	0	0	N/A	0	N/A
197-0000-51052 Overtime-Court	70.19	1,000	0	0%	1,000	0%
197-0000-51059 Retirement/Termination Payout	6,824.03	0	10,373	N/A	0	N/A
197-0000-51060 Bilingual Pay	990.00	2,000	2,500	125%	3,000	50%
197-0000-51066 Callback Pay	116.61	300	100	33%	300	0%
197-0000-51075 Sick Leave/Vac Buyback	6,419.59	6,000	5,332	89%	8,680	45%
197-0000-51076 Comp Time/Exec Leave Buyback	325.43	0	325	N/A	325	N/A
197-0000-51800 Benefits-Non Sworn	139,908.69	213,052	216,114	101%	305,733	44%
197-0000-51850 Benefits-Sworn	0.00	0	17,800	N/A	41,603	N/A
197-0000-51860 Benefits-Hourly	2,342.13	0	2,332	N/A	2,300	N/A
Total Personnel	1,164,978.13	1,083,340	1,301,778	120%	1,480,979	41%
197-0000-52968 Principal Paid	0.00	0	0	N/A	125,000	N/A
197-0000-52970 Interest Expense	0.00	0	50,738	N/A	97,469	N/A
Total Debt Service	0.00	0	50,738	0%	222,469	0%
197-0000-52060 Office Supplies	8,530.19	10,300	14,894	145%	14,000	36%
197-0000-52063 Postage	4,674.52	8,200	8,500	104%	8,000	2%
197-0000-52064 Printing & Copying	6,203.06	7,700	8,721	113%	6,500	16%
197-0000-52080 Other Expense	87.10	0	0	N/A	3,500	N/A
197-0000-52090 Mileage Reimbursement	373.31	1,000	500	50%	500	50%
197-0000-52130 Prof Development - Training	3,033.84	5,000	5,000	100%	4,000	20%
197-0000-52140 Dues & Subscriptions	86.40	300	300	100%	300	0%
197-0000-52191 Advertising	3,289.03	4,500	3,463	77%	3,000	33%
197-0000-52197 Public Relations/Info	0.00	0	128	N/A	0	N/A
197-0000-52285 Controllable Contract Services	426,318.67	1,520,112	277,026	18%	546,269	64%
197-0000-52350 Departmental Expense	139.33	300	300	100%	300	0%
197-0000-52402 Small Tools & Equipment	1,510.79	1,500	274	18%	500	67%
197-0000-52403 Computer Related Acquisitions	3,433.47	11,050	52,254	473%	8,050	27%
197-0000-52460 In-Service Training	7,952.21	14,000	9,000	64%	12,000	14%
197-0000-52581 Office Equip Maint/Repair	663.50	905	700	77%	700	23%
197-0000-52585 Property Maintenance & Repairs	0.00	0	228	N/A	0	N/A

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 197 CDBG Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
197-0000-52620 Activity Program Supplies	16,762.45	0	55,806	N/A	0	N/A
197-0000-52670 Photographic Supplies	275.20	3,500	0	0%	0	100-%
197-0000-53870 Consolidated Plan Expense	12,525.16	27,300	28,000	103%	28,000	3%
197-0000-58030 Construction	653,413.01	0	0	N/A	0	N/A
Total Controllable Exp	1,149,271.24	1,615,667	465,094	29%	635,619	61-%
197-0000-52160 Pub, Print Ord/Res/Legals	1,262.18	0	0	N/A	0	N/A
197-0000-52180 Audit Services	7,475.00	4,475	4,475	100%	4,475	0%
197-0000-52200 Legal Expense	2,332.95	1,500	1,500	100%	1,500	0%
197-0000-52274 Required Contract Services	30,000.00	30,000	30,000	100%	30,000	0%
197-0000-52305 Supplemental Legal Services	22,175.08	23,000	23,000	100%	23,000	0%
197-0000-52573 Building Lease	23,804.00	25,968	25,968	100%	25,968	0%
197-0000-58025 Environmental Fees	210.00	0	0	N/A	0	N/A
Total Required Exp	87,259.21	84,943	84,943	100%	84,943	0%
197-0000-52121 Telephone Service Expense	17,660.90	18,604	16,692	90%	17,823	4-%
197-0000-52126 Tel Moves/Changes/Equip	0.00	500	0	0%	500	0%
197-0000-52128 Cellular/Pagers	4,392.38	7,000	6,300	90%	6,300	10-%
Total Utilities	22,053.28	26,104	22,992	88%	24,623	6-%
197-0000-52185 Info Systems Allocation	30,142.18	16,767	16,767	100%	16,946	1%
197-0000-52245 Ins - Liability	4,332.00	20,883	20,883	100%	8,682	58-%
197-0000-52246 Ins - Unemployment	487.00	787	787	100%	887	13%
197-0000-52247 Ins - Workers' Compensation	5,314.00	14,390	14,390	100%	5,303	63-%
197-0000-53910 Admin Service Charge	47,400.00	47,400	47,400	100%	0	100-%
Total Allocated Costs	87,675.18	100,227	100,227	100%	31,818	68-%
197-0000-66180 Furniture & Equipment	0.00	10,200	6,200	61%	0	100-%
197-0000-66197 Land Acquisitions	0.00	0	240,000	N/A	0	N/A
Total Capital	0.00	10,200	246,200	2414%	0	100-%
197-0000-66196 Capital Improvements	0.00	1,177,947	1,177,947	100%	1,236,953	100-%
Total Capital Improvements	0.00	1,177,947	1,177,947	100%	1,236,953	100-%
197-0000-89922 Transfer to Capital Outlay	290,531.45	491,437	491,437	100%	0	100-%
197-0000-89930 Transfers To Other Funds	6,050.07	0	0	N/A	0	N/A
Total Transfer Out	296,581.52	491,437	491,437	100%	0	100-%
TOTAL CDBG Fund	2,807,818.56	4,589,865	3,941,356	86%	3,717,404	19-%

Community Development – HOME Program

PROGRAM DESCRIPTION / MISSION STATEMENT

The HOME Program mission is to provide a variety of eligible strategies to expand the supply of affordable housing for very low and low-income families:

- Eligible activities include the acquisition of property, new construction, rehabilitation, and substantial rehabilitation.
- Provide emergency grants to low income seniors and very low income families for emergency repairs on eligible items.
- Provide loans for rehabilitation of homeowner occupied housing. Eligibility is limited to 80% of median income and below.
- Provide funds to Community Housing Development Organizations to fund activities including new construction, acquisition and rehabilitation and resale of single-family homes and acquisition, rehabilitation and management of multi-family homes.

PROGRAM GOALS & OBJECTIVES

- Compliance with HUD commitment, spending deadlines, and regulations.
- Compliance with HUD monitoring.
- Provide HOME funds to expand the supply of affordable housing in partnership with Community Housing Development Organizations (CHDOs).
- Streamline use of HOME funds for the single-family housing rehabilitation program.

SIGNIFICANT PROGRAM ACHIEVEMENTS / CHANGES

- The HOME funded single-family rehabilitation program has been used in conjunction with other City programs designed to eliminate blight and provide for decent, safe and sanitary housing affecting a number of neighborhoods. These include:
 - Angela-Chanslor Community
 - Valwood Community
 - Patritti Tract
 - Westmont Community
 - Southeast Pomona (North and South of Interstate 10)
 - Harrison Park Community

Since the inception of the HOME funded single-family rehabilitation program there have been 412 homes/properties rehabilitated. An additional 30 homes/properties have been rehabilitated in fiscal year 2003/04.

The HOME Emergency Grant Program is designed to assist elderly, disabled, handicapped, low, and very low-income households with emergency code deficiencies. This program has serviced 118 households to date. Approximately 40 families receive assistance under this program each year.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 214 HOME Program

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 PROPOSED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
214-0000-51001 Salaries-Mgmt/Confidential	66,899.46	73,420	73,420	100%	76,556	4%
214-0000-51038 Overtime-Mgmt/Conf	0.00	0	1,372	N/A	0	N/A
214-0000-51059 Retirement/Termination Payout	5,143.61	0	17,319	N/A	0	N/A
214-0000-51060 Bilingual Pay	13.55	0	250	N/A	250	N/A
214-0000-51075 Sick Leave/Vac Buyback	158.26	0	158	N/A	0	N/A
214-0000-51800 Benefits-Non Sworn	10,840.76	21,311	21,311	100%	25,602	20%
Total Personnel	83,055.64	94,731	113,830	120%	102,408	8%
214-0000-52060 Office Supplies	1,211.77	2,000	2,000	100%	1,000	50-%
214-0000-52063 Postage	15.52	500	500	100%	500	0%
214-0000-52064 Printing & Copying	332.98	500	500	100%	500	0%
214-0000-52090 Mileage Reimbursement	85.28	500	500	100%	500	0%
214-0000-52130 Prof Development - Training	1,397.90	13,145	5,000	38%	4,000	70-%
214-0000-52277 Appraisal Services	0.00	600	0	0%	0	100-%
214-0000-52282 Special Programs	0.00	0	0	0%	23,912	N/A
214-0000-52402 Small Tools & Equipment	0.00	500	500	100%	500	0%
214-0000-52403 Computer Related Acquisitions	0.00	1,400	1,400	100%	1,400	0%
214-0000-58210 Loan Processing/Recon. Fees	0.00	1,900	2,500	132%	1,000	47-%
214-0000-58509 Housing Program - HOPE 3	0.00	0	0	N/A	62,400	N/A
214-0000-58520 Deferred Rehab Loans -Citywide	832,921.00	1,456,842	1,080,840	74%	1,938,030	33%
Total Controllable Exp	835,964.45	1,477,887	1,093,740	74%	2,033,742	38%
214-0000-52160 Pub, Print Ord/Res/Legals	403.20	1,000	1,000	100%	1,000	0%
214-0000-52200 Legal Expense	0.00	1,000	1,000	100%	850	15-%
214-0000-52265 CHDO 15% Set-Aside	0.00	795,399	343,231	43%	170,489	79-%
214-0000-52956 CHDO Acq,Rehab,Resale Pgm	435,052.00	0	0	N/A	0	N/A
214-0000-52975 Project Improvement per DDA	0.00	287,417	0	0	0	100-%
Total Required Exp	435,455.20	1,084,816	345,231	32%	172,339	84-%
214-0000-89955 Transfer to Shelter Plus Care	0.00	250,000	250,000	100%	121,883	51-%
Total Transfer Out	0.00	250,000	250,000	100%	121,883	51-%
TOTAL HOME Program	1,354,475.29	2,907,434	1,802,801	62%	2,430,372	16-%

Community Development – Shelter Plus Care

PROGRAM DESCRIPTION / MISSION STATEMENT

- Authorized by the Stewart B. McKinney Homeless Development Act of 1992, the Shelter Plan Care Grant program mission is to facilitate a client's recovery from substance abuse. Includes preparation for independent living through residential stability, job training, job placement and the development of self-esteem and self-determination. Prototypes Women's Center and the City of Pomona Housing Authority (PHA) are co-participants in the program. The PHA administers tenant based rental assistance, while Prototypes Women's Center administers the supportive services.

PROGRAM GOALS & OBJECTIVES

- Monitor the contract between the City of Pomona and Prototypes Women's Center; maintain a minimum of 45 qualified recipients as program participants.
- Pursue additional funding.

SIGNIFICANT PROGRAM ACHIEVEMENTS / CHANGES

- Based on the current level of funding, this program maintains 45 qualified recipients as program participants. Numbers are not available on the rate of return of program participants. No significant changes anticipated for fiscal year 2005/06.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 218 Shelter Plus Care Grant

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
218-0000-51001 Salaries-Mgmt/Confidential	6,634.32	0	0	N/A	0	N/A
218-0000-51800 Benefits-Non Sworn	1,154.83	0	0	N/A	0	N/A
Total Personnel	7,789.15	0	0	0%	0	0%
218-0000-52060 Office Supplies	53.01	110	0	0%	0	100-%
218-0000-52063 Postage	0.00	100	0	0%	0	100-%
218-0000-52064 Printing & Copying	0.00	100	0	0%	0	100-%
218-0000-52130 Prof Development - Training	0.00	1,806	0	0%	0	100-%
Total Controllable Exp	53.01	2,116	0	0%	0	100-%
218-0000-52579 Housing Assistance Payments	359,367.00	251,703	291,232	116%	186,883	26-%
Total Required Exp	359,367.00	251,703	291,232	116%	186,883	26-%
 TOTAL Shelter Plus Care Grant	 367,209.16	 253,819	 291,232	 115%	 186,883	 26-%

Community Development – Supportive Housing Program

PROGRAM DESCRIPTION/MISSION STATEMENT

- Authorized by the McKinney-Vento Homeless Assistance Act of 1987, Title IV, as amended, the Supportive Housing Program (SHP) is designed to promote the development of supportive housing and supportive services to assist homeless persons in the transition from homelessness and to enable them to live as independently as possible. Program funds are used to provide transitional housing within a 24-month period, as well as up to six months of follow-up services to former residents to assist their adjustment to independent living; (ii) permanent housing provided in conjunction with appropriate supportive services designed to maximize the ability of persons with disabilities to live as independently as possible; (iii) supportive housing that is, or is part of, a particularly innovative project for, or alternative method of, meeting the immediate and long-term needs of homeless individuals and families; (iv) supportive services for homeless individuals not provided in conjunction with supportive housing, and (v) safe havens for homeless individuals with serious mental illness.
- This grant was awarded to the City of Pomona in 1997 in the amount of \$765,351 to provide transitional housing for five men. A cash match of \$199,325 of HOME funds was used to acquire the building that would house this program. Services Center for Independent Living, Inc was chosen as the subrecipient to run the program.
- In FY 2001/02, this program was renewed to operate for two years with \$324,207 in funding being awarded.

PROGRAM GOALS & OBJECTIVES

- To further develop the City's Continuum of Care Plan by providing transitional housing and services to people who are homeless as they move from the streets to stable housing and maximum self-sufficiency.
- To provide transitional housing and specified assistance to 5 to 10 homeless men annually.

SIGNIFICANT PROGRAM ACHIEVEMENTS/CHANGES

- In January 2003, Services Center for Independent Living (SCIL) asked to be released from their Operating Partnership Agreement with the City of Pomona. This request was granted through Council and the program property was transferred back the City. All outstanding debt and payment was reconciled with SCIL.
- In June 2003, a new subrecipient, the Institute for Urban Research and Development (IURD), was awarded the Supported Housing Program (SHP) grant to carry out the existing terms of the SHP contract as signed with HUD. As of December 2004, the program under IURD direction was providing service at capacity.
- Renewal grant was submitted in May 2004 and award was received in January 2005 in the amount of \$162,154.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 221 Supportive Trans Housing

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
221-0000-52285 Controllable Contract Services	161,771.29	172,663	172,774	100%	162,154	6-%
Total Controllable Exp	161,771.29	172,663	172,774	100%	162,154	6-%
221-0000-52200 Legal Expense	3,146.45	0	0	N/A	0	N/A
221-0000-53220 Taxes	0.00	111	0	0%	0	100-%
Total Required Exp	3,146.45	111	0	0%	0	100-%
 TOTAL Supportive Trans Housing	 164,917.74	 172,774	 172,774	 100%	 162,154	 6-%

Community Development – Lead Based Paint Grant

PROGRAM DESCRIPTION/MISSION STATEMENT

- In 2004 the Department of Housing and Urban Development awarded grants to conduct a wide range of activities to improve the conditions of families living in lower income housing, including:
 - To remove potentially dangerous lead from lower income homes;
 - To educate the public about the dangers of lead-based paint.
- The funding is to be used to eliminate dangerous lead paint hazards in privately owned, low-income housing units. These funds are provided through HUD's Lead-Based Paint Hazard Control and the Lead Hazard Reduction Demonstration grant programs.

PROGRAM GOALS & OBJECTIVES

- To mitigate lead based paint in the City's housing through various lead certified contractors, paint inspection, risk assessment, and clearance organizations.
- To provide temporary relocation assistance to families whose homes are having lead based paint removed.
- To provide free training to lower income residents, contractors and businesses referred through the WorkSource Business and Career Center.
- To support lead education outreach with a grassroots faith-based entity to expand awareness.

SIGNIFICANT PROGRAM ACHIEVEMENTS/CHANGES

- In September 2004 the City of Pomona was awarded a Lead Based Paint grant in the amount of \$2,992,695. This grant will extend over a 42 month period.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 229 Lead Based Paint Grant

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
229-0000-51001 Salaries-Mgmt/Confidential	0.00	0	0	N/A	10,484	N/A
229-0000-51003 Salaries-General Service	0.00	80,561	12,450	15%	14,784	82-%
229-0000-51800 Benefits-Non Sworn	0.00	24,000	0	N/A	10,359	57-%
Total Personnel	0.00	104,561	12,450	12%	35,627	66-%
229-0000-52060 Office Supplies	0.00	9,450	1,125	12%	2,700	71-%
229-0000-52063 Postage	0.00	2,250	275	12%	650	71-%
229-0000-52064 Printing & Copying	0.00	10,000	1,200	12%	2,900	71-%
229-0000-52130 Prof Development - Training	0.00	97,621	11,600	12%	28,000	71-%
229-0000-52191 Advertising	0.00	500	100	20%	150	70-%
229-0000-52197 Public Relations/Info	0.00	100,000	12,000	12%	30,000	70-%
229-0000-52285 Controllable Contract Services	0.00	2,662,863	320,000	12%	760,000	71-%
229-0000-52403 Computer Related Acquisitions	0.00	4,400	4,400	100%	0	100-%
Total Controllable Exp	0.00	2,887,084	350,700	12%	824,400	71-%
229-0000-52128 Cellular/Pagers	0.00	1,050	125	12%	300	71-%
Total Utilities	0.00	1,050	125	12%	300	71-%
TOTAL Lead Based Paint Grant	0.00	2,992,695	363,275	12%	860,327	71-%

Community Development – CHFA HELP Fund

PROGRAM DESCRIPTION

- The CHFA HELP program is designed to eliminate blight, health/safety hazards, and building, planning, and/or safety code violations. Additional program goals include providing decent, safe, and sanitary housing; a suitable living environment, economic development opportunities; preserve and maintain the housing stock; and enhance the housing stock in the City of Pomona.
- The City of Pomona was awarded a \$522,663 CHFA HELP loan in Fiscal Year 2002/03 to implement a project specific housing program in the Angela/Chanslor community. In Fiscal Year 2003/04 the City was awarded a \$930,000 loan to implement a project specific housing program in the Valwood Community.

PROGRAM GOALS & OBJECTIVES

- This program was designed to reduce blight; health and safety code violations, provide decent, safe and sanitary housing, and establish a suitable living environment.

SIGNIFICANT PROGRAM ACHIEVEMENTS/CHANGES

- Angela/Chanslor – A total of eight (8) applications have been processed and approved under the CHFA HELP program. Construction has been completed on sixteen (16) units totaling \$240,000. Three (3) owners totaling twelve (12) units have selected contractors. One unit is owner-occupied and is CHFA HELP program eligible. One owner totaling four (4) units is seeking a contractor.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 236 CHFA HELP Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
236-0000-52264 CHFA HELP Program	352,480.00	1,152,663	170,183	15%	0	100-%
Total Required Exp	352,480.00	1,152,663	170,183	15%	0	100-%
 TOTAL CHFA HELP Fund	 352,480.00	 1,152,663	 170,183	 15%	 0	 100-%

Community Development – Cal Home Grant Fund

PROGRAM DESCRIPTION

- The CalHome Program received grant funding designed to reduce blight, health and safety code violations, provide decent, safe, and sanitary housing, and establish a suitable living environment.

PROGRAM GOALS & OBJECTIVES

- Manufactured Housing – This program is to assist owners of manufactured housing with funding to eliminate unsafe and unsanitary conditions.
- Mortgage Assistance Program – This program is to assist qualified individuals with mortgage assistance to purchase a home.
- Owner Occupied Rehabilitation Program – This is to assist qualified homeowners with costs of rehabilitation to their home.

SIGNIFICANT PROGRAM ACHIEVEMENTS/CHANGES

- Manufactured Housing – In fiscal year 2000/2001 this program received \$500,000 in CalHome funding. This program has serviced 36 manufactured homes.
- Mortgage Assistance Program – In fiscal year 2000/2001 this program received \$120,000 in CalHome funding. Three (3) first-time homebuyers received mortgage assistance.
- Owner Occupied Rehabilitation Program – In fiscal year 2000/2001 this program received \$380,000 in CalHome funding. Seventeen homes have received funding for substantial rehabilitation.
- In fiscal year 2004/2005 an additional CalHome grant in the amount of \$500,000 was awarded to the City of Pomona to provide funding for additional rehabilitation of manufactured homes.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 264 Cal Home Grant Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
264-0000-52267 CalHome Manufactured Housing	81,506.00	500,000	181,256	36%	285,144	43-%
264-0000-52268 CalHome - 1st Time Homebuyer	25,321.52	0	0	N/A	0	N/A
264-0000-52269 CalHome-Owner Occupied Rehab	80,279.26	0	4,940	N/A	0	N/A
Total Controllable Exp	187,106.78	500,000	186,196	37%	285,144	43-%
 TOTAL Housing Grants Fund	 187,106.78	 500,000	 186,196	 37%	 285,144	 43-%



This Page Intentionally Left Blank



Public Works

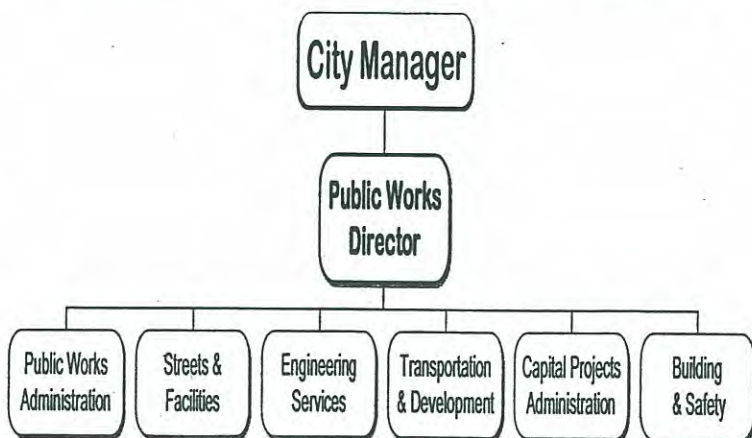
- Mission Statement -

The mission of the Public Works Department is to enhance the quality of life in Pomona for our residents, businesses, and visitors, by working together to improve our public facilities and services with the highest quality of customer care.

- Department Function -

The department provides a broad base of services for the community through its divisions of Administration, Engineering, Transportation & Development, Building & Safety, and Street & Facilities Maintenance. Its major activities include construction and maintenance of streets, storm drains, street lighting, and traffic signals; maintenance of City buildings and facilities; advance planning; engineering and contract administration of public improvements; review of design and construction of public/private development, environmental compliance and oversight, plan review, permit issuance, and inspection of Building development within the City and supervision of the Vehicle Parking District. The Department also oversees the implementation of the City's Capital Improvement Plan and some of the City's General Sanitation Fee programs.

- Department Organizational Chart -



Expenditure Summary

General Fund

Division / Program	2003-04 Actual	2004-05 Budget	2005-06 Budget
Administration	640,247	566,052	-
Admin - Streets & Traffic	128,266	129,967	-
Admin Svcs GSF	-	1,852	0
Street Sweeping	665,752	615,992	703,505
Illegal Dumping Abatement	165,391	253,782	-
Street Maintenance	780,276	873,875	1,307,706
Graffiti Abatement	817,671	944,144	1,065,566
Building & Safety	-	-	1,833,613
Transportation & Development	465,055	329,395	386,700
Engineering / Construction	429,428	261,035	330,493
Stormwater Compliance	189,174	244,977	219,485
Facility Maint	558,237	642,984	612,819
City Telephone	466,612	525,7782	514,920
Charges to Other Depts.	(466,612)	(525,781)	(514,920)
Traffic Paint & Sign	366,769	421,663	464,120
Traffic Signal & Street Light Maint	1,118,445	1,035,171	1,231,636
	6,324,711	6,322,850	8,155,643

**City of Pomona
2005-06 Adopted Budget**

Department: Public Works	Division: Administration	Fund: General
Department #: 2500	Division #: 2501	Fund #: 101

Division Description:

It is the function of the Administration program to provide management leadership in the planning, budgeting, and implementation of services provided through the department's divisions: Engineering, Transportation and Development, Storm Drains, Streets, and Facilities Maintenance. The administrative program also provides Transportation, Telecommunication and Parking Management services.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	509,246	-	509,246	3.68
Recovered Cost	(509,246)		(509,246)	
Total	-	-	-	3.68

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	Administration for Streets & Traffic and GSF have been transferred to this program for 2005-06.

Programs and Service Indicators

Program	Indicator
Development of Capital Improvement Program	Construction of Projects
Development of the Departmental Operating Budget	Approval of Annual Budget
	Establish
Departmental Policy Development and Implementation	Ordinances/Policies
Mentoring, training, and evaluating Public Works Staff	Evaluations
Coordination w/other Governmental Agencies	Regional Cooperation
Preparation and quality control of City Council Staff Reports	Council Agenda
Professional and Technical Support of other departments	Departmental Cooperation
Implement Pavement Management System	Scheduled Street Maint.
Implement Catch Basin Clean-Out Program	Annual C.Basin Clean-Out
Staff Safety Training	Weekly Tailgate Meetings
Schedule Work Crews	Work Completed
Graffiti Abatement Program	Graffiti Removed
Street Sweeping	Streets Sweeoped
Stormwater Compliance	NPDES Compliance

City of Pomona
2005-06 Adopted Budget

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Effectively manage the Capital Improvement Program	Ongoing
Update & maintain Public Works services & programs	Ongoing
Prepare Capital Improvement Program as well as the Public Works Operational Budget	Ongoing

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06
Prepare and monitor the departments operational budget
Implement/update pavement management system
Develop staff to work smarter not harder
Remove Graffiti within 24 - 48 Hours
Sweep streets within established schedule and budget
Maintain compliance with NPDES regulations

City Council Strategic Goal

Goal No:	Goal Description	Cost
4-19	Promote a vision of "clean, safe, family neighborhoods"	
2-5	Identify/assess current programs for effectiveness. Modify existing programs as needed & develop new programs.	
2-12	Investigate private and city services to eliminate duplication. Identify potential services that may be contracted out.	
3-8	Investigate money making opportunities relating to existing city services, i.e. library, police, parks	
4-1	Promote staff participation in maintaining positive city appearance, stressing personal accountability	
1-1	Research traffic impact citywide with goal of neighborhood mitigation	
1-3	Assess lights & sidewalks & develop long term plan for improvement. Plan should be based on need not on districts & should connect with crime & safe routes to school.	
1-10	Build Police Department Building	
2-2	Improve street sweeping citywide by upgrading existing equipment to Replace water lines in main arterial streets, including Mission, Holt, Garey, Towne, Indian Hill, White, Fairplex & Temple within three years.	
1-2		



This Page Intentionally Left Blank



**City of Pomona
2005-06 Adopted Budget**

Department:	Public Works	Division:	Street Maintenance Admin.	Fund:	General
Department #:	2500	Division #	2503	Fund #:	101

Division Description:

Program has been combined with Public Works Administration beginning 2005-06.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	-	-	-	-
Total	-	-	-	-

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
Entire program	Program has been combined with Public Works Administration beginning 2005-06.

Programs and Service Indicators

[illegible]



This Page Intentionally Left Blank



City of Pomona

2005-06 Adopted Budget

Department: **Public Works** Division: **Admin Services GSF** Fund: **General**

Department #:	2500	Division #	2504	Fund #:	101
---------------	------	------------	------	---------	-----

Division Description:

Program has been combined with Public Works Administration beginning 2005-06.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	-	-	-	-
Total	-	-	-	-

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
Entire program	Program has been combined with Public Works Administration beginning 2005-06.

Programs and Service Indicators

[illegible]

City of Pomona
2005-06 Adopted Budget

Department: Public Works Division: Street Sweeping Services Fund: General

Department #:	2500	Division #:	2512	Fund #:	101
---------------	------	-------------	------	---------	-----

Division Description:

The Street Sweeping Program is responsible for the removal of dirt and debris from the City's residential and

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	703,505	703,505	-	5.00
Total	703,505	703,505	-	5.00

Supplemental Requests

Item	Justification	Amount
2 - TYMCO 600 CNG Sweepers	Needed to replace existing 18 year old equipment with 70,000+ miles each. Down time is significant.	400,000

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

[illegible]

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Evaluate feasibility of posting No Parking signs.	Ongoing
Evaluate feasibility of contracting for parking enforcement	Ongoing

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06

City Council Strategic Goal

Goal No:	Goal Description	Cost
4-19	Promote a vision of "clean, safe, family neighborhoods"	
2-2	Improve street sweeping citywide by upgrading existing equipment to meet current service levels	



This Page Intentionally Left Blank



**City of Pomona
2005-06 Adopted Budget**

Department:	Public Works	Division:	Illegal Dumping Abatement	Fund:	General
Department #:	2500	Division #	2514	Fund #:	101

Division Description:

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	-	-	-	-
Total	-	-	-	-

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
Entire program	Program has been moved to the Refuse Fund in the 2005-06 Budget.

Programs and Service Indicators

[illegible]

**City of Pomona
2005-06 Adopted Budget**

Department: Public Works	Division: Street Maintenance	Fund: General
Department #: 2500	Division #: 2520	Fund #: 101

Division Description:

The goal of the Street Maintenance Program is to maintain City streets, sidewalks, bridges, curbs & gutters, and catch basin maintenance to ensure proper conditions for vehicular and pedestrian traffic flows. The Street Maintenance Program performs pothole and asphalt repairs, as well as curb, gutter, sidewalk and pavement repair. This program maintains over 400 miles of streets and 49 miles of alleys throughout Pomona. Funding is provided by a combination of General Fund & Gas Tax

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	1,307,706	877,038	430,668	9.00
Total	1,307,706	877,038	430,668	9.00

Supplemental Requests

Item	Justification	Amount
S175 Bobcat Skip Loader	Current unit is 18 years old and down time for repairs is excessive.	57,000

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
None	

Programs and Service Indicators

Program	Indicator
Asphalt Repaired	300,000 sq ft
Sidewalk Repaired	50,000 sq ft
Driveway Repaired	400 sq ft
Curb & Gutter	1,700 linear ft
Potholes Filled	35,000
Sandbags Provided	2,000

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Continue training all street maintenance personnel in traffic control safety through video and classroom training that incorporates practical on-the-job situations.	Ongoing
Develop and implement a storm drain maintenance program which would involve surveying and developing a database for necessary information as part of the NPDES requirements.	Ongoing
Purchase and implement a GPS locator and database system for the City maintained storm drain catch basins.	Ongoing

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06

City Council Strategic Goal

Goal No:	Goal Description	Cost
4-19	Promote a vision of "clean, safe, family neighborhoods"	

**City of Pomona
2005-06 Adopted Budget**

Department: Public Works	Division: Graffiti Abatement	Fund: General
Department #: 2500	Division #: 2525	Fund #: 101

Division Description:

The goal of the Graffiti Removal Program is to remove graffiti from public and private structures throughout the City of Pomona. Graffiti teams are assigned by geographical areas to eliminate graffiti as reported by telephone reports and by field inspections. The 24-hour graffiti reporting line was established for residents to report incidents of graffiti and has proven to be a valuable asset to the program. Funding is a combination of GSF & Gas Tax.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	1,065,566	1,065,566	-	10.40
Total	1,065,566	1,065,566	-	10.40

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator
3 Graffiti Abatement Crews assigned to 3 different quadrants and 1 crew assigned to parks and water facilities	Graffiti Removed
Contract with graffiti removal service for downtown graffiti removal 7 days per week	Graffiti Removed
Contract with graffiti removal service for Citywide removal on weekends.	Graffiti Removed

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Implement and maintain an outreach program to inform the community about the negative impacts of graffiti.	Ongoing

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06
Remove graffiti within 24 - 48 hours of report.

