

City of Pomona



ADOPTED BUDGET

2003-04
Operating
Budget

Mission Promenade – Opening Late 2003



**Mayor
Edward Cortez**

City of Pomona 2003/2004 Adopted Budget

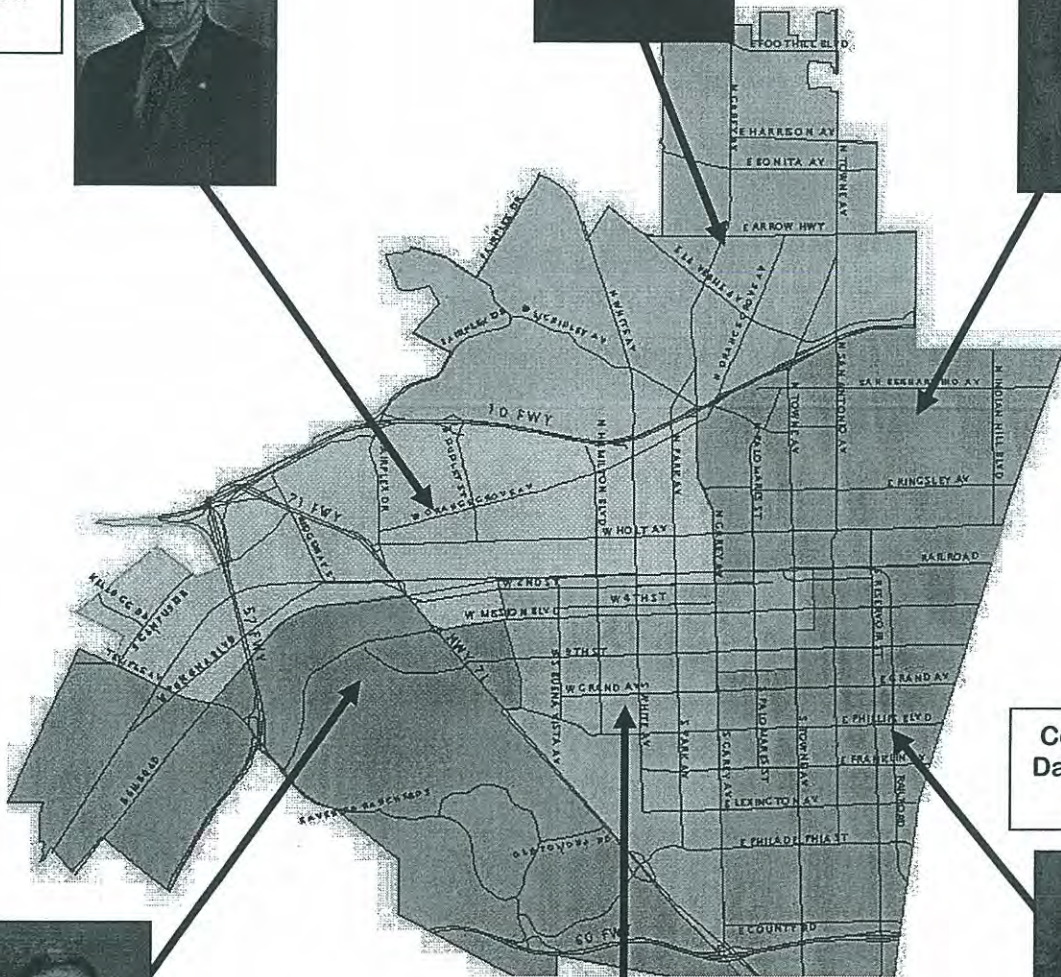
**Councilmember
Norma Torres
District 6**



**Councilmember
Paula Lantz
District 4**



**Councilmember
George Hunter
District 1**



**Councilmember
Daniel Rodriguez
District 3**

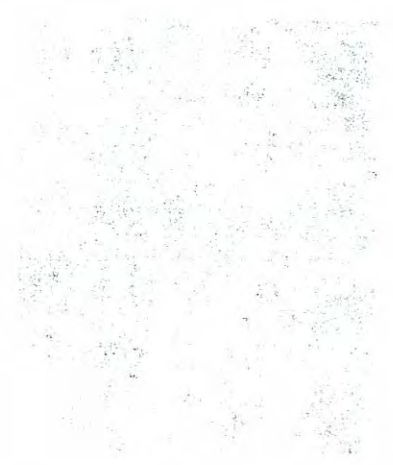


**Councilmember
Elliott Rothman
District 5**



**Councilmember
Marco Robles
District 2**

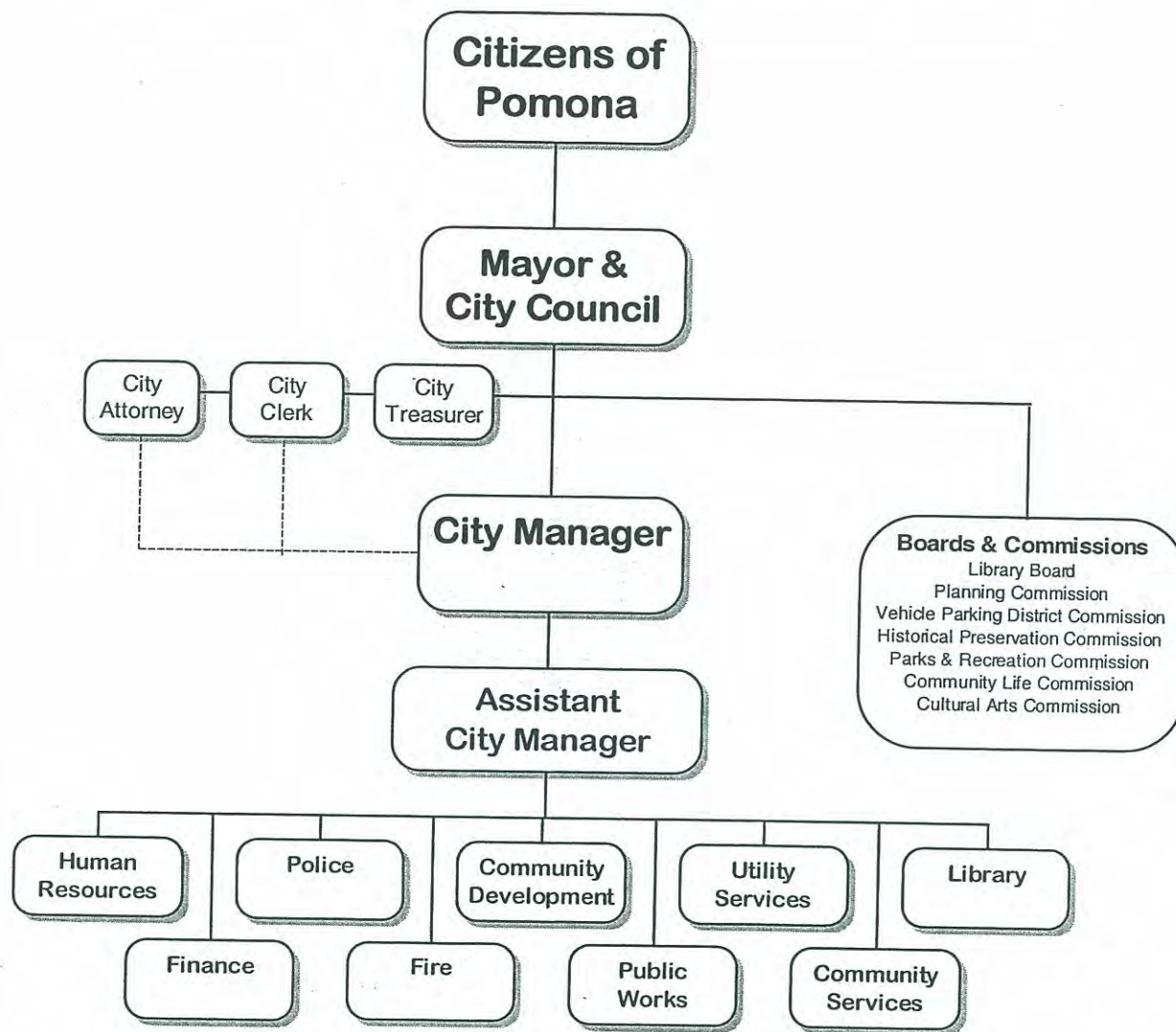




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City of Pomona Organizational Chart



APPOINTED ADMINISTRATIVE OFFICIALS

City Manager	Douglas Dunlap
City Attorney	Arnold Alvarez-Glasman
City Treasurer	Doug Peterson
City Clerk	Elizabeth Villeral

DEPARTMENT DIRECTORS

Assistant City Manager	Robert Gutierrez
Community Development	Rick Gomez
Community Services	Jeff Porter
Finance	Paula Chamberlain
Fire Chief (County)	John Nieto
Human Resources	Miles Crafton
Library	Greg Shapton
Police Chief	James Lewis
Public Works	Chris Vogt
Utility Services	Henry Pepper



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July 1, 2003

THE HONORABLE MAYOR AND CITY COUNCIL
OF THE CITY OF POMONA, CALIFORNIA

Budget Message

Introduction

It is with great pleasure that I present the City of Pomona's Annual Budget for Fiscal Year 2003/2004. The material presented herein reflects a new look this year, and is the result of countless hours of cooperative work involving all levels of City operations. These efforts exemplify Pomona's ongoing commitment to excellence, while balancing the levels of service to be provided against the available revenues with which they are funded.

The total 2003/2004 Adopted Budget for the City of Pomona is \$230,683,148, which includes an Operating Budget of \$201,787,518 and a Capital Improvement Budget of \$28,895,630. The General Fund operating budget is based upon combined revenue and transfers-in estimates totaling \$69,898,158 against \$71,267,155 of anticipated expenditures and transfers-out. The difference of revenues over anticipated expenditures will be funded by the use of reserves available from recent fiscal years.

City Council Goals

During the 2000/2001 budget process, the City Council established a budget ad-hoc committee comprised of several Councilmembers to revisit and refine City Council goals. The Goals were proposed on January 22, 2002 and further refined and approved on February 4, 2002. As part of the budget process, staff is requested to review the goals, and use them as the foundation for developing annual budget requests. The six approved goals are as follows:

- MAINTAIN AND IMPROVE CITY INFRASTRUCTURE: *Enhancing Pomona's Present: Ensuring Pomona's Future.*
- QUALITY CITY SERVICES: *Serving Our Citizens – Exceeding Expectations.*
- CITYWIDE ECONOMIC DEVELOPMENT: *Creating Long-Term Prosperity through Economic Growth*

Summary of Funds

- QUALITY NEIGHBORHOODS: *Bringing Home the Dream for All Pomonans*
- PUBLIC SAFETY: *Safety and Protection – Making a Difference Together*
- INTRA-AGENCY RELATIONS: *Pomona in Partnership*

The City Council will again revisit these goals at a special study session in late April for possible modification or development of new goals.

The City's Operating Budget is a flexible spending plan that is the legal authority for departments to commit financial resources for the provision of services within the City of Pomona. The 2003/2004 Operating and Capital Improvement Budgets for the City total \$230,683,148 and are allocated for City programs and improvements as follows:

<u>Fund Type</u>	<u>Adopted Budget</u>	<u>Percent of Operating Budget</u>
General Fund	\$ 71,267,155	35%
Special Revenue Funds	30,808,567	15%
Debt Service Funds	40,566,635	20%
Capital Projects Funds	9,773,282	5%
Enterprise Funds	41,049,390	21%
Internal Service Funds	8,322,489	4%
Subtotal	201,787,518	100%
Capital Improvements	28,895,630	
Total	<u>\$ 230,683,148</u>	

Budget Balancing

Current year projection – Current fiscal year (2002/2003) indicates a healthy year end balance which, along with partial reserves built in 2001/02, will be used in fiscal 2003/04 to fund current services.

Retirement (PERS) rates – While the Miscellaneous Group (non-sworn personnel) remains superfunded, the City's Public Safety rate has increased from zero to over 18%, at a cost of nearly \$2.0 million for 2003/04.

Service Contract reductions – Staff is proposing cost reductions to two service contracts. The Los Angeles County Fire District has been charged with reducing its fire suppression services by \$2.5 million, while increasing paramedic services by \$1.0 million, for a net annual reduction of \$1.5 million. The exact methodology necessary to achieve these changes is still under discussion, and therefore only a six month reduction has been included in these estimates. Additionally, a reduction in the service contract related to computer operations has been included.

Budget Highlights

Sale of Land – In 1999 the City issued Series AB Certificates of Participation (COP) for the development of the Dudley Murchison property. The COP's were collateralized with land given to the City by the Agency. Ultimately, the scope of the development changed, and the Pomona Unified School District assumed the debt service on the COP's. The School District has since expressed an interest in paying the bonds in their entirety, thereby releasing the hold on the property. Consequently, two of the four parcels given to the City will be sold back to the Agency.

Increased funding for various services – Included in the General Fund this year is funding for special events such as the Pomona Community Pride Program, Holiday Lane, the Cultural Festival, Veterans' Day events, and the annual performance of the Los Angeles Philharmonic.

Increased police support – The 2003/04 budget provides an additional \$850,000 in funding to provide for eleven new non-sworn positions, including one Senior Code Enforcement Officer, various vehicles for patrol and code enforcement, and other needed equipment. Also included is funding to establish a Police Cadet program, and to add one hourly crossing guard.

Recreation – Recreation staff will also grow this year, with additional part-time personnel to staff a teen center, and to increase park maintenance activities.

Unfunded vacancies – Eight vacant positions are unfunded for fiscal 2003/04 as detailed in the Personnel Section.

Performance Based Budgeting (PBB) – Over the next few years the City will move towards PBB, and will focus on establishing a system that provides valuable performance information, yet is flexible enough to adapt to policy and environmental changes. For 2003/04, performance measurements have been set for the Finance Department, and may be viewed in that section. It is my intent to add at least two departments per year to this process.

Community Clean-ups – Funding for Community Clean-ups has been increased based on revenue received from the non-exclusive commercial Refuse Hauling franchisees for that purpose. These funds are now budgeted within the Refuse Fund.

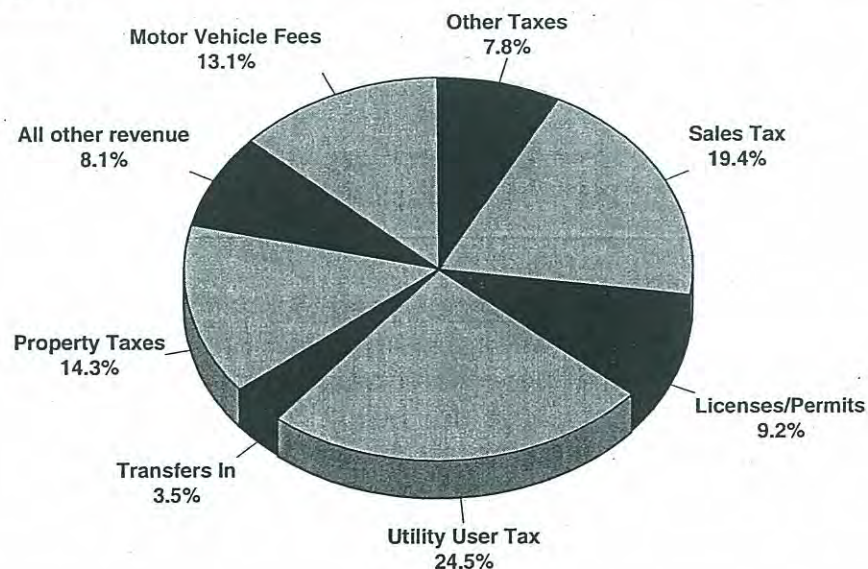
Funding for street and traffic improvements – In order to fund much needed infrastructure improvements, a bond issue has been approved and is discussed in the Capital Improvement Program section of this message.

Community Input Meetings – Input gained from the Community Development Block Grant (CDBG) community meetings has been incorporated into this budget. Departmental responses follow this message.

Insurance Claims processing being brought in-house – This budget reflects the implementation of a five-year pilot program for in-house liability and workers' compensation claims handling. While this action adds three full-time employees, staff projects that this change will result in a cost-savings to the City due to the elimination of consultant expenses previously paid to a third party administrator, and anticipated reductions in claims related expenses. Further, this change is expected to improve customer service levels to both our residents and employees. At the end of this five-year period, the effectiveness of this program will be evaluated.

Revenues

Total General Fund revenues for Fiscal Year 2003/2004 have been budgeted at \$69,898,158. Although a comprehensive review of the major revenue sources may be found within the Revenue Section of this document, a summary has been included below to serve as an easy reference.



A combined total of property-related taxes, sales taxes, utility user tax and motor vehicle in-lieu fees continues to represent the majority of general service revenues, and account for 71.5% of all General Fund receipts. The combination of secured and unsecured property tax revenues is budgeted at a growth rate of 2.24%, in keeping with estimates provided by the County Auditor-Controller's Office. Other property tax related revenue should be in line with historical norms, with the Transfer Tax continuing as potentially the most volatile element due to its sensitivity to mortgage rates. Sales Taxes, which have been primarily driven by new car sales, are expected to remain fairly level in

the coming year, as economic uncertainties and global developments may preclude any consumer-driven recovery from the current sluggish outlook. Utility Taxes should post a modest increase over last year in expectation of higher demand and increasing prices in most sectors. Southern California Edison, however, may mitigate this increase due to a rate reduction request to the Public Utilities Commission which could impact UUT collections in a fairly significant manner if it is approved. Finally, the revenues from Vehicle License Fees, expected to approach \$9,200,000 in the coming Fiscal Year, may continue to be in peril, in part, as the State attempts to balance its budget, and will continue to be at risk until license fees charged by the Department of Motor Vehicles are restored to pre-1999 levels.

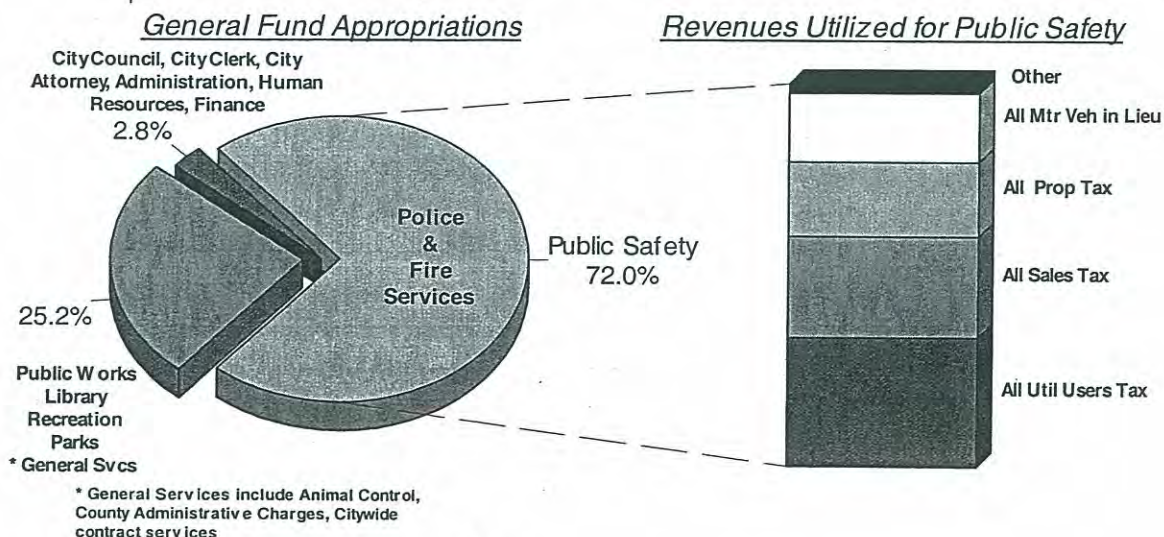
Expenditures

The 2003/2004 Budget establishes a combined Operating, Redevelopment, Public Financing Authority, Housing Authority, and Capital Improvement Budget totaling \$230,683,148.

General Fund - The General Fund provides for public services such as police and fire protection, library services, park and recreational programs, public works, business licensing, and other essential support services such as Administration, City Clerk, City Attorney, Finance, and Human Resources. The 2003/04 General Fund budget is \$71,267,155, an increase of 6% over 2002/03.

Community safety continues to be a high priority for Pomona, and this budget reflects that commitment. Public Safety now utilizes 72% (Police 48.7%, Fire 23.3%) of all General Fund resources. In comparison, during Fiscal Year 1993/94, the last year Pomona operated its own Fire Department, Police utilized 41.5%, and Fire utilized 25.2% of the General Fund budget.

As shown in the following graph, the City dedicates an amount greater than all revenues received from all property tax, all utility users' tax, all motor vehicle in-lieu fees, all of the ½ cent public safety sales tax, and all of general sales tax to meet the cost of public safety.



Personnel

In 1999/2000, the City successfully negotiated a multi-year contract with General Service employees, with a similar agreement negotiated in 2000/2001 for management employees. A provision of both contracts, which expire in 2004, is a 3% salary increase effective July 1st, each year for the length of the agreements. Additionally, the City Council granted an increase to health insurance contributions for these groups during a negotiated contract reopening. The City also negotiated multi-year contracts with the Pomona Police Officers Association (PPOA) and the Pomona Police Management Association (PPMA). Both agreements expire in 2006, and contain provisions for salary and benefit increases over the term of the contracts. The cost of all contract provisions has been included in the personnel category for each division and program.

Personnel history and allocations by fund type are shown in the Personnel Summaries section of this document. For the 2003/2004 fiscal year, the following position changes are included:

New Positions:

<u>Department</u>	<u>Position</u>	<u>Funding</u>
Comm Dev	Asst Plan Checker	General
Comm Dev	Planning Tech	General
Police	Sr Code Enforcement Inspector	General/CDBG
Police	Jailer	General
Police	Sr Jailer	General
Police	Police Technicians I / II (2)	General
Police	Community Services Officers (6)	General
City Attorney	Admin Assistant I	General
Comm Dev	Admin Assistant I (Eliminate hourly)	CDBG
Human Res	Sr Workers' Comp Claims Examiner	Insurance
Human Res	Workers' Comp Claims Examiner	Insurance
Human Res	Liability Claims Coordinator	Insurance

Reclassification / Restructure Requests

<u>Department</u>	<u>Current Title</u>	<u>New Title</u>
Public Works	Administrative Clerk	Administrative Asst I
Utility Services	Water Oper. Crew Chief (2)	Water Treatment Supv

Including the above changes, this budget authorizes 765 (including City Council) full time positions. In addition to City employees, the County of Los Angeles provides 102 fire personnel under the current contract. Additionally, many departments, especially the Library and Community Services Departments, utilize part-time employees to maintain current service levels.

The Redevelopment Agency (RDA) was established in 1966 to prepare and carry-out plans for improvement, rehabilitation and redevelopment of blighted areas within the territorial limits of the City of Pomona. The 2003/2004 operating budget for the RDA is \$41,117,471. Beginning

Redevelopment Agency

with the 2000/2001 fiscal year, the eleven Project Areas were combined to create one merged project area which are accounted for in three separate fund types. The Debt Service Funds account for the accumulation of resources (tax increment) for the payment of general long-term debt (principal and interest). The Capital Projects Fund accounts for the acquisition or construction of major capital facilities, as well as the day-to-day operational costs of the Agency. The Special Revenue Fund (20% set-aside for Low and Moderate Housing) accounts for the proceeds of specific revenues that are legally restricted to provide affordable housing programs.

Debt Service Funds: Although the project areas have been merged, the Agency continues to receive tax increment by project area per the existing agreements with the County. The debt service funds are used to track this income and finance the current year's principal and interest payments. The combined revenue of all debt service funds is estimated to be sufficient to meet current bonded debt service requirements.

Capital Project Fund: As of June 2003, the available balance of this fund is estimated at \$7.9 million, which includes proceeds from the recent sale of Agency property. The budget, as adopted, will utilize \$1.8 million of that balance but will also add value to land held for resale. By 2003/04 year-end, it is estimated the Agency will hold approximately \$21 million in land held for resale.

Low/Mod Housing Funds: After paying its debt service obligation, the Low/Mod Fund nets approximately \$1.98 million per year of tax increment. This income is supplemented with investment earnings, loan repayments, and sale of land held by the fund. The fund is budgeted to reflect a \$2.1 million dollar loss which is directly attributable to an estimated \$2.1 million loss on sale of land. This estimated loss is a non-cash transaction, and will not impact the fund's cash balance.

The major programs for 2003/2004 include \$500,000 for the continuation of the First Time Homebuyer Program, \$600,000 for the Single-Family Rehabilitation Program; \$150,000 for the In-Fill Housing Program, and \$523,000 for the CHFA HELP Program.

Capital Improvement Program

The Capital Improvement Program (CIP) includes \$28.9 million in funded projects for 2003/04 with \$78.7 million in proposed projects for the subsequent four-year period. Of this \$78.7 future plan, funding has been identified for \$2.5 million. This CIP continues to emphasize the need for street and road repairs, while also addressing improvements to the water utility infrastructure.

Among the multiple challenges faced by any city of Pomona's size and maturity, the consideration of infrastructure is of prime importance.

Aging streets, parks and public buildings demand constant maintenance and repair, while the City's growth mandates new development and rehabilitation of existing facilities. As reflected in this budget, the City's current financial outlook is not sufficiently robust to address the level of existing need, particularly in the area of street and traffic related infrastructure. With so few dollars available on a year-by-year basis, it is increasingly more difficult to make an impact in this area.

To combat this problem the issuance of lease revenue bonds was identified as a viable means to acquire sufficient funding to provide for an immediate impact within the community. In 2003/04, the City will issue a bond with net proceeds of approximately \$13.4 million. By utilizing this funding mechanism, it is anticipated that the Gas Tax revenue available to each Council District on an annual basis will be suspended until 2016 when it is expected to return to the current level of \$100,000 per District. However, additional funds may be available as current bonds mature and the State's economy improves.

The projects encapsulated within the CIP are addressed in greater detail within the separate Capital Improvement Program document. As reflected in the CIP summary, the volume of projects identified in the five-year plan is far in excess of the City's present ability to fund them. Of the project costs indicated for the years beyond 2003/04, possible funding has been identified for less than 5%. Given this, the challenge to find and allocate scarce resources to improve the aging infrastructure will continue.

The following is a summary of the Five-Year Capital Improvement Program:

Category	Estimated Prior Year Expenses	Estimated Prior Year Carryover	Appropriate Releases	2003/04 Budget	Following Four Years +
Streets	7,758,312	22,582,447	(9,123,458)	18,507,053	37,579,334
Traffic	257,834	1,550,543	(111,709)	2,557,221	3,247,940
Parks & Facilities	3,945,857	9,869,502	(2,067,891)	3,959,356	22,776,224
Water	11,177,377	25,657,943	(872,100)	3,030,000	14,808,500
Sewer	5,271,251	2,014,672	(225,809)	842,000	-
Storm Drains	387,822	391,678	-	-	285,200
Miscellaneous	2,194,044	5,468,871	-	-	-
Total	30,992,497	67,535,656	(12,400,967)	28,895,360	78,697,198

Economic
Outlook

As we approach Fiscal Year 2003/2004, the climate of uncertainty which has defined the California and National economies in recent years continues to prevail. Recovery from the relatively mild recession of 2001 has not been quite as strong, or sustained, as many analysts had

expected, and has been made more uncertain by the continuing aftermath of the September 11th attacks, and the course of events in the Middle East. While the majority of repercussions surrounding such conditions are felt on the National level, there is still considerable impact on Pomona's economy, especially as we live within the shadow of record budget deficits for the State of California.

Although Gross Domestic Product continues to grow at a modest rate, weaknesses in certain areas of the economy, especially the airline and travel-related sectors, have combined with a general slowing in consumer spending to create an environment that has some economists warning of the prospect of a "double-dip" recession. Conversely, unemployment remains low, and the Southern California housing market continues to be very robust, with home prices rising considerably during the last twelve months. This apparent dichotomy has been mirrored by the relative inaction of the Federal Reserve, which, after eleven reductions in the Fed funds rate in Calendar 2001, has reduced rates only one time since, to the current level of 1.25%. From a Statewide perspective, however, it will likely be Sacramento's budget deficits, estimated to be upwards of \$35 billion through June of 2004, that will dictate California's economy in the coming year. While we will continue to examine local factors to make our forecasts, the specter of the State's fiscal crisis adds a new set of uncertainties to the equation.

In view of these factors, and in consideration of local expectations for the next twelve months, we are projecting the City's 1% share of Retail Sales Tax to achieve \$12.475 million in the coming fiscal year. Motor Vehicle In-Lieu (License) Fees, which reflect the licensing of new vehicles and renewals, have benefited greatly from sales spurred by unprecedented financial incentives among domestic automakers, and further (although slowed) growth is likely in Fiscal Year 2003/2004. The Documentary Transfer Tax, indicative of real estate sales volumes in both the residential and commercial markets, is seen as fairly static in the coming fiscal year, as the potential for higher mortgage rates in the second half may act as a deterrent to any significant increases in this revenue stream. Finally, we continue to forecast further growth, in line with county-wide estimates, for Property Taxes and related line items, which together are now the City's fourth-largest revenue source. Ongoing commercial development projects, in tandem with new residential construction, and nominal increases in assessed valuation of resale properties should generate a moderate increase in receipts.

These mixed economic indicators, and their aggregate impact upon projected revenues, are further complicated by the aforementioned State fiscal crisis. Although opinions differ regarding the magnitude of the estimated budget shortfalls, there is little doubt that major changes will be forthcoming from Sacramento and some hard choices will face legislators at all levels. It is now apparent that many of the surpluses

enjoyed in the late 1990s were the result of unsustainable revenues arising from an overvalued stock market and the unfounded optimism of the so-called "new economy," and that it was unwise to undertake new, and continuing expenditures based upon such volatile economic components. As of this writing, however, there is little consensus as to the final direction to be taken in efforts to find a permanent solution, and until that becomes clear, forecasts have been based on the best possible information currently available.

In summary, when considering the economic expectations on the national, state, and local levels, prospects for revenue growth in Fiscal Year 2003/2004 and beyond can best be described as "uncertain" at this time.

Pomona's Fiscal Future

Balancing this year's budget provided a great challenge. If not for the budget balancing strategy outlined within this message, the general fund would have been approximately \$3.0 million out of balance. One major component of this shortfall is the return of the employer portion of the public safety PERS retirement rate. Looking forward to next year, PERS estimates that Pomona's public safety rate will increase to approximately 42%. Additionally, PERS projects an end to our superfunded status for non-public safety employees with an estimated employer rate of 2%. If these estimated rates materialize we will likely see a \$4.0 million increase in general fund expense.

Acknowledgments

As noted elsewhere in this document, the annual development of the City Budget exemplifies a team effort, with the full involvement of all Department Directors. I extend my personal gratitude to them and their budget staff for their continuing and conscientious work.

JOHN GILLISON	ADMINISTRATION
DARREN MADKIN	ADMINISTRATION
ELVIE SANTOS	CITY CLERK
DEBBIE WITTENBROCK	CITY ATTORNEY
JO PARRA	HUMAN RESOURCES
BRAD VANDERHEYDEN	POLICE
RON SHINN	COMMUNITY DEVELOPMENT
CHUCK LEMING	PUBLIC WORKS & CIP
LILIAN MYERS	UTILITY SERVICES
MURIEL SPILL	LIBRARY
ILONA ARENDS	COMMUNITY SERVICES
CHRISTINE CHEN.....	PUBLIC WORKS – CIP
RICHARD DIMALANTA.....	PUBLIC WORKS – CIP
AHMAD ANSARI	PUBLIC WORKS - CIP

Special acknowledgments go to our Finance Director, Paula Chamberlain, Assistant Finance Director Karen Zane, Budget Officer Meg Collins, Principal Accountant Jane Rich, and Revenue

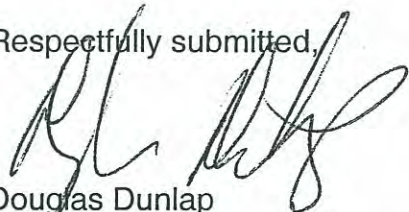
Concluding
Remarks

Manager/City Treasurer Doug Peterson, for their time spent on preparation of these materials.

As the City of Pomona embarks on the fourth fiscal year of the twenty-first century, there continue to be challenges from a wide variety of sources to be identified and successfully addressed. With municipal government taking on an ever more critical role in the daily lives of its citizens, we must renew our commitment to the further pursuit of operating efficiencies and economies in order to maximize an increasingly limited set of resources. We will also explore opportunities which permit us to enhance the City's revenues, thereby facilitating the highest possible level of services, while remaining mindful of our obligation to pursue those resources in a manner that is fair and equitable to all. With the leadership of the City Council to guide us, in a coordinated effort to bring form to the wishes of our populace, we will continue in our efforts to make the City of Pomona an ever evolving, ever improving place to live, work, and play.

On a more personal note, I would like to take this opportunity to express my sincere appreciation to the citizens of Pomona, and to their elected representatives on the City Council, for the privilege of serving you as your City Manager. Above all things, Pomona is a diverse and dynamic community, and it is through those strengths, and the ongoing synergy of our combined efforts, that we are assured of success in our mutual endeavors. As submitted, this Adopted Budget will provide the foundation upon which we may continue to build this City, and will be an invaluable tool for all of us who diligently work on your behalf. Once again, I thank you all.

Respectfully submitted,



Douglas Dunlap
City Manager

Addendum

As part of the move towards Performance Based Budgeting, it is important to ensure the City's budgetary allocations are in alignment with the needs of its citizenry. In order to gauge the priorities of the community, staff attended the Community Meetings held in the latter part of 2002. Staff used this citizen input to develop the Fiscal Year 2002-03 Proposed Budget, as well as to address operational issues in the current year. The following information was provided by the individual departments in response to the issues raised.

City Administration.***Would like to see increased responsiveness from the Humane Society on Animal Control issues.***

In 1998, the City Council directed staff to negotiate an amendment to the Humane Society contract incorporating language creating service standards for response times. The language is as follows:

- Non-Emergency calls for service: The Humane Society will respond to non-emergency request for service (i.e.: loose dogs, confined animals, dead animals, etc.) received during regular business hours, the same day. If for any reason the call cannot be responded to, a dispatcher will attempt to contact the reporting party and advise that a response will be made the next day.
- Emergency calls for service: The Humane Society will respond immediately to any emergency request for service such as dog packs, consisting of 3 or more dogs, vicious animals at large, injured and sick animals, police assists, and dead animals which present a traffic hazard on any City street, during their regular business hours, from 8:00 a.m. - 7:00 p.m.
- (c) Complaints: Complaints on specific addresses requiring an officer visit will be handled within five working days. If, based upon information received by the Humane Society, its officers determine that circumstances exist which require an immediate response, due to urgent and/or safety concerns, the Humane Society shall respond the same day.

Although the current contract language does not allow for penalties for non-compliance, staff is in negotiations with the Humane Society for a new contract that may include performance goals

Community Development Department.

Increase community clean-ups. Current guidance from Housing and Urban Development (HUD) Department suggests that community cleanups are only eligible to be funded by Community Development Block Grant (CDBG) funds as an interim activity, until permanent improvements are in place. The City is requesting policy clarification from HUD to see if CDBG may be used to fund increased clean ups. However, in anticipation of HUD's determination that community clean-ups are not an eligible CDBG expenditure, funding for this program (\$187,000) has been placed in the Utility Service solid waste budget.

Increase economic development, particularly with mainstream businesses such as Target, WalMart, etc. The proposed budget for Fiscal Year 2003-2004 reflects an aggressive marketing campaign to attract mainstream businesses to Pomona including "big box" retails, auto dealerships, and manufacturing businesses. The 2003-2004 budget also reflects implementation of the Disposition and Development Agreement with the Pomona Unified School District (PUSD) to begin development of the Ganesha Village Project at the Dudley and I-10 site. The project includes the development of a nationally recognized grocery store, mixed-use retail and a school facility.

Focus economic development efforts on major thoroughfares of Holt Blvd and Mission Blvd. Address certain economic development needs: empty lot on Holt Blvd by Wells Fargo; need for new grocery store in District 1 area; develop vacant lot at corner of Valley and Ridgeway. The budget includes funding for property acquisition, which allows the Redevelopment Agency to acquire properties, either vacant and/or improved lots for redevelopment opportunities. The budget also includes funding for another primary purpose of redevelopment, which is to address economic development

Addendum

activities in the core areas of the business community. These core areas include major thoroughfares like Foothill Boulevard, Garey Avenue, Mission Boulevard, Holt Avenue, and Towne Avenue.

Increase Section 8 funds and minimize the wait period. Also, give priority to victims of domestic violence. Staff will continue to search for additional funding that may be obtained for Section 8. The existing budget includes all funding that is currently available. The minimum wait period for Section 8 applicants is contingent on program activity, or movement and amount of funding available. Staff will work within the constraints of federal regulations to determine avenues available to provide greater assistance to victims of domestic violence.

Increase homeless services to get the homeless off the streets and incorporate job training programs/substance abuse counseling. The budget includes continued funding of a full time Homeless Services Coordinator to coordinate the continuum of care and outreach services. The City funds six different programs that provide homeless services including: (1) PIVCC Our House Shelter, (2) House of Ruth Shelter, (3) City of Pomona Homeless Assistance Program, (4) Transitional Living Center, (5) Tri City Homeless Outreach Team, and (6) Catholic Charities Homeless Prevention. The proposed budget includes Emergency Shelter grant funds and Supportive Housing Program (SHP) funds allocated to address some of the homeless issues.

Create stricter standards with color ordinance to upgrade images of businesses. A General Plan and Development Code Update project is included in the City's Capital Improvement Program budget. Various issues, including but not limited to business standards, will be studied and addressed in the Code update.

Increase residential home, community and business façade improvement funding. The residential façade program has been funded with Series AD bond proceeds. Round 1 for each district provided an average of \$4,500 for approximately 70 homes per district. Round 2 for each district provided an average of \$3,500 for approximately 70 homes per district. Included in the budget is the funding for round 3, which will provide an average of \$3,500 for approximately 45 homes per district. When round three has been completed the existing funding will have been expended. At that time the residential façade program will be discontinued until other eligible funding becomes available. The business/commercial façade program is being restructured, and is funded in the proposed budget.

Community Services Department.

Increase tree trimming efforts (in District 2). The citywide tree-trimming schedule requires approximately 3 ½ years to complete. In 2000, there were 1,850 trees trimmed in District 2, with 100 new trees planted. The trees in District 2 will be trimmed again in 2003.

Median/Landscaping upgrades: landscape median (300 block Arrow Highway); re-landscape median on Garey Avenue (particularly from Foothill to La Verne); improve landscaping at Fairplex and Holt Median. Although landscaping improvements at Fairplex and Holt are not budgeted in 2003-04, upgrades for these two locations were included in the City's recent application for MTA funds. The projects will be executed if the funding is approved.

Park Development: create skate park; increase size of skate park at Martin Luther King (MLK) park for older youth; add park at Abbey Lane and Pasadena; add park at Holt. There are many potential Park Developments identified throughout the City with limited funding to accomplish the development. The status of the specific projects identified in the Community Meetings is outlined as follows. A new 12,500 square foot skate park is currently under construction at Palomares Park. Recently a Skate Plaza was completed with no current plans to enlarge. There is no current funding to

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add a park at the Abbey Lane location that was mentioned. In regards to the Holt location, staff is currently working with the school district to secure property for a proposed park.

Park Maintenance: increase maintenance at Philadelphia Park, Phillips Park / Decker School, and Jaycee Park; increase overall park restroom inspection and maintenance. A re-structuring of the Parks and Facilities Division duties was recently accomplished. This will increase the time spent by maintenance crews at each of Pomona's parks.

Park Improvements: install fence at Cesar Chavez park / railroad tracks for safety; redo platform at Ganesha Park; develop bike trail by Ganesha wash; install lighting and walkways at Ganesha; improve District 5 softball fields; add restrooms, scoreboard, grandstands and fence at Montvue Park; plant more trees in Westmont Park. There are many Park Improvements identified throughout the City with limited funding to accomplish these improvements. The status of the specific projects identified in the Community Meetings is outlined as follows. A block fence is included in the park design for Cesar Chavez Park, with construction scheduled to start in May. The bandshell at Ganesha underwent renovation in 2002 and has received ADA upgrades; however, no current plans exist for a bike trail at Ganesha. In regards to lighting and walkways: the northern section of Ganesha Park has lighting and walkways throughout, but due to lack of funds the southern portion of the park will remain unimproved. There is no current funding identified for softball field improvements in District 5. At Montvue Park, restrooms and bleachers are already in place. A new scoreboard may be constructed at Montvue should CDBG funds be allocated for the project. There are no plans for tree additions in the Westmont area at this time.

Community Center Development: add community center at Jaycee Park; construct community center near old Homebase/WalMart property; place senior center in District 2; add teen center close to high school (vacant lot on Towne and La Verne). Staff is currently working to design a small center at Jaycee Park. Due to budgetary constraints, there are no current plans for development of a community center at the HomeBase/WalMart property or for the addition of a senior center in District 2. However, plans are underway with funding included in the proposed budget, to provide a teen center at Palomares Park, located close to Pomona High School.

Increase park safety and patrols. In order to increase park patrols, staff submitted an application for CDBG to fund an additional park enforcement officer in Fiscal Year 2003-04.

Open Kennedy Park restrooms after school from 2:00 to 5:30 p.m. and offer park supervision at that time. Due to budgetary constraints, this request is not funded in the 2003-04 proposed budget.

Youth Programs: develop youth and counseling programs to serve at-risk youth; increase after school recreation programs - including tennis classes at Ganesha; create training programs - vocational, domestic violence prevention, parenting classes; offer tutoring programs. Funding for a proposed teen center in District 6 at La Casita (Palomares Park) is included in this document. Programs will include tutoring, mentoring, and guidance support. A funding application for youth employment has been submitted to CDBG for consideration. In addition, a citywide employment fair will be held in May to provide youth with job opportunities, as well as resume preparation assistance.

Adult day care programs - increase support and programs offered to seniors. In a time of fiscal constraints coupled with the need for additional programs (such as adult day care), the City is looking to create partnerships to bring those services to our citizens. As a result, Adult Day Care or Respite Care is now being negotiated with the Pomona Unified School District. Included in the proposed budget is continued funding for the City's three senior sites that provide a variety of new programming annually.

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Police Department.

Increase community interaction with officers. The Police Department has, through an internal reassignment, re-deployed more Police Officers into the Patrol Services Division. This will not only enhance the increased visibility of Police Officers, but will also provide more opportunities for interaction with the community. Additionally, the Police Department's budget was increased to ensure delays caused by recruitment and background investigations are minimized.

Provide more neighborhood watch programs and support. Community requests for officers to attend neighborhood watch and other community meetings are now being forwarded directly the Patrol Services Divisions with regular Patrol Beat officers assigned to attend these meetings. Code Compliance Inspectors are now routinely attending neighborhood watch meetings and other neighborhood type meetings. Included in the proposed budget is increased funding for an additional code compliance staff member, thereby increasing the staff support available for neighborhood watch programs.

Increase police presence and ensure resources are devoted to the Police Department. In an effort to increase police presence and focus resources to field operations, the Department implemented a reorganization that has resulted in an increase to nine (9) patrol squads. Additionally, the proposed budget includes an increased emphasis and resource allocation to ensure vacancies are filled quickly, and that the maximum strength of police officers in the field is maintained.

Drug Enforcement: increase enforcement efforts particularly in the following areas: Orange Grove, Arroyo, Laurel Streets; Carlton, Crowell, Belinda; 3rd Street, San Antonio, Reservoir; Angela/Chanslor neighborhood; Holt and San Antonio; Gordon, Holt (Hamilton to Garey); around school areas; 200 block of West Franklin. The following information has been provided concerning recent police narcotics enforcement activities in and around these locations of the City. Narcotic search warrant March 2002 was served on a location in the 700 block of East Third Street. As a result, a suspect was arrested for possession for sales of cocaine and 2 ounces of cocaine were seized. Narcotic search warrant August 2002 was served on a location in the 600 block of South Hamilton Ave. As a result, one suspect was arrested for sales of cocaine and one suspect arrested for interfering with a police officer. Narcotic search warrant June 2002 was served on a location in the 600 block of North Reservoir. As a result, one ounce of marijuana, a small amount of cocaine, and cocaine packaging material was seized. Narcotic search warrant July 2002 was served on a location in the 600 block of North Gordon Street. As a result, over 20 balloons of heroin were seized and one suspect was arrested for sales of heroin, and one suspect arrested for gun possession parole violation. Probation search on January 2003 in the 2300 block of South Angela resulted in the seizure of 5 marijuana plants. Narcotic search warrant March 2003 was served on a location in the 600 block of East La Verne Avenue. As a result, three suspects were arrested for sales of cocaine and parole violations. One of these suspects had an outstanding warrant. Additionally, four firearms (1 stolen), a large amount of ammunition, 1 ounce of methamphetamine, 1 ounce of cocaine, and 4 ounces of marijuana were seized. Narcotic search warrant March 2003 was served on a location in the 1300 block of Ballerina St. As a result, one suspect was arrested for sales of methamphetamine and one rifle was seized. The Police Department's budget provides full funding for police officers, including those dedicated to the continued apprehension of drug offenders.

Use cameras for graffiti prevention/apprehension and conviction. Increase penalties for the vandals convicted of graffiti crimes. The utilization of cameras for graffiti prevention will be investigated to gauge feasibility. In an effort to address the issue of graffiti, a specific officer has been assigned to work graffiti suppression since March 2002. This is one day a week in lieu of the officer's regularly scheduled assignment. Since this increased focus on graffiti suppression occurred, numerous arrests for graffiti have taken place. The District Attorney has filed misdemeanor arrests, some as felonies, and there have additionally been several arrest warrants issued for suspects. The City is now

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an active member of the Multi-Agency Graffiti Task Force (a collaboration of forty-seven cities) that holds meetings on a regular basis. At one of these meetings, it was suggested that the Task Force create an e-mail address book, and information is now shared with all participating agencies via the Internet. The officer assigned to graffiti has trained five of the patrol squads on how to identify different types of graffiti, the varied terms and definitions, and most importantly what evidence is required for prosecution. Additionally, the officer has established working relationships with several District Attorneys and successfully solicited their support in prosecuting graffiti cases. This emphasis on graffiti eradication is anticipated to continue in Fiscal Year 2003-04.

Traffic enforcement: increase citywide enforcement of speeding laws - particularly at Calatina between Hamilton and Freemont; Grand - White to Dudley; Hamilton - Phillips to White; Mission to Lexington - White; Arthur and Sade Streets; near Arroyo Jr. High on San Bernardino Road; Cleveland and Val Vista; Leebee Street; 200 block West Franklin; County Road and Alcott; Ken Oak Drive, Ken Oak Place and Orange Grove. Although the budget contains full funding for the traffic enforcement program, the Police Department has experienced some staffing vacancies. It is the Police Department's goal to fill previously vacant police motor officer positions that will improve the ability to conduct a greater number of traffic enforcement programs citywide. The community input regarding specific locations for traffic law violators in the City is being used by the Traffic Bureau for follow-up enforcement programs in the identified areas.

Parking enforcement: increase enforcement of illegally parked cars, with special emphasis during street sweeping hours. Although the current and proposed budget contains full funding for this program, the parking enforcement team has been impacted by a staffing shortage created by two (2) vacancies. A recruitment is underway to fill these two vacant positions, and the parking enforcement program should be fully staffed by the beginning of FY 2003-04.

Noise enforcement: increase enforcement of noise ordinance in the Barjud area. The City's noise ordinance has been amended, and sound meter training has been conducted for Police Department personnel. Information relative to a particular problem with the Barjud area has been forwarded to the appropriate source for follow-up and resolution.

Prostitution enforcement: Eliminate prostitution throughout City - with enforcement efforts focused on Holt Blvd at Garfield Park; East End to San Antonio and Clark Avenue (in alleyway); San Antonio and Holt - Rite Aid parking lot; Foothill Boulevard. The Pomona Police Department has a newly formed "Vice" detail, which has targeted the prostitution problem that has plagued the City of Pomona for numerous years. The department has taken an active approach concentrating on harsh punishment, including jail time, restricting individuals who have been convicted from loitering in areas for the purpose of prostitution, and ordering mandatory "AIDS" tests for those convicted. Several sting operations have been conducted since February 3, 2003, with numerous people arrested for prostitution and other related charges.

Address the problems that are created with Youth and Adult Homes, such as parking issues, unmowed grass, loitering, etc. Problems such as these are responded to by the Police Department without regard to the occupancy type. Parking violations on private property are responded to within 24 hours, property maintenance violations are responded to within 72 hours, and loitering is enforced by police patrol officers.

Remove Homeless encampment at the 71 freeway and Holt Boulevard. The transient population at Holt Boulevard and the 71 freeway has moved and the City's contractor removed the residual debris. The property will continue to be monitored.

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Increase code enforcement efforts and responsiveness to citizens. Field inspectors were re-deployed to increase weekend coverage, and clerical staff was recently scheduled to cover the phones seven days a week. Priority calls are being dispatched by Nextel radios to field staff to decrease the response times. The proposed budget includes additional funding for vehicles for Code staff to ensure the highest officer productivity. Funding has also been provided for an additional Senior Code Compliance Inspector position to ensure that the program is responding to the needs of the community.

Using code enforcement as a tool, clean up the following: 300 block Valera; business parking lots at Fairplex and Holt; Angela Chanslor neighborhood; abandoned homes; trash cans after collection days; 2300 block of Marquette to eliminate tall weeds - immediate action requested; overgrown vegetation and dead lawns; illegal parked/abandoned/inoperable cars. The Code Compliance section has increased efforts to address violations throughout the City. There have been twenty-seven (27) notices issued to correct violations within the past twelve months on Valera Ave. Nineteen of these cases were responded to proactively (meaning initiated by Code Compliance staff). Staff has attended four neighborhood meetings (Willie White Focus Group) for the area in the past twelve months. Based on the community input, staff investigated the Holt and Fairplex Parking lot area with no violation found. Code Compliance staff actively participates in the Angela and Chanslor area strike team, a team dedicated to making the Angela Chanslor neighborhood a desirable place to live. Bi-weekly code compliance progress reports are presented to the strike team. Ten abatements were conducted in the neighborhood in the past twelve months. Twenty-seven (27) vehicles were towed by Code Compliance staff from the neighborhood in the past twelve months. There have been four correction notices for property maintenance violations and vehicle storage violations issued for properties in the 2300 Block of Marquette in the last twelve months. Two of these cases were opened proactively. As mentioned previously, the proposed budget includes increased funding for Code Compliance.

Code Enforcement: eliminate unlicensed vendors at McKinley, White and Berkley; crackdown on slum landlords/homeowners. In regards to unlicensed vendors, Code Compliance staff has responded to 452 illegal vendors in the past twelve months, 297 of these calls citywide were responded to proactively. Two of these vendors were on McKinley and six on White Avenue. Code staff is increasing its enforcement efforts and has logged 5,613 new cases in the past twelve months (April 2002 – April 2003), 2,636 were opened proactively, compared to 1,613 proactive cases in the previous twelve-month period (April 2001- April 2002).

Public Works Department.

Increase clean up of trash on Phillips Blvd, and Fairplex and Holt. Funding has been included in the operational budget for a street-sweeping contractor that addresses high visibility areas, such as Holt Avenue, Fairplex Boulevard and Phillips Boulevard. Additionally, the illegal dumping crew performs site investigations and cleans as necessary in high traffic areas.

Increase alley clean-up and illegal dumping clean-up efforts. Areas of focus: Myrtle, Olive, 1st Street, 2nd Street, 3rd Street; White Avenue between Milford and Lexington; Fremont near South Hills Church; Bonanza Market parking lot; Fremont and Calatina; 2455 Maple; 1100 La Verne; Las Flores, Larchmont, 800 La Verne; Val Vista. The budget includes funding for a three person full-time Illegal Dumping Abatement crew assigned to eliminate illegal dumpsites as identified. The locations listed above have been placed on the site investigation list. Additionally, staff has requested an extension of the Illegal Dumping Abatement Grant, to increase efforts through outside funding sources.

Alley repair and maintenance: McKinley to Preciado; Ganesha and Alameda; all alleys between Park and White; west side 1900 block of Cadillac; between East La Verne and San Felipe. The City has prepared an Alley Study to prioritize alley repair and maintenance. Included in the Capital Improvement Program (CIP) budget is a proposal to bond for infrastructure improvements. Several

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major alley improvement projects will be implemented should the bond issue and proposed project list be approved through the budget process.

Improve water drainage between 71 freeway and Fairplex; Add storm drains at Garey/Grove and Melbourne/Berry. Due to funding restrictions and competing priorities, no new storm drain projects are included in the CIP. Staff will investigate the above listed projects for possible inclusion in future Capital Improvement Programs as funding is identified.

Increase graffiti removal efforts at: Alvarado & Orange Grove; Fairplex, Avalon, Lindell; Garey and Orange Grove; Towne Avenue (Holt to 10 Freeway); Freeway wall by San Antonio; San Francisco; Lincoln (Towne and San Antonio); Caswell (Holt to Lincoln); Mission, Towne, 4th (vacant building); La Verne and Towne; Palomares (Pasadena to Pearl); Butterfield and Brea Canyon Road; Denison, Dudley, Grier; overpass at 71 freeway; Smith and Grier; Buffington, Kuran and Mission store; South Hills Church; Buena Vista (Mission to Phillips); Dudley; Garey High School; Lexington, Hamilton and Fremont; Ganesha Park; Angela Chanslor neighborhood. The budget includes continued funding for a full time eight-person crew to eliminate graffiti throughout the City. Also included in the proposed budget is continued funding for a contractor to provide commercial graffiti removal services, which will increase the availability of the existing crew to eliminate graffiti.

Increase bus stop maintenance. Funding for bus stop maintenance has been increased to provide better maintenance at bus stops throughout the City.

Remove weeds in streets. The City has appropriated money in the operational and CIP budgets for street maintenance.

Construct/repair sidewalks: 2135 block of Marquette; Aldis; Diamond Ranch; Diamond Bar Blvd and Mission Blvd; West Franklin, West 10th Street; Hamilton, 8th Street. Repair sidewalks damaged by trees: Hollander, Abbott; Glencrest, Gladstone, Gramercy, Hickory Lane, Gay Ridge, Highgate. Money has been budgeted in the operational budget for sidewalk repair and improvements. Staff will insure these locations are investigated and addressed on a priority basis.

Add bus stop at Westmont - include benches and overhead covers. Staff will work with Foothill Transit to identify new bus stop location.

Post "No Parking" signs on Buffington designating street cleaning days; post school signs and children crossing signs in District 1. Staff will perform site investigations on Buffington as well as throughout District 1, and post signs as needed to provide adequate safety standards.

Install signals: Phillips and Mission; Vejar and Buffington; Grier; Westmont and Phillips Ranch; La Verne, Arrow and Fulton; turn signal at Indian Hill and San Bernardino Road. Look at the possibility of adding turn signals on busy streets. Installation of signals at various locations has been included in the Fiscal Year 2003-2004 Capital Improvement Program budget.

Stop Signs: install at Buffington and Ninth Street; change two-way stop at Berkley by Artesia to four-way stop. Staff will conduct studies to determine where stop signs are needed.

Install speed bumps: 2135 block of Marquette; McKinley on Berkley by Artesia; by Westmont elementary school; Ninth Street, Phillips Drive and Fleming; Buffington, Grier, Vejar and Rainbow Ridge; Gibbs to San Bernardino and Gibbs to Alvarado; Arroyo Drive; Elwood and Fairplex; near Arroyo and Marshall schools; Ken Oak Drive and Ken Oak Place. Through a petition process, the

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community can identify possible locations for speed bump installation. The City Traffic Engineer makes recommendations based on strict traffic standards. Once the recommendation for installation is made, the speed bump project is added to a project list until funding is identified. Due to funding issues and competing priorities, no new speed bump projects are included in the proposed budget.

Street Paving and Repair: *2135 block of Marquette; resurface White from Mission to Lexington, Orange Grove and Garey, Abbott, Melbourne, Flaxton, Harrison south to Bonita, Garey, Towne, Buffington and Brea Canyon Road, Savona Place and Phillips Drive; potholes at Vinton, Towne and Kuran; potholes and drainage at Wayne and San Bernardino & Martello and San Bernardino; potholes and uneven pavement repair at Towne Avenue, Orange Grove, Park Avenue and Ken Oak.* Funding for major street paving and improvement projects (including a street rehabilitation project at Orange Grove and Garey) is included in the Fiscal Year 2003-2004 CIP budget. The City will be purchasing a new Pavement Management System to identify streets in need of improvement on a priority basis. The list of streets in need of pothole/pavement repair has been forwarded to operational staff to be addressed as quickly as possible.

Streetlights: *add streetlights on Towne at San Bernardino and Lincoln Avenues; Eleanor, Holt and Monterey; Karesh, Hawthorne; Fairplex and Holt; Orange Grove, Arroyo, Laurel; Barjud by Valley Blvd; Foxgrove, Orange Grove, Willow; Main at Pearl and Kingsley; West 10th Street, 9th Street, 10th to Grand, Franklin, Garey, Park, West Third Street, White, Hamilton; Denison, Vejar and Grier; 900 block of Collingwood; Frieda, Royal Coach and Roberts; Sixth Street.* Streetlight projects (including streetlight installation on Main Street from First Street to Holt) are listed in the Fiscal Year 2003-2004 Capital Improvement Program budget.

Street Sweeping: *Increase sweeping at Fanshaw and Fortner, and have a back-up sweeper truck clean up after trash trucks.* The budget includes continued funding for the street sweeping operation. Additionally, the budget includes continued funding for a commercial sweeping contractor to target priority based areas like Holt Avenue. Operationally, the City has revised work schedules to insure street sweeping occurs Monday through Friday, and has increased coordination with the City's refuse division.

Safety during new construction: *add sidewalks and plates when doing construction and new development projects such as Sav-On and Garey Avenue.* All City contractors are required to provide for the safety of the public when new construction and development projects occur.

Repair water line problems at Buena Vista, Hamilton and 4th Street. Engineering evaluations determine the water main replacement schedule, which is re-evaluated on an annual basis. Fortunately, the City has received funding from bond financing that will enable the replacement of aging water mains based upon leak history, age and street repair requirements. On Buena Vista, between 9th Street and Mission Avenue, the main is currently listed as a Priority 1 pipeline in the City's Capital Improvement Program (CIP). Water mains with this CIP designation are either under construction, in design review, or have already been replaced. On 4th Street, from Buena Vista to Myrtle Street, there is a 4-inch steel main that has had occasional leaks. As leaks increase, engineering evaluations may cause this water main to move up on the priority list.

Address water pressure problems (Park Avenue - 11th Street – Garey Avenue). Water pressure problems experienced at homes or businesses can be the result of corrosion in water mains, water services or building plumbing, or from changes in demand that may exceed the ability of the pipe to meet expectations. Aging, corroded water pipes are being addressed through the priority pipeline replacement program. Customers may request water pressure and flow-tests from the Water/Wastewater Division, as such tests may reveal more information about site specific problems. The water main on 11th Street, between Park Avenue and Garey Avenue, is currently listed as a Priority 2 pipeline in the City's Capital

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Improvement Program. Water mains with this designation are in the planning stages for design and replacement.

Increase trash bin availability. City staff is not aware of any shortage or unavailability of trash bins from either the City yard, or the private haulers operating in the City. Bins are available to customers, at the competitive rates charged by the haulers.

Insure loose garbage is picked up after dumpsters are emptied. Private trash haulers are responsible for picking up the containers placed for commercial and industrial customers. If the hauler makes a spill, they are responsible for cleaning up the spillage. However, the haulers are not responsible for items not placed correctly in the containers.

Add hazardous materials round-ups. The budget includes funding for staff to coordinate with the Los Angeles County Public Works Department on holding Household Hazardous Waste events for Pomona residents on a periodic basis. Residents of Pomona are notified of these events in a variety of ways: press releases; notices on the City website; utility bill messages; announcements on AT&T's Channel 43 electronic reader board; and fliers available at City Hall, the Library, and other public facilities.

Increase number of special pick-ups for refrigerators, stoves, mattresses, etc. The budget includes continued funding for the special pickup service provided to residents, through which residents can schedule a special pick-up of one bulky item per week.

BUDGET USER'S GUIDE

The City of Pomona derived its name as the result of a community-wide contest held in 1875 to select a name for the City. Solomon Gates submitted the winning name, Pomona, the Roman Goddess of Fruit. Reverend Charles F. Loop had a 5½ foot statue of the goddess made in Italy at a cost of \$9,800 and donated it to Pomona. In 1889 John C.



Fremont, a famous U.S. soldier and explorer, unveiled the statue of the goddess amid great fanfare. Over the years, Pomona has nobly represented the meaning of its name. The Pomona Valley has been a fruitful valley in the past and is now fruitful from the strength and efforts of its people. Pomona has been a source of strength and inspiration to the surrounding communities for many years. As the Goddess appears to be looking to the future, we are reminded of the past – our successes and challenges, the present – a

review of our talents and opportunities, and the future – the hopes and dreams of the citizens of this City. Many have passed this way and have given much. We would not have expected less. As those who have come before us gave so much, we pledge to give no less than our forefathers expected when they saw the vision of Pomona's destiny. We are Pomona...the City of opportunity and destiny.

Pomona was founded on January 6, 1888 and became a Charter City in 1911. The City operates under a Council-Manager form of municipal government. The Mayor is the presiding officer of the Council and is elected at-large. The Council on a rotating basis selects the Vice-Mayor. Councilmembers are elected for overlapping four-year terms. Each is elected by district electoral votes and represents the district where he or she resides.

The Mayor and City Council appoint the City Manager who serves as the City's Chief Administrative Officer. The Council also acts as the Board of the Redevelopment Agency and the Housing Authority. City Council / Agency meetings are typically held on the 1st and 3rd Monday's of each month. All meetings begin at 6:00 PM in the City Hall Council Chambers and are open to the public, however; should a matter need to be discussed separately, the Council may opt at the start of the meeting to hold a closed session. Upon

completion of the closed session, the meeting is open to the public.

The City of Pomona is located at the southeast end of Los Angeles County and borders San Bernardino County's western boundary and is just five miles north of Orange County. Pomona covers an area of approximately 23 square miles and enjoys a dry sub-tropical climate with an average temperature of 73° Fahrenheit with an average annual rainfall of 12.02 inches.

Pomona is a full service city with fire services provided by contract with the County of Los Angeles. City Hall is located in the Civic Center complex in downtown Pomona. The County of Los Angeles Consolidated Fire District maintains eight fully staffed stations with 102 sworn fire personnel (33 suppression/rescue personnel on duty daily) assigned to Pomona and supported by fire prevention, community relations, and state-of-the-art communications systems, county command, control and administrative personnel.

The City provides parks, recreation and cultural activities, community development programs, parkways, medians, tree maintenance, water, sewer and refuse utilities, public safety, and general administrative services. The Community Services Department operates 24 parks, 8 community centers, 1 senior citizen center, 2 public pools, a portable stage, 10 tennis courts, and 22 ball fields (15 lighted). The City of Pomona Public Library maintains over 278,000 volumes and more than 8,400 audiocassettes.

The economic base of Pomona is primarily commercial. Currently, an estimated 3,800 businesses are located in Pomona. These businesses are expected to generate approximately \$1.24 billion in taxable sales for fiscal year 2003/2004 of which Pomona receives one percent or \$12.4 million.

Although best known as the site of the Los Angeles County Fair, where more than 1.6 million people visit each year, the 487 acre Los Angeles County Fairplex in Pomona has quickly become the venue of choice for national and international trade shows and conventions. The addition of the Sheraton Suites Fairplex Hotel has helped drive business even further. The City boasts 1,165 hotel rooms and meeting space for 1,300 people. There are 19 financial institutions in Pomona, including five banks, five savings and loans, and nine credit unions. Pomona also offers two renowned medical facilities: the 493 bed Pomona Valley Hospital

Medical Center, recognized as one of the top 100 hospitals nationwide with a staff of more than 500 physicians, 2,000 employees and 800 volunteers, and the nationally known Casa Colina Hospital for Rehabilitative Medicine.

Pomona is a City of hidden treasures. Not only is it headquarters of the National Hot Rod Association (NHRA), but it also lays claim to owning the only grove of Redwoods in Southern California, has nearly 3,000 historically significant buildings, a budding artists' colony, and renowned collectors fairs. Among the most precious of Pomona gems is the Ganesha Hills neighborhood. Tucked into rolling hills, Ganesha Hills' Spanish-style homes have won universal acclaim from developers and residents alike.

Pomona offers a workforce that is among the most diverse, well-trained, and skilled in the region. With a combined resource of more than 95,000 students at Cal Poly Pomona, DeVry Institute of Technology, Westech College, Western University of Health Sciences and other nearby colleges and universities, Pomona has an array of professional and skilled workers.



GENERAL STATISTICS AND DEMOGRAPHICS

General

Date of Incorporation	January 1888
Charter Date	March 10, 1911
Charter Amendment Date	November 1964
	April 1999
Form of Government	Council - Manager
Officials	Mayor & six Councilmembers
Elections	First Tuesday in November
	Of odd number years

Demographic Profile

Area (square miles):	22.85
Median Age:	26.5
Median Household Income:	\$40,021
Median Housing:	\$184,943
Total Employment:	57,870
PUSD School Enrollment:	35,573

Land Use Mix

Industrial:	17%
Retail:	9%
Office/Commercial:	15%
Residential:	50%
Open Space:	9%

Historic Sites

The Palomares Adobe
La Casa Primera
Phillips Mansion

Transportation

Accessible Freeways:	I-210, I-10, 71, 57, and 60
Rail & Bus Service:	2 Metrolink Stations, Southern Pacific, Santa Fe, Union Pacific, Amtrak, Foothill Transit, Greyhound, Trailways, Valley Connection, Get About
Ontario International Airport	7 miles
Brackett Field	3 miles
John Wayne International Airport	30 miles
Los Angeles International Airport	47 miles

Recreation Facilities & Points of Interest

L.A. County Fairgrounds/Fairplex
Mountain Meadow Golf Course
Palm Lakes Golf Course
Cal Poly Pomona University Theater
24 Parks
8 Community Centers

Education Facilities

Elementary	24 (K-6)
Secondary	9 (7-12)
Private schools	6 (K-12)

- * California State Polytechnic University, Pomona
- * Western University of Health Sciences
- * DeVry Institute of Technology
- * Westech College

Major Employers

California State Polytechnic University
Cal Spas
Verizon California
Household Finance Corporation
Hughes-Avicom International
ITT Continental Baking Company
Loral Electro-Optical
Pomona Valley Hospital Medical Center
Pioneer Electronics
Pomona Unified School District
Simpson Paper Company

Service Providers

Water / Refuse / Sewage	City of Pomona
Natural Gas	The Gas Company
Electricity	Southern California Edison Company
Telephone	Verizon California

Population Trend

1992	138,525
1993	137,284
1994	138,624
1995	138,018
1996	139,792
1997	141,385
1998	143,152
1999	145,384
2000	147,656
2000 (census)	149,473
2001	149,473
2002	154,741
2003	156,503

BOARDS & COMMISSIONS

To provide a systematic process for citizen participation, as well as serving as advisory bodies to the City Council within the confines of their respective responsibilities, the City Council, by ordinance, may create boards and commissions within the City government. Each commission is composed of Pomona residents who serve on a volunteer basis. Anyone who has been a resident of Pomona for a minimum six-month period, is a registered voter, and is interested in serving on a commission may obtain an application from the City Clerk.



Currently, seven boards/commissions exist whereby each member serves in honorary trust to its commission/board and the City. Each board/commission is comprised of seven members. Each member of the Council nominates a person from such council member's respective district for a two-year term. The following are our current boards and commissions:

- Board of Parking Place Commission VPD
- Community Life Commission
- Cultural Arts Commission
- Historical Preservation Commission
- Library Board of Trustees
- Parks & Recreation Commission
- Planning Commission

If you are interested in serving on one of these boards/commissions or would like more information, please contact the City Clerk or your City Council representative.

THE BUDGET PROCESS

Pomona operates on an annual budget cycle. The one-year operating budget is adopted each June and becomes effective July 1. The City Council reviews and revises the Five-Year Capital Improvement Program annually. This approach to financial planning gives the City Council the opportunity to set policy and provide direction for operational and capital budgets in an efficient and productive manner.

Sections 1102 through 1111 of the Pomona City Charter sets forth the legal requirements for the preparation and adoption of the City budget and Capital Improvement Program. The Charter requires that the City Manager submit to the City Council a proposed budget at least 45 days prior to the beginning of the fiscal year. It further requires that the Council set a time for a public hearing and that a notice of such hearing be published in a local newspaper no less than ten days prior to the hearing date. In the event the budget is not adopted prior to the first day of the fiscal year (July 1) the amounts appropriated for current operations for the prior fiscal year will be deemed adopted for the current fiscal year on a month-to-month basis, until such time as the new budget is adopted.

The City Manager is additionally required to submit to the City Council the Five-Year Capital Improvement Program at the same time or prior to submission of the operating budget.

Pomona uses a combined program and line item budget format. This is designed to provide for a comprehensive management control and fiscal planning system and is aimed at achieving goals and objectives at operational levels which are consistent with the needs and wants of the community. The budgeting process is generally an incremental one, which starts with a historical base budget. Requests for more or fewer appropriations are made at the departmental level. Throughout the entire budget process, staff continues to remain cognizant of public safety and legal requirements, as well as, providing the most efficient and economical service levels possible.

Budget Calendar: Altogether, budget preparation takes approximately nine months. Work typically begins in November (in the year prior to the first fiscal year of the budget) when the City Council adopts the Budget Calendar and culminates in August with the publication of the adopted budget document. The following schedule outlines the major steps and dates involved in preparing and processing the annual budget and covers one complete budget cycle.

November – City Council adopts the Budget Calendar for the upcoming fiscal year.

December – The Budget Manual and related material are distributed and reviewed in a training session. The budget team establishes program goals and objectives.

January - Preliminary revenue estimates are projected and departments submit preliminary expenditure budget requests to the Finance Department.

February & March - Budget requests are analyzed by the Finance Department and preliminary revenue estimates are reviewed and adjusted as appropriate. Finance staff and the City Manager meet with budget coordinators to review budget estimates. Revenues are compared with expenditures to determine the budget planning direction. Under the direction of the City Manager, the Executive Budget Team and Finance staff prepares the proposed budget. Department directors are then briefed on the Proposed Budget. The Five-Year Capital Improvement Program Budget is also prepared during this same period.

April - The Proposed Budget is printed and distributed to the Mayor, Council, and City departments.

May - City Council study sessions are held and the City Council makes final recommendations to the City Manager. Revisions are made to the final budget document per City Council direction.