City Council Strategic Goal

Goal No:	Goal Description	Cost
4-19	Promote a vision of "clean, safe, family neighborhoods"	

**City of Pomona
2005-06 Adopted Budget**

Department: Public Works	Division: Transportation & Develop.	Fund: General
Department #: 2500	Division #: 2530	Fund #: 101

Division Description:

The program goal of the Transportation & Development Division is to improve traffic safety and development in the community by providing transportation engineering services and land development coordination so that traffic accidents are reduced and quality development occurs in the community.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	386,700	110,000	276,700	2.50
Total	386,700	110,000	276,700	2.50

Supplemental Requests

Item	Justification	Amount
Eng. & Traffic Studies	This is required every 10 years to write citations	50,000

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator
Construction Permits	320
Plan Checking	60
Tract Maps	6
Site Plans	10
Parcel Maps	6
Lot Line Adjustments	12
Certificates of Compliance	3
Easements	12
Street Projects	4
Sewer Projects	6
Storm Water Projects	1
Misc Permits	300
Banner, Transportation & Water Permits	810

City of Pomona
2005-06 Adopted Budget

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Maintain transportation engineering services by providing the design and preparation of plans, specifications and estimates for new traffic signals, signs, markings and streetlights.	Ongoing
Maintain safety throughout the City and update the Citywide traffic count.	Ongoing
Establish speed limits by conducting engineering and traffic surveys on all arterial and collector streets.	Ongoing
Improve traffic safety for students by continuing the "Suggested Routes to School" program.	Ongoing
Develop and implement citizen informational brochures on a variety of topics related to transportation and development, which will improve customer service to residents and businesses.	Ongoing

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06

City Council Strategic Goal

Goal No:	Goal Description	Cost
4-19	Promote a vision of "clean, safe, family neighborhoods"	
4-1	Promote staff participation in maintaining positive city appearance, stressing personal accountability	
1-1	Research traffic impact citywide with goal of neighborhood mitigation	
1-3	Assess lights & sidewalks & develop long term plan for improvement. Plan should be based on need not on districts & should connect with crime & safe routes to school.	
1-2	Replace water lines in main arterial streets, including Mission, Holt, Garey, Towne, Indian Hill, White, Fairplex & Temple within three years.	

City of Pomona
2005-06 Adopted Budget

Department:	Public Works	Division:	Engineering/Construction	Fund:	General
Department #:	2500	Division #	2532	Fund #:	101

Division Description:

The program goal of the Design Team and Construction Team is to provide design – engineering services for the annual Capital Improvement Program (CIP) for streets, traffic signals, waterlines and water facilities, sewerlines, park sites, and other various building facility improvements. The Design Team provides both in-house designs as well as the contracting for design services with consulting engineers and architects. The Design Team also reviews development projects so that the projects comply with City standards. The Construction Team provides engineering services by administering and inspecting the City's construction contracts. The Construction Team also provides inspection for development projects constructing facilities in the right-of-way. This is the General Fund portion of the CIP.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	330,493	35,000	295,493	2.45
Total	330,493	35,000	295,493	2.45

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

[illegible]

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Effectively Manage the Capital Improvement Program	Ongoing

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06

City Council Strategic Goal

Goal No:	Goal Description	Cost
4-19	Promote a vision of "clean, safe, family neighborhoods"	
4-1	Promote staff participation in maintaining positive city appearance, stressing personal accountability	
1-1	Research traffic impact citywide with goal of neighborhood mitigation	
1-3	Assess lights & sidewalks & develop long term plan for improvement. Plan should be based on need not on districts & should connect with crime & safe routes to school.	
1-2	Replace water lines in main arterial streets, including Mission, Holt, Garey, Towne, Indian Hill, White, Fairplex & Temple within three years.	

**City of Pomona
2005-06 Adopted Budget**

Department:	Public Works	Division:	City Telephone	Fund:	General
Department #:	2500	Division #:	2554	Fund #:	101

Division Description:

The goal of the City Telephone program is to provide the most economical and reliable telephone service and provide training to employees in the use of system. The City Telephone Program is responsible for maintaining 850 telephone lines and circuits, 300 cellular telephones, and service to 735 City employees. The program is also responsible for establishing new data and voice connections as required, moving existing connections to new locations, while coordinating with Technology Services and Police Communications as necessary.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	514,920	-	514,920	1.00
Recovered Cost	(514,920)		(514,920)	
Total	-	-	-	1.00

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

[illegible]

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Improve City's telephone service	Ongoing
Improve communication between employees	Ongoing
Prepare a telecommunications emergency plan	Ongoing

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06

City Council Strategic Goal

Goal No:	Goal Description	Cost
2-5	Identify/assess current programs for effectiveness. Modify existing programs as needed & develop new programs.	
4-1	Promote staff participation in maintaining positive city appearance, stressing personal accountability	

City of Pomona

Department:	Public Works	Division:	Traffic Paint & Sign	Fund:	General
Department #:	2500	Division #	2562	Fund #:	101

Division Description:

The goal of the Traffic, Paint and Sign Program is to fabricate, install and maintain all traffic control signings and markings in the public right-of-way. Funding is provided with a combination of GSF and Gas Tax revenues.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	464,120	460,247	3,873	4.40
Total	464,120	460,247	3,873	4.40

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
None	

Programs and Service Indicators

[illegible]

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Continue to utilize computerized sign making system to produce, install and maintain signs and markings Citywide.	Ongoing

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06

City Council Strategic Goal

Goal No:	Goal Description	Cost
4-19	Promote a vision of "clean, safe, family neighborhoods"	
1-1	Research traffic impact citywide with goal of neighborhood mitigation	

**City of Pomona
2005-06 Adopted Budget**

Department: Public Works	Division: Traffic Signal & St. Lights	Fund: General
Department #: 2500	Division #: 2563	Fund #: 101

Division Description:

The goal of the Traffic Signal & Street Light Maintenance Program is to install and maintain all City-owned streetlights, traffic signals and illuminated street name signs. There are 200 signalized intersections in the City, 27 of which are owned and maintained by the State and 9 are maintained by other agencies. The 164 City-owned signalized intersections are maintained 24 hours a day, 7 days a week, including holidays. The program also provides all general maintenance and repairs associated with the more than 9,000 City-owned street and parking lot lights. Funding is provided with a combination of GSF and Gas Tax revenue.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	1,231,636	1,231,032	604	3.80
Total	1,231,636	1,231,032	604	3.80

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change

Programs and Service Indicators

Program	Indicator
Service Calls Complete	2,500
Emergency Knockdown & Repair	100
Bulbs Relamped	500
Traffic Counts Complete	100
Street Lights and Signals Serviced	2,500
Knockdowns Restored	100
Luminaries Replaced	100
Emergency Call-Outs	150
Arterial Surveillance Outages	800
Street Light Lenses Replaced	75
USA Notifications	3,600

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Conduct additional night-runs to determine lighting outages by City Council District	Ongoing

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06
Continue to install streetlights in accordance with the CIP.
Continue to install traffic signals where warranted and when funding is available within the CIP.
Continue to maximize energy efficiency through programs with Southern California Edison.

City Council Strategic Goal

Goal No:	Goal Description	Cost
4-19	Promote a vision of "clean, safe, family neighborhoods"	
1-1	Research traffic impact citywide with goal of neighborhood mitigation	
	Assess lights & sidewalks & develop long term plan for improvement.	
1-3	Plan should be based on need not on districts & should connect with crime & safe routes to school.	

City of Pomona
2005-06 Adopted Budget

Department: **Public Works** Division: **Building & Safety** Fund: **General**

Department #: **2500** Division #: **2521** Fund #: **101**

Division Description:
Building & Safety safeguards life, property and ensures public safety by applying current City and State

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	1,833,613	2,710,000	(876,387)	14.60
Total	1,833,613	2,710,000	(876,387)	14.60

Supplemental Requests

Item	Justification	Amount
8' x 40' Storage Container	For required retention of building plans related to	5,000

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
Abatement of Dangerous	No change in service level is anticipated but the budgeted amount has
Plan Check services	Anticipate an increase in overall development in 2005/06 which will

Programs and Service Indicators

Program	Indicator
Building Service Counter	75 Customers per day
Plan Checks	4,400 per year
Permit Issuance	8,500 per year
Inspections	40 per day
Abatement of Dangerous Structures	cases opened - 1,300 / yr permits issued - 1,100 / yr cases closed - 1,200 / yr

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Enhance customer service with accessibility to building related information	Projected in FY 05/06
Continue to minimize non-permitted residential additions from changing	On-going
Continue to enforce City and State Codes in conjunction with a	On-going
Anticipate the completion of the San Antonio Gardens multi-million dollar	Projected completion in FY

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06

City Council Strategic Goal

Goal No:	Goal Description	Cost
1-7	Attract quality contractors and reject lesser quality contractors based on	-
2-5	Identify and assess all current programs for effectiveness. Modify existing	Unknown
2-7	Survey residents at all public contact locations. Use mail surveys. Focus	5,000
2-12	Investigate private and City services to eliminate duplication.	-
2-15	Clean up storefronts and other code enforcement.	-
3-8	Investigate money making opportunities relating to existing City services,	65,000
3-16	Streamline business related departments using "Case Management"	Unknown
4-1	Promote staff participating in maintaining positive City appearance,	3,000
4-2	Review, replace or restructure existing City commissions to help meet	-
4-15	Enforce CUPs and sign ordinances.	-
4-17	Train staff to work with and accommodate community groups.	-
4-18	Create trained staff to work with Council on planning and organizing	-
4-19	Promote our vision of "clean, safe, family neighborhoods."	100,000
6-2	Establish consistent communication through personal contact.	-
7-5	Identify Pomona positives vs. individual neighborhood positives.	-

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 101 General Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 2500 All Public Works						
101-2500-51001 Salaries-Mgmt/Confidential	966,557.30	848,464	984,962	116%	1,042,071	23%
101-2500-51003 Salaries-General Service	1,629,519.23	1,591,442	1,625,068	102%	2,070,131	30%
101-2500-51037 Overtime - Hourly	40.50	0	50	N/A	50	N/A
101-2500-51038 Overtime-Mgmt/Conf	49,260.35	40,300	45,707	113%	39,250	3-%
101-2500-51040 Hourly	33,328.28	31,200	23,344	75%	101,000	224%
101-2500-51041 Overtime - Gen Svc	40,891.44	30,100	32,306	107%	39,500	31%
101-2500-51042 Holiday	5,431.67	4,550	1,650	36%	1,650	64-%
101-2500-51044 Standby	53,129.35	49,000	48,500	99%	75,825	55%
101-2500-51055 Temporary Agency Svcs	0.00	1,000	0	0%	0	100-%
101-2500-51059 Retirement/Termination Payout	34,415.12	0	0	N/A	30,000	N/A
101-2500-51060 Bilingual Pay	2,828.83	6,500	4,670	72%	7,170	10%
101-2500-51066 Callback Pay	7,267.91	7,150	7,020	98%	6,700	6-%
101-2500-51075 Sick Leave/Vac Buyback	31,176.58	10,502	31,079	296%	26,450	152%
101-2500-51076 Comp Time/Exec Leave Buyback	488.38	0	0	N/A	0	N/A
101-2500-51800 Benefits-Non Sworn	529,619.46	778,786	880,188	113%	1,210,269	55%
101-2500-51860 Benefits-Hourly	483.86	320	344	108%	1,613	404%
101-2500-52461 Tuition Reimbursement	0.00	1,000	0	0%	1,400	40%
Total Personnel	3,384,438.26	3,400,314	3,684,888	108%	4,653,079	37%
101-2500-52060 Office Supplies	9,489.42	9,064	10,200	113%	16,700	84%
101-2500-52063 Postage	3,953.48	4,600	4,767	104%	7,065	54%
101-2500-52064 Printing & Copying	11,896.79	10,800	11,861	110%	17,150	59%
101-2500-52082 Other General Expense	598.00	400	0	0%	600	50%
101-2500-52090 Mileage Reimbursement	0.00	650	0	0%	200	69-%
101-2500-52130 Prof Development - Training	18,067.03	23,968	14,884	62%	20,684	14-%
101-2500-52140 Dues & Subscriptions	35,967.16	31,747	35,506	112%	38,610	22%
101-2500-52162 Advertising - Personnel	0.00	0	102	N/A	0	N/A
101-2500-52170 Building and Yard Repairs	78,660.82	73,919	43,000	58%	50,000	32-%
101-2500-52191 Advertising	0.00	0	3,035	N/A	0	N/A
101-2500-52197 Public Relations/Info	2,074.60	2,500	1,500	60%	1,500	40-%
101-2500-52285 Controllable Contract Services	312,182.24	359,670	302,500	84%	804,000	124%
101-2500-52310 OES Supplies	0.00	0	0	N/A	2,000	N/A
101-2500-52350 Departmental Expense	1,016.30	2,100	1,100	52%	1,600	24-%
101-2500-52381 Equipment Maint/Repair	0.00	100	0	0%	0	100-%
101-2500-52402 Small Tools & Equipment	7,521.68	14,850	11,539	78%	14,450	3-%
101-2500-52403 Computer Related Acquisitions	8,960.34	10,052	8,703	87%	11,400	13%
101-2500-52404 Traffic Sig Contr/Cabinets	8,920.23	7,500	7,500	100%	7,500	0%
101-2500-52410 Traffic Paint	25,201.84	29,000	25,000	100%	25,000	14-%
101-2500-52425 Vehicle Expense-Outside Vendor	1,262.70	3,200	2,400	75%	2,400	25-%
101-2500-52430 Other Supplies/Materials	106,700.87	104,305	100,500	96%	100,500	4-%
101-2500-52460 In-Service Training	1,565.00	750	750	100%	750	0%
101-2500-52530 Materials	62,487.23	89,641	69,112	77%	68,000	24-%
101-2500-52560 Electrical Materials	51,859.17	85,000	75,000	88%	75,000	12-%
101-2500-52580 General Maint & Repairs	1,892.99	3,754	2,250	60%	3,250	13-%
101-2500-52581 Office Equip Maint/Repair	3,065.00	36,251	36,173	100%	17,200	53-%
101-2500-52670 Photographic Supplies	0.00	0	0	N/A	500	N/A
101-2500-52750 Traffic Signs	50,577.55	59,500	58,500	98%	58,500	2-%
101-2500-52910 Services by Other Depts	0.00	4,000	4,000	100%	4,000	0%
101-2500-52940 Abate Hazardous Buildings	0.00	0	0	N/A	10,000	N/A
Total Controllable Exp	803,920.44	917,950	829,882	90%	1,358,559	40%

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 101 General Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
101-2500-52111 Dumping Fee	147,651.45	138,139	134,139	97%	102,000	26-%
101-2500-52160 Pub, Print Ord/Res/Legals	3,581.80	2,000	0	0%	0	100-%
101-2500-52200 Legal Expense	12,100.00	10,000	5,000	50%	8,000	20-%
101-2500-52274 Required Contract Services	119,018.42	137,000	137,000	100%	140,000	2%
101-2500-52298 Hazardous Matls Compliance	40,691.80	49,500	44,500	90%	24,500	51-%
101-2500-52299 Regulatory Compliance	0.00	0	0	N/A	50,000	N/A
101-2500-52390 Uniform Service	10,861.72	15,200	17,746	117%	13,300	13-%
101-2500-52572 Contracts-Lease Equip	226,129.78	212,213	222,959	105%	219,258	3%
101-2500-58920 Uncollectible Accounts	4,243.38	950	1,999	210%	500	47-%
Total Required Exp	564,278.35	565,002	563,343	100%	557,558	1-%
101-2500-52069 Street Light Utilities	468,503.22	435,000	375,000	86%	375,000	14-%
101-2500-52070 Gas & Electricity	435,954.06	380,129	518,242	136%	520,000	37%
101-2500-52121 Telephone Service Expense	282,829.94	299,261	294,596	98%	305,311	2%
101-2500-52126 Tel Moves/Changes/Equip	364.01	1,831	800	44%	650	65-%
101-2500-52128 Cellular/Pagers	22,341.06	13,850	12,294	89%	19,250	39%
Total Utilities	1,209,992.29	1,130,071	1,200,932	106%	1,220,211	8%
101-2500-52185 Info Systems Allocation	131,550.28	73,175	73,175	100%	78,003	7%
101-2500-52245 Ins - Liability	90,465.00	111,626	111,626	100%	243,892	118%
101-2500-52246 Ins - Unemployment	16,964.00	18,443	18,443	100%	20,941	14%
101-2500-52247 Ins - Workers' Compensation	149,418.00	130,810	130,810	100%	329,867	152%
101-2500-52420 Fleet Operation	347,407.00	394,312	394,312	100%	471,960	20%
101-2500-54030 ACS - GIS Contract	10,331.36	10,146	10,146	100%	35,196	247%
101-2500-54050 GIS Equip Lease	33,291.48	8,329	8,329	100%	0	100-%
Total Allocated Costs	779,427.12	746,841	746,841	100%	1,179,859	58%
101-2500-59950 Recovered Costs	(466,611.61)	(525,781)	(516,541)	98%	(514,920)	2-%
101-2500-59970 Recovered Costs-Admin Svc Chg	(245,733.87)	(246,664)	(239,984)	97%	(303,703)	23%
Total Recovered cost	(712,345.48)	(772,445)	(756,525)	98%	(818,623)	6%
101-2500-89922 Transfer to Capital Outlay	10,000.00	746	0	0%	0	100-%
101-2500-89923 Transfer to Debt Service	285,000.00	285,000	285,000	100%	0	100-%
Total Transfer Out	295,000.00	285,746	285,000	100%	0	100-%
TOTAL All Public Works	6,324,710.98	6,322,850	6,554,361	104%	8,155,643	29%



This Page Intentionally Left Blank



Utility Services

- Mission Statement -

The mission of the Utility Services Department is to provide, plan, develop, operate, and maintain a variety of utility services in a responsive, efficient and cost effective manner. These services include water and wastewater operations, refuse collection and disposal, equipment maintenance and business services.

- Department Function -

The department provides a broad base of services for the community through its Enterprise Fund supported divisions of Water and Wastewater Operations, Solid Waste, Equipment Maintenance, and Business Services. Its major activities include water production and distribution; reclaimed water distribution; wastewater collection; residential refuse collection and disposal; greenwaste and recycling programs; fleet and equipment maintenance; and meter reading, billing and collection.

- Department Organizational Chart -



- Expenditure Summary -

Water Fund

Division / Program	2003-04 Actual	2004-05 Budget	2005-06 Budget
Admin & Engr	1,677,103	2,286,938	2,062,738
Business Services	1,598,569	1,497,118	1,339,484
Maint & Operations	1,580,923	1,659,631	1,744,730
Production	10,099,690	9,231,482	9,850,469
Distribution & Construction	2,506,815	3,279,595	4,475,351
Wtr Quality Control	1,246,119	1,355,263	1,303,137
Wtr Conservation	32,566	54,211	67,996
Customer Services			
Field Operations	799,289	852,156	927,736
Water Treatment	35,030	945,878	1,590,489
Environmental & Special Projects	256,936	-	-
Reclamation - General	716,077	1,095,109	756,281
Reclamation - Cal Poly	54,605	20,100	38,100
Water Revenue			
Bonds - Debt Svc	3,201,101	3,636,672	3,639,032
Sub-total Wtr Ops	23,804,823	25,914,153	27,795,543
Water Capital Projs	10,194,909	2,385,781	3,575,587
Total Water	33,999,732	28,299,934	31,371,130

Sewer Fund

Admin Svcs Sewer	1,158,332	1,671,641	986,218
Sewer Maint	1,674,954	1,434,745	1,559,741
Debt Service	875,439	817,584	814,284
Sub-total Swr Ops	3,708,725	3,923,970	3,360,243
Sewer Capital Projs	439,930	500,000	1,366,899
Total Sewer	4,148,655	4,423,970	4,727,142

Refuse Fund

Admin Svcs Refuse	1,431,902	2,102,681	1,703,441
Residential Refuse	5,221,084	5,904,721	6,273,268
Recycled Oil Prgm	73,687	77,563	55,978
Tire Recycling	7,919	310	14,700
Community Clean-Up	123,121	187,500	129,600
Illegal Dumping	-	-	306,079
Total Refuse	6,857,713	8,272,775	8,483,066

Equipment Maintenance Fund

Equipment Maint	3,537,912	3,901,495	4,264,843
-----------------	-----------	-----------	-----------

**City of Pomona
2005-06 Adopted Budget**

Department: Utility Services	Division: Water	Fund: WATER
Department #: 8100	Division #: 8120 - 8150	Fund #: 510

Division Description:

The Water Division provides safe, high quality water, and delivers this water upon demand in an efficient manner at a reasonable cost to the citizens and businesses within the City of Pomona. The Division maximizes locally produced groundwater and locally collected surface water to minimize reliance on more expensive purchased water through the efforts of production, distribution & construction, water quality, and water treatment sections. Additionally, the Division operates and maintains the City's water treatment facilities, air stripping towers, anion exchange plants, and the recycled water system. The Division provides customer service and utility billing to approximately 29,000 accounts, as well as engineering services, financial oversight and grant administration.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
Water	27,795,543	24,615,272	3,180,271	79.55
Less Deprec. Expense	(2,058,494)	-	(2,058,494)	-
Total	25,737,049	24,615,272	1,121,777 *	79.55

* Will use available reserves

Supplemental Requests

Item	Justification	Amount
PB Mail Folder & Inserter	Replacing worn out equipment in mail room.	22,800
3/4 Ton Pickup Ext.Cab	Replacing 1988 Van w/ 81,841 miles - safety.	35,000
1 Ton Pickup Ext. Cab	Replacing 1979 Truck w/ 47,531 - engine prob.	35,000
3/4 Ton Truck	Replacing 1983 Truck w/ 90,539 - trans. prob.	21,000
1 Ton - Empty Cargo Van	Replacing 1986 Van w/ 81,975 - radiator prob.	20,000
1 Yard Front Loader	Replacing 1970 Loader w/ 1,808 hrs - oil leaks.	62,000
1/2 Ton Pickup Ext. Cab	Replacing 1988 Truck w/ 117,791 miles.	15,100
1/2 Ton Pickup Ext. Cab	Truck for Water Treatment Section created 03/04	19,000
		229,900

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
Local Water Production	Augment local water production with a full year of operation with the 10 Freeway and Towne Treatment Plant and Well 29 Ion Exchange Plant. Also, amending Department of Health Services (DHS) Water System Operating Permits to increase the number of approved wells in the water system.
Utility Cut Street Repairs	Implementation of a multi-year program to bring the street repairs to City standards, following completion of water system repairs.
Water Quality Studies	Perform water quality studies on the distribution system to determine if additional water treatment is required.
Water Quality Testing	Increase water quality testing to conform with the mandates of the DHS.

**City of Pomona
2005-06 Adopted Budget**

Cost of Service Study	Complete a Cost of Service Study, based on the approved Water Master Plan, that examines the water service (availability charge) and the water consumption rates for all customer classes.
Water Operations	Expand the use of technology (personal digital assistants (PDA's)) to record water system data, to insure data accuracy, increase productivity and reduce paperwork.

Programs and Service Indicators

Program	Indicator
Water Supply	6,500 million gallons (mg) ground water produced 500 mg surface water produced 2,600 mg imported water 22 reservoirs maintained 14 pump control valves serviced 5 transfer valves serviced 77 wells & booster motors maintained
Water Distribution	26 miles of mainlines flushed 1,200 meters replaced 125 mainline repaired 410 service repaired
Water Quality Testing	4,900 samples collected for testing 1,120 backflow devices tested
Water Treatment	26 control valves rebuilt 16 analyzers serviced 5 treatment plants maintained & monitored daily
Recycled Water Production	1,800 mg recycled water delivered 6 services maintained 195 mg of non-potable ground water delivered
Utility Billing/Customer Service	234,000 bills processed 70,500 calls answered 18,600 walk-in customers serviced 19,800 notifications delivered

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Oversee the completion of the Water Master Plan. The Water Master Plan will identify Water Capital Improvement Projects for the next 20 years.	To be completed by June 2005.
Inspect and repair twenty-seven (27) water system pressure by-pass regulators (Cla-Val Maintenance Program) which insure that customers' water pressure remains within specified limits.	Ongoing
Flush 24 miles of potable water pipelines to insure delivery of quality water that meets or exceeds standards set by the State of California.	Completed
Test, repair and calibrate large water meters (3" and larger) annually, to insure accurate water meter measurement and billing.	Ongoing

City of Pomona
2005-06 Adopted Budget

Compile data for the 2004 Consumer Confidence Report (CCR) in accordance with DHS and Environmental Protection Agency (EPA). Publish and mail the CCR to 44,000 Pomona postal customers.	To be completed by June 2005.
Monitor customer service in order to provide excellent customer care.	94% Customer Satisfaction Rate, based on Customer Comment Cards.
Replace Utility Billing System to enhance reliability and functionality.	System is installed and is going live Spring 2005.
Participate in various school and community outreach programs focusing on water conservation.	Events include Public Works Week, LA County Fair, Water Conservation Student Art Contest, Annual Solar Cup.
Maintain approximately 29,000 meter boxes to improve accessibility and increase meter reading efficiency.	Ongoing

2005-06 Department Goals

Goal

All ongoing goals shown in the 2004-05 goal category continue in 2005-06.
Begin construction of the Anion Exchange Plant Upgrade/Expansion Project, with 1.7 million grant from the Metropolitan Water District (MWD) of Southern California, which will add approximately 3 million gallons capacity per day.
Complete a Cost of Service Study, based on the Water Master Plan, that examines the water service (availability) and the water consumption rates for all customer classes.
Commence implementation of the recommendations in the Water Master Plan, including replacements for waterlines in arterial streets, and begin utilization of the water hydraulic model for responding to development impacts.
Amend Pomona's Water System Operating Permit from the Department of Health Services to include Well Nos. 21, 24 and 36, an increase of 2.2 mg of water per day.
Continue implementation of the project designed to increase water system security including Reservoir 5C and Reservoir 10 sites.
Compile data for the 2005 Annual CCR in accordance with DHS and EPA. Publish and mail the CCR to approximately 44,000 Pomona postal customers.
Complete the 2005 update to the City's Urban Water Management Plan (UWMP), a water resources information/planning document, as required by the Department of Water Resources.
Provide customers with additional payment options, such as by telephone and on-line.

City of Pomona
2005-06 Adopted Budget

City Council Strategic Goal		
Goal No:	Goal Description	Cost
1-2	Replace waterlines in main arterial streets including Mission, Holt, Garey, Towne, Indian Hill, White, Fairplex, Temple, etc. within three years.	
1-4	Budget for systematic replacement, including realistic depreciation amount, for utilities of water and sewer lines.	
1-16	Clean water lines, check all water systems and provide protection for all water systems from terrorism and other acts.	

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 510 Water Operations Funds

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
510-0000-51001 Salaries-Mgmt/Confidential	1,227,323.03	1,350,949	1,349,634	100%	1,422,087	5%
510-0000-51003 Salaries-General Service	2,258,141.60	2,590,784	2,396,000	92%	2,589,747	0-%
510-0000-51031 Joint Power Commission	1,400.00	2,400	2,400	100%	2,400	0%
510-0000-51038 Overtime-Mgmt/Conf	33,224.76	48,500	38,774	80%	48,500	0%
510-0000-51040 Hourly	59,918.68	79,633	65,170	82%	79,469	0-%
510-0000-51041 Overtime - Gen Svc	123,122.01	85,950	82,980	97%	84,560	2-%
510-0000-51042 Holiday	6,593.03	14,200	11,853	83%	13,600	4-%
510-0000-51044 Standby	61,961.86	79,442	79,493	100%	80,300	1%
510-0000-51055 Temporary Agency Svcs	0.00	6,730	1,607	24%	0	100-%
510-0000-51059 Retirement/Termination Payout	75,597.02	13,063	16,318	125%	31,419	141%
510-0000-51060 Bilingual Pay	1,873.58	2,700	2,200	81%	2,700	0%
510-0000-51066 Callback Pay	16,265.21	19,350	15,668	81%	15,625	19-%
510-0000-51075 Sick Leave/Vac Buyback	16,343.54	24,393	18,691	77%	13,830	43-%
510-0000-51076 Comp Time/Exec Leave Buyback	144.78	688	89	13%	185	73-%
510-0000-51800 Benefits-Non Sworn	687,975.15	1,123,524	1,175,920	105%	1,552,357	38%
510-0000-51860 Benefits-Hourly	863.53	1,217	938	77%	1,077	12-%
510-0000-52461 Tuition Reimbursement	2,609.52	5,720	4,620	81%	5,800	1%
Total Personnel	4,573,357.30	5,449,243	5,262,355	97%	5,943,656	9%
510-0000-52968 Principal Paid	935,000.00	1,075,000	1,075,000	100%	1,125,000	5%
510-0000-52970 Interest Expense	2,022,746.59	2,556,427	2,556,427	100%	2,508,732	2-%
Total Debt Service	2,957,746.59	3,631,427	3,631,427	100%	3,633,732	0%
510-0000-52060 Office Supplies	23,159.72	27,517	25,837	94%	26,400	4-%
510-0000-52063 Postage	85,916.52	87,871	86,501	98%	95,600	9%
510-0000-52064 Printing & Copying	21,490.65	27,244	25,500	94%	29,500	8%
510-0000-52080 Other Expense	2,408.09	2,500	2,500	100%	2,500	0%
510-0000-52090 Mileage Reimbursement	141.66	76	60	79%	130	71%
510-0000-52130 Prof Development - Training	27,662.09	32,877	23,479	81%	33,659	2%
510-0000-52140 Dues & Subscriptions	13,524.14	13,570	13,376	99%	13,100	3-%
510-0000-52170 Building and Yard Repairs	97.17	16,023	3,123	19%	4,000	75-%
510-0000-52191 Advertising	0.00	250	0	0%	0	100-%
510-0000-52197 Public Relations/Info	3,656.37	11,622	2,700	23%	16,000	38%
510-0000-52280 City Code Update/Printing	1,655.84	0	0	N/A	0	N/A
510-0000-52285 Controllable Contract Services	176,008.21	151,842	220,200	145%	649,200	328%
510-0000-52310 OES Supplies	0.00	0	0	N/A	2,000	N/A
510-0000-52381 Equipment Maint/Repair	6,719.25	24,500	24,500	100%	54,600	123%
510-0000-52402 Small Tools & Equipment	35,543.44	35,320	39,435	112%	40,835	16%
510-0000-52403 Computer Related Acquisitions	23,499.36	25,115	20,248	81%	18,600	26-%
510-0000-52425 Vehicle Expense-Outside Vendor	224.48	4,341	2,970	68%	5,440	25%
510-0000-52460 In-Service Training	6,851.15	689	1,500	218%	2,650	285%
510-0000-52570 Contracts	90,250.00	105,135	87,000	83%	87,000	17-%

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 510 Water Operations Funds

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
510-0000-52581 Office Equip Maint/Repair	17,833.34	3,097	3,350	108%	9,650	212%
510-0000-52590 Fertilizers/Insecticides	0.00	4,000	0	0%	0	100-%
510-0000-52620 Activity Program Supplies	0.00	0	0	N/A	0	N/A
510-0000-52645 Safety Supplies	1,177.99	4,431	3,345	75%	3,345	25-%
510-0000-53060 Building & Yard Supplies	4,765.36	14,694	13,000	88%	13,000	12-%
510-0000-53080 Ground Maintenance	1,665.46	2,000	2,000	100%	2,000	0%
510-0000-53110 Rpr Tel Eqpt-Materials & Supp	2,526.78	10,500	8,000	76%	10,000	5-%
510-0000-53470 Laboratory Supplies	7,292.03	8,500	22,500	265%	22,500	165%
510-0000-53600 Pump Maintenance/Repair	100,297.99	106,900	110,400	103%	195,400	83%
510-0000-53620 Reservoir Repair	17,129.19	20,600	18,600	90%	18,600	10-%
Total Controllable Exp	671,496.28	741,214	760,124	103%	1,355,709	83%
510-0000-52141 Comm Svc Org Dues	3,139.75	4,853	4,853	100%	4,000	18-%
510-0000-52160 Pub, Print Ord/Res/Legals	192.75	100	100	100%	100	0%
510-0000-52180 Audit Services	17,873.00	34,500	34,500	100%	34,500	0%
510-0000-52200 Legal Expense	13,670.01	50,000	50,000	100%	50,000	0%
510-0000-52298 Hazardous Mats Compliance	1,450.00	0	0	N/A	2,500	N/A
510-0000-52299 Regulatory Compliance	44,083.18	45,490	44,490	98%	49,000	8%
510-0000-52305 Supplemental Legal Services	68,225.44	476,725	50,000	10%	50,000	90-%
510-0000-52390 Uniform Service	15,567.40	18,893	16,300	86%	16,300	14-%
510-0000-52572 Contracts-Lease Equip	429,501.38	437,361	403,252	92%	441,403	1%
510-0000-52951 Fiscal Agent Trustee Fees	6,501.61	5,245	5,245	100%	5,300	1%
510-0000-52957 Bond Arbitrage Rebate Services	4,250.00	0	0	N/A	0	N/A
510-0000-53200 Assessments	974,960.84	900,000	960,630	107%	1,050,200	17%
510-0000-53220 Taxes	3,383.92	8,810	8,810	100%	9,000	2%
510-0000-53640 MWD Purchases	4,634,761.55	4,059,565	4,100,000	101%	4,208,000	4%
510-0000-53641 LACSD Purchases	401,605.39	322,000	322,000	100%	440,000	37%
510-0000-53700 Valve Maintenance/Repair	26,744.26	20,000	26,000	130%	26,000	30%
510-0000-53720 Main Line Maint/Repair	113,224.23	90,950	56,850	63%	56,950	37-%
510-0000-53760 Fire Hydrant Maint/Repair	28,496.18	23,000	30,000	130%	23,000	0%
510-0000-53780 Services Maint/Repair	51,107.02	54,400	46,000	85%	48,300	11-%
510-0000-53799 Meter Installation	0.00	20,000	20,000	100%	20,000	0%
510-0000-53800 Meter Maintenance/Repair	112,910.32	74,790	72,000	96%	72,000	4-%
510-0000-53880 Water Treatment	592,996.48	654,945	591,775	90%	643,000	2-%
510-0000-53885 Water Quality Testing/Maint	107,311.16	140,000	140,000	100%	200,000	43%
510-0000-56207 Franchise In-Lieu Fee	1,101,770.00	1,134,477	1,134,477	100%	1,208,581	7%
510-0000-58910 Depreciation Expense	1,858,600.78	2,180,279	1,952,295	90%	2,058,494	6-%
510-0000-58920 Uncollectible Accounts	409,487.07	400,000	400,000	100%	400,000	0%
Total Required Exp	11,021,813.72	11,156,383	10,469,577	94%	11,116,628	0-%
510-0000-52070 Gas & Electricity	1,636,908.48	1,824,070	1,844,000	101%	1,944,000	9-%
510-0000-52121 Telephone Service Expense	49,484.25	48,816	49,679	102%	43,248	11-%
510-0000-52126 Tel Moves/Changes/Equip	1,353.05	1,850	1,550	84%	1,450	22-%
510-0000-52128 Cellular/Pagers	4,504.65	6,500	5,543	85%	6,050	7-%
Total Utilities	1,692,250.43	1,881,236	1,900,772	101%	1,994,748	9-%



This Page Intentionally Left Blank



Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 510 Water Operations Funds

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
510-0000-52185 Info Systems Allocation	287,752.50	165,821	160,065	97%	161,773	2-%
510-0000-52245 Ins - Liability	124,075.00	434,900	434,900	100%	781,972	80%
510-0000-52246 Ins - Unemployment	21,237.00	26,567	26,567	100%	8,787	67-%
510-0000-52247 Ins - Workers' Compensation	135,848.00	261,632	261,632	100%	155,341	41-%
510-0000-52420 Fleet Operation	309,837.00	299,997	299,997	100%	301,987	1%
510-0000-53910 Admin Service Charge	912,212.12	1,089,105	1,089,105	100%	1,188,732	9%
510-0000-54030 ACS - GIS Contract	68,189.16	71,019	71,019	100%	164,248	131%
Total Allocated Costs	1,859,150.78	2,349,041	2,343,285	100%	2,762,840	18%
510-0000-59970 Recovered Costs-Admin Svc Chg	0.00	-531,670	-531,670	100%	-531,670	0%
Total Recovered cost	0.00	-531,670	-531,670	100%	-531,670	0%
510-0000-66180 Furniture & Equipment	0.00	36,400	38,067	105%	22,800	37-%
510-0000-66182 Automobiles & Trucks	38,204.36	252,279	233,828	93%	207,100	18-%
510-0000-66189 Other Equipment	62,492.95	0	0	N/A	0	N/A
510-0000-66193 Automation Acquisitions	0.00	208,600	267,652	128%	0	100-%
510-0000-66202 Wells & Pipeline	74,850.00	0	0	N/A	0	N/A
Total Capital	175,547.31	497,279	539,547	108%	229,900	54-%
510-0000-66196 Capital Improvements	14,303.00	0	0	N/A	0	N/A
Total Capital Improvements	14,303.00	0	0	0%	0	0%
510-0000-89923 Transfer to Debt Service	600,000.00	600,000	600,000	100%	600,000	0%
510-0000-89930 Transfers To Other Funds	232,602.54	0	0	N/A	0	N/A
510-0000-89951 Transfer to Water CIP Projects	6,555.14	140,000	140,000	100%	190,000	100-%
510-0000-89956 Transfer to Self Ins Fund	0.00	0	0	N/A	500,000	N/A
Total Transfer Out	839,157.68	740,000	740,000	100%	1,290,000	49%
TOTAL Water Operations Funds	23,804,823.09	25,914,153	25,115,417	97%	27,795,543	7%

Utility Services – Water – Capitalized Improvements

PROGRAM DESCRIPTION

- The goal of the Capitalized Improvements Program is to account for all the fixed assets of the City's water system, by monitoring all costs associated with the construction of assets, capitalizing such cost upon completion of construction, tracking each asset's useful life, recording depreciation expense annually for all assets, planning and preparing for the replacement of aging assets, all in accordance with Generally Accepted Accounting Principles (GAAP), so that the City can accurately track the true cost of providing water to its customers and bill such customers accordingly, and plan in an appropriate manner for the construction of new and/or replacement capital improvements.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 520 Water Capital Improvement Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
520-0000-51001 Salaries-Mgmt/Confidential	188,275.58	0	0	N/A	0	N/A
520-0000-51003 Salaries-General Service	50,241.24	0	0	N/A	0	N/A
520-0000-51038 Overtime-Mgmt/Conf	1,411.57	0	0	N/A	0	N/A
520-0000-51041 Overtime - Gen Svc	3,951.73	0	0	N/A	0	N/A
520-0000-51800 Benefits-Non Sworn	32,497.76	0	0	N/A	0	N/A
Total Personnel	276,377.88	0	0	0%	0	0%
520-0000-52060 Office Supplies	5,879.58	0	0	N/A	0	N/A
520-0000-52063 Postage	240.21	0	0	N/A	0	N/A
520-0000-52064 Printing & Copying	6,232.17	0	0	N/A	0	N/A
520-0000-52191 Advertising	57.50	0	0	N/A	0	N/A
520-0000-52285 Controllable Contract Services	344,658.35	0	0	N/A	0	N/A
520-0000-52430 Other Supplies/Materials	39.75	0	0	N/A	0	N/A
520-0000-52530 Materials	72,833.72	0	0	N/A	0	N/A
520-0000-58030 Construction	8,697,525.17	0	0	N/A	0	N/A
520-0000-58032 Construction Retention	123,169.28	0	0	N/A	0	N/A
520-0000-58040 Construction Eng/Insp	39,582.40	0	0	N/A	0	N/A
520-0000-58060 Construction Management/Insp.	472,659.59	0	0	N/A	0	N/A
Total Controllable Exp	9,762,877.72	0	0	0%	0	0%
520-0000-52160 Pub, Print Ord/Res/Legals	3,298.05	0	0	N/A	0	N/A
520-0000-52958 Arbitrage Rebate Expense	(75,710.63)	0	0	N/A	0	N/A
Total Required Exp	(72,412.58)	0	0	0%	0	0%
520-0000-66181 Radio Equipment	1,333.11	0	0	N/A	0	N/A
Total Capital	1,333.11	0	0	0%	0	0%
520-0000-66196 Capital Improvements	0.00	2,385,781	2,305,662	97%	3,575,587	50%
Total Capital Improvements	0.00	2,385,781	2,305,662	97%	3,575,587	50%
520-0000-89930 Transfers To Other Funds	226,732.74	0	0	N/A	0	N/A
Total Transfer Out	226,732.74	0	0	0%	0	0%
TOTAL Water Capital Improvement Fund	10,194,908.87	2,385,781	2,305,662	97%	3,575,587	50%

**City of Pomona
2005-06 Adopted Budget**

Department: Utility Services	Division: Sewer Operations	Fund: SEWER
Department #: 2598	Division #: 2505-2522	Fund #: 550

Division Description:

The Sewer Division provides for the safe, effective, and efficient operation of the wastewater collection and conveyance system through maintenance services, engineering services, customer service, and financial oversight.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
Sewer	3,360,243	3,078,740	281,503	8.31
Less Deprec. Expense	(265,835)	-	(265,835)	-
Total	3,094,408	3,078,740	15,668	8.31

Supplemental Requests

Item	Justification	Amount
One ton pickup truck w/ utility body	Replace a 1994 Chevrolet 3/4 ton truck w/ utility body with 85,212 miles. This vehicle is in deteriorating condition and has had numerous engine and radiator problems.	35,000
H2O map sewer pro software	Software is used to evaluate and make determination of sewer pipes and expand the sewer model.	15,000
Optical Pan & Tilt Zoom Camera	This camera will allow staff to view 6" diameter lines, to augment the current camera's viewing capability of 8" diameter lines and larger. Also, this camera will minimize downtime when the existing camera requires repairs.	20,100

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
Capacity Management Operation & Maintenance (cMOM)	Implement operational changes, such as use of work order/asset management software and closed circuit television van (CCTV) inspection of sewer lines, to achieve compliance with Environmental Protection Agency (EPA) capacity management operation and maintenance (cMOM) regulations. The additional CCTV camera, requested above, will help us to achieve compliance.
Sewer Lines Cleaned	Increase the internal pipe inspection from 30 to 80 miles of sewer pipe by using the closed circuit television van (CCTV) to identify target areas for routine maintenance.
Cost of Service Study	Complete a Cost of Service Study, based on the approved Sewer Master Plan, that examines the sewer service charges and the usage charges for all customer classes. There is \$40,000, included in the proposed budget for this item.

City of Pomona
2005-06 Adopted Budget

Programs and Service Indicators

Program	Indicator
Sewer Line Maintenance	100 miles of sewer cleaned 80 miles of sewer inspected 2.5 miles of sewer treated
Manholes Serviced	500 manholes structures sprayed for insects 10 manholes restored to grade

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Ensure that the operation of wastewater collection system is performed in a manner consistent with the Federal Clean Water Act as administered by the Los Angeles Regional Water Quality Control Board.	Ongoing
Eliminate and/or minimize the number, severity and duration of any wastewater spills.	Ongoing
Train 100% of wastewater and standby personnel in proper procedures in handling hazardous waste and operating in confined spaces.	Ongoing
Perform visual inspections of 1,000 sewer manhole structures to identify structural damage, vermin and insect infestation.	Ongoing
Perform routine sewer line cleaning of 34% of the wastewater collection system by hydraulic and mechanical methods, as recommended by cMOM.	Ongoing
Complete the Sewer Master Plan that will develop recommendations for the upgrade and expansion of the wastewater collection system from present to ultimate build-out.	To be completed by June 2005.
Acquire computer software to aid in the establishment of work orders, record keeping and performance measurement standards.	Completed
Conduct internal inspection of 30 miles of sewer pipe using the closed circuit television equipment to survey the wastewater collection system.	Ongoing

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06
Complete a cost of service study, based on the Sewer Master Plan, that examines the sewer service and the sewer usage rates for all customer classes.
Begin implementation of the recommendations of the Sewer Master Plan, and utilize the hydraulic sewer analysis model to predict development impacts.
Integrate existing computer software with the technology of the CCTV van to streamline the work order process, asset management and performance measurement standards.
Increase the internal inspection of sewer pipes to 80 miles using the CCTV equipment to survey the wastewater collection system to better target system maintenance.



This Page Intentionally Left Blank



City of Pomona
2005-06 Adopted Budget

City Council Strategic Goal

Goal No:	Goal Description	Cost
1-4	Budget for systematic replacement, including realistic depreciation amount, for utilities of water and sewer lines.	
4-19	Promote our vision of "clean, safe, family neighborhoods."	

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 550 Sewer Operations Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
550-0000-51001 Salaries-Mgmt/Confidential	154,044.61	151,636	151,636	100%	147,829	3-%
550-0000-51003 Salaries-General Service	246,955.93	236,123	236,123	100%	272,773	16%
550-0000-51040 Hourly	6,709.29	0	0	N/A	0	N/A
550-0000-51041 Overtime - Gen Svc	4,462.77	5,425	4,697	87%	4,500	17-%
550-0000-51044 Standby	20,321.15	16,480	21,000	127%	21,000	27%
550-0000-51059 Retirement/Termination Payout	3,385.30	0	0	N/A	0	N/A
550-0000-51060 Bilingual Pay	554.33	550	550	100%	550	0%
550-0000-51066 Callback Pay	2,088.79	1,800	1,800	100%	1,800	0%
550-0000-51075 Sick Leave/Vac Buyback	1,776.99	2,175	2,011	92%	0	100-%
550-0000-51076 Comp Time/Exec Leave Buyback	172.90	0	0	N/A	0	N/A
550-0000-51800 Benefits-Non Sworn	74,932.89	101,653	101,653	100%	153,898	51%
Total Personnel	515,404.95	515,842	519,470	101%	602,350	17%
550-0000-52968 Principal Paid	165,000.00	165,000	165,000	100%	165,000	0%
550-0000-52970 Interest Expense	633,134.58	645,184	645,184	100%	641,884	1-%
Total Debt Service	798,134.58	810,184	810,184	100%	806,884	0-%
550-0000-52060 Office Supplies	689.02	2,430	700	29%	700	30-%
550-0000-52064 Printing & Copying	76.72	100	100	100%	100	0%
550-0000-52130 Prof Development - Training	3,477.86	2,609	2,595	99%	3,985	48%
550-0000-52140 Dues & Subscriptions	567.00	491	694	141%	776	58%
550-0000-52191 Advertising	0.00	200	0	0%	0	-100%
550-0000-52197 Public Relations/Info	587.01	710	0	N/A	0	N/A
550-0000-52280 City Code Update/Printing	1,655.84	1,000	0	0%	0	100-%
550-0000-52285 Controllable Contract Services	80,927.16	85,936	89,750	104%	90,000	0%
550-0000-52310 OES Supplies	0.00	0	0	N/A	2,000	N/A
550-0000-52402 Small Tools & Equipment	11,017.35	11,800	11,000	93%	11,000	0%
550-0000-52403 Computer Related Acquisitions	402.30	6,698	5,355	80%	2,500	53-%
550-0000-52425 Vehicle Expense-Outside Vendor	0.00	505	0	0%	0	100-%
550-0000-52430 Other Supplies/Materials	1,243.21	2,790	3,400	122%	3,400	0%
550-0000-52460 In-Service Training	342.00	581	500	86%	500	0%
550-0000-52570 Contracts	45,125.00	48,407	43,500	90%	43,500	26-%
550-0000-52580 General Maint & Repairs	17,435.53	23,100	23,100	100%	23,100	0%
550-0000-52581 Office Equip Maint/Repair	0.00	400	400	100%	400	0%
550-0000-52910 Services by Other Depts	48,348.93	265,835	265,835	100%	265,835	0%
Total Controllable Exp	211,894.93	453,592	446,929	96%	447,796	3-%
550-0000-52180 Audit Services	4,477.00	4,250	4,250	100%	4,250	0%
550-0000-52200 Legal Expense	975.00	12,000	12,000	100%	12,000	0%
550-0000-52299 Regulatory Compliance	7,112.63	8,100	5,700	70%	5,700	30-%
550-0000-52305 Supplemental Legal Services	0.00	64,463	114,293	177%	0	100-%
550-0000-52390 Uniform Service	36.09	1,800	1,800	100%	1,800	0%

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 550 Sewer Operations Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
550-0000-52572 Contracts-Lease Equip	22,193.79	42,882	42,882	100%	42,882	0%
550-0000-52951 Fiscal Agent Trustee Fees	5,146.30	5,400	6,478	120%	5,400	0%
550-0000-52952 Bond/Note Issuance Exp	13,962.54	0	0	N/A	0	N/A
550-0000-52957 Bond Arbitrage Rebate Services	0.00	2,000	2,000	100%	2,000	0%
550-0000-52959 Loss on Refunding	58,195.24	0	0	N/A	0	N/A
550-0000-56207 Franchise In-Lieu Fee	137,093.00	151,544	151,544	100%	139,209	8-%
550-0000-58910 Depreciation Expense	609,631.87	644,001	644,001	100%	265,835	59-%
550-0000-58920 Uncollectible Accounts	7,251.80	8,000	8,000	100%	8,000	0%
Total Required Exp	866,075.26	944,440	992,948	105%	487,076	48-%
550-0000-52070 Gas & Electricity	47,601.82	64,692	52,000	80%	52,000	20-%
550-0000-52121 Telephone Service Expense	5,056.03	5,322	5,382	100%	5,939	10%
550-0000-52128 Cellular/Pagers	666.57	948	680	100%	680	0%
Total Utilities	53,324.42	70,962	58,062	82%	58,619	18-%
550-0000-52185 Info Systems Allocation	26,402.68	14,687	14,687	100%	14,844	1%
550-0000-52245 Ins - Liability	107,923.00	12,306	12,306	100%	4,601	63-%
550-0000-52246 Ins - Unemployment	1,322.00	464	464	100%	4,868	949%
550-0000-52247 Ins - Workers' Compensation	76,836.00	122,115	122,115	100%	28,632	77-%
550-0000-52420 Fleet Operation	28,356.00	50,821	50,821	100%	59,750	18%
550-0000-53910 Admin Service Charge	100,598.00	103,168	103,168	100%	120,470	17%
550-0000-54030 ACS - GIS Contract	58,471.02	60,874	60,874	100%	140,784	131%
550-0000-54050 GIS Equip Lease	206,236.12	51,558	51,559	100%	0	100-%
Total Allocated Costs	606,144.82	415,993	415,994	100%	373,949	10-%
550-0000-66180 Furniture & Equipment	0.00	0	0	N/A	20,100	N/A
550-0000-66182 Automobiles & Trucks	1,766.10	0	0	N/A	35,000	N/A
550-0000-66193 Automation Acquisitions	0.00	178,750	178,750	100%	15,000	92-%
Total Capital	1,766.10	178,750	178,750	100%	70,100	61-%
550-0000-89923 Transfer to Debt Service	417,000.00	417,000	417,000	100%	417,000	0%
550-0000-89931 Transfer To Sewer Constr Fund	238,980.34	117,207	117,207	100%	0	100-%
550-0000-89956 Transfer to Self Ins Fund	0.00	0	0	N/A	96,469	N/A
Total Transfer Out	655,980.34	534,207	534,207	100%	513,469	4-%
TOTAL Sewer Operations Fund	3,708,725.40	3,923,970	3,956,544	101%	3,360,243	14-%

Utility Services – Sewer – Capitalized Improvements

PROGRAM DESCRIPTION

- The goal of the Capitalized Improvements Program is to account for all the fixed assets of the City's sewer system, by monitoring all costs associated with the construction of assets, capitalizing such cost upon completion of construction, tracking each asset's useful life, recording depreciation expense annually for all assets, planning and preparing for the replacement of aging assets, all in accordance with Generally Accepted Accounting Principles (GAAP), so that the City can accurately track the true cost of providing water to its customers and bill such customers accordingly, and plan in an appropriate manner for the construction of new and/or replacement capital improvements.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 540 Sewer Cap Impr Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
540-0000-51001 Salaries-Mgmt/Confidential	3,671.69	0	0	N/A	0	N/A
540-0000-51003 Salaries-General Service	5,059.57	0	0	N/A	0	N/A
540-0000-51800 Benefits-Non Sworn	1,595.56	0	0	N/A	0	N/A
Total Personnel	10,326.82	0	0	0%	0	0%
540-0000-52060 Office Supplies	88.00	0	0	N/A	0	N/A
540-0000-52063 Postage	6.14	0	0	N/A	0	N/A
540-0000-52285 Controllable Contract Services	130,412.93	0	0	N/A	0	N/A
540-0000-58030 Construction	252,934.46	0	0	N/A	0	N/A
540-0000-58040 Construction Eng/Insp	3,712.50	0	0	N/A	0	N/A
Total Controllable Exp	387,154.03	0	0	0%	0	0%
540-0000-66196 Capital Improvements	0.00	0	462,812	N/A	410,000	N/A
Total Capital Improvements	0.00	0	462,812	0%	410,000	0%
540-0000-89951 Transfer to Water CIP Projects	42,449.14	500,000	0	0%	956,899	91%
Total Transfer Out	42,449.14	500,000	0	0%	956,899	91%
 TOTAL Sewer Cap Impr Fund	 439,929.99	 500,000	 462,812	 93%	 1,366,899	 173%

**City of Pomona
2005-06 Adopted Budget**

Department: Utility Services	Division: Solid Waste	Fund: REFUSE
Department #: 2700	Division #: 2505 - 2616	Fund #: 582

Division Description:

The Solid Waste Division performs Citywide residential, Solid Waste collection service in a professional, safe and efficient manner; provides effective oversight of the Commercial Solid Waste Franchise system; provides Community Clean-up Program (stationary events) and Illegal Dumping Abatement; administers the shopping cart retrieval program; administers special Solid Waste collection programs in focused areas; as well as administers grant programs, such as used oil, beverage container recycling, etc.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
Refuse	8,483,066	7,633,525	849,541	29.10
Less Deprec. Expense	(305,961)	-	(305,961)	-
Total	8,177,105	7,633,525	543,580 *	29.10

* Will use available reserves

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
Residential Curbside Collection	The Direct Transfer Facility will have a complete year of operation, which will reduce operational costs while maintaining the same level of service to the customers.
Community Clean-up Events	Based on available funding, return to the standard of two (2) community clean-up events per Council District.
Illegal Dumping Abatement	First year that program costs will be transferred from General Fund, with offsetting revenues from a proposed increase in the Commercial Solid Waste Community Clean-up Fee.
Tire Recycling	Tire recycling events will be held pending grant funding.

Programs and Service Indicators

Program	
Residential Curbside Collection	160 tons per day of refuse collected 60 tons per day of greenwaste collected 30 tons per day of recyclable items collected 2,120 special pick-ups per month
Community Clean-up Events	2 community clean-ups conducted per District 1,100 tons collected
Shopping Cart Retrieval Program	19,000 carts collected

**City of Pomona
2005-06 Adopted Budget**

Used Oil & Filter- Collection Centers	35,000 gallons of oil collected 75 filters collected
Used Oil & Filter - City Events	3,000 gallons of oil collected 500 filters collected

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Ensure the cost-effective operation of the Direct Transfer Facility.	Direct Transfer Facility opened in November 2004.
Monitor recycling programs to assure compliance with the State mandated diversion rates.	Ongoing
Increase public awareness about landfill issues and the need to implement source reduction recycling and compost programs.	Ongoing educational efforts by Commercial franchisees have increased business recycling.
Maintain an integrated greenwaste recycling program with the City's Parks Division to increase the amount of greenwaste recycling while lowering the cost of disposal.	Ongoing
Conduct an annual Christmas Tree Recycling Program.	Completed
Increase the amount of used oil and used oil filters that are disposed of properly.	12 events scheduled, two (2) per council district.
Conduct Community Clean-up Program (stationary events) to provide an easy and convenient method for the disposal of bulky items.	Three (3) scheduled community clean-up events per Council District this fiscal year. Anticipate collection of 1,500 tons of material.

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06.
Analyze the Residential Curbside Collection routes and perform a rebalancing, if necessary, to ensure the most effective operation.
Increase the participation in the tire recycling program by combining the events with the Community Clean-up and Used Oil Events, if grant funding is available.
Establish an annual review of disposed tonnages from the Commercial Solid Waste Franchise Haulers, to assure the accuracy of reporting.
Ensure a residential recyclables processing contract is in place prior to expiration of the current contract in 2005.

City Council Strategic Goal

Goal No:	Goal Description	Cost
4-10	Concentrate resources on "problem neighborhoods." Prioritize needs.	
4-19	Promote our vision of "clean, safe, family neighborhoods."	

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 582 Refuse Operations Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
582-0000-51001 Salaries-Mgmt/Confidential	377,510.15	373,154	373,154	100%	383,387	3%
582-0000-51003 Salaries-General Service	1,066,207.51	975,265	967,015	99%	1,011,784	4%
582-0000-51037 Overtime - Hourly	6,156.86	4,000	5,788	145%	5,800	45%
582-0000-51038 Overtime-Mgmt/Conf	46,361.27	25,000	38,629	155%	7,500	70-%
582-0000-51040 Hourly	80,599.67	78,500	78,500	100%	80,470	3%
582-0000-51041 Overtime - Gen Svc	188,659.02	145,500	167,525	115%	21,700	85-%
582-0000-51042 Holiday	28,032.29	31,106	40,110	129%	41,120	32%
582-0000-51059 Retirement/Termination Payout	7,082.23	0	935	N/A	0	N/A
582-0000-51060 Bilingual Pay	1,254.33	1,050	1,250	119%	1,250	19%
582-0000-51066 Callback Pay	0.00	500	500	100%	512	2%
582-0000-51075 Sick Leave/Vac Buyback	3,397.49	8,420	6,338	75%	5,555	34-%
582-0000-51076 Comp Time/Exec Leave Buyback	2,552.79	0	804	N/A	0	N/A
582-0000-51800 Benefits-Non Sworn	303,896.12	399,144	400,082	100%	560,769	40%
582-0000-51860 Benefits-Hourly	1,261.87	1,160	1,160	100%	1,188	2%
582-0000-52461 Tuition Reimbursement	0.00	500	500	100%	500	0%
Total Personnel	2,112,971.60	2,043,299	2,082,290	102%	2,121,535	4%
582-0000-52060 Office Supplies	1,378.95	900	1,200	133%	1,200	33%
582-0000-52063 Postage	24,924.21	16,956	18,800	65%	15,500	9-%
582-0000-52064 Printing & Copying	11,817.59	3,545	2,000	19%	2,000	44-%
582-0000-52080 Other Expense	3,174.37	6,200	2,707	44%	2,500	60-%
582-0000-52090 Mileage Reimbursement	17.13	209	50	24%	50	76-%
582-0000-52130 Prof Development - Training	2,058.05	1,000	300	100%	800	20-%
582-0000-52140 Dues & Subscriptions	277.00	890	890	100%	890	0%
582-0000-52191 Advertising	0.00	60	60	6%	0	100-%
582-0000-52197 Public Relations/Info	774.50	1,018	2,000	394%	2,500	146%
582-0000-52285 Controllable Contract Services	356,063.69	347,739	416,779	116%	213,100	39-%
582-0000-52310 OES Supplies	0.00	0	0	N/A	2,000	N/A
582-0000-52350 Departmental Expense	0.00	0	0	N/A	500	N/A
582-0000-52381 Equipment Maint/Repair	0.00	250	0	0%	0	100-%
582-0000-52402 Small Tools & Equipment	20,549.31	5,292	5,500	52%	6,000	13%
582-0000-52403 Computer Related Acquisitions	90.93	5,455	5,500	123%	1,000	82-%
582-0000-52425 Vehicle Expense-Outside Vendor	5,251.03	6,800	15,000	117%	6,000	12-%
582-0000-52430 Other Supplies/Materials	10,895.43	9,890	12,768	84%	3,500	65-%
582-0000-52460 In-Service Training	0.00	0	500	N/A	500	N/A
582-0000-52570 Contracts	45,125.00	55,770	58,770	105%	43,500	22-%
582-0000-52580 General Maint & Repairs	238.15	1,000	1,000	100%	1,000	0%
582-0000-52581 Office Equip Maint/Repair	1,015.00	625	625	100%	625	0%
582-0000-52760 Vehicle/Container Replacement	110,222.33	100,000	129,500	130%	115,000	15%
582-0000-52910 Services by Other Depts	84,053.59	265,835	265,835	100%	265,835	0%
582-0000-53071 Signs	9,024.00	10,094	10,094	100%	10,094	0%
Total Controllable Exp	686,950.26	839,528	949,878	113%	694,094	17-%

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 582 Refuse Operations Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
582-0000-52111 Dumping Fee	1,250,977.99	1,650,890	1,525,230	92%	1,965,000	19%
582-0000-52180 Audit Services	4,477.00	4,250	4,250	100%	4,250	0%
582-0000-52200 Legal Expense	35,031.13	15,000	30,000	200%	30,000	100%
582-0000-52298 Hazardous Matls Compliance	7,863.87	9,310	9,000	97%	29,000	211%
582-0000-52305 Supplemental Legal Services	0.00	472,800	109,000	23%	0	100-%
582-0000-52390 Uniform Service	6,183.79	7,828	7,828	100%	9,328	19%
582-0000-52572 Contracts-Lease Equip	18,009.81	129,253	129,253	100%	126,658	2-%
582-0000-56207 Franchise In-Lieu Fee	353,994.00	359,881	359,881	100%	358,795	0-%
582-0000-58910 Depreciation Expense	43,745.68	44,000	44,000	100%	305,961	595%
582-0000-58920 Uncollectible Accounts	19,745.98	4,000	20,000	500%	20,000	400%
Total Required Exp	1,740,029.25	2,697,212	2,238,442	83%	2,848,992	6%
582-0000-52121 Telephone Service Expense	6,099.30	5,667	6,090	107%	5,807	2%
582-0000-52126 Tel Moves/Changes/Equip	166.61	0	0	N/A	0	N/A
582-0000-52128 Cellular/Pagers	18,319.31	17,300	17,300	100%	18,050	4%
Total Utilities	24,585.22	22,967	23,390	102%	23,857	4%
582-0000-52185 Info Systems Allocation	49,633.92	27,609	27,609	100%	27,904	1%
582-0000-52245 Ins - Liability	11,747.00	63,703	63,703	100%	70,512	11%
582-0000-52246 Ins - Unemployment	3,091.00	3,082	3,082	100%	1,811	41-%
582-0000-52247 Ins - Workers' Compensation	92,428.00	219,752	219,752	100%	165,761	25-%
582-0000-52420 Fleet Operation	1,715,800.00	1,720,393	1,720,393	100%	1,856,095	8%
582-0000-53910 Admin Service Charge	415,470.90	456,480	441,741	97%	424,306	7-%
Total Allocated Costs	2,288,170.82	2,491,019	2,476,280	99%	2,546,389	2%
582-0000-66189 Other Equipment	5,005.86	0	0	N/A	0	N/A
582-0000-66193 Automation Acquisitions	0.00	178,750	178,750	100%	0	100-%
Total Capital	5,005.86	178,750	178,750	100%	0	100-%
582-0000-89956 Transfer to Self Ins Fund	0.00	0	0	N/A	248,199	N/A
Total Transfer Out	0.00	0	0	0%	248,199	0%
TOTAL Refuse Operations Fund	6,857,713.01	8,272,775	7,949,030	96%	8,483,066	3%

**City of Pomona
2005-06 Adopted Budget**

Department: Utility Services	Division: Equipment Maintenance	Fund: EQUIP MAI
Department #: 2550	Division #: 2550	Fund #: 669

Division Description:

The Equipment Maintenance Division provides complete maintenance and repair for City vehicles and equipment, efficiently and effectively, by operating as a self-supporting internal service fund with budgeted expenses offset by charges to other departments.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
Equip Maint	4,264,843	4,094,843	170,000	22.00
Less Deprec. Expense	(13,354)	-	(13,354)	-
Total	4,251,489	4,094,843	156,646 *	22.00

* Will use available reserves

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
Preventive Maintenance Scheduling	Categorize vehicle types and specify service intervals for individual categories.

Programs and Service Indicators

Program	Indicator
Fueling Station	12 pumps fully operational
Fleet Maintenance	144 police vehicles maintained
	439 non-police vehicles & large equipment
	266 pieces of small equipment maintained
Testing of City Vehicles	211 emission & opacimeter tests conducted
Inspections of Heavy-duty Trucks & Trailers	380 inspections conducted
Scheduled Maintenance Service/Inspections	1,114 performed

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Evaluate alternative fuel vehicles for possible integration into the City's fleet.	Purchased City's first Compressed Natural Gas (CNG) vehicle

**City of Pomona
2005-06 Adopted Budget**

Conduct 380 inspections on heavy-duty trucks and trailers per California Highway Patrol (CHP) and Department of Transportation (DOT) specifications, insuring a safe fleet of trucks and trailers on the road.	Ongoing
Perform opacimeter and dynamometer emission tests on 211 city vehicles per the South Coast Air Quality Management District (SCAQMD) and the CA Air Resources Board (CARB) specifications.	Ongoing
Evaluate in-sourcing the repair and maintenance of non-City vehicles and equipment.	Proposal submitted to Pomona Unified School
Evaluate the current number and utilization of mechanics.	Reduced staffing by one mechanic, based on the opening of the City's Direct Transfer Facility
Evaluate inspection and service intervals and procedures.	Adjusted intervals from 3,000 miles to 4,000 miles

2005-06 Department Proposed Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06.
Improve the availability of specialized tools to avoid vehicle and equipment repair delays.
Develop a vehicle status reporting system that indicates vehicle availability, to minimize vehicle downtime.
Revise fleet service and inspection intervals and procedures by vehicle class type, to minimize equipment downtime and increase employee efficiency.
Evaluate new fleet management software to replace existing computer system which has limited functionality.