June - The public hearing notice for the proposed budget is posted in the newspaper. The final proposed budget documents are prepared and submitted to the Council. The public hearing of the budget is conducted and the budget is

adopted. The GANN calculation is prepared and submitted to the City Council for adoption.

August - The final Adopted Budget is published and distributed.

Amending the Adopted Budget - Once the budget is adopted by the City Council, the responsibility of implementing each departmental budget lies with each department head, with ultimate responsibility resting with the City Manager. Department directors are expected to operate their departments within the appropriations established in the budget. Budget transfers or budget amendments should be the exception rather than the rule and are discouraged. In certain cases, however, requests are considered where unforeseen events have occurred. In such cases, the department head and Finance Director may approve transfers within the same division and expenditure category. Transfers moving funds from one division or department to another or one category to another requires the approval of the department head, Finance Director, and City Manager. To amend or supplement the budget by the transfer of all or any part of unused and unencumbered balances appropriated for one purpose to another purpose, to appropriate available funds not included in the budget, or to cancel in whole or in part any appropriation not expended or encumbered requires an affirmative vote of the City Council.

Amending the Capital Improvement Program budget requires City Council action, which is usually sought at time of bid award for the new or revised capital project.

Budget Documents - The Adopted Budget sets forth approved programs, operations, and the estimated revenues to support these efforts for the fiscal year. Four documents serve as the key for planning the type and level of service the City provides its residents and businesses.

1. **The Budget Manual** is an internal document that provides the basic instructions and assistance necessary for each department to prepare their budget submissions.
2. **The Policy Budget and Summary** document contains summary tables and graphs, descriptive narratives, and reports on each department and fund. The document is organized into several sections. The first five sections serve as both an introduction and overview of the budget.

INTRODUCTORY SECTION

The City Manager's **BUDGET MESSAGE** summarizes revenues, expenditures, and major City accomplishments and sets forth the major projections and budgetary issues for the upcoming fiscal year.

The reader will find a wide variety of general information including a City overview, fund descriptions, the budget structure, definition of revenue sources, an explanation of the budget process, boards & commissions, among other information in **The USER'S GUIDE** section.

The **FINANCIAL SUMMARIES** section provides various charts and graphs including projected fund balances, revenue and appropriation summaries, planned transfers in and out, and a recap of the five year capital improvement program.

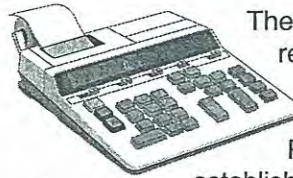
The **REVENUES** section contains a line-item detail of historical and estimated revenues for all funds.

A comprehensive listing of full-time personnel and personnel funding sources are shown in the **PERSONNEL SUMMARIES** section.

The DEPARTMENTAL BUDGET SECTION gives details on all departments within the City including special revenue funds, enterprise funds, internal service funds, and redevelopment agency funds.

3. **The Line Item Detail** document contains the expenditure/appropriation line-item (system generated) reports at the division level. This document is published for the proposed document only and is produced in limited quantities.
4. **The Five-Year Capital Improvement Program (CIP)** provides a detailed description of the project detail, cost, status, and funding source for capital/construction improvement projects scheduled to take place over the next five years. CIP budget preparation deadlines and publication dates parallel those prescribed dates for the operating budget.

BASIS OF ACCOUNTING & BUDGETING

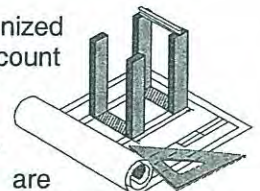


The City of Pomona's accounting records are maintained in full accordance with Generally Accepted Accounting Principles (GAAP), as established by the Government Accounting Standards Board (GASB). The basis for budgeting is also in accordance with GAAP virtually without exception. Since the implementation of GASB 34, governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Principal and interest on long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year.

A carefully designed system of internal accounting and budgetary controls is used to ensure that revenues and expenditures/expenses are tracked and used as intended. These controls are designed to provide reasonable, but not necessarily absolute, assurance with respect to the reliability of financial and budgetary records for use in the preparation of financial statements as well as accountability for all City of Pomona assets. The concept of reasonable assurance recognizes that the cost of control should not exceed the benefits and that the evaluation of costs and benefits likely to be derived requires estimates and judgments by management.

BUDGET STRUCTURE

The City's accounts are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped into generic fund types and broad fund categories:



The **General Fund** is the general operating fund of the City. It is used to account for all the general revenue of the City not specifically levied or collected for other City funds and for expenditures related to the rendering of general services by the City. Major revenue sources include property taxes, utility users and sales taxes, and motor vehicle in-lieu fees. These revenues contribute towards the payment of police, fire, library, recreation, public works, City Council, administration, and support services. This is the largest operating fund in the City.

Special Revenue Funds are used to account for revenues derived from specific sources, which are required by law or administrative regulation to be accounted for in separate funds.

Grants Funds are used to account for revenues received and expenditures made for Federal and/or State approved projects. Financing is provided by Federal and/or State grants. The following are grants accounted for within these funds:

- * **Rental Assistance.** The City provides rental subsidies through Housing & Urban Development (HUD) administered Section 8 Certificates and Housing Vouchers. The basic purpose of the Section 8 Program is to expand opportunities for safe and sanitary housing to very low income families by utilizing existing housing units.
- * **Home Investment Partnership Act (HOME).** The City of Pomona's HOME program reflects the grant's emphasis upon rehabilitation as an appropriate means to provide affordable housing for low-income persons. The program goal is to implement and administer a first-time homebuyers' program in conjunction with qualified local Community Housing Development organizations.
- * **Community Development Block Grant (CDBG).** The purpose of CDBG is to develop viable urban communities by providing decent housing and a suitable living environment, and expand economic opportunity for persons of low and moderate income.
- * **Shelter Care Plus Grant.** This grant provides services and shelter to homeless women and their children in substance abuse programs.
- * **Emergency Shelter Grant (ESG).** Authorized by Title VIII to assist the homeless by improving the quality of existing emergency shelters,

establishing new facilities, and/or implementing essential services and homeless prevention assistance.

- * **Local Law Enforcement Block Grant (LLEBG)** – Accounts for the revenue and expenditures of grant funds authorized by the United States Department of Justice for the improvement of Public Safety.
- * **Miscellaneous & Housing Grants** – Also included are such smaller funds as the Public Library Foundation Grant, State and Public Literacy Grants, the Jail Training Grant, Senior Nutrition Grants, Supplemental Law Enforcement Services, and various housing grants.

Gas Tax Fund - Accounts for the revenues received and expenditures made for general street improvement and maintenance. The revenues consist of the City's share of State gasoline taxes collected under sections 2105, 2106, 2107, and 2107.5 of the Street and Highway Code.

Proposition "A" Fund - Accounts for the receipt and disbursement of funds derived from the one-half cent sales tax imposed by the Proposition "A" ordinance of the Los Angeles County Transportation Commission. These funds are used to finance public transportation projects.

Proposition "C" Fund - Accounts for the receipt and disbursement of funds derived from the 1990-91 increase in County sales tax. The funds are used to finance transit or transit-related projects.

Vehicle Parking District Fund - Accounts for the revenues received and expenditures made for the operation, maintenance, capital improvements, and administration of parking lots in the downtown business area. Revenues are received from parking fees.

Air Quality Improvement Fund - Accounts for the revenue and expenditures made for air quality improvement projects. The revenues consist of funds received from the South Coast Air Quality Management District (SCAQMD) in accordance with AB2766.

Housing Acquisition Redevelopment Program (HARP) – Accounts for the revenue and expenditures to acquire HUD foreclosures through participating housing developers who then rehabilitate and sell the homes to first-time homebuyers.

Landscape Maintenance District Fund – Accounts for the revenue received and expenditures made for landscape and lighting maintenance in various areas of the City. Revenues consist of assessments received from property owners.

Traffic Congestion Relief Fund – Accounts for the revenue and expenditures made for street improvements funded by AB2928.

Asset Forfeiture Fund – Accounts for the City's share of assets seized by law enforcement agencies. The monies are used for law enforcement purposes.

Low and Moderate Income Housing Fund – Accounts for monies received and expended to expand affordable low and moderate income housing.

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, the City's general long-term debt obligations, including principal, interest, and related expenses.

General Debt Service Fund - Accounts for the payment of interest and principal on debt incurred by the City.

Pomona Public Financing Authority Fund (PPFA) - Accounts for the payment of interest and principal on local agency revenue bonds, notes payable, and other debt of the Pomona Public Financing Authority.

Redevelopment Agency Fund - Accounts for tax increment, investment revenue, and the payment of interest and principal on tax allocation bonds, loans payable, participation agreements, and other debt of the Redevelopment Agency.

Capital Projects Funds are used to account for financial resources used for the acquisition or construction of major capital facilities, which are not financed by proprietary (enterprise or internal service) funds.

Capital Outlay Fund - Accounts for all City public improvement projects funded by general and special revenue funds. Capital projects for Enterprise funds are accounted for in those funds.

Assessment District Improvement Fund - To account for capital improvements through special charges levied against properties receiving direct benefits. Initial funding is obtained by the sale of bonds. Property owners are then assessed through County tax rolls with proceeds used to repay bonds.

Redevelopment Agency Fund - Accounts for all redevelopment and public improvement projects of the Redevelopment Agency project areas.

Enterprise Funds are used to account for City operations that are financed and operated in a manner similar to private business enterprises. The costs of providing these services to the general public on a continuing basis are financed or recovered primarily through user charges. The City of Pomona has three Enterprise Funds:

Water Utility Fund - Accounts for activities associated with the distribution and transmission of potable and recycled water to users.

Sewer Fund – Accounts for activities associated with maintenance of the City's sewer network.

Refuse Fund – Accounts for activities associated with refuse collection as well as the curbside collection of recycling materials.

Internal Service Funds are used to account for financing of goods and services provided by one department to other departments within the City on a cost reimbursement basis. The City of Pomona has two Internal Service Funds:

Equipment Maintenance Fund - Accounts for the maintenance and repair of City vehicles and equipment. Expenses are offset by charges to City departments.

Self-Insurance Fund - Accounts for the disbursement of self-insured related expenditures and approved payments to individuals in settlement of general liability claims against the City.

Trust & Agency Funds are used to account for assets held by the City as an agent for individuals and other governmental units in a fiduciary capacity. Disbursements from these funds are made in accordance with fiscal agreements or the applicable legislative requirements for each fund. The City of Pomona has the following Agency Funds:

Assessment Districts Fund - Accounts for receipt and disbursement of funds for the debt service activity related to the operation of 1911 Act assessment districts.

Superintendent of Streets Fund - Accounts for cash deposits collected by the City for street and

sidewalk encroachment permits. Funds are refunded upon satisfactory completion of street/sidewalk work.

Engineers' Revolving Fund - Accounts for the debt service activity related to debt without government commitment for various assessment district improvements. Resources are derived from assessments collection from property owners for 1915 Act assessments.

Construction Guarantee Fund - Accounts for cash guarantees (deposits) collected by the City for various construction improvement projects. Funds are refunded upon satisfactory completion of the improvement project.

Municipal Revolving Fund - Accounts for the activity of miscellaneous, self-supporting City projects.

Treasurer's Investment Fund - Accounts for the expense of the City Treasurer as related to the investment of available cash and the revenue income from investment earnings. The expense and revenue are netted and then allocated to all funds based on the percent of available cash held within each fund at month end.

The General Fixed Assets Account Group is used to account for and control all City general fixed assets, other than those in the proprietary funds. An item qualifies as a general fixed asset if it has a useful life greater than one year and a value in excess of \$5,000.

The General Long Term Debt Account Group is used to account for the City's outstanding long-term liabilities that are expected to be paid from future revenues of the governmental funds.

ANNUAL AUDIT OF FINANCIAL RECORDS



All cities are required to retain the services of an independent Certified Public Accounting (CPA) firm to conduct an annual audit of the year's financial transactions. Our auditors are selected on a competitive basis through a formal, public Request for Proposal (RFP) process every three years as set forth in section 1116 of the City Charter. The resulting report is a comprehensive annual financial report (CAFR) that includes audited general purpose financial statements, audited individual fund statements, Management's Discussion and Analysis (MD&A's)

and both introductory and statistical sections. The reports are prepared in conformity with generally accepted accounting principles (GAAP) for governments and are usually available in late January.

The City of Pomona has been awarded the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada for the last nine consecutive years (fiscal years ended 1993-01).

DEBT ADMINISTRATION

Debt management is an important component of a city's financial management practices. Cities use the option of debt financing to fund large projects at a time when paying for these projects out of current revenues would be impractical. Long-term debt is never issued to fund current operations. Although the City of Pomona does not have a formally adopted debt policy, State law pertaining to local government debt, Section 1110 of the City Charter, and past City debt transactions do serve as a de facto policy. As part of our on-going debt management program, the City periodically reviews all outstanding debt to evaluate the cost/benefit of restructuring or retiring any outstanding debt. All debt service payments are budgeted and are anticipated to be covered by current revenues each year. Additionally, the City is well below its annual debt limit as calculated below.



Under the City Charter, General Obligation Debt pledging City general revenues require voter approval by two-thirds majority. With this difficult electoral requirement, such debt obligations are rarely issued. Any attempted effort to issue general obligation debt would have to be for projects of special significance and of community-wide benefit. Debt limit for any general obligation debt is 15% of the City's assessed valuation.

Capital Leasing can be used to acquire tangible assets where there is a pledge to pay the debt from current annual receipts and where the acquired assets can be placed under a lien until the debt obligation is paid off. The City of Pomona has used capital leasing to acquire equipment and currently has outstanding issues.

Special Revenue Debt can be used to finance capital projects where there is a pledge to pay the

debt from a stream of revenue accruing to the City. This form of debt is used to finance facilities and improvements from enterprise fund activities, which generate ongoing revenues. The City of Pomona has used this type of debt for its water and sanitation enterprises.

Special Assessment Districts can be used to finance infrastructure for a limited area of the City. With this kind of debt, special assessments, or special taxes are levied against the property owners in a defined district who directly benefit from the infrastructure improvement. The City of Pomona has used this type of debt to finance infrastructure for new development in the City.

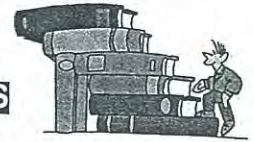
Under redevelopment law, **Tax Increment Financing** can be used for redevelopment activities. Property tax receipts from a defined redevelopment project area (above a base level set when the area is created) are restricted to the payment of debt. This incremental revenue can then be pledged for redevelopment debt. The City of Pomona, through its Community Redevelopment Agency, has used this mechanism numerous times.

The City of Pomona has also issued **Short Term Debt**, such as Tax Revenue Anticipation Notes, or TRANs. Such borrowing is used to supplement the cash balances in the General Fund during the low points between the peaks when property tax receipts are received. Because of the "spread" on interest rates between taxable and non-taxable debt, the City can earn net income on such short-term borrowing.

Total assessed value of all real and personal property at 6/30/2002	\$ 5,274,070,596
Debt limit percentage	15.00%
Total debt limit	791,110,589
Amount of debt applicable to debt limit	-
Legal debt margin	\$ 791,110,589

Debt Service

A major portion of the long-term obligations listed below is debt directly or indirectly related to activities of the Pomona Redevelopment Agency. This debt is serviced primarily from tax increment revenues. All principal and interest payments due during the current fiscal year have been budgeted in its proper funds. The City has not issued any general obligation bonds. For a complete schedule see the audited numbers within the City's Comprehensive Annual Financial Report (CAFR).



GLOSSARY OF TERMS

Ad Valorem Taxes (Aka Property Taxes): Taxes levied on all real and certain personal property (tangible and intangible) according to the property's assessed valuation.

Appropriation: An authorization by the City Council, which permits the City to incur obligations and to make expenditures of resources.

Assessed Valuation: A dollar value placed on real estate or other property by Los Angeles County as a basis for levying property taxes.

Assessment Improvement District: A designated area receiving services for common grounds benefiting property owners such as median landscaping.

Asset: Anything having commercial or exchange value that is owned by a business, institution or individual.

Audit: Conducted by an independent Certified Public Accounting (CPA) firm, the primary objective of an audit is to determine if the City's Financial Statements present the City's financial position fairly and results of operations are in conformity with generally accepted accounting principles.

Balanced Budget: A budget in which planned expenditures do not exceed projected funds available.

Balance Sheet: A financial statement reporting the organization's assets, liabilities and equity activities.

Bond: A funding tool representing a written promise to pay a specific sum (face value or principal amount) in the future (maturity date), plus interest. In local California government, bonds are only used to finance capital improvements.

Budget: A financial plan for a specific period of time that matches planned revenues and expenditures to municipal services.

Capital Improvement Program (CIP): The CIP authorizes expenditures for tangible, long-term physical improvements or additions of a fixed or permanent nature (e.g., an additional police or fire station, a new street). It is updated annually with estimated project costs, sources of funding, and timing of work over a five-year period.

Capital Improvements: Expenditures related to the acquisition, expansion or rehabilitation of an element of the City's physical plant; sometimes referred to as infrastructure; one of the five major expense categories defined in the financial plans.

Community Development Block Grant Funds - (CDBG): Funds established to account for revenues from the Federal government and expenditures as prescribed under the Community Development Block Grant Program.

Consumer Price Index (CPI): A measure used to reflect the change in the price of goods and services.

Contingency: An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as natural emergencies, Federal mandates, shortfalls in revenue, and similar events.

Contractual Services: Services rendered to City activities by private firms, individuals, or other governmental agencies. Examples of these services include engineering, law enforcement, and City Attorney services.

Debt Service: The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Defeasance: The removal of debt and related assets from the balance sheet prior to the actual redemption of the debt. Used to refinance bonds to take advantage of more favorable interest rates.

Department: A major organizational division of activity that indicates overall management responsibility for an operation or a group of related operations within a functional area.

Designated Fund Balance: A portion of unreserved fund balance designated by City policy for a specific future use.

Divisions: Organizational component of a department, possibly sub-divided into programs and program elements.

Encumbrance: The commitment of appropriated funds to purchase goods which have not yet been received or services that have yet to be rendered.

Enterprise Fund: Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Entitlements: Payments to which local governmental units are entitled, pursuant to an allocation formula determined by the agency providing the monies, usually the State or the Federal government.

Expenditure / Expense: The term 'expenditure' refers to the outflow of funds paid or to be paid for an asset obtained or goods and services received regardless of when the expenditure is actually paid. This term applies to Governmental Funds. The term 'expense' is used for Enterprise and Internal Service Funds.

Fees for Services: Charges paid to the City by users of a service to help support the costs of providing that service.

Financial Plan: The document created by staff and approved by City Council which establishes broad policy guidance on the projection of revenues and the allocation toward various types of expenditures.

Financial Plan Calendar: A schedule of key dates which the City follows in the preparation, adoption, and administration of the budget.

Financial Report: A comprehensive annual document providing a snapshot of the City's financial position on the final day of the fiscal year. A formal audit performed by an independent CPA firm supports the report's financial information.

Fiscal Year: The beginning and ending period for recording financial transactions. The City of Pomona has specified July 1 to June 30 as its fiscal year.

Fixed (Capital) Assets: Assets of a long-term nature such as land, building, machinery, furniture, and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of \$5,000.

Franchise: The right or license granted to an individual or group to market a company's goods or services in a particular territory.

Fund: An accounting entity that records all financial transactions for specific activities or government functions. The generic fund types used by the City are: General, Special Revenue, Capital Project, Enterprise, and Internal Service Funds.

Fund Balance: The excess of current assets over current liabilities, and represents the cumulative effect of revenues and other financing sources over expenditures and other financing uses. This term applies to governmental funds only.

Fund Type: Any one of the seven commonly used funds in public accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

GAAP: Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund: The primary operating fund of the City. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. With the exception of subvention or grant revenues restricted for specific uses, General Fund resources can be utilized for any legitimate governmental purpose.

Goal: A statement of broad direction, purpose, or intent.

Grant: Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility. An example is the Community Development Block Grant allocated by the Federal Government.

GSF: The General Sanitation Fee (GSF) is authorized under Chapter 12 of the Pomona City Code and is collected as a component on the City's utility bill. The revenue is used to fund street sweeping, graffiti removal, public right-of-way clean up, landscape median, and storm drain maintenance.

Infrastructure: The City's basic system of its physical plant, i.e., streets, waterlines, sewerlines, public buildings, and parks.

Interfund Transfers: During the course of normal operations, the City records numerous transactions between funds including expenditures and transfers

of resources to provide services, subsidize operations, and service debt.

Internal Service Fund: A fund, which provides services to other City divisions and bills the various other funds for services rendered. Currently the City is using the concept for the operation of Equipment Maintenance, and Insurance Services.

Investment Revenue: Revenue received as interest from the investment of funds not immediately required to meet cash disbursement obligations.

Liability: A claim on the assets of an entity.

Line-Item Budget: A budget that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category. The City of Pomona publishes a line-item budget in the proposed stage only. Once the budget has been approved line-item detail is available to departments on the city's computer system.

Memorandum of Understanding (MOU): Negotiated contract agreements for wages, benefits, and working conditions between the City and City employee associations and /or recognized labor unions.

Modified Accrual Basis: The method of accounting under which revenues and other resources are recognized when they become susceptible to accrual, that is when they become both "measurable" and "available to finance expenditures of the current period." Expenditures are recognized when the liability is incurred.

Municipal: In its broadest sense, an adjective that denotes the state and all subordinate units of government. In a more restricted sense, an adjective that denotes a city or village as opposed to other local governments.

Operating Budget: The portion of the budget that pertains to daily operations providing basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, materials, and capital assets required to maintain service levels.

Performance Indicators: A public oriented measure which, whether stated in terms of effectiveness or efficiency, quantitatively describes how well a service is being performed.

Personnel Services: Costs associated with providing the staff necessary to provide the desired levels of service. Included are both salary and benefit costs.

Policy: A direction that must be followed to advance toward a goal. The direction can be a course of action or a guiding principal.

Program: A grouping of activities organized to accomplish basic goals and objectives.

Property Tax: A statutorily limited tax levy that may be imposed for any purpose.

Public Financing Authority: Pomona Public Financing Authority (PPFA) is a component unit of the City of Pomona and the Pomona Community Redevelopment Agency formed for the purpose of issuing bonds to provide financial assistance to the City and Agency.

Redevelopment Agency: An organization formed in 1966 as a separate agency of the City to assist and facilitate the revitalization of certain areas of the City and to promote economic development within the City.

Reserve: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Retained Earnings: The accumulated earnings of an Enterprise or Internal Service Fund which have been retained and are not reserved for any specific purpose.

Revenue: Funds that the government receives as income such as tax payments, fees from specific services, receipts from other governments, fines,

forfeitures, grants, shared revenues, and interest income.

Risk Management: A managed approach to protecting an organization's assets against accidental loss in the most economical manner.

Sales Tax: A tax on the purchase of goods and services.

Special Assessment: A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those parties.

Special Revenue Funds: Funds used to account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditures for specific purposes.

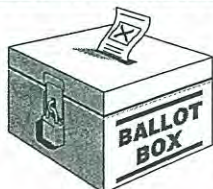
Subventions: That portion of revenues collected by other government agencies on behalf of the City.

Transient Occupancy Tax: A tax that has been imposed on occupants of hotel and motel rooms in the City of Pomona, often referred to as a "Bed Tax".

Trust and Agency Funds: Also known as Fiduciary Funds, are used to account for assets held by the City in a trustee capacity or as an agent on behalf of private individuals, organizations, or other governmental agencies.

User Charges/Fees: The payment of a fee for direct receipt of a service by the party benefiting from the service.

GANN LIMITATION



In November 1979, the voters of the State of California approved Proposition 4, commonly known as the Gann Initiative. The Proposition created Article XIIIB of the State Constitution placing limits on the amount of revenue, which can be spent by all entities of government from the "proceeds of taxes". Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limits was based on the 1978-79 "base year" revenues.

In 1980, the State Legislature added Section 9710 to the Government Code, providing that the governing body of each local jurisdiction must establish, by resolution, an appropriations limit for the following year. The appropriation limit for any fiscal year, is equal to the previous year's limit adjusted for population changes and changes in the US Consumer Price Index (or California per capita personal income, if smaller). The necessary statistical information is provided by the California Department of Finance.

The original Article XIII-B (Proposition 4) and its implementing legislation were modified by Proposition 111 and SB 88 by the voters in June 1980. Beginning with the FY 1990-91 Appropriations Limit, a city may choose annual adjustment factors. The adjustment factors include the growth in the California Per Capita Income, or the growth in the non-residential assessed valuation due to construction within the City and the population growth within the county or the city.

The following compares the difference between Pomona's Appropriations Limit and the estimated proceeds of taxes in the budget. It reflects a significant gap, which indicates the City remains well below its Appropriations Limit.

Historical Appropriations Limit

<u>Fiscal Year</u>	<u>Appropriations Limit</u>	<u>Subject to Limit</u>	<u>Difference</u>
1990-91	54,906,078	39,001,264	(15,904,814)
1991-92	74,136,808	42,819,327	(31,317,481)
1992-93	78,229,231	40,594,849	(37,634,382)
1993-94	83,105,278	40,421,537	(42,683,741)
1994-95	84,532,279	42,613,544	(41,918,735)
1995-96	88,814,326	40,611,616	(48,202,710)
1996-97	93,890,072	42,971,580	(50,918,492)
1997-98	99,495,309	42,463,620	(57,031,689)
1998-99	105,126,743	43,259,976	(61,866,767)
1999-00	111,844,342	44,364,479	(67,479,863)
2000-01	119,751,737	46,767,098	(72,984,639)
2001-02	131,367,655	50,049,050	(81,318,605)
2002-03	131,998,220	52,194,217	(79,804,002)
2003-04	137,436,547	54,223,445	(83,213,102)



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Budget Overview - All Funds

Fund Name	Est Available Beginning Bal 6/30/03	Estimated Revenues & Transfers In	Operating Appropriations & Transfers Out	Capital Improvement Program	Add Back Depreciation	Est Available Ending Bal 6/30/04
General Fund	9,256,825	69,898,158	71,267,155	-	-	7,887,828
Special Revenue Funds						
199 SECTION 8 HOUSING	1,891,824	7,373,000	7,373,000	-	-	1,891,824
208 STATE GAS TAX	308,338	3,314,000	2,466,100	306,000	-	850,238
212 EMERGENCY SHELTER GRANT	7,164	112,000	112,000	-	-	7,164
213 COMM DEV BLOCK GRANT	-	4,418,200	2,270,258	2,147,942	-	-
214 HOME GRANT	803,176	1,842,527	1,842,527	-	-	803,176
215 MISCELLANEOUS GRANTS	814,320	1,794,226	1,924,775	-	-	683,771
216 PROPOSITION A	3,121,103	2,162,397	1,718,360	-	-	3,565,140
217 PROPOSITION C	1,468,134	1,775,649	1,438,311	-	-	1,805,472
218 SHELTER PLUS CARE GRANT	112,349	321,650	321,650	-	-	112,349
220 LOCAL LAW ENFORCEMENT GRANT	223,967	402,653	590,903	-	-	35,717
221 SUPPORTIVE TRANS HOUSING	138	162,153	162,153	-	-	138
223 TRAFFIC CONGESTION RELIEF	202,935	-	-	-	-	202,935
224 ACQUISITION, REHAB & RESALE FUN	65,876	-	-	-	-	65,876
230 VEHICLE PARKING DISTRICT	629,462	320,000	363,767	-	-	585,695
245 AIR QUALITY MGMT DISTRICT	1,022,232	180,000	157,903	492,000	-	552,329
256 MAINT ASSESSMENT DISTRICTS	1,306,788	1,207,000	1,393,036	125,000	-	995,752
260 ASSET FORFEITURE	1,899,065	563,000	1,263,714	-	-	1,198,351
264 HOUSING GRANTS FUND	29,018	34,537	34,537	-	-	29,018
271 RDA LOW/MOD HOUSING FUND	5,424,598	5,282,403	7,375,573	-	-	3,331,428
278 RDA LOW/MOD BOND FUNDED PROJ	-	60,000	-	-	-	60,000
Debt Service Funds						
320 GENERAL OBLIGATION BOND	1,417,958	3,250,426	3,177,496	-	-	1,490,888
350 RDA - DEBT SERVICES FUNDS	570,654	24,190,078	24,190,078	-	-	570,654
375 PUBLIC FINANCING AUTHORITY	115,098	13,199,061	13,199,061	-	-	115,098
Capital Projects Funds						
418 CAPITAL OUTLAY	1,245,246	19,785,322	221,462	19,904,322	-	904,784
419 ASSESSMENT DIST IMPROVEMENT	435,855	7,000	-	-	-	442,855
440 RDA - CAPITAL PROJECTS	7,894,115	4,077,652	5,935,626	-	-	6,036,141
441 RDA - BOND CAPITAL IMPROVEMENT	2,861,125	590,000	3,616,194	-	-	(165,069)
Enterprise Funds						
510 WATER OPERATIONS	4,868,311	23,801,362	28,740,552	-	2,235,873	2,164,994
575 WATER BOND CAPITAL IMPROVEME	170,984	5,953,338	-	5,078,366	-	1,045,956
550 SEWER OPERATIONS	6,633,117	2,940,462	3,242,121	-	303,075	6,634,533
579 SEWER BOND CAPITAL IMPROVEME	2,989,635	40,000	2,048,366	842,000	-	139,269
582 REFUSE	3,996,486	6,801,120	7,018,351	-	217,231	3,996,486
Internal Service Funds						
668 SELF FUNDED INSURANCE SVCS	(76,528)	4,789,750	4,789,750	-	-	(76,528)
669 EQUIPMENT MAINTENANCE (Fleet)	235,773	3,654,787	3,532,739	-	18,065	375,886
Totals	61,945,141	214,303,911	201,787,518	28,895,630	2,774,244	48,340,148

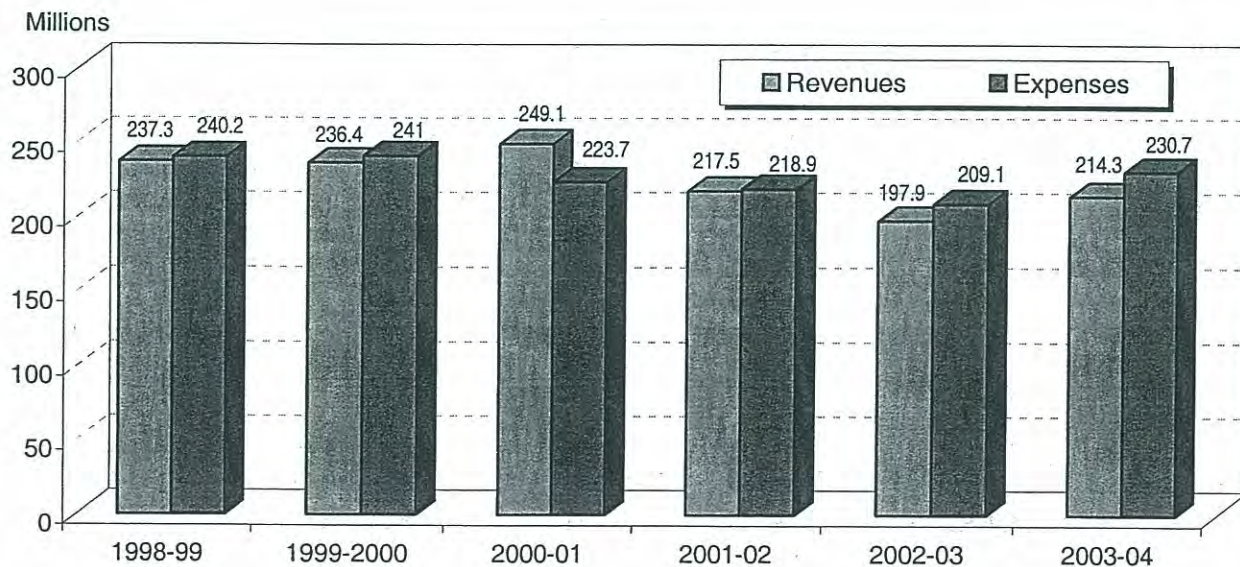


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Budget Summary - All Funds - By Fiscal Year

	2000-01 Actual	2001-02 Actual	2002-03 Budget	2003-04 Proposed	% Change From Prior Yr Budget
Revenues					
Property Taxes	26,881,325	28,768,956	27,223,489	29,506,442	8.39%
Other Taxes	31,882,098	34,054,870	34,927,621	36,489,186	4.47%
Fines & Forfeitures	1,445,099	1,540,501	1,596,941	1,694,010	6.08%
Licenses, Permits, & Fees	19,515,774	20,584,687	19,453,822	20,859,213	7.22%
Use of Money & Property	22,833,621	16,141,496	18,818,857	16,913,345	(10.13)%
Intergovernmental Revenue	36,709,053	33,260,552	45,668,995	39,746,562	(12.97)%
Other Revenues	25,686,366	35,425,885	29,197,439	30,522,696	4.54%
Other Financing Sources	59,423,272	16,441,066	7,973,800	16,868,491	111.55%
Operating Transfers In	24,731,714	31,325,277	13,004,663	21,703,966	66.89%
Total Revenues	249,108,322	217,543,290	197,865,627	214,303,911	8.31%
Expenditures / Expenses					
Personnel	43,450,003	47,627,980	50,568,516	55,979,609	10.70%
Non-Personnel / Controllable	26,064,836	29,059,359	22,568,809	20,304,008	(10.04)%
Non-Personnel / Required	88,793,717	83,196,160	83,771,915	82,912,073	(1.03)%
Allocated Costs & Utilities	19,539,183	19,988,598	19,627,513	19,526,579	(0.51)%
Recovered Costs	(2,691,587)	(2,282,436)	(3,146,187)	(3,108,214)	(1.21)%
Capital Outlay/Improvements	1,698,506	9,076,647	22,174,497	31,265,127	41.00%
Other Financing Uses	22,136,752	904,976	576,732	2,100,000	264.12%
Operating Transfers Out	24,731,717	31,325,277	13,004,663	21,703,966	66.89%
Total Expenditures / Expenses	223,723,127	218,896,561	209,146,458	230,683,148	10.30%
Excess Revenues over Expenses	25,385,195	(1,353,271)	(11,280,831)	(16,379,237)	



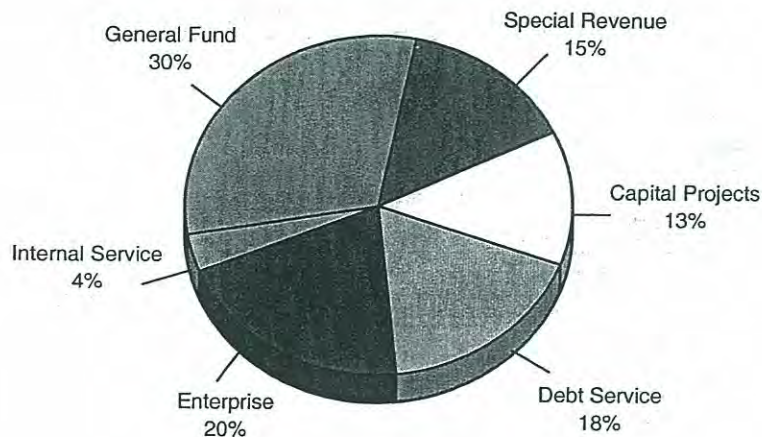
Revenue Summary by Fund

Fund		2000-01	2001-02	2002-03	2002-03	2003-04	% Change
Numbe	Fund Description	Actual	Actual	Adopted	Yr End Est	Adopted	From Prior Yr Budget
GENERAL FUND		56,681,690	66,075,356	66,438,062	67,440,519	69,898,158	5.21%
SPECIAL REVENUE FUNDS							
199	Section 8 Housing - Federal Grants	5,883,984	5,592,801	7,237,300	6,371,219	7,373,000	1.88%
208	State Gas Tax	4,366,900	3,413,234	3,262,141	3,289,000	3,314,000	1.59%
212	Emergency Shelter - Federal Grants	130,730	137,961	113,000	113,000	112,000	(0.88)%
213	Community Development Block Grant	2,671,925	3,558,466	3,438,079	2,357,103	4,418,200	28.51%
214	HOME Program - Federal Grants	1,290,280	1,491,046	1,949,350	1,226,958	1,842,527	(5.48)%
215	Miscellaneous Grants	1,997,881	1,657,931	2,744,030	2,131,492	1,794,226	(34.61)%
216	Proposition "A"	1,975,743	2,042,833	1,836,900	1,832,900	2,162,397	17.72%
217	Proposition "C"	1,850,656	1,716,594	1,607,550	1,607,550	1,775,649	10.46%
218	Shelter Plus Care Grant	281,934	242,637	321,500	280,218	321,650	0.05%
220	Local Law Enforcement Block Grant	410,236	426,920	440,831	402,653	402,653	(8.66)%
221	Supportive Transitional Housing	143,409	120,609	162,153	88,449	162,153	-
223	Traffic Congestion Relief	1,097,168	379,912	457,047	457,047	-	(100.00)%
224	Housing Acquisition Redevelopment	62,772	3,150	35,550	350	-	(100.00)%
230	Vehicle Parking Districts	335,331	313,633	303,500	338,500	320,000	5.44%
245	Air Quality Improvement	210,850	205,028	186,550	186,550	180,000	(3.51)%
250	Maintenance Assessment District	1,256,108	1,237,557	1,214,200	1,214,200	1,207,000	(0.59)%
260	Asset Seizure	1,821,415	535,622	83,000	563,000	563,000	578.31%
264	Housing Grants	-	-	940,000	940,000	34,537	(96.33)%
271	Redevelopment Low/Mod Housing	6,908,034	5,157,087	5,458,614	5,531,369	5,282,403	(3.23)%
271	Redevelopment Low/Mod Housing-Bond	-	-	2,120,000	2,593,651	60,000	(97.17)%
Total Special Revenue		32,695,356	28,233,021	33,911,295	31,525,209	31,325,395	(7.63)%
DEBT SERVICE FUNDS							
326	General Obligation Bond	2,812,931	2,746,262	2,989,966	3,614,670	3,250,426	8.71%
350	Redevelopment Debt Service	63,919,656	19,470,367	22,926,294	23,238,785	24,190,078	5.51%
375	Pomona Public Financing Authority	23,022,875	15,226,799	13,496,756	12,873,018	13,199,061	(2.21)%
Total Debt Service		89,755,462	37,443,428	39,413,016	39,726,473	40,639,565	3.11%
CAPITAL PROJECT FUNDS							
418	Capital Outlay	9,211,827	6,710,473	7,679,000	9,632,649	19,785,322	157.65%
419	Assessment District Improvement	23,985	10,208	7,000	7,000	7,000	-
440	Redevelopment Capital Projects	6,374,222	31,910,271	9,062,777	10,660,839	4,667,652	(48.50)%
Total Capital Projects		15,610,034	38,630,952	16,748,777	20,300,488	24,459,974	46.04%
ENTERPRISE FUNDS							
510	Water - Operations	22,835,381	22,079,048	22,878,321	23,156,467	23,801,362	4.03%
575	Water - Capital	6,899,566	4,192,349	1,318,502	2,464,637	5,953,338	351.52%
510	Sewer - Operations	4,228,528	2,517,100	2,699,051	2,803,251	2,940,462	8.94%
579	Sewer - Capital	2,298,308	3,107,142	77,544	1,089,626	40,000	(48.42)%
582	Refuse	6,656,058	6,568,960	6,559,949	6,774,166	6,801,120	3.68%
583	GSF Operations	1,895,213	-	-	-	-	-
585	Development Services	1,830,333	-	-	-	-	-
Total Enterprise		46,643,387	38,464,599	33,533,367	36,288,147	39,536,282	17.90%
INTERNAL SERVICE FUNDS							
668	Self-Insurance Services	4,617,668	5,355,350	4,449,948	4,757,504	4,789,750	7.64%
690	Equipment Maintenance	3,104,725	3,340,584	3,371,162	3,332,000	3,654,787	8.41%
Total Internal Service		7,722,393	8,695,934	7,821,110	8,089,504	8,444,537	7.97%
TOTAL REVENUES ALL CITY FUNDS		249,108,322	217,543,290	197,865,627	203,370,340	214,303,911	8.31%

Expenditure / Appropriation Summary by Fiscal Year

	2000-01 Actual	2001-02 Actual	2002-03 Adopted	2002-03 Estimate	2003-04 Proposed	% Change From Prior Yr Budget
General Fund						
City Council	187,255	181,245	175,368	168,248	150,940	-13.9%
Administration	220,852	459,050	372,010	411,337	374,761	0.7%
City Clerk	202,781	243,259	217,430	218,166	159,509	-26.6%
City Attorney	425,525	466,657	333,348	339,669	398,136	19.4%
Total Legislative Svcs	1,036,413	1,350,211	1,098,156	1,137,420	1,083,346	-1.3%
Human Resources	296,099	433,452	315,016	356,803	330,551	4.9%
Finance	325,775	726,370	483,646	505,658	576,770	19.3%
Total Support Services	621,874	1,159,822	798,662	862,461	907,321	13.6%
General Services (Humane Society, Contingency, County charges, etc)	3,595,023	1,097,732	726,953	725,208	824,580	13.4%
Total General Services	3,595,023	1,097,732	726,953	725,208	824,580	13.4%
Police	26,168,221	28,660,495	30,459,896	30,365,672	34,581,682	13.5%
Fire	15,345,450	16,337,512	17,177,798	17,177,798	16,544,043	-3.7%
Total Public Safety	41,513,671	44,998,007	47,637,694	47,543,470	51,125,725	7.3%
Economic Development	153,215	-	-	-	-	0.0%
Community Development	-	1,998,202	2,217,500	2,105,224	2,247,722	0.0%
Public Works	2,819,133	6,176,994	6,516,324	6,209,440	6,360,435	-2.4%
Total Urban Development	2,972,348	8,175,196	8,733,824	8,314,664	8,608,157	-1.4%
Community Services	4,562,678	5,383,108	5,711,962	5,713,483	6,253,827	9.5%
Library	2,368,504	2,393,694	2,412,667	2,466,522	2,464,199	2.1%
Total Neighborhood Svcs	6,931,182	7,776,802	8,124,629	8,180,005	8,718,026	7.3%
Total - General Fund	56,670,511	64,557,770	67,119,918	66,763,228	71,267,155	6.2%
Special Revenue Funds	27,265,702	28,907,486	38,668,096	33,386,446	33,879,509	(12.38)%
Capital Projects Funds	14,301,423	25,105,933	20,844,098	14,225,629	29,677,604	42.38 %
Debt Service Funds	75,990,333	49,579,967	38,654,948	39,356,050	40,566,635	4.95 %
Enterprise Funds	40,850,748	42,075,395	36,039,288	34,996,063	46,969,756	30.33 %
Internal Service Funds	8,644,410	8,670,010	7,820,110	7,697,124	8,322,489	6.42 %
Total - All Funds	223,723,127	218,896,561	209,146,458	196,424,540	230,683,148	10.30 %

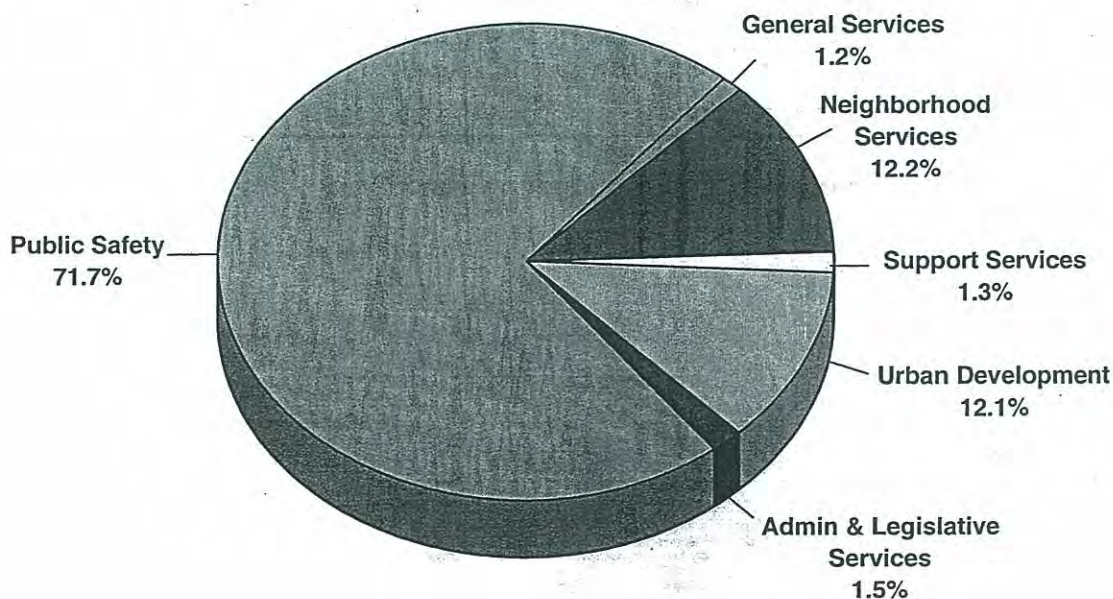
2003-04 Adopted Budget by Fund Type



General Fund Appropriations by Category

	Salaries & Benefits	Controllable Operating	Required Operating	Allocated Costs & Utilities
General Fund				
City Council	154,790	-	99,843	13,265
Administration	579,050	39,730	100	119,006
City Clerk	279,682	31,739	3,000	22,217
City Attorney	92,883	20,490	337,920	12,427
Human Resources	406,340	216,155	1,894	44,978
Finance	1,255,664	127,948	109,370	212,139
General Services	-	362,750	552,570	-
Total Gen'l Govt Services	2,768,409	798,812	1,104,697	424,032
Police	27,719,151	1,212,753	1,196,201	4,435,577
Fire	50,000	-	16,428,000	66,043
Total Public Safety	27,769,151	1,212,753	17,624,201	4,501,620
Community Development	1,583,266	485,335	45,906	133,215
Public Works	3,044,255	943,808	466,713	2,356,749
Total Urban Development	4,627,521	1,429,143	512,619	2,489,964
Community Services	3,512,616	1,423,263	161,151	1,079,137
Library	1,781,768	220,632	106,646	355,153
Total Neighborhood Services	5,294,384	1,643,895	267,797	1,434,290
Total General Fund	40,459,465	5,084,603	19,509,314	8,849,906

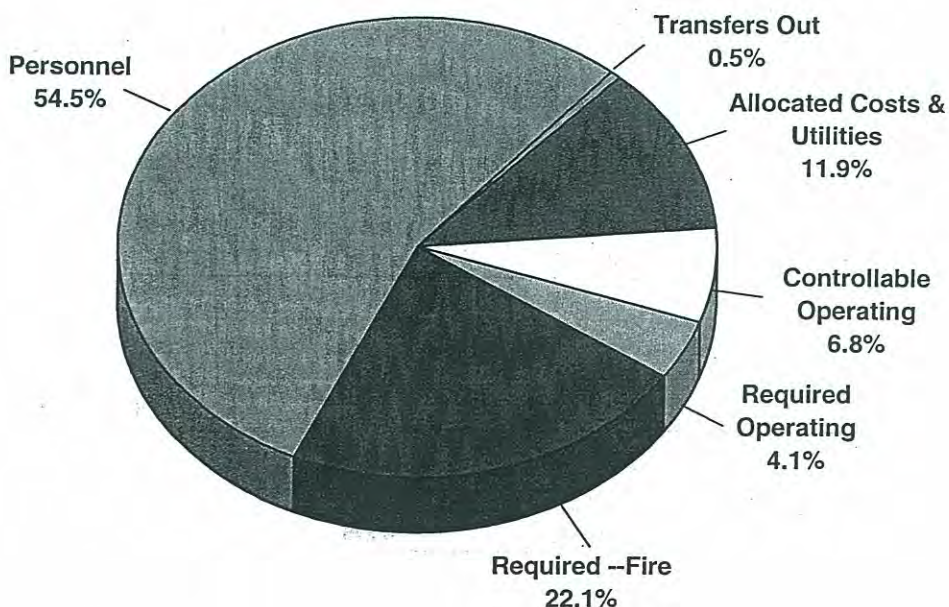
Proposed Budget by Department Group



General Fund Appropriations by Category

Recovered Costs	Capital Assets	Transfers Out	Total	
				General Fund
(116,958)	-	-	150,940	City Council
(363,125)	-	-	374,761	Administration
(177,129)	-	-	159,509	City Clerk
(65,584)	-	-	398,136	City Attorney
(338,816)	-	-	330,551	Human Resources
(1,128,351)	-	-	576,770	Finance
(90,740)	-	-	824,580	General Services
(2,280,703)	-	-	2,815,247	Total Gen'l Govt Services
-	18,000	-	34,581,682	Police
-	-	-	16,544,043	Fire
-	18,000	-	51,125,725	Total Public Safety
-	-	-	2,247,722	Community Development
(736,090)	-	285,000	6,360,435	Public Works
(736,090)	-	285,000	8,608,157	Total Urban Development
-	-	77,660	6,253,827	Community Services
-	-	-	2,464,199	Library
-	-	77,660	8,718,026	Total Neighborhood Services
(3,016,793)	18,000	362,660	71,267,155	Total General Fund

Proposed Budget by Category



Appropriations by Category

	Salaries & Benefits	Controllable Operating	Required Operating	Allocated Costs & Utilities
General Fund	40,459,465	5,084,603	19,509,314	8,849,906
Special Revenue Funds				
Section 8 Housing	714,930	65,800	6,511,055	81,215
State Gas Tax	-	-	-	89,580
Emergency Shelter Grant	23,499	88,501	-	-
Community Dev Block Grant	992,014	862,773	249,252	115,536
Home Program	91,434	970,687	780,406	-
Miscellaneous Grants	469,513	834,729	100,040	-
Proposition A	24,415	1,416,950	207,000	69,995
Proposition C	75,404	22,250	500	1,657
Shelter Plus Grant	7,791	1,300	312,559	-
Local Law Enforcement Block Grant	590,903	-	-	-
Supportive Transitional Housing	-	162,153	-	-
Vehicle Parking Districts	166,068	150,357	9,850	37,492
Air Quality Improvement	14,719	56,500	82,502	4,182
Maint Assessment District	258,108	664,091	488	458,349
Asset Forfeiture	43,000	420,390	1,000	203,574
Housing Grants Fund	-	34,537	-	-
Low/Mod Housing - RDA	1,075,532	3,529,600	678,379	350,005
Total Special Revenue Funds	4,547,330	9,280,618	8,933,031	1,411,585
Capital Projects Funds				
Capital Outlay Fund	93,412	-	4,177	504
RDA Admin & Capital Projects	1,364,903	2,027,214	536,480	667,723
RDA Bond Funded Projects	-	1,854,958	-	-
Total Capital Projects Funds	1,458,315	3,882,172	540,657	668,227
Debt Service Funds				
General Obligation Bond	-	3,000	3,154,096	-
Debt Service Funds - RDA	-	-	16,169,455	-
Public Financing Authority	-	-	13,199,061	-
Total Debt Service Funds	-	3,000	32,522,612	-
Enterprise Funds				
Water Operations	4,912,437	1,324,100	14,093,792	5,131,223
Water Capital Improvements	-	-	-	-
Sewer Operations	552,263	190,150	1,352,893	689,815
Sewer Capital Impr Fund	-	-	-	-
Refuse	1,987,048	908,859	1,832,559	2,282,385
Total Enterprise Funds	7,451,748	2,423,109	17,279,244	8,103,423
Internal Service Funds				
Self Funded Insurance	577,662	642,606	3,538,839	30,643
Equipment Maintenance	1,401,492	1,083,625	588,376	459,246
Total Internal Service Funds	1,979,154	1,726,231	4,127,215	489,889
Trust & Agency Funds				
Investment & Cash Flow Mgmt	83,597	4,275	-	3,549
Total Trust & Agency Funds	83,597	4,275	-	3,549
Total Appropriations - All Funds	55,979,609	22,404,008	82,912,073	19,526,579

Appropriations by Category

Recoverec Costs	Capital Assets	Capital Improvements	Transfers Out	Total	
(3,016,793)	18,000	-	362,660	71,267,155	Total General Fund
-	-	-	-	7,373,000	Section 8 Housing
-	-	306,000	2,376,520	2,772,100	State Gas Tax
-	-	-	-	112,000	Emergency Shelter Grant
-	-	2,147,942	50,683	4,418,200	Community Dev Block Grant
-	-	-	-	1,842,527	Home Program
-	520,493	-	-	1,924,775	Miscellaneous Grants
-	-	-	-	1,718,360	Proposition A
-	-	-	1,338,500	1,438,311	Proposition C
-	-	-	-	321,650	Shelter Plus Grant
-	-	-	-	590,903	Local Law Enforcement Block Grant
-	-	-	-	162,153	Supportive Transitional Housing
-	-	-	-	363,767	Vehicle Parking Districts
-	-	492,000	-	649,903	Air Quality Improvement
-	-	125,000	12,000	1,518,036	Maint Assessment District
-	554,667	-	41,083	1,263,714	Asset Forfeiture
-	-	-	-	34,537	Housing Grants Fund
-	180,000	-	1,562,057	7,375,573	Low/Mod Housing - RDA
-	1,255,160	3,070,942	5,380,843	33,879,509	All Special Revenue Funds
-	-	19,904,322	123,369	20,125,784	Capital Outlay Fund
-	1,088,837	-	250,469	5,935,626	RDA Admin & Capital Projects
-	-	-	1,761,236	3,616,194	RDA Bond Funded Projects
-	1,088,837	19,904,322	2,135,074	29,677,604	All Capital Projects Funds
-	-	-	20,400	3,177,496	General Obligation Bond
-	-	-	8,020,623	24,190,078	Debt Service Funds - RDA
-	-	-	-	13,199,061	Public Financing Authority
-	-	-	8,041,023	40,566,635	All Debt Service Funds
-	-	-	3,279,000	28,740,552	Water Operations
-	-	5,078,366	-	5,078,366	Water Capital Improvements
-	-	-	457,000	3,242,121	Sewer Operations
-	-	842,000	2,048,366	2,890,366	Sewer Capital Impr Fund
-	7,500	-	-	7,018,351	Refuse
-	7,500	5,920,366	5,784,366	46,969,756	All Enterprise Funds
-	-	-	-	4,789,750	Self Funded Insurance
-	-	-	-	3,532,739	Equipment Maintenance
-	-	-	-	8,322,489	All Internal Service Funds
(91,421)	-	-	-	-	Investment & Cash Flow Mgmt
(91,421)	-	-	-	-	All Trust & Agency Funds
(3,108,214)	2,369,497	28,895,630	21,703,966	230,683,148	Total Appropriations

Transfers In

Transfer In		Transfer from:				
Description	Total Transfers	General Fund	Special Revenue Funds	Debt Service Funds	Capital Outlay Funds	Enterprise Funds
GENERAL FUND						
Transfer from Other Funds	2,439,203	-	2,439,203	-	-	-
Total General Fund	2,439,203	-	2,439,203	-	-	-
SPECIAL REVENUE FUNDS						
STATE GAS TAX						
Transfer from Prop C	33,000	-	33,000	-	-	-
SR CITIZEN NUTRITION GRANT						
Transfer From General Fund	77,660	77,660	-	-	-	-
LOCAL LAW ENFORCEMENT BLOCK GRANT						
Transfer from Asset Forfeiture	41,083	-	41,083	-	-	-
REDEVELOPMENT AGENCY LOW/MOD						
Transfer from RDA Debt Service	3,548,340	-	-	3,548,340	-	-
Total Special Revenue Funds	3,700,083	77,660	74,083	3,548,340	-	-
DEBT SERVICE FUNDS						
CITY BOND FUNDS						
Transfer From General Fund	285,000	285,000	-	-	-	-
Transfer From Capital Outlay	123,369	-	-	-	123,369	-
Transfer From RDA Capital Proj	250,469	-	-	-	250,469	-
Transfer From Sewer Operations	417,000	-	-	-	-	417,000
Transfer From Water Operations	600,000	-	-	-	-	600,000
REDEVELOPMENT AGENCY DEBT SERVICE						
Transfer from RDA Low/Mod	1,562,057	-	1,562,057	-	-	-
POMONA PUBLIC FINANCING AUTHORITY						
Transfer from RDA Debt Service	1,110,000	-	-	1,110,000	-	-
Total Debt Service Funds	4,347,895	285,000	1,562,057	1,110,000	373,838	1,017,000
CAPITAL PROJECT FUNDS						
CAPITAL OUTLAY FUND						
Transfer from RDA Capital Outlay	1,761,236	-	-	-	1,761,236	-
Transfer from Prop C	1,305,500	-	1,305,500	-	-	-
REDEVELOPMENT AGENCY CAPITAL PROJ						
Transfer from City Bond Funds	20,400	-	-	20,400	-	-
Transfer from RDA Debt Service	3,362,283	-	-	3,362,283	-	-
Total Capital Projects Funds	6,449,419	-	-	3,382,683	1,761,236	-
ENTERPRISE FUNDS						
WATER CAPITAL IMPROVEMENT						
Transfer from Water Operations	2,679,000	-	-	-	-	2,679,000
Transfer from Sewer Cap Impr	2,048,366	-	-	-	-	2,048,366
SEWER CAPITAL IMPROVEMENT						
Transfer from Sewer Operations	40,000	-	-	-	-	40,000
Total Enterprise Funds	4,767,366	-	-	-	-	4,767,366
Total Transfers From Other Funds	21,703,966	362,660	4,075,343	8,041,023	2,135,074	5,784,366

Transfers Out

Description	Transfer Out	Transfer to:				
	Total Transfers	General Fund	Special Revenue Funds	Debt Service Funds	Capital Outlay Funds	Enterprise Funds
GENERAL FUND						
Public Works Department	285,000	-	-	285,000	-	-
Community Services	77,660	-	77,660	-	-	-
Total General Fund	362,660	-	77,660	285,000	-	-
SPECIAL REVENUE FUNDS						
STATE GAS TAX FUND						
Transfer to General Fund	2,376,520	2,376,520	-	-	-	-
CDBG FUND						
Transfer to General Fund	50,683	50,683	-	-	-	-
PROP C						
Transfer to State Gas Tax	33,000	-	33,000	-	-	-
Transfer to Capital Outlay	1,305,500	-	-	-	1,305,500	-
MAINTENANCE ASSESSMENT DISTRICT						
Transfer to General Fund	12,000	12,000	-	-	-	-
ASSET FORFEITURE FUND						
Transfer to Local Law Enforcement B	41,083	-	41,083	-	-	-
POMONA REDEVELOPMENT AGENCY LOW/MOD						
Transfer to RDA Debt Service	1,562,057	-	-	1,562,057	-	-
Total Special Revenue Funds	5,380,843	2,439,203	74,083	1,562,057	1,305,500	-
DEBT SERVICE FUNDS						
CITY BOND FUNDS						
Transfer to RDA Capital Projects	20,400	-	-	-	20,400	-
REDEVELOPMENT AGENCY DEBT SERVICE						
Transfer to RDA Low/Mod	3,548,340	-	3,548,340	-	-	-
Transfer to RDA Capital Projects	3,362,283	-	-	-	3,362,283	-
Transfer to Pomona Public Financing	1,110,000	-	-	1,110,000	-	-
Total Debt Service Funds	8,041,023	-	3,548,340	1,110,000	3,382,683	-
CAPITAL PROJECTS FUNDS						
CAPITAL PROJECTS FUND						
Transfer to City Bond Fund	123,369	-	-	123,369	-	-
REDEVELOPMENT AGENCY CAPITAL PROJECTS						
Transfer to City Bond Funds	250,469	-	-	250,469	-	-
Transfer to Capital Outlay	1,761,236	-	-	-	1,761,236	-
Total Capital Projects Funds	2,135,074	-	-	373,838	1,761,236	-
ENTERPRISE FUNDS						
WATER FUND						
Transfer to City Bond Fund	600,000	-	-	600,000	-	-
Transfer to Water Capital Projects	2,679,000	-	-	-	-	2,679,000
SEWER OPERATIONS						
Transfer to City Bond Fund	417,000	-	-	417,000	-	-
Transfer to Sewer Capital Projects	40,000	-	-	-	-	40,000
SEWER CAPITAL PROJECTS						
Transfer to Water Capital Projects	2,048,366	-	-	-	-	2,048,366
Total Enterprise Funds	5,784,366	-	-	1,017,000	-	4,767,366
Total Transfers to Other Funds	21,703,966	2,439,203	3,700,083	4,347,895	6,449,419	4,767,366



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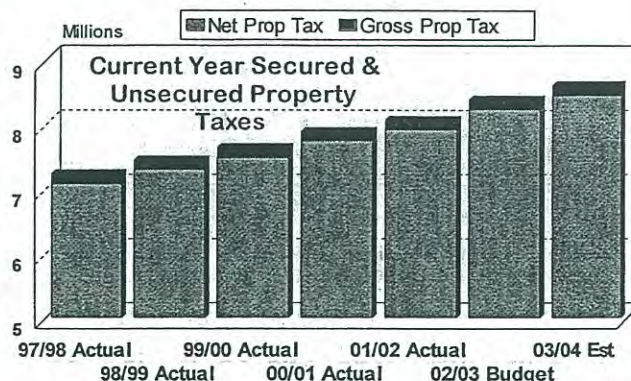


Revenues

The City of Pomona is granted the authority to raise revenues by the Constitution and statutes of the State of California, and by the City Charter. Conversely, the City is limited in its authority to raise revenues by these same sources. Since the passage of Proposition 13, in 1978, and Proposition 218, in 1996, the authority of cities to raise revenues has become a complex and controversial issue. The State of California permits the City of Pomona, and indeed all other incorporated cities, the power to raise revenues by utilizing various revenue sources, including both fees for services and cost recovery. Through various permitted sources Pomona's total General Fund revenues for Fiscal Year 2003/2004 are projected to be \$69,898,158. The combined total of all Pomona's property-related taxes, sales taxes, utility user tax and motor vehicle in-lieu fees continue to be our "Big Four" revenue sources, and represent 71.5% of all General Fund revenues forecast in the coming year.

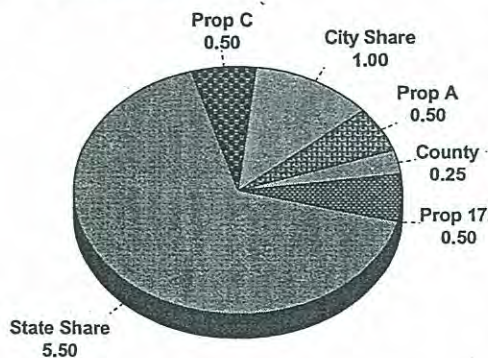
Property Tax

Revenue is derived from property taxes paid by city homeowners and businesses to the County Tax Collector, and is based upon the assessment made on land and structures in the City. As assessed values increase or decrease, so does the amount of property tax returned by the County to the City's General Fund. Section 1 of Article XIII A of the California State Constitution limits the maximum ad valorem tax on real property to one percent (1%) of full cash value to be collected by the Counties and apportioned according to law. The full cash value assessed upon a property may be adjusted annually to reflect inflation at a rate not to exceed two percent (2%) per year. Property Transfer Tax is derived from the stamp deed tax paid to the County Recorder when a change in a deed pertaining to a real estate transaction occurs within the city, and is presently set at a rate of \$1.10 per \$500 of the selling price.



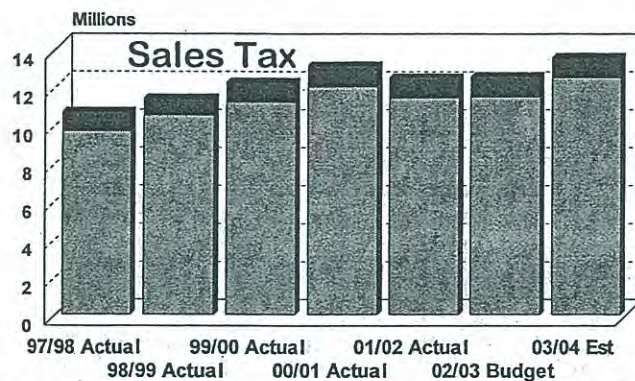
For the upcoming Fiscal Year 2003/2004, Pomona is forecasting that the combination of secured and unsecured property tax revenues will reach \$8,453,685, an amount equal to an approximate 2.24% increase when compared to the current year-end estimate. An additional \$1.642 million from other property tax-related revenue categories (transfer tax, supplemental tax, penalties and interest, redemptions, and homeowners' exemptions) is also expected during the coming year. This projected growth rate is consistent with estimates received from officials at the Los Angeles County Auditor-Controller's Office, and should be reasonably attainable under the currently prevailing economic conditions. Drastic mortgage rate fluctuations could, however, impact the Transfer Tax component, which represents \$1,100,000 worth of the above-referenced totals included in related items.

Sales Tax



Sales Tax revenue is generated by retail sales within the City of Pomona. The City receives one out of every six-and-a-half cents collected by the State of California, and this one penny is returned to the City, less a small administrative fee held by the State. Sales tax rates vary among local jurisdictions within the State, with the current rate for purchases made in the City of Pomona at 8.25%. The additional 1.75% (above the standard 6.50% rate) is collected for special purposes (such as the voter-approved sales tax specified for funding public safety) and distributed to various agencies. Other

amounts shown for Propositions A, C, and 172 return to the City in lesser amounts than shown and are legally required to be used for specific purposes.



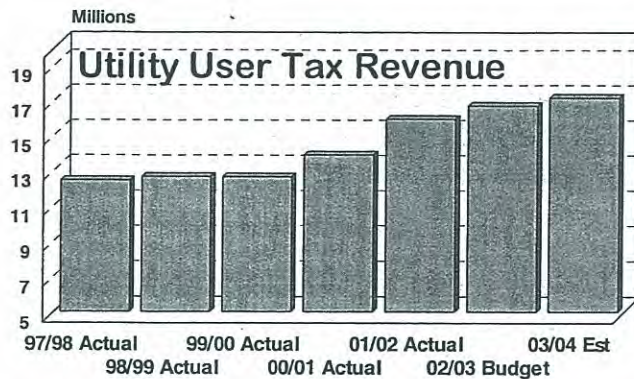
Sales tax receipts are budgeted at \$12,475,000 in the 2003/2004 Fiscal Year, thereby representing a modest \$75,000 increase from the current year-end estimate. The basis of the conservative outlook for this revenue item is manifold. First, as noted elsewhere within this document, the ongoing economic recovery has been slower in manifesting itself than was expected, with global tensions contributing to a general reluctance of

consumers to return personal spending to the levels of the late 1990s. Second, many of the financial incentives offered to new car buyers are now coming to an end, and automotive purchases have driven the City's Sales Tax collections for much of the last two years. Finally, we currently have no immediate expectation of any major new retail development on the horizon within the City, thereby compelling us to propose only minimal growth in this revenue stream for the coming Fiscal Year.

Utility User Tax

A Utility Consumer (User) Tax is a tax directed at all utility users within the City of Pomona. It is collected by the various utility companies and forwarded to the City on a monthly basis. The tax rate has been reduced from the peak levels of the mid-1990s, and is currently set at nine (9%) percent. Unlike many California cities with similar taxes, the City of Pomona does not tax cable television services as a utility, and has also established an administrative cap, or "Max Tax," placing a ceiling on the maximum amount of Utility Tax that is due and payable by any one commercial entity. There is also an ongoing Utility Tax exemption program for qualifying low-income individuals and families.

A projected recovery by Southern California Edison from the erstwhile State power crisis combines with a volatile wholesale natural gas market, and ongoing uncertainties in the telecommunications industry to make this critical revenue source a difficult one to forecast with any degree of certainty. Inasmuch as our collections are largely dependent on prevailing utility rates, the estimates are made in consideration of the following set of

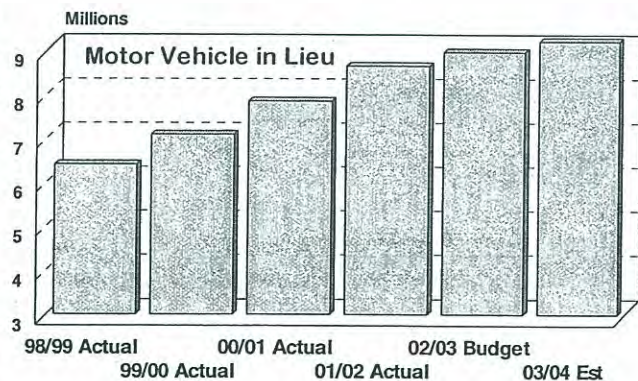


assumptions: stable electric rates at prevailing levels, continued above-average costs for natural gas (albeit below the record highs of 2001), and a competitive telecommunications market. Pomona expects incrementally higher receipts from both the electric and gas utilities, as well, in anticipation of a warm early summer, and a comparative cooler winter which has moderated utility usage, and UUT collections. These factors, along with others, combine to result in a \$17,150,000

UUT revenue budget for the 2003/2004 Fiscal Year, equal to approximately 24.5% of the total General Fund budget. Not considered in this total is the possibility of a reduction in electric rates proposed by Southern California Edison to be heard before the Public Utilities Commission later in the year.

Motor Vehicle In-Lieu

Motor Vehicle License Fees (VLF) represent the final component of Pomona's "Big Four" revenue sources. Receipts are allocated to cities based upon population, and are derived from license fees collected on the number of vehicles registered statewide. These fees are based upon the market value of the vehicles in question, and decline according to an established formula as the vehicle ages. Beginning in calendar year 1999, the amount of the vehicle license fee due at registration was reduced by a series of "triggers" based upon the presence of surpluses in the State General Fund. These reductions were backfilled to local cities by the Department of Motor Vehicles, and have thus far offset any reductions in collections received.



Continued strength in new vehicle sales, aided by manufacturers' incentives and record low financing rates, have contributed to the strong showing for this item in the last two years, and based upon current trends, including the State Controller's Report, we are budgeting \$9,189,200 in VLF receipts for Fiscal Year 2003/2004. This represents only an incremental growth rate from the current year, and reflects the prevailing expectations that new vehicle registrations are likely to slow from current levels in the coming year. It should also be noted that this revenue line item may continue to be in peril, in part, as the State attempts to balance its budget, and will continue to be at-risk until license fees charged by the Department of Motor Vehicles are restored to pre-1999 levels.

In Addition to the "Big Four"

The City also receives other revenues from a variety of sources, including taxes, fines, licenses and fees, as described below. Revenue estimates for these line items have

been based upon historical trends, prevailing rates, and department expectations for their respective activity levels during the year.

Franchise Tax This revenue is derived from the taxes paid by businesses who have a franchise to operate in Pomona such as the Southern California Edison Company, the Gas Company, and various commercial refuse haulers, as well as the City's own Water and Sanitation enterprise funds.

Fines & Forfeitures - These revenues include fines charged for vehicle code infractions occurring within the City, and also include late payment penalties as may be imposed upon business licenses, library fines and fees, animal licenses, and code enforcement violations.