City Council Strategic Goal

Goal No:	Goal Description	Cost
	No specific Strategic Goals set for this operation	

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 669 Equipment Maintenance Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
669-0000-51001 Salaries-Mgmt/Confidential	77,375.74	112,726	117,868	105%	154,692	37%
669-0000-51003 Salaries-General Service	984,810.97	1,038,976	1,002,114	96%	984,704	5%
669-0000-51037 Overtime - Hourly	110.49	265	350	132%	0	100%
669-0000-51040 Hourly	17,865.97	19,000	17,000	89%	19,000	0%
669-0000-51041 Overtime - Gen Svc	52,789.15	40,105	35,000	87%	14,000	65%
669-0000-51042 Holiday	8,386.93	12,000	12,000	100%	12,000	0%
669-0000-51059 Retirement/Termination Payout	0.00	5,320		0% -		100%
669-0000-51066 Callback Pay	103.48	0		N/A -		N/A
669-0000-51076 Comp Time/Exec Leave Buyback	0.00	1,725		0% -		100%
669-0000-51800 Benefits-Non Sworn	203,715.49	329,539	339,539	103%	429,460	30%
669-0000-51860 Benefits-Hourly	260.81	276	220	80%	276	0%
669-0000-52461 Tuition Reimbursement	433.13	870	0	0%	500	43%
Total Personnel	1,345,852.16	1,560,802	1,524,091	98%	1,614,632	3%
669-0000-52060 Office Supplies	2,118.20	2,550	1,951	77%	1,500	41%
669-0000-52063 Postage	174.56	210	140	67%	135	36%
669-0000-52064 Printing & Copying	1,029.95	850	1,000	118%	800	6%
669-0000-52080 Other Expense	109.47	685	400	58%	0	100%
669-0000-52110 Other Rentals	0.00	700	0	0%	0	100%
669-0000-52130 Prof Development - Training	1,312.53	1,000	1,360	136%	1,500	50%
669-0000-52140 Dues & Subscriptions	694.06	354	634	179%	634	79%
669-0000-52170 Building and Yard Repairs	14,892.00	17,715	17,000	96%	14,000	21%
669-0000-52285 Controllable Contract Services	19,513.09	7,000	7,000	100%	8,500	21%
669-0000-52330 Radio Repairs	0.00	500	100	20%	100	80%
669-0000-52380 Vehicle Maintenance/Repair	690,461.91	737,100	740,000	100%	735,000	0%
669-0000-52383 Tires, Tubes & Service	136,923.27	130,000	120,000	92%	115,000	12%
669-0000-52400 Tools	1,303.45	0	0	N/A	0	N/A
669-0000-52402 Small Tools & Equipment	17,082.82	18,480	17,000	92%	10,000	46%
669-0000-52403 Computer Related Acquisitions	6,726.03	7,500	7,500	100%	4,000	47%
669-0000-52430 Other Supplies/Materials	6,378.85	6,000	7,030	117%	5,000	17%
669-0000-52460 In-Service Training	1,448.98	1,325	1,000	75%	0	100%
669-0000-52580 General Maint & Repairs	10,318.72	8,535	10,648	125%	7,035	18%
669-0000-52581 Office Equip Maint/Repair	413.20	350	500	143%	300	14%
669-0000-53060 Building & Yard Supplies	16,067.16	25,545	15,000	59%	10,000	61%
Total Controllable Exp	926,968.25	966,399	948,263	98%	913,504	5%
669-0000-52200 Legal Expense	0.00	125	0	0%	0	100%
669-0000-52298 Hazardous Mats Compliance	13,914.47	11,723	8,000	68%	12,000	2%
669-0000-52370 Fuel Expense	765,893.81	610,000	610,000	100%	689,260	13%
669-0000-52390 Uniform Service	10,266.76	11,865	11,865	100%	11,865	0%
669-0000-52572 Contracts-Lease Equip	8,619.68	2,165	2,155	100%	14,144	553%
669-0000-58910 Depreciation Expense	14,255.01	13,354	13,354	100%	13,354	0%
Total Required Exp	812,949.73	649,232	645,374	99%	740,623	14%

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 669 Equipment Maintenance Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
669-0000-52121 Telephone Service Expense	6,631.43	7,108	6,007	85%	7,856	11%
669-0000-52126 Tel Moves/Changes/Equip	262.43	350	350	100%	350	0%
669-0000-52128 Cellular/Pagers	1,559.60	2,360	1,308	55%	910	61-%
Total Utilities	8,453.46	9,818	7,665	78%	9,116	7-%
669-0000-52185 Info Systems Allocation	52,710.14	32,496	29,320	90%	29,633	9-%
669-0000-52245 Ins - Liability	13,236.00	33,495	33,495	100%	13,289	60-%
669-0000-52246 Ins - Unemployment	1,488.00	1,262	1,262	100%	7,956	530%
669-0000-52247 Ins - Workers' Compensation	109,858.00	271,905	271,905	100%	266,342	2-%
669-0000-53910 Admin Service Charge	266,395.89	311,086	311,086	100%	322,926	4%
Total Allocated Costs	443,688.03	650,244	647,068	100%	640,146	2-%
669-0000-66182 Automobiles & Trucks	0.00	65,000	46,252	71%	0	100-%
Total Capital	0.00	65,000	46,252	71%	0	100-%
669-0000-89956 Transfer to Self Ins Fund	0.00	0	0	N/A	346,822	N/A
Total Transfer Out	0.00	0	0	0%	346,822	0%
 TOTAL Equipment Maintenance Fund	 3,537,911.63	 3,896,125	 3,818,713	 98%	 4,264,843	 9%



This Page Intentionally Left Blank



Community Services

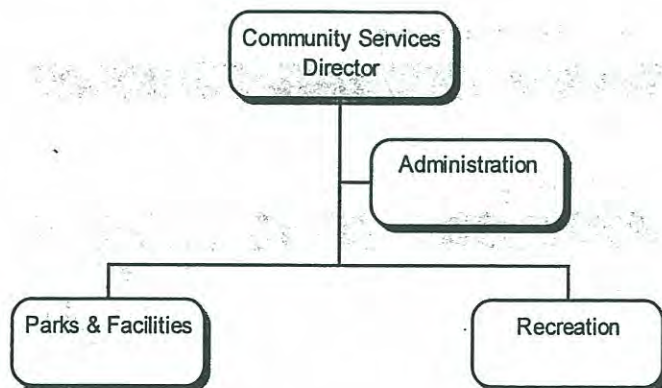
- Mission Statement -

We create community through people, parks and programs.

- Department Function -

The function of the Community Services Department is to maintain Pomona's public park system and urban forest, and to plan and implement a variety of year round recreational programs and special events by providing quality care and services, so that the citizens of Pomona may enjoy a safe and rewarding leisure time experience.

- Department Organizational Chart -



- Expenditure Summary -

<u>General Fund</u> Division / Program	2003-04 Actual	2004-05 Budget	2005-06 Budget
Park & Landscape Maintenance	1,559,749	1,921,550	2,140,374
Landscaped Median Maintenance	209,227	342,805	354,568
Street Tree Maintenance	526,660	550,876	562,762
Parks Facilities Maint & Repair	391,805	455,501	468,289
Park Enforcement - Parks	211,475	-	-
Right-of-Way Clean-ups (GSF)	219,517	235,839	252,592
Community events	268,162	300,404	336,333
Ganesha Park & Satellites	161,588	174,564	68,514
Westmont Park & Satellites	129,383	160,675	278,485
Special Youth Programs	314,000	348,186	294,388
Pomona Concert Band	7,247	3,829	-
Senior Citizens	191,983	228,479	288,690
Senior Trips and Tours	168,820	225,647	175,685
Washington Center/Sports	236,999	292,123	384,814
Aquatics Citywide	221,898	183,044	180,659
Parking Safety - Youth Programs	53,082	68,000	68,000
PRCS Admin	922,441	770,695	893,503
	5,794,036	6,262,217	6,747,656

City of Pomona
2005-06 Adopted Budget

Department: Community Services	Division: Park & Landscape Maint.	Fund: General
Department #: 4300	Division #: 4011	Fund #: 101

Division Description:

The Park and Landscape Area Maintenance Program is responsible for the landscape maintenance of all city parks, historical sites, the Civic Center, Water Division facilities, interior and exterior pest control at community centers and recreation sites, weed abatement on City property, participation in green waste recycling, repair of irrigation systems, and compliance with State and Federal laws pertaining to landscape water use, playground safety, and pesticide use. The program is also responsible for coordinating volunteer groups assisting with the park and landscaped areas. These groups include the California Conservation Corps, neighborhood groups, church groups, youth groups, and volunteer agencies.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	2,140,374	-	2,140,374	20.85
Total	2,140,374	-	2,140,374	20.85

Supplemental Requests

Item	Justification	Amount
John Deere 1600 Mower	Mower has had 4 months of down time in the last year. This requires additional staff to use small mowers to get the job done. Need efficient unit to free up staff for their regular duties.	37,000

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator
Turf Maintenance	111 acres/daily
Shrub and ground cover maintenance	as needed
Facilities Maintenance:	Daily
Park Restrooms (36 total)	
Play areas (24 total)	
Picnic facilities (27 total)	
Tennis courts (9 total)	
Basketball courts (13 total)	
Baseball fields (13 total)	
Softball fields (4 total)	
Skate parks (2)	
Parking lots (16)	
Weed control in compliance with laws	Ongoing
Irrigation maintenance of all parks and landscaped areas	As needed

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Provide safe playing conditions on the soccer fields and baseball fields at City parks by implementing so that the public will have a safer and more aesthetically pleasing environment.	Ongoing - Preventive Maint programs in place (revised below)
Comply with playground safety regulations by replacing or retrofitting six outdated play areas, so that facilities meet all standards of user safety.	Completed

2005-06 Department Goals

Goal
Retrofit and upgrade irrigation systems at various parks that have older hydraulic and manual systems by identifying and scheduling the parks that need upgrading, so that the public can enjoy the benefits of a more attractive landscape.
Promote safe playing conditions on soccer and baseball fields at City parks by continuing an ongoing preventive maintenance program, so that the public will enjoy a safe and aesthetically pleasing environment.

City Council Strategic Goal

Goal No:	Goal Description	Cost
	Goals are included in Community Services Admin., 101-4201	

City of Pomona
2005-06 Adopted Budget

Department: Community Services	Division: Landscaped Median Maint.	Fund: General
Department #: 4300	Division #: 4012	Fund #: 101

Division Description:

The Median and Landscaped Area Maintenance Program is maintained by a landscape contractor and administered by the Parks and Facilities Division. The primary responsibility of the contractor is to maintain all landscaping in the medians and areas assigned. These areas include but are not limited to: South Campus Drive, underpasses, Metrolink Stations, Regional Transit Center, Short Street parking lot, Gordon Street Mall, Humane Way overpass, Thomas Street and Linden Street Plazas. New areas included in this program are: medians on North White, Temple, and North Garey Avenues; the Second Street Mall; Powers Park; and Police facilities at the Shooting Range, Daniel Fraembs Training Center, and the Safety/Evidence building.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	354,568	407,547	(52,979)	0.35
Total	354,568	407,547	(52,979)	0.35

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator
Turf and shrub maintenance (watering and fertilizing, mowing and edging, aerifying, verticutting, weed and disease control, and repairing damages to turf)	Turf - 21 acres/daily; shrubs - as needed
Irrigation maintenance	As needed
Vandalism cleanup	As needed
Controller repair/replacement	As needed
Backflow testing and repair	Annual testing
Contract oversite management	Daily
Slopes and ground cover maintenance	25 acres - as needed

City of Pomona
2005-06 Adopted Budget

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Provide median enhancement throughout the City by maintaining a program of installing new plant material when required, so that the image of median areas will be consistent with other landscaped areas of the city.	Plant replacement program is ongoing.

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06

2005-06 Department Goals

Goal No:	Goal Description	Cost
	Goals are included in Community Services Admin., 101-4201	

**City of Pomona
2005-06 Adopted Budget**

Department: Community Services	Division: Street Tree Maintenance	Fund: General
Department #: 4300	Division #: 4021	Fund #: 101

Division Description:

The Street Tree Maintenance Program is responsible for the structural appearance and maintenance of all trees located within the public rights-of-way and parks. The development, general maintenance, and aesthetic growth of street trees are provided for on a systematic and emergency basis. This program consists of a two-man crew that is responsible for emergencies and special requests. West Coast Arborists (WCA) is responsible for major grid trimming. The Program also oversees maintenance involving historical trees.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	562,762	12,000	550,762	3.15
Total	562,762	12,000	550,762	3.15

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator
Development, general maintenance & aesthetic growth	
Planting	150 annually
Lifting	1,500 annually
Tree removal	150 annually
Tree stump removal	20 annually
Tree trimming	6,500 annually
Emergency calls	500 annually
Contractual tree maintenance	48,000 trees on 4 yr cycle

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Ensure public safety and the timely maintenance of all trees located within public rights of way by systematic grid trimming so that Pomona's urban forest continues to flourish.	To date this fiscal year, 7700 trees trimmed through grid trimming program.
Respond in a safe and timely manner to emergencies and special request by utilizing a 24-hour call back response system, so that citizens and City services experience minimal disruption.	To date this fiscal year, Tree Div. has responded to 265 emergency calls.

2005-06 Department Goals

Goal
Ensure public safety and the timely maintenance of all trees located within public rights-of way, by systematic grid trimming, so that Pomona's urban forest continues to flourish.
Respond in a safe and timely manner to emergencies and special requests by utilizing a 24-hour call back response system, so that citizens and City services experience minimal disruption.
Promote neighborhood tree planting in all districts by distributing the tree hugger program pamphlets so that citizens will have the knowledge and opportunity to make a difference in beautifying their

City Council Strategic Goal

Goal No:	Goal Description	Cost
	Goals are included in Community Services Admin., 101-4201	

City of Pomona
2005-06 Adopted Budget

Department: Community Services	Division: Facilities Maint & Repair	Fund: General
Department #: 4300	Division #: 4031	Fund #: 101

Division Description:

The Park Facility Maintenance and Repair Program is responsible for the structural and physical maintenance of facilities which include: community centers and modular buildings, all park restrooms, two swimming pools, historical sites, various types of sports courts, park drinking fountains, play areas and equipment, Pomona Mall reflecting pools, park walkway and sport field lighting, park fencing and other related facilities as required.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	468,289	-	468,289	4.15
Total	468,289	-	468,289	4.15

Supplemental Requests

Item	Justification	Amount
Fumigation-Palomares Adobe	Fumigation to eliminate dry wood termites.	4,500

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
---------	--------

Two new community centers planned however ongoing operating costs to be absorbed in existing budget. City staff working with other agencies for possible program operations.

Programs and Service Indicators

Program	Indicator
Facilities Maintenance	
Community centers and modular buildings (6 plus 2 planned)	Daily & as needed
Park restrooms (18)	Daily & as needed
Park restrooms & drinking fountains (35)	Daily & as needed
Swimming pools (2)	Daily & as needed
Historical sites (3)	As needed
Pomona Mall reflecting pools (4)	Weekly
Park walkways	Weekly
Sport field lighting (29) - basketball, baseball, softball, tennis, skate parks & bowling green	Annual maintenance
Park Fencing	Repair, paint as needed
Preventive maintenance services	As scheduled
Equipment replacement	As needed

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Provide a safer environment at Willie White, Kennedy, and Kiwanis Parks by installing walkway lighting, so that incidents of graffiti and vandalism are reduced.	Kennedy and W. White completed. Kiwanis complete by 6/30/05
Maintain safety conditions in park system parking lots by categorizing all lots according to their condition, so that systematic repair or repaving can be provided.	All inspections complete. Repair work prioritized according to condition.

2005-06 Department Goals

Goal
Identify all non-compliant drinking fountains within Pomona parks by systematic inventory, so that replacement may occur to ensure safe usage.
Filling cracks and minor patching of parking lots. Major resurfacing to be done through the CIP and budget process.

City Council Strategic Goal

Goal No:	Goal Description	Cost
	Goals are included in Community Services Admin., 101-4201	

City of Pomona

2005-06 Adopted Budget

Department:	Community Services	Division:	Right of Way Clean-Ups	Fund:	General
Department #:	4300	Division #	4062	Fund #:	101

Division Description:

The Right-of-Way Clean-up Program is responsible for the elimination of weeds and other forms of noxious plant life growing in non-landscaped City medians, parkways, rights-of way, and other vacant City owned property.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	252,592	290,334	37,742	3.15
Total	252,592	290,334	37,742	3.15

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

[illegible]

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Goals (as shown in budget document)

Goal	Status
Control the growth of all right-of-way oleanders by chemical treatment, thereby reducing fast growth, so that City costs for annual trimming and clean-up are reduced.	Treatment completed for 04/05; on-going process each year.

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06. To control the growth of noxious weeds by chemical treatment along roadsides, curb and gutter, medians, and parkways so that fire hazards, fire obstructions, and aesthetics can be maintained in commercial and residential areas.

City Council Strategic Goal

Goal No:	Goal Description	Cost
	Goals are included in Community Services Admin., 101-4201	

City of Pomona
2005-06 Adopted Budget

Department:	Community Services	Division:	Community Events	Fund:	General
Department #:	4300	Division #	4110	Fund #:	101

Division Description:

Community Centers are located in Ganesha, Palomares, Washington, Westmont, Philadelphia, Willie White, and Jaycee Parks (new Centers in Kiwanis and Kennedy Parks will become operational later in 2005). The various centers are programmed with educational and recreational classes for ages pre-school through adult, as well as special events. The classes include homework assistance, science projects, parenting classes, and CPR and First Aid, in addition to the traditional recreation programs. Center facilities are available for rental and range from one-time usage for wedding receptions and meetings, to weekly or monthly rentals for exercise classes or square dances.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	336,333	60,880	275,453	0.90
Total	336,333	60,880	275,453	0.90

Supplemental Requests

Item	Justification	Amount
Mobile Stage-sound system	Technology inadequate for event usage; 12 yrs. old	15,000
Lights/4 trees/Holiday Lane	Expand program by lighting 4 additional trees	11,100
Pick-up Truck	Vehicle was down for repairs 3 months last year, and exceeds it allotted repair budget by 200%. Vehicle is 23 years old and past its useful life.	22,000
Heavy Duty Service Truck	This vehicle does all the heavy item hauling for the Recreation Division, and is the only Recreation vehicle that has a lift gate. When it is down for repairs it severely impacts service levels because it hauls tables, chairs, bleachers, etc. Repair time for the past year was approx. 3 months. Vehicle is 20 years old.	52,000

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

**City of Pomona
2005-06 Adopted Budget**

Programs and Service Indicators

Program	Indicator
Building/Facility rental (4 community centers, 4 modular buildings, 6 park pavilions and 1 bandshell)	500 per year
Mobile stage usage	13 x per year/3900 participants
Mobile stage at LA County Fair	
Special events	12,000 per year
Cultural Commission events	3,000 per year

Status of 2004-05 Goals (as shown in budget document)

Goal	Status
Maintain full-service community centers by providing a variety of programs through collaborative efforts with local organizations and agencies, so that needs of the community may be met.	Ongoing
Provide a safe and inviting environment by developing teen programming, so that the teens of Pomona will have identified centers which to access teen services.	Ongoing
Promote and encourage the rental of community facilities by providing well maintained centers and customer friendly staff so that the public may maximize all available facilities.	Ongoing

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06.
Maintain full-service community centers by providing a variety of programs through collaborative efforts with Pomona Unified School District, agencies, and local organizations so that the needs of the community may be met.
Provide a safe and inviting environment by enhancing teen programming, so that the teens of Pomona will have identified centers at which to access teen services.

City Council Strategic Goal

Goal No:	Goal Description	Cost
	Goals outlined in Community Services Admin., 101-4201	

**City of Pomona
2005-06 Adopted Budget**

Department: Community Services	Division: Westmont Park & Satellites	Fund: General
Department #: 4300	Division #: 4113	Fund #: 101

Division Description:

The Westmont area includes the operation of the Westmont Park Community Center and one satellite site in the Phillips Ranch area.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	278,485	combined w/4110	278,485	3.00
				(plus hourly)
Total	278,485	-	278,485	3.00

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator
After school recreation	2 sites/70,000 participants
	25 classes/8,600 participants
Adult classes	30 activities/1,860 participants
Teen activities	22 events/3,000 participants
Small scale events (community fairs, rummage sales, family nights, holiday events)	

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Increase attendance of existing programs being offered at Westmont by expanding the current marketing level of promotion through the internet services provided by the City and offering bilingual literature on flyers and brochures being distributed throughout the City.	Completed
Increase current programming by additional collaboration with local agencies, organizations, and businesses, so that citizens may have new and expanded choices of programs and services.	Completed

2005-06 Department Goals

Goal
Increase participation of existing programs offered at Westmont Park by expanding facility amenity use to community groups for meetings and workshops, so that youth and adults have a greater opportunity to participate in a more diverse menu of activities.
Increase programming at satellite sites by securing collaborative commitments from private agencies by inviting companies/corporations to recreation sites for observation and participation in daily activities, so that they are encouraged to sponsor after-school recreation activities.
Increase the menu of classes offered at the Westmont Community Center to all community residents by collaboration with colleges, private agencies, and local businesses, so that community residents develop a greater understanding of available resources.
Create programs and activities for teens and young adults by dedicating designated times for use, that a sense of belonging and commitment to the security and safety of the community is developed.

City Council Strategic Goal

Goal No:	Goal Description	Cost
	Goals outlined in Community Services Admin., 101-4201	

City of Pomona
2005-06 Adopted Budget

Department: Community Services	Division: Special Youth Programs	Fund: General
Department #: 4300	Division #: 4115 / 4155	Fund #: 101

Division Description:

This program provides for recreational and educational programming at a variety of satellite sites. Additionally, it coordinates volunteers working with youth in AYSO, Pomona Youth Soccer League, Little League Baseball, T-Ball, Girls Softball, and other leagues.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	294,388	combined w/4110	294,388	2.00
General-Parking Safety	68,000	68,000	-	
Total	362,388	68,000	294,388	2.00 plus hourly

Supplemental Requests

Item	Justification	Amount
Furnishings for new center at Jaycee Park	New center needs basic equipment, such as television, video equipment and games, etc.	4,000
Part time staff for new center	Need custodial to clean new center at Jaycee	4,103

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator
After school programs (satellite sites at Garfield, Jaycee, Yorba, MLK, San Jose & Jaycee Teen Center)	6 sites/90,000 participants
Youth Sports Council	Quarterly meetings
Youth teams	400 teams
	64 volunteers for 17,800
Volunteer program	hours per year
Youth employment	35 youth

City of Pomona
2005-06 Adopted Budget

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Enhance park and recreation site programming by incorporating new and exciting educational and recreational programming, so that youth participants may enjoy a community center level of programming in an	Completed
Increase volunteer assistance by promoting volunteer programming at local schools, colleges, and community groups, so that the volunteers, with their expertise and time, may enhance the Pomona after school program as homework tutors and serve in other areas to promote education and community awareness.	Completed
Encourage non-active league representation in the Sports Council by contacting and encouraging league representatives, so that Pomona league representatives may continue to work in collaboration with City staff in improving park usage and maintenance.	Completed
Enhance citywide special events by enlisting committees to focus on various components of each event so that higher levels of participation, interest, and sponsorship are realized.	Ongoing
Enhance current programming by providing community surveys and program evaluations, so that resident suggestions and requests may be implemented.	Ongoing
Incorporate volunteer services by enlisting community and college service groups, so that the quality of program offerings may be enhanced.	Ongoing

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06.
Enhance the collaborations developed between the Sports Council and representatives from non-active leagues by continuing efforts by contacting and encouraging continued participation in information gathering and defining guidelines of park facility use.
Enhance after school recreation programs by promoting certification programs at youth levels in health, safety, fitness, and natural disaster awareness by developing a safety component using the expertise of public health and safety agencies as instructors and mentors.
Increase communication and stronger working relationships with teachers and parents of elementary schools adjacent to each satellite site, by co-sponsoring of youth holiday events, school fairs, and community fairs so that community youth receive greater support from respective agencies.
Enhance citywide special events by developing beneficial relationships with corporations, agencies, and businesses, so that community partnerships may be strengthened to enhance sponsorship and volunteer opportunities.
Fully utilize City facilities (i.e., Skate Park, Palomares hall dance floor, Ganesha Bandshell) by providing special events, such as skate competitions, dance recitals, and battle of the bands, so that City facilities may be used to their maximum potential.

City Council Strategic Goal

Goal No:	Goal Description	Cost
	Goals are outlined in Community Services Admin., 101-4201	

Department:	Community Services	Division:	Pomona Concert Band	Fund:	General
Department #:	4300	Division #	4120	Fund #:	101

Funding for this program is proposed to be discontinued in 2005-06. Support services, such as custodial assistance, building usage, and insurance will be ongoing and are reflected in Community Services Administration. Summer Concert series will continue.

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	-	-	-	-0-
Total	-	-	-	-

Item	Justification	Amount
None		

Service	Change
Payments to Band Director	Discontinued
Program Supplies	Discontinued

[illegible]

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Provide a program of high-quality live music by offering concerts and special events throughout the year, so that the citizens of Pomona may have the opportunity to enjoy classic and cultural entertainment.	Completed

2005-06 Department Goals

Goal
Program proposed to be discontinued in 2005-2006.

City Council Strategic Goal

Goal No:	Goal Description	Cost
	Goals outlined in Community Services Admin., 101-4201.	

**City of Pomona
2005-06 Adopted Budget**

Department: Community Services	Division: Senior Citizens	Fund: General
Department #: 4300	Division #: 4133	Fund #: 101 / 226

Division Description:

The Palomares Park Senior Center has been designated as a direct service provider of senior citizens programs, as well as a focal point by the Los Angeles County Area Agency on Aging. This designation makes it possible for a community member to visit or call the Center to obtain information and access to aging services.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	288,690	23,000	265,690	2.80
Sr Nutrition (226)	515,693	515,693	-	1.20
Total	804,383	538,693	265,690	4.00 (plus hourly)

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator
Coordinate legal, health and case management with various public agencies (Huntington Memorial Hospital, AARP, Bet Tzedek Legal Services, L.A. County Health Department, Pomona Unified School District, Mt. San Antonio College, Tri-City Mental Health, and other local agencies.	Ongoing
Senior meals program	3 sites/48,000 meals
Senior Monday night dances	49 dances/6,000 participants
Senior volunteer program	80 volunteers & 9,700 hours
Advisory council	Bi-monthly

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Enable seniors to maintain their dignity and independence by providing educational programming and services that are on site and easily accessible so that seniors may keep abreast of today's technological advances.	Ongoing
Expand outreach to various agencies and businesses in the community by providing ongoing information in the form of press releases, flyers, newsletters, etc. so that the general public awareness of the overall senior program may be enhanced.	Ongoing

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06.
To provide comprehensive services and programs for the senior citizens of Pomona while promoting their health, nutrition, financial, social and recreational well being by offering a variety of services and programs at each designated site, so that the available resources may be utilized to their fullest extent.
To increase awareness of the Pomona Senior Program (PSP) through enhance marketing and outreach efforts by development of a needs analysis, an e-mail campaign, and improved City website information, so that the overall program may be expanded.

City Council Strategic Goal

Goal No:	Goal Description	Cost
	Goals outlined in Community Services Admin., 101-4201	

City of Pomona
2005-06 Adopted Budget

Department: **Community Services** Division: **Senior Trips and Tours** Fund: **General**

Department #: **4300** Division #: **4135** Fund #: **101**

Division Description:

The Pomona Senior Trips and Tours Program conducts one-day tours utilizing Prop A monies for bus transportation, thus offsetting tour cost to participants. The program also offers overnight and extended tours several times per year. The program introduces participants to a variety of fine arts, museums, theater and sporting events while providing an educational and socialization venue for each senior participant.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	175,685	160,000	15,685	-0-
				(hourly staff)
Total	175,685	160,000	15,685	-0-

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator
Newsletter (tour information and reservation procedures)	Quarterly
Staff support for advisory council	Bi-monthly meetings
Coordinate reservations	As needed
Day trips	3,100 participants/ 62 trips year
Extended trips	4 per year/ 140 participants
Trips & Tour Commission	Quarterly meetings
Coordinate All Valley Senior Picnic	3,000 est participants

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Expand the trips and tours volunteer program by increasing publicity on program and positions available, so that retired and single seniors may have a venue for socializing and providing their expertise to the City.	Completed
Increase registered program participation 10% by the promotion of trip and special event programming, so that a larger segment of the senior community may enjoy tour opportunities at a reasonable cost.	Completed

2005-06 Department Goals

Goal
Expand the trips and tours volunteer program by increasing publicity on program and positions available, so that seniors may have a venue for socializing and providing their expertise to the City.
Increase registered program participation 10% by the promotion of trip and special event programming, so that a significant segment of the senior community may enjoy tour opportunities at a reasonable cost.

City Council Strategic Goal

Goal No:	Goal Description	Cost
	Goals outlined in Community Services Admin., 101-4201	

**City of Pomona
2005-06 Adopted Budget**

Department: Community Services	Division: Washington Center/Sports	Fund: General
Department #: 4300	Division #: 4141	Fund #: 101

Division Description:

The Washington Center includes the operation of the Washington Park Community Center, the Philadelphia Park Recreation Center, and various satellite sites.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	384,814	combined w/4110	384,814	2.80
				(plus hourly)
Total	384,814	-	384,814	2.80

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator
After school activities	2 sites/30,500 participants
Citywide Youth sports	9,000 participants
Special events	25 events/ 3,500 participants
Adult classes/services	35 classes/ 6,500 participants

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Realize a 5% increase in programming by providing a variety of adult classes and services, so that residents have additional choices and opportunities to participate in center programs.	Completed
Realize a 50% increase in after school youth sports participation by developing more league activities, so that children may have a safe, organized, and supervised activity in the local neighborhood.	Completed
Recruit 5% more volunteers by providing improved training, so that attendance at activities, special events, and sports can continue to grow.	Ongoing

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06.
Realize a 10% increase in citywide youth sports by increasing participation from school sites that do not currently do not have after school programs, so that more children are exposed to safe, organized sport activities with increased community involvement.
Realize a 5% increase in youth and adult recreation site participation by offering relevant classes, activities, and special events so that residents have more varied opportunities to participate in educational programming throughout the City.
Decrease hourly staff turnover through implementation of a comprehensive monthly training program, so that qualified staff are recognized and retained to further enhance service to the community.

City Council Strategic Goal

Goal No:	Goal Description	Cost
	Goals outlined in Community Services Admin., 101-4201	

**City of Pomona
2005-06 Adopted Budget**

Department: Community Services	Division: Aquatics Citywide	Fund: General
Department #: 4300	Division #: 4144	Fund #: 101

Division Description:

The Aquatics program provides for the daily operation of the Ganesha Park and Washington Park pool complexes during the summer months. By offering a full range of services, each participant experiences a safe and enjoyable aquatic visit.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	180,659	97,300	83,359	0.20
				(plus hourly)
Total	180,659	97,300	83,359	0.20

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator
Swim Lessons	2,500 participants
Recreation swim	39,000 participants
Lifeguard training	109 participants
Fitness & exercise swim/business lap/aerobics	531 participants
Family swim nights	4 nights per week

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Provide a safe and inviting structured aquatics program by providing three workshop training sessions for staff, so that the goal of customer services can be documented through a series of survey techniques.	Complete by 6/30/05
Enhance low cost aquatic programming for families and local community groups by using new marketing promotions so that a sense of community is adopted.	Complete by 6/30/05
Foster a healthy environment where participants can enjoy the aquatic facilities with swim lessons and fill aquatic fitness by conducting two open house events so that the community participants feel safe and secure with	Complete by 6/30/05
Provide new leisure activities by expanding the pool deck area to include a new eating/lounging area so that all participants can fully enjoy the aquatic facilities.	Completed

2005-06 Department Goals

Goal
Provide a safe and inviting structured aquatics program by providing customer care, certification, and safety workshop training to aquatics staff, so that the goal of customer service can be documented through customer satisfaction surveys.
Foster a healthy environment where participants can enjoy the aquatic facilities with swim lessons and aquatic fitness programs by offering activities in the morning and evening hours so that community participants have the skills and knowledge to lead a healthier lifestyle.
Increase total pool attendance by expanding services to include lunch hour lap swimming, to that the business community can more fully enjoy the benefits of the aquatics facilities.

City Council Strategic Goal

Goal No:	Goal Description	Cost
	Goals outlined in Community Services Admin., 101-4201	

**City of Pomona
2005-06 Adopted Budget**

Department: Community Services	Division: Comm. Serv. Admin.	Fund: General
Department #: 4300	Division #: 4201	Fund #: 101

Division Description:

The Administration program provides for the development, leadership, management and coordination for the Community Services Department, as well as support for citizen/community functions in which the City is a co-sponsor or supporter. The Administration program also acts as the liaison to the Cultural Arts Commission, other city departments, civic groups and organizations, as well as individuals.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	893,503	39,700	853,803	3.55
Total	893,503	39,700	853,803	3.55

Supplemental Requests

Item	Justification	Amount
Reclass - Mgmt. Analyst to Comm. Services Manager	At the time of the Comp/Class study, it was established that the responsibility and duties of this position were above the level of Management Analyst; however, the employee did not possess the required degree for the position. Since then, the employee has obtained the degree and will be responsible to manage the Administrative Division, including coordination of Department budget.	6,270

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator
General oversight of all Community Services division	Ongoing
Monitor budgets for all divisions	Weekly
Process payroll including timesheets and personnel forms	Weekly

**City of Pomona
2005-06 Adopted Budget**

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Create a common vision for providing future parks and recreation services by bringing together a diverse group of professions, so that shared strategies may be implemented to serve the greatest number of citizens.	Ongoing
Provide for the development of new facilities and for improvements at existing parks by conducting studies and estimating costs, so that the City may be prepared to continually upgrade and expend its park offerings.	Ongoing
Target the intellectual, recreational, cultural, social and leisure needs of Pomona citizens by providing a wealth of safe and structured programs and activities, so that all ages may benefit from leisure time pursuits.	Ongoing

2005-06 Department Goals

Goal
All ongoing going goals shown in the 2004-05 category continue in 2005-06.