Use of Money & Property - This category consists primarily of interest from investments earned on the City's investment of pooled funds not immediately required to meet payroll and pay for other current obligations. This category also includes revenue earned from rental of city property.

Intergovernmental Revenue - The City of Pomona receives fiscal aid from the County of Los Angeles, the State of California, and the United States Federal Government. These revenues come in various forms such as Community Development Block Grant, Housing Assistance, and various other grants. They also include subventions (taxes collected on behalf of cities) such as the Motor Vehicle In-Lieu (VLF, discussed above) and Highway Users' Tax (Gas Tax).

Licenses, Permits, & Fees - Article XI, Section 7, of the California State Constitution, as well as various other State statutes, authorizes cities to engage in certain regulatory activities that are deemed to be in the interest of the community. This legislation allows the City of Pomona to charge license and permit fees in order to recover the cost of such regulatory activities. However, legal requirements stipulate that all fees charged by the City must be proportional to the estimated cost of the regulatory activity. This revenue source is subject to fluctuating economic conditions on both the local and national level.

Other Revenue – Charges for Services - A service charge is a fee imposed upon the user of a service provided by the City. The rationale behind service charges holds that certain services are primarily for the benefit of specific individuals rather than the overall community. Therefore, those individuals who directly benefit from the service should bear the cost of that service. Certain limitations are placed on the city's ability to set service charges and are regulated by the provisions set forth in Article XIII of the California Constitution.

No statutory authority is required for the City to levy charges for the services that it provides. The City's Charter stipulates that a fee may be increased, or a new fee levied, only after the passage of an ordinance or resolution that provides for such changes. In either instance, a public hearing must be held as part of a regularly scheduled meeting of the City Council.

Revenue Detail

Object Code	Description	2000-01 Actual	2001-02 Actual	2002-03 Adopted	2002-03 Yr End Est	2003-04 Adopted	% Change From Prior Yr Budget
GENERAL FUND							
40010	Secured Property Taxes - Current	7,326,292	7,399,413	7,791,500	7,803,800	7,979,385	2.41%
40020	Unsecured Property Taxes - Current	420,286	520,141	445,000	465,000	474,300	6.58%
40030	Tax Redemptions	353,749	1,263,596	350,000	250,000	377,400	7.83%
40031	Property Tax Interest & Penalties	46,603	44,100	50,000	50,000	50,000	-
40084	Property Transfer Tax	896,194	1,119,315	1,000,000	1,050,000	1,100,000	10.00%
Total	Property Taxes	9,043,124	10,346,565	9,636,500	9,618,800	9,981,085	3.58%
40082	Occupancy Tax	1,445,052	1,407,136	1,450,000	1,400,000	1,450,000	-
40083	Amusement Tax	700	1,000	1,000	1,000	1,000	-
40200	Franchises	1,957,044	2,329,311	2,200,000	2,130,000	2,085,000	(5.23)%
40203	Comm Clean-up/Solid Waste Franchise	-	37,650	40,000	34,000	-	(100.00)%
40205	Water/Sanitation Franchise	1,345,311	1,607,343	1,509,621	1,510,738	1,560,686	3.38%
40213	Tow Franchises	-	-	350,000	87,500	350,000	-
40080	Sales & Use Tax	11,986,269	11,412,835	11,460,000	12,400,000	12,475,000	8.86%
40086	1/2 Cent Sales Tax-PSAF	1,139,610	1,087,342	1,100,000	1,100,000	1,100,000	-
40085	Utility Consumer Tax	13,874,390	15,915,416	16,687,000	16,570,000	17,150,000	2.77%
Total	Other Taxes	31,748,376	33,798,033	34,797,621	35,233,238	36,171,686	3.95%
40063	Business License Penalties	76,470	71,202	80,000	77,000	78,750	(1.56)%
40230	Fines & Fees	53,150	60,499	61,941	62,100	70,260	13.43%
40231	Municipal Court Fines	146,155	98,830	130,000	105,000	105,000	(19.23)%
40237	Parking Violations	300,609	413,166	455,000	432,000	434,000	(4.62)%
40238	Parking Violation Administrative Fees	75,226	53,216	60,000	56,000	56,000	(6.67)%
40280	Traffic Safety Fines	771,037	822,677	770,000	875,000	925,000	20.13%
Total	Fines & Forfeitures	1,422,647	1,519,590	1,556,941	1,607,100	1,669,010	7.20%
40021	Lease-SCE Wireless Comm Eq	-	11,900	-	20,400	20,400	-
40190	Rentals	266,357	260,897	266,680	271,385	279,502	4.81%
40218	Interest Earnings - TRAN	405,810	11,274	100,000	180,000	-	(100.00)%
40224	Interest from Investments-Pooled Cash	232,747	148,576	90,000	90,000	90,000	-
40240	Interest - RDA Loans	249,286	249,285	309,285	309,285	309,285	-
Total	Revenue from Use of Money & Property	1,154,200	681,932	765,965	871,070	699,187	(8.72)%
40027	Homeowners Exemption	116,554	112,518	125,000	112,500	114,750	(8.20)%
40204	VLF Backfill	-	-	-	6,068,775	6,202,710	-
40210	Motor Vehicle In Lieu	7,835,246	8,633,270	8,945,000	3,056,225	2,986,490	(66.61)%
40211	Off Highway In Lieu Tax	2,886	3,635	4,000	4,100	4,250	6.25%
40171	Police Training Fees	37,821	37,414	80,000	12,000	-	(100.00)%
40389	Mandated Cost Reimbursement	213,146	115,810	68,000	12,500	12,500	(81.62)%
40570	Intergovernmental Contracts	3,371	3,858	3,500	3,500	3,600	2.86%
40640	Prisoner Housing Program	-	-	500,000	102,500	410,000	(18.00)%
40700	State Surplus Distribution (one-time)	526,038	-	-	-	-	-
40710	State Surplus Distribution (on-going)	53,335	53,335	53,335	53,335	-	(100.00)%
Total	Intergovernmental Revenues	8,788,397	8,959,840	9,778,835	9,425,435	9,734,300	(0.46)%
40046	Adult Entertainment Permits	-	1,978	4,000	1,978	1,978	(50.55)%
40047	Adult Employee Permits	-	9,300	8,000	2,700	3,750	(53.13)%
40048	Entertainment Permit	-	790	4,740	790	790	(83.33)%
40049	Event Permit	-	200	1,200	200	200	(83.33)%
40060	Business Licenses	2,002,155	2,029,996	2,175,000	2,175,000	2,225,000	2.30%
40061	Contractors Job Fee	188,872	331,096	200,000	260,000	265,000	32.50%

Revenue Detail

Object		2000-01	2001-02	2002-03	2002-03	2003-04	% Change
Code	Description	Actual	Actual	Adopted	Yr End Est	Adopted	From Prior Yr Budget
40064	Pari-Mutuel Gross Receipts	268,489	270,420	270,000	285,000	293,500	8.70%
40051	Home Occupation Permits	450	18,900	17,000	17,000	18,000	5.88%
40054	Food Vendor Permits	672	575	600	500	-	(100.00)%
40090	Building Permits	-	993,420	720,500	955,000	1,108,300	53.82%
40250	Engineering Permits	-	16,090	5,000	37,000	10,000	100.00%
40282	Alarm Permit Fees	9,735	7,840	8,500	13,000	13,000	52.94%
40285	Conditional Use Permit (CUP)	-	56,156	64,260	71,400	69,615	8.33%
40050	Plan Check Fees	-	535,728	344,500	448,000	453,000	31.49%
40055	Food Vendor Vehicle Inspections	1,750	1,295	1,700	1,500	-	(100.00)%
40067	Final Development Plan Fee	-	900	900	900	900	-
40068	Variance Fee	-	11,900	14,280	16,660	17,850	25.00%
40069	General Plan Amendment Fee	-	2,700	2,700	2,700	2,700	-
40070	Minor Deviation Variance Fee	-	7,970	7,200	7,200	7,200	-
40073	Tentative Parcel Map Fee	-	9,595	8,680	6,510	9,765	12.50%
40074	Zone Change Fee	-	10,800	5,400	4,050	5,400	-
40075	Time Extension Fee	-	2,100	1,500	1,500	1,800	20.00%
40076	Code Amendment Fee	-	3,260	3,260	3,260	3,260	-
40091	Determination of Similarity Fee	-	2,820	3,384	1,692	2,820	(16.67)%
40092	Temporary Use Permit Fee	-	9,625	9,600	9,600	9,600	-
40093	Specific Plan Amendment Fee	-	5,400	2,700	4,050	4,050	50.00%
40094	Development Review Fee	-	12,725	15,960	14,820	17,100	7.14%
40100	Other Building Fees	-	1,565	-	240	-	-
40110	Parking Fees	149,087	128,280	134,350	134,925	134,925	0.43%
40120	Abate Hazardous Building	67,100	104,850	136,000	230,800	78,000	(42.65)%
40160	Planning & Zoning Fees	-	76,043	35,000	35,000	35,000	-
40165	Planning RV Parking Permit Fee	-	-	1,000	600	400	(60.00)%
40287	Tentative Tract/Parcel Maps	-	11,605	4,640	17,500	4,640	-
40288	Environmental	-	39,900	107,500	107,500	107,500	-
40427	Development Fee	175,398	325,646	200,000	285,000	300,000	50.00%
40445	Graffiti - GSF	-	508,849	518,000	524,400	500,000	(3.47)%
40446	Weed Abatement - GSF	-	125,300	120,000	120,000	120,000	-
40447	Landscape Maintenance - GSF	-	100,890	100,000	100,000	100,000	-
40451	Storm Water Compliance - GSF	-	87,728	89,400	90,582	90,000	0.67%
40460	Street Sweeping - GSF	-	421,573	436,800	442,238	435,000	(0.41)%
40540	Bus Shelter Display Fee	11,334	8,543	10,000	6,000	600	(94.00)%
Total	Licenses, Permits & Fees	2,875,042	6,294,351	5,793,254	6,437,695	6,450,643	11.35%
40382	Other Taxable Revenue	795	187	500	500	500	-
40390	Insurance Refunds Miscellaneous	280,286	431,165	250,000	310,987	300,000	20.00%
40404	Sale of Land	-	3,555	-	-	-	-
40421	Weed Abatement-Tax Roll	-	(10)	-	(10)	-	-
40423	Paramedic Pass Thru	-	75,694	98,000	98,000	98,000	-
40530	Cash Over/(Short)	(94)	(317)	-	-	-	-
40170	Police Revenues	664,061	729,887	709,000	726,538	733,000	3.39%
40174	Firing Range Fees	13,907	9,046	10,000	11,000	11,000	10.00%
40175	Jail Booking Fees	18,745	23,320	23,000	23,000	23,000	-
40226	Miscellaneous Income	332	194	200	150	150	(25.00)%
40234	Taxable Fees	-	-	-	2	-	-
40284	Processing Fees	85,450	60,610	60,000	55,000	55,000	(8.33)%

Revenue Detail

Object Code	Description	2000-01 Actual	2001-02 Actual	2002-03 Adopted	2002-03 Yr End Est	2003-04 Adopted	% Change From Prior Yr Budget
40300	Trips & Tours	-	186,106	252,175	177,000	185,000	(26.64)%
40305	Tree Hugger	-	5,432	8,000	4,000	4,000	(50.00)%
40330	Sale of Service	123,326	123,431	89,491	115,900	96,400	7.72%
40338	Pool Concessions	12,548	12,851	13,000	16,300	16,000	23.08%
40360	Street/Engineering Miscellaneous	26,654	33,024	15,200	18,000	18,000	18.42%
40380	All Other Revenues	53,331	147,784	33,250	48,881	38,000	14.29%
40383	Billboard Posting	-	38,620	13,250	12,307	12,307	(7.12)%
40385	Library Trivia Bee	-	-	4,500	3,400	3,500	(22.22)%
40450	Traffic Division	64	342	-	200	-	-
40510	Swimming Pool	52,941	44,984	52,000	52,800	52,000	-
40560	Senior Dance	20,640	23,106	19,600	21,000	21,000	7.14%
40610	Municipal Sports	5,636	3,201	5,000	1,400	-	(100.00)%
40611	Swim Lessons	9,081	8,121	8,800	12,000	10,000	13.64%
40620	Non-Resident Library Cards	9,776	9,381	7,600	6,600	7,000	(7.89)%
40845	Donations	2,180	8,384	6,350	7,450	8,350	31.50%
Total	Other Revenues	1,379,659	1,978,098	1,678,916	1,722,405	1,692,207	0.79%
40400	Sale of Capital Items/Property	25,551	17,889	-	129,500	1,060,837	-
Total	Other Financing Sources	25,551	17,889	-	129,500	1,060,837	-
80699	Transfer from State Gas Tax Fund - GSF	-	560,180	944,712	944,712	1,026,520	8.66%
80700	Transfer from State Gas Tax Fund	-	1,350,000	1,350,000	1,350,000	1,350,000	-
80710	Transfer from Traffic Safety	-	433,071	-	-	-	-
80721	Transfer from Capital Outlay	121,000	-	-	-	-	-
80723	Transfer from Other Funds	123,694	135,807	12,000	12,000	12,000	-
80729	Transfer from CDBG	-	-	123,318	88,564	50,683	(58.90)%
Total	Operating Transfers In	244,694	2,479,058	2,430,030	2,395,276	2,439,203	0.38%
TOTAL - ALL GENERAL FUND		56,681,690	66,075,356	66,438,062	67,440,519	69,898,158	5.21%

SPECIAL REVENUE FUNDS

SECTION 8 HOUSING - Federal Grants Fund

40224	Interest from Investments-Pooled Cash	114,616	97,433	57,000	50,000	50,000	(12.28)%
Total	Revenue from Use of Money & Property	114,616	97,433	57,000	50,000	50,000	(12.28)%
40579	Housing Assistance Payments - Portability	134,078	37,836	65,000	65,000	65,000	-
40568	Section 8 Administrative Fees - Pass-on	13,209	3,950	7,300	50,000	50,000	584.93%
40581	Housing Repayments	31,444	22,317	8,000	10,736	8,000	-
40850	Grants HUD	5,589,981	5,431,051	7,100,000	6,195,478	7,200,000	1.41%
Total	Intergovernmental Revenues	5,768,712	5,495,154	7,180,300	6,321,214	7,323,000	1.99%
40380	All Other Revenues	2	214	-	5	-	-
40400	Sale of Capital Items	654	-	-	-	-	-
Total	Other Revenues	656	214	-	5	-	-
SECTION 8 HOUSING FUND		5,883,984	5,592,801	7,237,300	6,371,219	7,373,000	1.88%

Revenue Detail

Object Code	Description	2000-01 Actual	2001-02 Actual	2002-03 Adopted	2002-03 Yr End Est	2003-04 Adopted	% Change From Prior Yr Budget
STATE GAS TAX FUND							
40224	Interest from Investments-Pooled Cash	190,876	117,635	140,000	140,000	100,000	(28.57)%
Total	Revenue from Use of Money & Prop	190,876	117,635	140,000	140,000	100,000	(28.57)%
40800	Special Gas Tax-2106 & 2107	1,762,028	1,682,661	1,742,700	1,850,000	1,910,000	9.60%
40820	Special Gas Tax-2107.5	10,000	-	10,000	10,000	10,000	-
40880	Special Gas Tax-2105	915,369	882,262	871,200	950,000	988,000	13.41%
40916	Reimbursement from other Agency	302,562	-	-	-	273,000	-
Total	Intergovernmental Revenues	2,989,959	2,564,923	2,623,900	2,810,000	3,181,000	21.23%
40057	Spadra Landfill Fee Assessment	5,390	-	-	-	-	-
40330	Sale of Service	1,379	98	-	-	-	-
40390	Insurance/Worker Comp Refunds	2,513	-	-	-	-	-
40450	Traffic Division Revenue	1,117	-	-	-	-	-
80482	Bond Reimbursement	72,479	-	-	-	-	-
40380	All Other Revenues	8,477	-	-	-	-	-
Total	Other Revenues	91,355	98	-	-	-	-
80701	Transfer from General Fund	988,344	-	-	-	-	-
80702	Transfer from Water Fund	-	47,698	-	33,000	-	-
80723	Transfer from Other Funds	104,253	562,755	498,241	306,000	-	(100.00)%
80728	Transfer from Capital Projects / Prop C	2,113	120,125	-	-	33,000	-
Total	Operating Transfers In	1,094,710	730,578	498,241	339,000	33,000	(93.38)%
STATE GAS TAX FUND		4,366,900	3,413,234	3,262,141	3,289,000	3,314,000	1.59%
EMERGENCY SHELTER - Federal Grants Fund							
40224	Interest from Investments-Pooled Cash	2	1	-	-	-	-
Total	Revenue from Use of Money & Property	2	1	-	-	-	-
40850	Grants HUD	130,728	137,960	113,000	113,000	112,000	(0.88)%
Total	Intergovernmental Revenues	130,728	137,960	113,000	113,000	112,000	(0.88)%
EMERGENCY SHELTER GRANT		130,730	137,961	113,000	113,000	112,000	(0.88)%
COMMUNITY DEVELOPMENT BLOCK GRANT - Federal Grants Fund							
40848	Grants HUD - Reprogrammed	-	-	-	-	707,727	-
40850	Grants HUD	2,484,793	3,391,529	3,298,079	2,168,999	3,528,503	6.99%
Total	Intergovernmental Revenues	2,484,793	3,391,529	3,298,079	2,168,999	4,236,230	28.45%
40380	All Other Revenues	2,438	3,651	-	4	-	-
40035	Principal (pass-through)	129,138	113,818	110,000	50,000	55,000	(50.00)%
40036	Interest (pass-through)	55,556	29,720	30,000	138,100	126,970	323.23%
40120	Abate Hazardous Building	-	19,513	-	-	-	-
Total	Other Revenues	187,132	166,702	140,000	188,104	181,970	29.98%
80728	Transfer from RDA Cap Projects	-	235	-	-	-	-
Total	Operating Transfers In	-	235	-	-	-	-
COMMUNITY DEVELOPMENT BLOCK GRANT		2,671,925	3,558,466	3,438,079	2,357,103	4,418,200	28.51%

Revenue Detail

Object Code	Description	2000-01 Actual	2001-02 Actual	2002-03 Adopted	2002-03 Yr End Est	2003-04 Adopted	% Change From Prior Yr Budget
HOME PROGRAM - Federal Grants Fund							
40224	Interest from Investments-Pooled Cash	1,956	7,475	2,500	2,500	1,000	(60.00)%
Total	Revenue from Use of Money & Property	1,956	7,475	2,500	2,500	1,000	(60.00)%
40848	Grant - HUD Reprogrammed	1,079,640	73,668	680,600	-	600,150	(11.82)%
40850	Grant - HUD	91,363	1,260,294	1,213,250	1,049,000	1,188,377	(2.05)%
Total	Intergovernmental Revenues	1,171,003	1,333,962	1,893,850	1,049,000	1,788,527	(5.56)%
40035	Principal (pass-through)	35,403	134,377	50,000	170,958	50,000	-
40036	Interest (pass-through)	2,614	15,232	3,000	4,500	3,000	-
40380	Project Revenue	79,304	-	-	-	-	-
Total	Other Revenues	117,321	149,609	53,000	175,458	53,000	-
HOME PROGRAM		1,290,280	1,491,046	1,949,350	1,226,958	1,842,527	(5.48)%
MISCELLANEOUS GRANTS FUND							
40224	Interest from Investments-Pooled Cash	40,920	32,872	36,000	36,040	36,000	-
Total	Revenue from Use of Money & Property	40,920	32,872	36,000	36,040	36,000	-
40844	USDA Revenue	25,306	25,279	24,942	24,942	24,942	-
40857	Grant-Area Agency on Age	125,418	123,770	123,768	123,768	123,768	-
40872	Grant-SCAG SB821-Funds	49,439	51,158	59,581	59,581	248,120	316.44%
40873	Grant State	1,033,633	977,680	1,984,896	1,371,318	961,522	(51.56)%
40875	Grant-Federal	16,091	-	-	-	-	-
40882	Grant - Private Agency	1,900	-	-	-	-	-
40916	Reimbursement from Other Agency	25,687	-	-	-	-	-
Total	Intergovernmental Revenues	1,277,474	1,177,887	2,193,187	1,579,609	1,358,352	(38.06)%
40170	Police Revenues	1,700	-	-	-	-	-
40284	Processing Fees - Police	107,813	169,136	179,000	180,000	180,000	0.56%
40330	Sale of Service	40,418	40,321	49,413	49,413	41,444	(16.13)%
40380	All Other Revenues	11,086	63,981	7,020	7,020	7,020	-
40849	Soft Match - Grants	15,600	15,600	-	-	-	-
40881	Services/In Kind	80,306	80,474	93,750	93,750	93,750	-
40910	Project Revenue	2,791	-	-	-	-	-
Total	Other Revenues & Fines	259,714	369,512	329,183	330,183	322,214	(2.12)%
80701	Transfer from General Fund	99,923	77,660	77,660	77,660	77,660	-
80723	Transfer from Other Funds	319,850	-	108,000	108,000	-	(100.00)%
Total	Operating Transfers In	419,773	77,660	185,660	185,660	77,660	(58.17)%
MISCELLANEOUS GRANTS FUND		1,997,881	1,657,931	2,744,030	2,131,492	1,794,226	(34.61)%
PROPOSITION "A" FUND							
40224	Interest from Investments-Pooled Cash	72,597	60,990	27,900	27,900	30,000	7.53%
Total	Revenue from Use of Money & Property	72,597	60,990	27,900	27,900	30,000	7.53%
40810	Prop "A" Revenue	1,893,787	1,972,404	1,800,000	1,800,000	2,127,397	18.19%
Total	Intergovernmental Revenues	1,893,787	1,972,404	1,800,000	1,800,000	2,127,397	18.19%
40910	Project Revenue	9,359	9,439	9,000	5,000	5,000	(44.44)%
Total	Other Revenues	9,359	9,439	9,000	5,000	5,000	(44.44)%
PROPOSITION "A" FUND		1,975,743	2,042,833	1,836,900	1,832,900	2,162,397	17.72%

Revenue Detail

Object Code	Description	2000-01 Actual	2001-02 Actual	2002-03 Adopted	2002-03 Yr End Est	2003-04 Adopted	% Change From Prior Yr Budget
PROPOSITION "C" FUND							
40224	Interest from Investments-Pooled Cash	77,708	80,633	32,550	32,550	30,000	(7.83)%
Total	Revenue from Use of Money & Property	77,708	80,633	32,550	32,550	30,000	(7.83)%
40810	Prop "C" Revenue	1,572,755	1,635,961	1,575,000	1,575,000	1,745,649	10.83%
40916	Reimbursement from Other Agency	200,163	-	-	-	-	-
Total	Intergovernmental Revenues	1,772,918	1,635,961	1,575,000	1,575,000	1,745,649	10.83%
40380	All Other Revenues	30	-	-	-	-	-
Total	Other Revenues	30	-	-	-	-	-
PROPOSITION "C" FUND		1,850,656	1,716,594	1,607,550	1,607,550	1,775,649	10.46%

SHELTER PLUS CARE - Federal Grants Funds

40224	Interest from Investments-Pooled Cash	4,064	2,118	1,000	1,000	1,000	-
Total	Revenue from Use of Money & Property	4,064	2,118	1,000	1,000	1,000	-
40581	Housing Repayments	-	909	500	650	650	30.00%
40850	Grant HUD	277,870	239,610	320,000	278,568	320,000	-
Total	Intergovernmental Revenues	277,870	240,519	320,500	279,218	320,650	0.05%
SHELTER PLUS CARE		281,934	242,637	321,500	280,218	321,650	0.05%

LOCAL LAW ENFORCEMENT BLOCK GRANT - Federal Grants Fund

40224	Interest from Investments-Pooled Cash	30,113	16,089	30,000	15,000	15,000	(50.00)%
Total	Revenue from Use of Money & Property	30,113	16,089	30,000	15,000	15,000	(50.00)%
40875	Grant-Federal	342,111	369,748	369,748	346,570	346,570	(6.27)%
Total	Intergovernmental Revenues	342,111	369,748	369,748	346,570	346,570	(6.27)%
80723	Transfers from Other Funds	38,012	41,083	41,083	41,083	41,083	-
Total	Operating Transfers In	38,012	41,083	41,083	41,083	41,083	-
LOCAL LAW ENFORCEMENT BLOCK GRANT		410,236	426,920	440,831	402,653	402,653	(8.66)%

SUPPORTIVE TRANS HOUSING FUND

40224	Interest from Investments-Pooled Cash	-	175	-	-	-	-
Total	Revenue from Use of Money & Property	-	175	-	-	-	-
40850	Grant HUD	143,409	120,434	162,153	88,449	162,153	-
Total	Intergovernmental Revenues	143,409	120,434	162,153	88,449	162,153	-
SUPPORTIVE TRANS HOUSING FUND		143,409	120,609	162,153	88,449	162,153	-

TRAFFIC CONGESTION RELIEF

40224	Interest from Investments-Pooled Cash	44,705	28,101	20,000	20,000	-	(100.00)%
Total	Revenue from Use of Money & Property	44,705	28,101	20,000	20,000	-	(100.00)%
40805	Traffic Congestion Relief Funds	1,052,463	351,811	437,047	437,047	-	(100.00)%
Total	Intergovernmental Revenues	1,052,463	351,811	437,047	437,047	-	(100.00)%
TRAFFIC CONGESTION RELIEF FUND		1,097,168	379,912	457,047	457,047	-	(100.00)%

Revenue Detail

Object Code	Description	2000-01 Actual	2001-02 Actual	2002-03 Adopted	2002-03 Yr End Est	2003-04 Adopted	% Change From Prior Yr Budget
HOUSING ACQUISITION REDEVELOPMENT FUND							
40380	All Other Revenues	-	3,150	35,550	350	-	(100.00)%
40399	Sale- Land Held for Resale	62,772	-	-	-	-	-
Total	Other Revenues	62,772	3,150	35,550	350	-	(100.00)%
HOUSING ACQUISITION REDEV FUND		62,772	3,150	35,550	350	-	(100.00)%
VEHICLE PARKING DISTRICTS FUND							
40190	Rentals	187,545	166,973	160,000	170,000	170,000	6.25%
40224	Interest from Investments-Pooled Cash	55,497	35,315	15,000	15,000	12,000	(20.00)%
Total	Revenue from Use of Money & Property	243,042	202,288	175,000	185,000	182,000	4.00%
40380	All Other Revenues	24	1,201	10,000	-	-	(100.00)%
40630	Property Taxes	13,604	13,647	13,500	13,500	13,000	(3.70)%
Total	Other Revenues	13,628	14,848	23,500	13,500	13,000	(44.68)%
40110	Parking Fees	56,209	75,586	65,000	100,000	100,000	53.85%
40230	Fines & Fees	22,452	20,911	40,000	40,000	25,000	(37.50)%
Total	Licenses, Permits & Fees	78,661	96,497	105,000	140,000	125,000	19.05%
VEHICLE PARKING DISTRICTS FUND		335,331	313,633	303,500	338,500	320,000	5.44%
AIR QUALITY IMPROVEMENT FUND							
40224	Interest from Investments-Pooled Cash	45,986	27,263	23,250	23,250	20,000	(13.98)%
Total	Revenue from Use of Money & Property	45,986	27,263	23,250	23,250	20,000	(13.98)%
40883	AB2766 Revenue	164,532	175,507	163,300	163,300	160,000	(2.02)%
Total	Intergovernmental Revenues	164,532	175,507	163,300	163,300	160,000	(2.02)%
40380	All Other Revenue	17	2,258	-	-	-	-
Total	Other Revenues	17	2,258	-	-	-	-
80723	Transfers from Other Funds	315	-	-	-	-	-
Total	Operating Transfers In	315	-	-	-	-	-
AIR QUALITY IMPROVEMENT FUND		210,850	205,028	186,550	186,550	180,000	(3.51)%
MAINTENANCE ASSESSMENT DISTRICT FUNDS							
40224	Interest from Investments-Pooled Cash	82,721	49,498	37,200	37,200	30,000	(19.35)%
Total	Revenue from Use of Money & Property	82,721	49,498	37,200	37,200	30,000	(19.35)%
40380	All Other Revenues	-	5,596	-	-	-	-
40830	Maintenance AD	1,173,387	1,182,463	1,177,000	1,177,000	1,177,000	-
Total	Other Revenues	1,173,387	1,188,059	1,177,000	1,177,000	1,177,000	-
LANDSCAPE MAINTENANCE DISTRICT FUNDS		1,256,108	1,237,557	1,214,200	1,214,200	1,207,000	(0.59)%
ASSET FORFEITURE FUND							
40224	Interest from Investments-Pooled Cash	94,174	61,487	80,000	60,000	60,000	(25.00)%
Total	Revenue from Use of Money & Property	94,174	61,487	80,000	60,000	60,000	(25.00)%
40910	Project Revenue	1,716,326	412,616	-	500,000	500,000	-
40380	All Other Revenue	-	42,804	-	-	-	-
40875	Grant-Federal	-	16,873	-	-	-	-
40916	Reimbursement from Other Agency	8,008	1,842	3,000	3,000	3,000	-
Total	Other Revenues	1,724,334	474,135	3,000	503,000	503,000	16,666.67%

Revenue Detail

Object Code	Description	2000-01 Actual	2001-02 Actual	2002-03 Adopted	2002-03 Yr End Est	2003-04 Adopted	% Change From Prior Yr Budget
40400	Sale of Capital Items	2,907	-	-	-	-	-
Total	Other Financing Sources	2,907	-	-	-	-	-
ASSET SEIZURE FUND							578.31%
		1,821,415	535,622	83,000	563,000	563,000	
HOUSING GRANTS FUND							
40838	CalHome - 1st Time Homebuyer	-	-	60,000	60,000	34,537	
40839	CalHome - Manufactured Housing	-	-	500,000	500,000	-	
40843	CalHome - Owner Occupied Rehab	-	-	380,000	380,000	-	
Total	Intergovernmental Revenues	-	-	940,000	940,000	34,537	
HOUSING GRANTS FUND							(96.33)%
		-	-	940,000	940,000	34,537	
POMONA REDEVELOPMENT-LOW/MOD HOUSING FUND							
40190	Rentals	12,342	34,194	9,600	18,360	9,600	-
40221	Investment Earnings - Fiscal Agent	-	88,689	-	-	-	-
40224	Interest from Investments-Pooled Cash	257,086	101,144	250,000	100,000	150,000	(40.00)%
40195	Billboard Rentals	300	225	300	300	300	-
Total	Revenue from Use of Money & Property	269,728	224,252	259,900	118,660	159,900	(38.48)%
40035	Principal	3,339	75,728	17,000	100,000	25,000	47.06%
40036	Interest	1,872	9,753	2,400	6,000	5,000	108.33%
40242	Equity Earned	53,887	107,066	50,000	180,000	180,000	260.00%
40380	All Other Revenues	66,406	106,670	80,250	54,780	54,500	(32.09)%
40399	Sale-Land Held for Resale	555,000	280,967	800,000	340,362	637,000	(20.38)%
40915	Project Reimbursement	-	790,570	-	-	-	-
40485	Loans Repaid	147,204	216,501	80,000	270,000	150,000	87.50%
Total	Other Revenues	827,708	1,587,255	1,029,650	951,142	1,051,500	2.12%
80482	Loan Proceeds	-	-	-	-	522,663	-
80485	Loans Repaid	-	-	1,113,000	1,113,000	-	(100.00)%
Total	Other Financing Sources	-	-	1,113,000	1,113,000	522,663	(53.04)%
80724	Transfer from Debt Services	5,508,592	2,772,857	3,056,064	3,348,567	3,548,340	16.11%
80728	Transfer from Capital Projects	302,006	572,723	-	-	-	-
Total	Operating Transfers In	5,810,598	3,345,580	3,056,064	3,348,567	3,548,340	16.11%
RDA CAPITAL PROJECT LOW/MOD FUND							(3.23)%
		6,908,034	5,157,087	5,458,614	5,531,369	5,282,403	
RDA LOW/MOD BOND FUNDED PROJECTS							
40221	Investment Earnings - Fiscal Agent	-	-	20,000	112,112	60,000	200.00%
Total	Revenue from Use of Money & Property	-	-	20,000	112,112	60,000	200.00%
80485	Bond Reimbursement	-	-	2,100,000	2,481,539	-	(100.00)%
Total	Other Financing Sources	-	-	2,100,000	2,481,539	-	(100.00)%
RDA LOW/MOD BOND FUNDED PROJECTS							(97.17)%
		-	-	2,120,000	2,593,651	60,000	
TOTAL - ALL SPECIAL REVENUE FUNDS							(7.63)%
		32,695,356	28,233,021	33,911,295	31,525,209	31,325,395	

Revenue Detail

Object Code	Description	2000-01 Actual	2001-02 Actual	2002-03 Adopted	2002-03 Yr End Est	2003-04 Adopted	% Change From Prior Yr Budget
DEBT SERVICE FUNDS							
GENERAL OBLIGATION BOND							
40010	Secured Property Taxes	1,136,353	1,134,629	1,136,350	1,131,940	1,122,440	(1.22)%
40011	SB13 Supplemental Property Tax	(11)	(134)	-	-	-	-
Total	Property Taxes	1,136,342	1,134,495	1,136,350	1,131,940	1,122,440	(1.22)%
40221	Interest from Investments-Fiscal Agent	195,950	146,278	149,055	178,644	174,000	16.74%
40224	Interest from Investments-Pooled Cash	56,375	35,500	25,000	17,644	16,900	(32.40)%
Total	Revenue from Use of Money & Property	252,325	181,778	174,055	196,288	190,900	9.68%
40916	Reimbursement from other Agency	-	-	259,548	259,548	261,248	0.65%
Total	Intergovernmental Revenues	-	-	259,548	259,548	261,248	0.65%
80701	Transfer from General Fund	285,000	285,000	285,000	285,000	285,000	-
80702	Transfer from Water Fund	600,000	600,000	600,000	600,000	600,000	-
80721	Transfer from Capital Outlay	114,534	125,265	118,013	123,369	123,369	4.54%
80723	Transfer from Other Funds	7,730	2,724	-	601,525	-	-
80725	Transfer from Sewer Fund	417,000	417,000	417,000	417,000	417,000	-
80728	Transfer from RDA Cap Projects	-	-	-	-	250,469	-
Total	Operating Transfers In	1,424,264	1,429,989	1,420,013	2,026,894	1,675,838	18.02%
GENERAL OBLIGATION BOND FUND							
		2,812,931	2,746,262	2,989,966	3,614,670	3,250,426	8.71%
POMONA REDEVELOPMENT AGENCY DEBT SERVICE FUNDS							
40010	Secured Property Taxes	11,973,440	11,330,795	13,688,739	14,507,788	14,781,331	7.98%
40011	SB13 Supplemental Property Tax	91,976	477,544	99,241	539,569	554,333	458.57%
40020	Unsecured Property Taxes	1,417,924	787,267	855,329	885,238	948,633	10.91%
40030	Tax Redemptions	438,352	533,127	616,830	793,823	928,620	50.55%
Total	Property Taxes	13,921,692	13,128,733	15,260,139	16,726,418	17,212,917	12.80%
40221	Interest from Investments-Fiscal Agent	2,723,290	453,262	455,236	459,540	474,806	4.30%
40224	Interest from Investments-Pooled Cash	142,324	101,044	123,000	111,096	121,451	(1.26)%
Total	Revenue from Use of Money & Property	2,865,614	554,306	578,236	570,636	596,257	3.12%
40027	Homeowners Exemption	95,764	158,309	61,461	16,422	173,705	182.63%
40029	LA County Deferral	905,550	-	2,183,258	-	-	(100.00)%
40878	LA County Grant	3,100,000	3,100,000	3,100,000	3,100,000	3,100,000	-
Total	Intergovernmental Revenues	4,101,314	3,258,309	5,344,719	3,116,422	3,273,705	(38.75)%
40292	Participation Revenue-Fairplex	180,665	129,459	180,000	132,000	134,689	(25.17)%
Total	Other Revenues	180,665	129,459	180,000	132,000	134,689	(25.17)%
80480	Bond Proceeds	39,165,000	-	-	-	-	-
80497	Loan Proceeds-LA Co Deferral	-	824,416	-	1,170,992	1,410,453	-
Total	Other Financing Sources	39,165,000	824,416	-	1,170,992	1,410,453	-
80724	Transfer from Debt Service	2,215,059	12,657	-	-	-	-
80727	Transfer from Low Mod	1,470,312	1,562,487	1,563,200	1,522,317	1,562,057	(0.07)%
Total	Operating Transfers In	3,685,371	1,575,144	1,563,200	1,522,317	1,562,057	(0.07)%
REDEVELOPMENT DEBT SERVICE FUNDS		63,919,656	19,470,367	22,926,294	23,238,785	24,190,078	5.51%

Revenue Detail

Object Code	Description	2000-01 Actual	2001-02 Actual	2002-03 Adopted	2002-03 Yr End Est	2003-04 Adopted	% Change From Prior Yr Budget
POMONA PUBLIC FINANCING AUTHORITY							
40221	Interest from Investments-Fiscal Agent	4,539,433	5,898,966	5,757,201	5,858,201	5,711,129	(0.80)%
40224	Interest from Investments-Pooled Cash	6,900	3,915	3,000	3,400	3,500	16.67%
Total	Revenue from Use of Money & Property	4,546,333	5,902,881	5,760,201	5,861,601	5,714,629	(0.79)%
40293	Installment Sales	4,336,211	3,261,947	5,955,144	4,260,006	4,345,686	(27.03)%
40930	Reimbursement	-	-	-	-	250,469	-
Total	Other Revenues	4,336,211	3,261,947	5,955,144	4,260,006	4,596,155	(22.82)%
40917	Lease Payments Received	1,525,331	1,050,323	1,781,411	1,781,411	1,778,277	(0.18)%
80480	Bond Proceeds	39,165,000	4,828,556	-	-	-	-
80482	Loan Proceeds	(27,235,000)	-	-	-	-	-
Total	Other Financing Sources	13,455,331	5,878,879	1,781,411	1,781,411	1,778,277	(0.18)%
80723	Transfer from Other Funds	-	183,092	-	-	-	-
80724	Transfer from Debt Services	685,000	-	-	970,000	1,110,000	-
Total	Operating Transfers In	685,000	183,092	-	970,000	1,110,000	-
POMONA PUBLIC FINANCING AUTHORITY		23,022,875	15,226,799	13,496,756	12,873,018	13,199,061	(2.21)%
TOTAL - ALL DEBT SERVICE FUNDS		89,755,462	37,443,428	39,413,016	39,726,473	40,639,565	3.11%

CAPITAL OUTLAY FUNDS

CAPITAL OUTLAY FUND

40425	Park Dwelling Tax	50,504	174,673	50,000	50,000	50,000	-
Total	Other Taxes	50,504	174,673	50,000	50,000	50,000	-
40224	Interest from Investments-Pooled Cash	180,079	120,608	110,000	107,000	107,000	(2.73)%
Total	Revenue from Use of Money & Property	180,079	120,608	110,000	107,000	107,000	(2.73)%
40873	Grant - State	-	-	180,000	287,000	-	(100.00)%
40876	Grant-MTA	-	-	4,998,000	4,998,000	-	(100.00)%
40885	STPL Revenue	-	-	731,500	731,500	-	(100.00)%
40916	Reimbursement from Other Agency	3,140,573	1,337,810	50,000	375,947	2,906,775	5,713.55%
Total	Intergovernmental Revenues	3,140,573	1,337,810	5,959,500	6,392,447	2,906,775	(51.22)%
40101	Traffic Signal/Control Device Fee	20,342	20,088	20,000	23,419	20,000	-
40102	Road/Highway Improvement Fee	20,360	20,088	20,000	23,419	20,000	-
40103	Public Safety Improvement Fee	102,114	113,243	80,000	87,841	85,000	6.25%
Total	Licenses, Permits & Fees	142,816	153,419	120,000	134,679	125,000	4.17%
40286	Developers Participation Fee	-	100,000	-	-	-	-
40845	Donations	4,641	(895)	-	-	25,714	-
40910	Project Revenue	-	-	-	-	189,559	-
40915	Project Reimbursement	-	14,775	-	-	-	-
42330	Restitution	-	-	-	300,000	-	-
40380	All Other Revenues	10	72,982	-	50	-	-
Total	Other Revenues	4,651	186,862	-	300,050	215,273	-
40400	Sale of Capital Items	-	-	-	-	-	-
80495	Bond Reimbursement	3,277	-	-	-	-	-
80480	Bond Proceeds	-	666	-	-	13,314,538	-
80482	Loan Proceeds	439,874	1,682,946	-	-	-	-
80485	Loans Repaid	244,075	-	-	-	-	-
Total	Other Financing Sources	687,226	1,683,612	-	-	13,314,538	-

Revenue Detail

Object Code	Description	2000-01 Actual	2001-02 Actual	2002-03 Adopted	2002-03 Yr End Est	2003-04 Adopted	% Change From Prior Yr Budget
80700	Transfer from State Gas Tax Fund	936,913	(291,155)	-	-	-	-
80701	Transfer from General Fund	2,191,800	-	-	-	-	-
80702	Transfer from Water Fund	-	66,031	-	-	-	-
80723	Transfer from Other Funds	825,634	170,769	1,239,500	1,239,500	-	(100.00)%
80721	Transfer from Capital Outlay	53,327	409,290	-	-	-	-
80726	Transfer from CDBG	38,945	878,815	-	295,000	-	-
80728	Transfer from RDA Capital Projects	959,359	1,033,697	200,000	1,113,973	1,761,236	780.62%
80736	Transfer from Prop C Funds	-	786,042	-	-	1,305,500	-
Total	Operating Transfers In	5,005,978	3,053,489	1,439,500	2,648,473	3,066,736	113.04%
CAPITAL OUTLAY FUND		9,211,827	6,710,473	7,679,000	9,632,649	19,785,322	157.65%

ASSESSMENT DISTRICT IMPROVEMENT FUND

40221	Interest from Investments-Fiscal Agent	19,201	8,832	6,000	6,000	6,000	-
40224	Interest from Investments-Pooled Cash	4,784	1,096	1,000	1,000	1,000	-
Total	Revenue from Use of Money & Property	23,985	9,928	7,000	7,000	7,000	-
40380	All Other Revenue	-	280	-	-	-	-
Total	Total Other Revenue	-	280	-	-	-	-
ASSESSMENT DISTRICT IMPROVEMENT FUND		23,985	10,208	7,000	7,000	7,000	-

POMONA REDEVELOPMENT AGENCY CAPITAL PROJECT FUNDS

40010	Secured Property Taxes	1,216,623	2,335,164	-	-	-	-
40011	SB13 Supplemental Tax	48,281	149,119	-	-	-	-
40020	Unsecured Property Taxes	135,240	127,697	-	-	-	-
40027	Homeowners Exemption	16,163	13,708	-	-	-	-
40030	Secured Prior Year	193,034	351,074	-	-	-	-
Total	Property Taxes	1,609,341	2,976,762	-	-	-	-
40190	Rentals	35,248	75,582	102,400	117,843	163,725	59.89%
40018	Lease - Rancho Valley Chevrolet	-	-	24,637	24,637	25,376	-
40022	Lease - GD Park Site Bldg.	12,480	2,080	-	18,720	-	-
40025	Lease - GD Boyd Furniture	878,000	365,833	-	-	-	-
40028	Lease - PacBell Autosign Antenna	24,000	24,370	24,000	24,720	25,462	6.09%
40224	Interest from Investments-Pooled Cash	438,609	306,437	160,000	250,000	225,000	40.63%
40221	Investment Earnings - Fiscal Agent	-	870,964	1,060,240	585,300	590,000	(44.35)%
40241	Interest - PPFA Loans	-	-	-	-	-	-
Total	Revenue from Use of Money & Property	1,388,337	1,645,266	1,371,277	1,021,220	1,029,563	(24.92)%
40858	Grant - Getty	-	-	75,000	-	-	(100.00)%
40873	Grant - State (Fox Theater)	-	-	1,000,000	-	-	-
40915	Project Reimbursement	-	24,750	-	-	-	-
40916	Reimbursement From Other Agency	6,000	-	-	-	-	-
40918	Reimbursement From Developer	-	-	-	-	250,469	-
Total	Intergovernmental Revenues	6,000	24,750	1,075,000	-	250,469	(76.70)%
40226	Miscellaneous Income	-	-	-	-	-	-
40292	Participation Revenue-Fairplex	60,202	-	-	-	-	-
40380	All Other Revenues	17,297	2,639	-	76,036	837	-
40399	Sale-Land Held for Resale	-	6,816,533	1,145,628	1,145,628	-	(100.00)%
40485	Loans Repaid	34,002	2,084	-	1,237	4,100	-
40845	Donations	-	5,000	-	-	-	-
Total	Other Revenues	111,501	6,826,256	1,145,628	1,222,901	4,937	(99.57)%

Revenue Detail

Object Code	Description	2000-01 Actual	2001-02 Actual	2002-03 Adopted	2002-03 Yr End Est	2003-04 Adopted	% Change From Prior Yr Budget
80479	Gain on Sale of Land	-	2,334,427	-	-	-	-
80485	Bond Reimbursement	-	-	200,000	200,000	-	(100.00)%
80482	Loan Proceeds	-	-	2,900,000	2,900,000	-	(100.00)%
Total	Other Financing Sources	-	2,334,427	3,100,000	3,100,000	-	(100.00)%
80721	Transfer from Capital Outlay	10,864	-	-	-	-	-
80723	Transfer from Other Funds	-	4,700,000	-	20,000	20,400	-
80724	Transfer from Debt Service	3,248,179	12,888,511	2,370,872	3,168,084	3,362,283	41.82%
80728	Transfer from RDA Cap Projects	-	514,299	-	2,128,634	-	-
Total	Operating Transfers In	3,259,043	18,102,810	2,370,872	5,316,718	3,382,683	42.68%
REDEVELOPMENT AGENCY CAPITAL PROJ		6,374,222	31,910,271	9,062,777	10,660,839	4,667,652	(48.50)%
TOTAL - ALL CAPITAL PROJECTS FUNDS		15,610,034	38,630,952	16,748,777	20,300,488	24,459,974	46.04%

ENTERPRISE FUNDS

WATER FUND - Operations

40221	Interest from Investments-Fiscal Agent	2,647,331	642,288	483,570	101,091	103,111	(78.68)%
40224	Interest from Investments-Pooled Cash	330,133	293,325	250,000	250,000	230,000	(8.00)%
40240	Interest/Contracts	7,070	-	-	-	-	-
Total	Revenue from Use of Money & Property	2,984,534	935,613	733,570	351,091	333,111	(54.59)%
40580	Damage Claim Repayments	86,926	-	-	-	-	-
40875	Grant-Federal	-	-	115,000	115,000	-	(100.00)%
Total	Intergovernmental Revenue	86,926	-	115,000	115,000	-	(100.00)%
40207	Water Service Fees	246,749	294,273	250,000	311,200	300,000	20.00%
40227	Sanitation Service Charge	112,772	90,530	110,000	90,200	90,200	(18.00)%
Total	Licenses, Permits & Fees	359,521	384,803	360,000	401,400	390,200	8.39%
40201	Metered Sales-General	15,918,326	17,965,216	19,232,000	19,232,000	20,480,000	6.49%
40202	Reclaimed Water Sales	1,540,146	1,724,109	1,781,000	1,800,000	1,800,000	1.07%
40225	Recovery/Written Off Accounts	55,165	9,435	20,000	18,200	20,000	-
40228	Connection Fees	93,063	204,241	80,000	180,000	160,000	100.00%
40232	Customers Miscellaneous Repairs	5,098	6,186	5,000	5,000	5,000	-
40190	Rentals	1,401	-	1,401	1,401	1,401	-
40380	All Other Revenues	48,342	44,399	50,000	51,906	51,300	2.60%
40390	Insurance Refunds Miscellaneous	5,210	29,168	-	30,000	-	-
40404	Sale of Land	22,357	-	-	-	-	-
40530	Cash Over/(Short)	490	3,228	350	400	350	-
Total	Other Revenues	17,689,598	19,985,982	21,169,751	21,318,907	22,518,051	6.37%
80723	Transfer from Other Funds	152	-	-	469,370	-	-
Total	Operating Transfers In	152	-	-	469,370	-	-
40400	Sale of Capital Items	-	-	-	699	-	-
40500	Sale of Surplus Water	1,714,650	772,650	500,000	500,000	560,000	12.00%
Total	Other Financing Sources	1,714,650	772,650	500,000	500,699	560,000	12.00%
WATER - Operations		22,835,381	22,079,048	22,878,321	23,156,467	23,801,362	4.03%

Revenue Detail

Object Code	Description	2000-01 Actual	2001-02 Actual	2002-03 Adopted	2002-03 Yr End Est	2003-04 Adopted	% Change From Prior Yr Budget
WATER FUND - Capital Projects							
40221	Interest from Investments-Fiscal Agent	1,386,914	200,767	157,702	866,309	874,972	454.83%
Total	Revenue from Use of Money & Property	1,386,914	200,767	157,702	866,309	874,972	454.83%
40900	Deposits Received	56,927	46,938	-	13,796	-	-
40916	Reimbursement from Other Agency	637,415	257,110	-	3,730	351,000	-
40360	Street/Engr Misc	45	-	-	-	-	-
Total	Other Revenues	694,387	304,048	-	17,526	351,000	-
80480	Bond Proceeds	-	(666)	-	-	-	-
80495	Bond Reimbursement	3,858,614	3,573,349	1,160,800	1,160,800	-	(100.00)%
Total	Other Financing Sources	3,858,614	3,572,683	1,160,800	1,160,800	-	(100.00)%
80723	Transfer from Other Funds	-	1	-	-	-	-
80726	Transfer from Series P	-	32,992	-	-	-	-
80735	Transfer from Sewer Cap Impr	-	-	-	-	2,048,366	-
80721	Transfer from Capital Outlay	200,000	-	-	-	-	-
80702	Transfer from Water Fund	759,651	81,858	-	420,002	2,679,000	-
Total	Operating Transfers In	959,651	114,851	-	420,002	4,727,366	-
WATER - Capital Projects		6,899,566	4,192,349	1,318,502	2,464,637	5,953,338	351.52%
WATER FUNDS		29,734,947	26,271,397	24,196,823	25,621,104	29,754,700	22.97%
SEWER - Operations							
40221	Interest From Investments-Fiscal Agent	381,332	48,674	48,051	48,051	30,462	(36.60)%
40224	Interest from Investments-Pooled Cash	420,071	243,381	305,000	250,000	250,000	(18.03)%
Total	Revenue from Use of Money & Property	801,403	292,055	353,051	298,051	280,462	(20.56)%
40465	Sewer Maintenance	2,336,919	2,180,965	2,346,000	2,496,000	2,650,000	12.96%
Total	Licenses, Permits & Fees	2,336,919	2,180,965	2,346,000	2,496,000	2,650,000	12.96%
40228	Sewer Connection Fees	27,083	43,694	-	6,500	10,000	-
40380	All Other Revenues	-	386	-	-	-	-
Total	Other Revenues	27,083	44,080	-	6,500	10,000	-
80735	Transfer from Sewer Cap Impr Fund	1,063,123	-	-	-	-	-
Total	Operating Transfers In	1,063,123	-	-	-	-	-
40400	Sale of Capital Items	-	-	-	2,700	-	-
Total	Other Financing Sources	-	-	-	2,700	-	-
SEWER - Operation		4,228,528	2,517,100	2,699,051	2,803,251	2,940,462	8.94%
SEWER - Capital Projects							
40221	Interest from Investments-Fiscal Agent	19,856	112,155	77,544	77,544	-	(100.00)%
Total	Revenue from Use of Money & Property	19,856	112,155	77,544	77,544	-	(100.00)%
40916	Reimbursement from Other Agency	400,000	400,000	-	-	-	-
Total	Other Revenues	400,000	400,000	-	-	-	-
80494	Series Q Reimbursement	-	9,775,639	-	-	-	-
80495	Bond Reimbursement	1,878,452	(7,372,361)	-	-	-	-
Total	Other Financing Sources	1,878,452	2,403,278	-	-	-	-
80725	Transfer from Sewer Fund	-	191,709	-	67,509	40,000	-
87026	Transfer from Series P	-	-	-	944,573	-	-
Total	Operating Transfers In	-	191,709	-	1,012,082	40,000	-
SEWER - Capital		2,298,308	3,107,142	77,544	1,089,626	40,000	(48.42)%

Revenue Detail

Object Code	Description	2000-01 Actual	2001-02 Actual	2002-03 Adopted	2002-03 Yr End Est	2003-04 Adopted	% Change From Prior Yr Budget
REFUSE OPERATIONS							
40224	Interest from Investments-Pooled Cash	-	76,563	-	-	-	-
Total	Revenue from Use of Money & Property	-	76,563	-	-	-	-
40200	Franchises	83,218	82,163	80,000	80,000	80,000	-
40203	Comm Clean-up/SolWast Franchise	-	-	-	-	187,500	-
Total	Other Taxes	83,218	82,163	80,000	80,000	267,500	-
40873	Grant - State	45,487	47,263	63,329	63,329	70,000	10.53%
Total	Intergovernmental Revenue	45,487	47,263	63,329	63,329	70,000	10.53%
40057	Spadra Landfill Fee Assessment	951	-	-	-	-	-
40058	Recycling-Greenwaste	-	6,298	-	-	-	-
40059	Recycling-Paper,Plastic	-	557	-	-	-	-
40440	Refuse Charges	6,059,895	5,899,518	6,000,000	6,000,000	6,000,000	-
40480	Refuse Container Rental Fees	84,814	74,406	40,000	73,000	73,000	82.50%
40481	Vehicle/Container Replacement Fee	309,077	288,696	280,620	280,620	280,620	-
Total	Licenses, Permits & Fees	6,454,737	6,269,475	6,320,620	6,353,620	6,353,620	0.52%
40380	All Other Revenues	322	21,591	-	-	-	-
40390	Insurance Refunds Misc	2,002	14,847	-	7,118	-	-
40846	Recycling Revenues	70,292	57,058	96,000	270,099	110,000	14.58%
Total	Other Revenues	72,616	93,496	96,000	277,217	110,000	14.58%
REFUSE		6,656,058	6,568,960	6,559,949	6,774,166	6,801,120	3.68%

GSF OPERATIONS

40445	Graffiti - GSF	524,259	-	-	-	-	-
40446	Weed Abatement - GSF	128,964	-	-	-	-	-
40447	Landscape Maintenance - GSF	103,946	-	-	-	-	-
40451	Storm Sewer Maintenance - GSF	90,406	-	-	-	-	-
40460	Street Sweeping Revenue - GSF	441,880	-	-	-	-	-
Total	Licenses, Permits & Fees	1,289,455	-	-	-	-	-
40380	All Other Revenues	2,434	-	-	-	-	-
Total	Other Revenues	2,434	-	-	-	-	-
80700	Transfer from State Gas Tax	603,324	-	-	-	-	-
Total	Operating Transfers In	603,324	-	-	-	-	-
GSF OPERATIONS		1,895,213	-	-	-	-	-

DEVELOPMENT SERVICES FUND

40051	Home Occupation Permits	14,550	-	-	-	-	-
40090	Building Permits	740,950	-	-	-	-	-
40250	Engineering Permits	17,323	-	-	-	-	-
40285	Conditional Use Permit (CUP)	55,335	-	-	-	-	-
Total	All Permits	828,158	-	-	-	-	-
40050	Plan Check Fees	364,315	-	-	-	-	-
40067	Final Development Plan Fee	1,800	-	-	-	-	-
40068	Variance Fee	14,280	-	-	-	-	-
40069	General Plan Amendment Fee	2,700	-	-	-	-	-
40070	Minor Deviation Variance Fee	7,600	-	-	-	-	-
40073	Tentative Parcel Map Fee	1,085	-	-	-	-	-

Revenue Detail

Object Code	Description	2000-01 Actual	2001-02 Actual	2002-03 Adopted	2002-03 Yr End Est	2003-04 Adopted	% Change From Prior Yr Budget
40074	Zone Change Fee	2,700	-	-	-	-	-
40075	Time Extension Fee	2,100	-	-	-	-	-
40076	Code Amendment Fee	1,630	-	-	-	-	-
40091	Determination of Similarity Fee	2,256	-	-	-	-	-
40092	Temporary Use Permit Fee	7,200	-	-	-	-	-
40093	Specific Plan Amendment Fee	2,700	-	-	-	-	-
40094	Development Review Fee	15,540	-	-	-	-	-
40100	Other Building Fees	19,538	-	-	-	-	-
40120	Abate Hazardous Building	78,465	-	-	-	-	-
40160	Planning & Zoning Fees	26,563	-	-	-	-	-
40287	Tent Tract Map/Tent Parcel Map	4,325	-	-	-	-	-
40288	Environmental	7,745	-	-	-	-	-
40380	All Other Revenues	150	-	-	-	-	-
Total	Licenses, Permits & Fees	562,692	-	-	-	-	-
40400	Sale of Capital Items	1,778	-	-	-	-	-
Total	Other Financing Sources	1,778	-	-	-	-	-
80701	Transfer from General Fund	437,705	-	-	-	-	-
Total	Operating Transfers In	437,705	-	-	-	-	-
DEVELOPMENT SERVICES FUND		1,830,333	-	-	-	-	-
TOTAL - ALL ENTERPRISE FUNDS		46,643,387	38,464,599	33,533,367	36,288,147	39,536,282	17.90%

INTERNAL SERVICE FUNDS

INSURANCE SERVICES FUND

40229	Insurance/Workers Comp Refunds	1,148	126,242	-	149,300	-	-
40135	Special Event Premiums	1,781	8,284	-	-	-	-
40380	All Other Revenues	11,537	22,536	1,000	209,256	-	(100.00)%
40840	In-Lieu Premium	4,603,202	5,197,356	4,448,948	4,398,948	4,789,750	7.66%
40841	Subrogation Recovery	-	932	-	-	-	-
Total	Other Revenues	4,617,668	5,355,350	4,449,948	4,757,504	4,789,750	7.64%
INSURANCE SERVICES FUND		4,617,668	5,355,350	4,449,948	4,757,504	4,789,750	7.64%

EQUIPMENT MAINTENANCE FUND

40330	Sale of Service	3,041,091	3,277,896	3,371,162	3,300,000	3,624,787	7.52%
40380	All Other Revenues	48,246	55,875	-	25,000	30,000	-
40390	Insurance Refunds Miscellaneous	14,556	6,813	-	7,000	-	-
40400	Sale of Capital Items	832	-	-	-	-	-
Total	Other Revenues	3,104,725	3,340,584	3,371,162	3,332,000	3,654,787	8.41%
EQUIPMENT MAINTENANCE FUND		3,104,725	3,340,584	3,371,162	3,332,000	3,654,787	8.41%
TOTAL - ALL INTERNAL SVC FUNDS		7,722,393	8,695,934	7,821,110	8,089,504	8,444,537	7.97%
TOTAL REVENUES - ALL FUNDS		249,108,322	217,543,290	197,865,627	203,370,340	214,303,911	8.31%

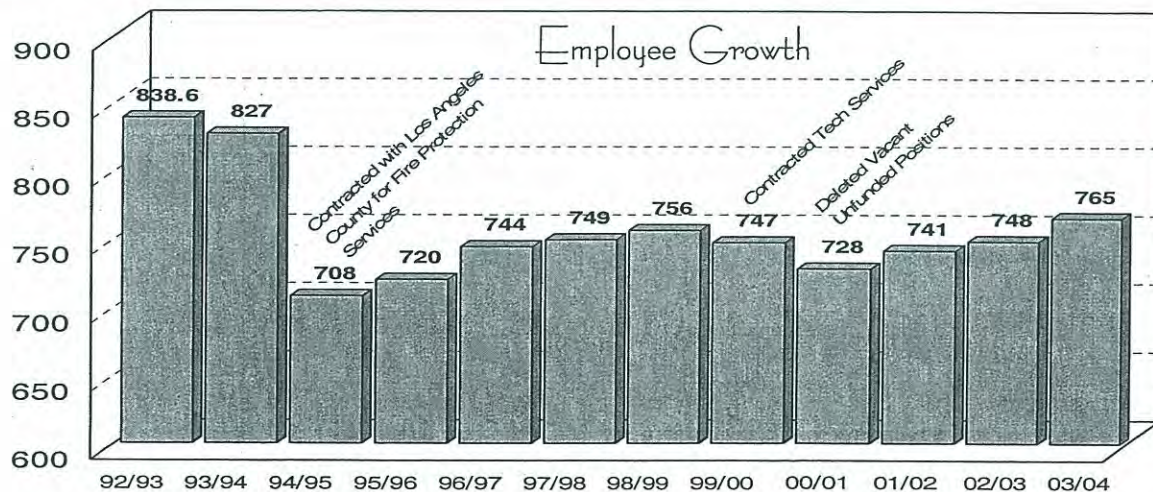


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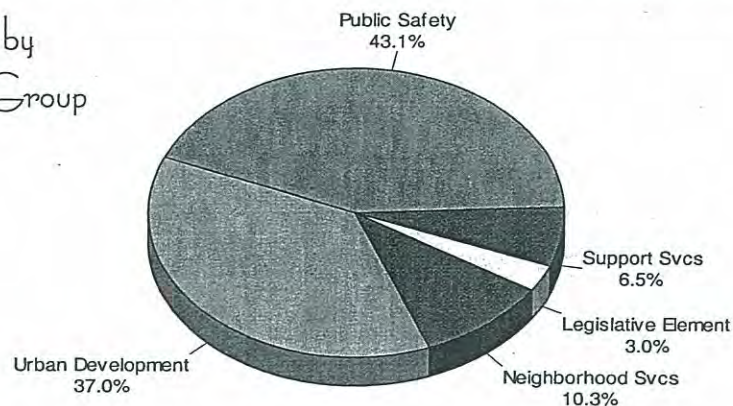


Fiscal Year Comparison of Positions

	Authorized 99/00	Authorized 00/01	Authorized 01/02	Authorized 02/03	Adopted 03/04
<u>General Government</u>					
Mayor & City Council	8	8	8	8	8
Administration	15	10	10	10	10
City Clerk	3	3	3	3	3
City Treasurer	1	1	1	1	1
City Attorney	1	1	1	1	2
<u>Support Services</u>					
Human Resources	10	10	10	10	13
Finance	30	34	35	36	36
<u>Public Safety</u>					
Police	321	312	315	319	330
Fire (County Contract)	-	-	-	-	-
<u>Urban Development</u>					
Public Works	93	91	82	82	82
Utility Services	129	130	132	133	132
Economic Development	30	22	-	-	-
Housing	23	27	-	-	-
Community Development	-	-	65	66	69
<u>Neighborhood Services</u>					
Community Services	57	54	54	54	54
Library	26	25	25	25	25
Total City Employees	747	728	741	748	765



**Employees by
Department Group**



Authorized Positions by Fiscal Year

Position Title	2000/01	2001/02	2002/03	2003/04	Distribution		
					General Fund	All Other	Unfunded
CITY COUNCIL							
Mayor	1.0	1.0	1.0	1.0			
Councilperson	6.0	6.0	6.0	6.0			
Sr Admin Asst to the City Council	1.0	1.0	1.0	1.0			
Total - CITY COUNCIL	8.0	8.0	8.0	8.0	7.8	0.2	0
ADMINISTRATION							
Administrative Assistant I / II	1.0	1.0	1.0	1.0			
Administrative Assistant I / II	1.0	1.0	1.0	1.0			
Assistant City Manager	1.0	1.0	1.0	1.0			
Assistant to the City Manager	-	1.0	1.0	1.0			
City Manager	1.0	1.0	1.0	1.0			
Deputy City Manager	1.0	2.0	2.0	2.0			
Executive Assistant	1.0	-	1.0	1.0			
Grants Coordinator	1.0	1.0	1.0	1.0			
Principal Management Assistant	1.0	-	-	-			
Public Information Officer	1.0	1.0	1.0	1.0			
Senior Administrative Assistant	1.0	1.0	-	-			
Total - ADMINISTRATION	10.0	10.0	10.0	10.0	6.99	3.01	0
CITY CLERK							
Administrative Assistant III	1.0	1.0	1.0	1.0			
City Clerk	1.0	1.0	1.0	1.0			
Deputy City Clerk	1.0	1.0	1.0	1.0			
Total - CITY CLERK	3.0	3.0	3.0	3.0	3	0	0
CITY TREASURER							
City Treasurer	1.0	1.0	1.0	1.0			
Total - CITY TREASURER	1.0	1.0	1.0	1.0	0	1	0
CITY ATTORNEY							
Legal Administrative Assistant	1.0	1.0	1.0	1.0			
Administrative Assistant	-	-	-	1.0			
TOTAL - CITY ATTORNEY	1.0	1.0	1.0	2.0	1.70	0.30	0
HUMAN RESOURCES							
Administrative Assistant I / II / III	1.0	1.0	1.0	1.0			
Asst Human Resources/Risk Mgmt Director	1.0	1.0	1.0	1.0			
Benefits Coordinator	1.0	1.0	1.0	1.0			
Human Resources Assistant	1.0	1.0	1.0	1.0			
Human Resources Technician	1.0	1.0	1.0	1.0			
Human Resources/Risk Mgmt Director	1.0	1.0	1.0	1.0			
Liability Claims Coordinator	-	-	-	1.0			
Risk Manager	1.0	1.0	1.0	1.0			
Safety Officer	1.0	1.0	1.0	1.0			
Senior Administrative Assistant	1.0	1.0	1.0	1.0			
Senior Human Resources Analyst	1.0	1.0	1.0	1.0			
Senior Workers Comp Claims Examiner	-	-	-	1.0			
Workers Comp Claims Examiner	-	-	-	1.0			
TOTAL - HUMAN RESOURCES	10.0	10.0	10.0	13.0	4.7	8.3	0
FINANCE							
Accounting Technician I / II	9.0	9.0	9.0	9.0			

Authorized Positions by Fiscal Year

Position Title	2000/01	2001/02	2002/03	2003/04	Distribution		
					General Fund	All Other	Unfunded
Assistant Finance Director	1.0	1.0	1.0	1.0			
Budget Officer	1.0	1.0	1.0	1.0			
Business License Specialist	3.0	3.0	3.0	3.0			
Finance Director	1.0	1.0	1.0	1.0			
Office Assistant	-	-	1.0	1.0			
Payroll Specialist	2.0	2.0	2.0	2.0			
Payroll Supervisor	1.0	1.0	1.0	1.0			
Principal Accountant	-	1.0	2.0	2.0			
Purchasing Manager	1.0	1.0	1.0	1.0			
Reprographic Supervisor	1.0	1.0	1.0	1.0			*
Reprographic Technician I / II	2.0	2.0	2.0	2.0			*
Revenue Manager	1.0	1.0	1.0	1.0			
Senior Accountant	6.0	6.0	5.0	5.0			
Senior Administrative Assistant	1.0	1.0	1.0	1.0			*
Senior Business License Specialist	1.0	1.0	1.0	1.0			
Senior Buyer	1.0	1.0	1.0	1.0			*
Senior Storekeeper	1.0	1.0	1.0	1.0			
Storekeeper	1.0	1.0	1.0	1.0			
TOTAL - FINANCE	34.0	35.0	36.0	36.0	20.72	11.28	4
POLICE							
CIVILIAN							
Accounting Technician I / II	1.0	1.0	1.0	1.0			
Administrative Assistant I / II / III	6.0	6.0	7.0	7.0			
Administrative Clerk	1.0	2.0	2.0	2.0			
Code Compliance Inspector	9.0	11.0	11.0	11.0			
Code Compliance Supervisor	1.0	1.0	1.0	1.0			
Communications Systems Manager	1.0	1.0	1.0	1.0			
Communications Technician	-	1.0	1.0	1.0			
Community Services Officer I / II	16.0	16.0	13.0	19.0			
Computer Program Analyst	1.0	-	-	-			
Crime Scene Investigator (Civilian)	2.0	2.0	2.0	2.0			
Emergency Preparedness Coordinator	1.0	1.0	1.0	1.0			
Field Report Taker	6.0	6.0	6.0	6.0			
Financial Services Manager	1.0	1.0	1.0	1.0			
Helicopter Pilot	-	1.0	1.0	1.0			
Jailer	15.0	15.0	15.0	16.0			
Management Analyst	2.0	2.0	2.0	2.0			
Parking Enforcement Officer	3.0	3.0	3.0	3.0			
Payroll Technician	1.0	1.0	1.0	1.0			
Police Building Facility Coordinator	1.0	1.0	1.0	1.0			
Police Dispatch Shift Supervisor	6.0	6.0	6.0	6.0			
Police Dispatcher I / II	18.0	18.0	20.0	20.0			
Police Records Manager	1.0	1.0	1.0	1.0			
Police Records Specialist	-	-	2.0	1.0			
Police Technician I / II	18.0	17.0	16.0	18.0			
Property & Evidence Technician	-	-	3.0	3.0			
Rangemaster	1.0	1.0	1.0	1.0			
Records Shift Supervisor	2.0	2.0	2.0	2.0			
Senior Administrative Assistant	1.0	1.0	1.0	1.0			

Authorized Positions by Fiscal Year

Position Title	2000/01	2001/02	2002/03	2003/04	Distribution		
					General Fund	All Other	Unfunded
Senior Code Compliance Inspector	-	-	-	1.0			
Senior Communications Technician	2.0	2.0	2.0	2.0			
Senior Jailer	4.0	4.0	4.0	5.0			
Senior Parking Enforcement Officer	1.0	1.0	1.0	1.0			
Senior Police Dispatcher	3.0	3.0	3.0	3.0			
Senior Police Records Specialist	3.0	3.0	1.0	2.0			
Senior Police Technician	6.0	6.0	6.0	6.0			
Subtotal - Police Civilian	134.0	137.0	139.0	150.0	139.08	10.92	0
SWORN							
Chief of Police	1.0	1.0	1.0	1.0			
Corporal	18.0	18.0	18.0	18.0			
Police Captain	3.0	3.0	3.0	3.0			
Police Investigator	24.0	24.0	26.0	26.0			
Police Lieutenant	8.0	8.0	8.0	8.0			
Police Officer	103.0	103.0	103.0	103.0			
Police Sergeant	21.0	21.0	21.0	21.0			
Subtotal - Police - Sworn	178.0	178.0	180.0	180.0	175	5	0
TOTAL - POLICE	312.0	315.0	319.0	330.0	314.08	15.92	0
PUBLIC WORKS							
Accounting Technician I / II	-	-	1.0	1.0			*
Administrative Assistant I / II / III	5.0	3.0	2.0	3.0			
Administrative Clerk	1.0	1.0	1.0	-			
Building & Safety Permit Coordinator	1.0	-	-	-			
Building & Safety Permit Tech II	3.0	-	-	-			
Building & Safety Supervisor	1.0	-	-	-			
Building Official	1.0	-	-	-			
City Traffic Engineer	1.0	1.0	1.0	1.0			
Combo Bldg Inspector / Asst Plans Checker	2.0	-	-	-			
Engineering Aide	2.0	2.0	2.0	2.0			
Engineering Assistant	4.0	4.0	4.0	4.0			
Engineering Associate	2.0	2.0	2.0	2.0			
Engineering Technician	2.0	2.0	2.0	2.0			*
Facilities Maintenance Supervisor	1.0	1.0	1.0	1.0			
Facilities Maintenance Technician	2.0	2.0	2.0	2.0			
Field Services Coordinator	1.0	-	-	-			
Graffiti Removal Worker	8.0	11.0	11.0	11.0			
Heavy Truck Driver	1.0	1.0	1.0	1.0			
Lead Facility Maint Technician	2.0	1.0	1.0	1.0			
Lead Graffiti Removal Worker	1.0	1.0	1.0	1.0			
Paint & Sign Crew Chief	1.0	1.0	1.0	1.0			
Paint and Sign Technician I / II	-	-	3.0	3.0			
Parking Maintenance Technician	2.0	2.0	2.0	2.0			
Plan Check / Special Inspector	1.0	-	-	-			
Program Coordinator	1.0	1.0	1.0	1.0			
Public Works Director / City Engineer	1.0	1.0	1.0	1.0			
Public Works Inspector	3.0	3.0	3.0	3.0			
Public Works Maintenance Crew Leader	1.0	3.0	3.0	3.0			
Public Works Maintenance Worker I / II	12.0	11.0	8.0	8.0			*
Public Works Operations Crew Chief	1.0	1.0	1.0	1.0			

Authorized Positions by Fiscal Year

Position Title	2000/01	2001/02	2002/03	2003/04	Distribution		
					General Fund	All Other	Unfunded
Public Works Operations Supervisor	1.0	1.0	1.0	1.0			
Public Works Superintendent	1.0	1.0	1.0	1.0			
Senior Administrative Assistant	1.0	1.0	1.0	1.0			
Senior Civil Engineer	1.0	1.0	1.0	1.0			
Senior Management Analyst	1.0	1.0	1.0	1.0			
Signal & Lighting Crew Chief	1.0	1.0	1.0	1.0			
Signal & Lighting Technician	5.0	5.0	5.0	5.0			*
Street Sweeper Operator	3.0	3.0	3.0	3.0			
Telecommunications Coordinator	1.0	1.0	1.0	1.0			
Subtotal - Operations	79.0	70.0	70.0	70.0			
Administrative Assistant I / II / III	1.0	1.0	1.0	1.0			
Assistant City Engineer	1.0	1.0	1.0	1.0			
Engineering Assistant	2.0	2.0	2.0	2.0			
Engineering Associate	2.0	2.0	2.0	2.0			
Engineering Technician	1.0	1.0	1.0	1.0			
Management Analyst	2.0	2.0	2.0	2.0			
Principal Civil Engineer	1.0	1.0	1.0	1.0			
Senior Civil Engineer	2.0	2.0	2.0	2.0			
Subtotal - CIP	12.0	12.0	12.0	12.0	Positions funded >74% CIP		
TOTAL - PUBLIC WORKS	91.0	82.0	82.0	82.0	52.08	25.92	4
UTILITY SERVICES							
Administrative Assistant I / II / III	1.0	1.0	1.0	1.0			
Solid Waste Crew Chief	2.0	2.0	2.0	2.0			
Solid Waste Driver	22.0	22.0	22.0	22.0			
Solid Waste Manager	1.0	1.0	1.0	1.0			
Sr. Customer Service Representative	1.0	1.0	1.0	1.0			
Utility Resource Efficiency Coordinator	1.0	1.0	1.0	1.0			
Subtotal - Refuse	28.0	28.0	28.0	28.0			
Lead Wastewater Maintenance Worker	1.0	1.0	1.0	1.0			
Wastewater Maintenance Supervisor	1.0	1.0	1.0	1.0			
Wastewater Maintenance Worker I / II	5.0	5.0	5.0	5.0			
Subtotal - Sewer	7.0	7.0	7.0	7.0			
Accounting Technician I / II	1.0	1.0	1.0	1.0			
Administrative Assistant I / II / III	1.0	1.0	2.0	2.0			
Customer Service Manager	1.0	1.0	1.0	1.0			
Customer Service Representative I / II	6.0	6.0	4.0	4.0			
Engineering Assistant	1.0	1.0	1.0	1.0			
Engineering Associate	-	1.0	1.0	1.0			
Lead Customer Service Representative	1.0	1.0	1.0	1.0			
Lead Meter Technician	2.0	2.0	1.0	1.0			
Lead Water Quality Control Tech	1.0	1.0	1.0	1.0			
Management Analyst	1.0	1.0	1.0	1.0			
Meter Technician	4.0	4.0	3.0	3.0			
Program Assistant	-	1.0	1.0	1.0			
Senior Administrative Assistant	1.0	1.0	1.0	1.0			
Senior Customer Service Representative	1.0	1.0	2.0	2.0			
Senior Equipment Operator	3.0	3.0	3.0	3.0			
Senior Utility System Technician	1.0	1.0	1.0	1.0			
Senior Water System Operator	1.0	1.0	1.0	1.0			

Authorized Positions by Fiscal Year

Position Title	2000/01	2001/02	2002/03	2003/04	Distribution		
					General Fund	All Other	Unfunded
Utility Business Services Manager	1.0	1.0	1.0	1.0			
Utility Services Director	1.0	1.0	1.0	1.0			
Utility Services Engineer	1.0	1.0	1.0	1.0			
Utility System Technician	1.0	1.0	1.0	1.0			
Water & Wastewater Operations Manager	1.0	1.0	1.0	1.0			
Water Distribution Supervisor	1.0	1.0	1.0	1.0			
Water Operations Crew Chief	7.0	7.0	7.0	5.0			
Water Production Supervisor	1.0	1.0	1.0	1.0			
Water Quality Control Supervisor	1.0	1.0	1.0	1.0			
Water Quality Control Tech I / II	4.0	4.0	4.0	4.0			
Water Quality Specialist	-	-	1.0	1.0			
Water System Operator	3.0	3.0	3.0	3.0			
Water Treatment Supervisor	-	-	-	1.0			
Water Utility Worker I / II	23.0	23.0	25.0	25.0			
Welder/Fabricator	1.0	1.0	1.0	1.0			
Subtotal - Water Utility	72.0	74.0	75.0	74.0			
Administrative Assistant I / II / III	1.0	1.0	1.0	1.0			
Equipment Maintenance Superintendent	1.0	1.0	1.0	1.0			
Equipment Maintenance Supervisor	1.0	1.0	1.0	1.0			
Equipment Mechanic	7.0	7.0	6.0	6.0			
Heavy Equipment Mechanic	9.0	9.0	9.0	9.0			
Lead Equipment Mechanic	2.0	2.0	2.0	2.0			
Senior Equipment Mechanic	-	-	1.0	1.0			
Senior Storekeeper	1.0	1.0	1.0	1.0			
Storekeeper	1.0	1.0	1.0	1.0			
Subtotal - Fleet Maintenance	23.0	23.0	23.0	23.0			
TOTAL - UTILITY SERVICES	130.0	132.0	133.0	132.0	0	132	0
ECONOMIC DEVELOPMENT							
Department reorganized	22.0	-	-	-	0	0	0
HOUSING							
Department reorganized	27.0	-	-	-	0	0	0
COMMUNITY DEVELOPMENT							
Comm Dev Dir / Deputy Exec Dir of RDA	-	1.0	1.0	1.0			
Program Assistant	-	-	1.0	1.0			
Senior Administrative Assistant	-	1.0	1.0	1.0			
Senior Management Analyst	-	1.0	1.0	1.0			
Subtotal - Administration	-	3.0	4.0	4.0			
Administrative Assistant I / II / III	-	1.0	1.0	1.0			
Assistant Planner	-	2.0	2.0	2.0			
Associate Planner	-	2.0	2.0	2.0			
Planning Manager	-	1.0	1.0	1.0			
Planning Technician	-	-	-	1.0			
Program Assistant	-	1.0	1.0	1.0			
Senior Planner	-	3.0	3.0	3.0			
Subtotal - Planning	-	10.0	10.0	11.0			
Administrative Assistant I / II / III	-	1.0	1.0	1.0			
Administrative Clerk	-	1.0	1.0	1.0			
Assistant Plan Checker	-	-	-	1.0			

Authorized Positions by Fiscal Year

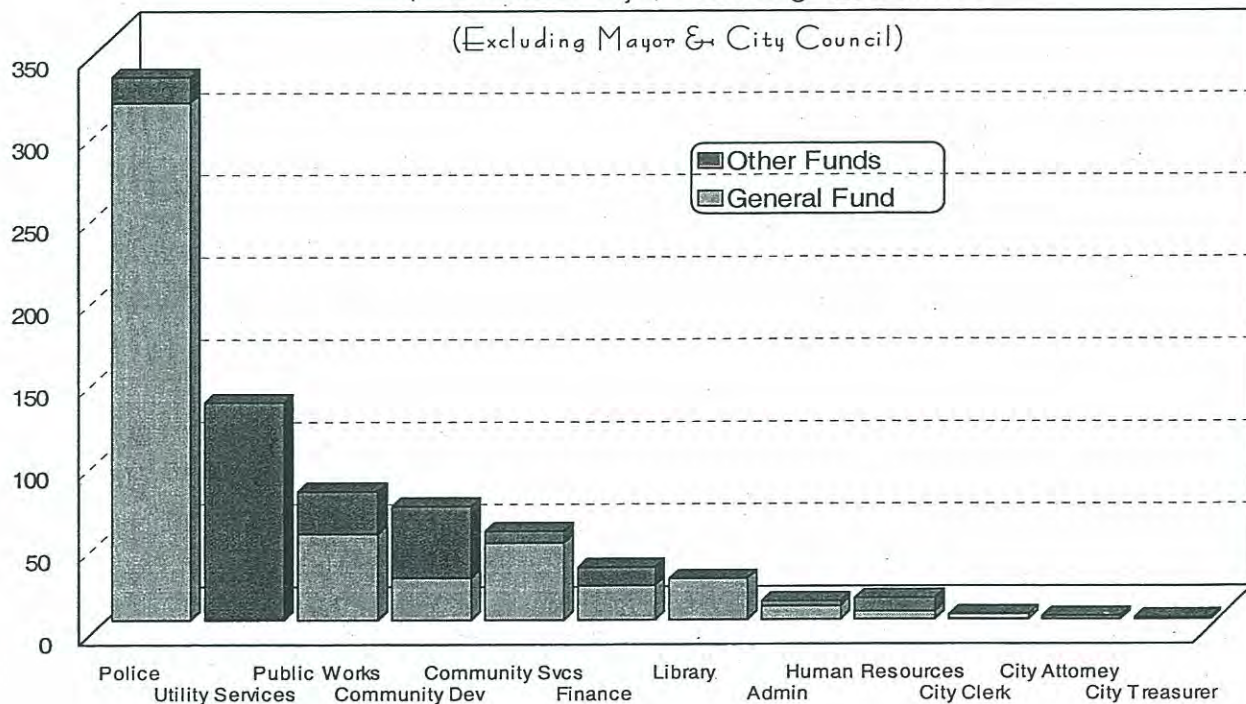
Position Title	2000/01	2001/02	2002/03	2003/04	Distribution		
					General Fund	All Other	Unfunded
Building & Safety Coordinator	-	1.0	1.0	1.0			
Building Official	-	1.0	1.0	1.0			
Building Permit Technician I / II	-	3.0	3.0	3.0			
Combination Building Inspector	-	5.0	5.0	5.0			
Plan Checker	-	1.0	1.0	1.0			
Supervising Building Inspector	-	1.0	1.0	1.0			
Subtotal - Building	-	14.0	14.0	15.0			
Administrative Assistant I / II / III	-	1.0	1.0	2.0			
Administrative Clerk	-	1.0	1.0	1.0			
Homeless Services Coordinator	-	1.0	1.0	1.0			
Housing Analyst	-	1.0	2.0	2.0			
Housing Eligibility Supervisor	-	1.0	1.0	1.0			
Housing Inspector	-	2.0	2.0	2.0			
Housing Loan Coordinator I / II	-	2.0	2.0	2.0			
Housing Manager	-	1.0	1.0	1.0			
Housing Specialist I / II	-	3.0	3.0	3.0			
Lead Housing Specialist	-	1.0	1.0	1.0			
Management Analyst	-	3.0	2.0	2.0			
Project Monitor	-	2.0	2.0	2.0			
Rehabilitation Specialist	-	3.0	3.0	3.0			
Rehabilitation Supervisor	-	1.0	1.0	1.0			
Senior Project Manager	-	1.0	1.0	1.0			
Sr Housing Inspector	-	1.0	1.0	1.0			
Sr Rehabilitation Specialist	-	1.0	1.0	1.0			
Subtotal - Housing	-	26.0	26.0	27.0			
Administrative Assistant I / II / III	-	1.0	1.0	1.0			
Business Development Manager	-	1.0	1.0	1.0			
Business Development Specialist	-	2.0	2.0	2.0			
Deputy Executive Director	-	1.0	1.0	1.0			
Project Manager	-	3.0	3.0	3.0			
Redevelopment Manager	-	1.0	1.0	1.0			
Senior Administrative Assistant	-	1.0	1.0	1.0			
Senior Management Analyst	-	1.0	1.0	1.0			
Senior Project Manager	-	1.0	1.0	1.0			
Subtotal - Redevelopment	-	12.0	12.0	12.0			
TOTAL - COMMUNITY DEVELOPMENT	-	65.0	66.0	69.0	25.54	43.46	0
COMMUNITY SERVICES							
Administrative Assistant I / II / III	3.0	3.0	3.0	3.0			
Management Analyst	1.0	1.0	1.0	1.0			
Parks, Recreation, & Comm Svc Director	1.0	1.0	1.0	1.0			
Subtotal - Administration	5.0	5.0	5.0	5.0			
Contract Coordinator	2.0	2.0	2.0	2.0			
Facilities Maintenance Technician	3.0	3.0	3.0	3.0			
Lead Facility Maint Technician	1.0	1.0	1.0	1.0			
Park Enforcement Officer	1.0	1.0	1.0	1.0			
Park Maint Worker I / II / III	24.0	24.0	18.0	18.0			
Parks & Facilities Maint Supervisor	2.0	2.0	2.0	2.0			
Parks & Facilities Superintendent	1.0	1.0	1.0	1.0			
Parks Maintenance Specialist	-	-	6.0	6.0			

Authorized Positions by Fiscal Year

Position Title	2000/01	2001/02	2002/03	2003/04	Distribution		
					General Fund	All Other	Unfunded
Tree Trimmer I / II	2.0	2.0	2.0	2.0			
Subtotal - Parks	36.0	36.0	36.0	36.0			
Community Ambassador	1.0	1.0	1.0	1.0			
Custodian	3.0	3.0	3.0	3.0			
Recreation Coordinator	6.0	6.0	6.0	6.0			
Recreation Maint & Security Crew Chief	1.0	1.0	1.0	1.0			
Recreation Superintendent	1.0	1.0	1.0	1.0			
Recreation Supervisor	1.0	1.0	1.0	1.0			
Subtotal - Recreation	13.0	13.0	13.0	13.0			
TOTAL - COMMUNITY SERVICES	54.0	54.0	54.0	54.0	46.7	7.3	0
LIBRARY							
Librarian I	4.0	4.0	4.0	4.0			
Library Assistant I / II / III	10.0	10.0	9.0	9.0			
Library Director	1.0	1.0	1.0	1.0			
Library Services Manager	1.0	1.0	1.0	1.0			
Library Systems Manager	1.0	1.0	1.0	1.0			
Loan Services Supervisor	1.0	1.0	1.0	1.0			
Senior Administrative Assistant	1.0	1.0	1.0	1.0			
Senior Librarian	3.0	3.0	3.0	3.0			
Senior Library Assistant	3.0	3.0	4.0	4.0			
TOTAL - LIBRARY	25.0	25.0	25.0	25.0	24.82	0.18	0
TOTAL - ALL PERSONNEL	728.0	741.0	748.0	765.0	508.1	248.9	8.0

Positions by Funding Source

(Excluding Mayor & City Council)



Mayor & City Council

Mission Statement

The mission of the City Council is to provide the legislative and policy leadership of the City and to ensure services are provided consistent with community needs and expectations.

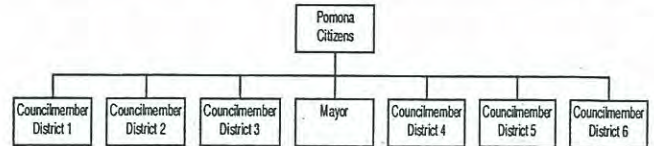
Department Function

The City Council, comprised of the elected representatives of the citizens of Pomona, serves as the legislative or policy-making body of the City. This body also serves as the board for the Pomona Redevelopment Agency. The six council members are elected by district and serve four-year terms. The Mayor is elected at large for a four-year term and serves as the presiding officer of the City Council and the official elected head of City Government.

The City Council meets on the first and third Mondays of each month for formal meetings. The Council oversees all programs and policies of the City and allocates limited resources to best meet the needs of the community. The Council sets program priorities and determines the ability of the City to provide financing for municipal activities by adopting the Annual Operating Budget and the Five-Year Capital Improvement Program.

The City Council appoints the City Manager, City Attorney, City Clerk, City Treasurer and members of various commissions, boards, and other citizen advisory groups.

Department Organizational Chart



Expenditure Summary

Division / Program	2001-02 Actual	2002-03 Budget	2003-04 Budget
Mayor & Council	181,245	175,368	150,940
	181,245	175,368	150,940

Performance Indicators

Indicator	2001-02 Actual	2002-03 Estimate	2003-04 Adopted
Number of Council Meetings Held	29	25	24



ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 101 General Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0200 All Mayor/Council						
101-0200-51001 Salaries-Mgmt/Confidential	20,614.94	36,016	36,016	100%	36,190	0%
101-0200-51013 Mayor/Council	57,599.62	60,480	60,480	100%	57,600	5-%
101-0200-51059 Retirement/Termination Payout	0.00	30,000	12,658	42%	0	100-%
101-0200-51060 Bilingual Pay	208.50	500	0	0%	500	0%
101-0200-51075 Sick Leave/Vac Buyback	1,169.09	1,000	0	0%	0	100-%
101-0200-51800 Allocated Benefits-Non Sworn	56,236.16	53,244	53,244	100%	60,500	14%
Total Personnel	135,828.31	181,240	162,398	90%	154,790	15-%
101-0200-52063 Postage	5.00	0	0	N/A	0	N/A
101-0200-52080 Other Expense	1,202.68	0	0	N/A	0	N/A
Total Controllable Expenses	1,207.68	0	0	0%	0	0%
101-0200-52101 Conf/Misc Exp-Dist 1	13,018.00	13,409	13,409	100%	13,905	4%
101-0200-52102 Conf/Misc Exp-Dist 2	13,018.00	13,409	13,409	100%	13,905	4%
101-0200-52103 Conf/Misc Exp-Dist 3	13,018.00	13,409	13,409	100%	13,905	4%
101-0200-52104 Conf/Misc Exp-Dist 4	13,018.00	13,409	13,409	100%	13,905	4%
101-0200-52105 Conf/Misc Exp-Dist 5	13,018.00	13,409	13,409	100%	13,905	4%
101-0200-52106 Conf/Misc Exp-Dist 6	13,018.00	13,409	13,409	100%	13,905	4%
101-0200-52107 Conf/Misc Exp-Mayor	15,366.00	15,827	15,827	100%	16,413	4%
Total Required Expenses	93,474.00	96,281	96,281	100%	99,843	4%
101-0200-52121 Telephone Service Expense	9,098.77	10,671	11,571	108%	10,884	2%
101-0200-52128 Cellular/Pagers	116.91	0	0	N/A	0	N/A
101-0200-52185 Info Systems Allocation	4,875.86	3,454	3,454	100%	2,381	31-%
101-0200-52247 Ins - Workers' Compensation	12,654.19	0	0	N/A	0	N/A
Total Allocated Costs & Utilities	26,745.73	14,125	15,025	106%	13,265	6-%
101-0200-59970 Recovered Costs-Admin Svc Chg	(76,011.08)	(116,278)	(105,456)	91%	(116,958)	1%
Total Recovered Cost	(76,011.08)	(116,278)	(105,456)	91%	(116,958)	1%
TOTAL All Mayor/Council	181,244.64	175,368	168,248	96%	150,940	14-%

Administration

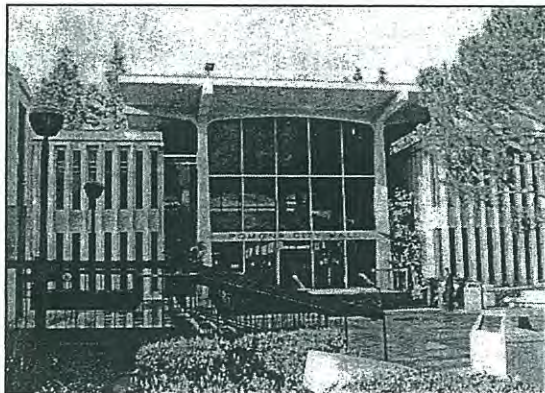
Mission Statement

It is the mission of the Administration Department to provide municipal services in a professional, innovative and cost effective manner. This department strives to achieve the goals and objectives of the City Council of Pomona by properly allocating resources and coordinating citywide programs and projects in order to maximize the quality of life for the community. The City Manager is appointed by the City Council to implement the policies and programs of the Council together with the many responsibilities specified in the Pomona City Charter and City Code.

Department Function

The City Manager serves as the chief administrative officer of city government and, as such, is responsible to the City Council for the efficient and effective administration of City functions. The City Manager also serves as the Executive Director of the Redevelopment Agency.

The City Administration staff formulates policy and budgetary recommendations for City Council action and implements Council directives. The Department coordinates City Council activities with other governmental agencies and outside organizations. Additionally, the responsibility for overseeing specific contracts such as animal control, cable television and technology services rest within the City Administration program.



Department Organizational Chart



Expenditure Summary

General Fund

Division / Program	2001-02 Actual	2002-03 Budget	2003-04 Budget
Administration	456,759	372,010	374,761
Technology Services (Rec'd Cost)	2,290	-	-
	459,050	372,010	374,761

Performance Indicators

Indicator	2001-02 Actual	2002-03 Estimate	2003-04 Adopted
Press Releases Issued	150	150	175
City Council Agenda Reports Prepared	NA	366	450
City Council Agenda Packets Delivered on Time	NA	97%	95%
Value of Competitive Awarded Grants	\$4.7 M	\$1.2 M	TBD

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 101 General Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 1301 City Manager						
101-1301-51001 Salaries-Mgmt/Confidential	444,135.08	482,411	487,411	101%	497,968	3%
101-1301-51040 Hourly	26,052.00	3,000	3,000	100%	3,000	0%
101-1301-51055 Temporary Agency Svcs	0.00	10,000	9,665	97%	3,000	70-%
101-1301-51059 Retirement/Termination Payout	325.80	0	14,330	N/A	0	N/A
101-1301-51060 Bilingual Pay	83.36	0	0	N/A	500	N/A
101-1301-51075 Sick Leave/Vac Buyback	4,460.34	4,000	3,500	88%	4,500	13%
101-1301-51800 Allocated Benefits-Non Sworn	71,362.07	68,231	68,231	100%	69,947	3%
101-1301-51860 Benefits-Hourly	377.36	0	135	N/A	135	N/A
101-1301-52461 Tuition Reimbursement	143.35	0	0	N/A	0	N/A
Total Personnel	546,939.36	567,642	586,272	103%	579,050	2%
101-1301-52060 Office Supplies	5,508.74	5,000	5,000	100%	5,000	0%
101-1301-52063 Postage	462.30	1,500	1,300	87%	1,200	20-%
101-1301-52064 Printing & Copying	7,823.99	5,000	4,000	80%	5,000	0%
101-1301-52080 Other Expense	2,052.41	500	500	100%	500	0%
101-1301-52090 Mileage Reimbursement	600.00	800	0	0%	500	38-%
101-1301-52130 Prof Development - Training	10,781.35	11,040	8,000	72%	11,230	2%
101-1301-52140 Dues & Subscriptions	5,734.10	4,500	5,500	122%	5,300	18%
101-1301-52190 Community Programs	544.21	500	500	100%	500	0%
101-1301-52285 Controllable Contract Services	31.20	0	0	N/A	0	N/A
101-1301-52350 Departmental Expense	5,314.36	3,750	4,100	109%	4,600	23%
101-1301-52402 Small Tools & Equipment	1,104.64	1,100	1,100	100%	1,200	9%
101-1301-52403 Computer Related Acquisitions	1,606.38	1,500	1,500	100%	1,500	0%
101-1301-52581 Office Equip Maint/Repair	1,012.79	1,700	1,500	88%	1,700	0%
101-1301-52670 Photographic Supplies	473.54	1,500	1,500	100%	1,500	0%
Total Controllable Expenses	43,050.01	38,390	34,500	90%	39,730	3%
101-1301-52141 Comm Svc Org Dues	108.00	100	0	0%	100	0%
Total Required Expenses	108.00	100	0	0%	100	0%
101-1301-52121 Telephone Service Expense	19,352.46	18,443	18,000	98%	17,798	3-%
101-1301-52126 Tel Moves/Changes/Equip	1,322.98	3,800	445	12%	3,800	0%
101-1301-52128 Cellular/Pagers	1,691.75	2,100	1,400	67%	1,400	33-%
101-1301-52185 Info Systems Allocation	28,685.96	20,324	20,324	100%	45,702	125%
101-1301-52245 Ins - Liability	1,945.00	22,709	22,709	100%	42,107	85%
101-1301-52246 Ins - Unemployment	3,916.00	365	365	100%	409	12%
101-1301-52247 Ins - Workers' Compensation	2,925.00	17,887	17,887	100%	4,465	75-%
101-1301-52420 Fleet Operation	2,659.61	1,693	1,693	100%	3,325	96%
Total Allocated Costs & Utilities	62,498.76	87,321	82,823	95%	119,006	36%
101-1301-59970 Recovered Costs-Admin Svc Chg	(195,836.73)	(321,443)	(291,529)	91%	(363,125)	13%
Total Recovered Cost	(195,836.73)	(321,443)	(291,529)	91%	(363,125)	13%
TOTAL City Manager	456,759.40	372,010	412,066	111%	374,761	1%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 101 General Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 1370 Technology Services						
101-1370-52121 Telephone Service Expense	17,203.31	8,579	7,850	92%	7,850	8-%
101-1370-54010 ACS - Base Contract	1,531,360.76	696,828	696,828	100%	628,044	10-%
101-1370-54040 Y2K Lease	849,851.24	849,851	849,851	100%	849,851	0%
101-1370-54060 Printer Maintenance	0.00	25,000	25,000	100%	25,000	0%
101-1370-54070 PC Hardware Replacement	0.00	35,000	35,000	100%	35,000	0%
101-1370-59960 Recovered Costs-Tech Services	(2,396,125.04)	(1,615,258)	(1,615,258)	100%	(1,545,745)	4-%
Total Allocated Costs & Utilities	2,290.27	0	(729)	0%	0	0%
TOTAL Technology Services	2,290.27	0	(729)	0%	0	0%
All City Administration	459,049.67	372,010	411,337	111%	374,761	9-%



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City Clerk

Mission Statement

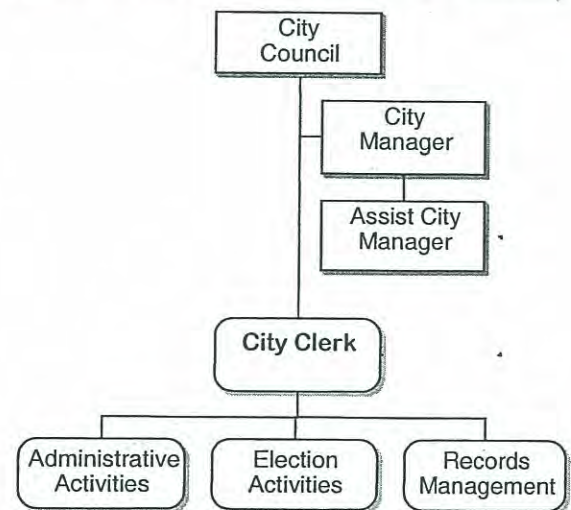
The City Clerk is committed to providing professional service and support to the City Council, city departments and citizens through education, communication, and modern technology.

Department Function

The City Clerk is in charge of all City elections and assists in State-wide elections. The City Clerk attends City Council meetings, maintains a record of proceedings, processes all documents approved by the City Council, maintains the City and Zoning Codes, and has custody of the records and Common Seal of the City. The City Clerk also serves as Secretary of the Redevelopment Agency, the Pomona Public Financing Authority and the Pomona Housing Authority, and has custody of their Seals. The City Clerk's office serves as a general information center for the public.



Department Organizational Chart



Expenditure Summary

Division / Program	2001-02 Actual	2002-03 Budget	2003-04 Budget
City Clerk Services	160,243	148,930	159,509
Election Activities	83,017	68,500	-
	243,260	217,430	159,509

Performance Indicators

Indicator	2001-02 Actual	2002-03 Estimate	2003-04 Adopted
Council Agendas Prepared	29	25	24
Council Meetings Recorded	29	25	24
Elections Conducted or Assisted	1	1	0
Items Researched (by request)	2,050	2,080	2,080
Documents Processed for Signature and/or Recording	349	400	400
Number of Agenda Items	575	600	625
Petitions Processed	0	2	0

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 101 General Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0300 All City Clerk						
101-0300-51001 Salaries-Mgmt/Confidential	179,599.19	195,413	195,413	100%	209,394	7%
101-0300-51037 Overtime - Hourly	72.00	0	0	N/A	0	N/A
101-0300-51038 Overtime-Mgmt/Conf	1,138.39	3,080	3,080	100%	3,080	0%
101-0300-51040 Hourly	10,908.06	16,500	10,600	64%	26,500	61%
101-0300-51049 FLSA OT Adjustment	1.57	0	0	N/A	0	N/A
101-0300-51055 Temporary Agency Svcs	8,578.95	12,000	3,500	29%	3,500	71-%
101-0300-51060 Bilingual Pay	521.00	500	500	100%	500	0%
101-0300-51075 Sick Leave/Vac Buyback	6,787.81	8,720	8,720	100%	8,720	0%
101-0300-51800 Allocated Benefits-Non Sworn	25,218.49	22,912	22,912	100%	27,688	21%
101-0300-51860 Benefits-Hourly	154.20	363	100	28%	300	17-%
Total Personnel	232,979.66	259,488	244,825	94%	279,682	8%
101-0300-52060 Office Supplies	2,233.70	4,000	4,000	100%	4,000	0%
101-0300-52063 Postage	13,257.63	4,000	4,000	100%	3,000	25-%
101-0300-52064 Printing & Copying	6,703.57	8,000	8,000	100%	7,000	13-%
101-0300-52090 Mileage Reimbursement	0.00	100	100	100%	100	0%
101-0300-52130 Prof Development - Training	1,340.65	2,500	2,500	100%	2,500	0%
101-0300-52140 Dues & Subscriptions	0.00	200	200	100%	200	0%
101-0300-52142 Prof Org Dues	164.00	600	600	100%	600	0%
101-0300-52280 City Code Update/Printing	4,039.86	6,000	6,000	100%	8,000	33%
101-0300-52285 Controllable Contract Services	56,197.49	0	0	N/A	0	N/A
101-0300-52380 Vehicle Maintenance/Repair	1,341.31	2,339	2,339	100%	2,339	0%
101-0300-52402 Small Tools & Equipment	1,912.35	2,000	2,000	100%	2,000	0%
101-0300-52581 Office Equip Maint/Repair	1,311.00	2,000	2,000	100%	2,000	0%
Total Controllable Expenses	88,501.56	31,739	31,739	100%	31,739	0%
101-0300-52081 Off-Site Storage	1,185.39	1,600	1,600	100%	2,000	25%
101-0300-52160 Pub, Print Ord/Res/Legals	169.00	1,000	1,000	100%	1,000	0%
101-0300-52275 Registrar Services	502.54	65,858	65,000	99%	0	100-%
101-0300-52690 Election Expense	11,374.55	642	1,500	234%	0	100-%
Total Required Expenses	13,231.48	69,100	69,100	100%	3,000	96-%
101-0300-52121 Telephone Service Expense	2,025.27	2,493	2,493	100%	2,139	14-%
101-0300-52128 Cellular/Pagers	365.77	850	850	100%	850	0%
101-0300-52185 Info Systems Allocation	22,934.84	16,250	16,250	100%	15,002	8-%
101-0300-52245 Ins - Liability	965.00	1,560	1,560	100%	1,807	16%
101-0300-52246 Ins - Unemployment	38.00	181	181	100%	204	13%
101-0300-52247 Ins - Workers' Compensation	1,450.00	1,223	1,223	100%	2,215	81%
Total Allocated Costs & Utilities	27,778.88	22,557	22,557	100%	22,217	2-%
101-0300-59970 Recovered Costs-Admin Svc Chg	(119,232.04)	(165,454)	(150,055)	91%	(177,129)	7%
Total Recovered Cost	(119,232.04)	(165,454)	(150,055)	91%	(177,129)	7%
TOTAL All City Clerk	243,259.54	217,430	218,166	100%	159,509	27-%

CITY CLERK – City Clerk Services

(101-0301)

PROGRAM DESCRIPTION

The City Clerk maintains the City Code and supplements, is in charge of City Records Storage, and is Secretary of the Redevelopment Agency, the Pomona Public Financing Authority and the Pomona Housing Authority, and also has charge of their respective seals. The City Clerk's office prepares the City Council Agenda; records Council Minutes and other official documents; processes, indexes, and files ordinances, resolutions, contracts, bonds and liens; publishes and posts ordinances, resolutions, and official hearing notices; and performs all duties required by the State Codes, the City Charter, and all local ordinances, resolutions, and Codes.

PROGRAM GOALS & OBJECTIVES

- To continue implementation of a complete automation program to improve accessibility of City Clerk's records, including City Council Minutes, legislative history and approved documents.
- To implement a comprehensive records management system Citywide and bring up to date a Citywide records retention schedule through the use of automation.
- To provide objective, accurate and concise minutes of the meetings of the City Council through automation as a permanent record of the legislative history of the City and its development.
- To provide current information to the Council, Departments and Commissions for the timely mandated filing of Statements of Economic Interests and campaign financial statements through continued communications with the Fair Political Practices Commission (FPPC).
- To implement a recodification program for the city's municipal and zoning codes.

SIGNIFICANT PROGRAM CHANGES

FY 2003-04 will also mark the continued implementation of a computer software program which will enable timely recording and processing of City Council Minutes, and documents approved, including a complete legislative history of Council action and the ability to make this information available to the Council, departments and general public through the computer system.

CITY CLERK – Election Activities

(101-0302)

PROGRAM DESCRIPTION

The City Clerk is in charge of all City elections, assists in statewide elections and ensures compliance with Financial and Campaign Disclosure Laws.

PROGRAM GOALS & OBJECTIVES

- To provide current information to Political Action Committees, candidates and officeholders for the timely mandated filing of campaign statements, through continued communications with the Fair Political Practices Commission (FPPC).
- To promote citizen participation in the Municipal Election process and to provide timely notification to candidates and proponents of measures, of their filing obligations under existing law.
- To consolidate the City's election with Los Angeles County, and assist in the automation of the voter Absentee Ballot process, to provide the voter Sample Ballot in a timely manner, consolidate the County precincts and their polling places, and hire and train election officers in order to conduct one City election in November in each even-numbered year, pursuant to the new City Charter.
- To keep abreast of current laws, computer operations and technology as they relate to the election process.

SIGNIFICANT PROGRAM CHANGES

Fiscal Year 2003-04 reflects a substantial decrease in expenditures, as there is no City election scheduled.



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City Attorney

Mission Statement

It is the mission of the Office of the City Attorney to defend and protect the interests of the City of Pomona and its various departments, the Redevelopment Agency, and other city-related entities. The Office of the City Attorney strives to provide responsive, cost-efficient legal services without compromising the standard necessary to achieve positive results on behalf of the City and for the benefit of the community. Furthermore, it is a goal of this office to facilitate and assist the City in meeting its needs to foster a positive association between local government and the community we serve.

Department Function

The Office of the City Attorney serves as legal counsel for the City of Pomona and the various city departments. This office provides accurate and timely legal advice and support to the City Council on implementation of City policies and other matters of municipal jurisdiction, as well as identifies and interprets potential impacts of state and federal laws. The City Attorney provides legal advice and support to all departments and takes a proactive approach in rendering legal opinions on city issues, project contracts and agreements, personnel and employment matters, reviewing revenue and taxation issues, and drafting ordinances.

The Office of the City Attorney evaluates civil suits filed against the City and/or Redevelopment Agency; provides legal defense in lawsuits filed against the City and Agency; and initiates legal actions on behalf of the City and/or Agency. This office works in conjunction with the Risk Management team in evaluating claims against the City and providing defense in employee grievance and labor related litigation.

The City Attorney also serves as the general counsel to the Redevelopment Agency. The role of Agency counsel is to protect the interests of the Redevelopment Agency by providing accurate and timely legal support to the Agency Board and staff, advise the Executive on legal and business issues, and when appropriate, assist in Agency project negotiations. Agency counsel acts in the best interest for the furtherance of the mission and objectives of the Redevelopment Agency activities and protects the legal interests of the Redevelopment Agency.



Department Organizational Chart



Expenditure Summary

Division / Program	2001-02 Actual	2002-03 Budget	2003-04 Budget
Office of the City Attorney	466,657	333,348	398,136
	466,657	333,348	398,136

In addition to these costs, services provided to other funds are charged directly to those funds and are not shown here.

Performance Indicators

Indicator	2001-02 Actual	2002-03 Estimate	2003-04 Adopted
Develop City ordinances	20	15	TBD
Develop City resolutions	200	180	TBD
Represent City at various hearings	50	60	TBD
Lawsuits defended on behalf of City	30	26	TBD
Employee arbitrations defended	8	6	TBD
Claims evaluated/ counsel provided	75	227	TBD
Draft/review Disposition & Development Agreements (DDAs)	5	10	TBD
Draft, review Owner Participation Agreements (OPAs)	5	8	TBD
Draft, review Memorandum of Understanding (MOU)	5	5	TBD

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 101 General Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0600 All City Attorney						
101-0600-51001 Salaries-Mgmt/Confidential	38,791.28	40,548	40,548	100%	42,429	5%
101-0600-51006 Salaries-New Positions/Reclass	0.00	0	0	N/A	11,231	N/A
101-0600-51037 Overtime - Hourly	0.00	0	45	N/A	0	N/A
101-0600-51038 Overtime-Mgmt/Conf	1,544.39	0	0	N/A	0	N/A
101-0600-51040 Hourly	19,908.00	25,184	25,184	100%	25,184	0%
101-0600-51041 Overtime - Gen Svc	0.00	0	0	N/A	3,000	N/A
101-0600-51072 Exec Leave Payback	695.81	0	0	N/A	0	N/A
101-0600-51075 Sick Leave/Vac Buyback	2,525.58	2,300	2,654	115%	2,750	20%
101-0600-51076 Comp Time/Exec Leave Buyback	143.48	143	0	0%	0	100-%
101-0600-51800 Allocated Benefits-Non Sworn	7,965.40	6,654	6,654	100%	7,989	20%
101-0600-51860 Benefits-Hourly	286.65	169	300	178%	300	78%
Total Personnel	71,860.59	74,998	75,385	101%	92,883	24%
101-0600-52060 Office Supplies	1,677.38	1,200	1,200	100%	1,200	0%
101-0600-52063 Postage	196.22	300	300	100%	300	0%
101-0600-52064 Printing & Copying	658.87	800	600	75%	700	13-%
101-0600-52130 Prof Development - Training	417.00	0	0	N/A	0	N/A
101-0600-52140 Dues & Subscriptions	827.80	830	830	100%	830	0%
101-0600-52144 Legal Books & Periodicals	24,338.98	15,500	15,500	100%	15,500	0%
101-0600-52402 Small Tools & Equipment	274.99	300	300	100%	300	0%
101-0600-52403 Computer Related Acquisitions	0.00	0	0	N/A	800	N/A
101-0600-52581 Office Equip Maint/Repair	723.00	800	800	100%	860	8%
Total Controllable Expenses	29,114.24	19,730	19,530	99%	20,490	4%
101-0600-52200 Legal Expense	13,616.96	10,000	10,000	100%	10,000	0%
101-0600-52274 Required Contract Services	219,966.67	218,400	218,400	100%	262,400	20%
101-0600-52305 Supplemental Legal Services	157,592.86	60,000	60,000	100%	65,520	9%
Total Required Expenses	391,176.49	288,400	288,400	100%	337,920	17%
101-0600-52121 Telephone Service Expense	2,900.56	3,318	3,750	113%	3,579	8%
101-0600-52185 Info Systems Allocation	10,544.05	7,471	7,471	100%	7,863	5%
101-0600-52245 Ins - Liability	225.00	364	364	100%	421	16%
101-0600-52246 Ins - Unemployment	9.00	42	42	100%	47	12%
101-0600-52247 Ins - Workers' Compensation	338.00	285	285	100%	517	81%
Total Allocated Costs & Utilities	14,016.61	11,480	11,912	104%	12,427	8%
101-0600-59970 Recovered Costs-Admin Svc Chg	(39,510.67)	(61,260)	(55,558)	91%	(65,584)	7%
Total Recovered Cost	(39,510.67)	(61,260)	(55,558)	91%	(65,584)	7%
TOTAL All City Attorney	466,657.26	333,348	339,669	102%	398,136	19%

Human Resources

Mission Statement

The Human Resources Department is dedicated to providing superb customer care in the most efficient and cost-effective manner possible.

Department Function

The Human Resources Department has two distinct divisions providing varied types of services: 1) the Personnel Division serves its internal and external customers by providing quality, efficient, and timely assistance in recruitment and selection, classification, compensation, collective bargaining, labor relations, organizational development, training, and ensures organizational compliance with the memorandums of understanding; and 2) the Risk Management Division provides quality, efficient, and timely assistance in health insurance, retirement benefits, employee benefits, workers' compensation, safety, loss prevention, loss control, and financing and recovery programs. Additionally, assistance is provided in the areas of insurance liability and litigation management. The Division's function involves the identification and evaluation of actual and potential risks, along with the avoidance, reduction, and/or transfer of risk.

Department Organizational Chart



Expenditure Summary

General Fund

Division / Program	2001-02 Actual	2002-03 Budget	2003-04 Budget
Personnel Services	413,496	295,016	310,551
Recruitment Committee	19,956	20,000	20,000
	433,452	315,016	330,551

Self-Funded Insurance

Division / Program	2001-02 Actual	2002-03 Budget	2003-04 Budget
Workers' Compensation	3,374,242	1,822,565	2,074,192
Liability	1,879,984	2,499,415	2,579,939
Unemployment	105,266	126,968	135,619
	5,359,492	4,448,948	4,789,750

Performance Indicators

Indicator	2001-02 Actual	2002-03 Estimate	2003-04 Adopted
Recruitments Conducted	137	100	90
Applications Processed	4,262	4,000	3,900
Employees Hired - Regular	74	75	79
Employees Hired - Casual/Seasonal	88	99	102
Employee Promotions	54	44	55
Employee Separations	169	160	154
Personnel Action Forms Processed	1,642	1,116	1,025
Total Grievances Filed	1	2	0
Grievances Resolved (prior to arbitration)	1	2	0
Total Arbitration Hearings	4	4	0
Arbitration - City Prevailing	3	3	0
City Training Conducted	39	25	28
Job Fair Participation	11	7	7
Job Specifications Revised	188	5	10

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 101 General Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0700 All Human Resources						
101-0700-51001 Salaries-Mgmt/Confidential	271,508.14	296,771	296,771	100%	327,049	10%
101-0700-51040 Hourly	13,328.34	0	0	N/A	0	N/A
101-0700-51057 Interns	0.00	0	0	N/A	20,000	N/A
101-0700-51060 Bilingual Pay	1,042.00	1,000	1,000	100%	1,000	0%
101-0700-51072 Exec Leave Payback	102.94	0	0	N/A	0	N/A
101-0700-51075 Sick Leave/Vac Buyback	8,130.40	8,375	8,375	100%	8,375	0%
101-0700-51800 Allocated Benefits-Non Sworn	42,589.11	36,546	36,546	100%	47,916	31%
101-0700-51860 Benefits-Hourly	194.88	0	0	N/A	0	N/A
101-0700-52461 Tuition Reimbursement	2,047.32	2,000	1,000	50%	2,000	0%
Total Personnel	338,943.13	344,692	343,692	100%	406,340	18%
101-0700-52060 Office Supplies	5,709.52	5,915	5,915	100%	5,915	0%
101-0700-52063 Postage	6,845.72	9,000	7,000	78%	7,000	22-%
101-0700-52064 Printing & Copying	39,240.03	27,200	27,200	100%	27,200	0%
101-0700-52082 Other General Expense	679.72	900	900	100%	900	0%
101-0700-52090 Mileage Reimbursement	0.00	300	150	50%	200	33-%
101-0700-52130 Prof Development - Training	3,294.40	5,000	5,000	100%	5,000	0%
101-0700-52140 Dues & Subscriptions	769.00	800	800	100%	800	0%
101-0700-52162 Advertising - Personnel	46,289.77	60,000	60,000	100%	60,000	0%
101-0700-52163 Job Fairs	14,811.96	14,100	14,100	100%	14,100	0%
101-0700-52165 Extraordinary Recruitment Cost	20,568.81	0	30,000	N/A	0	N/A
101-0700-52197 Public Relations/Info	0.00	0	1,310	N/A	0	N/A
101-0700-52285 Controllable Contract Services	0.00	0	10,060	N/A	0	N/A
101-0700-52287 Labor Relations	63,914.54	55,850	30,000	54%	30,000	46-%
101-0700-52291 Meritorius Service Awards	9,722.48	9,140	9,140	100%	9,140	0%
101-0700-52296 Labor Negotiations	4,817.00	0	0	N/A	0	N/A
101-0700-52306 PACT Committee	0.00	0	0	N/A	5,000	N/A
101-0700-52402 Small Tools & Equipment	0.00	200	200	100%	200	0%
101-0700-52403 Computer Related Acquisitions	222.22	650	0	0%	0	100-%
101-0700-52460 In-Service Training	40,170.60	27,500	27,500	100%	23,000	16-%
101-0700-52540 Fingerprint Expense	5,812.00	6,000	6,000	100%	6,000	0%
101-0700-52541 Physical/Mental Exams	9,190.75	13,000	13,000	100%	13,000	0%
101-0700-52545 Recruitment Testing	12,996.41	7,500	7,500	100%	7,500	0%
101-0700-52581 Office Equip Maint/Repair	73.99	400	400	100%	400	0%
101-0700-52620 Activity Program Supplies	575.24	800	678	85%	800	0%
Total Controllable Expenses	285,704.16	244,255	256,853	105%	216,155	12-%
101-0700-52588 Automation-Maintenance	1,890.00	2,400	1,894	79%	1,894	21-%
Total Required Expenses	1,890.00	2,400	1,894	79%	1,894	21-%
101-0700-52121 Telephone Service Expense	5,457.70	6,367	7,012	110%	6,738	6%
101-0700-52128 Cellular/Pagers	282.75	285	285	100%	285	0%
101-0700-52185 Info Systems Allocation	35,736.14	25,320	25,320	100%	21,394	16-%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 101 General Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0700 All Human Resources						
101-0700-52245 Ins - Liability	6,364.00	11,505	11,505	100%	11,889	3%
101-0700-52246 Ins - Unemployment	59.00	1,144	1,144	100%	1,203	5%
101-0700-52247 Ins - Workers' Compensation	2,272.00	1,916	1,916	100%	3,469	81%
Total Allocated Costs & Utilities	50,171.59	46,537	47,182	101%	44,978	3-%
101-0700-59970 Recovered Costs-Admin Svc Chg	(243,256.93)	(322,868)	(292,818)	91%	(338,816)	5%
Total Recovered Cost	(243,256.93)	(322,868)	(292,818)	91%	(338,816)	5%
 TOTAL All Human Resources	 433,451.95	 315,016	 356,803	 113%	 330,551	 5%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 668 Self Insurance Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
668-0000-51001 Salaries-Mgmt/Confidential	297,311.73	306,044	326,544	107%	345,131	13%
668-0000-51006 Salaries-New Positions/Reclass	0.00	0	0	N/A	154,994	N/A
668-0000-51040 Hourly	2,986.24	4,000	0	0%	0	100-%
668-0000-51055 Temporary Agency Svcs	0.00	6,191	7,000	113%	0	100-%
668-0000-51059 Retirement/Termination Payout	3,176.32	0	1,865	N/A	0	N/A
668-0000-51072 Exec Leave Payback	20.58	0	0	N/A	0	N/A
668-0000-51075 Sick Leave/Vac Buyback	3,960.28	5,000	0	0%	5,000	0%
668-0000-51076 Comp Time/Exec Leave Buyback	1,361.80	0	0	N/A	0	N/A
668-0000-51800 Allocated Benefits-Non Sworn	47,534.04	46,735	46,735	100%	55,293	18%
668-0000-51860 Benefits-Hourly	17.98	0	0	N/A	0	N/A
668-0000-52315 Employee Assistance Program	17,244.60	17,244	17,244	100%	17,244	0%
Total Personnel	373,613.57	385,214	399,388	104%	577,662	50%
668-0000-52060 Office Supplies	1,803.66	1,600	1,600	100%	3,933	146%
668-0000-52063 Postage	949.93	900	1,100	122%	4,433	393%
668-0000-52064 Printing & Copying	4,404.22	5,500	3,000	55%	5,250	5-%
668-0000-52090 Mileage Reimbursement	84.60	100	0	0%	100	0%
668-0000-52110 Other Rentals	1,441.05	2,000	2,000	100%	2,000	0%
668-0000-52130 Prof Development - Training	6,235.30	7,555	7,555	100%	11,555	53%
668-0000-52140 Dues & Subscriptions	1,887.50	1,250	1,250	100%	2,750	120%
668-0000-52165 Extraordinary Recruitment Cost	0.00	20,500	0	0%	0	100-%
668-0000-52285 Controllable Contract Services	244,756.81	266,694	266,694	100%	79,194	70-%
668-0000-52402 Small Tools & Equipment	1,046.21	800	800	100%	17,000	2025%
668-0000-52403 Computer Related Acquisitions	0.00	650	0	0%	0	100-%
668-0000-52466 Fitness Wellness Evaluation	3,599.94	3,500	3,500	100%	3,500	0%
668-0000-52902 Safety Training & Equip	9,107.54	8,606	7,000	81%	9,256	8%
668-0000-59900 Contingency-General	0.00	0	0	N/A	503,635	N/A
Total Controllable Expenses	275,316.76	319,655	294,499	92%	642,606	101%
668-0000-52250 Insurance Premiums	581,200.01	942,970	845,954	90%	764,664	19-%
668-0000-52257 Claims-Prior Years	3,903,973.41	2,764,851	2,767,476	100%	2,704,976	2-%
668-0000-52259 IBNR Expense	179,733.50	0	0	N/A	0	N/A
668-0000-52260 Self Insurance Fees	8,557.12	11,183	8,558	77%	8,558	23-%
668-0000-52360 Medical Services	510.00	750	500	67%	500	33-%
668-0000-52566 Contracts -Lease Equip New	0.00	0	0	N/A	60,141	N/A
668-0000-58910 Depreciation Expense	331.63	332	0	0%	0	100-%
Total Required Expenses	4,674,305.67	3,720,086	3,622,488	97%	3,538,839	5-%
668-0000-52121 Telephone Service Expense	2,614.17	2,604	2,154	83%	5,152	98%
668-0000-52128 Cellular/Pagers	1,095.24	1,400	1,000	71%	1,400	0%
668-0000-52185 Info Systems Allocation	28,213.02	19,989	19,989	100%	24,091	21%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 668 Self Insurance Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
668-0000-52245 Ins - Liability	1,705.00	0	0	N/A	0	N/A
668-0000-52246 Ins - Unemployment	67.00	0	0	N/A	0	N/A
668-0000-52247 Ins - Workers' Compensation	2,562.00	0	0	N/A	0	N/A
Total Allocated Costs & Utilities	36,256.43	23,993	23,143	96%	30,643	28%
 TOTAL Self Insurance Fund	 5,359,492.43	 4,448,948	 4,339,518	 98%	 4,789,750	 8%

HUMAN RESOURCES – Personnel (101-0701)

PROGRAM DESCRIPTION

The Human Resources Department provides assistance to the citizenry, City Council and City departments in the areas of the personnel rules and regulations, labor relations, memoranda of understanding, recruitment and selection, classification and compensation, staff development and equal employment opportunity.

PROGRAM GOALS & OBJECTIVES

- Continue to make the recruitment of Police Officers a high priority.
- Assist in the implementation of the Police Department Audit.
- Assist in the evaluation of qualitative and quantitative Customer Care goals, objectives and rewards that should be used by the organization as a whole.
- Explore and implement additional strategies for the employee retention program.
- Evaluate and recommend a new (or improved) Performance Evaluation system.

SIGNIFICANT PROGRAM CHANGES

- Implement the FLSA Audit Recommendations.
- Implement the Classification and Compensation Study recommendations.
- Reviewed, modified and updated various Administrative Policies and Procedures.
- Coordinated the City-wide Customer Care training evolutions.

HUMAN RESOURCES – Recruitment Committee (101-0710)

PROGRAM DESCRIPTION

The City shall provide equal opportunity in recruiting and employing qualified persons and shall make every reasonable effort to disseminate information about employment. The City of Pomona Recruitment

Committee, with a set budget of \$20,000, shall make recommendations to assist with these recruitment efforts.

PROGRAM GOALS & OBJECTIVES

- Recommend additional outreach efforts to assist with the recruitment of the Police Officer vacancies.
- Facilitate Recruitment Committee meetings and provide information as necessary.

SIGNIFICANT PROGRAM CHANGES

Increase community outreach activities in conjunction with the efforts of the Recruitment Committee.

HUMAN RESOURCES – Insurance Services Workers' Compensation (668-1351)

PROGRAM DESCRIPTION

The Workers' Compensation/Safety Program is responsible for the administration and management of costs related to employee injuries and illnesses and safety programs. These costs include temporary and permanent disability payments, medical and legal costs, vocational rehabilitation, and claims handling through a third party administrator. Additionally, this program is responsible for the City's safety program, self-insurance fees, and excess workers' compensation insurance.

PROGRAM GOALS & OBJECTIVES

- Reduce expenses and exposures by administering a program focused on reducing workers' compensation claims and costs.
- In an effort to reduce costs and improve internal customer care, implement an in-house claims program.
- In an effort to reduce costs in both workers' compensation and liability, implement a Vehicle Accident Reduction program.

SIGNIFICANT PROGRAM CHANGES

Begin implementation of an in-house claims program.

HUMAN RESOURCES – Insurance Services Liability (668-1352)

PROGRAM DESCRIPTION

The Liability program provides for the administration and management of the liability section of the Risk Management Division. This area encompasses the routine handling of all claims and lawsuits in coordination with the City's third party administrator and attorneys to process and initiate settlement recommendations and payment of medical and legal costs. Additionally, this program is responsible for the acquisition of commercial insurance for excess liability, property, aircraft and premises, special events, fidelity bonds, police professional liability, and uninsured losses.

PROGRAM GOALS & OBJECTIVES

- Administer a liability program focused on improving customer care and reduce frequency and severity associated with liability claims and lawsuits.
- In an effort to reduce costs and improve external customer care, implement an in-house claims program.
- To determine the value and benefit of the City's membership in the Big Independent Cities Excess Pool (BICEP), evaluate and, if appropriate, recommend a replacement pool.
- To ensure the City's exposure to third party liability is managed properly, implement a Contractor Safety Program.

SIGNIFICANT PROGRAM CHANGES

Begin implementation of an in-house claims processing system.

benefits expended by former City employees who qualify to receive such benefits. Additionally, this program absorbs the costs associated with a third party administrator to verify the validity of claims.

PROGRAM GOALS & OBJECTIVES

- Fund and process unemployment payments for eligible employees.
- In an effort to provide a resource that is more convenient to use, automate the City's Benefit Program.
- To determine the value of the City's participation in the CalPERS health program, conduct an in-depth feasibility study of alternative health plans and programs.
- To provide a service/benefit to employees, that they would otherwise have to seek elsewhere.
- Evaluate the feasibility of providing childcare services for employees.

SIGNIFICANT PROGRAM CHANGES

None.

HUMAN RESOURCES – Insurance Services Unemployment (668-1353)

PROGRAM DESCRIPTION

The Unemployment program is used to administer and manage the unemployment account. This program reimburses the State of California Employment Development Department (EDD) for unemployment



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Finance Department

Mission Statement

It is the mission of the Finance Department to manage and maintain financial records in conformity with generally accepted accounting principles and in compliance with State and Federal laws. The Department develops and maintains effective and efficient financial planning, reporting and central support systems in order to support the operating departments in achieving their program objectives. The Department also provides the City Council, City Manager, and other City staff with financial information; provides quality service to the City's customers, and safeguards the City's assets.

Department Function

By City Charter, the Finance Department manages and maintains financial records in conformity with generally accepted accounting principles and in conformance with State and Federal laws. The Department develops and maintains effective financial planning, reporting, and central support systems in order to assist operating departments in achieving their program objectives. The department consists of seven divisions comprised of Finance Administration, Accounting, Payroll, Budget, Printing Services, Purchasing, and Revenue Management.

Department Organizational Chart



Expenditure Summary

Division / Program	2001- 02 Actual	2002-03 Budget	2003-04 Budget
Finance Administration	(503,492)	(784,135)	(772,381)
Accounting	291,561	312,307	353,216
Payroll	197,014	193,308	213,008
Budget	96,524	106,681	106,254
Printing Services	283,800	294,237	211,087
Printing Services - Mail	14,011	41,726	19,791
Charges to Other Depts.	(297,811)	(335,963)	(230,878)
Purchasing Services	234,956	228,480	195,597
Revenue Management	409,807	427,005	481,076
	726,370	483,646	576,770

Performance Indicators

Indicator	2001-02 Actual	2002-03 Estimate
Accounting		
Accounts Payable Checks Issued	24,790	25,813
Payroll		
Payroll Checks/ Deposits Issued	29,168	29,217
Payroll Value (000)	38,265	41,263
Personnel Actions	1,242	1,389
Employees on Direct Deposit	74%	77%
Impressions	5.1 M	3.0 M
Postage Cost	\$150,000	\$170,000
Number of Purchase Orders (POs) Processed	4,173	4,200
Dollar Value of Purchase Orders	\$18 M	\$23.5 M
Emergency POs Issued	27	35
Formal Bids Processed	23	36
Material Reqs Processed	6,308	6,300
Water Reqs Processed	2,231	1,788

Performance Based Budgeting

Finance Department

Beginning this fiscal year, the City is implementing a performance based budgeting (PBB) system. By developing this system, the City is demonstrating its commitment to ensure that we are meeting the needs of our community. PBB is an important tool that lets us know what we are getting for the money we are spending on a particular program or service, not just how much has been spent. As part of the multi-year phased approach, the Finance Department has developed performance measures and targets for Fiscal Year 2003-04. The following items will be measured, evaluated, and revised if necessary, with results reported in Fiscal Year 2004-05 budget.

GOAL: To provide meaningful and timely financial information to both internal and external customers in order to aid decision-makers and to assist in the managing of budgets.

Accounting Division

Performance Measure	Performance Target	Year	Actual	Target	% of Target
To provide timely revenue and expenditure information to all departments.	Revenue and expenditure data will be available within 25 days following the end of the month.	2004	tbd	100%	n/a
		2005	tbd	100%	n/a
		2006	tbd	100%	n/a

Accounting Division

Performance Measure	Performance Target	Year	Actual	Target	% of Target
Close the general ledger in a timely fashion each month in order to facilitate the access to financial information.	Close the general ledger accounting cycle within 25 days following the end of the month, for the months of July through May.	2004	tbd	100%	n/a
		2005	tbd	100%	n/a
		2006	tbd	100%	n/a

Accounting Division

Performance Measure	Performance Target	Year	Actual	Target	% of Target
Close the year-end general ledger in a timely fashion to facilitate the access to year-end financial information.	Prepare year-end (fiscal year ends June 30 th) closing entries within 3 months, in preparation for the audit process.	2004	tbd	100%	n/a
		2005	tbd	100%	n/a
		2006	tbd	100%	n/a

Budget Division

Performance Measure	Performance Target	Year	Actual	Target	% of Target
Timely capture and analyze agenda reports that approve budget amendments and prepare and input related budget information into the financial system.	Capture and prepare 100% of budget amendments before the closing of each respective month for which the budget amendment was approved.	2004	tbd	100%	n/a
		2005	tbd	100%	n/a
		2006	tbd	100%	n/a

GOAL: Ensure that customer service in Cashiering is provided in an efficient and effective manner.

Revenue Management Division

Performance Measure	Performance Target	Year	Actual	Target	% of Target
Customers are satisfied with the employee interaction/ services provided.	Achieve a 95% overall customer satisfaction rating, based on random surveys conducted each quarter.	2004	tbd	95%	n/a
		2005	tbd	95%	n/a
		2006	tbd	95%	n/a

Revenue Management Division

Performance Measure	Performance Target	Year	Actual	Target	% of Target
Customers are served in a timely fashion.	Achieve a wait-in-line time of three minutes or less, 90% of the time, based upon periodic time studies.	2004	tbd	90%	n/a
		2005	tbd	90%	n/a
		2006	tbd	90%	n/a

Performance Based Budgeting

Finance Department

Revenue Management Division

Performance Measure	Performance Target	Year	Actual	Target	% of Target
Customers experience an efficient transaction with City cashiers.	Reduce customer transaction time to less than one minute, 90% of the time, based on periodic time studies.	2004	tbd	90%	n/a
		2005	tbd	90%	n/a
		2006	tbd	90%	n/a

GOAL: Ensure maximum revenue collection for the City.

Revenue Management Division

Performance Measure	Performance Target	Year	Actual	Target	% of Target
Perform timely follow up with each utility company that has not remitted the Utility Users' Tax (UUT).	Initiate follow-up with companies that have not paid by the 10th of the next month and that have collection amounts that exceed \$1,000.	2004	tbd	100%	n/a
		2005	tbd	100%	n/a
		2006	tbd	100%	n/a

Revenue Management Division

Performance Measure	Performance Target	Year	Actual	Target	% of Target
Perform field inspections in a timely manner to insure compliance with Business License Regulations.	On an annual basis, perform a field inspection survey of 100% of Pomona business locations.	2004	tbd	100%	n/a
		2005	tbd	100%	n/a
		2006	tbd	100%	n/a

GOAL: Provide a reasonable level of assurance that proper internal control policies and procedures are in place, and are followed for high risk cash handling cycles.

Accounting Division

Performance Measure	Performance Target	Year	Actual	Target	% of Target
Audit petty cash locations.	To audit unannounced, once annually, all petty cash handling locations in the City.	2004	tbd	100%	n/a
		2005	tbd	100%	n/a
		2006	tbd	100%	n/a

Accounting Division

Performance Measure	Performance Target	Year	Actual	Target	% of Target
Review Finance/Accounting policies which set forth proper internal control procedures.	One written policy will be evaluated each quarter, for a total of four per year. Identify and change as necessary.	2004	tbd	4	n/a
		2005	tbd	4	n/a
		2006	tbd	4	n/a

GOAL: Employees will be accurately compensated.

Payroll Division

Performance Measure	Performance Target	Year	Actual	Target	% of Target
Process personnel action forms in a timely manner.	100% of personnel action forms, submitted 10 days prior to pay date, will be effective that pay period.	2004	tbd	100%	n/a
		2005	tbd	100%	n/a
		2006	tbd	100%	n/a

GOAL: Qualify the City's Comprehensive Annual Financial Reports for awards from the Government Finance Officers' Association (GFOA).

Administration Division

Performance Measure	Performance Target	Year	Actual	Target	% of Target
Receive recognition for the City's Comprehensive Annual Financial Report from GFOA.	The City will submit and receive the GFOA Certificate of Achievement for Excellence in Financial Reporting prior to publishing of the following year's CAFR.	2004	tbd	Nov. 30	n/a
		2005	tbd	Nov. 30	n/a
		2006	tbd	Nov. 30	n/a

Performance Based Budgeting

Finance Department

GOAL: Ensure that the Accounts Payable process is conducted in a timely and accurate manner.

Accounting Division

Performance Measure	Performance Target	Year	Actual	Target	% of Target
Accounts Payable check processing time is minimized. Ensure that discounts are realized.	At least 90% of all vendor payments will be issued within the contract terms.	2004	tbd	90%	n/a
		2005	tbd	90%	n/a
		2006	tbd	90%	n/a

GOAL: Ensure that the business of purchasing, warehouse, and printing services are conducted in a timely and accurate manner.

Purchasing Division

Performance Measure	Performance Target	Year	Actual	Target	% of Target
Minimize purchase requisition processing time.	95% of purchase requisitions (not including formal bids) will be processed within 4 business days of receipt.	2004	tbd	95%	n/a
		2005	tbd	95%	n/a
		2006	tbd	95%	n/a

Warehouse Section of Purchasing Division

Performance Measure	Performance Target	Year	Actual	Target	% of Target
Process material requisitions (departmental requests for items in inventory and items from blanket account vendors) efficiently.	95% of material requisitions will be processed within 1 business day of receipt.	2004	tbd	95%	n/a
		2005	tbd	95%	n/a
		2006	tbd	95%	n/a

Printing Section of Purchasing Division

Performance Measure	Performance Target	Year	Actual	Target	% of Target
Provide timely printing services by completing standard print jobs within 1 business day and book printing within 1 week.	100% of standard print jobs will be processed within 1 business day of receipt, and book printing within 1 week.	2004	tbd	100%	n/a
		2005	tbd	100%	n/a
		2006	tbd	100%	n/a

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 101 General Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
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DEPT 1100 All Finance

101-1100-51001 Salaries-Mgmt/Confidential	475,776.22	544,575	514,164	94%	530,808	3-%
101-1100-51003 Salaries-General Service	395,130.42	518,851	451,027	87%	511,300	1-%
101-1100-51037 Overtime - Hourly	0.00	0	110	N/A	0	N/A
101-1100-51040 Hourly	46,642.33	46,663	38,178	82%	16,563	65-%
101-1100-51041 Overtime - Gen Svc	729.16	0	600	N/A	600	N/A
101-1100-51055 Temporary Agency Svcs	20,151.93	0	7,392	N/A	0	N/A
101-1100-51059 Retirement/Termination Payout	61,706.79	0	27,859	N/A	0	N/A
101-1100-51060 Bilingual Pay	2,333.50	2,500	2,708	108%	2,500	0%
101-1100-51075 Sick Leave/Vac Buyback	14,591.95	15,850	12,549	79%	13,262	16-%
101-1100-51076 Comp Time/Exec Leave Buyback	3.83	0	0	N/A	0	N/A
101-1100-51800 Allocated Benefits-Non Sworn	154,845.39	163,006	154,413	95%	179,904	10%
101-1100-51860 Benefits-Hourly	679.07	682	558	82%	240	65-%
101-1100-52461 Tuition Reimbursement	63.88	0	0	N/A	0	N/A
101-1100-52640 Uniform Allowance	385.02	0	487	N/A	487	N/A
Total Personnel	1,173,039.49	1,292,127	1,210,045	94%	1,255,664	3-%
101-1100-52060 Office Supplies	17,417.14	17,375	16,925	97%	17,325	0-%
101-1100-52063 Postage	16,604.55	17,025	17,000	100%	17,100	0%
101-1100-52064 Printing & Copying	11,804.47	12,265	11,260	92%	11,300	8-%
101-1100-52080 Other Expense	0.00	0	149	N/A	0	N/A
101-1100-52090 Mileage Reimbursement	338.55	395	343	87%	510	29%
101-1100-52130 Prof Development - Training	3,155.16	5,630	4,789	85%	5,250	7-%
101-1100-52140 Dues & Subscriptions	2,336.20	2,910	2,542	87%	3,035	4%
101-1100-52191 Advertising	37.00	0	0	N/A	0	N/A
101-1100-52285 Controllable Contract Services	38,047.51	17,100	8,275	48%	11,750	31-%
101-1100-52286 Auction Expenses	266.00	300	300	100%	300	0%
101-1100-52402 Small Tools & Equipment	14,482.90	2,050	3,992	195%	2,000	2-%
101-1100-52403 Computer Related Acquisitions	1,990.13	1,350	1,985	147%	2,300	70%
101-1100-52430 Other Supplies/Materials	80,289.07	62,000	47,000	76%	52,000	16-%
101-1100-52460 In-Service Training	0.00	300	0	0%	300	0%
101-1100-52540 Fingerprint Expense	0.00	0	250	N/A	350	N/A
101-1100-52581 Office Equip Maint/Repair	1,593.19	4,778	2,640	55%	4,428	7-%
101-1100-58030 Construction	0.00	22,000	22,000	100%	0	100-%
Total Controllable Expenses	188,361.87	165,478	139,450	84%	127,948	23-%
101-1100-52081 Off-Site Storage	1,074.20	2,000	2,000	100%	2,000	0%
101-1100-52160 Pub, Print Ord/Res/Legals	73.00	65	80	123%	80	23%
101-1100-52180 Audit Services	10,154.37	25,000	20,000	80%	21,000	16-%
101-1100-52274 Required Contract Services	29,325.95	35,500	34,500	97%	64,790	83%
101-1100-52305 Supplemental Legal Services	571.11	1,000	650	65%	1,000	0%
101-1100-52390 Uniform Service	0.00	500	500	100%	500	0%
101-1100-52566 Contracts -Lease Equip New	0.00	0	0	N/A	20,000	N/A
101-1100-52572 Contracts-Lease Equip	23,401.80	17,551	17,550	100%	0	100-%
Total Required Expenses	64,600.43	81,616	75,280	92%	109,370	34%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 101 General Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 1100 All Finance						
101-1100-52121 Telephone Service Expense	11,590.79	13,048	13,655	105%	13,488	3%
101-1100-52126 Tel Moves/Changes/Equip	698.73	0	500	N/A	0	N/A
101-1100-52128 Cellular/Pagers	1,086.52	1,250	1,100	88%	900	28-%
101-1100-52185 Info Systems Allocation	155,239.01	109,571	109,571	100%	120,403	10%
101-1100-52245 Ins - Liability	8,046.00	13,008	13,008	100%	15,053	16%
101-1100-52246 Ins - Unemployment	315.00	4,950	4,950	100%	4,348	12-%
101-1100-52247 Ins - Workers' Compensation	28,424.00	41,043	41,043	100%	49,673	21%
101-1100-52420 Fleet Operation	5,564.86	4,598	4,598	100%	8,274	80%
Total Allocated Costs & Utilities	210,964.91	187,468	188,425	101%	212,139	13%
101-1100-59950 Recovered Costs	(297,811.04)	(335,963)	(284,887)	85%	(230,878)	31-%
101-1100-59970 Recovered Costs-Admin Svc Chg	(621,907.02)	(907,080)	(822,655)	91%	(897,473)	1-%
Total Recovered Cost	(919,718.06)	(1,243,043)	(1,107,542)	89%	(1,128,351)	9-%
101-1100-66189 Other Equipment	9,121.15	0	0	N/A	0	N/A
Total Capital	9,121.15	0	0	0%	0	0%
TOTAL All Finance	726,369.79	483,646	505,658	105%	576,770	19%

FINANCE - Administration (101-1101)

PROGRAM DESCRIPTION

The Finance Administration program consists of the Finance Director who provides direction and support to all Finance Department functions. Those functions include accounting services for all City operations, payroll processing, City budget preparation, central purchasing, in-house printing services and revenue management including the business license function.