City Council Strategic Goal

Goal No:	Goal Description	Cost
1-9	Fix Civic Center fountain	-0-
1-11	Work with PUSD and use their forecasting of future students to plan parks. Develop multi-use park facilities and pocket parks in all available city properties. Maximize use of all parks.	-0-
	Establish after school programs.	
	a. Facilitate joint after school programs with successful after school providers. Examine gaps, ie. transportation with school district, YMCA, Boys & Girls Club.	
	b. Utilize existing resource organizations (ie. faith based organizations) for after school programs.	
	c. Work with PUSD	
	d. Create Youth Master Plan by working with the Youth Advisory Committee.	
4-9		\$200,000
4-19	Promote the vision of "clean, safe, family neighborhoods."	-0-
6-7	Work with Pomona Valley Transportation Authority to facilitate youth travel from library, YMCA, etc.	-0-
6-8	Review all park and school relationships and identify who is best to manage facilities.	-0-

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 101 General Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 4300 All Community Services						
101-4300-51001 Salaries-Mgmt/Confidential	743,375.24	790,828	734,876	93%	797,547	1%
101-4300-51003 Salaries-General Service	1,357,248.53	1,393,531	1,393,531	100%	1,432,591	3%
101-4300-51006 Salaries-New Positions/Reclass	0.00	0	0	N/A	6,270	N/A
101-4300-51037 Overtime - Hourly	27,852.74	500	17,000	3400%	3,000	500%
101-4300-51038 Overtime-Mgmt/Conf	6,021.86	6,000	7,095	118%	6,500	8%
101-4300-51040 Hourly	650,042.31	608,160	629,941	104%	641,109	5%
101-4300-51041 Overtime - Gen Svc	99,180.43	69,510	76,747	110%	71,500	3%
101-4300-51042 Holiday	2,831.99	2,700	2,929	108%	2,500	7-%
101-4300-51044 Standby	37,187.95	22,283	96,785	434%	19,400	13-%
101-4300-51055 Temporary Agency Svcs	5,443.75	0	0	N/A	0	N/A
101-4300-51059 Retirement/Termination Payout	15,593.81	2,000	6,987	349%	2,000	0%
101-4300-51060 Bilingual Pay	3,554.32	3,900	3,650	94%	3,550	9-%
101-4300-51066 Callback Pay	2,565.05	3,100	2,392	77%	2,100	32-%
101-4300-51075 Sick Leave/Vac Buyback	23,316.06	30,979	26,546	86%	28,302	9-%
101-4300-51076 Comp Time/Exec Leave Buyback	2,334.96	0	0	N/A	0	N/A
101-4300-51800 Benefits-Non Sworn	435,325.21	716,345	703,985	98%	884,382	23%
101-4300-51860 Benefits-Hourly	9,409.53	9,131	9,045	99%	8,874	3-%
101-4300-52461 Tuition Reimbursement	1,000.00	2,500	2,500	100%	1,500	40-%
101-4300-52640 Uniform Allowance	833.54	0	0	N/A	0	N/A
Total Personnel	3,423,117.28	3,661,467	3,714,009	101%	3,911,125	7%
101-4300-52060 Office Supplies	5,481.18	5,275	5,401	102%	6,700	27%
101-4300-52063 Postage	3,351.81	3,000	3,003	100%	3,000	0%
101-4300-52064 Printing & Copying	8,955.81	6,700	8,207	122%	5,700	15-%
101-4300-52080 Other Expense	1,206.99	0	0	N/A	0	N/A
101-4300-52090 Mileage Reimbursement	958.21	1,300	1,000	100%	1,000	0%
101-4300-52091 Volunteer Expense	1,075.76	1,000	1,000	100%	1,000	0%
101-4300-52130 Prof Development - Training	5,852.16	3,587	4,057	113%	4,057	13%
101-4300-52140 Dues & Subscriptions	3,515.38	3,750	3,800	101%	3,600	4-%
101-4300-52170 Building and Yard Repairs	57,176.47	67,196	67,196	100%	67,196	0%
101-4300-52195 Cultural Arts Commission	19,261.80	20,000	20,000	100%	20,000	0%
101-4300-52196 Performance/Artist Fee	16,900.00	17,000	17,000	100%	17,000	0%
101-4300-52262 Play Equipment Parts	0.00	6,000	6,000	100%	6,000	0%
101-4300-52272 Tour Expenses	113,419.77	166,000	150,000	90%	149,700	10-%
101-4300-52282 Special Programs	75,500.98	48,174	39,753	89%	39,253	12-%
101-4300-52285 Controllable Contract Services	561,626.87	634,414	628,901	100%	636,997	1%
101-4300-52310 OES Supplies	0.00	0	0	N/A	2,000	N/A
101-4300-52380 Vehicle Maintenance/Repair	400.00	0	0	N/A	0	N/A
101-4300-52402 Small Tools & Equipment	19,873.85	27,057	27,081	100%	29,232	8%
101-4300-52403 Computer Related Acquisitions	6,068.93	14,300	4,600	39%	4,600	61-%
101-4300-52430 Other Supplies/Materials	11,789.83	10,200	10,453	102%	10,200	0%
101-4300-52491 Swimming Pool Supplies	20,364.01	26,000	28,492	110%	30,000	15%
101-4300-52580 General Maint & Repairs	73,848.96	77,505	77,539	100%	77,495	0-%
101-4300-52581 Office Equip Maint/Repair	0.00	420	420	100%	420	0%
101-4300-52590 Fertilizers/Insecticides	19,549.48	20,783	20,361	98%	21,001	1%
101-4300-52595 Irrigation Supplies	34,611.52	43,458	43,000	99%	43,458	0%
101-4300-52620 Activity Program Supplies	94,372.18	111,812	114,128	100%	128,308	12%
101-4300-52720 Trees, Shrubs & Seeds	6,481.73	10,650	9,500	89%	10,650	0%
Total Controllable Exp	1,161,643.68	1,325,581	1,290,892	98%	1,318,567	0%

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 101 General Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
101-4300-52160 Pub, Print Ord/Res/Legals	105.80	0	0	N/A	0	N/A
101-4300-52250 Insurance Premiums	500.00	0	0	N/A	0	N/A
101-4300-52298 Hazardous Matls Compliance	1,000.00	1,500	1,000	67%	1,000	33-%
101-4300-52390 Uniform Service	12,009.97	20,000	19,178	96%	18,500	8-%
101-4300-52572 Contracts-Lease Equip	102,191.93	101,093	102,791	102%	109,325	8%
Total Required Exp	115,807.70	122,593	122,969	100%	128,825	5%
101-4300-52070 Gas & Electricity	171,036.06	243,000	222,000	91%	245,500	1%
101-4300-52071 Water	18,691.11	35,000	35,000	100%	35,000	0%
101-4300-52121 Telephone Service Expense	61,700.94	59,239	59,012	100%	62,657	6%
101-4300-52126 Tel Moves/Changes/Equip	172.56	5,500	3,124	57%	2,200	60-%
101-4300-52128 Cellular/Pagers	11,700.06	12,000	12,000	100%	12,000	0%
Total Utilities	263,300.73	354,739	331,136	93%	357,357	1%
101-4300-52185 Info Systems Allocation	60,750.73	33,792	33,792	100%	34,153	1%
101-4300-52245 Ins - Liability	334,327.00	112,528	112,528	100%	132,569	18%
101-4300-52246 Ins - Unemployment	13,613.00	12,737	12,737	100%	41,140	223%
101-4300-52247 Ins - Workers' Compensation	48,226.00	290,656	290,656	100%	436,096	50%
101-4300-52420 Fleet Operation	293,710.00	270,464	270,464	100%	310,164	15%
Total Allocated Costs	750,626.73	720,177	720,177	100%	954,122	32%
101-4300-66189 Other Equipment	1,880.00	0	0	N/A	0	N/A
Total Capital	1,880.00	0	0	0%	0	0%
101-4300-89935 Transfer To Sr Citizen Nutr	77,660.00	77,660	77,660	100%	77,660	0%
Total Transfer Out	77,660.00	77,660	77,660	100%	77,660	0%
TOTAL All Community Services	5,794,036.12	6,262,217	6,256,843	100%	6,747,656	8%



This Page Intentionally Left Blank



Library

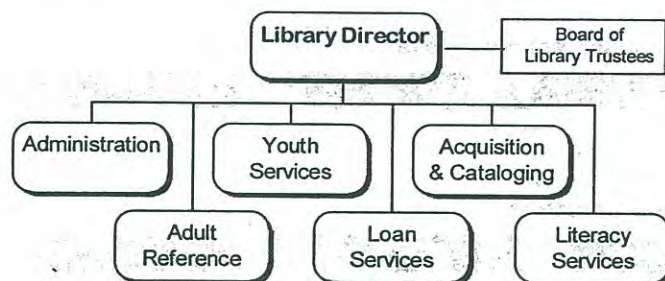
- Mission Statement -

The mission of the Pomona Public Library is to develop and facilitate equal access to collections, resources, and services which meet the cultural, informational, recreational, and educational needs of a diverse community.

- Department Function -

The Library Department provides a collection of informational, cultural, recreational, educational, and historical resources to meet the evolving information needs of the library patron.

- Department Organizational Chart -



- Expenditure Summary -

General Fund

Division / Program	2003-04 Actual	2004-05 Budget	2005-06 Budget
Library Administration	778,453	825,297	725,932
Special Collections	95,298	102,230	50,355
Adult Reference Svcs	387,492	431,419	467,921
Youth Services	186,576	203,356	214,029
Loan Services	475,916	519,518	555,548
Acquisitions & Cataloging	520,471	585,767	609,082
Literacy Services	56,201	64,726	70,088
Passport Services	-	24,093	21,418
	2,500,407	2,756,406	2,714,373

City of Pomona
2005-06 Adopted Budget

Department: Library	Division: Library Administration	Fund: General
Department #: 4500	Division #: 4501	Fund #: 101

Division Description:

This Program prepares and administers the Library budget, authorizes the hiring of all staff, and monitors and approves all fiscal transactions involving personnel, operations, and capital outlay. Library Administration evaluates all library programs, levels of service and coordinates, develops and maintains all library automation activities. Finally, this Program provides and supports those activities that are central to the operation of the library as a whole, such as building maintenance and repair, utilities, equipment maintenance and repair, insurance, and postage.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	725,932	-	725,932	2.80
PLF (F291)	12,500	(PLF fund bal)	12,500	
Total	738,432	-	738,432	2.80 plus hourly

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator
Library divisional operations oversight	
Financial / payroll / automation operations	
Library facilities and equipment operations	
Library Operations - general indicators	
	Open - 54 hrs/per week
	Open - 6 days/per week
	Open - 4 evenings/per week
	299,554 Library Visitors
	311,145 All Materials Circulated
	81,000 items used in-Library
	63,000 Reference Questions
	37,000 Public Hours Used
	1,863 Library Programs Provided
	14,000 Program Attendance
	3,410 Volunteer Hrs.
	550 Hours of meeting rooms used

City of Pomona
2005-06 Adopted Budget

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Operate and maintain the library facility and in conjunction with the Library Board of Trustees set policy and provide direction for library services.	ongoing

2005-06 Department Goals

Goal
All ongoing goals in the 2004-05 Goals category continue in 2005-06. (Council Goal 2-4, 2-5, 2-10, 2-17, 3-8, 4-1, 6-2)
Continue to seek out revenue producing services that the Library can offer. (Council Goal 3-8)
Work with Community Services, the Police Department, and the Pomona Unified School District in establishing after-school programs for youth. (Council Goals 4-9 & 6-7)
Actively promote the City's Vision and Mission to all Library employees and the public. (Council Goal 4-)
Work with the Pomona Unified School District to establish training programs and internships at the Library for high school students. (Council Goal 6-9)
Work with local universities and colleges on resource sharing. (Council Goal 6-11)

City Council Strategic Goal

Goal No:	Goal Description	Cost
2-4	Provide adequate operational equipment for staff to do job	
2-5	Identify and assess all current programs for effectiveness.	
2-10	Train staff in customer service, customer contact, etc.	
2-17	Provide adequate staffing, planning and scheduling of staff	
3-8	Investigate money making opportunities relating to existing svcs.	
4-1	Promote staff participation in maintaining positive city appearance, etc.	
4-9	Establish after-school programs	
4-19	Promote our vision of "clean, safe, family neighborhoods"	
6-9	Work with businesses that set up intern, training programs	
6-7	Work with PVTA to facilitate youth travel from library, etc.	
6-11	Expand technology by utilizing universities and college resources	

City of Pomona
2005-06 Adopted Budget

Department: Library	Division: Special Collections	Fund: General
Department #: 4500	Division #: 4511	Fund #: 101

Division Description:

Special Collections staff provides assistance in the use of the Library's diverse historical collections, collection development, and offers referrals to other library and local history resources in the Southern California area. The Special Collections division collects and makes available to the public, materials that document the history and development of the City of Pomona and its surrounding region.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	50,355	-	50,355	0.50
Total	50,355	-	50,355	0.50

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
Hours of operations	The full-time Library Specialist position has been eliminated resulting in reduced public hours and adversely affecting our ability to arrange, organize, preserve, and retrieve the local history collection. Staffing has been reduced from 60 hrs to 20 hrs per week which has reduced public hours from 26 hrs to 12 hrs per week; open only 3 days per week.

Programs and Service Indicators

Program	Indicator
Special Collections-specific questions	350 Reference Questions
Programs/presentations	4 offered / 80 attendees
Volunteer hours in Special Collections	500 Volunteer Hours

City of Pomona
2005-06 Adopted Budget

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Identify collections which require basic preservation measures	completed
Obtain necessary preservation and conservation supplies	10% completed
Develop collection databases, finding aids and indexes	25% completed
Secure grant funding to help achieve preservation & access	ongoing

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06
Pursue the ongoing objective of preserving, organizing, and making accessible local history materials. (Council Goal 2-17)
Identify and assess Special Collections services for effectiveness. (Council Goal 2-5)
Provide adequate supplies for preservation and conservation. (Council Goal 2-4)
Continue to train all staff in customer care. (Council Goal 2-10)
Staff the public desk to respond to local history inquiries. (Council Goal 2-17)
Secure grant funding to help achieve preservation & access. (Council Goal 3-8)
Actively promote Frasher Foto Collection reproductions for sale to the public. (Council Goal 3-8)

City Council Strategic Goal

Goal No:	Goal Description	Cost
2-5	Identify and assess all current programs for effectiveness.	
2-4	Provide adequate operational equipment for staff to do job	
2-10	Train staff in customer service, customer contact, etc.	
2-17	Provide adequate staffing, planning and scheduling of staff	
3-8	Investigate money making opportunities relating to existing svcs.	

City of Pomona
2005-06 Adopted Budget

Department: Library	Division: Adult Reference Services	Fund: General
Department #: 4500	Division #: 4521	Fund #: 101

Division Description:

The Reference and Adult Information Services staff use the library's collection of reference books, indexes, documents, periodicals, and electronic information resources (including the Internet) to assist patrons in obtaining information for educational, business, recreational, or personal needs. Program staff is responsible for the acquisition of the majority of reference and circulating materials for the adult collections of the Library, including the genealogy and California history collection. Staff also coordinates library volunteers and conduct library tours. Staff also works in conjunction with the Metropolitan Cooperative Library System (MCLS) to offer on-line reference services.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	467,921		467,921	5.00
Total	467,921	-	467,921	5.00 plus hourly

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator
Assistance to the Public	40,000 Reference Questions
Programs Presented	4 programs / 80 attendees
Volunteer Hours	1,500 Volunteer Hours
Public Internet Hours	20,000 Public Internet Hours
Collection Development	5,187 books selected 8,500 books weeded 300 media

City of Pomona
2005-06 Adopted Budget

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Develop and maintain print & online resources and collections	ongoing
Collaborate with Library Literacy Program, computer lab, & external library	ongoing
Instruct public in use of Library resources and develop programs & materials	ongoing
Establish more effective ways to publicize ongoing and new services	50% completed
Develop ways to gather, evaluate and respond to user feedback	completed
Be proactive in using technologies and services to streamline procedures	ongoing
Provide opportunities for orientation, training & education of staff	ongoing

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06
Assist library users in the use of information resources and enable them to find the information they require. (Council Goals 6-2 & 6-11)
Objective: Develop and maintain print and on-line resources and collections. (Council Goals 2-4 & 2-5)
Objective: Instruct the public in the use of Library resources and assist patrons in developing critical thinking when seeking information via on-line resources. (Council Goals 2-10, 2-17, 4-1)
Continue to train all staff in customer care. (Council Goal 2-10)

City Council Strategic Goal

Goal No:	Goal Description	Cost
2-5	Identify and assess all current programs for effectiveness.	
2-4	Provide adequate operational equipment for staff to do job	
2-10	Train staff in customer service, customer contact, etc.	
2-17	Provide adequate staffing, planning and scheduling of staff	
4-1	Promote staff participation in maintaining positive city appearance, etc.	
6-2	Establish consistent communication through personal contact.	
6-11	Expand technology by utilizing university and college resources and knowledge	

City of Pomona
2005-06 Adopted Budget

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Provide information and assistance to children & adults using children's collection	ongoing
Instruct in basic research methodology, including reference books and use of Internet	ongoing
Initiate orders for 3,000 new children's books	57% completed
Provide over 350 programs such as story hours and class visits for children	75% completed
Evaluate 20% of the children's collection to remove outdated materials	50% completed
Recruit sponsors for children's programming from the local business	10% completed
Provide increased programming for teenagers	50% completed

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06
Offer a diversity of quality library materials and programs for children and young adults.
Objective: Instruct youth in basic research methodology. (Council Goals 2-4, 2-17, & 4-1)
Objective: Initiate orders for 2,600 new books. (Council Goals 2-4 & 2-5)
Objective: Provide over 300 children and youth programs. (Council Goals 2-5, 2-17, & 4-1)
Objective: Recruit sponsors for youth programs from local business community. (Council Goal 2-5)
Continue to train all staff in customer care. (Council Goal 2-10)

City Council Strategic Goal

Goal No:	Goal Description	Cost
2-5	Identify and assess all current programs for effectiveness.	
2-4	Provide adequate operational equipment for staff to do job	
2-10	Train staff in customer service, customer contact, etc.	
2-17	Provide adequate staffing, planning and scheduling of staff	
4-1	Promote staff participation in maintaining positive city appearance, etc.	

City of Pomona
2005-06 Adopted Budget

Department: **Library** Division: **Loan Services** Fund: **General**

Department #: **4500** Division #: **4532** Fund #: **101**

Division Description:

Loan Services encompasses four separate areas in the Library: Circulation Desk, Audio-Visual Services, InterLibrary Loan, and the Library Page department. Loan Services provides control of all library materials loaned to the public. Library cards are issued and borrower's records maintained. Staff charge and discharge library materials, collect fines and fees, retrieve overdue materials. Audio-Visual houses recorded books and educational videos. These materials and equipment are loaned to other City Departments for programs/presentations. Interlibrary Loan handles the borrowing and lending of library materials for our patrons and patrons at other libraries. The Page section is responsible for shelving library materials and retrieving materials housed in the storage area of the Library.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	555,548	98,000	457,548	5.50
Total	555,548	98,000	457,548	5.50 plus hourly

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

Program	Indicator
Circulation	270,000 total circulation of material 37,327 circ. of non-English material 7,968 new library cards issued 282 non-resident cards issued 19 non-resident family cards 1,903 non-resident monthly cards
Audio-Visual	9,000 audio-books circulated
InterLibrary Loan	3,818 Interlibrary loans to others 97 Interlibrary loans received
Library Paging	600,000 items reshelfed 2,130 outside book return bins emptied 1,700 storage retrievals for the public
Fines & Fee Collections	over \$90,000 in revenue generated

City of Pomona
2005-06 Adopted Budget

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Give positive, prompt, and courteous service to all Library patrons	ongoing
Issue library cards and maintain borrower records	44% completed
Shelve library materials promptly and retrieve materials housed in storage	ongoing
Borrow materials from other libraries for use by Pomona patrons	30% completed
Coordinate the lending of Pomona materials to other libraries	14% completed
Repair & maintain audio-visual materials; purge damaged items	50% completed

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06
Provide control of all library materials loaned to the public.
Objective: Provide prompt and courteous service to all patrons. (Council Goals 2-10, 2-17 & 4-1)
Objective: Issue library cards and maintain patron records. (Council Goals 2-4, 2-5, 2-17)
Objective: Shelve library material promptly. (Council Goals 2-17 & 4-1)
Objective: Repair and maintain audio-visual materials. (Council Goals 2-4, 2-5, 2-17, & 4-1)

City Council Strategic Goal

Goal No:	Goal Description	Cost
2-5	Identify and assess all current programs for effectiveness.	
2-4	Provide adequate operational equipment for staff to do job	
2-10	Train staff in customer service, customer contact, etc.	
2-17	Provide adequate staffing, planning and scheduling of staff	
4-1	Promote staff participation in maintaining positive city appearance, etc.	

City of Pomona
2005-06 Adopted Budget

Department:	Library	Division:	Acquisitions & Cataloging	Fund:	General
-------------	---------	-----------	---------------------------	-------	---------

Department #:	4500	Division #:	4541	Fund #:	101
---------------	------	-------------	------	---------	-----

Division Description:

The Acquisitions and Cataloging division is responsible for acquiring, recording, maintaining, and preserving the book, media, periodical, document, and microfilm collections of the library. All library materials (selected by staff in other divisions) are ordered and received by Acquisitions and Cataloging staff.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	609,082	4,000	605,082	6.50
PLF (F291)	39,800	(PLF fund bal)	39,800	-
Total	648,882	4,000	644,882	6.50
				plus hourly

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
Book processing	There will be 13% fewer books purchased as a result of the reduction in PLF funding from the State.

Programs and Service Indicators

[illegible]

City of Pomona
2005-06 Adopted Budget

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Acquire, catalog, and process all library materials ordered by Library staff	50% completed
Barcode and catalog serial items shelved in storage	30% completed

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06
Acquire, catalog, process, and maintain all library materials either circulated for the public or housed in the various reference collections. (Council Goals 2-4, 2-5, & 2-17)
Continue to train all staff in customer care. (Council Goal 2-10)
Promote staff participation in maintaining positive city appearance, etc. (Council Goal 4-1)

City Council Strategic Goal

Goal No:	Goal Description	Cost
2-5	Identify and assess all current programs for effectiveness.	
2-4	Provide adequate operational equipment for staff to do job	
2-10	Train staff in customer service, customer contact, etc.	
2-17	Provide adequate staffing, planning and scheduling of staff	
4-1	Promote staff participation in maintaining positive city appearance, etc.	

City of Pomona
2005-06 Adopted Budget

Department: **Library** Division: **Literacy Services** Fund: **General**

Department #: **4500** Division #: **4551 / 4590** Fund #: **101 +**

Division Description:

This program provides free adult literacy services to the City of Pomona. Volunteer tutorial programs are provided to adults who do not have basic literacy skills or whose literacy skills are so limited that they are not able to function independently in daily life or acquire employment or higher education. Volunteers are trained in certification workshops, learning methods and techniques for teaching literacy skills to adults. Free computer classes are offered to the community as well.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	70,088	3,660	66,428	0.52
PLF (F291)	65,643	60,000	5,643	-
State Grant (F292)	28,000	28,000	-	0.18
Total	163,731	91,660	72,071	0.70 plus hourly

Supplemental Requests

Item	Justification	Amount

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	State funding for this program is uncertain at this item. The 05/06 budget reflects anticipated funding based on prior years' history.

Programs and Service Indicators

Program	Indicator
Train volunteers to teach others how to read and write, monitor student enrollment and instruction.	train 20 volunteer tutors 20 new tutor/student matches student enrollment exceeds 70 1,170 hours of literacy instruction monitor 70 tutor/student matches

City of Pomona
2005-06 Adopted Budget

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Provide assistance to those in need of improving or acquiring literacy skills	ongoing
Organize and produce an annual fundraising event to supplement Literacy budget	100% completed
Recruit and train volunteer tutors	44% completed
Match new adult students with volunteer tutors and monitor their progress	48% completed
Provide computer classes to the public in our computer lab	50% completed
Collaborate with Adult Reference to provide research computer classes to public	ongoing

2005-06 Department Goals

Goal
All ongoing goals shown in the 2004-05 goal category continue in 2005-06
Assist adults in the community in acquiring reading, writing, and computer skills.
Objective: organize and produce annual fundraising event to supplement the Literacy budget (Council Goals 2-5, 3-8, 4-1, & 6-2)
Objective: recruit and train volunteer tutors; monitor the progress of students in program. (Council Goals 2-10, 2-17, 4-1, & 6-2)
Objective: provide instructional classes in our computer lab. (Council Goals 2-10, 2-17, & 4-1)
Continue to train all staff in customer care. (Council Goal 2-10)

City Council Strategic Goal

Goal No:	Goal Description	Cost
2-5	Identify and assess all current programs for effectiveness.	
2-4	Provide adequate operational equipment for staff to do job	
2-10	Train staff in customer service, customer contact, etc.	
2-17	Provide adequate staffing, planning and scheduling of staff	
3-8	Investigate money making opportunities relating to existing svcs.	
4-1	Promote staff participation in maintaining positive city appearance, etc.	
6-2	Establish consistent communication through personal contact.	

City of Pomona
2005-06 Adopted Budget

Department:	Library	Division:	Passport Acceptance Office	Fund:	General
-------------	---------	-----------	----------------------------	-------	---------

Department #:	4500	Division #	4561	Fund #:	101
---------------	------	------------	------	---------	-----

Division Description:

This revenue-generating program provides a service to the community by accepting passport applications for processing at the Department of State. The City receives \$30 per application. The Passport Acceptance Agency office is staffed by existing library employees from the Loan Services Department and the Acquisitions & Cataloging Department.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
General	21,418	60,000	(38,582)	
Total	21,418	60,000	(38,582)	-

Supplemental Requests

Item	Justification	Amount
None		

Service level changes from 2004-05 to 2005-06 based on proposed spending level:

Service	Change
	No service level change

Programs and Service Indicators

[illegible]

City of Pomona
2005-06 Adopted Budget

Status of 2004-05 Department Goals (as shown in budget document)

Goal	Status
Increase number of passport applications processed	50% completed

2005-06 Department Goals

Goal
Process over 2000 passport applications annually. (Council Goals 2-4, 2-5, 2-10, 2-17, 4-1)
Actively advertise the Library's passport service to local travel agents. (Council Goal 6-2)

City Council Strategic Goal

Goal No:	Goal Description	Cost
2-5	Identify and assess all current programs for effectiveness.	
2-4	Provide adequate operational equipment for staff to do job	
2-10	Train staff in customer service, customer contact, etc.	
2-17	Provide adequate staffing, planning and scheduling of staff	
4-1	Promote staff participation in maintaining positive city appearance, etc.	
6-2	Establish consistent communication through personal contact.	

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 101 General Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 4500 All Library						
101-4500-51001 Salaries-Mgmt/Confidential	557,986.98	564,334	564,334	100%	577,047	2%
101-4500-51003 Salaries-General Service	696,068.76	732,256	732,256	100%	712,883	3-%
101-4500-51040 Hourly	299,413.37	322,247	308,257	96%	325,801	1%
101-4500-51059 Retirement/Termination Payout	7,969.50	0	0	N/A	0	N/A
101-4500-51060 Bilingual Pay	2,500.00	2,500	2,500	100%	2,500	0%
101-4500-51075 Sick Leave/Vac Buyback	9,677.05	6,870	9,335	136%	9,646	40%
101-4500-51076 Comp Time/Exec Leave Buyback	48.83	0	0	N/A	0	N/A
101-4500-51800 Benefits-Non Sworn	219,745.18	385,114	385,114	100%	466,697	21%
101-4500-51860 Benefits-Hourly	4,345.87	4,673	4,361	93%	4,723	1%
Total Personnel	1,797,755.54	2,017,994	2,006,157	99%	2,099,297	4%
101-4500-52060 Office Supplies	4,637.22	4,612	4,157	90%	4,200	9-%
101-4500-52063 Postage	10,277.23	14,800	11,300	76%	13,000	12-%
101-4500-52064 Printing & Copying	6,420.62	7,885	7,966	101%	7,900	0%
101-4500-52090 Mileage Reimbursement	74.88	500	300	60%	300	40-%
101-4500-52130 Prof Development - Training	222.92	800	500	63%	500	38-%
101-4500-52140 Dues & Subscriptions	915.00	1,095	1,095	100%	1,095	0%
101-4500-52170 Building and Yard Repairs	45,177.68	48,000	48,000	100%	48,000	0%
101-4500-52191 Advertising	0.00	850	500	59%	500	41-%
101-4500-52285 Controllable Contract Services	6,633.18	0	0	N/A	0	N/A
101-4500-52310 OES Supplies	0.00	0	0	N/A	2,000	N/A
101-4500-52330 Radio Repairs	52.59	200	110	55%	110	45-%
101-4500-52350 Departmental Expense	774.71	250	250	100%	250	0%
101-4500-52402 Small Tools & Equipment	2,304.87	2,000	2,000	100%	2,000	0%
101-4500-52403 Computer Related Acquisitions	1,076.55	1,000	1,000	100%	1,000	0%
101-4500-52430 Other Supplies/Materials	9,851.51	13,838	13,993	101%	13,875	0%
101-4500-52581 Office Equip Maint/Repair	1,780.00	4,250	4,250	100%	4,300	1%
101-4500-52605 Trivia Bee	2,457.80	3,500	3,660	105%	3,500	0%
101-4500-52610 Library Books	136,037.19	139,465	140,000	100%	140,000	0%
101-4500-52615 Serials	8,851.13	10,400	10,400	100%	8,900	14-%
101-4500-52620 Activity Program Supplies	2,612.60	500	500	100%	500	0%
101-4500-52730 Book Binding	486.57	500	500	100%	500	0%
101-4500-52840 Electronic Access	6,532.00	6,700	6,700	100%	6,900	3%
Total Controllable Exp	247,176.25	261,145	257,181	98%	259,330	1-%
101-4500-52274 Required Contract Services	22,531.00	23,281	23,281	100%	23,281	0%
101-4500-52390 Uniform Service	0.00	0	200	N/A	200	N/A
101-4500-52572 Contracts-Lease Equip	48,242.70	48,242	48,242	100%	55,306	15%
101-4500-52588 Automation-Maintenance	30,666.70	33,295	33,295	100%	33,295	0%
Total Required Exp	101,440.40	104,818	105,018	100%	112,082	7%
101-4500-52070 Gas & Electricity	71,375.10	88,180	88,180	100%	88,180	0%
101-4500-52121 Telephone Service Expense	9,364.05	11,373	9,433	83%	10,036	12-%
101-4500-52128 Cellular/Pagers	234.72	350	350	100%	350	0%
Total Utilities	80,973.87	99,903	97,963	98%	98,566	1-%

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 101 General Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
101-4500-52185 Info Systems Allocation	217,847.79	121,212	121,212	100%	122,505	1%
101-4500-52245 Ins - Liability	15,041.00	36,145	36,145	100%	13,189	64-%
101-4500-52246 Ins - Unemployment	6,117.00	1,362	1,362	100%	1,348	1-%
101-4500-52247 Ins - Workers' Compensation	34,055.00	113,827	113,827	100%	8,056	93-%
Total Allocated Costs	273,060.79	272,546	272,546	100%	145,098	47-%
 TOTAL All Library	 2,500,406.85	 2,756,406	 2,738,865	 99%	 2,714,373	 2-%



This Page Intentionally Left Blank



Administration – Redevelopment

Mission Statement

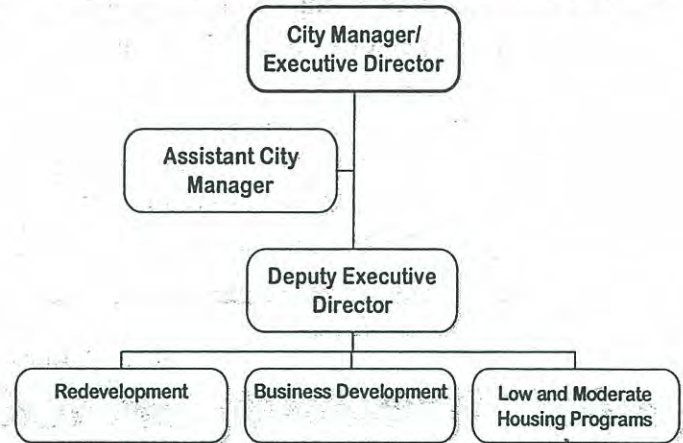
It is the mission of the Administration Department to provide municipal services in a professional, innovative and cost effective manner. This department strives to achieve the goals and objectives of the City Council of Pomona by properly allocating resources and coordinating citywide programs and projects in order to maximize the quality of life for the community. The City Manager is appointed by the City Council to implement the policies and programs of the Council together with the many responsibilities specified in the Pomona City Charter and City Code.