PROGRAM GOALS & OBJECTIVES

- Develop a Finance Department Policies and Procedures Manual.
- Develop a strategic plan to increase effectiveness in adapting to change and ensure that we are providing services in ways the organization values.
- Initiate steps towards implementation of e-government.

SIGNIFICANT PROGRAM CHANGES

None

FINANCE - Accounting (101-1110)

PROGRAM DESCRIPTION

Accounting Services provides accounting for all City Departments and functions, including the enterprise activities and Redevelopment Agency. These services include accounts payable, monthly budgetary reports, grants accounting/reporting and annual and other financial reporting as required. In addition, the division is responsible for the Deferred Compensation Plan for City employees.

PROGRAM GOALS & OBJECTIVES

- Complete annual audit by November 30, 2003, in order to submit the financial report for a CSMFO financial award.
- Ensure compliance with the Governmental Accounting Standards Board (GASB) Statement No. 34 that established a new reporting model for financial statements. Revisions to the City's financial reports are due by annual audit completion.

SIGNIFICANT PROGRAM CHANGES

None.

FINANCE - Payroll (101-1115)

PROGRAM DESCRIPTION

The Payroll program is responsible for timely issuance of the bi-weekly payroll and other special payrolls as required. In addition, all health, dental, vision, life, LTD and 125 Flex Plan monthly billings are reconciled for payment by Payroll personnel. Payroll also balances and prepares reports for all Deferred Compensation (457) plans. This division also verifies employment for home loan applications.

PROGRAM GOALS & OBJECTIVES

- Assist in the next implementation phase of the new Payroll / Human Resources system that will allow for greater flexibility.
- Document policies and procedures for inclusion in department Policies and Procedures Manual.

SIGNIFICANT PROGRAM CHANGES

None.

FINANCE - Budget (101-1120)

PROGRAM DESCRIPTION

The Budget Program personnel assist with the preparation of the City's annual operating budget. Departmental expenditures are monitored throughout the year. Special financial reports and surveys are also handled here, as is the calculation of the annual Gann Appropriations Limit.

PROGRAM GOALS & OBJECTIVES

- Establish inter-departmental task force to explore new methods in the budget development process.
- Move towards implementation of performance based budgeting.

SIGNIFICANT PROGRAM CHANGES

None.

FINANCE - Printing Services (101-1140)

PROGRAM DESCRIPTION

The Printing Services Program provides a centralized source of various xerographic and offset services to City departments. These services include: printing and binding brochures, pamphlets and booklets; printing various standard forms, letterheads, business cards, envelopes, and agenda material; forms layout including enlargement or reductions as needed; color printing of necessary items for distribution and disposal of confidential material by shredding. Duplication by two different means is available so that the most effective method can be selected depending on operational needs.

PROGRAM GOALS & OBJECTIVES

- Work with Departments to ensure effective delivery of service.

SIGNIFICANT PROGRAM CHANGES

None.

FINANCE - Mail Services (101-1145)

PROGRAM DESCRIPTION

The Mail Services Program provides effective and efficient mail room service for all City departments.

PROGRAM GOALS & OBJECTIVES

- Work with post office personnel so that the most cost-effective means of mail distribution can be accomplished.

SIGNIFICANT PROGRAM CHANGES

None.

FINANCE - Purchasing Services (101-1150)

PROGRAM DESCRIPTION

The Purchasing Services Program provides for the procurement of supplies, services and equipment for various City departments at the lowest available cost. The duties performed include the operation of a warehouse which maintains a perpetual inventory of supplies and equipment based on common usage items. This service provides a flow of supplies and materials needed in the day-to-day operation of the

operating departments. In addition, auctions are conducted and/or other approved procedures performed to dispose of surplus City property, as well as conducting Police-Found Property auctions.

PROGRAM GOALS & OBJECTIVES

- To establish annual contracts which will provide discount pricing on volume purchases of supplies, services and equipment for City departments.
- To lower administration costs by reducing one-time order processing.
- To maintain the lowest warehouse inventory possible while meeting customer needs, as well as prepare and implement a Warehouse Policy and Procedures manual by July 1, 2004.
- To dispose of/or recycle surplus, excess, scrap, or obsolete materials and equipment no longer required by the City's departments at the best possible price.
- To generate cost savings by utilizing market research, establishing annual contracts, and negotiating with sole-source suppliers.

SIGNIFICANT PROGRAM CHANGES

None.

FINANCE - Revenue Management (101-1160)

PROGRAM DESCRIPTION

The Revenue Management Division performs cashing services for the City's water utility and accepts a variety of other payments; while tracking and processing all revenues from the Utility User Tax, Transient Occupancy Taxes, and Vehicle Parking District receipts. This Division also administers the City's Business Licensing program, including the collection and audit of any associated fees. Finally, the Revenue Management Division also has responsibility to maintain the City's primary banking relationship, and processes all returned checks Citywide.

PROGRAM GOALS & OBJECTIVES

- Ongoing documentation of policies and procedures for inclusion in the department's Policy and Procedures manual.

- Through acquisition of new check proofing equipment, the Division is seeking to automate a large portion of the water mail processing and depository functions, with a goal of greater accuracy and efficiency, and a reduction of staff time expended on repetitive activity.
- Integration of Citywide returned item processing into the department's Accounts Receivable system.
- Expansion of the ongoing program of field reviews, intended to identify businesses that are operating without a current license. Inspections will focus on geographic areas and integrate with existing resources in a continuing effort to locate and correct unlicensed properties.
- The Business License Unit has accelerated its efforts to work closely with other City Departments, providing a resource to facilitate projects and areas of mutual concern.

SIGNIFICANT PROGRAM CHANGES

Working in concert with Foothill Transit, the Division has moved the point of sale for both Foothill Transit bus passes and GetAbout ticket books to the Foothill Transit Store, located in the downtown Transit Center. This change benefits local public transit users by providing a "one-stop" sales location, staffed with individuals who are able to assist with a wide variety of transit solutions, and is much more conveniently located for persons relying on these services.

Working closely with the Purchasing Division, a successful Request for Proposals (RFP) for citywide banking services was issued, and resulted in the award of a contract for Banking Services to Citizens Business Bank. This award is anticipated to bring cost savings in terms of services already received, and will facilitate the forthcoming acceptance of credit cards for a wide variety of citizen payments in the coming year.



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General Services

(Non departmental Expenses)

Department Function

The General Services program accounts for municipal expenditure items not directly attributable to individual departmental operations and / or items benefiting all departments. As a general rule, these activities represent contractual obligations approved by the City Council for the benefit of the City. Included in this budget is the contract for animal control (Humane Society), lobbying services, and dues and subscriptions for various organizations. Also included in this budget is the contingency line item used for non-budgeted items based upon the recommendation of the City Manager.

Expenditure Summary

Division / Program	2001-02 Actual	2002-03 Budget	2003-04 Budget
General Services	1,097,732	726,953	824,580
	1,097,732	726,953	824,580

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 101 General Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0100 All General Services						
101-0100-52060 Office Supplies	6,096.09	0	0	N/A	0	N/A
101-0100-52063 Postage	394.20	4,400	0	0%	9,000	105%
101-0100-52080 Other Expense	38,859.76	5,600	6,500	116%	5,600	0%
101-0100-52140 Dues & Subscriptions	74,322.97	67,000	70,460	105%	74,000	10%
101-0100-52190 Community Programs	2,625.93	2,400	13,500	563%	19,500	713%
101-0100-52282 Special Programs	-	0	0	N/A	10,000	N/A
101-0100-52285 Controllable Contract Services	160,385.44	38,000	38,000	100%	66,000	74%
101-0100-52402 Small Tools & Equipment	7,654.80	5,000	2,500	50%	2,500	-50%
101-0100-52430 Other Supplies/Materials	484.93	500	1,710	342%	500	0%
101-0100-52670 Photographic Supplies	130.46	650	650	100%	650	0%
101-0100-59900 Contingency-General	0.00	130,000	60,000	46%	175,000	35%
Total Controllable Expenses	290,954.58	253,550	193,320	76%	362,750	43%
101-0100-52181 Department Review	121,107.43	0	30,000	N/A	50,000	N/A
101-0100-52274 Required Contract Services	95,742.15	16,500	24,730	150%	4,000	-76%
101-0100-52324 Humane Society Contract	319,969.00	329,568	329,570	100%	329,570	0%
101-0100-52572 Contracts-Lease Equip	3,637.02	0	0	N/A	0	N/A
101-0100-52952 Bond/Note Issuance Exp	18,959.66	0	7,000	N/A	0	N/A
101-0100-53915 Property Tax Admin Fee-AB2557	159,844.53	159,844	168,250	105%	169,000	6%
101-0100-58920 Uncollectible Accounts	120,145.73	0	0	N/A	0	N/A
Total Required Expenses	839,405.52	505,912	559,550	111%	552,570	9%
101-0100-59970 Recovered Costs-Admin Svc Chg	(32,628.32)	(52,509)	(47,622)	91%	(90,740)	73%
Total Recovered Cost	(32,628.32)	(52,509)	(47,622)	91%	(90,740)	73%
101-0100-66189 Other Equipment	0.00	20,000	19,960	100%	0	100-%
Total Capital	0.00	20,000	19,960	100%	0	100-%
TOTAL All General Services	1,097,731.78	726,953	725,208	100%	824,580	13%

Police Department

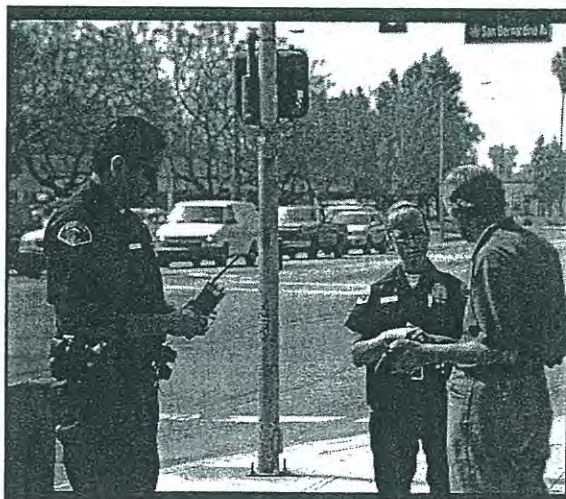
Mission Statement

The mission of the Police Department is to commit to a high level of police services and security to the citizens of Pomona through: the reduction of crime; an organization of caring professionals who deliver service to the community in a realistic, sensitive, positive manner; the pursuit of organizational and professional development.

Department Function

The primary function of the Police Department is to provide public safety services for the City.

Department Organizational Chart



Expenditure Summary

General Fund

Division / Program	2001-02 Actual	2002-03 Budget	2003-04 Budget
Special Events	612,710	638,368	648,368
Police Admin	5,249,721	4,925,137	5,403,555
Admin Staff Svcs	1,393,029	1,671,674	1,871,138
Chief's Office	502,229	524,967	607,134
Patrol Services	9,656,052	10,093,973	12,150,705
Office of Emergency Svcs	20,380	74,947	80,098
Aero Patrol Services	357,589	366,278	375,722
Major Crimes Task Force	566,591	479,907	671,840
Traffic Patrol Services	788,237	1,123,833	1,104,547
Crime Prevention	795,112	868,198	350,882
Special Services	3,689,831	4,109,589	4,895,614
Code Compliance	272,833	321,761	408,377
Records & Clerical	1,169,841	1,211,752	1,424,581
Jail Services	1,351,351	1,393,149	1,586,838
Dispatch Services	1,806,949	2,149,130	2,458,898
Support Program	139,717	145,910	156,397
Civilian Volunteer Patrol	215	12,600	12,600
Communication Support	288,108	348,723	374,388
	28,660,495	30,459,896	34,581,682

Other Funds

Local Law Enforcement Grnt	531,062	531,973	590,903
Asset Forfeiture Fund	976,111	1,316,246	1,263,714
Supp Law Enforcement Svcs Grant	197,882	937,153	335,000

Performance Indicators

Indicator	2001-02 Actual	2002-03 Estimate	2003-04 Adopted
Patrol Services (Average Response Time in Minutes)			
Priority 0	5.0	6.0	5.0
Priority 1	10.0	10.0	9.0
Priority 2	42.0	44.0	40.0
Major Crimes Task Force			
Felony Arrests	406	335	335
Misdemeanor Arrests	182	160	160
Traffic Patrol Services			
Traffic Citations Issued	5,877	5,300	6,000
Hazardous Moving Violations	4,875	4,500	5,100
Parking Citations Issued	10,160	9,500	10,000
Vehicles Stored or Impounded	1,753	1,400	1,500
Special Services			
Cases Submitted to District Attorney	5,265	5,500	5,700
Cases Filed by D.A. for Prosecution	2,367	3,800	4,000
Dispatch Services			
Calls for Service	186,692	189,602	192,446
911 Emergency Calls Incomplete	10,817	10,163	9,858
911 Emergency Calls Received	55,678	53,442	57,960
MDT Transmissions – Not including Calls for Service	335,800	601,520	602,000
Records and Clerical			
Reports Processed	25,338	25,000	26,000
Vehicles Processed	15,194	14,000	14,500
Jail Services			
Bookings	6,128	6,500	6,500
Trustee Labor Hours	7,299	7,500	7,500
Prisoners Transported	1,903	2,140	2,140
Bookings (Cite-Outs, Det. & Release)	2,245	2,300	2,300
Neighborhood Preservation / Code Enforcement			
First Inspections	3,045	5,500	5,500
Total Inspections	9,816	11,000	11,000
Violation Notices	1,003	3,000	3,000
Court Citations	638	1,000	1,000
Vehicles Towed	25	100	120
Vehicles Removed by Owners	459	200	400



ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 101 General Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 2000 All Police						
101-2000-51001 Salaries-Mgmt/Confidential	559,381.19	647,569	709,458	110%	731,805	13%
101-2000-51002 Salaries-Sworn Personnel	9,940,199.60	10,747,424	10,430,560	97%	11,184,200	4%
101-2000-51003 Salaries-General Service	3,979,123.07	4,701,055	4,335,382	92%	4,888,208	4%
101-2000-51005 Salaries-Sworn Mgmt	1,461,458.69	1,374,285	1,637,773	119%	1,270,316	8-%
101-2000-51006 Salaries-New Positions/Reclass	0.00	0	0	N/A	498,757	N/A
101-2000-51037 Overtime - Hourly	0.00	0	3,500	N/A	0	N/A
101-2000-51038 Overtime-Mgmt/Conf	360.13	0	2,500	N/A	2,500	N/A
101-2000-51039 Overtime-Police Sworn	698,733.03	704,661	701,249	100%	702,161	0-%
101-2000-51040 Hourly	255,219.66	350,566	304,104	87%	256,053	27-%
101-2000-51041 Overtime - Gen Svc	424,506.01	332,364	440,924	133%	363,077	9%
101-2000-51042 Holiday	311,041.87	306,408	322,346	105%	327,408	7%
101-2000-51043 Marksmanship	10,920.00	14,000	12,000	86%	14,000	0%
101-2000-51044 Standby	25,050.43	25,000	25,040	100%	25,000	0%
101-2000-51045 Fair-Fairplex	272,564.03	319,500	299,422	94%	319,500	0%
101-2000-51046 Overtime-Special (Reimb)	238,742.82	216,168	216,168	100%	216,168	0%
101-2000-51049 FLSA OT Adjustment	2,708.23	0	0	N/A	0	N/A
101-2000-51050 Fair-City	88,933.88	92,700	98,739	107%	102,700	11%
101-2000-51052 Overtime-Court	42,132.19	55,000	45,000	82%	55,000	0%
101-2000-51055 Temporary Agency Svcs	18,085.60	29,000	26,402	91%	29,000	0%
101-2000-51058 OT - Special Events (NonReimb)	12,134.20	10,000	10,000	100%	10,000	0%
101-2000-51059 Retirement/Termination Payout	173,281.00	271,641	582,618	214%	206,641	24-%
101-2000-51060 Bilingual Pay	36,044.41	31,500	35,060	111%	38,100	21%
101-2000-51064 OT-Downtown Patrol	246,904.17	200,000	200,000	100%	200,000	0%
101-2000-51066 Callback Pay	1,223.76	0	1,428	N/A	1,340	N/A
101-2000-51071 Standby	58,299.52	78,000	74,500	96%	78,000	0%
101-2000-51072 Exec Leave Payback	777.79	0	0	N/A	0	N/A
101-2000-51075 Sick Leave/Vac Buyback	77,055.76	76,600	70,163	92%	82,630	8%
101-2000-51076 Comp Time/Exec Leave Buyback	21,802.55	6,995	35,761	511%	35,870	413%
101-2000-51800 Allocated Benefits-Non Sworn	981,639.38	889,739	949,628	107%	1,031,433	16%
101-2000-51850 Allocated Benefits-Sworn	2,496,092.62	2,509,630	2,430,926	97%	4,862,167	94%
101-2000-51860 Benefits-Hourly	3,485.33	374	3,022	808%	2,717	626%
101-2000-52461 Tuition Reimbursement	2,240.40	5,000	2,500	50%	4,500	10-%
101-2000-52640 Uniform Allowance	195,561.31	180,460	196,830	109%	179,900	0-%
Total Personnel	22,635,702.63	24,175,639	24,203,003	100%	27,719,151	15%
101-2000-52060 Office Supplies	80,405.91	75,060	75,456	101%	76,900	2%
101-2000-52063 Postage	31,137.32	27,990	32,000	114%	29,490	5%
101-2000-52064 Printing & Copying	53,646.28	51,939	51,939	100%	52,939	2%
101-2000-52080 Other Expense	4,376.43	26,480	27,520	104%	28,154	6%
101-2000-52085 Miscellaneous Helicopter Parts	139,288.55	110,245	110,245	100%	110,245	0%
101-2000-52088 Misc Helicopter Expense	1,071.45	1,000	1,000	100%	1,000	0%
101-2000-52110 Other Rentals	33,664.77	36,000	36,000	100%	36,000	0%
101-2000-52130 Prof Development - Training	25,199.82	35,500	37,950	107%	40,311	14%
101-2000-52140 Dues & Subscriptions	4,495.39	5,610	5,200	93%	5,190	7-%
101-2000-52170 Building and Yard Repairs	80,951.77	77,000	77,000	100%	77,000	0%
101-2000-52282 Special Programs	18,454.46	50,000	39,000	78%	27,000	46-%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 101 General Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 2000 All Police						
101-2000-52285 Controllable Contract Services	20,757.29	28,700	28,655	100%	58,700	105%
101-2000-52330 Radio Repairs	8,079.23	13,100	14,000	107%	14,500	11%
101-2000-52354 Prisoner Meals	41,119.00	41,000	43,000	105%	41,000	0%
101-2000-52381 Equipment Maint/Repair	16,092.88	23,500	22,869	97%	31,961	36%
101-2000-52385 Towing Non-City Veh	7,334.50	6,000	7,500	125%	8,000	33%
101-2000-52402 Small Tools & Equipment	8,887.05	21,130	20,730	98%	21,130	0%
101-2000-52403 Computer Related Acquisitions	10,421.06	29,640	26,800	90%	34,503	16%
101-2000-52415 Helicopter Maintenance	34,978.05	35,380	35,380	100%	35,380	0%
101-2000-52425 Vehicle Expense-Outside Vendor	73,239.48	79,650	91,000	114%	79,650	0%
101-2000-52430 Other Supplies/Materials	2,580.70	2,950	2,950	100%	2,950	0%
101-2000-52431 Supplies-Officers	40,351.51	54,100	50,700	94%	54,100	0%
101-2000-52440 Range Expense	15,992.53	17,000	17,000	100%	17,000	0%
101-2000-52450 Small Equip-Special/Safety	114.08	1,420	1,000	70%	1,420	0%
101-2000-52458 POST Training	32,353.86	94,000	40,000	43%	94,000	0%
101-2000-52459 Disaster Exercise	0.00	3,000	1,500	50%	3,000	0%
101-2000-52460 In-Service Training	30,764.36	84,130	53,200	63%	84,500	0%
101-2000-52470 Extradition Expense	1,901.80	3,000	1,500	50%	3,000	0%
101-2000-52480 Fire Alarm Ex & Repair	1,513.06	1,800	1,800	100%	1,800	0%
101-2000-52540 Fingerprint Expense	4,086.00	7,400	7,400	100%	7,400	0%
101-2000-52541 Physical/Mental Exams	6,950.00	10,000	10,000	100%	10,000	0%
101-2000-52545 Recruitment Testing	0.00	0	23,500	N/A	23,500	N/A
101-2000-52581 Office Equip Maint/Repair	1,173.41	2,100	2,100	100%	2,100	0%
101-2000-52650 Dog Program	10,692.94	15,750	19,500	124%	21,600	37%
101-2000-52660 Undercover	15,000.00	15,000	15,000	100%	15,000	0%
101-2000-52670 Photographic Supplies	7,995.71	8,400	8,400	100%	8,400	0%
101-2000-52740 Bed Linen & Supplies	5,585.96	10,090	10,090	100%	10,090	0%
101-2000-52800 Equipment Rental	2,129.33	11,080	5,580	50%	6,340	43-%
101-2000-52820 Audio-Visual Materials	1,649.76	2,500	2,500	100%	2,500	0%
101-2000-52940 Abate Hazardous Buildings	14,972.74	8,000	8,000	100%	35,000	338%
101-2000-59900 Contingency-General	0.00	31,985	0	0%	0	100-%
Total Controllable Expenses	889,408.44	1,158,629	1,064,964	92%	1,212,753	5%
101-2000-52150 Data Communications Lines	10,425.64	3,527	3,527	100%	3,354	5-%
101-2000-52160 Pub, Print Ord/Res/Legals	54.00	300	307	102%	300	0%
101-2000-52180 Audit Services	0.00	0	7,150	N/A	0	N/A
101-2000-52205 Jail Booking Fees	75,171.99	47,000	73,472	156%	72,402	54%
101-2000-52274 Required Contract Services	80,753.64	47,400	47,400	100%	51,112	8%
101-2000-52305 Supplemental Legal Services	16,640.29	17,000	25,000	147%	19,976	18%
101-2000-52360 Medical Services	106,350.86	95,500	68,417	72%	139,842	46%
101-2000-52361 Coroners Fees	5,002.00	4,000	4,000	100%	4,000	0%
101-2000-52370 Fuel Expense	21,093.73	44,200	22,000	50%	44,200	0%
101-2000-52566 Contracts -Lease Equip New	0.00	306,749	306,749	100%	186,744	39-%
101-2000-52572 Contracts-Lease Equip	122,968.18	224,773	293,529	131%	656,871	192%
101-2000-52573 Building Lease	0.00	17,400	17,400	100%	17,400	0%
Total Required Expenses	438,460.33	807,849	868,951	108%	1,196,201	48%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 101 General Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 2000 All Police						
101-2000-52070 Gas & Electricity	194,351.84	185,761	186,000	100%	185,761	0%
101-2000-52121 Telephone Service Expense	176,546.51	167,225	157,763	94%	158,349	5-%
101-2000-52126 Tel Moves/Changes/Equip	2,248.55	1,500	1,500	100%	1,500	0%
101-2000-52128 Cellular/Pagers	25,070.17	32,000	32,000	100%	32,000	0%
101-2000-52185 Info Systems Allocation	504,635.13	357,538	357,538	100%	339,463	5-%
101-2000-52245 Ins - Liability	1,048,861.00	1,368,562	1,368,562	100%	1,551,150	13%
101-2000-52246 Ins - Unemployment	19,279.00	47,013	47,013	100%	48,546	3%
101-2000-52247 Ins - Workers' Compensation	1,897,061.96	1,064,514	1,064,514	100%	1,260,104	18%
101-2000-52420 Fleet Operation	756,095.27	904,364	904,364	100%	816,835	10-%
101-2000-54020 ACS - Police Supplemental	72,774.00	0	40,500	N/A	41,869	N/A
101-2000-54030 ACS - GIS Contract	0.00	70,302	0	0%	0	100-%
Total Allocated Costs & Utilities	4,696,923.43	4,198,779	4,159,754	99%	4,435,577	6%
101-2000-66189 Other Equipment	0.00	114,000	64,000	56%	18,000	84-%
101-2000-66193 Automation Acquisitions	0.00	5,000	5,000	100%	0	100-%
Total Capital	0.00	119,000	69,000	58%	18,000	85-%
 TOTAL All Police	 28,660,494.83	 30,459,896	 30,365,672	 100%	 34,581,682	 14%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 220 Local Law Enforcement Block Grant

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
220-0000-51002 Salaries-Sworn Personnel	281,939.62	297,273	295,938	100%	294,011	1-%
220-0000-51003 Salaries-General Service	103,534.62	112,803	112,803	100%	118,954	5%
220-0000-51039 Overtime-Police Sworn	12,084.62	11,000	11,000	100%	11,000	0%
220-0000-51041 Overtime - Gen Svc	10,184.21	5,584	5,584	100%	5,584	0%
220-0000-51042 Holiday	6,514.33	5,500	4,000	73%	5,500	0%
220-0000-51044 Standby	12,774.92	7,900	7,900	100%	7,900	0%
220-0000-51049 FLSA OT Adjustment	456.55	0	0	N/A	0	N/A
220-0000-51052 Overtime-Court	1,853.59	2,100	1,200	57%	2,100	0%
220-0000-51060 Bilingual Pay	1,038.52	600	600	100%	600	0%
220-0000-51066 Callback Pay	515.31	200	200	100%	200	0%
220-0000-51071 Standby	1,318.86	1,000	1,000	100%	1,000	0%
220-0000-51800 Allocated Benefits-Non Sworn	18,588.96	12,055	13,894	115%	15,184	26%
220-0000-51850 Allocated Benefits-Sworn	80,257.50	75,958	77,436	102%	128,870	70%
Total Personnel	531,061.61	531,973	531,555	100%	590,903	11%
TOTAL Local Law Enforcement Block Grant	531,061.61	531,973	531,555	100%	590,903	11%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 260 Asset Forfeiture Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
260-0000-51039 Overtime-Police Sworn	22,192.60	43,000	32,000	74%	43,000	0%
260-0000-52640 Uniform Allowance	383.85	0	0	N/A	0	N/A
Total Personnel	22,576.45	43,000	32,000	74%	43,000	0%
260-0000-52063 Postage	0.00	150	75	50%	150	0%
260-0000-52064 Printing & Copying	738.34	1,200	600	50%	1,200	0%
260-0000-52080 Other Expense	17,840.48	50,000	10,000	20%	50,000	0%
260-0000-52110 Other Rentals	19,620.00	5,000	2,500	50%	5,000	0%
260-0000-52130 Prof Development - Training	1,229.00	2,000	1,000	50%	2,000	0%
260-0000-52170 Building and Yard Repairs	7,044.07	20,000	10,000	50%	20,000	0%
260-0000-52282 Special Programs	2,661.86	6,000	3,000	50%	6,000	0%
260-0000-52285 Controllable Contract Services	95,168.00	100,000	100,000	100%	100,000	0%
260-0000-52380 Vehicle Maintenance/Repair	0.00	20,000	10,000	50%	20,000	0%
260-0000-52381 Equipment Maint/Repair	2,328.42	10,000	5,000	50%	10,000	0%
260-0000-52402 Small Tools & Equipment	12,721.31	40,000	20,000	50%	40,000	0%
260-0000-52403 Computer Related Acquisitions	11,605.09	40,000	10,000	25%	40,000	0%
260-0000-52430 Other Supplies/Materials	869.72	9,640	4,500	47%	9,640	0%
260-0000-52431 Supplies-Officers	77,694.67	57,400	15,000	26%	57,400	0%
260-0000-52450 Small Equip-Special/Safety	0.00	2,000	1,000	50%	2,000	0%
260-0000-52460 In-Service Training	0.00	11,000	4,100	37%	11,000	0%
260-0000-52462 Other Training	10,969.13	15,000	10,000	67%	15,000	0%
260-0000-52470 Extradition Expense	0.00	5,000	2,500	50%	5,000	0%
260-0000-52581 Office Equip Maint/Repair	0.00	1,000	500	50%	1,000	0%
260-0000-52800 Equipment Rental	0.00	2,000	1,000	50%	2,000	0%
260-0000-52820 Audio-Visual Materials	2,307.28	5,000	2,500	50%	5,000	0%
260-0000-52830 Electronic Library Materials	0.00	0	0	N/A	18,000	N/A
260-0000-58030 Construction	0.00	18,000	9,000	50%	0	100-%
Total Controllable Expenses	262,797.37	420,390	222,275	53%	420,390	0%
260-0000-52200 Legal Expense	0.00	1,000	500	50%	1,000	0%
260-0000-52257 Claims-Prior Years	391,184.36	0	0	N/A	0	N/A
260-0000-59990 Deposits Refunded	1,344.00	0	0	N/A	0	N/A
Total Required Exp	392,528.36	1,000	500	50%	1,000	0%
260-0000-52070 Gas & Electricity	14,535.63	27,500	10,000	36%	27,500	0%
260-0000-52071 Water	0.00	360	180	50%	360	0%
260-0000-52121 Telephone Service Expense	3,230.59	1,208	3,620	300%	3,588	197%
260-0000-52128 Cellular/Pagers	19,051.70	23,000	16,000	70%	20,000	13-%
260-0000-52420 Fleet Operation	50,501.78	40,000	40,000	100%	54,431	36%
260-0000-54020 ACS - Police Supplemental	169,806.00	164,038	94,386	58%	97,695	40-%
Total Allocated Costs & Utilities	257,125.70	256,106	164,186	64%	203,574	21-%
260-0000-66189 Other Equipment	0.00	554,667	250,000	45%	554,667	0%
Total Capital	0.00	554,667	250,000	45%	554,667	0%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 260 Asset Forfeiture Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
260-0000-89934 Transfer To Grants Fund	41,083.00	41,083	41,083	100%	41,083	0%
Total Transfer Out	41,083.00	41,083	41,083	100%	41,083	0%
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TOTAL Asset Forfeiture Fund	976,110.88	1,316,246	710,044	54%	1,263,714	4-%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 281 Supp Law Enforcement Svcs Grant

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
281-0000-52285 Controllable Contract Services	3,800.00	0	0	N/A	0	N/A
281-0000-52381 Equipment Maint/Repair	2,225.00	0	0	N/A	0	N/A
Total Controllable Expenses	6,025.00	0	0	0%	0	0%
281-0000-66189 Other Equipment	126,965.99	937,153	937,153	100%	335,000	64-%
Total Capital	126,965.99	937,153	937,153	100%	335,000	64-%
281-0000-89922 Transfer To Capital Outlay	64,890.69	0	0	N/A	0	N/A
Total Transfer Out	64,890.69	0	0	0%	0	0%
TOTAL Supp Law Enforcement Svcs Grant	197,881.68	937,153	937,153	100%	335,000	64-%

POLICE - Special Events (101-2002)

PROGRAM DESCRIPTION

The City Municipal Code requires promoters to provide security or law enforcement personnel for special events to ensure the protection of life and property and to guard against an increased burden on regular law enforcement services. This program includes the staff overtime charges related to major deployment operations such as the Los Angeles County Fair, Winter Nationals, and Christmas Parade, as well as the coordination, direction and administration of the programs within the Fairplex, City, and private functions.

PROGRAM GOALS & OBJECTIVES

- The program goal of the Special Events unit is to ensure optimum public safety is maintained at special events by providing adequate law enforcement personnel to staff such special events, so that an increased burden on regular law enforcement services does not occur and that the costs to the City for additional special event police services are appropriately compensated and recovered by the City.
- Administered by the Administrative Staff Services Division Lieutenant, working in an oversight capacity with a Police Corporal that coordinates contracted police services, the following Program objectives have been established:
- To maintain an efficient system of internal accounting procedures by accurately documenting and recording the direct cost of providing police services for all reimbursed and non-reimbursed City and vendor special events.
- To minimize the impact on the Department's normal operations while maintaining acceptable public safety standards for each event by carefully planning, organizing, coordinating, and supervising the deployment of police personnel for each special event.
- To promote a positive image of the City and the Department through professional conduct by ensuring assigned staff is properly equipped and trained for Special Event assignments.

SIGNIFICANT PROGRAM CHANGES

None.

POLICE – Police Administration (101-2003)

PROGRAM DESCRIPTION

This program provides fiscal and administrative support for the Police Department. Personnel budgeted within this program consist of (1) Financial Services Manager, (1) Management Analyst, (1) Accounting Technician, and (1) Payroll Clerk assigned to the Budget & Accounting Unit. The Budget & Accounting Unit develops and administers the Police Department budget including grant programs, accounts payable/receivable and payroll functions. A Police Lieutenant who is assigned to the Administrative Staff Services Division within the Police Department provides supervision of the Budget & Accounting Unit.

PROGRAM GOALS & OBJECTIVES

- The goal of the Police Administration Program is to effectuate the optimum utilization of Police Department financial resources by providing essential financial support functions in the areas of budget, grants, accounting, procurement, and payroll administration. Additionally, it is the goal of the Budget & Accounting Unit to enhance the Department's operational capabilities and delivery of service to the public by aggressively identifying and developing new grants and other assisting financial resources. In order to help achieve these goals, the following program objectives have been established:
- To ensure that the Police Department's financial resources are being effectively managed by providing regular and on-going budget status reports.
- To augment the Department's financial resource capacity by aggressively pursuing public safety grant opportunities.
- To preserve the integrity of Police Department financial operations in the areas of budgeting, grants, accounting, procurement, and payroll administration by ensuring that appropriate and necessary financial accounting controls, systems, and procedures are maintained.

SIGNIFICANT PROGRAM CHANGES

In January 2003, (1) Management Analyst was transferred to the Budget & Accounting Unit in order to provide needed administrative support.

POLICE - Administrative Staff Services

(101-2004)

PROGRAM DESCRIPTION

Administrative Staff Services is responsible for the recruitment, training and career development of Police Department employees and volunteers. Other responsibilities include facility maintenance coordination, range services, coordination of Special Events, and supervision and management of all volunteer services.

PROGRAM GOALS & OBJECTIVES

- To ensure that the highest standards of professional law enforcement are maintained by providing direct support and instructional assistance to other Police Department Divisions, City Departments, and citizen volunteers.
- To routinely update and maintain law enforcement personnel skills and competencies by complying with all Police Officers' Standards and Training (P.O.S.T.) and Standards for Corrections (S.T.C.) annual statutory training requirements.
- To augment current training activities by expanding in-house training in squads and provide or make available P.O.S.T. certified training to other agencies.
- To continue to provide a maintenance system that ensures needs are met as quickly and cost effectively as possible by on-going cooperative efforts of Police Department employees and City Hall personnel.

SIGNIFICANT PROGRAM CHANGES

In order to augment the Department's compliment of field officers, (2) Police Officer positions formerly assigned to this program have been transferred to the Patrol Services Division.

POLICE - Chief's Office

(101-2007)

PROGRAM DESCRIPTION

This program includes the Chief of Police, (1) Sr. Administrative Assistant and the Administrative Investigations Unit (1) Police Sergeant, (1) Police Corporal, and (1) Administrative Assistant. The office of the Chief of Police provides direction and management accountability for delivery of optimum police service and efficient utilization of resources; gives direction to further develop and promote programs that will provide more

positive communication, exchange of ideas and sensitivity between the community and all Police Department employees. This program also provides direction for the development of new programs that enhance Community Oriented Policing programs in the community. The Administrative Investigations Unit is responsible for the investigation of complaints of misconduct by Police Department employees. This Unit also coordinates all legal matters such as Pitchess Motions, in-camera hearings, Discovery Motion of personnel files, declarations, interrogatories, and civil lawsuits.

PROGRAM GOALS & OBJECTIVES

- The program goal of the Police Chief's office is to provide positive, ethical and forward looking leadership for the Police Department by focusing the direction of the Department towards the establishment of those programs that will promote mutual bonds of trust, interaction, communication and cooperation between all citizens of Pomona, their Police Department and the City Council.
- To actively seek community input and involvement with the Police Department by continuing to sponsor and attend community meetings, Neighborhood Watch Groups, and other civic functions and gatherings that provide direct interaction with citizens and law enforcement personnel.
- To automate information involving Administrative Investigations by establishing a protocol for data input describing in-progress and completed investigation information.
- To provide feedback and ensure that the Department's Policies and Procedures are adequately maintained by forwarding potential issues of concern derived from investigative findings to the Professional Standards and Training Unit for appropriate review and, if need be, Policy and Procedure update.

SIGNIFICANT PROGRAM CHANGES

None.

POLICE - Patrol Services

(101-2010)

PROGRAM DESCRIPTION

As first responders, the uniformed Police Officers assigned to the Patrol Services Division represent the primary function of the Police Department. This program has the initial responsibility of protecting life and property as well as maintaining law and order, preserving peace and security in the community and impacting the quality

of life for the citizens of Pomona. Typical responsibilities of Patrol Officers include: responding to Calls for Service, providing victims' assistance when needed, conducting investigations of crimes "in progress," identifying/arresting perpetrators of crime or misconduct, documenting criminal activity, and testifying in court when necessary. In addition to these responsibilities the Patrol Division attends community meetings and plays a vital role in the Department's commitment to a "Community Oriented Policing" (COP) philosophy of operation. Not only is each supervisor generally responsible for the quality of life in Pomona, but also each Watch Commander has been assigned direct responsibility for selected areas of the City. These "COP projects" are at the forefront of the Department's overall commitment to new direction.

PROGRAM GOALS & OBJECTIVES

- The primary goal of the Patrol Services Division is to perform field operations in a manner that is consistent with the Department's commitment to improving the quality of life for all of Pomona's residents by continuing to field highly trained, motivated and committed law enforcement personnel.
- To help achieve this goal and continue to provide optimum service to the public, the following program objectives have been established:
- To reduce average response time (from call received by Dispatch to call arrived by officer) to 5.0 minutes for Priority 0 CFS by maintaining adequate Patrol personnel staffing levels.
- To reduce average response time (from call received by Dispatch to call arrived by officer) to 9.0 minutes for Priority 1 CFS by maintaining adequate Patrol personnel staffing levels.
- To reduce average response time (from call received by Dispatch to call arrived by officer) to 40.0 minutes for Priority 2 CFS by maintaining adequate Patrol staffing levels.
- To proactively impact and reduce crime in identified areas by conducting specialized Patrol squad level enforcement activities as needed throughout the City.

SIGNIFICANT PROGRAM CHANGES

In order to improve the effectiveness of Patrol operations, a new Patrol squad was added to the Patrol Services Division through the reassignment of police officers from other units in the Department in January 2003. Along with the increase in Patrol squads comes the next step of integration of Community Oriented Policing into Patrol level operations. Each Watch

Commander has been assigned a quadrant of the City. That Watch Commander is now responsible for coordinating all COP projects and special enforcement details in that area. When a problem location is identified, an action plan will be developed utilizing a broad-based approach and coordinating resources with other Divisions and City Departments in an effort to present an integrated long-term solution.

POLICE - Office Of Emergency Services

(101-2011)

PROGRAM DESCRIPTION

The Office of Emergency Services (OES) provides primary input and is the chief architect of the City's Emergency and Disaster Preparedness plans. Other pertinent functions include continuous OES plan update as well as liaison and coordination of emergency response services with other departments in the City, neighboring jurisdictions, and relief agencies. The Office of Emergency Services also conducts disaster preparedness training sessions, drills, and exercises for the general public and City employees.

PROGRAM GOALS & OBJECTIVES

- The goal of the Office of Emergency Services program is to ensure the general welfare and safety of Pomona residents in the event of a major disaster or other wide scale emergency incident by providing general emergency preparedness training to all residents and working populations in the City and assisting with the coordination of emergency response agencies and departments. In order to assist in achieving these goals, the following program objectives have been established:
- To ensure that local emergency response service agencies are adequately trained and prepared to provide a well coordinated and comprehensive emergency or disaster response by developing and executing simulated disaster training exercises for all fire, emergency, medical, and shelter agencies in the City of Pomona.
- To ensure the public is prepared to survive the first 72 hours of a catastrophic disaster by providing disaster preparedness training for residents and working populations in the City.
- To provide maximum response capabilities by coordinating disaster training activities between the City and County, State and Federal agencies.

- To test the overall level of emergency preparedness by staging a community "table top" disaster exercise.
- To provide auxiliary communications capabilities by establishing a Radio Amateur Civil Emergency Service (R.A.C.E.S.).
- To ensure that the City is prepared to assume a lead role in an emergency response situation by providing key City personnel with essential training in disaster planning and preparedness.
- To ensure that the City maintains its emergency response readiness by providing continuous training to the City's policy group on emergency management.
- To improve coordination and response capabilities by establishing a new Emergency Operations Center (EOC) in the Fire Department portion of the Public Safety Building.
- To evaluate EOC performance capacities by conducting one (1) unannounced EOC command center set-up drill to test state of readiness.
- To improve first 72 hours of a disaster relief capabilities by continuing to develop a training program for "light search and rescue" teams.

SIGNIFICANT PROGRAM CHANGES

None.

POLICE - Aero Patrol Services (101-2012)

PROGRAM DESCRIPTION

This program provides an immediate and rapid airborne deployment supporting patrol service ground units by furnishing aerial observations, and information regarding criminal activity and potential suspects at a crime scene. The Aero Bureau deploys one helicopter to assist in apprehending criminals and provide protection to the citizens of Pomona. The Aero Bureau also provides an airborne public address system, emergency lighting for scenes at night, a Forward Looking Infrared (FLIR), LOJACK stolen vehicle locating system, and a movable observation platform which increases security for Police Officers and the citizens of Pomona. On a time available basis the helicopter unit will assist the Narcotics Enforcement Unit with surveillance needs during major operations. The Aero Bureau helicopter is instrumental in high speed pursuits allowing patrol units to pursue the suspect vehicle at a reasonable distance while the air unit maintains constant visual contact.

PROGRAM GOALS & OBJECTIVES

- The goal of the Aero Bureau program is to enhance citizen and officer safety by enabling rapid response and increased logistical support capabilities as provided by a highly trained professional team of police Helicopter Pilot and Tactical Flight Officer.

SIGNIFICANT PROGRAM CHANGES

None.

POLICE - Major Crimes Task Force (101-2013)

PROGRAM DESCRIPTION

The Major Crimes Task Force is a proactive enforcement team designed to assist the Detective Bureau personnel in the identification, surveillance, and apprehension of serious and violent felony suspects. Officers assigned to the Major Crimes Task Force work closely with Homicide and Robbery detectives to locate and arrest the most serious felony offenders. In addition to these duties, the Major Crimes Task Force is responsible for the investigation and enforcement of street level narcotic violations. Proactive programs created and implemented by the members of the Major Crimes Task Force, such as the Buy/Walk program, are responsible for the arrest and successful prosecution of numerous suspects who are involved in illegal drug violations.

PROGRAM GOALS & OBJECTIVES

- The goal of the Major Crime Task Force program is to reduce serious and violent crime in the City by identifying and targeting serious criminals for arrest. Program objectives that have been established to assist in achieving these goals consist of the following:
- To identify and monitor court order terms and conditions of parole and probation for previously convicted criminals that are released back into the community by maintaining close working relationships with State Parole and County Probation Department personnel.
- To ensure that released previously convicted criminals comply with court order terms and conditions of parole or probation by conduct meeting and enforcement sweep programs with State Parole, County Probation, and neighboring police agencies.
- To decrease the amount of gang and street level narcotics sales by conducting proactive details and specialized enforcement programs.

POLICE – Other Funds - Asset Forfeiture Fund (260-2090)

PROGRAM DESCRIPTION

Asset seizure proceeds represent cash, assets or other items of market value that are alleged to have been used in the commission of and/or derived from the proceeds of illicit drug trafficking activity. Assets seized in this manner by law enforcement agencies must be processed through State or Federal asset seizure authorities before actual forfeiture of ownership to the requesting agency can be made. For investigations involving multiple agencies, the State or Federal asset seizure authority determines the amount of distribution or entitlement for each participating agency. Depending upon which processing authority is involved, the time frame for processing of such claims can range between 6 - 18 months.

As intended by enabling legislation, the proceeds from illegal narcotics' asset seizures are to be exclusively devoted to the enhancement of law enforcement capabilities. In addition to this requirement, the controlling statute specifically prohibits supplanting of funds as a safeguard to ensure that asset seizure funds are not commingled with other general obligation funds.

PROGRAM GOALS & OBJECTIVES

- It is the goal of the Police Department to continue its participation in the Asset Forfeiture program by utilizing Asset Forfeiture proceeds in a manner that is in conformance with State and Federal guidelines and regulations governing the permissible use of Asset Forfeiture funds. It is the further goal of the Department to identify, develop and further enhance law enforcement capabilities through the permissible use of Asset Forfeiture funds. One of the large projects currently under consideration is to utilize Asset Forfeiture funds, as may be necessary, for the replacement of the current Dispatch communications system with a new 400-Megahertz system. The present system is decaying, with some equipment replacement parts rendered unserviceable should they break. Additionally, the current system does not allow the Police Department to communicate with all surrounding agencies, which is a public and officer safety issue. The current system is not consistent with present technology and systems in use by other law enforcement agencies. The estimated cost for replacing the current system is approximately 6.5 million dollars and may need to be partially financed from the Police Department's Asset Forfeiture fund.

POLICE - Supplemental Law Enforcement Services Fund (281-2090)

PROGRAM DESCRIPTION

Assembly Bill 3229, which took effect with the passage of the State's FY 1996-97 Budget established the Citizens Option for Public Safety (COPS) program. Pursuant to the COPS program, a Supplemental Law Enforcement Services Fund (SLESF) of \$100 million has been established for "front line" law enforcement, district attorneys' and local sheriff's offices to assist in the prosecution and incarceration of local offenders. Based on population figures furnished by the California Department of Finance, specific allocation amounts for SLESF moneys have been established for all eligible agencies in the state. According to this formula, the City of Pomona received \$305,693 in FY 2002-03. The COPS program is not a competitive grant program and therefore the City of Pomona is automatically entitled to receive SLESF moneys subject to adherence to established COPS program compliance criteria.

Administered through the counties, the COPS program provides that local police departments must submit an annual fiscal year expenditure plan to the county's SLESF oversight committee outlining how the agency intends to spend its SLESF allocation. The Police Department's FY 2002-03 SLESF expenditure plan consists of the allocation of all SLESF monies received to the purchase of upgraded Police radio, data equipment and software.

PROGRAM GOALS & OBJECTIVES

The Supplemental Law Enforcement Services Fund (SLESF) is not supported by a specific revenue source and is contingent on the availability of state budget surplus in order to provide for the annual appropriation within the state's general fund budget. As such, the future of SLESF appropriations in subsequent years is indeterminable.

SIGNIFICANT PROGRAM CHANGES

None.

POLICE - STC Jail Training (282-2090)

PROGRAM DESCRIPTION

The mission of the Standards and Training for Correction (STC) Program is to raise the level of competence of the State's local corrections and probation personnel. The Program accomplishes this by providing funds, technical assistance, training, and support to local corrections and probation departments.

statewide. Through research, planning, design and assessment, the STC Program assists local agencies in ensuring that they select and train qualified people and maintain ongoing staff proficiency through job-related skills training. The Program provides financial assistance annually to participating agencies to assist them in meeting the statewide selection and training standards adopted by the California State Board of Corrections and administered by the STC Program. Counties and cities that participate in the STC Program agree to adhere to program regulations, policies and procedures.

PROGRAM GOALS & OBJECTIVES

- The goal of the STC Jail Training program is to ensure that the highest standards of safety are maintained for both City employee Jailers and in-custody subjects by conducting continuous training updates for personnel assigned to these duties.

SIGNIFICANT PROGRAM CHANGES

None.



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Fire Department

Mission Statement

The Department's mission is the protection and preservation of life and property through prevention programs, education, suppression, medical aid, hazardous materials mitigation, emergency aid in alleviating trauma caused by disasters and anticipation of man-made and natural disasters.

Department Function

The County of Los Angeles Fire Protection District has provided fire suppression and emergency medical services to the City of Pomona since July 28, 1994. The county is operating in the City of Pomona under specific response performance criteria. To date, all specified requirements have been met.

Department Goals

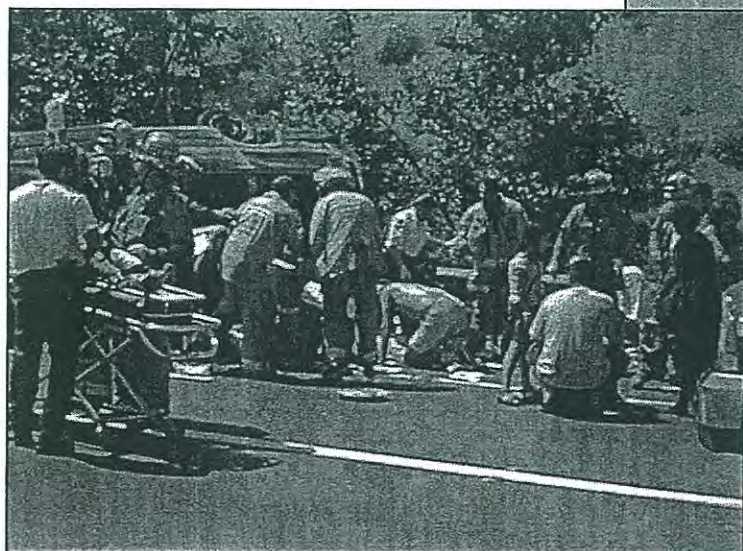
It is the goal of the County of Los Angeles Fire District to provide the most effective and efficient service to the Citizens of Pomona within the specific response performance criteria.

Department Organizational Chart



Expenditure Summary

Division / Program	2001-02 Actual	2002-03 Budget	2003-04 Budget
Fire Services	16,337,512	17,177,798	16,544,043
	16,337,512	17,177,798	16,544,043



ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 101 General Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 2100 All Fire						
101-2100-51059 Retirement/Termination Payout	106,116.03	50,000	50,000	100%	50,000	0%
Total Personnel	106,116.03	50,000	50,000	100%	50,000	0%
101-2100-52575 Fire Contract	16,282,014.00	17,136,476	17,136,476	100%	16,701,000	3-%
101-2100-52596 LA County Retirement Credit	(393,314.00)	(266,000)	(266,000)	100%	(273,000)	3%
Total Required Expenses	15,888,700.00	16,870,476	16,870,476	100%	16,428,000	3-%
101-2100-52245 Ins - Liability	212,081.00	195,639	195,639	100%	19,233	90-%
101-2100-52247 Ins - Workers' Compensation	130,615.00	61,683	61,683	100%	46,810	24-%
Total Allocated Costs & Utilities	342,696.00	257,322	257,322	100%	66,043	74-%
TOTAL All Fire	16,337,512.03	17,177,798	17,177,798	100%	16,544,043	4-%

FIRE

(101-2100)

The County of Los Angeles Fire Protection District has provided Fire Suppression and Emergency Medical Services to the City of Pomona since July 28, 1994. The following articulates the major services provided by the County.

BATTALION OPERATIONS

- Eight fully staffed stations (33 suppression/rescue personnel on duty daily).
- Six engine companies (pumpers).
- One Light Force (engine and truck combined as one company).
- One Quint, a single company combining ladder/pumper capabilities.
- Two paramedic squads, each staffed with two firefighter/paramedics.
- This year the paramedic squad will be one of three squads in L.A. County to carry mass casualty equipment.

ADDITIONAL FIRE DISTRICT RESOURCES

- As part of the Fire District, the City participates in the regional concept of service delivery. The City has immediate access to additional equipment within close proximity and capable of quick responses to incidents within Pomona. This includes an additional fourteen engines, one truck, and five paramedic squads.
- All other Fire District resources are available for any unique or large incident as well as back-up coverage for any Pomona battalion resource committed on an incident for an extended period of time.
- Two (2) Urban Search and Rescue Task Forces, comprised of a USRP vehicle and strategically placed support trailers with a six-person team.
- Three Hazardous Material Squads supported by specially trained engine companies.
- Helicopter Fleet: the fleet is made up of seven helicopters, six are configured as Air Squads staffed with two Paramedics and equipped for patient transport. One Air Squad is stationed just minutes from Pomona in the hills between Whittier and Hacienda Heights. Six of the helicopters have water-dropping capability.

The seventh is a smaller Bell Helicopter Command Ship. Delivery of a new UH60L Sikorsky Fire Hawk Type II aircraft is anticipated in July.

- Fire Suppression Crews: camp crews (12 – 15 per crew) are distributed among the eleven fire suppression camps in the County. During the fire season more than thirty crews are regularly available to respond to brush fires and other emergencies.
- Bulldozers, water tenders and other heavy equipment.
- The Fire District maintains a fleet of over 600 units through a well-established vehicle replacement program and a sophisticated repair and maintenance system.

STATE OF THE ART COMMUNICATIONS SYSTEM

- In 1991, the Fire District completed a \$30 million renovation of the fire dispatch system. Located at the Fire Command and Control Facility, the system provides the following features:
 - An earthquake resistant Communications Center.
 - Modern computer aided dispatch system.
 - Mobile data terminals in all emergency vehicles.
 - Multiple radio frequencies.
 - A digital station alarm radio network.
 - Emergency medical dispatch personnel.

FIRE PREVENTION

- In addition to fire prevention/rescue services, the Fire District provides a comprehensive Fire Prevention Program that utilizes both on duty Fire Suppression personnel and full time Fire Prevention Inspectors to perform inspections. Fire station personnel annually inspect B-2 occupancies and oversee compliance with weed abatement and brush clearance requirements.
- Fire Prevention Inspectors also perform inspections in large commercial and specialized occupancies. A Fire Protection Engineer is responsible for performing building plan checks.

- Other specialized services include school and institutional inspections, fire investigation, and hazardous material abatement.

COMMUNITY RELATIONS

The Fire District added several positions to enhance the services provided to Pomona residents. The District hired four Community Service Representatives (CSR) to serve as liaisons between the District and local community groups. One of the CSR's has been assigned to work in the City of Pomona. The CSR will assist with the District's local Public Education Program providing safety drills and demonstrations at schools and businesses. To further enhance firefighter training the District recently assigned a staff Registered Nurse in Pomona. The R.N. acts as a liaison to the Pomona Valley Hospital Medical Center, is responsible for training Pomona area fire District emergency medical technicians and paramedic squads. The District is responsible for minor maintenance at all of the fire stations they occupy in the City. They recently assigned a project manager to oversee construction projects in Pomona i.e., electrical, plumbing projects.

ENHANCED SERVICE

In response to the threat of terrorist attacks, the District purchased first responder equipment for Pomona. The equipment included, among other items, Class B splash suits that are used for rescues involving air-borne contaminants. Additionally, the Fire District provided Basic Peace Officer Training, continuing emergency medical instruction, as well as multi-faceted training to all companies.

RESPONSE CRITERIA

The Fire District is operating in Pomona under a specific response performance criteria. To date, all requirements have been met.

CAPITAL IMPROVEMENTS

The Fire District completed a seismic upgrade to Fire Station 183. The renovation included new truck bay doors, a new roof, general station remodeling to the firefighter dorms and office reception area.

Fire station 182 has an underground fuel storage tank that is scheduled to be replaced with an above-ground fuel tank. The installation will involve substantial site work to accommodate a new drive approach and an electric gate. The removal of the

underground fuel tank is required to bring the City in compliance with State environmental laws.

The District completed a renovation to the Fire Prevention office at Fire Station 181. Fire Inspectors assigned to the Pomona area are housed in this Fire Prevention office. The District completed construction on a room addition at Fire Station 187 to accommodate a breathing apparatus refilling station.

Community Development

Mission Statement

The mission of the Community Development Department is to plan for the future, build for the present and redevelop for positive changes: all to make Pomona a better place to live and work.

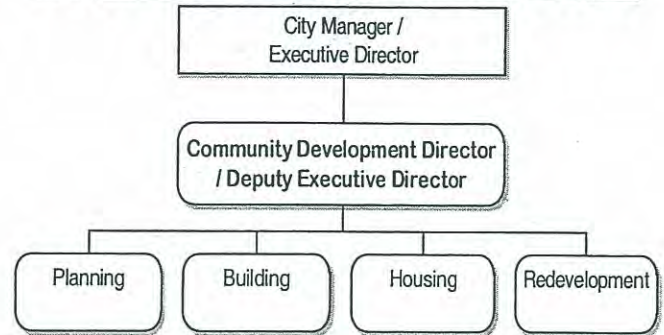
Department Function

The Community Development Department consists of four divisions: Planning, Building & Safety, Housing and Redevelopment. The Planning and Building & Safety Divisions administer and enforce applicable State and local codes to ensure the health and safety of the public. The Housing Division's function is to administer and develop various housing programs designed to assist very low, low and moderate income households. In addition, the division administers the Low Mod Set Aside program, the CDBG program, the ESG program (provides for coordination of homeless services), the Section 8 Rental Subsidies program, and the Shelter Plus Care and Supportive Housing Program Grants.

The role of Redevelopment is to improve the conditions of the City through urban revitalization and in-fill developments. The programs and projects of the Redevelopment Agency are geared to prevent blighting conditions caused by stagnation, economic and social problems. The role of Business Development is to attract and retain businesses in the City and to provide a communication bridge between City Hall and businesses in the community. To accomplish Business Development, an aggressive marketing and business outreach program will be developed and implemented.

In an effort to enhance operational efficiency, the organizational structure of the Redevelopment/Business Development Division has been revised. As a result, both project management as well as administrative support have been strengthened. In addition, all city and agency real estate transactions including property acquisitions and sales will be coordinated through the Redevelopment section.

Department Organizational Chart



Expenditure Summary

General Fund

Division / Program	2001-02 Actual	2002-03 Budget	2003-04 Budget
CD Admin	132,562	163,657	162,488
Planning Svcs	698,149	699,044	734,808
Building & Safety Services	1,167,490	1,354,799	1,350,426
	1,998,201	2,217,500	2,247,722

Housing – Spec Revenue & Other Funds

Section 8 Housing	5,464,596	7,207,871	7,373,000
Emergency Shelter Grant	133,444	113,000	112,000
CDBG Program	4,018,489	3,438,079	4,418,200
Home Program	1,338,839	1,949,350	1,842,527
Shelter Plus Care Grant	241,805	321,500	321,650
Supportive Transitional Hsng	120,609	162,153	162,153
Hsng Acq Redvpt	-	35,550	-
Housing Grants	-	940,000	34,537
Low / Mod Housing	7,611,885	5,657,783	7,375,573
Low / Mod Bond Funded Projects	-	2,600,000	-

Redevelopment

Division / Program	2001-02 Actual	2002-03 Budget	2003-04 Budget
Debt Service	29,442,538	22,926,294	24,190,078
RDA Capital Projects	15,007,125	9,194,533	5,935,626
RDA Bond Funded Projects	1,898,027	2,775,000	3,616,194

Performance Indicators

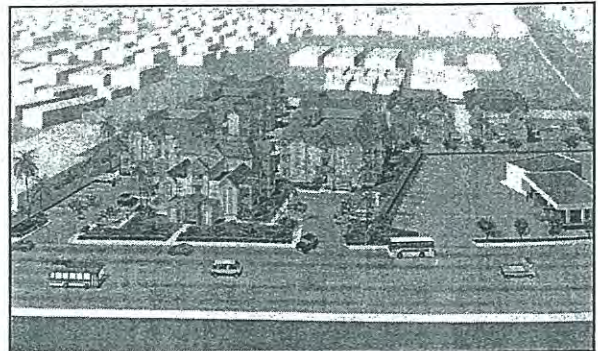
Indicator	2001-02 Actual	2002-03 Estimate	2003-04 Adopted
Planning Services			
Change of Zone	13	4	4
Code Amendment	9	2	2
Conditional Use Permit	40	40	39
Determination of Similarity	10	6	5
Development Review	23	26	30
Environmental Assessment	31	32	32
General Plan Amendment	6	2	2
Home Occupation Permit	138	140	140
Minor Deviation Variance	39	36	36
Public Use Permit	1	0	1
Specific Plan Amendment	1	1	1
Specific Plan Modification	1	1	1
Temporary Use Permit	92	40	40
Tentative Parcel Map	9	8	9
Planning RV Parking Permits	3	5	2
Tentative Tract Map	5	4	4
Time Extension	7	5	5
Variance	11	14	15
Total Applications	439	366	368
Building Services			
Building Permits Processed	2,567	3,850	5,775
Plan Checks Reviewed	992	922	1,079
Abatement Permits/Cases	1,330	1,995	2,993

Housing

Total Lease Up Percentage	95	100	100
Total Units Available	842	882	882
Single Family Rehab	58	70	70
Emergency Grants	51	40	40
Façade Improvement Program	201	270	0
In-fill Housing	12	0	TBD
First-Time Homebuyers	41	45	40



Proposed Senior Housing Project – Garey



ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 101 General Fund

2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
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DEPT 1700 Community Development

101-1700-51001 Salaries-Mgmt/Confidential	322,568.92	423,177	422,697	100%	492,064	16%
101-1700-51003 Salaries-General Service	580,301.42	692,188	681,070	98%	738,840	7%
101-1700-51006 Salaries-New Positions/Reclass	0	0	0	N/A	15,332	N/A
101-1700-51037 Overtime - Hourly	0	0	1,000	N/A	1,000	N/A
101-1700-51038 Overtime-Mgmt/Conf	2,784.64	0	0	N/A	0	N/A
101-1700-51040 Hourly	138,008.50	65,626	78,536	120%	81,580	24%
101-1700-51041 Overtime - Gen Svc	5,830.25	2,147	2,550	119%	2,500	16%
101-1700-51044 Standby	20,268.77	26,500	26,500	100%	27,825	5%
101-1700-51049 FLSA OT Adjustment	457.55	0	0	N/A	0	N/A
101-1700-51055 Temporary Agency Svcs	6,042.90	12,000	14,111	118%	0	100-%
101-1700-51059 Retirement/Termination Payout	8,876.79	300	5,654	1885%	0	100-%
101-1700-51060 Bilingual Pay	3,271.00	3,500	3,500	100%	3,500	0%
101-1700-51066 Callback Pay	205.71	500	0	0%	0	100-%
101-1700-51072 Exec Leave Payback	224.27	0	0	N/A	0	N/A
101-1700-51075 Sick Leave/Vac Buyback	6,184.80	10,900	3,362	31%	7,900	28-%
101-1700-51076 Comp Time/Exec Leave Buyback	1,554.17	0	1,288	N/A	0	N/A
101-1700-51800 Allocated Benefits-Non Sworn	156,292.01	172,102	170,129	99%	210,165	22%
101-1700-51860 Benefits-Hourly	2,026.68	705	870	123%	1,060	50%
101-1700-52461 Tuition Reimbursement	1,031.76	1,000	1,000	100%	1,500	50%
Total Personnel	1,255,930.14	1,410,645	1,412,267	100%	1,583,266	12%
101-1700-52060 Office Supplies	10,754.54	9,525	10,423	109%	10,500	10%
101-1700-52063 Postage	6,170.46	8,750	11,415	130%	11,300	29%
101-1700-52064 Printing & Copying	35,163.44	25,500	21,000	82%	25,500	0%
101-1700-52082 Other General Expense	130	500	500	100%	500	0%
101-1700-52090 Mileage Reimbursement	347.84	150	150	100%	200	33%
101-1700-52130 Prof Development - Training	5,585.62	10,050	9,397	94%	12,400	23%
101-1700-52140 Dues & Subscriptions	1,824.79	2,890	3,012	104%	3,435	19%
101-1700-52271 Contract Svcs-Reimbursable	58,587.76	107,500	20,000	19%	20,500	81-%
101-1700-52285 Controllable Contract Services	335,111.76	381,900	359,754	94%	386,000	1%
101-1700-52350 Departmental Expense	1,774.96	1,450	2,013	139%	2,000	38%
101-1700-52402 Small Tools & Equipment	15,178.36	6,789	6,789	100%	5,000	26-%
101-1700-52403 Computer Related Acquisitions	7,607.57	8,600	8,000	93%	5,000	42-%
101-1700-52425 Vehicle Expense-Outside Vendor	8,373.62	400	0	0%	0	100-%
101-1700-52580 General Maint & Repairs	255.95	4,300	3,100	72%	500	88-%
101-1700-52581 Office Equip Maint/Repair	1,395.43	2,000	1,972	99%	2,000	0%
101-1700-52670 Photographic Supplies	0	700	700	100%	500	29-%
Total Controllable Expenses	488,262.10	571,004	458,225	80%	485,335	15-%
101-1700-52081 Off-Site Storage	0	800	800	100%	1,600	100%
101-1700-52160 Pub, Print Ord/Res/Legals	11,765.00	14,000	12,842	92%	14,000	0%
101-1700-52200 Legal Expense	22,238.25	22,000	22,000	100%	22,000	0%
101-1700-52566 Contracts -Lease Equip New	0	0	0	N/A	4,381	N/A
101-1700-52572 Contracts-Lease Equip	5,893.20	3,925	4,405	112%	3,925	0%
Total Required Expenses	39,896.45	40,725	40,047	98%	45,906	13%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 101 General Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 1700 Community Development						
101-1700-52121 Telephone Service Expense	13,800.66	16,746	16,405	98%	15,573	7-%
101-1700-52126 Tel Moves/Changes/Equip	2,279.69	200	200	100%	200	0%
101-1700-52128 Cellular/Pagers	7,110.60	8,400	8,300	99%	8,350	1-%
101-1700-52185 Info Systems Allocation	101,814.58	72,137	72,137	100%	12,215	83-%
101-1700-52245 Ins - Liability	6,248.00	11,141	11,141	100%	12,893	16%
101-1700-52246 Ins - Unemployment	244	15,922	15,922	100%	3,219	80-%
101-1700-52247 Ins - Workers' Compensation	9,395.00	8,737	8,737	100%	15,816	81%
101-1700-52420 Fleet Operation	20,921.56	10,193	10,193	100%	20,054	97%
101-1700-54030 ACS - GIS Contract	17,351.00	16,702	16,702	100%	9,946	40-%
101-1700-54050 GIS Equip Lease	34,947.96	34,948	34,948	100%	34,949	0%
Total Allocated Costs & Utilities	214,113.05	195,126	194,685	100%	133,215	32-%
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TOTAL Community Development	1,998,201.74	2,217,500	2,105,224	95%	2,247,722	1%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 199 Section 8 Housing Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
199-0000-51001 Salaries-Mgmt/Confidential	172,415.43	157,068	148,153	94%	181,142	15%
199-0000-51003 Salaries-General Service	275,878.45	360,660	342,076	95%	397,293	10%
199-0000-51006 Salaries-New Positions/Reclass	0.00	0	0	N/A	22,617	N/A
199-0000-51040 Hourly	15,388.75	17,900	16,358	91%	17,900	0%
199-0000-51041 Overtime - Gen Svc	132.16	0	0	N/A	0	N/A
199-0000-51059 Retirement/Termination Payout	686.16	16,174	17,174	106%	0	100-%
199-0000-51060 Bilingual Pay	1,771.00	1,750	1,625	93%	1,625	7-%
199-0000-51075 Sick Leave/Vac Buyback	1,897.69	2,000	0	0%	0	100-%
199-0000-51076 Comp Time/Exec Leave Buyback	388.70	0	0	N/A	0	N/A
199-0000-51800 Allocated Benefits-Non Sworn	75,217.04	74,263	70,031	94%	92,603	25%
199-0000-51860 Benefits-Hourly	222.76	260	237	91%	250	4-%
199-0000-52461 Tuition Reimbursement	500.00	500	500	100%	1,500	200%
Total Personnel	544,498.14	630,575	596,154	95%	714,930	13%
199-0000-52970 Interest Expense	246.58	0	0	N/A	0	N/A
Total Debt Service	246.58	0	0	0%	0	0%
199-0000-52060 Office Supplies	6,364.66	4,400	6,550	149%	6,500	48%
199-0000-52063 Postage	9,211.47	8,000	12,695	159%	12,500	56%
199-0000-52064 Printing & Copying	11,936.86	7,800	12,000	154%	12,000	54%
199-0000-52080 Other Expense	1,398.72	0	0	N/A	0	N/A
199-0000-52090 Mileage Reimbursement	77.29	200	200	100%	200	0%
199-0000-52130 Prof Development - Training	3,393.76	6,300	6,300	100%	6,300	0%
199-0000-52140 Dues & Subscriptions	5,425.41	4,200	4,200	100%	4,200	0%
199-0000-52165 Extraordinary Recruitment Cost	0.00	14,675	0	0%	0	100-%
199-0000-52280 City Code Update/Printing	0.00	0	1,656	N/A	1,700	N/A
199-0000-52285 Controllable Contract Services	7,104.00	28,400	14,246	50%	14,200	50-%
199-0000-52350 Departmental Expense	0.00	200	200	100%	200	0%
199-0000-52402 Small Tools & Equipment	6,749.88	2,050	1,361	66%	4,000	95%
199-0000-52403 Computer Related Acquisitions	404.00	3,350	4,668	139%	2,500	25-%
199-0000-52581 Office Equip Maint/Repair	896.29	1,500	960	64%	1,500	0%
Total Controllable Expenses	52,962.34	81,075	65,036	80%	65,800	19-%
199-0000-52081 Off-Site Storage	1,819.82	2,000	2,000	100%	2,000	0%
199-0000-52160 Pub, Print Ord/Res/Legals	2,060.88	0	0	N/A	2,000	N/A
199-0000-52180 Audit Services	2,013.01	3,500	4,250	121%	4,500	29%
199-0000-52200 Legal Expense	34.50	1,000	1,000	100%	1,000	0%
199-0000-52572 Contracts-Lease Equip	4,852.74	4,399	3,109	71%	4,400	0%
199-0000-52579 Housing Assistance Payments	4,614,146.53	6,256,283	5,580,000	89%	6,392,205	2%
199-0000-52593 Housing Assistance - Port Out	88,042.52	75,000	15,000	20%	55,000	27-%
199-0000-52594 Housing Assistance - Port In	60,434.00	65,000	20,000	31%	49,950	23-%
199-0000-52597 Family Self Sufficiency Pymts	4,225.00	6,000	0	0%	0	100-%
Total Required Expenses	4,777,629.00	6,413,182	5,625,359	88%	6,511,055	2%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 199 Section 8 Housing Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
199-0000-52121 Telephone Service Expense	5,049.93	6,333	7,964	126%	8,442	33%
199-0000-52126 Tel Moves/Changes/Equip	305.00	0	0	N/A	0	N/A
199-0000-52128 Cellular/Pagers	494.83	3,500	3,500	100%	3,500	0%
199-0000-52185 Info Systems Allocation	53,939.47	38,217	38,217	100%	36,260	5-%
199-0000-52245 Ins - Liability	4,216.00	6,816	6,816	100%	7,888	16%
199-0000-52246 Ins - Unemployment	5,445.00	790	790	100%	9,740	1133%
199-0000-52247 Ins - Workers' Compensation	6,339.00	5,345	5,345	100%	9,676	81%
199-0000-52420 Fleet Operation	7,490.00	4,038	4,038	100%	5,709	41%
Total Allocated Costs & Utilities	83,279.23	65,039	66,670	103%	81,215	25%
199-0000-66180 Furniture & Equipment	5,980.43	0	0	N/A	0	N/A
199-0000-66182 Automobiles & Trucks	0.00	18,000	18,000	100%	0	100-%
Total Capital	5,980.43	18,000	18,000	100%	0	100-%
 TOTAL Section 8 Housing Fund	 5,464,595.72	 7,207,871	 6,371,219	 88%	 7,373,000	 2%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 212 Emergency Shelter Grant

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
212-0000-51001 Salaries-Mgmt/Confidential	13,787.10	19,585	18,991	97%	20,323	4%
212-0000-51075 Sick Leave/Vac Buyback	155.98	0	0	N/A	0	N/A
212-0000-51800 Allocated Benefits-Non Sworn	2,328.19	2,422	3,016	125%	3,176	31%
Total Personnel	16,271.27	22,007	22,007	100%	23,499	7%
212-0000-52060 Office Supplies	0.00	0	0	N/A	400	N/A
212-0000-52063 Postage	8.27	0	0	N/A	200	N/A
212-0000-52064 Printing & Copying	0.00	1,000	1,000	100%	1,000	0%
212-0000-52130 Prof Development - Training	441.05	0	0	N/A	400	N/A
212-0000-52285 Controllable Contract Services	116,723.23	89,993	89,993	100%	86,501	4-%
Total Controllable Expenses	117,172.55	90,993	90,993	100%	88,501	3-%
 TOTAL Emergency Shelter Grant	 133,443.82	 113,000	 113,000	 100%	 112,000	 1-%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 197 Comm Dev Block Grant Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
197-0000-51001 Salaries-Mgmt/Confidential	344,246.50	339,116	322,076	94%	363,990	7%
197-0000-51003 Salaries-General Service	308,820.88	352,398	362,328	102%	386,298	10%
197-0000-51006 Salaries-New Positions/Reclass	0.00	0	0	N/A	49,311	N/A
197-0000-51037 Overtime - Hourly	785.62	0	2,129	N/A	500	N/A
197-0000-51038 Overtime-Mgmt/Conf	7,699.34	0	2753	N/A	0	N/A
197-0000-51040 Hourly	91,725.53	60,563	105,338	172%	55,000	-9%
197-0000-51041 Overtime - Gen Svc	42,786.57	7,700	25,468	52%	8,200	6%
197-0000-51049 FLSA OT Adjustment	213.54	0	0	N/A	0	N/A
197-0000-51052 Overtime-Court	314.68	0	300	N/A	1,000	N/A
197-0000-51059 Retirement/Termination Payout	9,302.72	16,124	16,123	100%	0	-100%
197-0000-51060 Bilingual Pay	660.00	500	660	132%	1,000	100%
197-0000-51066 Callback Pay	0.00	0	58	N/A	250	N/A
197-0000-51075 Sick Leave/Vac Buyback	5,255.51	6,000	5,892	98%	8,000	33%
197-0000-51076 Comp Time/Exec Leave Buyback	2,996.94	0	0	N/A	0	N/A
197-0000-51800 Allocated Benefits-Non Sworn	106,264.74	97,585	100,317	102%	117,665	21%
197-0000-51860 Benefits-Hourly	1,342.95	1,175	1,743	147%	800	-32%
Total Personnel	922,415.52	881,161	945,185	103%	992,014	13%
197-0000-52968 Principal Paid	170,000.00	50,000	50,000	100%	160,000	220%
197-0000-52970 Interest Expense	148,830.00	160,000	160,000	100%	0	-100%
Total Debt Service	318,830.00	210,000	210,000	100%	160,000	-24%
197-0000-52060 Office Supplies	7,021.90	5,000	3,700	74%	7,000	40%
197-0000-52063 Postage	20,111.37	4,000	10,762	101%	6,500	63%
197-0000-52064 Printing & Copying	13,835.86	6,000	5,773	71%	5,500	-8%
197-0000-52080 Other Expense	0.00	500	250	50%	550	10%
197-0000-52090 Mileage Reimbursement	291.88	180	100	56%	150	-17%
197-0000-51970 Prof Development - Training	2,257.20	6,000	3,000	50%	8,000	33%
197-0000-52140 Dues & Subscriptions	860.00	900	500	56%	400	-56%
197-0000-52165 Extraordinary Recruitment Cost	0.00	10,750	0	0%	0	-100%
197-0000-52191 Advertising	1,300.88	2,500	2,500	100%	2,500	0%
197-0000-52197 Public Relations/Information	41.88	0	0	N/A	0	N/A
197-0000-52282 Special Programs	27,388.44	25,000	25,000	100%	25,000	0%
197-0000-52285 Controllable Contract Services	840,227.53	251,240	353,254	35%	756,673	201%
197-0000-52350 Departmental Expense	578.68	500	7230	100%	500	0%
197-0000-52402 Small Tools & Equipment	8,600.59	2,500	1,500	60%	2,500	0%
197-0000-52403 Computer Related Acquisitions	21,921.66	5,500	2,500	45%	4,500	-18%
197-0000-52430 Other Supplies/Materials	25.86	0	0	N/A	0	N/A
197-0000-52460 In-Service Training	5,940.53	10,250	10,250	100%	13,000	27%
197-0000-52560 Electrical Materials	1,200.00	0	2,598	N/A	0	N/A
197-0000-52580 General Maint & Repairs	2,805.39	0	0	N/A	0	N/A
197-0000-52581 Office Equip Maint/Repair	0.00	1,000	1,000	100%	1,000	0%
197-0000-52595 Irrigation Supplies	3,167.18	0	0	N/A	0	N/A
197-0000-52620 Activity Program Supplies	0.00	0	950	N/A	0	N/A
197-0000-52670 Photographic Supplies	336.42	1,000	500	50%	1,000	0%
197-0000-53870 Consolidated Plan Expense	28,950.05	28,000	27,400	98%	28,000	0%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 197 Comm Dev Block Grant Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
197-0000-58010 Prelim Engineering/Survey	581.25	0	0	N/A	0	N/A
197-0000-58030 Construction	79,074.54	0	153,206	N/A	0	N/A
197-0000-58040 Construction Eng/Insp	1,173.48	0	0	N/A	0	N/A
197-0000-58050 Incidentals	658.00	0	0	N/A	0	N/A
Total Controllable Expenses	1,068,350.57	360,820	611,973	91%	862,773	139%
197-0000-52150 Data Communications Lines	0.00	8,540	0	0%	8,500	0%
197-0000-52160 Pub, Print Ord/Res/Legals	2,235.00	0	0	N/A	0	N/A
197-0000-52180 Audit Services	2,013.01	3,500	3,500	100%	3,500	0%
197-0000-52200 Legal Expense	1,115.50	1,500	1,500	100%	1,500	0%
197-0000-52274 Required Contract Services	30,000.00	30,000	25,000	100%	30,000	0%
197-0000-52305 Supplemental Legal Services	17,029.23	20,000	10,000	50%	20,000	0%
197-0000-52573 Building Lease	15,148.00	25,752	25,752	100%	25,752	0%
197-0000-52771 Tri-City Mental Health	78,430.00	78,430	78,430	100%	0	-100%
197-0000-58025 Environmental Fees	0.00	0	30	N/A	0	N/A
197-0000-58920 Uncollectible Accounts	465,000.00	0	0	N/A	0	N/A
Total Required Expenses	610,970.74	167,722	144,212	89%	89,252	-47%
197-0000-52070 Gas & Electricity	0.00	0	321	N/A	0	N/A
197-0000-52121 Telephone Service Expense	9,435.45	15,220	13,559	89%	23,646	55%
197-0000-52126 Tel Moves/Changes/Equip	1,066.54	500	250	50%	500	0%
197-0000-52128 Cellular/Pagers	3,036.68	6,100	5,200	85%	6,000	-2%
197-0000-52185 Info Systems Allocation	36,990.17	26,208	26,208	100%	27,857	6%
197-0000-52245 Ins - Liability	2,315.00	3,743	3,743	100%	4,332	16%
197-0000-52246 Ins - Unemployment	90.00	434	434	100%	487	12%
197-0000-52247 Ins - Workers' Compensation	3,481.00	2,935	2,935	100%	5,314	81%
197-0000-53910 Admin Service Charge	47,400.00	0	47,400	N/A	47,400	N/A
197-0000-58032 Construction Retention	562.10	0	0	N/A	0	N/A
Total Allocated Costs & Utilities	104,376.94	55,140	100,050	181%	115,536	110%
197-0000-66180 Furniture & Equipment	7,489.80	2,550	0	0%	0	-100%
Total Capital	7,489.80	2,550	0	0%	0	-100%
197-0000-66196 Capital Improvements	0.00	1,637,368	0	0%	2,147,942	31%
197-0000-66300 Prior Year Cap Exp	(4,566.18)	0	0	N/A	0	N/A
Total Capital Improvements	(4,566.18)	1,637,368	0	0%	2,147,942	31%
197-0000-89922 Transfer To Capital Outlay	878,814.81	0	295,000	N/A	0	N/A
197-0000-89938 Transfer To General Fund	111,807.00	123,318	50,683	41%	50,683	-59%
Total Transfer Out	990,621.81	123,318	345,683	280%	50,683	-59%
TOTAL Comm Dev Block Grant Fund	4,018,489.20	3,438,079	2,357,103	97%	4,418,200	29%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 214 HOME Program

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
214-0000-51001 Salaries-Mgmt/Confidential	73,707.78	78,052	76,362	98%	78,817	1%
214-0000-51075 Sick Leave/Vac Buyback	2,830.56	2,000	0	0%	0	100-%
214-0000-51076 Comp Time/Exec Leave Buyback	205.99	0	0	N/A	0	N/A
214-0000-51800 Allocated Benefits-Non Sworn	12,405.52	10,512	10,512	100%	12,617	20%
Total Personnel	89,149.85	90,564	86,874	96%	91,434	1%
214-0000-52060 Office Supplies	1,176.92	1,860	1,000	54%	1,500	19-%
214-0000-52063 Postage	1.27	300	300	100%	500	67%
214-0000-52064 Printing & Copying	129.08	500	500	100%	500	0%
214-0000-52130 Prof Development - Training	0.00	1,000	925	93%	2,500	150%
214-0000-52285 Controllable Contract Services	0.00	0	4,500	N/A	0	N/A
214-0000-52402 Small Tools & Equipment	0.00	440	440	100%	500	14%
214-0000-58520 Deferred Rehab Loans -Citywide	1,203,220.50	1,235,586	999,580	81%	965,187	22-%
Total Controllable Expenses	1,204,527.77	1,239,686	1,007,245	81%	970,687	22-%
214-0000-52160 Pub, Print Ord/Res/Legals	284.00	1,000	1,000	100%	1,000	0%
214-0000-52200 Legal Expense	0.00	1,000	1,000	100%	1,000	0%
214-0000-52265 CHDO 15% Set-Aside	0.00	617,100	0	0%	493,856	20-%
214-0000-52956 CHDO Acq,Rehab,Resale Program	44877.00	0	180,000	N/A	284,550	N/A
Total Required Expenses	45,161.00	619,100	182,000	29%	780,406	26%
 TOTAL HOME Program	 1,338,838.62	 1,949,350	 1,276,119	 65%	 1,842,527	 5-%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 218 Shelter Plus Care Grant

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
218-0000-51001 Salaries-Mgmt/Confidential	5,814.93	6,166	6,166	100%	6,668	8%
218-0000-51003 Salaries-General Service	4,599.53	0	0	N/A	0	N/A
218-0000-51076 Comp Time/Exec Leave Buyback	130.22	0	0	N/A	0	N/A
218-0000-51800 Allocated Benefits-Non Sworn	1,803.25	796	796	100%	1,123	41%
Total Personnel	12,347.93	6,962	6,962	100%	7,791	12%
218-0000-52060 Office Supplies	0.00	100	100	100%	100	0%
218-0000-52063 Postage	0.00	100	100	100%	100	0%
218-0000-52064 Printing & Copying	0.00	100	100	100%	100	0%
218-0000-52130 Prof Development - Training	200.00	1,000	1,100	110%	1,000	0%
Total Controllable Expenses	200.00	1,300	1,400	108%	1,300	0%
218-0000-52579 Housing Assistance Payments	229,257.00	313,238	271,856	87%	312,559	0-%
Total Required Expenses	229,257.00	313,238	271,856	87%	312,559	0-%
TOTAL Shelter Plus Care Grant	241,804.93	321,500	280,218	87%	321,650	0%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 221 Supportive Trans Housing

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
221-0000-52285 Controllable Contract Services	120,608.78	162,153	88,449	55%	162,153	0%
Total Controllable Expenses	120,608.78	162,153	88,449	55%	162,153	0%
 TOTAL Supportive Trans Housing	 120,608.78	 162,153	 88,449	 55%	 162,153	 0%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 224 Housing Acquisition Redev Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
224-0000-52063 Postage	0.00	300	0	0%	0	100-%
224-0000-52285 Controllable Contract Services	0.00	35,250	10,000	28%	0	100-%
Total Controllable Expenses	0.00	35,550	10,000	28%	0	100-%
 TOTAL Housing Acquisition Redev Fund	 0.00	 35,550	 10,000	 28%	 0	 100-%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 264 Housing Grants Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
264-0000-52267 CalHome Manufactured Housing	0.00	500,000	500,000	100%	0	100-%
264-0000-52268 CalHome - 1st Time Homebuyer	0.00	60,000	60,000	100%	34,537	42-%
264-0000-52269 CalHome - Owner Occupied Reha	0.00	380,000	380,000	100%	0	100-%
Total Controllable Expenses	0.00	940,000	940,000	100%	34,537	96-%
 TOTAL Housing Grants Fund	 0.00	 940,000	 940,000	 100%	 34,537	 96-%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 271 Low/Mod Housing Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
271-0000-51001 Salaries-Mgmt/Confidential	411,709.20	472,619	467,010	99%	525,986	11%
271-0000-51003 Salaries-General Service	295,622.27	363,949	367,788	101%	387,000	6%
271-0000-51037 Overtime - Hourly	170.45	150	0	0%	75	-50%
271-0000-51038 Overtime-Mgmt/Conf	220.61	0	0	N/A	0	N/A
271-0000-51040 Hourly	25,464.81	17,900	17,975	100%	18,795	5%
271-0000-51041 Overtime - Gen Svc	360.14	150	210	140%	300	100%
271-0000-51044 Standby	0.00	0	1,022	N/A	0	N/A
271-0000-51055 Temporary Agency Svcs	2,947.59	0	0	N/A	0	N/A
271-0000-51059 Retirement/Termination Payout	2,315.26	33,188	42,370	128%	0	-100%
271-0000-51060 Bilingual Pay	1,052.00	1,050	1,050	100%	750	-29%
271-0000-51075 Sick Leave/Vac Buyback	10,493.73	10,000	5,023	50%	5,100	-49%
271-0000-51076 Comp Time/Exec Leave Buyback	179.60	0	0	N/A	0	N/A
271-0000-51800 Allocated Benefits-Non Sworn	108,635.86	108,277	108,277	100%	136,251	26%
271-0000-51860 Benefits-Hourly	371.69	260	260	100%	275	6%
271-0000-52461 Tuition Reimbursement	500.00	1,250	750	60%	1,000	-20%
Total Personnel	860,043.21	1,008,793	1,011,735	100%	1,075,532	7%
271-0000-52968 Principal Paid	15,467.04	15,620	16,751	107%	18,141	16%
271-0000-52970 Interest Expense	20,532.96	20,380	19,249	94%	17,859	-12%
Total Debt Service	36,000.00	36,000	36,000	100%	36,000	0%
271-0000-52060 Office Supplies	5,324.35	5,800	4,043	70%	5,500	-5%
271-0000-52063 Postage	3,114.57	3,000	3,476	116%	3,500	17%
271-0000-52064 Printing & Copying	9,484.47	6,725	5,992	89%	7,200	7%
271-0000-52080 Other Expense	2,984.66	2,050	824	40%	2,050	0%
271-0000-52090 Mileage Reimbursement	184.54	200	420	210%	400	100%
271-0000-52110 Other Rentals	0.00	4,300	2,310	54%	4,300	0%
271-0000-52130 Prof Development - Training	5,048.60	9,000	9,000	100%	9,000	0%
271-0000-52140 Dues & Subscriptions	961.89	1,000	1,000	100%	1,000	0%
271-0000-52162 Advertising - Personnel	0.00	1,000	0	0%	1,000	0%
271-0000-52165 Extraordinary Recruitment Cost	0.00	13,955	13,955	100%	0	-100%
271-0000-52196 Performance/Artist Fee	0.00	1,200	1,250	104%	1,200	0%
271-0000-52268 CalHome - 1st Time Homebuyer	25,081.52	0	0	N/A	0	N/A
271-0000-52277 Appraisal Services	700.00	1,950	3,250	167%	2,000	3%
271-0000-52285 Controllable Contract Services	42,727.56	109,550	86,610	79%	73,450	-33%
271-0000-52350 Departmental Expense	573.83	2,750	534	19%	1,500	-45%
271-0000-52402 Small Tools & Equipment	3,834.97	4,350	3,500	80%	2,500	-43%
271-0000-52403 Computer Related Acquisitions	1,384.72	4,000	3,000	75%	2,000	-50%
271-0000-52580 General Maint & Repairs	3,951.55	2,500	0	0%	0	-100%
271-0000-52581 Office Equip Maint/Repair	173.60	800	800	100%	800	0%
271-0000-52585 Property Maintenance & Repairs	7,313.16	5,500	1,000	18%	54,000	882%
271-0000-52670 Photographic Supplies	0.00	1,650	1,200	73%	0	-100%
271-0000-52920 Weed Abatement	1,350.00	2,200	0	0%	2,200	0%
271-0000-52980 1st Time Home Buyer Program	640,001.67	788,000	500,000	63%	500,000	-37%
271-0000-52983 Subs & Nonsub Rehab Program	724,855.15	600,000	600,000	100%	600,000	0%
271-0000-52993 Facade Improv Program	595,081.00	0	0	N/A	0	N/A

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 271 Low/Mod Housing Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
271-0000-53218 Closing Costs Expenditure	3,089.18	12,000	7,449	62%	6,000	-50%
271-0000-58511 In-fill Housing Program	183,048.43	250,000	0	0%	150,000	-40%
Total Controllable Expenses	2,260,269.42	1,833,480	1,249,613	68%	1,429,600	-22%
271-0000-52081 Off-Site Storage	1,373.41	2,400	2,400	100%	2,400	0%
271-0000-52160 Pub, Print Ord/Res/Legals	400.00	2,200	3,048	139%	3,400	55%
271-0000-52180 Audit Services	3,501.36	6,000	3,500	58%	3,500	-42%
271-0000-52200 Legal Expense	48,256.49	35,000	35,000	100%	35,000	0%
271-0000-52264 CHFA HELP Program	0.00	250,000	0	0%	522,663	109%
271-0000-52572 Contracts-Lease Equip	4,852.74	4,399	4,400	100%	4,400	0%
271-0000-53510 Towne Ave. Apt. Loan Pmt/GPHA	394,343.67	0	0	N/A	0	N/A
271-0000-53915 Property Tax Admin Fee-AB2557	0.00	0	66,371	N/A	71,016	N/A
Total Required Expenses	452,727.67	299,999	114,719	38%	642,379	114%
271-0000-52070 Gas & Electricity	427.89	0	0	N/A	0	N/A
271-0000-52121 Telephone Service Expense	11,186.80	12,846	11,730	91%	11,508	-10%
271-0000-52126 Tel Moves/Changes/Equip	9,675.82	800	0	0%	250	-69%
271-0000-52128 Cellular/Pagers	538.27	3,000	3,000	100%	3,000	0%
271-0000-52185 Info Systems Allocation	61,253.76	43,399	43,399	100%	45,554	5%
271-0000-52245 Ins - Liability	4,457.00	7,206	7,206	100%	8,339	16%
271-0000-52246 Ins - Unemployment	174.00	835	835	100%	937	12%
271-0000-52247 Ins - Workers' Compensation	6,701.00	5,651	5,651	100%	10,230	81%
271-0000-52420 Fleet Operation	9,616.00	1,752	1,752	100%	14,234	712%
271-0000-53910 Admin Service Charge	126,475.50	209,890	209,890	100%	211,058	1%
271-0000-54030 ACS - GIS Contract	17,351.00	16,702	16,702	100%	9,947	-40%
271-0000-54050 GIS Equip Lease	34,948.00	34,948	34,948	100%	34,948	0%
Total Allocated Costs & Utilities	282,805.04	337,029	335,113	99%	350,005	4%
271-0000-66180 Furniture & Equipment	9,738.83	2,550	0	0%	0	-100%
271-0000-66182 Automobiles & Trucks	31,813.85	0	0	N/A	0	N/A
271-0000-66197 Land Acquisitions	0.00	0	0	N/A	180,000	N/A
271-0000-66991 Acq of Affordability Covenant	1,900,000.00	0	0	N/A	0	N/A
Total Capital	1,941,552.68	2,550	0	0%	180,000	6959%
271-0000-89923 Transfer to Debt Service	1,562,486.53	1,563,200	1,522,317	97%	1,562,057	0%
Total Transfer Out	1,562,486.53	1,563,200	1,522,317	97%	1,562,057	0%
271-0000-81951 Loss on Sale of Land	216,000.00	576,732	576,732	100%	2,100,000	264%
Total Other Financing Uses	216,000.00	576,732	576,732	100%	2,100,000	264%
TOTAL Low/Mod Housing Fund	7,611,884.55	5,657,783	4,846,229	86%	7,375,573	30%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 278 Low/Mod Bond Funded Projects

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
278-0000-52993 Facade Improv Program	0.00	950,000	943,651	99%	0	100-%
278-0000-58030 Construction	0.00	1,650,000	1,650,000	100%	0	100-%
Total Controllable Expenses	0.00	2,600,000	2,593,651	100%	0	100-%
 TOTAL Low/Mod Bond Funded Projects	 0.00	 2,600,000	 2,593,651	 100%	 0	 100-%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 350 RDA Debt Service Funds

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
350-0000-52968 Principal Paid	320,000.00	1,390,000	1,389,999	100%	340,000	76-%
350-0000-52970 Interest Expense	6,177,432.07	7,666,655	6,221,577	81%	6,360,279	17-%
Total Debt Service	6,497,432.07	9,056,655	7,611,576	84%	6,700,279	26-%
350-0000-52951 Fiscal Agent Trustee Fees	25,077.10	24,790	24,169	97%	24,169	3-%
350-0000-52957 Bond Arbitrage Rebate Services	10,000.00	4,500	6,750	150%	4,000	11-%
350-0000-53008 Pass-thru County	5,587,942.53	6,708,624	7,353,234	110%	7,805,202	16%
350-0000-53220 Taxes	867,227.06	867,227	867,227	100%	884,572	2%
350-0000-53915 Property Tax Admin Fee-AB2557	271,485.27	310,240	331,856	107%	223,911	28-%
350-0000-56201 RDA Agreement w/ LA Fair Assn	509,348.91	218,037	218,037	100%	218,037	0%
350-0000-56205 Repayment of Loans	0.00	309,285	309,285	100%	309,285	0%
Total Required Expenses	7,271,080.87	8,442,703	9,110,558	108%	9,469,176	12%
350-0000-89923 Transfer to Debt Service	12,657.31	0	0	N/A	0	N/A
350-0000-89925 Transfer To Low Mod	2,772,856.81	2,729,452	3,348,567	123%	3,548,340	30%
350-0000-89927 Transfer to RDA Cap Projects	12,888,511.14	2,370,872	3,168,084	134%	3,362,283	42%
350-0000-89930 Transfers To Other Funds	0.00	326,612	0	0%	0	100-%
350-0000-89952 Transfer to PFA - Principal	0.00	0	0	N/A	1,110,000	N/A
Total Transfer Out	15,674,025.26	5,426,936	6,516,651	120%	8,020,623	48%
 TOTAL RDA Debt Service Funds	 29,442,538.20	 22,926,294	 23,238,785	 101%	 24,190,078	 6%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 440 All RDA Admin & Cap Proj Funds

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
440-0000-51001 Salaries-Mgmt/Confidential	699,504.79	932,663	886,446	95%	912,008	-2%
440-0000-51003 Salaries-General Service	88,617.98	165,630	165,126	100%	261,694	58%
440-0000-51014 Agency Board	5,460.00	12,000	5,100	43%	6,500	-46%
440-0000-51037 Overtime - Hourly	0.00	0	105	N/A	0	N/A
440-0000-51038 Overtime-Mgmt/Conf	441.26	725	174	24%	0	-100%
440-0000-51040 Hourly	5,415.00	23,200	7,256	31%	7,231	-69%
440-0000-51041 Overtime - Gen Svc	0.00	0	150	N/A	0	N/A
440-0000-51055 Temporary Agency Svcs	7,904.10	2,060	2,060	100%	2,000	-3%
440-0000-51059 Retirement/Termination Payout	98,362.17	2,374	30,015	1264%	0	-100%
440-0000-51060 Bilingual Pay	781.50	1,000	1,000	100%	1,500	50%
440-0000-51075 Sick Leave/Vac Buyback	9,342.93	9,500	12,628	133%	8,900	-6%
440-0000-51076 Comp Time/Exec Leave Buyback	93.00	150	150	100%	0	-100%
440-0000-51800 Allocated Benefits-Non Sworn	115,998.67	126,116	126,000	100%	162,498	29%
440-0000-51860 Benefits-Hourly	78.53	340	107	31%	72	-79%
440-0000-52461 Tuition Reimbursement	1,000.00	1,000	1,000	100%	2,500	150%
Total Personnel	1,032,999.93	1,276,758	1,237,317	97%	1,364,903	7%
440-0000-52970 Interest Expense	186,546.65	0	0	N/A	0	N/A
Total Debt Service	186,546.65	0	0	N/A	0	N/A
440-0000-52060 Office Supplies	6,552.32	6,000	6,000	100%	6,000	0%
440-0000-52063 Postage	751.61	5,000	5,000	100%	5,000	0%
440-0000-52064 Printing & Copying	7,370.58	15,000	10,000	67%	10,000	-33%
440-0000-52080 Other Expense	9,566.70	3,035	2,483	82%	3,000	-1%
440-0000-52090 Mileage Reimbursement	1,290.57	1,880	3,000	160%	3,000	60%
440-0000-52130 Prof Development - Training	7,271.82	26,000	25,000	96%	25,000	-4%
440-0000-52140 Dues & Subscriptions	17,031.50	22,000	22,000	100%	22,000	0%
440-0000-52165 Extraordinary Recruitment Cost	0.00	8,840	8,840	100%	0	-100%
440-0000-52197 Public Relations/Info	0.00	3,000	3,000	100%	3,000	0%
440-0000-52277 Appraisal Services	0.00	65,000	40,000	62%	40,000	-38%
440-0000-52280 City Code Update/Printing	1,700.00	3,300	0	0%	0	-100%
440-0000-52282 Special Programs	37,934.12	120,257	125,000	104%	100,000	-17%
440-0000-52285 Controllable Contract Services	272,131.62	242,560	255,000	105%	244,000	1%
440-0000-52381 Equipment Maint/Repair	213.59	300	300	100%	300	0%
440-0000-52402 Small Tools & Equipment	24,427.85	15,000	5,000	33%	5,000	-67%
440-0000-52403 Computer Related Acquisitions	3,446.64	7,500	7,500	100%	7,500	0%
440-0000-52460 In-Service Training	0.00	4,500	4,500	100%	4,500	0%
440-0000-52580 General Maint & Repairs	90.35	0	0	N/A	0	N/A
440-0000-52581 Office Equip Maint/Repair	203.00	2,259	1,000	44%	1,000	-56%
440-0000-52585 Property Maintenance & Repairs	796,558.04	909,200	910,000	100%	910,000	0%
440-0000-52589 Demolition/Site Clearance Cost	0.00	40,000	48,000	120%	100,000	150%
440-0000-52670 Photographic Supplies	0.00	200	200	100%	200	0%
440-0000-52711 Landscape Maintenance	13,399.51	25,100	20,000	80%	20,000	-20%
440-0000-52920 Weed Abatement	31,462.30	38,000	38,000	100%	38,000	0%
440-0000-52960 Business Improvement District	0.00	196,714	196,714	100%	196,714	0%
440-0000-52971 Commercial Facade Imprv Progr	20,000.00	0	0	N/A	0	N/A

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 440 All RDA Admin & Cap Proj Funds

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
440-0000-52978 Marketing	16,075.70	150,000	150,000	100%	150,000	0%
440-0000-52981 Signage Program	49,620.80	50,000	50,000	100%	50,000	0%
440-0000-52984 Special Legal Counseling Servs	17,011.47	72,000	66,000	92%	70,000	-3%
440-0000-53218 Closing Costs Expenditure	45,464.40	40,000	20,000	50%	10,000	-75%
440-0000-58030 Construction	41,448.13	16,708	16,500	99%	3,000	-82%
Total Controllable Expenses	1,421,022.62	2,089,353	2,039,037	98%	2,027,214	-3%
440-0000-52081 Off-Site Storage	2,672.17	4,000	4,000	100%	4,000	0%
440-0000-52101 Conf/Misc Exp-Dist 1	13,300.00	13,300	13,300	100%	13,300	0%
440-0000-52102 Conf/Misc Exp-Dist 2	13,300.00	13,300	13,300	100%	13,300	0%
440-0000-52103 Conf/Misc Exp-Dist 3	13,300.00	13,300	13,300	100%	13,300	0%
440-0000-52104 Conf/Misc Exp-Dist 4	13,300.00	13,300	13,300	100%	13,300	0%
440-0000-52105 Conf/Misc Exp-Dist 5	13,300.00	13,300	13,300	100%	13,300	0%
440-0000-52106 Conf/Misc Exp-Dist 6	13,300.00	13,300	13,300	100%	13,300	0%
440-0000-52107 Conf/Misc Exp-Mayor	15,700.00	15,700	15,700	100%	15,700	0%
440-0000-52160 Pub, Print Ord/Res/Legals	2,352.20	8,100	5,000	62%	5,000	-38%
440-0000-52180 Audit Services	5,252.02	12,600	12,600	100%	15,000	19%
440-0000-52200 Legal Expense	90,928.97	193,720	193,720	100%	100,000	-48%
440-0000-52201 Legal Settlement	457,268.81	0	0	N/A	0	N/A
440-0000-52298 Hazardous Matls Compliance	0.00	0	5,000	N/A	6,000	N/A
440-0000-52951 Fiscal Agent Trustee Fees	2,750.00	0	2,750	N/A	2,750	N/A
440-0000-52961 Business Assistance Loan Pgm	0.00	0	0	N/A	308,230	N/A
440-0000-52969 DDA Agreement	0.00	300,000	100,000	33%	0	-100%
440-0000-53008 Pass-thru County	1,222,397.96	281	0	0%	0	-100%
440-0000-53221 State Augmentation Fund (ERAF)	0.00	535,585	535,585	100%	0	-100%
440-0000-53915 Property Tax Admin Fee-AB2557	44,243.74	0	10,082	N/A	0	N/A
440-0000-56204 Repayment of Advances	0.00	1,113,000	1,113,000	100%	0	-100%
440-0000-56205 Repayment of Loans	4,774,427.00	0	0	N/A	0	N/A
440-0000-58920 Uncollectible Accounts	294,628.22	0	0	N/A	0	N/A
Total Required Expenses	6,992,421.09	2,262,786	2,077,237	92%	536,480	-76%
440-0000-52070 Gas & Electricity	13,435.02	1,770	1,800	102%	4,000	126%
440-0000-52071 Water	2,367.65	1,800	1,800	100%	5,000	178%
440-0000-52121 Telephone Service Expense	9,886.50	11,558	11,618	101%	11,396	-1%
440-0000-52126 Tel Moves/Changes/Equip	4,229.03	241	0	0%	0	-100%
440-0000-52128 Cellular/Pagers	1,226.17	2,000	1,500	75%	1,500	-25%
440-0000-52185 Info Systems Allocation	88,664.20	62,820	62,820	100%	65,906	5%
440-0000-52245 Ins - Liability	306,638.00	264,339	264,339	100%	203,916	-23%
440-0000-52246 Ins - Unemployment	242.00	2,881	2,881	100%	2,187	-24%
440-0000-52247 Ins - Workers' Compensation	9,307.00	7,848	7,848	100%	14,208	81%
440-0000-52420 Fleet Operation	0.00	313	313	100%	406	30%
440-0000-53910 Admin Service Charge	157,819.77	251,766	251,766	100%	269,414	7%
440-0000-54030 ACS - GIS Contract	34,702.00	33,404	33,404	100%	19,894	-40%
440-0000-54050 GIS Equip Lease	69,895.76	69,896	69,896	100%	69,896	0%
Total Allocated Costs & Utilities	698,413.10	710,636	709,985	100%	667,723	-6%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 440 All RDA Admin & Cap Proj Funds

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
440-0000-66180 Furniture & Equipment	7,516.80	5,000	5,000	100%	5,000	0%
440-0000-66182 Automobiles & Trucks	0.00	0	0	N/A	23,000	N/A
440-0000-66197 Land Acquisitions	1,413,413.81	2,850,000	2,300,000	81%	1,060,837	-63%
440-0000-66990 Acq of Easement	1,810,000.00	0	0	N/A	0	N/A
Total Capital	3,230,930.61	2,855,000	2,305,000	81%	1,088,837	-62%
440-0000-89925 Transfer To Low Mod	572,722.53	0	0	N/A	0	N/A
440-0000-89930 Transfers To Other Funds	183,092.00	0	601,525	N/A	250,469	N/A
Total Transfer Out	755,814.53	0	601,525	N/A	250,469	N/A
440-0000-81951 Loss on Sale of Land	688,976.00	0	1,609,380	N/A	0	N/A
Total Other Financing Uses	688,976.00	0	1,609,380	N/A	0	N/A
TOTAL RDA Admin & Cap Proj Funds	15,007,124.53	9,194,533	10,579,481	115%	5,935,626	-35%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 441 RDA Bond Funded Projects

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
441-0000-51001 Salaries-Mgmt/Confidential	83.00	0	0	N/A	0	N/A
441-0000-51800 Allocated Benefits-Non Sworn	12.91	0	0	N/A	0	N/A
Total Personnel	95.91	0	0	N/A	0	N/A
441-0000-52285 Controllable Contract Services	8,430.00	0	0	N/A	1,004,658	N/A
441-0000-52430 Other Supplies/Materials	5.28	0	0	N/A	0	N/A
441-0000-52585 Property Maintenance & Repairs	1,564.01	0	0	N/A	0	N/A
441-0000-52711 Landscapè Maintenance	65,625.36	0	0	N/A	0	N/A
441-0000-52971 Commercial Facade Imprv Prog	0.00	1,000,000	129,700	13%	850,300	-15%
441-0000-52978 Marketing	114.86	0	0	N/A	0	N/A
Total Controllable Expenses	75,739.51	1,000,000	129,700	13%	1,854,958	85%
441-0000-52958 Arbitrage Rebate Expense	(325,892.26)	0	0	N/A	0	N/A
441-0000-52966 OPA Agreement	37,500.00	0	0	N/A	0	N/A
Total Required Expenses	(288,392.26)	0	0	N/A	0	N/A
441-0000-66197 Land Acquisitions	442,228.04	0	0	N/A	0	N/A
Total Capital	442,228.04	0	0	N/A	0	N/A
441-0000-66196 Capital Improvements	0.00	1,575,000	0	0%	0	-100%
Total Capital Improvements	0.00	1,575,000	0	0%	0	-100%
441-0000-89922 Transfer To Capital Outlay	1,153,822.17	200,000	1,113,973	557%	1,761,236	781%
441-0000-89927 Transfer to RDA Cap Projects	514,298.71	0	2,128,634	N/A	0	N/A
441-0000-89930 Transfers To Other Funds	235.11	0	0	N/A	0	N/A
Total Transfer Out	1,668,355.99	200,000	3,242,607	1621%	1,761,236	781%
TOTAL RDA Bond Funded Projects	1,898,027.19	2,775,000	3,372,307	122%	3,616,194	30%

COMMUNITY DEVELOPMENT Administration (101-1701)

PROGRAM DESCRIPTION

It is the mission of the Community Development Administration to provide organizational leadership in the planning, budgeting, and implementation of community development goals and objectives through its divisions of Building & Safety, Planning, Housing and Redevelopment.

PROGRAM GOALS & OBJECTIVES

- Continue Departmental Training Programs by conducting on-site seminars in leadership, management, and personnel related subjects. Provide opportunities for staff to attend training seminars and conferences to improve job knowledge and performance.
- Implement Phase III of the streamlining study by developing process flow diagrams for all City Departments, developing standardized applicant guides for dissemination to the public, and development of an Engineering Handbook template.
- Include process flow charts from the streamlining study in the City's web site in Phase II of the City's web site development.

SIGNIFICANT PROGRAM CHANGES

In FY 2002/03, a seminar was conducted in Understanding Cultural Differences, training was conducted in the proper preparation of employee evaluations, and Phase I and II of the streamlining study were completed. Phase III of the streamlining study, started in FY 2002/03 will be completed in FY 2003/04, and additional seminars and training sessions will be offered for Department staff.

COMMUNITY DEVELOPMENT Planning (101-1712)

PROGRAM DESCRIPTION

The Planning Division will continue to ensure that developments within the City conform to all applicable standards, including City, State, and Federal laws, while being sensitive to the needs of Pomona businesses and economic progress. The

Planning Division also assists in the economic development efforts of the City, as well as coordinates advanced planning efforts, and interfaces with other City Departments.

PROGRAM GOALS & OBJECTIVES

- Plan for development that is consistent with applicable laws and is sensitive to the needs of development.
- Plan for development that is in the economic interests of the City.
- Plan for development that will provide for quality residential neighborhoods.

SIGNIFICANT PROGRAM CHANGES

Significant projects that are ongoing in the City include:

Downtown Promenade

Downtown Rebound

Future projects for commercial and retail developments along major corridors into the City are being considered.

COMMUNITY DEVELOPMENT Building & Safety (101-1721)

PROGRAM DESCRIPTION

Building Services mission is to safeguard life, property and ensure public safety by applying current City and State building code standards, including standards for disabled access, energy conservation, seismic, historical building preservation and others to both public and private property / projects. Building Services consists of seven primary subsections that coordinate efforts to ensure codes are being applied fairly and consistently. The subsections are: Administration, Building Services Counter, Plan Check, Permits Issuance, Inspection, and Abatement of Dangerous Structures.

PROGRAM GOALS & OBJECTIVES

- Purchase a permits/records scanner to enhance customer service with accessibility by the public at the Building Services counter and on-line.
- Continue to minimize non-permitted residential additions from changing ownership prior to correction.

SIGNIFICANT PROGRAM CHANGES

Achievements in FY 2002/03 include an increase in the number of permits issued for tenant improvements resulting in fewer illegal and unsafe improvement projects. Continued enforcement of City and State codes in FY 2003/04 in conjunction with a comprehensive code enforcement program will further ensure public safety, and protect life, property and the environment.

COMMUNITY DEVELOPMENT Section 8 Rental Assistance (205-1791)

PROGRAM DESCRIPTION

The Pomona Housing Authority (PHA) provides rental subsidies through the Housing and Urban Development (HUD) Section 8 Choice Voucher Program. The basic mission of the Section 8 program is to provide rental assistance to low/moderate income families. Subject to availability of subsidies, eligible families receive housing assistance payments to subsidize the cost of rental housing. Units are inspected before leasing and annually thereafter to ensure compliance with Housing Quality Standards.

PROGRAM GOALS & OBJECTIVES

- Continue to upgrade the quality of rental housing throughout the City.
- Promote tenant pride of occupancy through the Section 8 program orientation and certification process.
- Review collection procedures for recovering tenant underpayment of rent, unreported income, and owner overpayment. Make modifications to procedures where necessary.
- Apply for additional funding based upon HUD notices of funding availability.
- Continue transitioning Section 8 tenants to home ownership.

SIGNIFICANT PROGRAM CHANGES

The Pomona Public Housing Authority received an allocation of 894 vouchers and is presently leased at 100 percent. The goal for FY 2003/04 is to increase the "lease-up" rate by 4 percent by holding the Payment Standard to the allowed HUD Fair Market

Rents or below. Increasing the lease rate 4 percent will allow the PHA to assist an additional 35 low-income families.

COMMUNITY DEVELOPMENT Emergency Shelter Grant (212-1791)

PROGRAM DESCRIPTION

Authorized by the McKinney-Vento Homeless Assistance Act of 1987, Title IV, as amended, 42 U.S.C. 11371-78, the Emergency Shelter Grant Program is designed to help improve the quality of emergency shelters and transitional housing for the homeless. The type of activities eligible under this program include: Renovation and/or Acquisition and Rehabilitation to make additional shelters available; Operation Expenses to meet the costs of operating emergency shelters; Essential Services to provide necessary social services to homeless individuals such as employment and education training, benefit and permanent housing attainment, and health and child care access; and Homeless Prevention to develop programs such as utility and rental assistance to help prevent homelessness.

PROGRAM GOALS & OBJECTIVES

- To further develop the City's Continuum of Care Plan, a community effort to organize and deliver housing and services which meet the specific needs of people who are homeless transitioning to stable housing and maximum self-sufficiency. This plan includes action steps to end homelessness and prevent a return to homelessness.
- To provide assistance to homeless individuals and families by funding programs that prevent homelessness, provide emergency shelter, and provide essential services that assist homeless individuals and families in their movement towards self-sufficiency.
- To support the efforts of the Pomona Continuum of Care Coalition which assists the City in providing a comprehensive plan and necessary services to address the issues of homelessness within our community.

SIGNIFICANT PROGRAM CHANGES

In FY 2002/03, four agencies were awarded funding through the Emergency Shelter Grant to provide emergency shelter to families and victims of domestic violence, to provide street outreach to the homeless helping them to access mainstream services and to prevent homelessness through deposit, rental and utility assistance. This program in FY 2003/04 will continue to provide assistance and will seek to attain additional grant funds to increase the level of services to the homeless.

COMMUNITY DEVELOPMENT

Community Development Block Grant (213-1315)

PROGRAM DESCRIPTION

The City's Community Development Block Grant (CDBG) program uses federal funds to improve the community. These federal funds are provided by the Department of Housing and Urban Development (HUD), whose major objectives of the CDBG program are: 1) development of viable urban communities, 2) preservation of existing housing stock, 3) the elimination of slums and blight, and 4) expanding economic opportunities for low-to-moderate income persons.

The CDBG program requires that funds be targeted at households/persons who earn less than 51% of the area median income. Eligible activities include infrastructure improvements, rehabilitation, economic development programs (including loan programs), code enforcement, administration, fair housing and public services.

Up to 20% can be expended on administration, planning and fair housing, while up to 15% of the grant can be expended on public services to low-to-moderate income persons. Overall, a minimum of 70% of funds must be expended on low-to-moderate income activities over a one to three year period of time, as determined by the City. Projects that eliminate slum/blight or eliminate emergency needs do not qualify as low-to-moderate income activities.

Future projects are determined through development of a Consolidated Plan. The plan (either a three-year or five-year plan) outlines the City's needs and which incorporates public input. It also includes other plans

developed by the City, where those plans overlap the needs of low-to-moderate income households.

Annually, City staff conducts extensive public outreach for assistance in setting goals and analyzing progress made towards completion of its objectives as outlined in the Consolidated Plan and for input towards projects for future funding.

PROGRAM GOALS & OBJECTIVES

- Create new five-year Consolidated Plan and update City's demographic data, using 2000 Census results.
- Conduct an update of the City's required Analysis of Impediments to Fair Housing as part of FY 2003-2004 activities.
- Conduct training for all new FY 2003-2004 subrecipients as part of the contract phase.
- Maintain accurate program information in the Federal Integrated Disbursement and Information System (IDIS). Ensure that data is matched to City-internal data and General Ledger information.
- Monitor all projects and subrecipients for compliance with program requirements and objectives in FY 2003-2004. Send all results to subrecipients in a timely fashion
- Conduct technical assistance as necessary for subrecipients.
- Collect and compile performance data for completion of the Consolidated Annual Performance and Evaluation Report (CAPER). Submit CAPER as required by HUD.
- Analyze results of FY 2003-2004 in planning for Annual Plan for FY 2004-2005

SIGNIFICANT PROGRAM CHANGES

In Fiscal Year 2002/03, City staff began to revamp the process in order to improve long term planning, annual goal setting and customer service. This revamping process will continue in Fiscal Year 2003/04 with increased staff training and continued reviews and service to the public.

COMMUNITY DEVELOPMENT HOME Program (214-1793)

PROGRAM DESCRIPTION

The HOME Program mission is to provide a variety of eligible strategies expanding the supply of affordable housing for very low and low-income families:

- Acquisition of property, new construction, rehabilitation, substantial rehabilitation and replacement housing.
- The City's HOME Program that is applied to rehabilitation of homeowner occupied housing. Eligibility requires family income be limited to 80% of the median income.
- The HOME Program which funds CHDO (Community Housing Development Organizations) activities, including acquisition and rehabilitation of HUD homes and other rehab grant programs.

PROGRAM GOALS & OBJECTIVES

- Compliance with HUD commitment, spending deadlines, and regulations.
- Compliance with HUD monitoring.
- Provide HOME funds to expand the supply of affordable housing in partnership with Community Housing Development Organizations (CHDOs). CHDOs will carry out acquisition, rehabilitation, and other eligible HOME programs.
- Streamline use of HOME funds for the single-family housing rehabilitation program.
- Assist very low-income and low-income families to obtain the skills and knowledge necessary to become responsible homeowners and tenants.

SIGNIFICANT PROGRAM CHANGES

Blighted sections of the community are being reduced and quality of housing improved in various sections of the City, with an increase in property values because of the HOME Program. Some of these areas are:

Angela-Chanslor area
Valwood Community
Patriti Tract
Westmont Community
Southeast Pomona (North and South of I10)
Harrison Park Community

There have been approximately 44 homes/properties rehabilitated under this program. It is anticipated that there will be approximately 30 homes/properties rehabilitated in fiscal year 2003/04.

COMMUNITY DEVELOPMENT Shelter Plus Care (218-1791)

PROGRAM DESCRIPTION

Authorized by the Stewart B. McKinney Homeless Development Act of 1992, the Shelter Plan Care Grant program mission is to facilitate a client's recovery from substance abuse. Includes preparation for independent living through residential stability, job training, job placement and the development of self-esteem and self-determination. Prototypes Women's Center and the City of Pomona Housing Authority (PHA) are co-participants in the program. The PHA administers tenant based rental assistance, while Prototypes Women's Center administers the supportive services.

PROGRAM GOALS & OBJECTIVES

- Monitor the contract between the City of Pomona and Prototypes Women's Center. Maintain a minimum of 54 qualified program recipients.
- Pursue additional funding.

SIGNIFICANT PROGRAM CHANGES

Based on the current level of funding, this program maintains 54 qualified recipients as program participants. Numbers are not available on the rate of return of program participants. No significant changes anticipated for fiscal year 2003/04.

COMMUNITY DEVELOPMENT - Supportive Housing Grant (221-1791)

PROGRAM DESCRIPTION

Supportive Housing Program is authorized by Title IV of the Stewart B. McKinney Homeless Assistance Act. The Supportive Housing Program is designed to promote the development of supportive housing and supportive services, including innovative approaches to assist homeless persons in the transition from homelessness, and to promote the provision of

supportive housing to homeless persons to enable them to live as independently as possible.

Service Center for Independent Living (SCIL), through a partnership with the City of Pomona, is a recipient of the Supportive Housing Grant funds, a total of \$756,351 over three years. The City of Pomona provided a cash match of HOME monies in the amount of \$199,325 for this program. Service Center for Independent Living administers a transitional housing program for disabled homeless adults.

In FY 2001-02, this program was renewed with \$324,307 awarded for SCIL over the next two years.

PROGRAM GOALS & OBJECTIVES

- To provide transitional housing and case services for 5 men with disabilities.
- To provide case services for 28 people with disabilities that are in homeless shelters or transitional housing operated by other Pomona agencies.

SIGNIFICANT PROGRAM CHANGES

None.

COMMUNITY DEVELOPMENT Housing Acquisition Redevelopment Program (224-1797)

PROGRAM DESCRIPTION

The new Housing Acquisition Redevelopment Program (HARP) mission is to allow the City/Agency to select any single family homes for acquisition and rehabilitation, regardless if it is a HUD foreclosure, bank owned property, or a property listed for sale, as long as the house is in need of substantial rehabilitation.

PROGRAM GOALS & OBJECTIVES

- Improve housing stock by providing a revolving fund for acquisition and rehabilitation of homes in need of substantial rehabilitation.

SIGNIFICANT PROGRAM CHANGES

The previous Housing Acquisition Redevelopment Program (HARP) was designed for the acquisition/rehabilitation of HUD foreclosures. Since HUD's change in regulation, HARP can no longer be

operated under the same procedures. HARP participating contractors were previously able to use their own funding for the acquisition and rehabilitation of HUD foreclosures. However, HUD no longer allows the public agencies to purchase HUD foreclosures and transfer title to a participating contractor for rehabilitation. Therefore, public agencies must have funds available to cover the acquisition of properties and a portion of the rehabilitation costs. When the property is sold, the funds used will be replenished assuming all cost estimates are within or close to the budgeted amount.

Because of recent changes in state laws regarding expenditures of Low-Mod funds, this program is undergoing some modifications and is being incorporated in the Low-Mod program.

COMMUNITY DEVELOPMENT Housing Grants Fund (264-67XX)

PROGRAM DESCRIPTION

The new Housing Grants Fund currently includes the CalHome Grants for First Time Homebuyer Mortgage Assistance Program, Owner Occupied Rehabilitation and Manufactured Housing.

PROGRAM GOALS & OBJECTIVES

- Administer the CalHome Grant Programs
 1. Manufactured Housing Repair and Replacement Program
 2. Owner Occupied Housing Rehabilitation Program
 3. First-Time Homebuyers Program

SIGNIFICANT PROGRAM CHANGES

This fund was created in Fiscal Year 2002-03.

COMMUNITY DEVELOPMENT Low Mod Set-Aside Fund (Redevelopment Agency) (271-6725)

PROGRAM DESCRIPTION

The Community Development Agency has extremely broad powers in expending monies from the Low Mod Fund to assist low- and moderate income housing. While prohibited from constructing

commercial or industrial buildings to be used for private purposes. Agencies are specifically authorized to construct buildings or structures for implementing its mission of improving or increasing the supply of housing for low- and moderate-income persons.

In addition, agencies may spend Low Mod Funds to acquire residentially zoned land, pay for on-site or off-site improvements made on the land (but only if they directly and specifically improve or increase the community's supply of low- and moderate-income housing), acquire and rehabilitate buildings, provide subsidies, maintain the community's supply of mobile homes, and preserve the availability of affordable units for lower-income persons when existing subsidies terminate.

Monies from the Low Mod Fund may be expended either within or outside a project area but use outside a project area is permitted only if the agency and legislative body find that this will benefit the project area.

PROGRAM GOALS & OBJECTIVES

- Low Mod Set-Aside Fund (20%) – Consistent with the AB 1290 Implementation Plan, specific program with the objective of working with developers on proposals that can improve/increase supply of low-mod housing in this area are as follows:
 1. First-Time Homebuyer Mortgage Assistant Program – designed to provide down payment assistance for first-time low to moderate income homebuyers to purchase homes, and encouraging homeownership by providing a silent second loan for first-time homebuyers.
 2. Substantial/Non-Substantial Rehabilitation Program
 3. In-Fill Housing Program – designed to assist developers or property owners to develop residential units on vacant land and increasing the number of housing units and eliminating blight by providing incentives to developers or property owners.
 4. Exterior Façade Program
- The funds designated for rehabilitation will be used to finance a program(s) offering the following components:
 1. Grant programs to address code corrections.
 2. Grant programs to address handicap modifications.
 3. Low interest deferred loans.
 4. Rehab programs to address target neighborhood improvements.
- AB 1290 Monitoring – Establish and maintain a recording and analytical processing system to monitor building and rehabilitation records in compliance with the inclusionary housing requirements of AB 1290.
- Seek to sell properties purchased with Low Mod funds for eligible low-moderate income housing projects in accordance with the Health and Safety Code.
- Prepare and implement a housing Strategy that reflects the needs identified in the Housing Element, Implementation Plan, and Consolidated Plan.

SIGNIFICANT PROGRAM CHANGES

In December 2002, the City Council approved several revisions to the First-Time Homebuyer Mortgage Assistance Program to increase the opportunities for low to moderate income buyers to own their homes:

1. The maximum assistance was increased to 10% (from 5%) for purchasing an existing home.
2. The maximum assistance amount was increased from \$16,500 to \$20,000.
3. A grant of 15% of the purchase price, but not to exceed \$25,000, was created for low-income buyers who also receive assistance from CalHome First-Time Homebuyer Mortgage Assistance Program.
4. After CalHome funds are exhausted, low-income first-time homebuyers may apply for MAP assistance for an amount equal to 15% of the purchase price but not exceed \$25,000.
5. An occupancy standard was established to avoid overcrowding.
6. Detached condominium homes are eligible under the Program.
7. One forty-fifth (1/45) of equity sharing is forgiven for every full year of occupancy.
8. The affordable housing covenant is extended to forty-five (45) years according to the new state regulation.

Funds for this program are included in the fiscal year 2003/04 budget as a few developers and consultants have indicated interest in developing homes in Pomona. Efforts will continue to be made to encourage increased emphasis in this program through public out-reach meetings, advertisements, and on the City's web site.

COMMUNITY DEVELOPMENT – RDA Redevelopment Agency Debt Service (350-6725)

PROGRAM DESCRIPTION

The Debt Service Funds are used to account for the accumulation of revenue and the disbursement of these revenues to service long-term debt.

PROGRAM GOALS & OBJECTIVES

- Meet all debt service obligations. Pursue refinancing of existing debt through the issue of new bonds allowable under the RDA project merger.

SIGNIFICANT PROGRAM CHANGES

None.

COMMUNITY DEVELOPMENT RDA Business Development / Redevelopment Agency (440-6725)

PROGRAM DESCRIPTION

BUSINESS DEVELOPMENT

The Business Development Section is responsible for providing business assistance and referrals to business owners looking to expand, locate, or improve their business in Pomona. Business assistance takes many forms - from providing basic information to referral to the appropriate financial/governmental institutions (e.g., Small Business Administration, Housing and Urban Development, Los Angeles CDC, local utility companies, Inland Valley Economic Development Corporation, and the Chamber of Commerce).

A key task for the Business Development Section is to implement a commercial rehab/facade improvement program. The program will leverage City/Agency resources with participation by financial institutions. New guidelines for the program will be implemented for the 2003-04 Fiscal Year.

This section provides small business loans from \$10,000 - \$75,000 to qualified existing businesses as part of its attraction, retention and expansion efforts. The program will leverage CDBG/Agency resources

with participation by regional City and financial agencies through the Inland Valley Capital Loan Fund administered by the Inland Valley Economic Development Corporation.

Marketing and public relations are corollary efforts of the Business Development Section. Marketing includes promotional campaigns, which advertise the business friendly environment and business assets in Pomona. Promotional vehicles include the quarterly newsletter, hosting workshops, grand openings, and events.

In order to provide linkage between the businesses of the community and government services, the City will rollout its information kiosk program in an effort to bring accessibility to on-line government to the general public and insure access to other community services. This Section also administers special events including filming permits as required by the Pomona City Code.

REDEVELOPMENT AGENCY

The Redevelopment Agency applies its tax increment financing to activities permitted under Redevelopment Law in its merged project area and the newly established amended areas. In order to assist the private sector with overcoming numerous and significant obstacles encountered in defined blighted areas, the Redevelopment Agency of the City of Pomona is provided with an array of powers and implementation tools, including:

- Assisting in relieving a developer's front-end costs by paying for or financing feasibility and market studies, soil reports, title reports, surveys, appraisals, and architectural/engineering costs.
- Using eminent domain when absolutely necessary and/or contract negotiations to assemble sites for development.
- Selling agency land at less than fair market value or structuring ground leases consistent with the economics of the project in order to provide a developer with development opportunities and a reasonable return on investment for Pomona.
- Paying for site preparation costs, such as relocation, demolition, soil preparation, grading, and the construction of building pads.
- Paying for the construction of public improvements, such as parking, streets, curbs, gutters, sidewalks, and street lighting, including in the proper setting, shared-use facilities such as

plazas, malls, and other areas used by the general public.

- Providing public financing for certain development costs through the use of tax increment revenue, lease-revenue financing, assessment districts, and other financing techniques.

For Fiscal Year 2003-04, a major component of the program involves the marketing of the Pomona Ranch Plaza, Pomona Marketplace, Auto Center, Mission Promenade and privately owned properties, the promotion and revitalization of the downtown, and the recruitment of new business enterprises. The program also includes monitoring commitments associated with previously approved Disposition and Development Agreements and Owner Participation Agreements, and various related activities.

A more comprehensive approach to Redevelopment has been implemented. Activities will be focused in the Agency's merged redevelopment project area and the amended areas via an Economic Development Strategy to cumulatively benefit the City's overall economic development, and implementation of the new Development Coordination Committee to streamline city processes and improve the development process.

PROGRAM GOALS & OBJECTIVES

BUSINESS DEVELOPMENT

- Develop a business attraction/retention plan that identifies available resources from regional, state, and federal sources.
- Develop and implement a modified Commercial Rehab/Facade Improvement program leveraging CDBG funds.
- Coordinate with other divisions and departments to streamline city processes and/or create a more business friendly environment. Efforts include working with the Planning & Building Divisions, Engineering Division of the Public Works Department, the Police Department and other Departments to improve the development process.
- Promote the City and its Downtown as the ideal location for movie production and as a venue for the movie industry.

REDEVELOPMENT AGENCY

A. AB 1290 - Substantially implement capital projects identified in the revised AB 1290 five-year Housing and Redevelopment Implementation Plan.

B. Economic Development Strategy - Continue implementation of Redevelopment Projects identified in the Strategy.

C. Project Area Objectives

1. ARROW/TOWNE

- Work to recruit and assist companies to locate in the Towne Center Industrial Park.

2. DOWNTOWN I, II, & III

- *MISSION PROMENADE:* Monitor construction activities of this mixed-use project consisting of retail, office and loft living units. Develop plans for the expansion of the project to incorporate a multi-level parking structure.
- *DOWNTOWN AGENCY PARCELS:* Package lots and negotiate with Developers to purchase and develop lots. Coordinate parking issues with current downtown owners. Develop plans to form a property Business Improvement District.
- *HOLT/ELEANOR PROPERTIES:* Aggressively market properties owned by the Redevelopment Agency to developers for development projects that would contribute to the overall goals of the Downtown Specific Plan.
- Initiate implementation goals of the Downtown Task Force and increase marketing efforts.
- *DOWNTOWN VILLAGE EAST:* Promote development of an urban mixed-use village with qualified developers. Pursue the development of a 500 plus vehicle parking structure to serve business needs.
- *DOWNTOWN SOUTH:* Market site for in-fill single-family ownership housing development.
- *CAL POLY ARTS COLONY:* Continue to work and encourage development of a mixed-use urban development on the site.
- *EDISON ARTS ENTERPRISE ZONE:* Work to expand the art oriented businesses in the downtown.

- *DOWNTOWN NORTH:* Actively support efforts to promote revitalization of new urban and work-live housing in Downtown North.

3. HOLT AVENUE/INDIAN HILL

- *SOFIA'S MEXICAN FOODS, INC.:* Continue to monitor the DDA, for the food manufacturing facility and restaurant/deli operation.
- Continue to support revitalization of the area anchored by the Village at Indian Hill and encourage Food-4-Less to develop a new 50,000 square foot store.
- Negotiate a Disposition and Development Agreement with the Olson Company for the development of 26 single-family homes at the Holt and Eleanor site.
- Monitor the construction of a Walgreen Drug Store and McDonalds Restaurant at the northwest corner of Holt and Towne.
- Work to investigate opportunities on revitalization of the East Holt Corridor.

4. MOUNTAIN MEADOWS

- *FAIRPLEX IMPROVEMENT BONDS:* Process and monitor the reimbursement of debt service funds to L.A. County Fair Association.

5. SOUTHWEST POMONA

- *WAL MART:* Continue to monitor the status of the store and prepare to address the possible re-use of the property.
- *RANCHO VALLEY CHEVROLET:* Monitor Lease Agreement and Payments.
- *POMONA RANCH PLAZA:* Continue negotiation with KU & Associates for the development of a mixed use project on Agency-owned land, and coordinate with the buyer of the Home Base building for a potential re-use project.
- Market vacant private property for suitable and quality uses at Phillips Ranch Road and Rio Rancho Road.
- Market available space at Cardenas shopping center, and available private land along South Garey Corridor for economic development.

- *LANDFILL:* Pursue remediation using Polanco Act. Finalize negotiations with responsible parties for the reimbursement and payment of remediation expenses. Finalize the Remedial Action Plan, with the Integrated Waste Management Board and supporting agencies. Construct necessary improvements as required per the Remedial Action Plan.

- *AUTO CENTER SIGNAGE:* Continue to work with cellular carriers to locate within the Auto Center sign. Continue to manage Auto Center cooperative marketing campaign with dealers.

- *POMONA AUTO CENTER PARCELS:* Aggressively pursue new car dealerships to locate to the Pomona Auto Center.

6. SOUTH GAREY/FREEWAY CORRIDOR

- *POMONA MARKETPLACE:* Actively market the remaining RDA parcel for retail/restaurant development.
- *POMONA GATEWAY INDUSTRIAL PARK:* Monitor DDA with TechSystems for the re-use and rehabilitation of the former General Dynamics' Site. Support effort to develop retail development at the Boyd/Freeway's Site. Work with Boyd to develop new commercial area north of 2nd Street.
- *VETERAN'S PARK:* Aggressively market the site for either recreational and/or commercial use.
- *GANESHA VILLAGE PROJECT:* Monitor DDA and Lease Agreement for compliance while working with the school district on a mixed-use development consisting of institutional, retail and housing.
- *MURCHISON RIDGEWAY:* Monitor DDA for compliance.
- *ROCKWELL-COLLINS:* Continue to assist Rockwell-Collins to expand in Pomona.

7. WEST HOLT AVENUE

- *HOLT AND SHORT PROPERTY:* Aggressively market site for developer interest and development of Agency property fronting County parking lot.
- *PARCEL 3A OF GENERAL DYNAMICS:* Monitor DDA and payments with the DeLaTorre Brothers

for the rehabilitation of the existing buildings on the 12.5-acre site.

- **DPSS LEASE:** Administer the Agency's obligations on the Lease with the County Department of Public Services for the parking lot on Holt and Short.
- **WEST HOLT REVITALIZATION:** Actively support on-going efforts to market and revitalize the West Holt Corridor, and pursue development opportunities for the properties located at the southwest corner of Holt and Hamilton.

8. MISSION CORONA

- Implement and administer \$1.1 Million (50%) EDA grant to complete infrastructure projects including all parcels on the former General Dynamics site.

9. RESERVOIR

- Continue Negotiations with Cal-Spas and Universal Waste for possible projects including the development of over 500,000 square feet of manufacturing and a transfer station.

Public Works

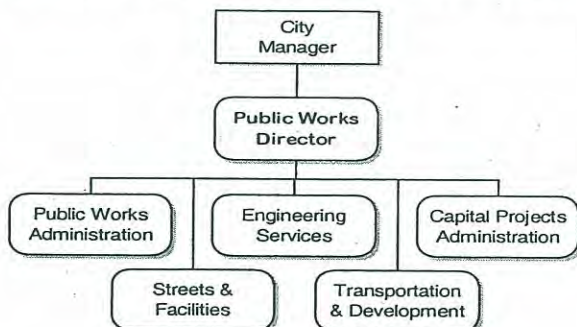
Mission Statement

The mission of Public Works is to provide, plan, develop, operate, and maintain a variety of public works services in a responsive, efficient and cost effective manner. These services include street maintenance and repair, engineering services, public and private development, transportation facilities, and facility maintenance.

Department Function

The department provides a broad base of services for the community through its divisions of Administration, Engineering, Transportation & Development, and Street & Facilities Maintenance. Its major activities include construction and maintenance of streets, storm drains, street lighting, and traffic signals; maintenance of City buildings and facilities; advance planning; engineering and contract administration of public improvements; review of design and construction of public/private development, environmental compliance and oversight, and supervision of Vehicle Parking Districts. The Department also oversees the implementation of the City's Capital Improvement Plan and some of the General Sanitation Fee programs.

Department Organizational Chart



Expenditure Summary

General Fund

Division / Program	2001-02 Actual	2002-03 Budget	2003-04 Budget
Administration	691,979	650,152	605,591
Admin – Streets & Traffic	225,660	116,033	110,432
Admin Svcs GSF	14,476	-	-
Street Sweeping	628,088	660,340	636,540
Illegal Dumping Abatement	98,363	166,779	178,757
Street Maintenance	846,856	886,093	844,349
Graffiti Abatement	700,870	814,074	904,993
Transportation & Development	272,694	265,801	257,074
Engineering / Construction	234,916	221,674	241,429
Stormwater Compliance	173,782	288,937	276,177
Facility Maint	623,628	665,850	696,743
City Telephone Charges to Other Depts.	445,034 (445,034)	465,819 (465,819)	473,781 (473,781)
Traffic Paint & Sign	329,837	468,903	385,652
Traffic Signal & Street Light Maint	1,335,845	1,311,688	1,222,698
	6,176,994	6,516,324	6,360,435



is responsible for cleaning up illegal dumpsites throughout the City.

PROGRAM GOALS & OBJECTIVES

- To develop a proactive approach to identify and clean illegal dump sites by implementing sweeps Citywide, which will reduce residential complaints and improve the appearance of the City.
- To coordinate with the Solid Waste Division to locate and report illegal dumping activity throughout the City so that cleanup of debris can be completed in a more timely manner.
- To continue monitoring of the 17 original illegal dump sites through weekly inspections.

SIGNIFICANT PROGRAM CHANGES

None.

PUBLIC WORKS – Street Maintenance (101-2520)

PROGRAM DESCRIPTION

The goal of the Street Maintenance Program is to maintain City streets, sidewalks, bridges, curbs & gutters, and catch basin maintenance to ensure proper conditions for vehicular and pedestrian traffic flows. The Street Maintenance Program performs pothole and asphalt repairs, as well as curb, gutter, sidewalk and pavement repair. This program maintains over 400 miles of streets and 49 miles of alleys throughout Pomona.

PROGRAM GOALS & OBJECTIVES

- To continue training of all street maintenance employees in traffic control safety through video and classroom training that incorporates practical on-the-job situations.
- To extend roadway life by purchasing necessary equipment and implementing crack sealing program so that damage to underlying base material is reduced.

SIGNIFICANT PROGRAM CHANGES

None.

PUBLIC WORKS – Graffiti Removal (101-2525)

PROGRAM DESCRIPTION

The goal of the Graffiti Removal Program is to remove graffiti from public and private structures throughout the City of Pomona. Graffiti teams are assigned by geographical areas to eliminate graffiti as reported by telephone reports and by field inspections. The 24-hour graffiti hotline was established for residents to report incidents of graffiti and has proven to be a valuable asset to the program.

PROGRAM GOALS & OBJECTIVES

- To implement an outreach program to educate and inform both students in elementary and middle schools as well as residents and community groups to the negative impacts of graffiti.

SIGNIFICANT PROGRAM CHANGES

The area bounded by Holt Avenue to Mission Boulevard and White Avenue to Towne Avenue is under a contract agreement for graffiti removal seven days a week. The contractor is responsible for graffiti removal throughout the downtown area as well as public rights of way and alleys. Also, in order to comply with NPDES Permit requirements, sodium bicarbonate has replaced silica sand in the blasting process used with the new graffiti removal trucks. This change is environmentally safe and eliminates the cleanup process, making the operation more efficient.

PUBLIC WORKS – Transportation & Development (101-2530)

PROGRAM DESCRIPTION

The program goal of the Transportation & Development Division is to improve traffic safety and developments in the community by providing transportation engineering services and land development coordination so that traffic accidents are reduced by 5% each year and quality developments happen in the community.

PROGRAM GOALS & OBJECTIVES

- To maintain transportation engineering services by providing the design and preparation of plans, specifications and estimates for all traffic signals, signs, markings and streetlights.

- To maintain safety throughout the City by continuing Citywide traffic count studies.
- To establish speed limits by conducting engineering and traffic surveys on all arterial collector streets.
- To improve safety for elementary school aged children by developing and implementing a "Suggested Routes to Elementary School" program for 23 public elementary schools based on the 2003-04 school attendance boundaries.
- To reduce traffic accidents by identifying high accident locations so that corrective measures can be implemented.

SIGNIFICANT PROGRAM CHANGES

None.

PUBLIC WORKS – Design and Construction

(101-2532)

PROGRAM DESCRIPTION

The program goal of the Design Team and Construction Team is to provide design – engineering services for the annual Capital Improvement Program (CIP) for streets, traffic signals, waterlines and water facilities, sewerlines, park sites, and other various building facility improvements. The Design Team provides both in-house designs as well as the contracting for design services by bidding and obtaining contracts with consulting engineers and architects. The Design Team also reviews development projects so that the projects comply with City standards. The Construction Team provides engineering services by administering and inspecting the City's construction contracts. The Construction Team also provides inspection for development projects constructing facilities in the right-of-way and so that projects comply with City standards.

PROGRAM GOALS & OBJECTIVES

- To manage the CIP so that: 1) designs are completed according to the established CIP scheduling 85% of the time; 2) projects are completed within budget 85% of the time; 3) construction change orders do not exceed 15% of the awarded contract amount 90% of the time; 4) initial review of development water plans is completed within 2 weeks, and subsequent submittals are checked within 1 week; and 5) both

CIP and development plans substantially comply with City standards 100% of the time.