Department Function

The City Manager serves as the chief administrative officer of city government and, as such, is responsible to the City Council for the efficient and effective administration of City functions. The City Manager also serves as the Executive Director of the Redevelopment Agency.

The role of Redevelopment is to improve the conditions of the City through urban revitalization and in-fill developments. The programs and projects of the Redevelopment Agency are geared to prevent blighting conditions caused by stagnation, economic and social problems. The role of Business Development is to attract and retain businesses in the City and to provide a communication bridge between City Hall and businesses in the community. To accomplish Business Development, an aggressive marketing and business outreach program will be developed and implemented.

Department Organizational Chart



Expenditure Summary

Redevelopment

Division / Program	2003-04 Actual	2004-05 Budget	2005-06 Budget
Low/Mod Housing	4,654,139	7,217,999	5,859,712
Low / Mod Bond Funded Projects	86,908	1,327,343	-
Debt Service	29,044,481	25,665,113	26,952,102
RDA Capital Projects	5,840,880	15,375,678	15,025,546
RDA Bond Funded Projects	4,563,518	407,500	1,593,046

**City of Pomona
2005-06 Adopted Budget**

Department: Redevelopment	Division: Low/Mod Set Aside	Fund: Low/Mod
Department #: 6700	Division #: 6725	Fund #: 271/902

Division Description:

The Redevelopment Agency has extremely broad powers in expending monies from the Low Mod Fund to assist low and moderate income housing. While prohibited from constructing commercial or industrial buildings to be used for private purposes, Agencies are specifically authorized to construct buildings or structures for implementing its mission of improving or increasing the supply of housing for low and moderate income persons. In addition, agencies may spend Low Mod funds to acquire land, pay for on-site improvements made on the land (but only if they directly and specifically improve or increase the community's supply of low and moderate income housing), acquire and rehabilitate buildings, maintain the community's supply of mobile homes, and preserve the availability of affordable units for lower income persons when existing subsidies terminate. Monies from the Low Mod Fund may be expended either within or outside a project area, but use outside a project area is permitted only if the agency and legislative body find that this will benefit the project area.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
Low/Mod Housing Fd	5,859,712	5,384,579	475,133	14.47
Low/Mod Housing Bond Fund		301,500	(301,500)	
Total	5,859,712	5,686,079	173,633	

Supplemental Requests

Item	Justification	Amount
None		

Major Programs

Amount	Program
200,000	1st Time Homebuyer
700,000	Subs & Nonsubs Rehab
1,200,000	Land acquisitions

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 271 Low/Mod Housing Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
271-0000-51001 Salaries-Mgmt/Confidential	464,432.24	514,413	514,413	100%	516,678	0%
271-0000-51003 Salaries-General Service	338,981.98	373,686	373,686	100%	363,111	3-%
271-0000-51037 Overtime - Hourly	200.39	500	0	0%	0	100-%
271-0000-51038 Overtime-Mgmt/Conf	798.98	0	1,447	N/A	0	N/A
271-0000-51040 Hourly	21,262.26	17,720	281	2%	0	100-%
271-0000-51041 Overtime - Gen Svc	622.64	500	0	0%	0	100-%
271-0000-51059 Retirement/Termination Payout	20,866.66	0	29,513	N/A	0	N/A
271-0000-51060 Bilingual Pay	1,252.26	1,000	1,000	100%	1,000	0%
271-0000-51075 Sick Leave/Vac Buyback	8,121.65	3,000	6,284	209%	3,000	0%
271-0000-51076 Comp Time/Exec Leave Buyback	0.00	0	635	N/A	0	N/A
271-0000-51800 Benefits-Non Sworn	131,593.52	228,954	228,954	100%	306,207	34%
271-0000-51860 Benefits-Hourly	311.21	275	4	1%	0	100-%
271-0000-52461 Tuition Reimbursement	250.00	2,000	1,698	85%	2,500	25%
Total Personnel	988,693.79	1,142,048	1,157,915	101%	1,192,496	4%
271-0000-52968 Principal Paid	2,923.97	0	0	N/A	0	N/A
271-0000-52970 Interest Expense	7,183.70	70,000	3,365	5%	7,184	90-%
Total Debt Service	10,107.67	70,000	3,365	5%	7,184	90-%
271-0000-52060 Office Supplies	5,074.93	6,500	6,500	100%	6,500	0%
271-0000-52063 Postage	2,837.15	3,500	3,500	74%	3,500	0%
271-0000-52064 Printing & Copying	6,473.17	7,500	7,500	100%	7,500	0%
271-0000-52080 Other Expense	401.00	500	68	14%	0	100-%
271-0000-52090 Mileage Reimbursement	551.07	1,000	1,000	100%	1,000	0%
271-0000-52130 Prof Development - Training	16,577.03	25,500	150,000	617%	15,500	36-%
271-0000-52140 Dues & Subscriptions	1,000.00	1,200	1,200	100%	1,000	17-%
271-0000-52162 Advertising - Personnel	0.00	25,000	25,000	100%	0	100-%
271-0000-52191 Advertising	0.00	5,000	0	0%	0	100-%
271-0000-52277 Appraisal Services	0.00	2,000	2,000	100%	1,000	50-%
271-0000-52280 City Code Update/Printing	1,655.84	0	0	N/A	0	N/A
271-0000-52285 Controllable Contract Services	17,430.46	239,000	240,000	100%	240,000	0%
271-0000-52350 Departmental Expense	999.75	2,000	2,000	100%	2,000	0%
271-0000-52402 Small Tools & Equipment	1,348.37	2,000	2,000	100%	2,000	0%
271-0000-52403 Computer Related Acquisitions	1,871.80	3,000	2,000	67%	2,000	33-%
271-0000-52580 General Maint & Repairs	0.00	1,000	1,000	100%	1,000	0%
271-0000-52581 Office Equip Maint/Repair	672.62	1,000	1,000	100%	1,000	0%
271-0000-52584 Rehabilitation Costs	0.00	250,000	0	0%	0	100-%
271-0000-52585 Property Maintenance & Repairs	6,335.65	10,000	10,000	100%	10,000	2%
271-0000-52920 Weed Abatement	0.00	1,500	1,500	100%	1,000	33-%
271-0000-52980 1st Time Home Buyer Program	81,119.50	295,000	100,000	34%	200,000	32-%
271-0000-52983 Subs & Nonsub Rehab Program	506,233.36	995,000	700,000	70%	700,000	30-%

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 271 Low/Mod Housing Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
271-0000-52996 Adv to Aid Dev	0.00	356,000	356,000	100%	0	100-%
271-0000-53218 Closing Costs Expenditure	3,577.31	2,000	2,000	100%	2,000	0%
271-0000-58511 In-fill Housing Program	150,000.00	50,000	50,000	100%	50,000	0%
Total Controllable Exp	804,159.01	2,285,200	1,664,268	73%	1,247,000	45-%
271-0000-52081 Off-Site Storage	1,571.82	3,000	3,000	100%	3,000	0%
271-0000-52160 Pub, Print Ord/Res/Legals	174.32	5,000	2,500	50%	2,500	50-%
271-0000-52180 Audit Services	7,000.00	3,500	9,200	263%	9,200	163%
271-0000-52200 Legal Expense	25,792.48	35,000	35,000	100%	35,000	0%
271-0000-52572 Contracts-Lease Equip	4,336.60	1,084	1,084	100%	0	100-%
271-0000-53915 Property Tax Admin Fee-AB2557	69,310.32	72,000	68,238	95%	69,578	3-%
271-0000-56205 Repayment of Loans	231,506.73	0	0	N/A	0	N/A
271-0000-58920 Uncollectible Accounts	1,643.22	0	0	N/A	0	N/A
Total Required Exp	341,335.49	119,584	119,022	100%	119,278	0-%
271-0000-52070 Gas & Electricity	14.14	0	0	N/A	0	N/A
271-0000-52121 Telephone Service Expense	8,726.08	11,718	7,784	66%	8,301	29-%
271-0000-52126 Tel Moves/Changes/Equip	230.00	0	0	N/A	0	100-%
271-0000-52128 Cellular/Pagers	1,603.31	3,000	3,000	107%	3,000	7%
Total Utilities	10,573.53	14,718	10,784	73%	11,301	23-%
271-0000-52185 Info Systems Allocation	49,290.91	27,418	27,418	100%	27,711	1%
271-0000-52245 Ins - Liability	8,339.00	42,019	42,019	100%	8,012	81-%
271-0000-52246 Ins - Unemployment	937.00	830	830	100%	819	1-%
271-0000-52247 Ins - Workers' Compensation	10,230.00	15,172	15,172	100%	4,894	68-%
271-0000-52420 Fleet Operation	14,234.00	8,597	8,597	100%	8,073	6-%
271-0000-53910 Admin Service Charge	197,738.74	221,332	221,332	100%	250,113	13%
271-0000-54030 ACS - GIS Contract	10,331.36	10,146	10,146	100%	23,464	131%
271-0000-54050 GIS Equip Lease	34,447.24	8,608	8,612	100%	0	100-%
Total Allocated Costs	325,548.25	334,122	334,126	100%	323,086	3-%
271-0000-66180 Furniture & Equipment	0.00	10,200	6,200	61%	0	100-%
271-0000-66182 Automobiles & Trucks	0.00	0	0	N/A	18,000	N/A
271-0000-66197 Land Acquisitions	35,634.86	1,304,113	338,300	26%	1,200,000	8-%
Total Capital	35,634.86	1,314,313	344,500	26%	1,218,000	7-%
271-0000-89922 Transfer to Capital Outlay	0.00	88,320	0	0%	0	100-%
271-0000-89923 Transfer to Debt Service	1,358,386.75	1,849,694	1,787,294	97%	1,786,727	3-%
271-0000-89927 Transfer to RDA Cap Projects	15,000.00	0	0	N/A	0	N/A
Total Transfer Out	1,373,386.75	1,938,014	1,787,294	92%	1,741,367	8-%
271-0000-81951 Loss on Sale of Land	764,699.33	0	285,682	N/A	0	N/A
Total Other Financing Uses	764,699.33	0	285,682	0%	0	0%
TOTAL Low/Mod Housing Fund	4,654,138.68	7,217,999	5,706,956	79%	5,859,712	18-%

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 902 Low/Mod Housing Bond Proj

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
902-0000-52993 Facade Improv Program	86,908.00	247,463	260,556	105%	0	100-%
Total Controllable Exp	86,908.00	247,463	260,556	105%	0	100-%
902-0000-52966 OPA Agreement	0.00	950,000	0	0%	0	100-%
Total Required Exp	0.00	950,000	0	0%	0	100-%
902-0000-66197 Land Acquisitions	0.00	129,880	46,940	N/A	0	N/A
Total Capital	0.00	129,880	46,940	0%	0	0%
TOTAL Low/Mod Housing Bond Proj	86,908.00	1,327,343	307,496	23%	0	100-%

2005-06 Adopted Budget

Department: Redevelopment	Division: Debt Service	Fund: Debt Svc
Department #: 6700	Division #: 6725	Fund #: 350

Division Description:

The Debt Service Funds are used to account for the accumulation of revenue and the disbursement of these revenues to service long-term debt.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
Debt Service	26,952,102	26,952,102	-	
Total	26,952,102	26,952,102	-	

Supplemental Requests

Item	Justification	Amount
None		

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 350 RDA Debt Service Funds

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
350-0000-52968 Principal Paid	340,000.00	350,000	350,000	100%	365,000	4%
350-0000-52970 Interest Expense	7,530,575.90	8,547,631	8,509,142	100%	8,537,653	0%
Total Debt Service	7,870,575.90	8,897,631	8,859,142	100%	8,902,653	0%
350-0000-52951 Fiscal Agent Trustee Fees	18,492.90	25,308	21,114	83%	22,066	13%
350-0000-52957 Bond Arbitrage Rebate Services	4,000.00	1,250	1,250	100%	3,250	160%
350-0000-53008 Pass-thru County	8,544,046.46	8,477,462	9,660,944	114%	9,863,709	16%
350-0000-53220 Taxes	863,445.22	880,713	855,405	97%	510,003	42%
350-0000-53915 Property Tax Admin Fee-AB2557	277,241.27	293,727	272,955	93%	278,313	5%
350-0000-56201 RDA Agreement w/ LA Fair Assn	218,037.32	218,037	218,037	100%	218,037	0%
350-0000-56205 Repayment of Loans	309,288.00	309,288	309,288	100%	309,288	0%
350-0000-56210 Repayment of Loans-Deferral	0.00	0	69,214	N/A	178,599	N/A
Total Required Exp	10,234,551.17	10,205,785	11,408,207	112%	11,383,265	12%
350-0000-89925 Transfer To Low Mod	3,975,405.61	3,813,019	4,163,211	109%	4,248,798	11%
350-0000-89927 Transfer to RDA Cap Projects	5,303,937.79	2,548,678	1,882,764	74%	2,212,386	13%
350-0000-89930 Transfers To Other Funds	1,285,562.18	0	0	N/A	0	N/A
350-0000-89952 Transfer to PFA - Principal	200,000.00	200,000	200,000	100%	205,000	3%
Total Transfer Out	10,764,905.58	6,561,697	6,245,975	95%	6,666,184	2%
350-0000-81950 Amounts Paid to Escrow Agent	174,448.22	0	0	N/A	0	N/A
Total Other Financing Uses	174,448.22	0	0	0%	0	0%
TOTAL RDA Debt Service Funds	29,044,480.87	25,665,113	26,513,324	103%	26,952,102	5%

**City of Pomona
2005-06 Adopted Budget**

Department: Redevelopment	Division: Capital Projects	Fund: Cap Proj
Department #: 6700	Division # 6725	Fund #: 440/445

Division Description:

The role of Redevelopment is to improve the conditions of the City through urban revitalization and in-fill developments. The programs and projects of the Redevelopment Agency are geared to prevent blighting conditions caused by stagnation, economic and social conditions. The role of Business Development is to attract and retain businesses in the City and to provide a communication bridge between City Hall and businesses in the community.

2005-06 Adopted Budget Numbers

Fund	Expense	Revenue	Exp less Rev	Allocated Staff
Capital Projects	15,025,546	11,363,420	3,662,126	14.69
Bond Cap Impr Fund	1,593,046	1,503,043	90,003	
Total	16,618,592	12,866,463	3,752,129	

Supplemental Requests

Item	Justification	Amount
Day Labor Center		78,000

Major Programs

Amount	Program
1,050,000	Business Assistance Loan Program
5,000,000	Land acquisitions
150,000	Marketing
250,000	Signage Program
500,000	Demolition/site clearance

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 440 RDA Admin & Cap Proj Funds

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
440-0000-51001 Salaries-Mgmt/Confidential	925,445.95	1,056,157	1,056,157	100%	1,054,155	0-%
440-0000-51003 Salaries-General Service	179,253.40	183,932	183,932	100%	194,052	6%
440-0000-51014 Agency Board	6,492.00	6,500	6,500	100%	222,500	3323%
440-0000-51038 Overtime-Mgmt/Conf	158.17	0	0	N/A	0	N/A
440-0000-51040 Hourly	1,038.12	7,231	18,830	260%	12,480	73%
440-0000-51041 Overtime - Gen Svc	975.33	0	0	N/A	0	N/A
440-0000-51055 Temporary Agency Svcs	7,652.00	5,000	2,000	40%	2,000	60-%
440-0000-51059 Retirement/Termination Payout	25,021.63	0	0	N/A	0	N/A
440-0000-51060 Bilingual Pay	1,161.71	1,250	1,250	100%	1,000	20-%
440-0000-51075 Sick Leave/Vac Buyback	24,959.42	10,000	10,000	100%	7,000	30-%
440-0000-51076 Comp Time/Exec Leave Buyback	70.60	0	933	N/A	0	N/A
440-0000-51800 Benefits-Non Sworn	294,239.64	293,831	293,831	100%	428,644	46%
440-0000-51860 Benefits-Hourly	24.11	72	400	556%	180	150%
440-0000-52461 Tuition Reimbursement	250.00	2,000	0	0%	2,000	0%
Total Personnel	1,466,742.08	1,565,973	1,573,833	101%	1,924,011	23%
440-0000-52970 Interest Expense	9,379.42	24,000	928	4%	0	100-%
Total Debt Service	9,379.42	24,000	928	4%	0	100-%
440-0000-52060 Office Supplies	7,217.33	6,000	6,000	100%	6,000	0%
440-0000-52063 Postage	1,661.09	10,000	5,000	50%	5,000	50-%
440-0000-52064 Printing & Copying	7,721.34	12,000	10,000	83%	10,000	17-%
440-0000-52080 Other Expense	3,749.09	4,300	4,300	100%	4,300	0%
440-0000-52090 Mileage Reimbursement	1,098.45	1,500	750	50%	750	50-%
440-0000-52130 Prof Development - Training	24,967.07	25,000	10,000	40%	20,000	20-%
440-0000-52140 Dues & Subscriptions	13,710.85	22,000	22,000	100%	22,000	0%
440-0000-52197 Public Relations/Info	1,992.60	500	500	100%	3,000	500%
440-0000-52277 Appraisal Services	21,510.00	50,000	40,000	80%	25,000	50-%
440-0000-52280 City Code Update/Printing	1,575.00	0	0	N/A	0	N/A
440-0000-52282 Special Programs	117,521.05	130,000	130,000	100%	130,000	0%
440-0000-52285 Controllable Contract Services	479,349.19	578,000	690,000	119%	878,000	52%
440-0000-52350 Departmental Expense	1,311.48	2,500	3,950	158%	4,000	60%
440-0000-52381 Equipment Maint/Repair	98.00	300	300	100%	300	0%
440-0000-52402 Small Tools & Equipment	1,989.16	2,000	2,000	67%	2,000	0%
440-0000-52403 Computer Related Acquisitions	9,060.96	10,000	9,200	92%	7,500	25-%
440-0000-52425 Vehicle Expense-Outside Vendor	345.65	0	0	N/A	0	N/A
440-0000-52460 In-Service Training	495.00	4,500	4,500	100%	4,500	0%
440-0000-52581 Office Equip Maint/Repair	491.19	1,000	1,000	100%	1,000	0%
440-0000-52585 Property Maintenance & Repairs	63,464.65	49,000	40,000	82%	40,000	18-%
440-0000-52589 Demolition/Site Clearance Cost	90,790.00	350,000	100,000	29%	500,000	43%
440-0000-52670 Photographic Supplies	50.75	200	200	100%	200	0%
440-0000-52711 Landscape Maintenance	71,975.77	20,000	20,000	100%	20,000	0%

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 440 RDA Admin & Cap Proj Funds

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
440-0000-52920 Weed Abatement	23,546.35	38,000	30,000	79%	30,000	21-%
440-0000-52960 Business Improvement District	9,300.00	160,604	33,000	21%	144,634	10-%
440-0000-52978 Marketing	96,081.94	142,035	150,000	106%	150,000	0%
440-0000-52981 Signage Program	0.00	47,500	50,000	105%	250,000	426%
440-0000-52984 Special Legal Counseling Serv	2,414.68	85,000	77,500	91%	75,000	12-%
440-0000-52993 Facade Improv Program	0.00	829,800	0	0%	0	100-%
440-0000-53218 Closing Costs Expenditure	761.29	0	15,900	N/A	50,000	N/A
440-0000-58030 Construction	2,671.45	1,500	1,500	100%	0	100-%
Total Controllable Exp	1,056,921.38	2,584,239	1,457,600	56%	2,383,184	8-%
440-0000-52081 Off-Site Storage	2,236.15	4,000	4,000	100%	4,000	0%
440-0000-52101 Conf/Misc Exp-Dist 1	13,299.32	14,270	14,270	100%	14,744	3%
440-0000-52102 Conf/Misc Exp-Dist 2	13,299.94	14,270	14,270	100%	14,744	3%
440-0000-52103 Conf/Misc Exp-Dist 3	13,300.00	14,270	14,270	100%	14,744	3%
440-0000-52104 Conf/Misc Exp-Dist 4	13,299.14	14,270	14,270	100%	14,744	3%
440-0000-52105 Conf/Misc Exp-Dist 5	13,299.86	14,270	14,270	100%	14,744	3%
440-0000-52106 Conf/Misc Exp-Dist 6	13,299.94	14,270	14,270	100%	14,744	3%
440-0000-52107 Conf/Misc Exp-Mayor	15,699.92	16,845	16,845	100%	17,404	3%
440-0000-52160 Pub, Print Ord/Res/Legals	3,454.45	5,000	5,000	100%	5,000	0%
440-0000-52180 Audit Services	10,500.00	15,000	15,000	100%	15,000	0%
440-0000-52200 Legal Expense	137,227.48	100,000	172,000	172%	100,000	0%
440-0000-52201 Legal Settlement	0.00	0	3,145,000	N/A	350,000	N/A
440-0000-52274 Required Contract Services	0.00	112,000	112,000	100%	112,000	0%
440-0000-52298 Hazardous Matls Compliance	4,693.10	10,000	10,000	100%	10,000	0%
440-0000-52299 Regulatory Compliance	25.00	0	0	N/A	0	N/A
440-0000-52951 Fiscal Agent Trustee Fees	2,915.00	2,925	4,158	142%	4,200	44%
440-0000-52961 Business Assistance Loan Pgm	114,500.00	758,230	663,000	87%	1,050,000	38%
440-0000-52966 OPA Agreement	37,500.00	1,150,000	0	0%	0	100-%
440-0000-52969 DDA Agreement	0.00	0	1,157,182	N/A	150,000	N/A
440-0000-53220 Taxes	0.00	0	938,241	N/A	0	N/A
440-0000-53221 State Augmentation Fund (ERAF)	766,862.00	1,419,025	1,419,025	0%	1,419,133	0%
440-0000-56205 Repayment of Loans	0.00	309,286	242,717	78%	0	100-%
Total Required Exp	1,175,411.30	3,987,931	7,989,788	200%	3,325,201	17-%
440-0000-52070 Gas & Electricity	1,679.53	2,000	2,000	100%	2,000	0%
440-0000-52071 Water	3,396.54	3,500	2,500	71%	3,000	14-%
440-0000-52121 Telephone Service Expense	9,794.78	12,265	12,265	100%	9,823	20-%
440-0000-52126 Tel Moves/Changes/Equip	475.00	500	500	100%	500	0%
440-0000-52128 Cellular/Pagers	1,973.40	1,500	1,500	100%	1,500	0%
Total Utilities	17,319.25	19,765	18,765	95%	16,823	15-%
440-0000-52185 Info Systems Allocation	71,312.44	39,668	39,668	100%	40,091	1%
440-0000-52245 Ins - Liability	203,916.00	1,463,941	1,463,941	100%	641,591	56-%
440-0000-52246 Ins - Unemployment	2,187.00	902	902	100%	831	8-%

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 440 RDA Admin & Cap Proj Funds

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
440-0000-52247 Ins - Workers' Compensation	14,208.00	16,497	16,497	100%	4,968	70-%
440-0000-52420 Fleet Operation	406.00	2,330	2,000	86%	2,938	26%
440-0000-53910 Admin Service Charge	269,289.14	313,195	313,195	100%	305,683	2-%
440-0000-54030 ACS - GIS Contract	20,054.30	20,291	20,291	100%	46,928	131%
440-0000-54050 GIS Equip Lease	68,895.20	17,227	17,227	100%	0	100-%
Total Allocated Costs	650,268.08	1,874,051	1,873,721	100%	1,043,030	44-%
440-0000-66180 Furniture & Equipment	0.00	1,000	1,000	100%	0	100-%
440-0000-66182 Automobiles & Trucks	19,512.73	0	0	N/A	0	N/A
440-0000-66189 Other Equipment	59,344.98	0	0	N/A	0	N/A
440-0000-66197 Land Acquisitions	900,378.20	5,000,000	5,498,300	110%	5,000,000	0%
Total Capital	979,235.91	5,001,000	5,499,300	110%	5,000,000	0-%
440-0000-89925 Transfer To Low Mod	2,516.40	0	0	N/A	0	N/A
440-0000-89930 Transfers To Other Funds	250,290.94	318,719	318,719	100%	320,094	0%
440-0000-89956 Transfer to Self Ins Fund	0.00	0	0	N/A	1,013,203	N/A
Total Transfer Out	252,807.34	318,719	318,719	94%	1,333,297	293%
440-0000-81951 Loss on Sale of Land	232,795.46	0	624,959	N/A	0	N/A
Total Other Financing Uses	232,795.46	0	624,959	0%	0	0%
TOTAL RDA Admin & Cap Proj Funds	5,840,880.22	15,375,678	19,357,613	126%	15,025,546	2-%

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 445 RDA Bond Funded Projects

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
445-0000-51001 Salaries-Mgmt/Confidential	8,667.72	0	0	N/A	0	N/A
445-0000-51003 Salaries-General Service	42.05	0	0	N/A	0	N/A
445-0000-51800 Benefits-Non Sworn	1,256.33	0	0	N/A	0	N/A
Total Personnel	9,966.10	0	0	0%	0	0%
445-0000-52060 Office Supplies	800.17	0	0	N/A	0	N/A
445-0000-52064 Printing & Copying	111.02	0	0	N/A	0	N/A
445-0000-52191 Advertising	110.40	0	0	N/A	0	N/A
445-0000-52197 Public Relations/Info	529.10	0	0	N/A	0	N/A
445-0000-52285 Controllable Contract Services	312,288.10	0	0	N/A	0	N/A
445-0000-52585 Property Maintenance & Repairs	2,232.05	0	0	N/A	0	N/A
445-0000-52971 Commercial Facade Imprv Progr	25,000.00	0	0	N/A	0	N/A
445-0000-52984 Special Legal Counseling Servs	182,345.60	0	0	N/A	0	N/A
445-0000-58030 Construction	950,000.00	0	0	N/A	0	N/A
Total Controllable Exp	1,473,416.44	0	0	0%	0	0%
445-0000-52200 Legal Expense	(3,410.65)	0	0	N/A	1,300,000	N/A
445-0000-56205 Repayment of Loans	119,417.90	0	0	N/A	0	N/A
Total Required Exp	116,007.25	0	0	0%	1,300,000	0%
445-0000-52070 Gas & Electricity	4,487.25	0	0	N/A	0	N/A
445-0000-52071 Water	65.15	0	0	N/A	0	N/A
Total Utilities	4,552.40	0	0	0%	0	0%
445-0000-66197 Land Acquisitions	487,255.40	0	0	N/A	0	N/A
445-0000-66201 Acquisition Rehab. Resale	19,893.15	0	0	N/A	0	N/A
Total Capital	507,148.55	0	0	0%	0	0%
445-0000-66196 Capital Improvements	0.00	0	2,087,382	N/A	293,046	N/A
Total Capital Improvements	0.00	0	2,087,382	0%	293,046	0%
445-0000-89922 Transfer to Capital Outlay	1,870,985.61	407,500	0	0%	0	100-%
445-0000-89927 Transfer to RDA Cap Projects	520,840.21	0	0	N/A	0	N/A
445-0000-89930 Transfers To Other Funds	826.95	0	0	N/A	0	N/A
445-0000-89932 Transfer To State Gas Tax Fund	59,774.56	0	0	N/A	0	N/A
Total Transfer Out	2,452,427.33	407,500	0	0%	0	100-%
TOTAL RDA Bond Funded Projects	4,563,518.07	407,500	2,087,382	512%	1,593,046	291%

Business Development and Redevelopment Agency

PROGRAM DESCRIPTION

Business Development

The Business Development Section is responsible for providing business assistance and referrals to business owners looking to expand, locate, or improve their business in Pomona. Business assistance takes many forms – from providing basic information to referral to the appropriate financial/governmental institutions (e.g., Small Business Administration, Housing and Urban Development, Los Angeles CDC, local utility companies, Inland Valley Economic Development Corporation, and the Chamber of Commerce).

A key program for the Business Development Section is to conduct on-site visitations of all businesses in the City. The purpose of the Business Visitation program is to enhance communication between the business community and the City. Another key program of the Business Development section is to implement the revised Commercial Rehab/Façade Improvement program. This program leverages Agency resources with participation by financial institutions. The new guidelines for the program will be implemented during Fiscal Year 2005/06.

Marketing and public relations are corollary efforts of the Business Development Section. Marketing includes promotional campaigns that promote Pomona's business friendly environment and business assets. Promotional vehicles include hosting workshops, sponsoring grand openings, hosting real estate broker conferences and participating with the newly created Property Owners Business Improvement District (PBID) in Downtown. The Business Development Section also administers special event and film permits.

Redevelopment

In order to assist the private sector with overcoming numerous and significant obstacles encountered in blighted areas, the Redevelopment Agency of the City of Pomona is provided with an array of authority and implementation tools, including:

- Entering into public/private partnerships with developers, property owners and investors.
- Using eminent domain when absolutely necessary and/or contract negotiations to assemble sites for development.
- Selling agency land at a favorable price or structuring ground leases consistent with the economics of the project in order to provide a developer with development opportunities and a reasonable return on investment.
- Provide financial assistance for site preparation, relocation, demolition, and construction.
- Reducing developer risks by paying for the construction of public improvements, such as parking, streets, curbs, gutters, sidewalks, and street lighting.
- Providing public financing for certain development costs through the use of tax increment revenue, lease-revenue financing, assessment districts, and other financing mechanisms.

For Fiscal Year 2005/06, a major component of the program involves the marketing of the Foothill Blvd. Corridor, Pomona Ranch Plaza, Auto Center, mixed use development in the Downtown and select privately owned properties. The program also includes monitoring commitments associated with previously approved Disposition and Development Agreements, Owner Participation Agreements, and various related activities.

PROGRAM GOALS & OBJECTIVES

Business Development

- Develop a business attraction/retention plan by June 2006 that identifies available resources from regional, state, and federal sources.
- Implement a modified Commercial Rehab/Façade Improvement program by increasing the amount of financial participation to augment the increasing costs of construction.
- Coordinate with other City divisions and departments to streamline city processes and/or create a more business friendly environment.
- Promote the City and its Downtown as an ideal location for movie production
- Continue to monitor and enhance the implementation of the Business Visitation program to bring City Hall services to the business community.

Redevelopment Agency

- Pursue the implementation of redevelopment that is consistent with the City Council Core Strategies.
- Pursue redevelopment projects outlined within the five-year Housing and Redevelopment Implementation Plan.
- Enhance economic prosperity through continued business growth within the Merged Redevelopment Project areas.
- Promote specific project area objectives including:

Arrow/Towne

Pursue revitalization of this area and encourage new development when opportunity arises.

Downtown 1, 11, & 111

MISSION PROMENADE PHASE I: Develop a market strategy by June 2006 to ensure the success of the project.

MISSION PROMENADE PHASE II: Enter into negotiations with a developer to determine the feasibility of developing a second mixed use project consisting of retail, office, loft living units, and a multi-level parking structure.

PARK AND MISSION PROJECT: Negotiate an agreement with a developer to develop a mixed-use development including a restaurant and retail space on the ground floor, and residential units on the upper floors.

DOWNTOWN AGENCY PARCELS: Process existing and future Exclusive Negotiating Agreements for the development of Agency owned land.

DOWNTOWN VILLAGE EAST: Select developers to construct an urban mixed-use village. Continue to pursue the development of a 500 plus vehicle parking structure to serve business and development needs.

DOWNTOWN SOUTH: Pursue the preparation of a Civic Center South Master Plan.

CAL POLY ARTS COLONY: Continue to work and encourage development of a mixed-use urban development on the site.

DOWNTOWN NORTH: Actively implement the new Specific Plan for transit oriented use in Downtown North.

Holt Avenue/Indian Hill

Continue to support revitalization of the area anchored by the Village at Indian Hill and encourage Food-4-Less to develop a new grocery store.

Seek development/reuse with PUSD for Indian Hill Village.

Investigate opportunities on revitalization of the East Holt Corridor.

Mountain Meadows

FAIRPLEX IMPROVEMENT BONDS: Process and monitor the reimbursement of debt service funds to L.A. County Fair Association.

FAIRPLEX SHERATON SUITES: Negotiate possible assistance to revitalize the Sheraton Hotel.

Southwest Pomona

WAL MART: Continue to monitor the status of the store and prepare to address the possible re-use of the property.

POMONA RANCH PLAZA: Pursue the implementation of the Disposition and Development Agreement with Ku & Associates for the development of a hotel, retail and possible residential project.

Monitor the development of the Winco Foods store at the former Home Base building.

RANCHO VALLEY GMC: Work with dealerships to expand on the 4-acre portion of Auto Center Lot 8.

WEST COAST RV: Implement DDA to develop RV Dealership on Auto Center Lots 2, 3, and 4.

Market vacant private property for suitable quality uses at Phillips Ranch Road and Rio Rancho Road.

Market available space at Cardenas shopping center and available private land along South Garey Corridor for economic development.

LANDFILL: Continue to pursue remediation using the Polanco Act. Finalize negotiations with responsible parties for the reimbursement and payment of remediation expenses. Finalize the Remedial Action Plan with the Integrated Waste Management Board and supporting agencies. Construct necessary improvements as required per the Remedial Action Plan.

AUTO CENTER SIGNAGE: Initiate a Specific Plan Amendment for a new directional and signage program.