- To manage the CIP Projects so that: 1) construction is completed within the established budget, 90% of the time; 2) work closely with other divisions to have contractor invoice paid within 30 days upon approval, 90% of the time; 3) construction management costs are within the established construction management budget, 85% of the time; 4) business operators, residents and property owners are satisfied with the construction notification process 85% of the time; 5) number and percentage of public inquiries responded to within one working day, 90% of the time.

SIGNIFICANT PROGRAM CHANGES

None.

PUBLIC WORKS – Storm Water Compliance

(101-2535)

PROGRAM DESCRIPTION

The goal of the Storm Water Compliance Program is to provide for the development and implementation of a Storm Water Management Program by monitoring storm water runoff for pollutants, conducting a public awareness program for residents, businesses and municipal employees, inspecting for illicit discharges and connections, enforcing procedures, coordinating the National Pollutant Discharge Elimination System (NPDES) with the Los Angeles County Department of Public Works, reviewing environmental documents in the planning and development review process, and annual reporting to the State Water Quality Control Board, so that the City complies with NPDES under the Federal Clean Water Act.

PROGRAM GOALS & OBJECTIVES

- To institute municipal mitigation efforts for reduction and/or elimination of adverse impacts of stormwater and urban runoff by training 100% of municipal employees effected by provisions of the NPDES Permit on an annual basis, or as needed when regulations change.
- To measurably increase the knowledge of the public regarding the negative impacts of stormwater and urban runoff pollution by providing educational materials and guidance to residents and businesses.

- To identify and eliminate critical sources of pollutants at all existing public and private facilities by implementing an inspection program and a progressive enforcement process.
- To reduce future pollutant loads to the storm drain system and water bodies by reviewing new development and significant redevelopment projects in the planning/design phase and by adhering to NPDES regulations and CEQA requirements in the review process.
- To mitigate any adverse impacts on stormwater quality by implementing necessary Best Management Practices (BMPs) at all public or private facilities and construction sites.
- To comply with all regulations of the NPDES Permit by diligent implementation of all required programs and procedures.

SIGNIFICANT PROGRAM CHANGES

The Standard Urban Stormwater Mitigation Plan (SUSMP) was adopted in 2002 and took effect September 2, 2002. The SUSMP basically requires that critical source and specific category development/redevelopment projects must design/install post-construction treatment controls, incorporate BMPs and meet rain event numerical criteria that treat, filter and/or infiltrate stormwater runoff. The principles behind the SUSMP requirements are to mitigate potentially adverse impacts on post-development stormwater quality.

The NPDES Permit states that on March 20, 2003, the Development Planning and Construction Programs will require that all new development, significant redevelopment and critical source projects prepare, implement and maintain a Stormwater Pollution Prevention Plan (SWPPP) for the life of the project, for all projects greater than one acre. In previous years, the requirement was "all projects greater than five acres" and the State Water Resources Control Board reviewed and enforced this requirement; this requirement applies to public construction projects also.

Additionally, business criteria went from "Educational Site Visit" to more stringent, biennial "Facility Inspection Program" with progressive enforcement procedures to encourage compliance at all facilities.

PUBLIC WORKS – Facilities Maintenance & Repair (101-2541)

PROGRAM DESCRIPTION

The purpose of the Facilities Maintenance & Repair Program is to maintain the structural and physical appearance of all City-owned facilities. Maintenance includes contract custodial services, repair and alteration of City-owned facilities on a daily basis or as the situation warrants. This program is also responsible for overseeing major office and building renovations, assisting outside contractors, completing furniture assembly and telecommunications support throughout the City.

PROGRAM GOALS AND OBJECTIVES

- To implement a computer based repair tracking system
- To separate the Siemens computerized energy management system from the existing Apogee system so that fewer conflicting incident and better control of the individual systems can be achieved.

SIGNIFICANT PROGRAM CHANGES

None.

PUBLIC WORKS – City Telephones (101-2554)

PROGRAM DESCRIPTION

The goal of the City Telephones program is to provide the most economical and reliable telephone service and training in the use of the phone system by working closely with Technology Systems and Communications to coordinate moves and installations affecting computes and cabling so that the City obtains optimum telephone service and training to all departments. The City Telephones Program is responsible for maintaining 850 telephone lines and circuits servicing 735 City employees. The program is also responsible for review of vendor proposals and contracts for service and equipment.

PROGRAM GOALS & OBJECTIVES

- To improve the City's telephone service by implementing a new digital PBX Telephone System.

- To improve communication between employees by creating an on-line telephone directory.
- To improve public safety by preparing a telecommunications emergency plan.

SIGNIFICANT PROGRAM CHANGES

The City intends to reduce telephone system expenses by approximately 50% with the implementation of the new telephone system. The savings will fund the expense of the equipment lease. The obtainment of the new equipment will provide better telephone service to the end users, allow better communication with the implementation of more voicemail users, and allow lower costs for moves, adds, and changes. This is consistent with City Council Goal #1 – To maintain and improve infrastructure.

PUBLIC WORKS – Traffic Paint & Sign (101-2562)

PROGRAM DESCRIPTION

The goal of the Traffic, Paint and Sign Program is to fabricate, install and maintain all traffic control signings and markings in the public right of way.

PROGRAM GOALS & OBJECTIVES

- To continue the utilization of the computerized sign making system by continued training and development of existing employees so that it will reduce the use of chemicals and reduce outsourcing of signage.

SIGNIFICANT PROGRAM CHANGES

None.

PUBLIC WORKS – Traffic Signal & Street Light Maintenance (101-2563)

PROGRAM DESCRIPTION

The goal of the Traffic Signal & Street Light Maintenance Program is to install and maintain all City-owned streetlights, traffic signals and illuminated street name signs. There are 200 signalized intersections in the City, 27 of which are owned and maintained by the State and 9 are maintained by other agencies. The

164 City-owned signalized intersections are maintained 24 hours a day, 7 days a week, including holidays. The program also provides all general maintenance and repairs associated with the more than 6,500 City-owned street and parking lot lights.

PROGRAM GOALS & OBJECTIVES

- To upgrade all neon tube and pedestrian indications to LED indications so that energy cost savings of 50% can be realized over the next fiscal year.
- Upgrade all minor street traffic signal indicators.

SIGNIFICANT PROGRAM CHANGES

None.

PUBLIC WORKS – Air Quality Compliance Education Enterprise Fund (245-2508)

PROGRAM DESCRIPTION

The Air Quality Compliance Program was initiated to consolidate all efforts related to state and federal mandated air quality compliance programs. This program will oversee the Air Quality Management Fund, Rule 2202.

PROGRAM GOALS & OBJECTIVES

- Implement an Emission Reduction Credit Program.
- Evaluate feasibility of Rideshare Program.
- Comply with Particulate Matter – 10 (PM-10) Rule.

SIGNIFICANT PROGRAM CHANGES

None.

PUBLIC WORKS – Environmental/Public Education Enterprise Fund (245-2546)

SIGNIFICANT PROGRAM CHANGES

In FY 2003-03, this program was consolidated into Air Quality Compliance Education.



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Utility Services

Mission Statement

The mission of the Utility Services Department is to provide, plan, develop, operate, and maintain a variety of utility services in a responsive, efficient and cost effective manner. These services include water and wastewater operations, refuse collection and disposal, equipment maintenance and business services.

Department Function

The department provides a broad base of services for the community through its Enterprise Fund supported divisions of Water and Wastewater Operations, Solid Waste, Equipment Maintenance, and Business Services. Its major activities include water production and distribution; reclaimed water distribution; wastewater collection; residential refuse collection and disposal; greenwaste and recycling programs; fleet and equipment maintenance; and meter reading, billing and collection.

Department Organizational Chart



Expenditure Summary

Water Fund

Division / Program	2001-02 Actual	2002-03 Budget	2003-04 Budget
Admin & Engineering	2,261,347	1,756,990	1,894,539
Business Services	1,361,287	1,894,341	1,660,956
Maint & Operations	1,114,436	1,486,053	1,542,830
Production	8,856,247	10,361,876	10,373,237
Distribution & Construction	2,333,191	2,486,460	5,558,448
Wtr Quality Control	1,239,711	1,314,999	1,641,985
Wtr Conservation	10,381	30,701	51,060
Customer Services	685,764	697,484	721,044
Field Operations			
Environmental & Special Projects	300,115	298,025	281,573
Reclamation - General	1,206,153	1,203,290	1,328,579
Reclamation - Cal Poly	139,991	142,100	149,100
Water Revenue	4,017,349	3,458,231	3,537,201
Bonds - Debt Svc			
Sub-total Wtr Ops	23,525,972	25,130,550	28,740,552
Water Capital Projs	4,100,708	1,160,800	5,078,366
Total Water	27,626,680	26,291,350	33,818,918

Sewer Fund

Admin Svcs Sewer	974,527	823,619	840,870
Sewer Maint	2,130,520	1,456,780	1,584,767
Debt Service (Fund 580)	880,122	800,185	816,484
Sub-total Swr Ops	3,985,169	3,080,584	3,242,121
Sewer Capital Projs	4,571,444	-	2,890,366
Total Sewer	8,556,613	3,080,584	6,132,487

Refuse Fund

Admin Svcs Refuse	718,087	1,515,915	1,452,657
Residential Refuse	5,132,567	5,064,398	5,283,656
Recycled Oil Prgm	41,449	67,041	76,538
Tire Recycling Prgm	-	20,000	18,000
Community Clean-Up	-	-	187,500
	5,892,102	6,667,354	7,018,351

Equipment Maintenance Fund

Equipment Maint	3,310,518	3,371,162	3,532,739
	3,310,518	3,371,162	3,532,739



Performance Indicators

Indicator	2001-02 Actual	2002-03 Estimate	2003-04 Adopted
Customer Service Accounts			
Residential	26,387	26,400	26,600
Commercial	2,717	2,720	2,740
Industrial	147	150	160
Government	411	420	430
Fire Service	444	450	460
Production			
Local Water Produced - Million Gals (MG)	6,385	6,050	6,500
Water Purchased MG	2,255	2,950	2,500
Local Surface Water Treated (Mil Gal)	655	325	400
Reservoirs Maint	20	21	22
Wells & Boosters Served	82	10	10
Distribution and Construction			
Pressure Reg & Control Valve Maint	33	40	40
Service Replacement	172	179	185
Service Repair	460	439	450
Mainline Flushing	21 miles	24 miles	30 miles
Mainline Repairs	170	142	125
Meter Replcmnt /Change Outs	1,153	1,115	1,200
Water Quality Control			
Samples Collected	3,550	4,512	4,736
Backflow Devices Tested	850	850	900
Field Operations - Meters			
Notifications	21,154	23,043	25,000
Delinquent Turn-Offs	4,362	4,032	3,800
Reclamation General			
Acre Feet (AF) of Water Delivered	550	300	400
AF of Supplemented Ground Water	1,077	0	200
Wastewater			
Sewers cleaned, miles	196	260	200
Miles of CCTV Sewer Inspection	8.5	0	40
Manhole Structures, Sprydr Roach Cntrl	500	600	600
Manhole Structures, Brought to Grade	33	10	25

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 510 Water Operations Funds

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
510-0000-51001 Salaries-Mgmt/Confidential	998,897.89	1,217,900	1,233,204	101%	1,213,027	0%
510-0000-51003 Salaries-General Service	1,882,744.28	2,393,152	2,246,616	94%	2,667,004	11%
510-0000-51031 Joint Power Commission	1,700.00	2,400	2,400	100%	2,400	0%
510-0000-51038 Overtime-Mgmt/Conf	24,055.96	34,000	36,700	108%	37,500	10%
510-0000-51040 Hourly	70,506.38	160,428	77,460	48%	86,917	-46%
510-0000-51041 Overtime - Gen Svc	81,653.33	82,090	84,950	103%	87,450	7%
510-0000-51042 Holiday	5,325.91	3,870	3,870	100%	3,970	3%
510-0000-51044 Standby	41,288.54	40,660	40,660	100%	43,960	8%
510-0000-51049 FLSA OT Adjustment	4,753.37	0	0	N/A	0	N/A
510-0000-51055 Temporary Agency Svcs	33,198.92	43,000	24,500	57%	23,000	-47%
510-0000-51059 Retirement/Termination Payout	27,962.85	6,378	31,988	502%	21,068	230%
510-0000-51060 Bilingual Pay	1,904.45	5,250	2,250	43%	2,750	-48%
510-0000-51066 Callback Pay	19,021.45	15,457	18,450	119%	17,457	13%
510-0000-51075 Sick Leave/Vac Buyback	17,737.98	23,792	24,275	102%	24,492	3%
510-0000-51076 Comp Time/Exec Leave Buyback	3,468.25	1,000	1,000	100%	1,000	0%
510-0000-51800 Allocated Benefits-Non Sworn	560,172.25	569,457	543,248	95%	670,512	18%
510-0000-51860 Benefits-Hourly	967.57	2,433	1,537	63%	930	-62%
510-0000-52461 Tuition Reimbursement	1,322.51	10,150	8,000	79%	9,000	-11%
Total Personnel	3,776,681.89	4,611,417	4,381,108	95%	4,912,437	7%
510-0000-52968 Principal Paid	915,000.00	830,000	830,000	100%	935,000	13%
510-0000-52970 Interest Expense	3,100,202.76	2,628,231	2,628,231	100%	2,597,201	-1%
Total Debt Service	4,015,202.76	3,458,231	3,458,231	100%	3,532,201	2%
510-0000-52060 Office Supplies	20,565.87	25,300	28,200	111%	28,200	11%
510-0000-52063 Postage	73,423.67	87,750	87,250	99%	86,650	-1%
510-0000-52064 Printing & Copying	34,064.50	32,590	27,745	85%	29,245	-10%
510-0000-52080 Other Expense	4,596.68	2,500	0	0%	2,500	0%
510-0000-52090 Mileage Reimbursement	51.73	20	20	100%	20	0%
510-0000-52130 Prof Development - Training	28,168.38	42,335	35,945	85%	34,870	-18%
510-0000-52140 Dues & Subscriptions	3,924.65	11,710	11,460	98%	23,435	100%
510-0000-52170 Building and Yard Repairs	11,537.41	21,700	21,700	100%	15,000	-31%
510-0000-52197 Public Relations/Info	2,157.07	7,720	1,700	22%	6,000	-22%
510-0000-52280 City Code Update/Printing	0	3,300	3,300	100%	3,300	0%
510-0000-52285 Controllable Contract Services	488,343.44	583,660	350,800	60%	747,750	28%
510-0000-52330 Radio Repairs	0	1,800	1,800	100%	1,800	0%
510-0000-52381 Equipment Maint/Repair	9,105.10	12,400	14,000	113%	8,500	-31%
510-0000-52402 Small Tools & Equipment	46,916.88	81,485	81,635	100%	54,935	-33%
510-0000-52403 Computer Related Acquisitions	24,073.15	30,310	30,350	100%	24,850	-18%
510-0000-52425 Vehicle Expense-Outside Vendo	717.12	3,660	3,060	84%	3,660	0%
510-0000-52430 Other Supplies/Materials	56.96	500	0	0%	0	-100%
510-0000-52460 In-Service Training	1,026.35	15,640	14,640	94%	14,640	-6%
510-0000-52581 Office Equip Maint/Repair	358.26	9,100	9,100	100%	9,400	3%
510-0000-52620 Activity Program Supplies	274.8	0	0	N/A	0	N/A
510-0000-52645 Safety Supplies	13,229.75	945	945	100%	2,945	212%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 510 Water Operations Funds

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
510-0000-52670 Photographic Supplies	0	500	500	100%	500	0%
510-0000-53060 Building & Yard Supplies	13,012.96	4,440	3,940	89%	16,000	260%
510-0000-53080 Ground Maintenance	707.52	2,000	2,000	100%	2,000	0%
510-0000-53110 Rpr Tel Eqpt-Materials & Supp	17,362.11	17,000	17,000	100%	17,000	0%
510-0000-53470 Laboratory Supplies	7,685.33	8,500	8,500	100%	8,500	0%
510-0000-53600 Pump Maintenance/Repair	51,961.11	143,900	137,900	96%	140,400	-2%
510-0000-53620 Reservoir Repair	15,379.01	42,500	40,500	95%	42,000	-1%
Total Controllable Expenses	868,699.81	1,193,265	933,990	78%	1,324,100	11%
510-0000-52141 Comm Svc Org Dues	1,000.00	4,000	2,000	50%	4,000	0%
510-0000-52160 Pub, Print Ord/Res/Legals	76	100	100	100%	100	0%
510-0000-52180 Audit Services	8,420.25	34,500	34,500	100%	34,500	0%
510-0000-52200 Legal Expense	17,254.73	25,000	50,000	200%	50,000	100%
510-0000-52298 Hazardous Matls Compliance	0	6,000	6,000	100%	6,000	0%
510-0000-52299 Regulatory Compliance	68,061.12	53,075	51,800	98%	53,490	1%
510-0000-52305 Supplemental Legal Services	214,256.49	300,000	200,000	67%	100,000	-67%
510-0000-52390 Uniform Service	0	15,850	14,900	94%	12,150	-23%
510-0000-52566 Contracts -Lease Equip New	0	0	0	N/A	121,875	N/A
510-0000-52572 Contracts-Lease Equip	174,729.20	56,740	431,740	761%	431,740	661%
510-0000-52951 Fiscal Agent Trustee Fees	2,145.00	0	8,408	N/A	5,000	N/A
510-0000-52952 Bond/Note Issuance Exp	0.45	0	0	N/A	0	N/A
510-0000-52957 Bond Arbitrage Rebate Services	0	0	1,500	N/A	0	N/A
510-0000-53200 Assessments	830,419.65	840,000	840,000	100%	840,000	0%
510-0000-53220 Taxes	3,290.87	5,000	5,000	100%	5,000	0%
510-0000-53640 MWD Purchases	3,150,863.53	4,064,340	3,300,000	81%	4,040,000	-1%
510-0000-53641 LACSD Purchases	622,991.05	623,000	623,000	100%	651,000	4%
510-0000-53700 Valve Maintenance/Repair	41,195.29	42,500	42,500	100%	42,500	0%
510-0000-53720 Main Line Maint/Repair	53,068.46	71,950	91,350	127%	91,950	28%
510-0000-53760 Fire Hydrant Maint/Repair	33,622.35	23,000	23,000	100%	23,000	0%
510-0000-53780 Services Maint/Repair	46,329.57	42,270	42,270	100%	46,000	9%
510-0000-53799 Meter Installation	0	0	0	N/A	20,000	N/A
510-0000-53800 Meter Maintenance/Repair	70,705.15	78,775	72,000	91%	76,000	-4%
510-0000-53885 Water Quality Testing/Maint	170,670.57	178,038	178,038	100%	190,638	7%
510-0000-56207 Franchise In-Lieu Fee	1,154,323.00	1,043,913	1,045,030	100%	1,080,775	4%
510-0000-58910 Depreciation Expense	1,712,936.74	1,640,767	1,948,558	119%	2,235,873	36%
510-0000-58920 Uncollectible Accounts	683,238.11	340,000	340,000	100%	400,000	18%
Total Required Expenses	9,059,597.58	9,488,818	9,351,694	99%	10,561,591	11%
510-0000-52070 Gas & Electricity	2,768,686.29	2,744,916	2,300,000	84%	2,369,875	-14%
510-0000-52121 Telephone Service Expense	43,101.89	46,741	35,272	75%	38,442	-18%
510-0000-52126 Tel Moves/Changes/Equip	2,742.27	10,920	10,320	95%	1,620	-85%
510-0000-52128 Cellular/Pagers	2,955.12	4,900	4,550	93%	4,550	-7%
510-0000-52185 Info Systems Allocation	409,729.49	290,301	290,301	100%	265,937	-8%
510-0000-52245 Ins - Liability	40,593.00	80,180	80,180	100%	124,075	55%
510-0000-52246 Ins - Unemployment	5,783.00	8,165	8,165	100%	21,237	160%
510-0000-52247 Ins - Workers' Compensation	178,891.69	62,785	62,785	100%	135,848	116%
510-0000-52420 Fleet Operation	297,764.13	210,732	210,732	100%	309,837	47%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 510 Water Operations Funds

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
510-0000-53880 Water Treatment	377,020.63	700,000	800,000	114%	800,000	14%
510-0000-53910 Admin Service Charge	560,097.27	915,765	915,765	100%	990,175	8%
510-0000-54030 ACS - GIS Contract	121,457.00	116,914	116,914	100%	69,627	-40%
Total Allocated Costs & Utilities	4,808,821.78	5,192,319	4,834,984	93%	5,131,223	-1%
510-0000-66180 Furniture & Equipment	8,334.48	191,500	191,500	100%	0	-100%
510-0000-66182 Automobiles & Trucks	98,874.16	0	0	N/A	0	N/A
510-0000-66189 Other Equipment	178,949.08	0	0	N/A	0	N/A
510-0000-66193 Automation Acquisitions	3,183.13	395,000	20,000	5%	0	-100%
510-0000-66500 Improvement/Replacement	25,768.91	0	0	N/A	0	N/A
Total Capital	315,109.76	586,500	211,500	36%	0	-100%
510-0000-89923 Transfer to Debt Service	600,000.00	600,000	600,000	100%	600,000	0%
510-0000-89930 Transfers To Other Funds	0.58	0	0	N/A	0	N/A
510-0000-89932 Transfer To State Gas Tax Fund	0	0	33,000	N/A	0	N/A
510-0000-89951 Transfer to Water CIP Projects	81,857.79	0	320,004	N/A	2,679,000	N/A
Total Transfer Out	681,858.37	600,000	953,004	159%	3,279,000	447%
TOTAL Water Operations	23,525,971.95	25,130,550	24,124,511	96%	28,740,552	14%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 520 Water Capital Improvement Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 000 ALL DEPARTMENTS						
520-0000-51001 Salaries-Mgmt/Confidential	98,820.21	0	0	N/A	0	N/A
520-0000-51003 Salaries-General Service	63,183.02	0	0	N/A	0	N/A
520-0000-51038 Overtime-Mgmt/Conf	746.38	0	0	N/A	0	N/A
520-0000-51040 Hourly	26,357.70	0	0	N/A	0	N/A
520-0000-51041 Overtime - Gen Svc	1,923.15	0	0	N/A	0	N/A
520-0000-51063 Background Investigation OT	8.95	0	0	N/A	0	N/A
520-0000-51066 Callback Pay	28.90	0	0	N/A	0	N/A
520-0000-51800 Allocated Benefits-Non Sworn	23,600.31	0	0	N/A	0	N/A
520-0000-51860 Benefits-Hourly	382.19	0	0	N/A	0	N/A
Total Personnel	215,050.81	0	0	0%	0	0%
520-0000-52060 Office Supplies	998.06	0	0	N/A	0	N/A
520-0000-52063 Postage	822.90	0	0	N/A	0	N/A
520-0000-52064 Printing & Copying	11,813.15	0	0	N/A	0	N/A
520-0000-52197 Public Relations/Info	88.00	0	0	N/A	0	N/A
520-0000-52285 Controllable Contract Services	717,662.58	0	0	N/A	0	N/A
520-0000-52402 Small Tools & Equipment	8,410.94	0	0	N/A	0	N/A
520-0000-52403 Computer Related Acquisitions	1,170.15	0	0	N/A	0	N/A
520-0000-52430 Other Supplies/Materials	1,256.50	0	0	N/A	0	N/A
520-0000-52530 Materials	15,186.13	0	0	N/A	0	N/A
520-0000-58010 Prelim Engineering/Survey	12,466.44	0	0	N/A	0	N/A
520-0000-58030 Construction	2,825,298.66	0	0	N/A	0	N/A
520-0000-58040 Construction Eng/Insp	16,209.30	0	0	N/A	0	N/A
520-0000-58060 Construction Management/Insp	147,257.64	0	0	N/A	0	N/A
Total Controllable Expenses	3,758,640.45	0	0	0%	0	0%
520-0000-52160 Pub, Print Ord/Res/Legals	5,598.00	0	0	N/A	0	N/A
520-0000-52200 Legal Expense	1,923.65	0	0	N/A	0	N/A
520-0000-52274 Required Contract Services	22,212.00	0	0	N/A	0	N/A
Total Required Expenses	29,733.65	0	0	0%	0	0%
520-0000-52121 Telephone Service Expense	221.63	0	0	N/A	0	N/A
520-0000-58032 Construction Retention	(56,674.60)	0	0	N/A	0	N/A
Total Allocated Costs & Utilities	(56,452.97)	0	0	0%	0	0%
520-0000-66500 Improvement/Replacement	40,007.49	0	0	N/A	0	N/A
Total Capital	40,007.49	0	0	0%	0	0%
520-0000-66196 Capital Improvements	0.00	1,160,800	1,160,800	100%	5,078,366	337%
Total Capital Improvements	0.00	1,160,800	1,160,800	100%	5,078,366	337%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 520 Water Capital Improvement Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 000 ALL DEPARTMENTS						
520-0000-89921 Transfer To Equip Repl	47,697.81	0	0	N/A	0	N/A
520-0000-89922 Transfer To Capital Outlay	66,030.78	0	0	N/A	0	N/A
520-0000-89930 Transfers To Other Funds	0.00	0	469,369	N/A	0	N/A
Total Transfer Out	113,728.59	0	469,369	0%	0	0%
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TOTAL Water Capital Improvement Fund	4,100,708.02	1,160,800	1,630,169	140%	5,078,366	337%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 550 Sewer Operations

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 000 ALL DEPARTMENTS						
550-0000-51001 Salaries-Mgmt/Confidential	122,820.87	132,280	132,280	100%	148,140	12%
550-0000-51003 Salaries-General Service	289,005.95	286,183	286,183	100%	300,456	5%
550-0000-51041 Overtime - Gen Svc	5,149.76	5,600	5,600	100%	5,600	0%
550-0000-51044 Standby	16,119.79	16,000	16,000	100%	16,480	3%
550-0000-51049 FLSA OT Adjustment	299.34	0	0	N/A	0	N/A
550-0000-51059 Retirement/Termination Payout	425.16	0	0	N/A	0	N/A
550-0000-51060 Bilingual Pay	696.00	1,050	550	52%	550	48-%
550-0000-51066 Callback Pay	1,905.13	1,800	1,800	100%	1,800	0%
550-0000-51075 Sick Leave/Vac Buyback	1,012.66	460	460	100%	460	0%
550-0000-51076 Comp Time/Exec Leave Buyback	324.62	600	0	0%	600	0%
550-0000-51800 Allocated Benefits-Non Sworn	88,285.06	73,629	73,629	100%	78,177	6%
550-0000-52640 Uniform Allowance	1,734.86	0	0	N/A	0	N/A
Total Personnel	527,779.20	517,602	516,502	100%	552,263	7%
550-0000-52968 Principal Paid	205,000.00	210,000	420,000	200%	165,000	21-%
550-0000-52970 Interest Expense	668,833.44	590,185	381,774	65%	648,484	10%
Total Debt Service	873,833.44	800,185	801,774	100%	813,484	2%
550-0000-52060 Office Supplies	391.88	1,000	1,000	100%	1,000	0%
550-0000-52064 Printing & Copying	12.24	100	100	100%	100	0%
550-0000-52080 Other Expense	24,850.53	0	0	N/A	0	N/A
550-0000-52130 Prof Development - Training	1,792.25	4,200	2,500	60%	4,350	4%
550-0000-52197 Public Relations/Info	500.00	1,000	1,000	100%	1,000	0%
550-0000-52280 City Code Update/Printing	0.00	3,300	3,300	100%	3,300	0%
550-0000-52285 Controllable Contract Services	45,335.70	71,000	71,000	100%	111,000	56%
550-0000-52402 Small Tools & Equipment	7,624.40	11,000	11,000	100%	11,000	0%
550-0000-52403 Computer Related Acquisitions	0.00	3,500	3,500	100%	3,500	0%
550-0000-52425 Vehicle Expense-Outside Vendo	496.50	500	0	0%	500	0%
550-0000-52430 Other Supplies/Materials	4,203.00	5,100	3,400	67%	3,400	33-%
550-0000-52460 In-Service Training	0.00	500	500	100%	500	0%
550-0000-52530 Materials	801.41	0	0	N/A	0	N/A
550-0000-52570 Contracts	6,451.47	0	0	N/A	0	N/A
550-0000-52580 General Maint & Repairs	19,038.53	22,000	22,000	100%	23,100	5%
550-0000-52581 Office Equip Maint/Repair	0.00	400	400	100%	400	0%
550-0000-52800 Equipment Rental	0.00	2,000	1,000	50%	2,000	0%
550-0000-52910 Services by Other Depts	21,809.66	23,500	23,500	100%	25,000	6%
550-0000-53218 Closing Costs Expenditure	8,232.59	0	0	N/A	0	N/A
Total Controllable Expenses	141,540.16	149,100	144,200	97%	190,150	28%
550-0000-52180 Audit Services	2,088.15	4,250	4,250	100%	4,250	0%
550-0000-52200 Legal Expense	12,382.25	21,000	21,000	100%	21,000	0%
550-0000-52299 Regulatory Compliance	13,129.07	8,000	8,000	100%	8,000	0%
550-0000-52390 Uniform Service	0.00	1,825	1,825	100%	1,800	1-%
550-0000-52566 Contracts -Lease Equip New	0.00	0	0	N/A	46,821	N/A
550-0000-52572 Contracts-Lease Equip	2,932.23	4,000	0	0%	0	100-%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 550 Sewer Operations

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 000 ALL DEPARTMENTS						
550-0000-52951 Fiscal Agent Trustee Fees	2,941.50	0	3,000	N/A	3,000	N/A
550-0000-52952 Bond/Note Issuance Exp	(0.34)	0	0	N/A	0	N/A
550-0000-56207 Franchise In-Lieu Fee	177,172.00	137,292	137,292	100%	151,463	10%
550-0000-58910 Depreciation Expense	351,189.74	267,408	288,643	108%	303,075	13%
Total Required Expenses	561,834.60	443,775	464,010	105%	539,409	22%
550-0000-52070 Gas & Electricity	66,830.45	80,000	65,000	81%	65,000	19-%
550-0000-52071 Water	1,175.93	930	930	100%	930	0%
550-0000-52121 Telephone Service Expense	4,154.59	4,849	5,669	117%	5,000	3%
550-0000-52126 Tel Moves/Changes/Equip	843.78	75	0	0%	0	100-%
550-0000-52128 Cellular/Pagers	508.45	680	680	100%	680	0%
550-0000-52185 Info Systems Allocation	31,017.93	21,977	21,977	100%	24,401	11%
550-0000-52245 Ins - Liability	59,303.00	68,850	68,850	100%	107,923	57%
550-0000-52246 Ins - Unemployment	245.00	1,178	1,178	100%	1,322	12%
550-0000-52247 Ins - Workers' Compensation	74,754.00	115,911	115,911	100%	76,836	34-%
550-0000-52420 Fleet Operation	53,234.39	45,507	45,507	100%	28,356	38-%
550-0000-53910 Admin Service Charge	76,658.00	103,520	103,520	100%	110,453	7%
550-0000-54030 ACS - GIS Contract	104,106.00	100,212	100,212	100%	59,681	40-%
550-0000-54050 GIS Equip Lease	209,233.53	209,233	209,233	100%	209,233	0%
Total Allocated Costs & Utilities	682,065.05	752,922	738,667	98%	689,815	8-%
550-0000-66182 Automobiles & Trucks	277,714.96	0	0	N/A	0	N/A
550-0000-66189 Other Equipment	29,868.35	0	0	N/A	0	N/A
550-0000-66193 Automation Acquisitions	6,599.92	0	0	N/A	0	N/A
550-0000-66197 Land Acquisitions	272,500.00	0	0	N/A	0	N/A
Total Capital	586,683.23	0	0	0%	0	0%
550-0000-89923 Transfer to Debt Service	417,000.00	417,000	417,000	100%	417,000	0%
550-0000-89930 Transfers To Other Funds	2,724.20	0	0	N/A	0	N/A
550-0000-89931 Transfer To Sewer Constr Fund	191,085.13	0	0	N/A	40,000	N/A
550-0000-89947 Transfer To Sanitation Fund	623.63	0	0	N/A	0	N/A
Total Transfer Out	611,432.96	417,000	417,000	100%	457,000	10%
TOTAL Sewer Operations	3,985,168.64	3,080,584	3,082,153	100%	3,242,121	5%

FUND 540 Sewer Cap Impr Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 000 ALL DEPARTMENTS						
540-0000-51001 Salaries-Mgmt/Confidential	63,574.93	0	0	N/A	0	N/A
540-0000-51003 Salaries-General Service	43,208.95	0	0	N/A	0	N/A
540-0000-51040 Hourly	11,799.62	0	0	N/A	0	N/A
540-0000-51041 Overtime - Gen Svc	639.39	0	0	N/A	0	N/A
540-0000-51800 Allocated Benefits-Non Sworn	15,251.70	0	0	N/A	0	N/A
540-0000-51860 Benefits-Hourly	171.10	0	0	N/A	0	N/A
Total Personnel	134,645.69	0	0	0%	0	0%
540-0000-52060 Office Supplies	732.92	0	0	N/A	0	N/A
540-0000-52063 Postage	596.03	0	0	N/A	0	N/A
540-0000-52064 Printing & Copying	4,848.16	0	0	N/A	0	N/A
540-0000-52080 Other Expense	16,520.98	0	0	N/A	0	N/A
540-0000-52191 Advertising	2,493.00	0	0	N/A	0	N/A
540-0000-52285 Controllable Contract Services	72,155.99	0	0	N/A	0	N/A
540-0000-52402 Small Tools & Equipment	193.35	0	0	N/A	0	N/A
540-0000-52403 Computer Related Acquisitions	334.34	0	0	N/A	0	N/A
540-0000-52430 Other Supplies/Materials	268.31	0	0	N/A	0	N/A
540-0000-52530 Materials	414.41	0	0	N/A	0	N/A
540-0000-52595 Irrigation Supplies	725.26	0	0	N/A	0	N/A
540-0000-52670 Photographic Supplies	41.90	0	0	N/A	0	N/A
540-0000-58010 Prelim Engineering/Survey	17,593.00	0	0	N/A	0	N/A
540-0000-58030 Construction	3,693,374.72	0	0	N/A	0	N/A
540-0000-58035 Building Permits	137.50	0	0	N/A	0	N/A
540-0000-58060 Construction Management/Insp.	327,431.12	0	0	N/A	0	N/A
Total Controllable Expenses	4,137,860.99	0	0	0%	0	0%
540-0000-52160 Pub, Print Ord/Res/Legals	508.00	0	0	N/A	0	N/A
540-0000-52274 Required Contract Services	2,494.00	0	0	N/A	0	N/A
Total Required Expenses	3,002.00	0	0	0%	0	0%
540-0000-58032 Construction Retention	286,616.27	0	0	N/A	0	N/A
Total Allocated Costs & Utilities	286,616.27	0	0	0%	0	0%
540-0000-66196 Capital Improvements	0.00	0	0	N/A	842,000	N/A
540-0000-66300 Prior Year Cap Exp	9,318.64	0	0	N/A	0	N/A
Total Capital Improvements	9,318.64	0	0	0%	842,000	0%
540-0000-89951 Transfer to Water CIP Projects	0.00	0	0	N/A	2,048,366	N/A
Total Transfer Out	0.00	0	0	0%	2,048,366	0%
TOTAL Sewer Cap Impr Fund	4,571,443.59	0	0	0%	2,890,366	0%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 582 Refuse Operations Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
582-0000-51001 Salaries-Mgmt/Confidential	266,604.40	326,276	326,200	100%	360,524	10%
582-0000-51003 Salaries-General Service	968,038.30	1,045,327	1,045,327	100%	1,039,463	1-%
582-0000-51037 Overtime - Hourly	492.09	340	3,000	882%	3,000	782%
582-0000-51038 Overtime-Mgmt/Conf	24,433.49	25,100	25,100	100%	25,100	0%
582-0000-51040 Hourly	44,890.34	64,915	95,315	147%	77,646	20%
582-0000-51041 Overtime - Gen Svc	114,471.41	148,720	161,700	109%	162,200	9%
582-0000-51042 Holiday	19,755.04	30,200	30,200	100%	30,200	0%
582-0000-51049 FLSA OT Adjustment	295.27	0	0	N/A	0	N/A
582-0000-51055 Temporary Agency Svcs	247.5	4,700	4,103	87%	4,700	0%
582-0000-51059 Retirement/Termination Payout	3,045.30	10,000	6,711	67%	10,000	0%
582-0000-51060 Bilingual Pay	916.88	1,180	1,000	85%	1,000	15-%
582-0000-51066 Callback Pay	660.03	500	500	100%	500	0%
582-0000-51075 Sick Leave/Vac Buyback	1,012.65	8,420	8,420	100%	8,420	0%
582-0000-51076 Comp Time/Exec Leave Buyback	352.19	0	310	N/A	0	N/A
582-0000-51800 Allocated Benefits-Non Sworn	267,879.93	237,638	222,238	94%	263,169	11%
582-0000-51860 Benefits-Hourly	678.27	1,377	1,825	133%	1,126	18-%
582-0000-52640 Uniform Allowance	7,178.39	0	0	N/A	0	N/A
Total Personnel	1,720,951.48	1,904,693	1,931,949	101%	1,987,048	4%
582-0000-52060 Office Supplies	1,417.75	1,200	1,200	100%	1,200	0%
582-0000-52063 Postage	11,341.69	31,400	26,400	84%	33,800	8%
582-0000-52064 Printing & Copying	3,587.31	15,000	13,100	87%	16,500	10%
582-0000-52080 Other Expense	1,455.00	4,000	2,500	63%	3,000	25-%
582-0000-52090 Mileage Reimbursement	139.36	300	0	0%	300	0%
582-0000-52130 Prof Development - Training	677.02	1,200	2,500	208%	2,150	79%
582-0000-52140 Dues & Subscriptions	895	890	890	100%	890	0%
582-0000-52191 Advertising	0	1,085	585	54%	1,000	8-%
582-0000-52197 Public Relations/Info	994.19	2,500	1,000	40%	2,500	0%
582-0000-52285 Controllable Contract Services	71,179.66	280,315	253,306	90%	522,479	86%
582-0000-52381 Equipment Maint/Repair	62.6	1,500	100	7%	250	83-%
582-0000-52402 Small Tools & Equipment	41,870.28	50,490	31,500	62%	33,240	34-%
582-0000-52403 Computer Related Acquisitions	1,907.90	0	0	N/A	0	N/A
582-0000-52425 Vehicle Expense-Outside Vendo	10,016.78	24,500	24,500	100%	43,750	79%
582-0000-52430 Other Supplies/Materials	3,588.10	15,325	8,500	55%	19,800	29%
582-0000-52460 In-Service Training	1,291.00	450	500	111%	500	11%
582-0000-52530 Materials	2,991.29	0	0	N/A	0	N/A
582-0000-52580 General Maint & Repairs	1,000.00	9,105	2,000	22%	8,840	3-%
582-0000-52581 Office Equip Maint/Repair	283.5	860	860	100%	860	0%
582-0000-52760 Vehicle/Container Replacement	91,185.42	300,000	180,000	60%	150,000	50-%
582-0000-52910 Services by Other Depts	62,694.75	58,000	58,000	100%	58,000	0%
582-0000-53071 Signs	142.56	31,410	31,149	99%	9,800	69-%
Total Controllable Expenses	308,721.16	829,530	638,590	77%	908,859	10%
582-0000-52111 Dumping Fee	1,054,492.74	1,440,000	1,000,000	69%	1,200,000	17-%
582-0000-52180 Audit Services	2,088.15	4,250	4,250	100%	4,250	0%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 582 Refuse Operations Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
582-0000-52200 Legal Expense	7,725.60	50,000	50,000	100%	50,000	0%
582-0000-52201 Legal Settlement	80,000.00	0	0	N/A	0	N/A
582-0000-52298 Hazardous Matls Compliance	405	12,300	18,300	149%	10,000	19-%
582-0000-52390 Uniform Service	0	7,600	7,600	100%	7,600	0%
582-0000-52566 Contracts -Lease Equip New	0	0	0	N/A	4,500	N/A
582-0000-52572 Contracts-Lease Equip	73,123.25	10,530	10,530	100%	10,530	0%
582-0000-56207 Franchise In-Lieu Fee	275,848.00	328,416	328,416	100%	328,448	0%
582-0000-58910 Depreciation Expense	304,726.57	116,363	206,887	178%	217,231	87%
Total Required Expenses	1,798,409.31	1,969,459	1,625,983	83%	1,832,559	7-%
582-0000-52121 Telephone Service Expense	4,490.14	5,085	4,621	91%	4,278	16-%
582-0000-52126 Tel Moves/Changes/Equip	580.93	1,000	500	50%	1,000	0%
582-0000-52128 Cellular/Pagers	14,401.61	12,000	12,000	100%	12,000	0%
582-0000-52185 Info Systems Allocation	75,505.63	53,497	53,497	100%	45,871	14-%
582-0000-52245 Ins - Liability	6,278.00	10,151	10,151	100%	11,747	16%
582-0000-52246 Ins - Unemployment	726	2,037	2,037	100%	3,091	52%
582-0000-52247 Ins - Workers' Compensation	185,771.66	69,644	69,644	100%	92,428	33%
582-0000-52420 Fleet Operation	1,463,568.82	1,429,919	1,429,919	100%	1,715,800	20%
582-0000-53910 Admin Service Charge	311,344.84	380,339	380,339	100%	396,170	4%
Total Allocated Costs & Utilities	2,062,667.63	1,963,672	1,962,708	100%	2,282,385	16%
582-0000-66180 Furniture & Equipment	0	0	0	N/A	7,500	N/A
582-0000-66193 Automation Acquisitions	1,352.83	0	0	N/A	0	N/A
Total Capital	1,352.83	0	0	0%	7,500	0%
TOTAL Refuse Operations	5,892,102.41	6,667,354	6,159,230	92%	7,018,351	5%

FUND 669 Equipment Maintenance Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 000 ALL DEPARTMENTS						
669-0000-51001 Salaries-Mgmt/Confidential	140,153.23	142,290	107,030	75%	137,408	3-%
669-0000-51003 Salaries-General Service	846,236.98	946,706	946,706	100%	1,007,129	6%
669-0000-51037 Overtime - Hourly	179.72	0	0	N/A	0	N/A
669-0000-51040 Hourly	16,123.97	13,500	16,500	122%	16,640	23%
669-0000-51041 Overtime - Gen Svc	18,819.65	35,250	35,250	100%	35,250	0%
669-0000-51042 Holiday	5,414.09	4,000	4,000	100%	4,000	0%
669-0000-51049 FLSA OT Adjustment	125.78	0	0	N/A	0	N/A
669-0000-51059 Retirement/Termination Payout	2,359.61	0	35,211	N/A	0	N/A
669-0000-51075 Sick Leave/Vac Buyback	3,027.23	3,000	3,000	100%	3,000	0%
669-0000-51076 Comp Time/Exec Leave Buyback	129.66	0	0	N/A	0	N/A
669-0000-51800 Allocated Benefits-Non Sworn	197,064.42	171,458	171,458	100%	196,975	15%
669-0000-51860 Benefits-Hourly	236.40	196	196	100%	240	22%
669-0000-52315 Employee Assistance Program	0.00	100	100	100%	100	0%
669-0000-52461 Tuition Reimbursement	884.00	750	750	100%	750	0%
669-0000-52640 Uniform Allowance	10,475.45	0	0	N/A	0	N/A
Total Personnel	1,241,230.19	1,317,250	1,320,201	100%	1,401,492	6%
669-0000-52060 Office Supplies	2,497.01	1,600	1,600	100%	1,600	0%
669-0000-52063 Postage	48.25	50	50	100%	50	0%
669-0000-52064 Printing & Copying	1,083.91	850	850	100%	850	0%
669-0000-52130 Prof Development - Training	581.43	1,500	750	50%	1,500	0%
669-0000-52140 Dues & Subscriptions	641.92	625	625	100%	625	0%
669-0000-52170 Building and Yard Repairs	20,476.00	17,000	17,000	100%	17,000	0%
669-0000-52285 Controllable Contract Services	14,989.31	3,000	3,500	117%	23,500	683%
669-0000-52330 Radio Repairs	0.00	500	500	100%	500	0%
669-0000-52380 Vehicle Maintenance/Repair	945,368.33	806,000	806,000	100%	840,000	4%
669-0000-52383 Tires, Tubes & Service	146,504.52	125,000	125,000	100%	125,000	0%
669-0000-52402 Small Tools & Equipment	15,062.84	17,000	16,500	97%	17,000	0%
669-0000-52403 Computer Related Acquisitions	7,537.92	7,500	0	0%	7,500	0%
669-0000-52430 Other Supplies/Materials	4,294.68	10,000	9,000	90%	12,000	20%
669-0000-52460 In-Service Training	3,230.00	3,500	3,500	100%	3,500	0%
669-0000-52580 General Maint & Repairs	8,530.06	12,000	12,000	100%	12,000	0%
669-0000-52581 Office Equip Maint/Repair	517.09	1,000	1,000	100%	1,000	0%
669-0000-53060 Building & Yard Supplies	17,704.97	20,000	19,000	95%	20,000	0%
Total Controllable Expenses	1,189,068.24	1,027,125	1,016,875	99%	1,083,625	6%
669-0000-52200 Legal Expense	0.00	125	125	100%	125	0%
669-0000-52298 Hazardous Matls Compliance	7,074.20	19,000	14,000	74%	16,000	16-%
669-0000-52370 Fuel Expense	457,438.75	535,931	535,000	100%	535,000	0-%
669-0000-52390 Uniform Service	0.00	10,000	10,000	100%	10,400	4%
669-0000-52572 Contracts-Lease Equip	8,908.77	8,786	9,000	102%	8,786	0%
669-0000-58910 Depreciation Expense	18,805.19	18,805	18,065	96%	18,065	4-%
Total Required Expenses	492,226.91	592,647	586,190	99%	588,376	1-%
669-0000-52121 Telephone Service Expense	4,428.71	4,456	4,456	100%	4,702	6%
669-0000-52126 Tel Moves/Changes/Equip	228.54	350	350	100%	350	0%
669-0000-52128 Cellular/Pagers	586.18	400	600	150%	600	50%

FUND 669 Equipment Maintenance Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 000 ALL DEPARTMENTS						
669-0000-52185 Info Systems Allocation	72,298.40	51,225	51,225	100%	48,714	5-%
669-0000-52245 Ins - Liability	7,074.00	11,438	11,438	100%	13,236	16%
669-0000-52246 Ins - Unemployment	276.00	1,326	1,326	100%	1,488	12%
669-0000-52247 Ins - Workers' Compensation	108,598.00	101,494	101,494	100%	109,858	8%
669-0000-53910 Admin Service Charge	186,839.49	263,451	263,451	100%	280,298	6%
Total Allocated Costs & Utilities	380,329.32	434,140	434,340	100%	459,246	6%
669-0000-66180 Furniture & Equipment	7,663.02	0	0	N/A	0	N/A
Total Capital	7,663.02	0	0	0%	0	0%
 TOTAL Equipment Maintenance Fund	 3,310,517.68	 3,371,162	 3,357,606	 100%	 3,532,739	 5%

UTILITY SERVICES – Water Administration & Engineering Enterprise Fund (571-8120)

PROGRAM DESCRIPTION

The goal of the Water Administration & Engineering Program is to provide for the overall administration of the Water Division, including fiscal control and program coordination, by providing for interagency coordination with affiliates in the water industry, and providing oversight for water quality, production, delivery, engineering designs, and facility construction, so that the City's Utility Services can be operated in a professional, effective and efficient manner.

PROGRAM GOALS & OBJECTIVES

- To promote the sale of surplus water to other agencies.

SIGNIFICANT PROGRAM CHANGES

None.

UTILITY SERVICES – Water Business Services Enterprise Fund (571-8121)

PROGRAM DESCRIPTION

The program goal of the Business Services Division is to provide customer services by responding to inquiries, reading water meters, and billing approximately 30,000 utility accounts with bimonthly statements, that include charges for water, refuse, sewer, general sanitation fees, and utility taxes in one bill, so that the services provided by this division are determined to be excellent by the customers it serves.

PROGRAM GOALS & OBJECTIVES

- Provide customers with excellent customer care.
- Expand the use of the residential automated meter reading system.
- Provide customers with additional payment options for utility bills.

SIGNIFICANT PROGRAM CHANGES

None.

UTILITY SERVICES – Water Water Maintenance & Operations Enterprise Fund (571-8122)

PROGRAM DESCRIPTION

The goal of the Water Maintenance & Operations Program is to provide for the coordination of all water division field activities, including production, distribution, water quality, and the recycled water system, by serving as a clearinghouse for water operational expenses, assuming expenses that cannot be directly assumed by the other programs, and providing for the enforcement of safety standards, so that all the City's water operation functions are provided in an effective, efficient, and safe manner.

PROGRAM GOALS & OBJECTIVES

- Coordinate with the Engineering Division of the Public Works Department to implement the Capital Improvement Program approved by City Council.
- Provide twelve safety awareness-training sessions for Production, Distribution & Construction, and Water Quality Control.
- Maintain a presence on the 6 Basins Watermaster Board, to enhance communications between the City and outside agencies, ensuring that the City's interests are articulated and preserved.

SIGNIFICANT PROGRAM CHANGES

None.

UTILITY SERVICES – Water Water Production Enterprise Fund (571-8123)

PROGRAM DESCRIPTION

The goal of the Water Production Program is to acquire, treat, and store sufficient quantities of high quality water by monitoring the sources, including locally produced groundwater, locally collected surface water, and the more expensive purchased water from the California Aqueduct and the Colorado River, so that the highest quality water can be supplied upon demand, to the City's customers in an

effective and efficient manner at the least cost to the City.

PROGRAM GOALS & OBJECTIVES

- Repair and maintain all well pumps and boosters to more efficiently manage the pumping and distribution of water and to minimize electric costs.
- Clean and disinfect five (5) reservoirs to comply with state health standards and to extend the useful life of the reservoirs.
- Service and maintain eighty-five (85) automatic telemetering transmitters & receivers and to verify that they comply with all Federal Communication Commission requirements.
- Service and maintain the Pedley Filtration Plant and the Anion Exchange Plant to maintain peak operating efficiency. The two plants process surface water and groundwater allowing Pomona to provide water at a much lower rate than we could by relying on purchased water.
- Service and maintain ten (10) sand separators in compliance with state health requirements. Sand separators remove small particles of sand and grit before water enters the distribution system. This equipment reduces line-flushing frequency and minimizes customer complaints.
- Upgrade the supervisory control and data acquisition system.
- Service and maintain eleven (11) in-line automatic turbidity monitor meters in compliance with state health requirements and to service eight (8) altitude valves which are used to shut off in-flow to reservoirs to prevent overflow.
- Service fourteen (14) pump control valves.
- Service five (5) zone transfer valves that automatically transfer water from different zones in the event of large water demands, for example, during a major fire.

SIGNIFICANT PROGRAM CHANGES

None.

UTILITY SERVICES – Water Water Distribution & Construction Enterprise Fund (571-8124)

PROGRAM DESCRIPTION

The goal of the Distribution & Construction Program is to provide for the maintenance of the City's water distribution system by carrying out scheduled inspections of operations and providing for the repair of gate valves, pressure regulation valves, meters and fire hydrants, as well as providing emergency repair service for broken mains, service lines, fire hydrants and other distribution system equipment, so that the City's water customers have a safe, sufficient and uninterrupted supply of water to meet their varied needs.

PROGRAM GOALS & OBJECTIVES

- Inspect and repair gate valves in accordance with American Water Works Association standards.
- Inspect and repair twenty-seven (27) water system pressure by-pass regulators (Cla-Val Maintenance Program) which insure that customers' water pressure remains within specified zone pressure limits.
- Flush an average of 34 miles of potable water infrastructure using the "Unidirectional Flushing" technique. This technique is used to shear off bio-film, increase the smoothness of pipe walls by reducing tuberculation and to remove residual sediment from the bottom of piping, insuring this program's quest to deliver quality water that meets or exceeds the standards set by the State of California.
- Test, repair and calibrate large water meters (3" meter and larger) annually. This is to insure accurate water usage and billing of larger water demands.

SIGNIFICANT PROGRAM CHANGES

None.

UTILITY SERVICES – Water Water Quality Control Enterprise Fund (571-8126)

PROGRAM DESCRIPTION

The goal of the Water Quality Control Program is to ensure the high quality of delivered water and the proper operation of water physical plant facilities, by providing cross-connection control, chemical analysis, and bacteriological testing, as well as reporting on the quality of the City's water to its customers and various governmental agencies, so that the City's water utility remains in compliance with the U.S. Environmental Protection Agency (EPA), California State Department of Health Services (DHS), and Los Angeles County Health Department requirements.

PROGRAM GOALS & OBJECTIVES

- Provide water quality monitoring of thirty-seven (37) potable water wells, the Pedley Filtration Plant and the Anion Exchange Plant.
- Take approximately 4,500 samples for water quality tests as required by DHS and EPA.
- Compile the data for the Annual Consumer Confidence Report in accordance with DHS and EPA.
- Monitor and inspect 915 backflow devices to ensure that no cross connections exist to the potable water system as required by DHS.
- Conduct a joint inspection program of recycled water user sites with Los Angeles County Department of Health.
- Design and implementation of disinfection treatment for Wells 19, 27, 28, 29 and 35.
- Optimization of pretreatment at the Pedley Filter Plant.
- Develop a plan to ensure that the watershed-monitoring program is in compliance with the Department of Health Services requirements.
- Ensure that the water quality delivered to customers and the maintenance and operation of the Pedley Filtration Plant and the Anion Exchange Plant meet all State and Federal standards.

SIGNIFICANT PROGRAM CHANGES

- Operate and maintain the nitrate removal and chlorine generator system at Well 19.
- Operate the new treatment facility for VOC removal for Wells 7 & 8.

UTILITY SERVICES – Water Water Conservation Enterprise Fund (571-8127)

PROGRAM DESCRIPTION

The goal of the Water Conservation Program is to promote water conservation by providing public education and outreach to civic groups, schools, and other interested parties, so that there will be positive impacts on water conservation in the City of Pomona.

PROGRAM GOALS & OBJECTIVES

- Increase the distribution of water conservation information to citizens through various City events.
- Obtain grant funding from Metropolitan Water District, and Three Valleys Municipal Water District, and to distribute Ultra-Low Flush Toilets to water customers.
- Participate on the Water Education Water Awareness Committee to jointly create various school programs focusing on water conservation.

SIGNIFICANT PROGRAM CHANGES

None.

UTILITY SERVICES – Water Customer Service Field Operations Enterprise Fund (571-8128)

PROGRAM DESCRIPTION

The goal of the Customer Service Field Operations Program is to read and service water meters for 30,000 accounts, to notify customers of delinquencies, and to respond in person to individual customer inquiries, by organizing, scheduling and staffing operations so that meter readings and

customer service calls are performed in a timely and courteous manner.

PROGRAM GOALS & OBJECTIVES

- Maintain meter boxes to improve accessibility and increase reading efficiency.
- Respond to meter leak inquiries within 24 hours.
- Maintain the Automated Meter Reading (AMR) System.

SIGNIFICANT PROGRAM CHANGES

None.

UTILITY SERVICES – Water Environmental & Special Projects

Enterprise Fund (571-8130)

PROGRAM DESCRIPTION

The goal of the Environmental & Special Projects Program is to monitor and promote environmental concerns that impact water resources by providing for the implementation of the City's Urban Water Management Plan and staying informed about other environmental/special projects, so that the City can preserve and protect its water resources.

PROGRAM GOALS & OBJECTIVES

- Implement the Best Management Practices (BMP's) included in the City's Urban Water Management Plan.

SIGNIFICANT PROGRAM CHANGES

None.

UTILITY SERVICES – Water Water Reclamation General

Enterprise Fund (574-8140)

PROGRAM DESCRIPTION

The goal of the General Water Reclamation Program is to provide recycled water system from the Pomona Reclamation Plant to various customers including Cal Trans, Pomona Parks Division, Smurfit Paper, Pomona Paper, and others, for reuse in agricultural, industrial and irrigation landscape applications. This

goal is realized by maintaining a contract with the Los Angeles County Sanitation District, which enables the City to sell recycled water. The City is also responsible for maintaining the line and system, so that the City can make productive use of its recycled water, reduce demand for potable water, and raise revenue for the City's utility functions.

PROGRAM GOALS & OBJECTIVES

- Service and maintain six (6) booster pumps and two (2) reservoirs.
- Review and renegotiate contracts/agreements with Los Angeles County Sanitation Districts and all current users of the recycled system, as they expire.

SIGNIFICANT PROGRAM CHANGES

None.

UTILITY SERVICES – Water Water Reclamation at Cal Poly

Enterprise Fund (574-8141)

PROGRAM DESCRIPTION

The goal of the Cal Poly Water Reclamation Program is to provide recycled water from the Pomona Reclamation Plant California State Polytechnic University for reuse in agricultural, industrial and irrigation landscape applications. This goal is realized by maintaining a contract with the Los Angeles County Sanitation District, which enables the City to sell recycled water. The City is also responsible for maintaining the line and system, so that the City can make productive use of its recycled water, reduce demand for potable water, and raise revenue for the City's utility functions.

PROGRAM GOALS & OBJECTIVES

- Assist Cal Poly to remain in compliance with Los Angeles County Health Department and State requirements for recycled water.

SIGNIFICANT PROGRAM CHANGES

None.

UTILITY SERVICES – Water Capitalized Improvements – Domestic System Enterprise Fund (575-8125)

PROGRAM DESCRIPTION

The goal of the Capitalized Improvements Program is to account for all the fixed assets of the City's water system, by monitoring all cost associated with the construction of assets, capitalizing such cost upon completion of construction, tracking each asset's useful life, recording depreciation expense annually for all assets, planning and preparing for the replacement of aging assets, all in accordance with Generally Accepted Accounting Principles (GAAP), so that the City can accurately track the true cost of providing water to its customers and bill such customers accordingly, and plan in an appropriate manner for the construction of new and/or replacement capital improvements.

UTILITY SERVICES – Sewer Capitalized Improvements System Enterprise Fund (579-2565)

PROGRAM DESCRIPTION

The goal of the Capitalized Improvements Program is to account for all the fixed assets of the City's sewer system, by monitoring all cost associated with the construction of assets, capitalizing such cost upon completion of construction, tracking each asset's useful life, recording depreciation expense annually for all assets, planning and preparing for the replacement of aging assets, all in accordance with Generally Accepted Accounting Principles (GAAP), so that the City can accurately track the true cost of providing sewer services to its customers and bill such customers accordingly, and plan in an appropriate manner for the construction of new and/or replacement capital improvements.

UTILITY SERVICES – Sewer Wastewater Maintenance Administration Enterprise Fund (581-2505)

PROGRAM DESCRIPTION

The goal of the Wastewater Maintenance Administration Program is to provide administrative support and services to the Wastewater Maintenance Section, by providing clerical support, maintaining financial controls for the program, and performing evaluations, so that the wastewater operations can be performed in a professional, safe, efficient and effective manner.

PROGRAM GOALS & OBJECTIVES

- Ensure that operation of wastewater collection is performed in the most cost-effective manner.
- Oversee the City's wastewater spill response efforts to comply with Los Angeles Regional Water Quality Control Board's regulations.

SIGNIFICANT PROGRAM CHANGES

None.

UTILITY SERVICES – Sewer Wastewater System Maintenance Enterprise Fund (581-2522)

PROGRAM DESCRIPTION

The goal of the Wastewater System Maintenance Program is to provide for the continuous operation, upkeep, and cleaning of the City's wastewater system, by providing general maintenance, minor construction and repairs, and twenty-four (24) hour emergency service in the event of stoppages, broken mains, acts of vandalism, etc, so that the program's objectives for emergency management: to maintain the effectiveness of a response to system failures, to minimize sanitary sewer overflows, to comply with regulatory mandates, and to ensure the public's health and safety, can be achieved.

PROGRAM GOALS & OBJECTIVES

- Train all wastewater and standby personnel in proper procedures in handling hazardous waste and operating in confined spaces.
- Internal inspection of sewer pipe using CCTV to survey the wastewater collection system, to verify the existence and precise location of defects.
- Perform visual inspections of 1000 sewer manhole structures to identify structure damage, varmint and insect infestation.
- Perform routine sewer line cleaning of 30% of the wastewater collection systems by hydraulic and mechanical methods.

SIGNIFICANT CHANGES

None.

UTILITY SERVICES – Refuse Solid Waste Administration Enterprise Fund (582-2505)

PROGRAM DESCRIPTION

The program goal of the Solid Waste Administration is to provide administrative support for the solid waste operations of the City of Pomona by providing ongoing management, evaluation, clerical support, and financial control of the service programs, so that the division performs in the most effective and efficient manner.

PROGRAM GOALS & OBJECTIVES

- Ensure the Department performs in the most efficient and effective manner.
- Increase public awareness about the landfill and the need to implement source reduction, recycling and compost programs.
- Develop the Pomona Transfer Station.

SIGNIFICANT PROGRAM CHANGES

None.

UTILITY SERVICES – Refuse Solid Waste Curbside Collection

Enterprise Fund (582-2510)

PROGRAM DESCRIPTION

The goal of the Residential Refuse Collection program is to provide automated collection and disposal of refuse, recyclable materials, and greenwaste from residents in single family units, and four units or less, by providing weekly collection service, so that the City can effectively manage the trash being generated and meet the State's mandated diversion goals.

PROGRAM GOALS & OBJECTIVES

- Identify single family units, four dwelling units and less, in need of refuse, recycling, and greenwaste collection services. Provide customized service to residents which safely and efficiently collects, transports and disposes of refuse, recyclable materials, and greenwaste on a weekly basis.
- Maintain a routine washing and cleaning schedule for all solid waste trucks that ensures the health, safety and positive perception of the City's employees, residents and businesses.
- Identify, review and resolve operational and service issues with employees and residential customers in a professional and courteous manner.
- Develop and initiate educational outreach efforts to increase recycling.
- Monitor participation in the recycling program on a quarterly basis.
- Maintain an integrated greenwaste recycling program with the City's Parks Division to increase the amount of greenwaste recycling while lowering the cost.
- Conduct an annual Christmas Tree Recycling Program.

SIGNIFICANT PROGRAM CHANGES

None.

UTILITY SERVICES – Refuse Used-Oil Recycling Grant Program

Enterprise Fund (582-2547)

PROGRAM DESCRIPTION

The goal of the Used Oil Recycling Program is to recover used oil and oil filters from residents in the community by developing public education materials and promoting collection events throughout the City, so that the amount of improperly disposed oil and filters can be minimized.

PROGRAM GOALS & OBJECTIVES

- Reduce the amount of used oil and used oil filters that are disposed of improperly.
- Prevent groundwater contamination from improperly disposed used-oil and used oil filters.
- Develop and implement a comprehensive public education and outreach program.

SIGNIFICANT PROGRAM CHANGES

None.

UTILITY SERVICES – Refuse Tire Recycling Grant Program

Enterprise Fund (582-2548)

PROGRAM DESCRIPTION

The goal of the Tire Recycling Grant Program is to provide for the proper disposal of used tires in the City by developing public education materials and conducting an annual collection event for residents, so that used tires can be properly collected and managed.

PROGRAM GOALS & OBJECTIVES

- Reduce the number of used tires that are improperly disposed of.

SIGNIFICANT PROGRAM CHANGES

None.

UTILITY SERVICES – Refuse Community Clean-up Program

Enterprise Fund (582-2610)

PROGRAM DESCRIPTION

The goal of the Community Clean-up program is to provide a mechanism for residents to participate in District clean-up events.

PROGRAM GOALS & OBJECTIVES

- Reduce the amount of illegal dumping that occurs by providing community clean-ups in each district.

SIGNIFICANT PROGRAM CHANGES

This program was formerly managed and funded by the CDBG program. As of Fiscal Year 2003-04, this program will be developed and managed by Utility Services.

UTILITY SERVICES – Equipment Maintenance

(669-2550)

PROGRAM DESCRIPTION

The program goal of the Equipment Maintenance Division is to provide complete maintenance and repair of City vehicles and equipment by operating as a self-supporting internal service fund with budgeted expenses offset by charges to departments, so that the City's fleet and equipment can be maintained in a cost effective manner.

PROGRAM GOALS & OBJECTIVES

- To maintain the City's fleet in the most cost effective manner.
- Inspect 380 heavy-duty trucks and trailers per California Highway Patrol and the Department of Transportation specifications, insuring a safe fleet of trucks and trailers on the road.
- Perform opacimeter and dynamometer emission tests on 211 city vehicles per the South Coast Air Quality Management District and the California Air Resources Board specifications. Providing City vehicles that cause a minimal impact to air quality.
- Work with ACS to implement a scheduling system for services and repairs.

SIGNIFICANT CHANGES

None.



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Community Services

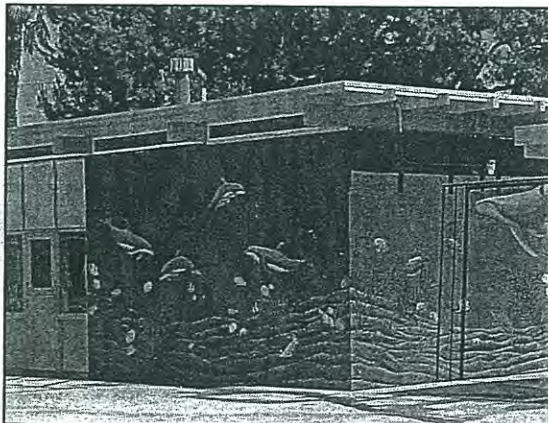
Mission Statement

The Community Services Department is committed to serving our diverse community by enhancing the quality of life through a variety of recreational, cultural, and educational opportunities; a safe and aesthetically pleasing environment; a responsive park and urban forest management program; and by maximizing City resources through partnerships with the community.

Department Function

The function of the Community Services Department is to maintain Pomona's public park system and urban forest, and to plan to implement a variety of year round recreational programs and special events by providing quality care and services, so that the citizens of Pomona may enjoy a safe and rewarding leisure time experience.