POMONA AUTO CENTER PARCELS: Continue to pursue new car dealerships interested in relocating to the Pomona Auto Center.

South Garey/Freeway Corridor

POMONA MARKETPLACE: Enter into an ENA with a developer to develop the remaining RDA parcel for possible relocation of a Big Lots store.

POMONA GATEWAY INDUSTRIAL PARK: Monitor DDA with TechSystems for the re-use and rehabilitation of the former General Dynamics' Site.

VETERAN'S PARK: Coordinate with Community Services Department for construction of the Veterans Park Soccer Complex.

GANESHA VILLAGE PROJECT: Monitor DDA and Lease Agreement for compliance while working with the school district on a mixed-use development consisting of institutional, retail, housing and the acquisition of the service station property.

SOUTH GAREY CORRIDOR: Develop a strategy to address revitalization and development opportunity for the South Garey Corridor that includes the possibility of a new Police facility.

West Holt Avenue

HOLT AND SHORT PROPERTY: Aggressively market site for developer interest and development of Agency property fronting the County parking lot.

DEPARTMENT OF PUBLIC SOCIAL SERVICES LEASE: Administer the Agency's obligations on the Lease with the County Department of Public Services for the parking lot on Holt and Short.

WEST HOLT REVITALIZATION: Actively support on-going efforts to market and revitalize the West Holt Corridor, and pursue development opportunities for the properties located at the southwest corner of Holt and Hamilton.

Mission Blvd./SR71

Expand the \$1.1 Million (50%) EDA grant to other infrastructure improvement projects including all parcels on the former General Dynamics site.

Reservoir

Continue to pursue both retail and industrial developers that would bring new jobs and economic opportunity in the Reservoir Industrial area.

Redevelopment Agency Goal Statement

To maximize the resources of the Redevelopment Agency in order to address blighted areas within the City by utilizing its array of authority and implementation tools so that Pomona will be recognized as a dynamic and vibrant community for living, working, and shopping.

All Other Funds Guide

<u>Fund</u>	<u>Fund Description</u>	<u>Budget Tab</u>
199.....	Section 8.....	Community Development
208.....	Gas Tax.....	All Other Funds
212.....	Emergency Shelter Grant.....	Community Development
213.....	CDBG	Community Development
214.....	HOME Program.....	Community Development
215.....	Miscellaneous Grants.....	All Other Funds
216.....	Proposition A.....	All Other Funds
217.....	Proposition C.....	All Other Funds
218.....	Shelter Plus Care Grant.....	Community Development
219.....	Traffic Offender	All Other Funds
220.....	Local Law Enforcement Block Grant.....	Police
221.....	Supportive Trans Housing.....	Community Development
226.....	Sr. Citizen Nutrition Grant	All Other Funds
227.....	Pedestrian Safety/Education Project Grant.....	All Other Funds
228.....	Code Enforcement Grant	All Other Funds
229.....	Lead Based Paint Grant.....	Community Development
230.....	Vehicle Parking District	All Other Funds
236.....	CHFA HELP Fund.....	All Other Funds
237.....	OTS – DUI Checkpoint Grant.....	All Other Funds
238.....	Cops in Schools Grant	All Other Funds
245.....	Air Quality Improvement District.....	All Other Funds
250.....	Light & Landscape Maintenance District.....	All Other Funds
260.....	Asset Forfeiture	Police
261.....	MTA Community Technology Grant	All Other Funds
263.....	Domestic Prep/Homeland Security Grant	All Other Funds
264.....	Cal Home Grant	Community Development
268.....	CLEEP Grant	All Other Funds
271.....	Low/Mod Housing	Redevelopment
272.....	Bike Trail (SB 821).....	All Other Funds
278.....	Low/Mod Bond Funded Projects	Redevelopment
281.....	Supplemental Law Enforcement Svcs Grant.....	Police
291.....	Public Library Foundation Grant.....	All Other Funds
292.....	State Literacy Grant	All Other Funds
320.....	City Debt Service	All Other Funds
360.....	Pomona Public Financing Authority	All Other Funds
418.....	Capital Outlay Fund	All Other Funds
421.....	Ser AG Cap Proj Fund	All Other Funds
769.....	Treasurer's Investment Fund	All Other Funds

ALL OTHER FUNDS –**Public Works****State Gas Tax Fund****(208-2594 & **)****DEPARTMENTAL FUNCTION:**

- The State Gas Tax is revenue received by the City from the State of California. These funds include Gas Tax revenues under sections 2106 and 2107 of the Street and Highway Code, which can be used for either street maintenance or construction. In 1990/91 additional revenues were allocated by the State under Section 2105 (Proposition 111).

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 208 State Gas Tax Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
208-0000-51001 Salaries-Mgmt/Confidential	65,010.00	0	0	N/A	0	N/A
208-0000-51003 Salaries-General Service	33,479.25	0	0	N/A	0	N/A
208-0000-51800 Benefits-Non Sworn	13,462.38	0	0	N/A	0	N/A
Total Personnel	111,951.63	0	0	0%	0	0%
208-0000-52060 Office Supplies	1,546.23	0	0	N/A	0	N/A
208-0000-52063 Postage	202.40	0	0	N/A	0	N/A
208-0000-52064 Printing & Copying	5,617.67	0	0	N/A	0	N/A
208-0000-52191 Advertising	1,511.50	0	0	N/A	0	N/A
208-0000-52285 Controllable Contract Services	441,018.47	250,483	0	0%	0	100-%
208-0000-52430 Other Supplies/Materials	217.98	0	0	N/A	0	N/A
208-0000-58030 Construction	617,213.75	0	0	N/A	0	N/A
208-0000-58032 Construction Retention	13,326.70	0	0	N/A	0	N/A
Total Controllable Exp	1,080,654.70	250,483	0	0%	0	100-%
208-0000-52160 Pub, Print Ord/Res/Legals	646.80	0	0	N/A	0	N/A
Total Required Exp	646.80	0	0	0%	0	0%
208-0000-54030 ACS - GIS Contract	20,054.30	20,291	20,291	100%	46,928	131%
208-0000-54050 GIS Equip Lease	68,687.76	17,171	17,172	100%	0	100-%
Total Allocated Costs	88,742.06	37,462	37,463	100%	46,928	25%
208-0000-66196 Capital Improvements	0.00	0	2,181,598	N/A	25,000	N/A
Total Capital Improvements	0.00	0	2,181,598	0%	25,000	0%
208-0000-89922 Transfer to Capital Outlay	10,531.38	50,000	296,704	593%	0	100-%
208-0000-89928 Trsf to Right of Way Clean-up	69,862.22	111,126	92,431	83%	146,577	32%
208-0000-89929 Trsf to Storm Wtr Compliance	80,666.37	152,652	111,175	73%	109,485	28-%
208-0000-89930 Transfers To Other Funds	0.00	0	30,000	N/A	0	N/A
208-0000-89938 Transfer To General Fund	1,350,000.00	2,077,155	2,077,155	100%	2,565,017	23%
208-0000-89942 Transfer to Street Sweeping	152,932.72	209,306	101,827	49%	182,335	13-%
208-0000-89943 Transfer To L/S Median Maint	87,302.63	142,885	159,215	111%	285,092	100%
208-0000-89945 Transfer To Graffiti Control	208,343.40	419,705	260,658	62%	460,566	10%
Total Transfer Out	1,959,638.72	3,162,829	3,129,165	99%	3,749,072	19%
TOTAL State Gas Tax Fund	3,241,633.91	3,450,774	5,348,226	155%	3,821,000	11%

ALL OTHER FUNDS –
Various Departments
Miscellaneous Grants
(215-xxxx)

PROGRAM DESCRIPTION:

- Various grants of a short-term duration are accounted for in this fund.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

Fund 215 Miscellaneous Grants

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
215-0000-51002 Salaries-Sworn Personnel	3,495.03	0	3,155	N/A	0	N/A
215-0000-51039 Overtime-Police Sworn	72,569.79	161,391	75,644	47%	14,000	91-%
215-0000-51040 Hourly	0.00	6,675	5,500	82%	3,000	55-%
215-0000-51041 Overtime - Gen Svc	4,939.21	27,012	19,920	74%	6,000	78-%
215-0000-51850 Benefits-Sworn	0.00	928	408	44%	0	100-%
215-0000-51860 Benefits-Hourly	0.00	125	80	64%	45	64-%
Total Personnel	81,004.03	196,131	104,707	53%	23,045	88-%
215-0000-52060 Office Supplies	0.00	0	119	N/A	0	N/A
215-0000-52063 Postage	0.00	0	200	N/A	0	N/A
215-0000-52064 Printing & Copying	0.00	0	200	N/A	0	N/A
215-0000-52282 Special Programs	0.00	9,999	0	0%	0	100-%
215-0000-52285 Controllable Contract Services	0.00	7,200	3,401	47%	3,955	45-%
215-0000-52430 Other Supplies/Materials	0.00	0	400	N/A	0	N/A
215-0000-52610 Library Books	0.00	0	29,000	N/A	0	N/A
Total Controllable Exp	0.00	17,199	33,320	194%	3,955	77-%
215-0000-52121 Telephone Service Expense	0.00	0	100	N/A	0	N/A
Total Utilities	0.00	0	100	0%	0	0%
 TOTAL Miscellaneous Grants	 81,004.03	 213,330	 138,127	 65%	 27,000	 87-%

ALL OTHER FUNDS –**Public Works****Proposition A Fund****(216-2590)****DEPARTMENTAL FUNCTION:**

- Proposition A funds are a result of the County one-half cent sales tax increase which is allocated to cities based on population. The revenue can only be used for transit or transit-related projects. The City has three years in which to use its annual allocation or the money must be returned to the Los Angeles Metropolitan Transportation Authority. This funding supports the City's Get About paratransit services for the elderly and disabled.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 216 Proposition A Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
216-0000-51001 Salaries-Mgmt/Confidential	18,989.26	21,772	18,750	86%	24,997	15%
216-0000-51041 Overtime - Gen Svc	19.46	1,000	0	0%	0	100-%
216-0000-51044 Standby	128.22	200	0	0%	0	100-%
216-0000-51060 Bilingual Pay	0.32	0	44	N/A	44	N/A
216-0000-51066 Callback Pay	20.61	50	0	0%	0	100-%
216-0000-51800 Benefits-Non Sworn	3,068.03	5,156	5,036	98%	8,691	69%
Total Personnel	22,225.90	28,178	23,830	85%	33,732	20%
216-0000-52060 Office Supplies	0.00	100	0	0%	0	100-%
216-0000-52063 Postage	0.00	25	0	0%	0	100-%
216-0000-52064 Printing & Copying	10.37	50	25	50%	25	50-%
216-0000-52140 Dues & Subscriptions	44,945.00	50,000	50,000	100%	50,000	0%
216-0000-52197 Public Relations/Info	354.79	5,000	5,000	100%	5,000	0%
216-0000-52285 Controllable Contract Services	957,812.60	1,290,922	1,370,500	105%	1,400,000	7%
216-0000-52381 Equipment Maint/Repair	500.00	1,243	862	69%	1,000	20-%
216-0000-52580 General Maint & Repairs	11,784.40	40,458	28,000	69%	16,000	60-%
216-0000-52586 Parking Lot Sweeping	12,624.00	13,000	13,000	100%	13,500	4%
216-0000-52623 Recreation Trip Transportation	43,819.16	55,000	55,000	100%	55,000	0%
216-0000-52711 Landscape Maintenance	29,069.88	50,000	40,000	80%	40,000	20-%
Total Controllable Exp	1,100,920.20	1,505,798	1,562,387	104%	1,580,525	4%
216-0000-52160 Pub, Print Ord/Res/Legals	16.96	0	0	N/A	0	N/A
216-0000-52646 N. Garey Metrolink - Security	67,683.80	73,920	67,825	92%	70,000	3%
216-0000-52647 Downtown RTC - Security	117,601.27	129,844	124,175	96%	125,000	1%
216-0000-52648 Transit Subsidy	12,003.60	12,000	10,000	83%	316,000	3060%
216-0000-52649 Bus Shelter Maintenance	16,800.00	20,000	16,000	80%	20,000	0%
Total Required Exp	214,105.63	235,764	218,000	92%	531,000	139%
216-0000-52070 Gas & Electricity	44,759.80	45,000	45,000	100%	45,000	0%
216-0000-52071 Water	9,394.72	10,613	10,000	94%	10,000	25%
216-0000-52121 Telephone Service Expense	1,341.21	0	1,300	N/A	1,300	N/A
Total Utilities	55,495.73	55,613	56,300	101%	56,300	6%
216-0000-52185 Info Systems Allocation	4,863.74	2,705	2,705	100%	2,734	1%
Total Allocated Costs	4,863.74	2,705	2,705	100%	2,734	1%
216-0000-66196 Capital Improvements	0.00	0	0	N/A	84,240	N/A
Total Capital Improvements	0.00	0	0	0%	84,240	0%
TOTAL Proposition A Fund	1,397,611.20	1,828,058	1,863,222	102%	2,288,531	25%

ALL OTHER FUNDS –
Public Works
Proposition C Fund
(217-2590)

DEPARTMENTAL FUNCTION:

- Proposition C Funds are a result of the 1990/91 increase in the County sales tax. These funds may only be used for transit or transit-related projects. The Los Angeles Metropolitan Transportation Authority must approve all projects. In Fiscal Year 2003-04, the City will complete the purchase of a new Pavement Management System (PMS) to identify on a priority basis streets in need of maintenance.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 217 Proposition C Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
217-0000-51001 Salaries-Mgmt/Confidential	39,361.27	41,222	39,750	96%	43,843	6%
217-0000-51003 Salaries-General Service	35,441.82	42,205	41,092	97%	51,868	23%
217-0000-51038 Overtime-Mgmt/Conf	143.55	100	500	500%	500	400%
217-0000-51041 Overtime - Gen Svc	1,845.73	600	1,683	281%	1,600	167%
217-0000-51044 Standby	1,132.53	0	3,468	N/A	3,500	N/A
217-0000-51066 Callback Pay	110.76	0	522	N/A	500	N/A
217-0000-51075 Sick Leave/Vac Buyback	373.38	150	775	517%	500	233%
217-0000-51800 Benefits-Non Sworn	14,076.10	21,506	21,458	100%	35,694	66%
Total Personnel	92,485.14	105,783	109,248	103%	138,005	30%
217-0000-52060 Office Supplies	0.00	250	0	0%	0	100-%
217-0000-52063 Postage	0.00	100	0	0%	0	100-%
217-0000-52064 Printing & Copying	97.98	250	100	40%	100	60-%
217-0000-52285 Controllable Contract Services	113,120.00	65,000	17,605	27%	0	100-%
217-0000-52404 Traffic Sig Contr/Cabinets	0.00	20,000	20,000	100%	20,000	0%
Total Controllable Exp	113,217.98	85,600	37,705	44%	20,100	77-%
217-0000-52160 Pub, Print Ord/Res/Legals	0.00	250	0	0%	0	100-%
Total Required Exp	0.00	250	0	0%	0	100-%
217-0000-52121 Telephone Service Expense	0.00	1,351	1,522	113%	1,622	20%
Total Utilities	0.00	1,351	1,522	113%	1,622	20%
217-0000-52185 Info Systems Allocation	459.86	256	256	100%	259	1%
Total Allocated Costs	459.86	256	256	100%	259	1%
217-0000-89922 Transfer to Capital Outlay	63,639.36	1,305,500	1,305,500	100%	0	100-%
217-0000-89932 Transfer To State Gas Tax Fd	1,621.58	0	0	N/A	0	N/A
Total Transfer Out	65,260.94	1,305,500	1,305,500	100%	0	100-%
TOTAL Proposition C Fund	271,423.92	1,498,740	1,454,231	97%	159,986	89-%

ALL OTHER FUNDS – Police Traffic Offender (219-2090)

DEPARTMENTAL FUNCTION:

- In June 2000, the Police Department was awarded a (26) month Office of Traffic Safety (OTS) "Traffic Offender Program" grant in the amount of \$531,064. The primary goal of the Traffic Offender Program is to promote greater highway safety through specialized enforcement programs focusing on individuals suspected of Driving Under the Influence (DUI) as well as non-licensed drivers and individuals driving on a suspended and/or revoked driver's license.

According to the terms and conditions of this grant, the City is required to establish a permanent self-sustaining Traffic Offender Fund in order to continue to achieve and enhance the goals and objectives of the Traffic Offender Program. The purpose of this fund is to receive and expend fees collected for the impoundment of vehicles. All monies received in the Traffic Offender Fund must be accounted for in a separate account and are not available to the City's General Fund. All funds deposited into the Traffic Offender Fund shall be specifically used to meet the goals and objectives of the Traffic Offender Program. The Traffic Offender Program shall include the enforcement of, education for, and prosecution of drivers with a suspended, or revoked license, as well as unlicensed drivers operating a motor vehicle. Another primary goal of this program is to reduce the number of drivers on city streets who are intoxicated. Permissible expenditures of Traffic Offender Funds shall include, but not be limited to personnel costs, purchasing of equipment, contractual services, materials, supplies, and any other types of expenditures that advance the goals and objectives of the Traffic Offender Program. Annually, the remaining balance of funds in the Traffic Offender Fund shall be carried forward into the next ensuing fiscal year.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 219 Traffic Offender Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
219-0000-51002 Salaries-Sworn Personnel	2,998.00	0	1,237	N/A	0	N/A
219-0000-51039 Overtime-Police Sworn	72,584.35	100,000	92,100	92%	109,800	10%
219-0000-51040 Hourly	987.45	0	0	N/A	0	N/A
219-0000-51041 Overtime - Gen Svc	7,168.39	11,000	8,000	73%	5,000	55%
219-0000-51071 Standby	0.00	0	1,200	N/A	0	N/A
219-0000-51850 Benefits-Sworn	0.00	0	400	N/A	0	N/A
219-0000-51860 Benefits-Hourly	14.32	0	0	N/A	0	N/A
Total Personnel	83,752.51	111,000	102,937	93%	114,800	3%
219-0000-52064 Printing & Copying	16.98	0	0	N/A	0	N/A
219-0000-52402 Small Tools & Equipment	0.00	33,200	33,200	100%	87,200	163%
219-0000-52403 Computer Related Acq	7,161.70	2,500	2,500	100%	5,000	100%
219-0000-52430 Other Supplies/Materials	15,841.31	12,000	15,000	125%	10,000	16-%
219-0000-52450 Small Equip-Special/Safety	15,677.57	0	6,000	N/A	0	N/A
219-0000-52460 In-Service Training	0.00	4000	4,000	100%	4,000	N/A
Total Controllable Exp	38,697.56	51,700	60,700	117%	106,200	105%
219-0000-66182 Automobiles & Trucks	55,118.49	12,000	12,000	100%	66,200	452%
219-0000-66183 Motorcycles	42,127.38	0	0	N/A	0	N/A
219-0000-66189 Other Equipment	0.00	0	0	N/A	66,200	N/A
Total Capital	97,245.87	12,000	12,000	100%	132,400	1003%
TOTAL Traffic Offender Fund	219,695.94	174,700	175,637	101%	353,400	102%

ALL OTHER FUNDS –
Community Services
Senior Citizens Activities &
Meals Grant
(226-4190)

PROGRAM DESCRIPTION

- The Senior Citizens Activities and Meals Program provides hot nutritious meals to individuals 60 years of age and older and their spouses. The meals are served Monday through Friday, excluding holidays, at Emerson Village, Washington Park, and Palomares Park.
- The Senior Meals program collaborates with a variety of agencies/organizations to provide low to no cost services which include: notary, health, legal, adult education, tax assistance, transportation, case management, and a variety of recreational programs including special events for its participants.

PROGRAM GOALS & OBJECTIVES

- To enhance programming by providing participant program surveys, so that programming may reflect senior needs.
- To promote healthy lifestyles and the development of financial management skills by providing workshops and classes, so that seniors may be educated in current trends.

SIGNIFICANT PROGRAM CHANGES

- None.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 226 Sr Citizen Nutrition Grant

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
226-0000-51001 Salaries-Mgmt/Confidential	29,505.40	29,438	29,438	100%	29,438	0%
226-0000-51003 Salaries-General Service	36,060.66	36,799	36,799	100%	37,900	3%
226-0000-51040 Hourly	60,536.93	55,560	55,560	100%	51,942	7-%
226-0000-51060 Bilingual Pay	200.00	200	200	100%	200	0%
226-0000-51075 Sick Leave/Vac Buyback	1,132.25	1,648	1,132	69%	1,648	0%
226-0000-51123 Staff Salaries In-Kind	92,858.00	161,702	162,365	100%	169,787	5%
226-0000-51124 Volunteer Staff	111,810.40	75,000	75,000	100%	75,000	0%
226-0000-51800 Benefits-Non Sworn	11,802.92	17,483	17,483	100%	24,247	39%
226-0000-51840 Benefits In-Kind	14,922.00	0	0	N/A	0	N/A
226-0000-51860 Benefits-Hourly	877.79	806	806	100%	752	7-%
Total Personnel	359,706.35	378,636	378,783	100%	390,914	3%
226-0000-52060 Office Supplies	2,437.65	1,200	1,271	106%	1,000	17-%
226-0000-52063 Postage	310.65	200	300	150%	400	100%
226-0000-52064 Printing & Copying	439.58	100	0	0%	100	0%
226-0000-52090 Mileage Reimbursement	972.20	800	800	100%	1,000	25%
226-0000-52091 Volunteer Expense	1,053.87	500	500	100%	0	100-%
226-0000-52110 Other Rentals	4,500.00	3,900	3,900	100%	0	100-%
226-0000-52113 Building Space - In-Kind	17,824.00	0	0	N/A	0	N/A
226-0000-52140 Dues & Subscriptions	509.48	300	300	100%	0	100-%
226-0000-52351 Senior Citizen Nutrition Pgm	123,007.60	124,694	124,694	100%	117,579	6-%
226-0000-52353 Raw Food, City Purchased	305.72	1,500	1,700	113%	0	100-%
226-0000-52381 Equipment Maint/Repair	686.85	800	1,245	156%	1,200	50%
226-0000-52402 Small Tools & Equipment	584.83	400	500	125%	1,500	275%
226-0000-52430 Other Supplies/Materials	2,543.33	2,000	1,700	85%	2,000	0%
Total Controllable Exp	155,175.76	136,394	136,910	100%	124,779	9-%
226-0000-52129 Telephone Exp-In-Kind	2,640.00	0	0	N/A	0	N/A
Total Utilities	2,640.00	0	0	0%	0	0%
TOTAL Sr Citizen Nutrition Grant	517,522.11	515,030	515,693	100%	515,693	0%

ALL OTHER FUNDS –
Police
Ped Safety/Education Proj
(227-2090)

PROGRAM DESCRIPTION

- The Pomona Police Department will be working to reduce the number of pedestrian involved fatal injury collisions through increased enforcement details and education programs. The ability to conduct these enhanced enforcement and educational programs has been made possible through a State of California Office of Traffic Safety (OTS) grant program. This grant will allow the entire Traffic Bureau along with other uniformed patrol officers to conduct concentrated patrols and special operations. Additionally, grant funds will be used to provide the public with educational fliers and brochures for distribution to provide information regarding laws, current safe routes and other pedestrian safety related concerns.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 227 Ped Safety/Education Proj

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
227-0000-51002 Salaries-Sworn Personnel	710.01	0	700	N/A	0	N/A
227-0000-51039 Overtime-Police Sworn	25,734.48	53,000	39,950	75%	18,875	64-%
227-0000-51041 Overtime - Gen Svc	0.00	6,000	1,700	28%	1,000	83-%
227-0000-51850 Benefits-Sworn	0.00	0	200	N/A	0	N/A
Total Personnel	26,444.49	59,000	42,550	72%	19,875	66-%
227-0000-52130 Prof Development - Training	681.63	2,000	1,400	70%	600	70-%
227-0000-52282 Special Programs	6,194.43	9,000	5,000	56%	4,000	56-%
Total Controllable Exp	6,876.06	11,000	6,400	58%	4,600	58-%
 TOTAL Ped Safety/Education Proj	 33,320.55	 70,000	 48,950	 70%	 24,475	 65-%

ALL OTHER FUNDS –
Code Enforcement Grant
(228-2090)

DEPARTMENTAL FUNCTION:

- In Fiscal Year 2003-04 the City was awarded a \$183,148 grant from the State Department of Housing and Community Development for the purchase of various capital equipment to be used in the Code Enforcement program. Purchase of all equipment is expected to be completed by June 2006.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 228 Code Enforcement Grant

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
228-0000-52402 Small Tools & Equipment	6,328.45	0	0	N/A	25,510	N/A
228-0000-52403 Computer Related Acquisitions	5,475.58	0	0	N/A	0	N/A
228-0000-52425 Vehicle Expense-Outside Vendor	0.00	0	10,000	N/A	0	N/A
Total Controllable Exp	11,804.03	0	10,000	0%	25,510	0%
228-0000-66182 Automobiles & Trucks	70,208.92	0	0	N/A	0	N/A
228-0000-66193 Automation Acquisitions	65,625.53	0	0	N/A	0	N/A
Total Capital	135,834.45	0	0	0%	0	0%
 TOTAL Code Enforcement Grant	 147,638.48	 0	 10,000	 0%	 25,510	 0%



This Page Intentionally Left Blank



ALL OTHER FUNDS –
Public Works
Vehicle Parking District
Fund
(230-9200)

DEPARTMENTAL FUNCTION:

- The Vehicle Parking District is responsible for the administration, operation, maintenance, and capital improvements of parking lots in the downtown business area. The Commission of seven members works with various City departments. The Public Works Department provides administrative, traffic, and field support.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 230 Vehicle Parking District Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
230-0000-51001 Salaries-Mgmt/Confidential	43,963.91	40,294	40,294	100%	48,880	21%
230-0000-51003 Salaries-General Service	91,863.05	79,103	89,074	113%	99,704	26%
230-0000-51040 Hourly	17.55	3,000	0	N/A	0	100-%
230-0000-51041 Overtime - Gen Svc	651.06	1,000	750	75%	750	25-%
230-0000-51055 Temporary Agency Svcs	0.00	17771	8,068	45%	3,500	80-%
230-0000-51075 Sick Leave/Vac Buyback	290.64	0	597	N/A	0	N/A
230-0000-51800 Benefits-Non Sworn	33,188.57	45,237	40,588	90%	63,512	40%
230-0000-51860 Benefits-Hourly	0.25	0	0	N/A	0	N/A
230-0000-52640 Uniform Allowance	1,507.88	1,000	1,000	100%	1,000	0%
Total Personnel	171,482.91	187,405	180,371	96%	217,346	16%
230-0000-52060 Office Supplies	1,149.07	1,500	1,000	67%	1,250	17-%
230-0000-52063 Postage	30.65	250	331	132%	300	20%
230-0000-52064 Printing & Copying	2,346.27	500	2,500	500%	2,500	400%
230-0000-52130 Prof Development - Training	285.60	1,300	1,300	100%	1,500	15%
230-0000-52140 Dues & Subscriptions	568.00	440	440	100%	550	25%
230-0000-52285 Controllable Contract Services	350.00	1,000	1,000	100%	1,000	0%
230-0000-52304 Public Art Grant	12,206.04	15,000	15,000	100%	15,000	0%
230-0000-52350 Departmental Expense	631.88	500	1,000	200%	1,000	100%
230-0000-52381 Equipment Maint/Repair	3,394.91	3,000	1,500	50%	2,000	33-%
230-0000-52402 Small Tools & Equipment	810.27	1,000	500	50%	500	50-%
230-0000-52403 Computer Related Acq	3,143.99	0	250	N/A	250	N/A
230-0000-52430 Other Supplies/Materials	2,829.51	3,250	2,750	85%	2,750	15-%
230-0000-52583 Parking Lot Maintenance	28,223.99	24,500	27,500	112%	25,000	2%
230-0000-52586 Parking Lot Sweeping	14,535.00	15,500	15,480	100%	16,000	3%
230-0000-52711 Landscape Maintenance	23,410.00	23,580	23,580	100%	24,500	4%
230-0000-52750 Traffic Signs	6,516.65	3,500	3,500	100%	3,500	0%
230-0000-58050 Incidentals	17.87	0	0	N/A	0	N/A
Total Controllable Exp	100,449.70	94,820	97,631	103%	97,600	3%
230-0000-52160 Pub, Print Ord/Res/Legals	309.75	200	300	150%	300	50-%
230-0000-52200 Legal Expense	3,321.50	5,500	5,500	100%	5,500	0%
Total Required Exp	3,631.25	5,700	5,800	102%	5,800	2%
230-0000-52070 Gas & Electricity	10,930.00	13,250	13,250	100%	13,250	0%
230-0000-52071 Water	11,014.39	11,400	14,700	129%	14,700	29%
230-0000-52121 Telephone Service Expense	1,843.59	1,708	2,042	120%	2,176	27%
230-0000-52128 Cellular/Pagers	1,198.49	1,500	1,250	83%	1,250	17-%
Total Utilities	24,986.47	27,858	31,242	112%	31,376	13%
230-0000-52245 Ins - Liability	1,871.00	5,024	5,024	100%	1,966	61-%
230-0000-52246 Ins - Unemployment	210.00	189	189	100%	201	6%
230-0000-52247 Ins - Workers' Compensation	2,295.00	3,462	3,462	100%	1,201	65-%
230-0000-52420 Fleet Operation	6,409.00	6,318	6,318	100%	8,798	39%
Total Allocated Costs	10,785.00	14,993	14,993	100%	12,166	19-%

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 230 Vehicle Parking District Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
230-0000-66196 Capital Improvements	9,417.75	0	0	N/A	0	N/A
Total Capital Improvements	9,417.75	0	0	0%	0	0%
230-0000-89932 Transfer To RDA Cap Proj	0.00	0	0	N/A	293,046	N/A
Total Transfer Out	0.00	0	0	0%	293,046	0%
 TOTAL Vehicle Parking District Fund	 320,753.08	 330,776	 330,037	 100%	 657,334	 10%

ALL OTHER FUNDS –**Community Development****CHFA HELP Fund****(236-1791)****DEPARTMENTAL FUNCTION:**

- The CHFA program objective is to provide affordable housing opportunities through program partnerships with local government entities. Eligible activities under the HELP Program include acquisition, rehabilitation, infill, predevelopment, development construction, and other housing-related development and revitalization efforts. CHFA HELP Program funds are to be used for projects intended to serve families that are at 80 percent of median income level and below.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 236 CHFA HELP Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
236-0000-52264 CHFA HELP Program	352,480.00	1,152,663	170,183	15%	0	100-%
Total Required Exp	352,480.00	1,152,663	170,183	15%	0	100-%
 TOTAL CHFA HELP Fund	 352,480.00	 1,152,663	 170,183	 15%	 0	 100-%

ALL OTHER FUNDS – OTS – DUI Checkpoint (237-2090)

DEPARTMENTAL FUNCTION:

- In Fiscal Year 2004-05 the City was awarded a \$419,216 grant from the State of California Office of Traffic Safety. The purpose of the grant is to conduct pro-active enforcement details, DUI checkpoints, and special operations. In addition, an "Every 15 Minutes" program along with a "Live Theatre" production in conjunction with our high school students will also be conducted. The goal is to reduce the number of alcohol involved fatal and injury collisions. The grant period will end in December 2006.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 237 OTS-DUI Checkpoint

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
237-0000-51039 Overtime-Police Sworn	0.00	179,422	78,186	44%	142,884	20-%
237-0000-51041 Overtime - Gen Svc	0.00	44,932	17,466	39%	28,896	36-%
Total Personnel	0.00	224,354	95,652	43%	171,780	23-%
237-0000-52130 Prof Development - Training	0.00	2,500	1,250	50%	1,250	50-%
237-0000-52282 Special Programs	0.00	27,250	21,250	78%	15,000	45-%
237-0000-52403 Computr Related Acquisitions	0.00	2,000	0	0%	0	100-%
Total Controllable Exp	0.00	31,750	22,500	71%	16,250	49-%
237-0000-66189 Other Equipment	0.00	19,800	19,800	100%	0	100-%
Total Capital	0.00	19,800	19,800	100%	0	100-%
TOTAL OTS-DUI Checkpoint	0.00	275,904	137,952	50%	188,030	32-%

ALL OTHER FUNDS –
Cops in Schools Grant
(238-2090)

DEPARTMENTAL FUNCTION:

- In December 2004, the United States Department of Justice awarded the City a 3 year grant in the amount of \$375,000. In addition, the Pomona Unified School District will provide matching funds in the amount of \$467,648 over the grant period. Funds will be used to establish a School Resource Officer program to prevent school violence while implementing educational programs to improve student and school safety.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 238 Cops in Schools Grant

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
238-0000-51002 Salaries-Sworn Personnel	0.00	156,402	156,402	100%	150,890	4-%
238-0000-51850 Benefits-Sworn	0.00	66,987	66,987	100%	58,369	13-%
Total Personnel	0.00	223,389	223,389	100%	209,259	6-%
 TOTAL Cops in School Grant	 0.00	 223,389	 223,389	 100%	 209,259	 6-%

ALL OTHER FUNDS –
Public Works
Air Quality Improvement
Fund
(245-25)**

DEPARTMENTAL FUNCTION:

- The City of Pomona annually receives funds generated by the Department of Motor Vehicles' registration fees for projects, which assist local government in reducing vehicle emissions.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 245 Air Quality Mgmt Dist (SCAQMD)

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
245-0000-51001 Salaries-Mgmt/Confidential	26,552.41	12,961	22,584	174%	13,227	2%
245-0000-51800 Benefits-Non Sworn	5,199.26	3,423	6,692	196%	5,017	47%
Total Personnel	31,751.67	16,384	29,276	179%	18,244	11%
245-0000-52064 Printing & Copying	2.94	0	0	N/A	0	N/A
245-0000-52140 Dues & Subscriptions	13,940.00	16,000	13,500	84%	15,000	6-%
245-0000-52191 Advertising	49.35	0	0	N/A	0	N/A
245-0000-52197 Public Relations/Info	1,670.24	10,000	2,000	20%	2,000	80-%
245-0000-52285 Controllable Contract Services	38,012.28	20,000	22,500	113%	22,500	13%
245-0000-52560 Electrical Materials	0.00	0	4,500	N/A	4,500	N/A
Total Controllable Exp	53,674.81	46,000	42,500	92%	44,000	4-%
245-0000-52180 Audit Services	5,000.00	2,600	4,000	154%	4,000	54%
245-0000-52572 Contracts-Lease Equip	78,758.20	19,690	19,690	100%	0	100-%
Total Required Exp	83,758.20	22,290	23,690	106%	4,000	82-%
245-0000-52121 Telephone Service Expense	1,525.96	1,391	1,415	102%	1,504	8%
Total Utilities	1,525.96	1,391	1,415	102%	1,504	8%
245-0000-52185 Info Systems Allocation	254.19	141	141	100%	142	1%
245-0000-53910 Admin Service Charge	4,326.95	3,277	3,277	100%	3,649	11%
Total Allocated Costs	4,581.14	3,418	3,418	100%	3,791	11%
245-0000-89930 Transfers To Other Funds	89,993.21	0	0	N/A	0	N/A
Total Transfer Out	89,993.21	0	0	0%	0	0%
 TOTAL Air Quality Mgmt Dist (SCAQMD)	 265,284.99	 89,483	 100,299	 112%	 71,539	 20-%



This Page Intentionally Left Blank



**ALL OTHER FUNDS –
Community Services
Lighting & Landscaping
Maintenance District Fund
(250 [254 & 256])**

PROGRAM DESCRIPTION

Maintenance District #1 consists of park and landscape maintenance in Phillips Ranch and South Garey Avenue/Auto Center.

**4073 – PHILLIPS RANCH LANDSCAPE and
STREET LIGHT (ZONES A and B)**

The Park and Landscaped Area Maintenance Program in Phillips Ranch is maintained by an outside landscape maintenance contractor and is administered by the Park Division. The primary responsibility of the contractor is to maintain all landscaped areas in Phillips Ranch at a quality level.

The program involves two different levels of maintenance activity. Turf maintenance includes watering and fertilizing, mowing and edging, aerifying, verticutting, controlling weeds and disease, and repairing vandalism damage to all turf. Slope, shrub, and ground cover maintenance includes hand weeding, fertilizing and watering, pruning, controlling insects and disease, removing and replacing plant material as needed, and repairing vandalism damage to trees and shrubs.

Fuel modification maintenance involves cutting down weeds to a height of 6" once a month, fertilization and watering, pruning, and insect and disease control to existing trees and shrubs. These areas are located between the back of homes and open spaces for fire protection. Open space maintenance involves moving or weed whipping of all weeds, etc. to a height of 6" three times per year for fire control.

**4074/4075/4076 STREET LIGHTING AND
GAREY AVENUE/AUTO CENTER
LANDSCAPE AND LIGHTING (ZONES C, D,
E, and F)**

The Median and Landscaped Area Maintenance Program is maintained by an outside landscape contractor and administered by the Park Division. The primary responsibility of the contractor is to maintain all landscaping in the medians and parkways along South

Garey Avenue, Rio Rancho Road, Auto Center Drive and Lexington Boulevard.

It involves two different levels of maintenance activity. Turf maintenance includes watering and fertilizing, mowing and edging, aerifying, verticutting, controlling weeds and disease, and repairing vandalism damage to all turf. Shrub, slope, and ground cover maintenance includes hand weeding, fertilizing and watering, pruning, controlling insect and disease, removing and replacing plant material as needed, and repairing vandalism damage to trees and shrubs.

The Maintenance District also includes street lighting for Phillips Ranch (utility costs) and a new section on Ballerina Place and St. Paul Street which will include street light installation.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 250 Maintenance Assess Dist Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
250-0000-51001 Salaries-Mgmt/Confidential	94,297.84	93,331	93,331	100%	92,425	1-%
250-0000-51003 Salaries-General Service	110,715.31	111,203	111,203	100%	115,580	4%
250-0000-51038 Overtime-Mgmt/Conf	8,493.92	9,000	9,000	100%	9,000	0%
250-0000-51040 Hourly	0.00	9,141	9,141	100%	9,551	4%
250-0000-51041 Overtime - Gen Svc	7,794.21	9,000	12,669	141%	10,000	11%
250-0000-51042 Holiday	688.49	550	400	73%	400	27-%
250-0000-51044 Standby	2,981.66	2,500	2,594	104%	2,500	0%
250-0000-51059 Retirement/Termination Payout	295.56	0	0	N/A	0	N/A
250-0000-51060 Bilingual Pay	250.00	250	250	100%	250	0%
250-0000-51066 Callback Pay	355.58	300	400	133%	400	33%
250-0000-51075 Sick Leave/Vac Buyback	3,338.82	2,455	3,670	149%	2,605	6%
250-0000-51076 Comp Time/Exec Leave Buyback	170.71	0	0	N/A	0	N/A
250-0000-51800 Benefits-Non Sworn	38,660.17	54,382	54,382	100%	77,632	43%
250-0000-51860 Benefits-Hourly	0.00	132	132	100%	139	5%
Total Personnel	268,042.27	292,244	297,172	102%	320,482	10%
250-0000-52060 Office Supplies	1,009.97	4,000	4,000	100%	4,000	0%
250-0000-52130 Prof Development - Training	1,050.00	1,100	1,100	100%	1,150	5%
250-0000-52197 Public Relations/Info	2,073.45	5,000	5,000	100%	5,000	0%
250-0000-52281 Consultant Services	6,840.00	9,050	9,050	100%	9,700	7%
250-0000-52285 Controllable Contract Services	562,607.68	584,440	584,440	100%	598,959	2%
250-0000-52381 Equipment Maint/Repair	0.00	4,000	4,000	100%	4,000	0%
250-0000-52402 Small Tools & Equipment	0.00	0	1,981	N/A	0	N/A
250-0000-52580 General Maint & Repairs	50,957.35	60,954	60,954	100%	60,954	0%
250-0000-52587 Entr Struc-Sign/Lite Mtce	0.00	10,000	10,000	100%	10,000	0%
250-0000-52910 Services by Other Depts	0.00	51,919	0	0%	0	100-%
Total Controllable Exp	624,538.45	730,463	680,525	93%	693,763	5-%
250-0000-52160 Pub, Print Ord/Res/Legals	33.93	300	300	100%	300	0%
250-0000-53220 Taxes	0.00	0	36	N/A	0	N/A
Total Required Exp	33.93	300	336	112%	300	0%
250-0000-52070 Gas & Electricity	91,257.34	121,341	118,841	98%	122,200	1%
250-0000-52071 Water	311,992.00	323,500	340,000	105%	352,000	9%
250-0000-52121 Telephone Service Expense	420.58	446	375	84%	399	11-%
250-0000-52126 Tel Moves/Changes/Equip	0.00	3,500	2,000	57%	2,000	43-%
250-0000-52128 Cellular/Pagers	1,354.50	1,200	1,200	100%	1,200	0%
Total Utilities	405,024.42	449,987	462,416	103%	477,799	6%
250-0000-52185 Info Systems Allocation	10,787.86	6,001	6,001	100%	6,065	1%
250-0000-52245 Ins - Liability	2,226.00	5,679	5,388	95%	2,160	62-%
250-0000-52246 Ins - Unemployment	250.00	214	203	95%	220	3%
250-0000-52247 Ins - Workers' Compensation	2,731.00	3,914	3,713	95%	1,319	66-%
250-0000-53910 Admin Service Charge	29,618.68	60,001	53,471	89%	64,097	7%
Total Allocated Costs	45,613.54	75,809	68,776	91%	73,861	3-%

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 250 Maintenance Assess Dist Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
250-0000-66196 Capital Improvements	0.00	65,000	190,000	292%	0	100-%
Total Capital Improvements	0.00	65,000	190,000	292%	0	100-%
250-0000-89922 Transfer to Capital Outlay	0.00	0	7,087	N/A	0	N/A
250-0000-89938 Transfer To General Fund	12,000.00	12,000	12,000	100%	12,000	0%
Total Transfer Out	12,000.00	12,000	19,087	159%	12,000	0%
 TOTAL Maintenance Dist Assess Fund	 1,355,252.61	 1,625,803	 1,718,312	 106%	 1,578,205	 3-%

ALL OTHER FUNDS -
Community Development
MTA Technology Grant
(261-1791)

DEPARTMENTAL FUNCTION

- The MTA Technology Program is designed to bring on-line services to the Pomona community – residents, business owners and those who work in the City. This program will provide kiosks in various parts of the City to increase accessibility to City programs and services. It is intended to reduce existing vehicle trips on highways and local roads. The Electronic Service Provision (E-City) project is intended to reduce vehicle demands by linking the City and other local social service providers via the Internet. This will allow the public to access needed services and information at publicly accessible terminals located in the offices of the participating agencies, as well as other public locations through the City.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 261 MTA Community Tech Gmt

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
261-0000-51001 Salaries-Mgmt/Confidential	0.00	0	5,000	N/A	0	N/A
261-0000-51800 Benefits-Non Sworn	0.00	0	1,100	N/A	0	N/A
Total Personnel	0.00	0	6,100	0%	0	0%
261-0000-52130 Prof Development - Training	2,501.04	0	0	N/A	5,000	N/A
261-0000-52197 Public Relations/Info	0.00	0	0	N/A	5,000	N/A
261-0000-52285 Controllable Contract Services	32,313.00	18,000	31,040	172%	6,438	64-%
261-0000-52350 Departmental Expense	0.00	0	596	N/A	500	N/A
261-0000-52401 Expendable Equip	4,096.32	0	0	N/A	0	N/A
261-0000-52403 Computer Related Acquisitions	2,946.95	0	32,244	N/A	0	N/A
261-0000-53071 Signs	943.65	0	0	N/A	0	N/A
Total Controllable Exp	42,800.96	18,000	63,880	355%	16,938	6-%
261-0000-52121 Telephone Service Expense	694.51	0	1,000	N/A	512	N/A
261-0000-52126 Tel Moves/Changes/Equip	3,831.70	0	757	N/A	0	N/A
Total Utilities	4,526.21	0	1,757	0%	512	0%
261-0000-66193 Automation Acquisitions	137,418.06	102,065	58,133	57%	0	100-%
Total Capital	137,418.06	102,065	58,133	57%	0	100-%
TOTAL MTA Community Tech Gmt	184,745.23	120,065	129,870	108%	17,450	85-%

ALL OTHER FUNDS -**Police****Domestic Prep/Homeland****Security Grant****(263-2090)****PROGRAM DESCRIPTION**

- Funds from this grant source consist of federal pass through monies that are awarded to the state of California for distribution to county and city governments in order to assist with local Domestic Preparedness and Homeland Security efforts and concerns.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 263 Domestic Prep/Homeland Sec

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
263-0000-52450 Small Equip-Special/Safety	84,439.58	0	0	N/A	88,553	N/A
Total Controllable Exp	84,439.58	0	0	0%	88,553	0%
263-0000-66182 Automobiles & Trucks	0.00	391,255	367,024	94%	0	100-%
263-0000-66189 Other Equipment	0.00	65,079	0	0%	0	100-%
Total Capital	0.00	456,334	367,024	80%	0	100-%
 TOTAL Domestic Prep/Homeland Sec	 84,439.58	 456,334	 367,024	 80%	 88,553	 81-%

ALL OTHER FUNDS –**Public Works****Bike Trail Grant****(272-2590)****DEPARTMENTAL FUNCTION:**

The Bike Trail grant is distributed by the Los Angeles Metropolitan Transportation Authority for sidewalks, bike trails and similar projects that encourage transportation methods other than vehicle-related.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 272 Bike Trail (SB821) Grant

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
272-0000-52285 Controllable Contract Services	62,746.05	149,060	65,000	44%	65,000	56-%
272-0000-58030 Construction	0.00	0	10,000	N/A	20,000	N/A
272-0000-58040 Construction Eng/Insp	0.00	0	4,622	N/A	10,000	N/A
Total Controllable Exp	62,746.05	149,060	79,622	53%	95,000	36-%
 TOTAL Bike Trail (SB821) Grant	 62,746.05	 149,060	 79,622	 53%	 95,000	 36-%

ALL OTHER FUNDS –
Library
Public Library Foundation
Act Grant
(291-4590)

PROGRAM DESCRIPTION

- The Public Library Foundation Act was passed by the state legislature to provide equitable and adequate funds to public libraries, historically dependent on property tax, which continue to face a fiscal crisis due to tax limitations of Proposition 13 in 1978. As required by statute, these funds "shall supplement, but not supplant local revenues." To be eligible, the Library must be funded at a level no less than 100% of the previous year's budget.
- In accordance with the terms of the grant, funds are to be used for "direct services to the public."

PROGRAM GOALS & OBJECTIVES

- The goal of the Public Library Foundation grant program is to provide supplemental funds to public libraries so that they, in turn, may provide increased materials and services to the public.
- Supplement the library's book budget so that additional books are added to the collection.
- Supplement the library's audio-visual materials budget so that additional Books on Cassette can be added to the collection.
- Preserve and protect materials in the Special Collections area of the Library.
- Provide 120 hours of weekly assistance and instruction of the public in the use of computers and the Internet, both in the Library's computer lab and at the public Internet stations.

SIGNIFICANT PROGRAM CHANGES

- None.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 291 PLF Grant

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
291-0000-51040 Hourly	72,182.30	66,127	66,127	100%	64,705	2-%
291-0000-51860 Benefits-Hourly	1,079.98	959	959	100%	938	2-%
Total Personnel	73,262.28	67,086	67,086	100%	65,643	2-%
291-0000-52130 Prof Development - Training	0.00	500	500	100%	500	0%
291-0000-52402 Small Tools & Equipment	0.00	3,000	3,000	100%	2,000	33-%
291-0000-52403 Computer Related Acquisitions	5,009.71	30,000	30,000	100%	10,000	67-%
291-0000-52430 Other Supplies/Materials	387.82	2,000	0	0%	0	100-%
291-0000-52610 Library Books	0.00	20,000	10,000	50%	0	100-%
291-0000-52810 Microforms	8,840.52	9,000	9,176	102%	3,300	63-%
291-0000-52820 Audio-Visual Materials	16,337.97	16,500	16,500	100%	16,500	0%
291-0000-52840 Electronic Access	12,850.59	15,000	14,700	98%	20,000	33%
Total Controllable Exp	43,426.61	96,000	83,876	87%	52,300	46-%
TOTAL PLF Grant	116,688.89	163,086	150,962	93%	117,943	28-%

ALL OTHER FUNDS

– Library

State Literacy

Matching Grant

(292-4590)

PROGRAM DESCRIPTION

- The Pomona Literacy Service provides free adult literacy services to the City of Pomona. Volunteer tutorial programs are provided to adults (16 years and older) who do not have basic literacy skills or whose literacy skills are so limited that they are not able to function independently in daily life or acquire employment or higher education.
- Volunteer tutors are trained in certification workshops, learning methods and techniques for teaching literacy skills (reading, writing, and comprehension).
- Computer Lab, housing 22 computers, is part of Library Literacy Services. Computer classes are offered to the public, and include word processing, Internet access, and other software programs.

PROGRAM GOALS & OBJECTIVES

- The goal of the Literacy Service is to assist adults in the community in acquiring reading and writing skills, and computer literacy. Objectives include:
- Providing the necessary assistance to those in need of improving or acquiring basic reading and writing skills, and computer skills.
- Organize and produce an annual fundraising event, to supplement the Literacy Service budget.
- Recruit and train volunteer tutors.
- Match new adult students with volunteer tutors and monitor their progress in one-on-one tutoring sessions.

SIGNIFICANT PROGRAM CHANGES

- The State Library has combined funding for the adult literacy and family literacy programs under one grant effective with the 2004-05 funding year.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 292 State Literacy Grant

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
292-0000-51001 Salaries-Mgmt/Confidential	7,084.88	13,128	13,128	100%	13,785	5%
292-0000-51040 Hourly	1,737.19	3,278	3,278	100%	3,278	0%
292-0000-51800 Benefits-Non Sworn	1,812.93	3,382	3,382	100%	5,030	49%
292-0000-51860 Benefits-Hourly	44.76	49	49	100%	49	0%
Total Personnel	10,679.76	19,837	19,837	100%	22,142	12%
292-0000-52060 Office Supplies	161.78	250	256	102%	250	0%
292-0000-52063 Postage	0.00	150	150	100%	150	0%
292-0000-52064 Printing & Copying	1.32	1,140	1,140	100%	786	31-%
292-0000-52080 Other Expense	378.90	178	200	112%	200	12%
292-0000-52130 Prof Development - Training	0.00	300	300	100%	300	0%
292-0000-52140 Dues & Subscriptions	0.00	322	300	93%	300	7-%
292-0000-52197 Public Relations/Info	1,395.00	388	1,040	268%	388	0%
292-0000-52403 Computer Related Acquisitions	0.00	1,784	2,278	128%	1,280	28-%
292-0000-52581 Office Equip Maint/Repair	0.00	400	400	100%	400	0%
292-0000-52610 Library Books	71.56	1,200	1,200	100%	770	36-%
292-0000-52620 Activity Program Supplies	5,294.53	2,034	3,659	180%	1,034	49-%
Total Controllable Exp	7,303.09	8,146	10,923	134%	5,858	28-%
 TOTAL State Literacy Grant	 17,982.85	 27,983	 30,760	 110%	 28,000	 0%

ALL OTHER FUNDS – City Debt Service Fund (320-4600)

DEPARTMENTAL FUNCTION:

- The City Debt Service Fund is used exclusively for the receipt and disbursement of monies for the redemption of the City's outstanding general obligation bonds. All revenues in this fund come from a special property tax levy.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 320 City Debt Service Funds

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
320-0000-52968 Principal Paid	490,000.00	515,000	1,225,000	238%	560,000	9%
320-0000-52970 Interest Expense	2,650,736.61	2,673,239	2,673,239	100%	4,696,294	76%
Total Debt Service	3,140,736.61	3,188,239	3,898,239	122%	5,256,294	65%
320-0000-52082 Other General Expense	35.37	0	0	N/A	0	N/A
320-0000-52285 Controllable Contract Services	699.25	3,000	2,675	89%	3,000	0%
320-0000-53010 Administrative Fees	3,605.62	0	0	N/A	0	N/A
Total Controllable Exp	4,340.24	3,000	2,675	89%	3,000	0%
320-0000-52951 Fiscal Agent Trustee Fees	8,300.70	5,671	9,206	162%	16,045	183%
320-0000-52952 Bond/Note Issuance Exp	512,201.26	0	0	N/A	0	N/A
320-0000-52957 Bond Arbitrage Rebate Services	1,250.00	4,000	2,000	50%	0	100-%
Total Required Exp	521,751.96	9,671	11,206	116%	16,045	66%
320-0000-89922 Transfer to Capital Outlay	14,303.96	0	0	N/A	0	N/A
320-0000-89930 Transfers To Other Funds	16,351.53	17,000	16,624	98%	0	100-%
320-0000-89952 Transfer to PFA - Principal	1,125,000.00	925,000	1,140,000	123%	1,205,000	30%
320-0000-89954 Trsf to Gen Fund-POB Reimb	2,965,000.00	0	3,165,400	N/A	0	N/A
Total Transfer Out	4,120,655.49	942,000	4,322,024	459%	1,205,000	28%
320-0000-81963 Underwriters Discount	484,500.00	0	0	N/A	0	N/A
320-0000-81964 Payment to PERS	27,722,510.00	0	0	N/A	0	N/A
Total Other Financing Uses	28,207,010.00	0	0	0%	0	0%
TOTAL City Debt Service Funds	35,994,494.30	4,142,910	8,234,144	199%	6,480,339	56%

ALL OTHER REVENUES – Pomona Public Financing Authority (360-0070)

DEPARTMENTAL FUNCTION:

The Pomona Public Financing Authority was created by a joint powers agreement between the City of Pomona, the Redevelopment Agency of the City of West Covina, and the Redevelopment Agency of the City of Pomona. The purpose of the Authority is to provide, through the issuance of debt, financing necessary for the construction of public improvements.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 360 Debt Svc-Pma Pub Fin Authority

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
360-0000-51001 Salaries-Mgmt/Confidential	0.00	0	0	N/A	102,041	N/A
360-0000-51800 Benefits-Non Sworn	0.00	0	0	N/A	35,511	N/A
Total Personnel	0.00	0	0	0%	137,552	0%
360-0000-52968 Principal Paid	2,425,000.00	1,125,000	1,340,000	119%	1,410,000	25%
360-0000-52970 Interest Expense	10,644,769.91	9,040,188	9,757,343	108%	9,684,043	7%
360-0000-56203 Bond Discount	223,554.83	0	0	N/A	0	N/A
Total Debt Service	13,293,324.74	10,165,188	11,097,343	109%	11,094,043	9%
360-0000-52180 Audit Services	7,500.00	5,000	0	0%	0	100-%
360-0000-52952 Bond/Note Issuance Exp	1,801,082.01	0	0	N/A	0	N/A
Total Required Exp	1,808,582.01	5,000	0	0%	0	100-%
360-0000-59999 Pgm Budget-Allocation	0.00	0	0	N/A	-137,552	N/A
Total Recovered cost	0.00	0	0	0%	-137,552	0%
360-0000-89922 Transfer to Capital Outlay	13,248,078.17	0	0	N/A	0	N/A
360-0000-89923 Transfer to Debt Service	4,114,250.40	0	0	N/A	0	N/A
360-0000-89925 Transfer To Low Mod	10,000,000.00	0	0	N/A	0	N/A
360-0000-89927 Transfer to RDA Cap Projects	33,900,551.68	0	0	N/A	0	N/A
Total Transfer Out	61,262,880.25	0	0	0%	0	0%
360-0000-81950 Amounts Paid to Escrow Agent	22,433,822.88	0	0	N/A	0	N/A
360-0000-81962 Bond Discount	327,163.85	0	0	N/A	0	N/A
360-0000-81963 Underwriters Discount	737,502.33	0	0	N/A	0	N/A
Total Other Financing Uses	23,498,489.06	0	0	0%	0	0%
TOTAL Debt Svc - Pma Pub Fin Authority	99,863,276.06	10,170,188	11,097,343	109%	11,094,043	9%



This Page Intentionally Left Blank



ALL OTHER FUNDS – Capital Outlay Fund (418 -0000)

DEPARTMENTAL FUNCTION:

- The Capital Outlay Fund is used to account for the accumulation of the cost of capital projects. Funding for projects may come from transfers from other funds, contributions and interest on investments.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 418 Capital Outlay Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
418-0000-51001 Salaries-Mgmt/Confidential	144,956.20	80,238	0	0%	80,238	0%
418-0000-51003 Salaries-General Service	67,780.72	0	0	N/A	0	N/A
418-0000-51041 Overtime - Gen Svc	1,742.23	0	0	N/A	0	N/A
418-0000-51800 Benefits-Non Sworn	28,421.02	19,169	0	0%	28,651	49%
Total Personnel	242,900.17	99,407	0	0%	108,889	10%
418-0000-52060 Office Supplies	4,726.28	0	0	N/A	0	N/A
418-0000-52063 Postage	5,646.57	0	0	N/A	0	N/A
418-0000-52064 Printing & Copying	16,184.35	0	0	N/A	0	N/A
418-0000-52080 Other Expense	2,188.83	0	0	N/A	0	N/A
418-0000-52090 Mileage Reimbursement	8.25	0	0	N/A	0	N/A
418-0000-52130 Prof Development - Training	84.32	0	0	N/A	0	N/A
418-0000-52191 Advertising	1,567.00	0	0	N/A	0	N/A
418-0000-52197 Public Relations/Info	1,337.49	0	0	N/A	0	N/A
418-0000-52280 City Code Update/Printing	1,272.43	0	0	N/A	0	N/A
418-0000-52285 Controllable Contract Svcs	2,536,132.82	17,300	0	0%	0	100-%
418-0000-52350 Departmental Expense	604.73	0	0	N/A	0	N/A
418-0000-52402 Small Tools & Equipment	28,530.22	0	0	N/A	0	N/A
418-0000-52403 Computer Related Acq	3,036.91	0	0	N/A	0	N/A
418-0000-52430 Other Supplies/Materials	13,563.03	0	0	N/A	0	N/A
418-0000-52530 Materials	35,460.55	0	0	N/A	0	N/A
418-0000-52560 Electrical Materials	6,170.25	0	0	N/A	0	N/A
418-0000-52595 Irrigation Supplies	2,782.96	0	0	N/A	0	N/A
418-0000-53071 Signs	1,114.98	0	0	N/A	0	N/A
418-0000-58012 Other Arch/Engr Fees	3,200.00	0	0	N/A	0	N/A
418-0000-58030 Construction	3,344,215.60	0	0	N/A	0	N/A
418-0000-58032 Construction Retention	153,240.11	0	0	N/A	0	N/A
418-0000-58040 Construction Eng/Insp	8,068.13	0	0	N/A	0	N/A
Total Controllable Exp	6,169,135.81	17,300	0	0%	0	100-%
418-0000-52103 Conf/Misc Exp-Dist 3	2,295.76	0	0	N/A	0	N/A
418-0000-52160 Pub, Print Ord/Res/Legals	3,675.75	0	0	N/A	0	N/A
418-0000-52200 Legal Expense	81,110.81	0	0	N/A	0	N/A
418-0000-52275 Registrar Services	225.00	0	0	N/A	0	N/A
418-0000-52298 Hazardous Matls Compliance	3,575.00	0	0	N/A	0	N/A
418-0000-52299 Regulatory Compliance	2,086.25	0	0	N/A	0	N/A
418-0000-52572 Contracts-Lease Equip	4,116.68	1,029	0	0%	0	100-%
418-0000-53799 Meter Installation	7,134.03	0	0	N/A	0	N/A
418-0000-53800 Meter Maintenance/Repair	67.74	0	0	N/A	0	N/A
418-0000-58025 Environmental Fees	90.00	0	0	N/A	0	N/A
Total Required Exp	104,377.02	1,029	0	0%	0	100-%
418-0000-52070 Gas & Electricity	125.27	0	0	N/A	0	N/A
418-0000-52121 Telephone Service Expense	116.95	723	1,031	143%	1,098	52%
Total Utilities	242.22	723	1,031	143%	1,098	52%

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 418 Capital Outlay Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
418-0000-66180 Furniture & Equipment	5,387.50	0	0	N/A	0	N/A
418-0000-66182 Automobiles & Trucks	500,082.75	0	0	N/A	0	N/A
418-0000-66183 Motorcycles	63,191.07	0	0	N/A	0	N/A
418-0000-66189 Other Equipment	7,000.00	0	0	N/A	0	N/A
418-0000-66191 Lease Purchases	468,762.05	0	0	N/A	0	N/A
418-0000-66193 Automation Acquisitions	214,260.98	0	0	N/A	0	N/A
Total Capital	1,258,684.35	0	0	0%	0	0%
418-0000-66196 Capital Improvements	0.00	2,231,217	5,796,268	260%	18,887,500	747%
Total Capital Improvements	0.00	2,231,217	5,796,268	260%	18,887,500	747%
418-0000-89922 Transfer to Capital Outlay	(526.12)	0	0	N/A	0	N/A
418-0000-89923 Transfer to Debt Service	118,206.75	163,961	0	0%	121,261	26-%
Total Transfer Out	117,680.63	163,961	0	0%	121,261	26-%
 TOTAL Capital Outlay Fund	 7,893,020.20	 2,513,637	 5,797,299	 231%	 19,118,748	 661%

ALL OTHER FUNDS – Ser AG Cap Proj Fund (421-2590)

DEPARTMENTAL FUNCTION:

- The Ser AG Capital Projects Fund is used to account for the accumulation of the cost of capital projects funded with proceeds from the issuance of certificates of participation in July 2003. The improvements are expected to be completed by December 2006.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 421 Ser AG Cap Proj Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
421-0000-51001 Salaries-Mgmt/Confidential	108,297.81	0	0	N/A	0	N/A
421-0000-51003 Salaries-General Service	55,430.32	0	0	N/A	0	N/A
421-0000-51800 Benefits-Non Sworn	20,913.65	0	0	N/A	0	N/A
Total Personnel	184,641.78	0	0	0%	0	0%
421-0000-52060 Office Supplies	1,949.78	0	0	N/A	0	N/A
421-0000-52063 Postage	349.56	0	0	N/A	0	N/A
421-0000-52064 Printing & Copying	5,199.55	0	0	N/A	0	N/A
421-0000-52080 Other Expense	18.00	0	0	N/A	0	N/A
421-0000-52191 Advertising	3,681.25	0	0	N/A	0	N/A
421-0000-52285 Controllable Contract Services	114,171.86	0	0	N/A	0	N/A
421-0000-58012 Other Arch/Engr Fees	261.00	0	0	N/A	0	N/A
421-0000-58030 Construction	683,480.21	0	0	N/A	0	N/A
421-0000-58032 Construction Retention	52,596.88	0	0	N/A	0	N/A
Total Controllable Exp	861,708.09	0	0	0%	0	0%
421-0000-52160 Pub, Print Ord/Res/Legals	2,058.20	0	0	N/A	0	N/A
421-0000-58025 Environmental Fees	60.00	0	0	N/A	0	N/A
Total Required Exp	2,118.20	0	0	0%	0	0%
421-0000-52070 Gas & Electricity	6,139.04	0	0	N/A	0	N/A
Total Utilities	6,139.04	0	0	0%	0	0%
421-0000-66196 Capital Improvements	0.00	0	2,507,148	N/A	0	N/A
Total Capital Improvements	0.00	0	2,507,148	0%	0	0%
421-0000-89922 Transfer to Capital Outlay	520,000.00	0	0	N/A	0	N/A
421-0000-89923 Transfer to Debt Service	202,252.27	0	0	N/A	0	N/A
421-0000-89932 Transfer To State Gas Tax Fd	267,381.16	0	0	N/A	0	N/A
Total Transfer Out	989,633.43	0	0	0%	0	0%
 TOTAL Ser AG Cap Proj Fund	 2,044,240.54	 0	 2,507,148	 0%	 0	 0%

**ALL OTHER FUNDS –
Treasurer's Investment
Fund
(769-1165)**

DEPARTMENTAL FUNCTION:

The Investment and Cash Flow Management function accounts for the expense of the City Treasurer as related to the investment of available cash and the income from investment earnings. The expense and revenue are netted and then allocated to all funds based on the available cash held within each fund at the end of the month.

Adopted Expenditures for Fiscal Year Ending 06/30/2006

FUND 769 Treasurers Investment Fund

	2003-2004 YEAR-END ACTUALS	2004-2005 ADOPTED BUDGET	2004-2005 YEAR-END ESTIMATE	% BUD VS EST	2005-2006 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
769-0000-51001 Salaries-Mgmt/Confidential	76,203.45	76,146	76,423	100%	76,536	1%
769-0000-51060 Bilingual Pay	201.83	0	201	N/A	0	N/A
769-0000-51075 Sick Leave/Vac Buyback	2,890.17	0	2,914	N/A	3,060	N/A
769-0000-51800 Benefits-Non Sworn	11,720.63	18,060	17,868	99%	26,211	45%
Total Personnel	91,016.08	94,206	97,406	103%	105,807	12%
769-0000-52064 Printing & Copying	3.00	0	0	N/A	0	N/A
769-0000-52285 Controllable Contract Services	3,237.37	0	2,333	N/A	3,500	N/A
Total Controllable Exp	3,240.37	0	2,333	0	3,500	0
769-0000-52121 Telephone Service Expense	695.12	885	876	99%	933	5%
Total Utilities	695.12	885	876	99%	933	5%
769-0000-52185 Info Systems Allocation	2,553.00	1,537	1,537	100%	1,553	1%
Total Allocated Costs	2,553.00	1,537	1,537	100%	1,553	1%
769-0000-59950 Recovered Costs	(97,539.57)	(96,628)	(102,152)	106%	(111,793)	16%
Total Recovered cost	(97,539.57)	(96,628)	(102,152)	106%	(111,793)	16%
TOTAL Treasurers Investment Fund	-35.00	0	0	0%	0	0%

1911

1911

1911

1911

1911