Department Organizational Chart



Expenditure Summary

<u>General Fund</u> Division / Program	2001-02 Actual	2002-03 Budget	2003-04 Budget
Park & Landscape Maintenance	1,380,988	1,448,578	1,535,530
Landscaped Median Maintenance	203,877	233,672	235,474
Street Tree Maintenance	563,160	534,936	532,995
Parks Facilities Maint & Repair	336,398	355,935	395,772
Park Enforcement – Parks	145,002	284,743	238,788
Right-of-Way Clean-ups (GSF)	263,872	199,676	212,936
Community events	772,634	517,770	324,220
Ganesha Park & Satellites	-	97,674	169,408
Westmont Park & Satellites	-	226,772	149,624
Special Youth Programs	74,767	-	364,237
Pomona Concert Band	8,372	8,870	8,585
Senior Citizens	131,707	132,874	189,932
Senior Trips and Tours	186,520	235,244	221,427
Washington Center/Sports	151,342	349,548	289,669
Aquatics Citywide	182,686	184,077	193,864
Parking Safety – Youth Programs	49,180	56,929	62,000
PRCS Administration	932,603	844,664	1,129,366
	5,383,108	5,711,962	6,253,827

Performance Indicators

Indicator	2001-02 Actual	2002-03 Estimate	2003-04 Adopted
Community Center Usage			
Building Rentals	341	375	350
Other Dept/Divison Uses	69	115	110
School Uses	937	930	950
Recreation Divison Uses	4,538	4,500	4,500
Special Events			
Special Events	24	25	29
Participants	26,225	27,500	31,900
Participant Hours	52,450	55,000	63,800
Youth Excursions			
Trips	30	33	10
Participants	1,350	1,485	450
Participant Hours	10,800	11,880	3,600
Summer Program			
Playground Sites	10	10	10
Attendance	36,407	36,500	37,000
Participant Hours	182,035	182,500	185,000
After School Program			
Playground Sites	8	10	10
Attendance	93,522	115,836	118,000
Participant Hours	233,805	289,590	295,000
Youth Sports (City Assisted; Little League, Youth Soccer, etc.)			
Teams	370	380	381
Participants	5,321	5,700	5,715
Volunteers	1,086	1,150	1,155
Volunteer Hours	39,096	41,400	41,580
Volunteer Hours (Value)	\$263,898	\$279,450	\$280,665
Senior Trips and Tours			
Number of Tours	86	87	88
Participants	5,341	5,220	5,280
Senior Nutrition (3 sites)			
Meals Served (Number)	47,100	50,700	47,000
Participant Hours	141,300	146,000	141,500
Overall Senior Programs			
Volunteers	80	80	83
Volunteer Hours	49,920	49,950	50,000
Volunteer Hrs (Value)	\$336,960	\$337,163	\$337,500
Total Service Units	100,000	102,000	103,000

Performance Indicators

Indicator	2001-02 Actual	2002-03 Estimate	2003-04 Adopted
Turf Maintenance – Parks			
Actual Acres	97	98	99
Weeks Mowed Yearly	45	45	45
Acres Maintained /Yr	4,365	4,410	4,455
Mowing Cost per Acre	\$33.73	\$35.42	\$39.71
High Maintenance Areas			
Actual Acres	10.3	10.3	10.5
Weeks Mowed Yearly	45	45	45
Acres Maintained /Yr	463.5	463.5	472.5
Mowing Cost per Acre	\$31.51	\$33.09	\$37.38
Street Tree Maintenance - Contractor			
Grid Trees Trimmed	5,741	8,000	6,500
Service Requests	848	900	900
Tree & Stump Removal	207	100	120
Trees Planted	125	150	300
Street Tree Maintenance – City Crew			
Trees Trimmed	612	1,400	1,200
Tree & Stump Removal	64	75	50
Planting	84	100	200
Tree Lifting	196	150	150
Emergencies	337	300	300
Facilities Maintenance			
Work Requests/Centers	180	225	200
Work Requests for Restrooms	145	145	175
Other Work Requests	865	885	800



ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 101 General Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 4300 All Community Services						
101-4300-51001 Salaries-Mgmt/Confidential	563,772.55	736,809	736,809	100%	806,090	9%
101-4300-51003 Salaries-General Service	1,280,250.72	1,327,093	1,306,076	98%	1,389,251	5%
101-4300-51006 Salaries-New Positions/Reclass	0.00	0	0	N/A	46,890	N/A
101-4300-51037 Overtime - Hourly	2,324.34	0	2,011	N/A	1,500	N/A
101-4300-51038 Overtime-Mgmt/Conf	6,536.89	9,400	8,810	94%	8,000	-15%
101-4300-51040 Hourly	602,930.28	680,459	646,356	95%	689,544	1%
101-4300-51041 Overtime - Gen Svc	49,568.66	72,283	75,547	105%	68,720	-5%
101-4300-51042 Holiday	1,440.86	2,000	3,000	150%	2,700	35%
101-4300-51044 Standby	34,060.92	34,450	35,000	102%	36,223	5%
101-4300-51049 FLSA OT Adjustment	1,746.08	0	0	N/A	0	N/A
101-4300-51059 Retirement/Termination Payout	5,855.09	2,000	18,159	908%	2,000	0%
101-4300-51060 Bilingual Pay	2,770.84	2,500	2,500	100%	2,800	12%
101-4300-51066 Callback Pay	3,195.48	2,950	3,150	107%	3,100	5%
101-4300-51075 Sick Leave/Vac Buyback	17,377.85	21,716	32,509	150%	36,037	66%
101-4300-51076 Comp Time/Exec Leave Buyback	8,309.34	1,500	256	17%	0	-100%
101-4300-51800 Allocated Benefits-Non Sworn	395,332.14	350,107	344,066	98%	405,261	16%
101-4300-51860 Benefits-Hourly	8,292.04	9,869	9,188	93%	10,000	1%
101-4300-52461 Tuition Reimbursement	1,949.62	1,642	1,500	91%	1,500	-9%
101-4300-52640 Uniform Allowance	17,492.05	2,604	3,320	127%	3,000	15%
Total Personnel	3,003,205.75	3,257,382	3,228,257	99%	3,512,616	8%
101-4300-52060 Office Supplies	2,812.74	4,630	4,104	89%	4,200	-9%
101-4300-52063 Postage	1,671.08	2,300	2,300	100%	2,300	0%
101-4300-52064 Printing & Copying	13,502.77	8,000	7,700	96%	7,400	-8%
101-4300-52080 Other Expense	13,764.47	1,399	1,399	100%	0	-100%
101-4300-52090 Mileage Reimbursement	1,185.31	1,700	1,350	79%	1,000	-41%
101-4300-52091 Volunteer Expense	600.65	600	800	133%	1,000	67%
101-4300-52130 Prof Development - Training	2,958.96	4,817	4,962	103%	5,775	20%
101-4300-52140 Dues & Subscriptions	2,453.06	3,439	3,050	89%	4,000	16%
101-4300-52170 Building and Yard Repairs	57,930.63	61,535	63,000	102%	64,612	5%
101-4300-52190 Community Programs	0.00	0	0	N/A	201,526	N/A
101-4300-52195 Cultural Arts Commission	20,309.80	20,000	20,000	100%	20,000	0%
101-4300-52196 Performance/Artist Fee	14,857.40	12,250	17,000	139%	16,900	38%
101-4300-52272 Tour Expenses	144,128.69	189,911	171,218	90%	170,000	-10%
101-4300-52282 Special Programs	97,755.85	52,340	52,340	100%	78,340	50%
101-4300-52285 Controllable Contract Services	524,869.71	493,642	484,642	98%	525,611	6%
101-4300-52380 Vehicle Maintenance/Repair	2,261.84	4,670	4,100	88%	4,670	0%
101-4300-52402 Small Tools & Equipment	17,327.12	22,091	22,531	102%	23,443	6%
101-4300-52403 Computer Related Acquisitions	2,768.25	5,000	3,500	70%	4,800	-4%
101-4300-52430 Other Supplies/Materials	6,696.52	8,120	8,120	100%	8,150	0%
101-4300-52460 In-Service Training	0.00	750	500	67%	500	-33%
101-4300-52491 Swimming Pool Supplies	17,618.88	16,000	18,500	116%	20,000	25%
101-4300-52580 General Maint & Repairs	46,443.00	62,464	62,464	100%	64,289	3%
101-4300-52581 Office Equip Maint/Repair	58.32	420	420	100%	420	0%
101-4300-52590 Fertilizers/Insecticides	12,827.67	19,884	19,884	100%	19,884	0%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 101 General Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 4300 All Community Services						
101-4300-52595 Irrigation Supplies	29,768.36	34,500	34,500	100%	34,500	0%
101-4300-52620 Activity Program Supplies	68,791.08	102,415	112,970	110%	119,443	17%
101-4300-52625 Flags & Banners	0.00	10,000	9,500	95%	10,000	0%
101-4300-52720 Trees, Shrubs & Seeds	7,020.69	8,860	10,300	116%	10,500	19%
Total Controllable Expenses	1,110,382.85	1,151,737	1,141,154	99%	1,423,263	24%
101-4300-52298 Hazardous Matls Compliance	530.00	3,500	2,000	57%	1,000	-71%
101-4300-52390 Uniform Service	0.00	17,010	20,900	123%	20,900	23%
101-4300-52566 Contracts -Lease Equip New	0.00	0	0	N/A	39,802	N/A
101-4300-52572 Contracts-Lease Equip	70,221.16	32,247	87,065	270%	87,065	170%
101-4300-52588 Automation-Maintenance	0.00	12,384	12,384	100%	12,384	0%
Total Required Expenses	70,751.16	65,141	122,349	188%	161,151	147%
101-4300-52070 Gas & Electricity	217,780.62	293,075	250,548	85%	250,500	-15%
101-4300-52071 Water	13,453.44	20,000	20,000	100%	20,000	0%
101-4300-52121 Telephone Service Expense	46,000.60	40,560	47,974	118%	46,616	15%
101-4300-52126 Tel Moves/Changes/Equip	1,679.88	4,000	23,134	578%	4,000	0%
101-4300-52128 Cellular/Pagers	11,976.68	12,000	12,000	100%	12,000	0%
101-4300-52185 Info Systems Allocation	90,217.14	63,919	63,919	100%	56,145	-12%
101-4300-52245 Ins - Liability	245,239.00	318,658	318,658	100%	334,327	5%
101-4300-52246 Ins - Unemployment	8,715.00	9,549	9,549	100%	13,613	43%
101-4300-52247 Ins - Workers' Compensation	86,838.04	33,442	33,442	100%	48,226	44%
101-4300-52420 Fleet Operation	342,003.57	364,839	364,839	100%	293,710	-19%
101-4300-53910 Admin Service Charge	14,528.16	0	0	N/A	0	N/A
Total Allocated Costs & Utilities	1,078,432.13	1,160,042	1,144,063	99%	1,079,137	-7%
101-4300-59999 Pgm Budget-Allocation	42,676.14	0	0	N/A	0	N/A
Total Recovered Cost	42,676.14	0	0	0%	0	N/A
101-4300-89935 Transfer To Sr Citizen Nutr	77,660.00	77,660	77,660	100%	77,660	0%
Total Transfer Out	77,660.00	77,660	77,660	100%	77,660	0%
TOTAL All Community Services	5,383,108.03	5,711,962	5,713,483	100%	6,253,827	9%

COMMUNITY SERVICES – Park and Landscaped Area Maintenance (101-4011)

PROGRAM DESCRIPTION

The Park and Landscape Area Maintenance Program is responsible for the physical maintenance of all city parks, historical sites, and landscaped areas including the Civic Center Complex, the Pomona Mall, Water Division facilities landscape, pesticide use, weed abatement on city property, participation in greenwaste recycling and backyard composting programs, maintenance and repair of irrigation systems, compliance with new laws pertaining to water use, and playground safety compliance.

This program involves the following activities: turf maintenance; shrub, tree, and ground cover maintenance; custodial responsibilities which include daily maintenance of rest rooms, play areas, picnic facilities, tennis courts, turf areas, parking lots, and other developed areas; pesticide use and compliance with laws to control weeds; and irrigation maintenance of all parks and landscaped areas.

The program is also responsible for coordinating volunteer groups assisting with the park and landscaped areas. These groups include California Conservation Corps, neighborhood groups, youth groups, and the Volunteer Center.

PROGRAM GOALS & OBJECTIVES

- To increase the reliable and efficient use of water at Ted Greene Park by converting the current hydraulic irrigation system to electrical, so that the park appearance is consistent throughout the year.
- To comply with playground safety regulations by replacing two outdated play areas, thereby ensuring user safety.

SIGNIFICANT PROGRAM CHANGES

Staff within this program has been reorganized to maintain additional areas of responsibility, e.g. new play equipment, renovated parks, new senior center, and to provide weekend coverage at the City's sports parks.

COMMUNITY SERVICES – Landscape Median Maintenance (101-4012)

PROGRAM DESCRIPTION

The Median and Landscaped Area Maintenance Program is maintained by an outside landscape

contractor and administered by the Parks Division. The primary responsibility of the contractor is to maintain all landscaping in the medians, South Campus Drive, underpasses, Metrolink Station, Regional Transit Center, Short Street parking lot, Gordon Street Mall, and Humane Way overpass at a quality level.

Turf and shrub maintenance includes watering and fertilizing, mowing and edging, aerifying, verticutting, controlling weeds and disease, and repairing vandalism damage to all turf.

Irrigation maintenance includes the operation of the system, adjustment, and all necessary repairs. Vandalism, controller repair/replacement, and backflow testing and repair are the responsibility of the City.

PROGRAM GOALS & OBJECTIVES

- To enhance the appearance of the slope and adjoining areas at Humane Way and Mount Vernon by installing new plant material and repairing vandalized irrigation, so that the overall appearance of this industrial area will be upgraded.
- To enhance the image of the access road near Rio Rancho by relandscaping, so that the area will become more desirable for redevelopment.

SIGNIFICANT PROGRAM CHANGES

None.

COMMUNITY SERVICES – Street Tree Maintenance (101-4021)

PROGRAM DESCRIPTION

The Street Tree Maintenance Program is responsible for the structural appearance and maintenance of all trees located within public right-of way and parks. The development, general maintenance, and aesthetic growth of street trees are provided for on a systematic and emergency basis through such activities as pruning, planting, lifting, removal, root pruning, safety and contractual tree maintenance.

This program consists of one two-man crew that is responsible for emergencies and special requests. West Coast Arborists (WCA) is responsible for major grid trimming. The Contracts Coordinator oversees new development where historical trees are involved.

PROGRAM GOALS & OBJECTIVES

- To ensure public safety and the timely maintenance of all trees located within the public rights of way, continue providing systematic grid trimming (approximately 6,500 trees per year) so that Pomona's urban forest continues to flourish.
- To respond in a safe and timely manner to emergencies and special requests by utilizing a 24-hour call back response system, so that citizens and City services experience minimal disruption.
- To work closely with tree contractor to reduce trim cycle to three years, so that attention may be given to other aspects of urban forest management.

SIGNIFICANT PROGRAM CHANGES

None.

COMMUNITY SERVICES – Facilities Maintenance & Repair (101-4031)

PROGRAM DESCRIPTION

The Park Facility Maintenance and Repair Program is responsible for the structural and physical maintenance of facilities which include: seven community centers and modular buildings, all park restrooms, two swimming pools, historical sites, various types of sports courts, park drinking fountains, play areas and equipment, Pomona Mall reflecting pools, park walkway and sport field lighting, park fencing and other related facilities as required.

Maintenance includes repair and alteration of City-owned facilities on a day-to-day basis and/or as the situation warrants. This includes preventive maintenance services and equipment replacement of HVAC systems, electrical components and plumbing systems. It also includes roof repairs, painting, carpentry and concrete work, sandblasting, repair and replacement of play equipment, and other installation, repair and preventative maintenance of equipment as needed.

PROGRAM GOALS & OBJECTIVES

- To install safety walkway lighting at Willie White and Kiwanis Parks, so that incidents of graffiti and vandalism are reduced.

SIGNIFICANT PROGRAM CHANGES

None.

COMMUNITY SERVICES – Park Enforcement (101-4034)

PROGRAM DESCRIPTION

The Park Enforcement Program is responsible for the security of people and property in park areas and provides personalized assistance to park patrons as the need arises. The program also handles emergencies (i.e. broken sprinklers, tree problems, hazardous conditions, etc.) and is responsible for the distribution of City Council agendas.

PROGRAM GOALS & OBJECTIVES

- To integrate Park Enforcement into community youth sports meetings and councils by their attendance and active participation in these meetings, so that an open dialogue is maintained, thereby fostering an atmosphere of understanding and mutual respect.

SIGNIFICANT PROGRAM CHANGES

None.

COMMUNITY SERVICES – Right-of-Way Clean-Up (101-4062)

PROGRAM DESCRIPTION

The Right-of-Way Clean-up Program is responsible for the destruction of weeds and other forms of noxious plant life growing in commercial alleyways and City-owned parkways that have not been landscaped and on vacant City property. A continual and systematic program of spraying weed retardant chemicals is pursued on a 2 or 3 month cycle with all areas of the City, on a rotating basis, receiving at least one chemical treatment during each cycle. Large weeds and larger areas of weed growth are sprayed and/or physically removed. All reports of nuisance and hazardous weed conditions are promptly investigated and appropriate action taken.

PROGRAM GOALS & OBJECTIVES

- To control the growth of all right-of-way oleanders by chemical treatment, thereby reducing fast growth, so that City costs for annual trimming and clean-up are reduced.

SIGNIFICANT PROGRAM CHANGES

None.

COMMUNITY SERVICES – Community Events (101-4110)

PROGRAM DESCRIPTION

Community centers are located in Ganesha, Palomares, Washington, Westmont, Philadelphia and Willie White Parks. The centers are used for a variety of activities ranging from tiny tots to senior citizens programs.

The various centers are filled with recreation classes, rentals and special events. The Recreation Division offers a variety of recreation classes ranging from pre-school and art for the younger set, to dance and craft classes for adults. This program includes full-time custodial maintenance for support to all centers.

Center facilities are available for rental and range from one-time usage for wedding receptions and meetings, to weekly or monthly rentals for exercise classes or square dances.

PROGRAM GOALS & OBJECTIVES

- To maintain full-service community centers by providing a variety of programs through collaborative efforts with local organizations and agencies, so that the needs of the community may be met.
- To provide a safe and inviting environment by developing teen programming, so that the teens of Pomona will have identified centers at which to access teen services.
- To promote and encourage the rental of community facilities by providing well maintained centers and customer friendly staff, so that the public may maximize use at all available facilities.

SIGNIFICANT PROGRAM CHANGES

Due to program re-structuring, a portion of personnel costs are now budgeted within other programs.

COMMUNITY SERVICES – Ganesha Center & Satellites (101-4112)

PROGRAM DESCRIPTION

The Ganesha Center area includes the operation of the Willie White satellite site. A variety of educational, recreational and social services are offered to the community at large, including after school and summer programs year round. Scheduled special events are also held in the Ganesha Park area.

PROGRAM GOALS & OBJECTIVES

- To enhance current center programming by providing community survey and program evaluations, so that resident suggestions and requests may be implemented.
- To increase collaboration with local public agencies by networking and developing new and innovative programs, so that residents of all ages in the Pomona community are served.
- To incorporate volunteer services by enlisting community and college service groups, so that the quality of program offerings may be enhanced.

SIGNIFICANT PROGRAM CHANGES

Personnel from other programs have been budgeted in this program to reflect actual services provided. This was a new program in FY 2002-03.

COMMUNITY SERVICES – Westmont Center & Satellites (101-4113)

PROGRAM DESCRIPTION

The Westmont Center area includes the operation of the Westmont Park Community Center and one satellite site. A variety of recreation classes is offered for the community at large, as well as scheduled special events in the Westmont Park area.

PROGRAM GOALS & OBJECTIVES

- To enhance current center programming by providing community survey and program evaluations, so that resident suggestions and requests may be implemented.
- To increase collaboration with local public agencies by networking and developing new and innovative programs, so that residents of all ages in the Pomona community are served.
- To incorporate volunteer services by enlisting community and college service groups, so that the quality of program offerings may be enhanced.

SIGNIFICANT PROGRAM CHANGES

Due to program re-structuring, portions of this program have been distributed among other programs.

COMMUNITY SERVICES – Special Youth Programs (101-4115)

PROGRAM DESCRIPTION

This program provides for recreational and educational programming at a variety of satellite sites; including after school and summer recreation programs, youth excursions, and small scale special events. This program also coordinates volunteers working with youth in AYSO, Pomona Youth Soccer League, Little League Baseball, T-ball, Girls Softball, and other leagues. It also assists these leagues with facility reservations, maintenance, and technical support.

PROGRAM GOALS & OBJECTIVES

- To enhance park and recreation site programming by incorporating new and exciting educational and recreational programming, so that youth participants may enjoy a community center level programming in an outside setting.
- To increase volunteer assistance by promoting volunteer programming at local schools and colleges, so that the volunteers with their expertise and time, may enhance the Pomona after school programming.
- To encourage non-active leagues to be represented in the Sports Council by contacting and encouraging league representatives, so that Pomona league representatives may continue to work in collaboration with City staff in improving park usage and maintenance.

SIGNIFICANT PROGRAM CHANGES

In FY 2001-02 due to program restructuring and opening of Centers full-time, the majority of this program was transferred to Community Events (101-4110). In FY 2002-03 this program was eliminated and its activities disbursed to other programs. In FY 2003-04, this program has been reinstated.

COMMUNITY SERVICES – Pomona Concert Band (101-4120)

PROGRAM DESCRIPTION

The Pomona Concert Band celebrates its 56th anniversary year in 2003, representing Pomona as goodwill ambassadors both locally and elsewhere. The Concert Band performs 10 summer concerts at the G. Stanton Selby Bandshell in Ganesha Park

during the summer months, as well as at other locations such as the Los Angeles County Fair, local auditoriums, Memorial Day Celebrations and special events throughout the year.

PROGRAM GOALS & OBJECTIVES

- To provide a program of high-quality live music by offering concerts and special events throughout the year, so that the citizens of Pomona may have the opportunity to enjoy classic and cultural entertainment.

SIGNIFICANT PROGRAM CHANGES

None.

COMMUNITY SERVICES Senior Citizens (101-4133)

PROGRAM DESCRIPTION

The Palomares Park Senior Center has been designated as a focal point by the Los Angeles County Area Agency on Aging. This designation makes it possible for a community member to visit or call the Center to obtain information and access to aging services.

A wide variety of activities are coordinated with various public agencies, such as Huntington Memorial Hospital, AARP, Bet Tzedek Legal Services, L.A. County Health Department, Pomona Unified School District, Mt. San Antonio College, Tri-City Mental Health, and other local agencies.

This program also includes the Senior Monday night dances.

PROGRAM GOALS & OBJECTIVES

- To enhance programming by developing participant program surveys so that resident programming needs may be implemented.
- To expand educational programming by 10% through collaboration with various agencies and organizations, so that the senior population will have needed tools in today's technology era.

SIGNIFICANT PROGRAM CHANGES

None.

COMMUNITY SERVICES – Senior Trips and Tours (101-4135).

PROGRAM DESCRIPTION

The Pomona Senior Trips and Tours Program conducts one-day tours utilizing Prop A monies for bus transportation, thus offsetting tour cost to participants. The program also offers overnight and extended tours several times per year. This program introduces participants to a variety of fine arts, museums, theater and sporting events while providing an educational and socialization venue for the senior participant.

PROGRAM GOALS & OBJECTIVES

- Expand the volunteer program by increasing publicity on program and positions available, so that retired and single seniors may have a venue for socializing and providing their expertise to the City.
- To increase registered participation by 10% through the promotion of trip and special event programming, so that the senior community may continue to enjoy tour opportunities at a reasonable cost.

SIGNIFICANT PROGRAM CHANGES

- None.

COMMUNITY SERVICES Washington Center & Sports (101-4141)

PROGRAM DESCRIPTION

The Washington Center area includes the operation of the Washington Park Community Center, and the Philadelphia Park Recreation Center. A variety of recreation classes is offered for the community at large, as well as scheduled special events in the Washington Park area.

PROGRAM GOALS & OBJECTIVES

- To enhance current center programming by providing community survey and program evaluations, so that resident suggestions and requests may be implemented.
- To increase collaboration with local public agencies by networking and developing new and

innovative programs, so that residents of all ages in the Pomona community are served.

- To incorporate volunteer services by enlisting community and college service groups, so that the quality of program offerings may be enhanced.

SIGNIFICANT PROGRAM CHANGES

Due to program restructuring, portions of this program have been reallocated to other programs.

COMMUNITY SERVICES – Aquatics - Citywide (101-4144)

PROGRAM DESCRIPTION

The Aquatics-Citywide program provides for the day-to-day operation of both Washington Park and Ganesha Park Pools, including Recreation Swim, Swim Lessons and Snack Bar operations. Facilities are available for rental by reservation.

PROGRAM GOALS & OBJECTIVES

- To provide a safe and inviting aquatics program by scheduling regular maintenance and staff training so that residents will be encouraged to utilize the pools as part of their regular programmed leisure.
- To develop low cost aquatic programming for families by fostering partnerships with outside agencies, so that all residents may enjoy aquatic activities.

SIGNIFICANT PROGRAM CHANGES

None.

COMMUNITY SERVICES – Parking Safety - Youth Programs (101-4155)

PROGRAM DESCRIPTION

The Parking Safety – Youth Programs was created by City Council to provide additional programs for elementary and middle school aged youth. Funding for this program is derived from a percentage of revenues collected from non-moving citations.

This program consists of Recreation Site activities for summer and after-school programs and the Citywide Special Events Program.

PROGRAM GOALS & OBJECTIVES

- To enhance current programming by providing community survey and program evaluations, so that resident suggestions and requests may be implemented.
- To increase collaboration with local public agencies by networking and developing new and innovative programs, so that residents of all ages in the Pomona community are served.
- To incorporate volunteer services by enlisting community and college service groups, so that the quality of program offerings may be enhanced.

SIGNIFICANT PROGRAM CHANGES

None.

COMMUNITY SERVICES – Administration (101-4201)

PROGRAM DESCRIPTION

The Administration program provides for the development, leadership, management and coordination for the COMMUNITY SERVICES Department, as well as support for citizen/community functions in which the City is a co-sponsor or supporter.

The Administration program also acts as the liaison to the Parks and Recreation Commission, the Cultural Arts Commission, other city departments, civic groups and organizations, as well as individuals.

PROGRAM GOALS & OBJECTIVES

- To create a common vision for providing future Parks and Recreation services by bringing together a diverse group of persons in the Parks and Recreation profession or related professions, so that shared strategies may be implemented to serve the greatest number of citizens.
- To provide for the development of new facilities and for improvements at existing parks by conducting studies and estimating costs, so that the City may be prepared to continually upgrade and expend its park offerings.

- To target the intellectual, recreational, cultural, social and leisure needs of Pomona citizens by providing a wealth of safe and structured programs and activities, so that all ages may benefit from leisure time pursuits.

SIGNIFICANT PROGRAM CHANGES

None.

COMMUNITY SERVICES – Senior Citizens Activities & Meals Grant (226-4190)

PROGRAM DESCRIPTION

The Senior Citizens Activities and Meals Program provides hot nutritious meals to individuals 60 years of age and older and their spouses. The meals are served Monday through Friday, excluding holidays, at Emerson Village, Washington Park, and Palomares Park. The Senior Meals program collaborates with a variety of agencies/organizations to provide low to no cost services which include: notary, health, legal, adult education, tax assistance, transportation, case management, and a variety of recreational programs including special events for its participants.

PROGRAM GOALS & OBJECTIVES

- To enhance programming by providing participant program surveys, so that programming may reflect senior needs.
- To promote healthy lifestyles and the development of financial management skills by providing workshops and classes, so that seniors may be educated in current trends.

SIGNIFICANT PROGRAM CHANGES

None.

COMMUNITY SERVICES – Lighting & Landscaping Maintenance District Fund (256-4073-4076)

PROGRAM DESCRIPTION

Maintenance District #1 consists of park and landscape maintenance in Phillips Ranch and South Garey Avenue/Auto Center.

4073 - PHILLIPS RANCH LANDSCAPE and STREET LIGHT (ZONES A and B)

The Park and Landscaped Area Maintenance Program in Phillips Ranch is maintained by an outside landscape maintenance contractor and is administered by the Park Division. The primary responsibility of the contractor is to maintain all landscaped areas in Phillips Ranch at a quality level.

The program involves two different levels of maintenance activity. Turf maintenance includes watering and fertilizing, mowing and edging, aerifying, verticutting, controlling weeds and disease, and repairing vandalism damage to all turf. Slope, shrub, and ground cover maintenance includes hand weeding, fertilizing and watering, pruning, controlling insects and disease, removing and replacing plant material as needed, and repairing vandalism damage to trees and shrubs.

Fuel modification maintenance involves cutting down weeds to a height of 6" once a month, fertilization and watering, pruning, and insect and disease control to existing trees and shrubs. These areas are located between the back of homes and open spaces for fire protection. Open space maintenance involves moving or weed whipping of all weeds, etc. to a height of 6" three times per year for fire control.

4074/4075/4076 STREET LIGHTING AND GAREY AVENUE/AUTO CENTER LANDSCAPE AND LIGHTING (ZONES C, D, E, and F)

The Median and Landscape Area Maintenance Program is maintained by an outside landscape contractor and administered by the Park Division. The primary responsibility of the contractor is to maintain all landscaping in the medians and parkways along South Garey Avenue, Rio Rancho Road, Auto Center Drive and Lexington Boulevard.

It involves two different levels of maintenance activity. Turf maintenance includes watering and fertilizing, mowing and edging, aerifying, verticutting, controlling weeds and disease, and repairing vandalism damage to all turf. Shrub, slope, and ground cover maintenance includes hand weeding, fertilizing and watering, pruning, controlling insect and disease, removing and replacing plant material as needed, and repairing vandalism damage to trees and shrubs.

The Maintenance District also includes street lighting for Phillips Ranch (utility costs) and a new section on Ballerina Place and St. Paul Street which will include street light installation.

PROGRAM GOALS & OBJECTIVES

- To consistently maintain the wood railing system, begin the systematic replacement of wood railing along Rio Rancho and Village Loop Roads, Village Loop and Rustic Glen, and Village Loop and Willowbrook Roads, so that the quality image of Phillips Ranch is maintained.
- To implement a tree replacement program throughout Phillips Ranch by identifying offending species and replacing those trees with more urban friendly trees, so that root damage to walls and walkways is reduced.

SIGNIFICANT PROGRAM CHANGES

None.



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Library

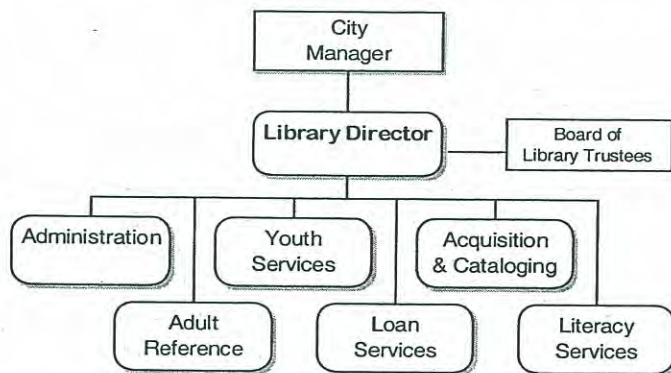
Mission Statement

The mission of the Pomona Public Library is to develop and facilitate equal access to collections, resources, and services which meet the cultural, informational, recreational, and educational needs of a diverse community.

Department Function

The Library Department provides a collection of informational, cultural, recreational, educational, and historical resources to meet the evolving information needs of the library patron.

Department Organizational Chart



Expenditure Summary

General Fund

Division / Program	2001-02 Actual	2002-03 Budget	2003-04 Budget
Library Administration	847,239	797,129	757,424
Special Collections	66,705	104,321	107,742
Adult Reference Services	340,410	346,899	374,454
Youth Services	159,547	167,058	178,888
Loan Services	433,539	445,934	476,778
Acquisitions & Cataloging	499,309	500,910	515,395
Literacy Services	46,947	50,416	53,788
	2,393,694	2,412,667	2,464,199

Performance Indicators

Indicator	2001-02 Actual	2002-03 Estimate	2003-04 Adopted
Reference Questions	57,060	45,670	52,000
Circulation of All Library Materials	295,019	295,905	296,000
Circulation of Non-English Items	43,555	48,000	48,900
Interlibrary Loans to Others	1,411	1,411	1,411
Interlibrary Loans Received	62	62	62
Library Attendance	272,943	285,943	298,943
Public Internet Hours Logged	31,844	29,700	34,450
New Library Cards Issued	7,822	8,000	8,500
Non-resident Cards Issued - \$30	161	161	161
Non-resident Family Member - \$5	11	11	11
Non-resident Monthly - \$5	921	1,200	1,400
Library Programs	1,923	1,920	1,950
Program Attendance	13,261	12,089	12,065
New Books Added	8,652	8,306	7,974
New Bk Titles Added	7,165	9,879	6,604
New Audio Cassettes Added	270	355	400
Subscriptions	216	202	210
Books Repaired	3,360	3,696	4,065
Audio Cassettes Repaired	170	200	200
Literacy Tutors Trained	16	18	22
Student/Tutor Matches (Literacy)	46	42	44
Literacy Student Enrollment	71	68	80
Literacy Hours of Instruction	1,105	1,100	1,200
Non-Literacy Volunteer Hrs	50	50	50
Computer Lab Students Taught	2,106	1,600	2,100
Computer Lab Hrs of Instruction	408	400	430

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 101 General Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 4500 All Library						
101-4500-51001 Salaries-Mgmt/Confidential	479,661.65	524,618	509,974	97%	553,049	5%
101-4500-51003 Salaries-General Service	626,911.42	680,268	674,234	99%	710,576	4%
101-4500-51040 Hourly	245,888.77	290,641	290,641	100%	312,235	7%
101-4500-51055 Temporary Agency Svcs	3,706.59	4,000	4,000	100%	0	100-%
101-4500-51059 Retirement/Termination Payout	798.97	0	0	N/A	0	N/A
101-4500-51060 Bilingual Pay	2,500.00	2,500	2,500	100%	2,500	0%
101-4500-51075 Sick Leave/Vac Buyback	7,385.97	6,859	6,859	100%	6,670	3-%
101-4500-51800 Allocated Benefits-Non Sworn	181,121.35	159,236	159,236	100%	192,249	21%
101-4500-51860 Benefits-Hourly	3,568.55	4,214	4,214	100%	4,489	7%
Total Personnel	1,551,543.27	1,672,336	1,651,658	99%	1,781,768	7%
101-4500-52060 Office Supplies	4,867.31	4,600	4,600	100%	4,600	0%
101-4500-52063 Postage	6,481.57	6,800	6,800	100%	6,800	0%
101-4500-52064 Printing & Copying	10,846.44	5,700	5,700	100%	5,700	0%
101-4500-52090 Mileage Reimbursement	47.90	250	115	46%	250	0%
101-4500-52130 Prof Development - Training	686.96	500	500	100%	500	0%
101-4500-52140 Dues & Subscriptions	975.50	1,300	1,150	88%	1,150	12-%
101-4500-52170 Building and Yard Repairs	19,560.87	30,000	30,000	100%	30,000	0%
101-4500-52191 Advertising	48.00	0	0	N/A	0	N/A
101-4500-52330 Radio Repairs	0.00	200	200	100%	200	0%
101-4500-52350 Departmental Expense	0.00	0	0	N/A	250	N/A
101-4500-52402 Small Tools & Equipment	733.84	2,000	2,000	100%	2,000	0%
101-4500-52403 Computer Related Acquisitions	1,000.47	1,000	1,000	100%	1,000	0%
101-4500-52430 Other Supplies/Materials	11,220.02	12,600	12,750	101%	12,750	1%
101-4500-52581 Office Equip Maint/Repair	2,113.32	3,400	3,400	100%	3,400	0%
101-4500-52610 Library Books	139,177.50	135,000	135,000	100%	135,000	0%
101-4500-52615 Serials	8,806.20	10,000	10,000	100%	10,000	0%
101-4500-52620 Activity Program Supplies	29.40	0	0	N/A	0	N/A
101-4500-52730 Book Binding	863.39	500	500	100%	500	0%
101-4500-52810 Microforms	9,105.93	0	0	N/A	0	N/A
101-4500-52820 Audio-Visual Materials	4,107.05	0	0	N/A	0	N/A
101-4500-52830 Electronic Library Materials	90.33	0	0	N/A	0	N/A
101-4500-52840 Electronic Access	8,113.00	6,532	6,532	100%	6,532	0%
Total Controllable Expenses	228,875.00	220,382	220,247	100%	220,632	0%
101-4500-52274 Required Contract Services	27,761.50	22,531	22,531	100%	22,531	0%
101-4500-52572 Contracts-Lease Equip	0.00	0	76,230	N/A	50,820	N/A
101-4500-52588 Automation-Maintenance	12,513.58	1,000	1,000	100%	33,295	3230%
Total Required Expenses	40,275.08	23,531	99,761	424%	106,646	353%
101-4500-52070 Gas & Electricity	104,817.38	140,000	140,000	100%	88,180	37-%
101-4500-52121 Telephone Service Expense	9,108.52	11,580	10,018	87%	10,078	13-%
101-4500-52126 Tel Moves/Changes/Equip	282.41	0	0	N/A	0	N/A
101-4500-52128 Cellular/Pagers	232.21	350	350	100%	350	0%
101-4500-52185 Info Systems Allocation	419,873.27	297,486	297,486	100%	201,332	32-%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 101 General Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 4500 All Library						
101-4500-52245 Ins - Liability	8,039.00	12,998	12,998	100%	15,041	16%
101-4500-52246 Ins - Unemployment	2,234.00	8,391	8,391	100%	6,117	27-%
101-4500-52247 Ins - Workers' Compensation	28,414.00	25,613	25,613	100%	34,055	33%
Total Allocated Costs & Utilities	573,000.79	496,418	494,856	100%	355,153	28-%
TOTAL All Library	2,393,694.14	2,412,667	2,466,522	102%	2,464,199	2%

- To provide information and assistance to children and adults using the children's collections.
- To instruct in basic research methodology, including the use of reference materials/books and use of the Internet.
- To initiate orders for 3,000 new children's books.
- To provide over 300 programs such as story hours and class visits for children.
- To evaluate 20% of the children's collection to remove outdated materials and replace important materials.
- To continue to recruit sponsors for children's programming from the local business community.
- To include some programming for teenagers.

SIGNIFICANT PROGRAM CHANGES

None.

LIBRARY – Loan Services (101-4532)

PROGRAM DESCRIPTION

The Loan Services Program encompasses four physically separated areas in the Library: the upper level Circulation Desk area; the upper level Audio-Visual Services section; the Interlibrary Loan section; and the Page section. Both the Circulation and Audio-Visual areas are direct public service points that require staff to assist patrons during all hours that the Library is open. The Loan Services Program provides control of all library materials loaned to the public. Library cards are issued and borrower's records are maintained. Loan Services staff charge and discharge library materials, collect fines and fees, and attempt to retrieve overdue materials, (which includes assigning delinquent accounts to a collection agency).

The Audio-Visual section houses audiocassettes, recorded books on CD and educational videos. Audio-visual presentations by other library divisions are coordinated through this program, with both equipment and materials provided. Also, audio-visual equipment and materials are loaned to other City Departments for presentations, programs, etc.

- Interlibrary Loan service is handled by this program, whereby either library materials are borrowed for Pomona library patrons from other

libraries, or Pomona Library materials are loaned to other libraries for use by their patrons.

- The Page section is responsible for the shelving of library materials and the retrieval of materials housed in the storage area of the Library.
- Statistics showing patron usage of library materials are collected and analyzed by this Program. Circulation statistics for interlibrary loan transactions are compiled and sent to the California State Library for monetary reimbursement in accordance with the Library of California regulations.

PROGRAM GOALS & OBJECTIVES

The goal of Loan Services is to provide control of all library materials loaned to the public. Objectives include:

- To give positive, prompt, and courteous service to all Library patrons.
- To issue library cards and maintain borrower records.
- To shelve library materials promptly and retrieve materials housed in the storage area of the library for the public.
- To borrow materials from other libraries for use by Pomona Library patrons, and coordinate the lending of Pomona materials to other libraries.
- To repair and maintain audio-visual materials for circulation to the public, as well as to purge the audiocassette collection of damaged items and poorly circulating titles.

SIGNIFICANT PROGRAM CHANGES

Library patrons can now access their accounts on-line. CD-ROMs and computer disks were transferred from Audio-Visual to the Adult Collection where they are shelved with the corresponding non-fiction books.

LIBRARY – Acquisitions & Cataloging (101-4541)

PROGRAM DESCRIPTION

The Acquisitions and Cataloging Program is responsible for acquiring, recording, maintaining, and preserving the book, media, periodical, document, and

microfilm collections of the library. All library materials, though selected by staff in other divisions, are ordered and received by this program. After acquisition of the material, this program assigns the classification number and subject headings to each item, prepares the on-line bibliographic record via computer, and physically processes each item before it is placed on the shelf for use by the public. This program maintains the On-line Public Access catalog as an accurate record of library holdings and a viable source for access to those holdings.

In addition to adding, updating, and deleting records, this program is responsible for establishing and updating the necessary access points for the accurate retrieval of those records. Damaged printed library materials are sent to this program for either mending or binding (thus enabling continued use), or the items are discarded if they are beyond repair.

PROGRAM GOALS & OBJECTIVES

The mission of Acquisitions and Cataloging is to acquire, catalog, process, and maintain all library materials either circulated for the public or housed in the various reference collections. Objectives include:

- To acquire, catalog, and process in a timely manner all library materials ordered by the library's collection development staff.
- To barcode and catalog serial items shelved in storage.

SIGNIFICANT PROGRAM CHANGES

None.

LIBRARY – Library Literacy Services

(101-4551)

PROGRAM DESCRIPTION

The Pomona Literacy Service provides free adult literacy services to the City of Pomona. Volunteer tutorial programs are provided to adults (16 years and older) who do not have basic literacy skills or whose literacy skills are so limited that they are not able to function independently in daily life or acquire employment or higher education.

Volunteer tutors are trained in certification workshops, learning methods and techniques for teaching literacy skills (reading, writing, and comprehension). The methods used are prescribed by Literacy Volunteers

of America, Laubach International, and the California Literacy Campaign.

The Pomona Literacy Service also offers free computer literacy classes to Pomona residents.

PROGRAM GOALS & OBJECTIVES

The goal of the Literacy Service is to assist adults in the community in acquiring reading, writing and computer skills. Objectives include:

- Providing the necessary assistance to those in need of improving or acquiring basic reading and writing skills, and computer skills.
- Organize and produce an annual fundraising event, to supplement the Literacy Service budget.
- Recruit and train volunteer tutors.
- Match new adult students with volunteer tutors and monitor their progress in one-on-one tutoring sessions.
- Provide computer classes to the public in our computer lab.

SIGNIFICANT PROGRAM CHANGES

None.

LIBRARY – Public Library Foundation Act Grant (291-4590)

PROGRAM DESCRIPTION

The Public Library Foundation Act was passed by the state legislature to provide equitable and adequate funds to public libraries, historically dependent on property tax, which continue to face a fiscal crisis due to tax limitations of Proposition 13 in 1978. As required by statute, these funds "shall supplement, but not supplant local revenues." To be eligible, the Library must be funded at a level no less than 100% of the previous year's budget.

In accordance with the terms of the grant, funds are to be used for "direct services to the public."

PROGRAM GOALS & OBJECTIVES

The goal of the Public Library Foundation grant program is to provide supplemental funds to public libraries so that they, in turn, may provide increased materials and services to the public.

- Supplement the library's book budget so that additional books are added to the collection.
- Supplement the library's audio-visual materials budget so that additional Books on Cassette can be added to the collection.
- Preserve and protect materials in the Special Collections area of the Library.
- Provide 120 hours of weekly assistance and instruction of the public in the use of computers and the Internet, both in the Library's computer lab and at the public Internet stations.

SIGNIFICANT PROGRAM CHANGES

None.

LIBRARY – California Literacy Matching Grant (292-4590)

PROGRAM DESCRIPTION

The Pomona Literacy Service provides free adult literacy services to the City of Pomona. Volunteer tutorial programs are provided to adults (16 years and older) who do not have basic literacy skills or whose

literacy skills are so limited that they are not able to function independently in daily life or acquire employment or higher education.

Volunteer tutors are trained in certification workshops, learning methods and techniques for teaching literacy skills (reading, writing, and comprehension).

Computer Lab, housing 22 computers, is part of Library Literacy Services. Computer classes are offered to the public, and include word processing, Internet access, and other software programs.

PROGRAM GOALS & OBJECTIVES

The goal of the Literacy Service is to assist adults in the community in acquiring reading and writing skills, and computer literacy. Objectives include:

- Providing the necessary assistance to those in need of improving or acquiring basic reading and writing skills, and computer skills.
- Organize and produce an annual fundraising event, to supplement the Literacy Service budget.
- Recruit and train volunteer tutors.
- Match new adult students with volunteer tutors and monitor their progress in on-on-one tutoring sessions.

SIGNIFICANT PROGRAM CHANGES

Funds for this grant are based on a formula equating local funding to matching State support. This support ratio changes annually, so the proposed 2003-04 budget for this grant is only an estimate.

LIBRARY – Family Literacy Service Grant (293-4590)

PROGRAM DESCRIPTION

This program is funded by the California Library Services Act. The Family Literacy Service provides basic literacy skills instruction for adults with children of preschool age. The focus is on assisting the parents with methods and techniques of reading to and with their children, thereby facilitating a reading environment in the home. Parents attend workshops in which they learn reading-with-children skills, and the families participate together in monthly programs designed to enhance the reading experience.

- The parent workshops provide an intensive look at reading methods parents can use immediately with their children, regardless of the parent's reading level at the time of enrollment. Participants in the Family Literacy program must be enrolled in one-on-one tutoring concurrently.

PROGRAM GOALS & OBJECTIVES

The goal of the Family Literacy Service is to assist parents (enrolled in the adult literacy program) in acquiring reading skills that will enable them to help their children become successful readers, thus breaking the cycle of illiteracy. Objectives include:

- To provide computer and Internet training to families in the community who are enrolled in the Family Literacy program.
- To provide books for the children participating, as prescribed in state and national Families Literacy program guidelines.
- To provide continuing monthly programs for all eligible families.

SIGNIFICANT PROGRAM CHANGES

In connection with Cal Poly, Pomona, the Family Literacy Service is providing family programs for the Community Outreach Partnership Center (COPC) at Garey Village.



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All Other Funds Guide

<u>Fund</u>	<u>Fund Description</u>	<u>Budget Tab</u>
199	<i>Section 8.....</i>	<i>Community Development</i>
208	Gas Tax	All Other Funds
212	<i>Emergency Shelter Grant.....</i>	<i>Community Development</i>
213	<i>CDBG</i>	<i>Community Development</i>
214	<i>HOME Program.....</i>	<i>Community Development</i>
216	Proposition A	All Other Funds
217	Proposition C	All Other Funds
218	<i>Shelter Plus Care Grant.....</i>	<i>Community Development</i>
219	Traffic Offender.....	All Other Funds
220	<i>Local Law Enforcement Block Grant.....</i>	<i>Police</i>
221	<i>Supportive Trans Housing</i>	<i>Community Development</i>
223	Traffic Congestion Relief	All Other Funds
224	<i>Housing Acquisition Redevelopment</i>	<i>Community Development</i>
226	Sr. Citizen Nutrition Grant.....	All Other Funds
230	Vehicle Parking District.....	All Other Funds
245	Air Quality Improvement District	All Other Funds
250	Light & Landscape Maintenance District.....	All Other Funds
260	<i>Asset Forfeiture</i>	<i>Police</i>
261	MTA Community Technology Grant	All Other Funds
264	<i>Housing Grants Fund</i>	<i>Community Development</i>
266	Solid Waste Clean-up Grant	All Other Funds
267	C-Cap State of the Art Grant	All Other Funds
268	CLEEP Grant.....	All Other Funds
271	<i>Low/Mod Housing.....</i>	<i>Community Development</i>
272	Bike Trail (SB 821).....	All Other Funds
277	Downtown Rebound Grant	All Other Funds
278	<i>Low/Mod Bond Funded Projects.....</i>	<i>Community Development</i>
279	Frasher Foto	All Other Funds
281	<i>Supplemental Law Enforcement Svcs Grant</i>	<i>Police</i>
282	STC Jail Training Grant	All Other Funds
289	OTS – Traffic Offender Fund	All Other Funds
291	Public Library Foundation Grant.....	All Other Funds
292	State Literacy Grant.....	All Other Funds
293	Family Literacy Grant.....	All Other Funds
298	OTS Computerized Collision	All Other Funds
320	City Debt Service	All Other Funds
360	Pomona Public Financing Authority	All Other Funds
418	Capital Outlay Fund.....	All Other Funds
419	Assessment District Improvement	All Other Funds
769	Treasurer's Investment Fund.....	All Other Funds

ALL OTHER FUNDS –
Public Works
State Gas Tax Fund
(208-2594 & **)

DEPARTMENTAL FUNCTION:

- The State Gas Tax is revenue received by the City from the State of California. These funds include Gas Tax revenues under sections 2106 and 2107 of the Street and Highway Code, which can be used for either street maintenance or construction. In 1990/91 additional revenues were allocated by the State under Section 2105 (Proposition 111).

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 208 State Gas Tax Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
208-0000-51001 Salaries-Mgmt/Confidential	51,992.93	0	0	N/A	0	N/A
208-0000-51003 Salaries-General Service	20,340.19	0	0	N/A	0	N/A
208-0000-51041 Overtime - Gen Svc	839.52	0	0	N/A	0	N/A
208-0000-51800 Allocated Benefits-Non Sworn	8,747.57	0	0	N/A	0	N/A
Total Personnel	81,920.21	0	0	0%	0	0%
208-0000-52060 Office Supplies	205.73	0	0	N/A	0	N/A
208-0000-52063 Postage	308.77	0	0	N/A	0	N/A
208-0000-52064 Printing & Copying	3,165.41	0	0	N/A	0	N/A
208-0000-52080 Other Expense	5,466.27	0	0	N/A	0	N/A
208-0000-52130 Prof Development - Training	3.00	0	0	N/A	0	N/A
208-0000-52191 Advertising	532.00	0	0	N/A	0	N/A
208-0000-52285 Controllable Contract Services	94,326.29	0	0	N/A	0	N/A
208-0000-52430 Other Supplies/Materials	22.91	0	0	N/A	0	N/A
208-0000-52530 Materials	1,073.84	0	0	N/A	0	N/A
208-0000-52560 Electrical Materials	3,189.38	0	0	N/A	0	N/A
208-0000-58010 Prelim Engineering/Survey	930.00	0	0	N/A	0	N/A
208-0000-58012 Other Arch/Engr Fees	6.00	0	0	N/A	0	N/A
208-0000-58030 Construction	705,374.38	0	0	N/A	0	N/A
208-0000-58040 Construction Eng/Insp	1,672.50	0	0	N/A	0	N/A
Total Controllable Expenses	816,276.48	0	0	0%	0	0%
208-0000-52160 Pub, Print Ord/Res/Legals	1,959.00	0	0	N/A	0	N/A
Total Required Expenses	1,959.00	0	0	0%	0	0%
208-0000-54030 ACS - GIS Contract	34,702.00	33,404	33,404	100%	19,894	40-%
208-0000-54050 GIS Equip Lease	69,685.60	69,686	69,686	100%	69,686	0%
208-0000-58032 Construction Retention	11,099.20	0	0	N/A	0	N/A
Total Allocated Costs & Utilities	115,486.80	103,090	103,090	100%	89,580	13-%
208-0000-66196 Capital Improvements	0	2,894,400	2,894,400	100%	306,000	89-%
208-0000-66300 Prior Year Cap Exp	(720.79)	0	0	N/A	0	N/A
Total Capital Improvements	(720.79)	2,894,400	2,894,400	100%	306,000	89-%
208-0000-89922 Transfer To Capital Outlay	(291,155.35)	0	0	N/A	0	N/A
208-0000-89928 Trsf to Right of Way Clean-up	120,073.61	87,611	87,611	100%	97,471	11%
208-0000-89929 Trsf to Storm Water Compliance	62,081.06	190,387	190,387	100%	186,177	2-%
208-0000-89938 Transfer To General Fund	1,350,000.00	1,350,000	1,350,000	100%	1,350,000	0%
208-0000-89942 Transfer to Street Sweeping	170,972.70	230,681	230,681	100%	202,270	12-%
208-0000-89943 Transfer To Median Maint	100,777.69	133,955	133,955	100%	135,442	1%
208-0000-89945 Transfer To Graffiti Control	106,274.92	302,078	302,078	100%	405,160	34%
Total Transfer Out	1,619,024.63	2,294,712	2,294,712	100%	2,376,520	4%
TOTAL State Gas Tax Fund	2,633,946.33	5,292,202	5,292,202	100%	2,772,100	48-%

ALL OTHER FUNDS –
Public Works
Proposition A Fund
(216-2590)

DEPARTMENTAL FUNCTION:

- Proposition A funds are a result of the County one-half cent sales tax increase which is allocated to cities based on population. The revenue can only be used for transit or transit-related projects. The City has three years in which to use its annual allocation or the money must be returned to the Los Angeles Metropolitan Transportation Authority. This funding supports the City's Get About paratransit services for the elderly and disabled. Starting in July 2002, the City implemented a new Pomona Shopper Shuttle Service from Monday through Thursday and on Saturday. In July 2003, the City will complete its evaluation of the Shopper Shuttle Program has budgeted money to continue the Program in Fiscal Year 2003-04. .

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 216 Proposition A Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
216-0000-51001 Salaries-Mgmt/Confidential	15,705.74	17,378	17,378	100%	18,757	8%
216-0000-51038 Overtime-Mgmt/Conf	2,898.29	1,267	5,362	423%	800	37-%
216-0000-51041 Overtime - Gen Svc	12,293.04	6,968	11,846	170%	2,000	71-%
216-0000-51800 Allocated Benefits-Non Sworn	2,758.27	2,306	2,306	100%	2,858	24%
Total Personnel	33,655.34	27,919	36,892	132%	24,415	13-%
216-0000-52060 Office Supplies	346.34	500	200	40%	200	60-%
216-0000-52063 Postage	0.00	100	50	50%	50	50-%
216-0000-52064 Printing & Copying	0.00	1,100	0	0%	200	82-%
216-0000-52140 Dues & Subscriptions	5,000.00	10,000	10,000	100%	15,000	50%
216-0000-52197 Public Relations/Info	4,849.79	15,000	12,310	82%	5,000	67-%
216-0000-52285 Controllable Contract Services	1,046,065.90	1,222,088	1,000,000	82%	1,246,000	2%
216-0000-52381 Equipment Maint/Repair	0.00	1,000	1,124	112%	500	50-%
216-0000-52580 General Maint & Repairs	7,674.41	13,300	13,300	100%	14,000	5%
216-0000-52586 Parking Lot Sweeping	11,792.00	19,320	19,320	100%	20,000	4%
216-0000-52620 Activity Program Supplies	17,180.00	0	0	N/A	7,000	N/A
216-0000-52623 Recreation Trip Transportation	40,799.68	55,000	42,472	77%	55,000	0%
216-0000-52711 Landscape Maintenance	44,025.00	53,626	53,625	100%	54,000	1%
Total Controllable Expenses	1,177,733.12	1,391,034	1,152,401	83%	1,416,950	2%
216-0000-52646 N. Garey Metrolink - Security	57,901.98	64,896	61,719	95%	62,000	4-%
216-0000-52647 Downtown RTC - Security	111,431.64	148,179	102,819	69%	105,000	29-%
216-0000-52648 Transit Subsidy	9,161.00	30,000	16,495	55%	20,000	33-%
216-0000-52649 Bus Shelter Maintenance	11,910.24	14,386	18,284	127%	20,000	39%
Total Required Expenses	190,404.86	257,461	199,317	77%	207,000	20-%
216-0000-52070 Gas & Electricity	1,104.97	18,200	1,000	5%	60,000	230%
216-0000-52071 Water	6,191.44	9,584	4,945	52%	5,500	43-%
216-0000-52121 Telephone Service Expense	0.00	2,000	0	0%	0	100-%
216-0000-52185 Info Systems Allocation	3,894.13	2,759	2,759	100%	4,495	63%
Total Allocated Costs & Utilities	11,190.54	32,543	8,704	27%	69,995	115%
TOTAL Proposition A Fund	1,412,983.86	1,708,957	1,397,314	82%	1,718,360	1%

ALL OTHER FUNDS –
Public Works
Proposition C Fund
(217-2590)

DEPARTMENTAL FUNCTION:

- Proposition C Funds are a result of the 1990/91 increase in the County sales tax. These funds may only be used for transit or transit-related projects. The Los Angeles Metropolitan Transportation Authority must approve all projects. In Fiscal Year 2003-04, the City will complete the purchase of a new Pavement Management System (PMS) to identify on a priority basis streets in need of maintenance.

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 217 Proposition C Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
217-0000-51001 Salaries-Mgmt/Confidential	15,705.74	17,378	17,378	100%	20,341	17%
217-0000-51003 Salaries-General Service	0.00	0	0	N/A	41,714	N/A
217-0000-51038 Overtime-Mgmt/Conf	0.00	0	0	N/A	450	N/A
217-0000-51041 Overtime - Gen Svc	0.00	0	0	N/A	2,340	N/A
217-0000-51800 Allocated Benefits-Non Sworn	2,758.27	2,306	2,306	100%	10,559	358%
Total Personnel	18,464.01	19,684	19,684	100%	75,404	283%
217-0000-52060 Office Supplies	0.00	0	0	N/A	500	N/A
217-0000-52063 Postage	0.00	0	0	N/A	250	N/A
217-0000-52064 Printing & Copying	0.00	0	0	N/A	500	N/A
217-0000-52197 Public Relations/Info	31.12	0	0	N/A	0	N/A
217-0000-52404 Traffic Sig Contr/Cabinets	0.00	0	0	N/A	21,000	N/A
Total Controllable Expenses	31.12	0	0	0%	22,250	0%
217-0000-52160 Pub, Print Ord/Res/Legals	0.00	0	0	N/A	500	N/A
Total Required Expenses	0.00	0	0	0%	500	0%
217-0000-52070 Gas & Electricity	63,090.83	60,000	48,920	82%	0	100-%
217-0000-52071 Water	989.37	0	0	N/A	0	N/A
217-0000-52121 Telephone Service Expense	1,256.82	1,836	1,272	69%	1,232	33-%
217-0000-52185 Info Systems Allocation	576.34	409	409	100%	425	4%
Total Allocated Costs & Utilities	65,913.36	62,245	50,601	81%	1,657	97-%
217-0000-89922 Transfer To Capital Outlay	25,047.42	1,239,500	1,239,500	100%	1,305,500	0%
217-0000-89932 Transfer To State Gas Tax Fund	0.00	0	0	N/A	33,000	N/A
Total Transfer Out	25,047.42	1,239,500	1,239,500	100%	1,338,500	8%
TOTAL Proposition C Fund	109,455.91	1,321,429	1,309,785	99%	1,438,311	9%

ALL OTHER FUNDS – Police Traffic Offender (219-2090)

DEPARTMENTAL FUNCTION:

- In June 2000, the Police Department was awarded a (26) month Office of Traffic Safety (OTS) "Traffic Offender Program" grant in the amount of \$531,064. The primary goal of the Traffic Offender Program is to promote greater highway safety through specialized enforcement programs focusing on individuals suspected of Driving Under the Influence (DUI) as well as non-licensed drivers and individuals driving on a suspended and/or revoked driver's license.

According to the terms and conditions of this grant, the City is required to establish a permanent self-sustaining Traffic Offender Fund in order to continue to achieve and enhance the goals and objectives of the Traffic Offender Program. The purpose of this fund is to receive and expend fees collected for the impoundment of vehicles. All monies received in the Traffic Offender Fund must be accounted for in a separate account and are not available to the City's General Fund. All funds deposited into the Traffic Offender Fund shall be specifically used to meet the goals and objectives of the Traffic Offender Program. The Traffic Offender Program shall include the enforcement of, education for, and prosecution of drivers with a suspended, or revoked license, as well as unlicensed drivers operating a motor vehicle. Another primary goal of this program is to reduce the number of drivers on city streets who are intoxicated. Permissible expenditures of Traffic Offender Funds shall include, but not be limited to personnel costs, purchasing of equipment, contractual services, materials, supplies, and any other types of expenditures that advance the goals and objectives of the Traffic Offender Program. Annually, the remaining balance of funds in the Traffic Offender Fund shall be carried forward into the next ensuing fiscal year.

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 219 Traffic Offender Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
219-0000-51039 Overtime-Police Sworn	2,586.62	92,000	50,000	54%	100,000	9%
219-0000-51041 Overtime - Gen Svc	1,441.17	12,000	10,000	83%	15,000	25%
Total Personnel	4,027.79	104,000	60,000	58%	115,000	11%
219-0000-52063 Postage	4.68	0	0	N/A	0	N/A
219-0000-52064 Printing & Copying	3,450.00	5,000	2,500	50%	0	100-%
219-0000-52403 Computer Related Acquisitions	0.00	1,200	0	0%	0	100-%
219-0000-52430 Other Supplies/Materials	19,202.90	50,000	50,000	100%	35,000	30-%
219-0000-52450 Small Equip-Special/Safety	39,465.74	54,800	60,000	109%	30,000	45-%
Total Controllable Expenses	62,123.32	111,000	112,500	101%	65,000	41-%
219-0000-66182 Automobiles & Trucks	18,544.60	74,000	38,108	51%	70,000	5-%
219-0000-66189 Other Equipment	5,564.16	0	0	N/A	0	N/A
Total Capital	24,108.76	74,000	38,108	51%	70,000	5-%
 TOTAL Traffic Offender Fund	 90,259.87	 289,000	 210,608	 73%	 250,000	 13-%

ALL OTHER FUNDS –
Public Works
Traffic Congestion Relief
(223-2594)

DEPARTMENTAL FUNCTION:

- The Traffic Congestion Relief fund was instituted in Fiscal Year 2000-01 as a component of the State Gas Tax revenue received by the City from the State of California. These AB 2928 funds can be used for either street maintenance or construction. Due to the pending State Budget Cuts, this funding has been eliminated in Fiscal Year 2003-04.

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 223 Traffic Congestion Relief Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD.VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
223-0000-89922 Transfer To Capital Outlay	455,124.40	0	0	N/A	0	N/A
223-0000-89932 Transfer To State Gas Tax Fund	540,827.80	498,241	306,000	61%	0	100-%
Total Transfer Out	995,952.20	498,241	306,000	61%	0	100-%
 TOTAL Traffic Congestion Relief Fund	 995,952.20	 498,241	 306,000	 61%	 0	 100-%

ALL OTHER FUNDS –
Community Services
Senior Citizens Activities &
Meals Grant
(226-4190)

PROGRAM DESCRIPTION

The Senior Citizens Activities and Meals Program provides hot nutritious meals to individuals 60 years of age and older and their spouses. The meals are served Monday through Friday, excluding holidays, at Emerson Village, Washington Park, and Palomares Park.

The Senior Meals program collaborates with a variety of agencies/organizations to provide low to no cost services which include: notary, health, legal, adult education, tax assistance, transportation, case management, and a variety of recreational programs including special events for its participants.

PROGRAM GOALS & OBJECTIVES

- To enhance programming by providing participant program surveys, so that programming may reflect senior needs.
- To promote healthy lifestyles and the development of financial management skills by providing workshops and classes, so that seniors may be educated in current trends.

SIGNIFICANT PROGRAM CHANGES

None.

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 226 Sr Citizen Nutrition Grant

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
226-0000-51001 Salaries-Mgmt/Confidential	23,494.12	24,652	24,652	100%	29,264	19%
226-0000-51003 Salaries-General Service	48,542.47	53,405	53,405	100%	35,028	34-%
226-0000-51040 Hourly	46,571.99	44,942	44,942	100%	61,473	37%
226-0000-51060 Bilingual Pay	500.00	500	500	100%	200	60-%
226-0000-51075 Sick Leave/Vac Buyback	0.00	0	1,570	N/A	1,570	N/A
226-0000-51124 Volunteer Staff	80,474.19	93,750	73,000	78%	93,750	0%
226-0000-51800 Allocated Benefits-Non Sworn	14,565.18	13,378	13,378	100%	10,346	23-%
226-0000-51860 Benefits-Hourly	675.29	650	650	100%	891	37%
Total Personnel	214,823.24	231,277	212,097	92%	232,522	1%
226-0000-52060 Office Supplies	1,450.48	1,000	1,474	147%	2,000	100%
226-0000-52063 Postage	612.05	500	126	25%	200	60-%
226-0000-52064 Printing & Copying	301.02	100	0	0%	100	0%
226-0000-52090 Mileage Reimbursement	772.51	800	800	100%	800	0%
226-0000-52091 Volunteer Expense	1,306.32	500	500	100%	500	0%
226-0000-52110 Other Rentals	13,800.00	3,900	3,900	100%	3,900	0%
226-0000-52140 Dues & Subscriptions	350.78	400	400	100%	400	0%
226-0000-52351 Senior Citizen Nutrition Pgm	118,853.00	120,476	120,476	100%	122,356	2%
226-0000-52353 Raw Food, City Purchased	1,658.15	1,500	1,500	100%	1,500	0%
226-0000-52381 Equipment Maint/Repair	2,328.76	674	674	100%	800	19%
226-0000-52402 Small Tools & Equipment	870.89	200	200	100%	400	100%
226-0000-52430 Other Supplies/Materials	1,702.13	1,000	1,000	100%	3,106	211%
226-0000-52580 General Maint & Repairs	2,000.00	0	0	N/A	0	N/A
Total Controllable Expenses	146,006.09	131,050	131,050	100%	136,062	4%
226-0000-52121 Telephone Service Expense	3,700.00	0	0	N/A	0	N/A
Total Allocated Costs & Utilities	3,700.00	0	0	0%	0	0%
TOTAL Sr Citizen Nutrition Grant	364,529.33	362,327	343,147	95%	368,584	2%

ALL OTHER FUNDS –
Public Works
Vehicle Parking District
Fund
(230-9200)

DEPARTMENTAL FUNCTION:

- The Vehicle Parking District is responsible for the administration, operation, maintenance, and capital improvements of parking lots in the downtown business area. The Commission of seven members works with various City departments. The Public Works Department provides administrative, traffic, and field support.

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 230 Vehicle Parking District Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
230-0000-51001 Salaries-Mgmt/Confidential	6,714.73	11,792	40,616	344%	38,215	224%
230-0000-51003 Salaries-General Service	30,225.50	31,398	33,404	106%	92,403	194%
230-0000-51037 Overtime - Hourly	0.00	0	198	N/A	0	N/A
230-0000-51038 Overtime-Mgmt/Conf	89.99	0	854	N/A	900	N/A
230-0000-51040 Hourly	5,108.26	33,444	29,746	89%	0	100-%
230-0000-51041 Overtime - Gen Svc	376.48	1,000	382	38%	400	60-%
230-0000-51055 Temporary Agency Svcs	3,052.70	9,856	9,856	100%	0	100-%
230-0000-51059 Retirement/Termination Payout	186.00	0	0	N/A	0	N/A
230-0000-51072 Exec Leave Payback	1,674.04	500	0	0%	0	100-%
230-0000-51075 Sick Leave/Vac Buyback	367.47	1,375	1,462	106%	1,500	9%
230-0000-51800 Allocated Benefits-Non Sworn	13,081.40	10,682	14,828	139%	30,650	187%
230-0000-51860 Benefits-Hourly	74.07	630	432	69%	0	100-%
230-0000-52640 Uniform Allowance	627.29	1,500	2,000	133%	2,000	33%
Total Personnel	61,577.93	102,177	133,778	131%	166,068	63%
230-0000-52060 Office Supplies	452.26	500	720	144%	1,000	100%
230-0000-52063 Postage	100.59	200	544	272%	550	175%
230-0000-52064 Printing & Copying	303.60	500	992	198%	1,000	100%
230-0000-52130 Prof Development - Training	675.00	2,274	500	22%	2,700	19%
230-0000-52140 Dues & Subscriptions	100.00	160	66	41%	325	103%
230-0000-52285 Controllable Contract Services	6,073.09	8,000	2,250	28%	2,250	72-%
230-0000-52304 Public Art Grant	2,500.00	10,500	10,500	100%	32,500	210%
230-0000-52350 Departmental Expense	551.44	600	1,012	169%	1,000	67%
230-0000-52381 Equipment Maint/Repair	4,173.52	4,000	3,601	90%	3,000	25-%
230-0000-52402 Small Tools & Equipment	478.08	5,100	1,828	36%	2,000	61-%
230-0000-52430 Other Supplies/Materials	2,941.98	3,926	2,652	68%	2,500	36-%
230-0000-52460 In-Service Training	0.00	1,000	0	0%	500	50-%
230-0000-52583 Parking Lot Maintenance	0.00	45,650	5,000	11%	69,532	52%
230-0000-52586 Parking Lot Sweeping	16,830.00	22,000	15,320	70%	15,000	32-%
230-0000-52711 Landscape Maintenance	23,405.00	20,000	15,000	75%	15,000	25-%
230-0000-52750 Traffic Signs	0.00	2,500	500	20%	500	80-%
230-0000-53015 VPD Maintenance Services	203.41	500	220	44%	200	60-%
230-0000-58050 Incidentals	0.00	250	798	319%	800	220%
Total Controllable Expenses	58,787.97	127,660	61,503	48%	150,357	18%
230-0000-52160 Pub, Print Ord/Res/Legals	0.00	350	350	100%	350	0%
230-0000-52200 Legal Expense	7,829.93	4,000	9,430	236%	9,500	138%
230-0000-52572 Contracts-Lease Equip	1,949.88	0	0	N/A	0	N/A
Total Required Expenses	9,779.81	4,350	9,780	225%	9,850	126%
230-0000-52070 Gas & Electricity	12,023.00	19,000	13,116	69%	13,000	32-%
230-0000-52071 Water	11,177.37	10,000	10,973	110%	11,000	10%
230-0000-52121 Telephone Service Expense	740.08	850	1,174	138%	1,207	42%
230-0000-52128 Cellular/Pagers	871.97	1,500	1,053	70%	1,500	0%
230-0000-52185 Info Systems Allocation	0.00	362	362	100%	0	100-%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 230 Vehicle Parking District Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
230-0000-52245 Ins - Liability	1,000.00	1,617	1,617	100%	1,871	16%
230-0000-52246 Ins - Unemployment	39.00	187	187	100%	210	12%
230-0000-52247 Ins - Workers' Compensation	1,504.00	1,268	1,268	100%	2,295	81%
230-0000-52420 Fleet Operation	8,052.27	4,615	4,615	100%	6,409	39%
Total Allocated Costs & Utilities	35,407.69	39,399	34,365	87%	37,492	5-%
230-0000-66189 Other Equipment	15,826.15	0	0	N/A	0	N/A
Total Capital	15,826.15	0	0	0%	0	0%
230-0000-66196 Capital Improvements	36,662.49	0	0	N/A	0	N/A
Total Capital Improvements	36,662.49	0	0	0%	0	0%
 TOTAL Vehicle Parking District Fund	 218,042.04	 273,586	 239,426	 88%	 363,767	 33%



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ALL OTHER FUNDS –
Public Works
Air Quality Improvement
Fund
(245-25)**

DEPARTMENTAL FUNCTION:

- The City of Pomona annually receives funds generated by the Department of Motor Vehicles' registration fees for projects, which assist local government in reducing vehicle emissions. Currently the City uses this fund (AB2766) to fund a portion of its trip reduction program and street improvements at Mission Boulevard and State Route 71.

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 245 Air Quality Mgmt Dist (SCAQMD)

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
245-0000-51001 Salaries-Mgmt/Confidential	3,374.78	12,334	13,882	113%	12,577	2%
245-0000-51003 Salaries-General Service	5,191.01	0	0	N/A	0	N/A
245-0000-51800 Allocated Benefits-Non Sworn	1,394.53	2,300	2,846	124%	2,142	7-%
Total Personnel	9,960.32	14,634	16,728	114%	14,719	1%
245-0000-52130 Prof Development - Training	15.00	250	0	0%	0	100-%
245-0000-52140 Dues & Subscriptions	10,378.92	11,000	1,000	9%	1,500	86-%
245-0000-52197 Public Relations/Info	1,423.49	10,000	5,000	50%	5,000	50-%
245-0000-52285 Controllable Contract Services	0.00	100,000	50,000	50%	50,000	50-%
Total Controllable Expenses	11,817.41	121,250	56,000	46%	56,500	53-%
245-0000-52180 Audit Services	0.00	2,600	2,600	100%	2,600	0%
245-0000-52572 Contracts-Lease Equip	79,902.30	79,902	79,902	100%	79,902	0%
Total Required Expenses	79,902.30	82,502	82,502	100%	82,502	0%
245-0000-52121 Telephone Service Expense	1,528.71	1,375	1,264	92%	1,004	27-%
245-0000-52185 Info Systems Allocation	462.71	327	327	100%	234	28-%
245-0000-53910 Admin Service Charge	1,480.57	2,927	2,927	100%	2,944	1%
Total Allocated Costs & Utilities	3,471.99	4,629	4,518	98%	4,182	10-%
245-0000-66196 Capital Improvements	0.00	0	0	N/A	492,000	N/A
Total Capital Improvements	0.00	0	0	0%	492,000	0%
245-0000-89930 Transfers To Other Funds	0.00	108,000	108,000	100%	0	100-%
Total Transfer Out	0.00	108,000	108,000	100%	0	100-%
TOTAL Air Quality Mgmt Dist (SCAQMD)	105,152.02	331,015	267,748	81%	649,903	96%

ALL OTHER FUNDS – Community Services Lighting & Landscaping Maintenance District Fund (250 [254 & 256])

PROGRAM DESCRIPTION

Maintenance District #1 consists of park and landscape maintenance in Phillips Ranch and South Garey Avenue/Auto Center.

4073 – PHILLIPS RANCH LANDSCAPE and STREET LIGHT (ZONES A and B)

The Park and Landscaped Area Maintenance Program in Phillips Ranch is maintained by an outside landscape maintenance contractor and is administered by the Park Division. The primary responsibility of the contractor is to maintain all landscaped areas in Phillips Ranch at a quality level.

The program involves two different levels of maintenance activity. Turf maintenance includes watering and fertilizing, mowing and edging, aerifying, verticutting, controlling weeds and disease, and repairing vandalism damage to all turf. Slope, shrub, and ground cover maintenance includes hand weeding, fertilizing and watering, pruning, controlling insects and disease, removing and replacing plant material as needed, and repairing vandalism damage to trees and shrubs.

Fuel modification maintenance involves cutting down weeds to a height of 6" once a month, fertilization and watering, pruning, and insect and disease control to existing trees and shrubs. These areas are located between the back of homes and open spaces for fire protection. Open space maintenance involves moving or weed whipping of all weeds, etc. to a height of 6" three times per year for fire control.

4074/4075/4076 STREET LIGHTING AND GAREY AVENUE/AUTO CENTER LANDSCAPE AND LIGHTING (ZONES C, D, E, and F)

The Median and Landscaped Area Maintenance Program is maintained by an outside landscape contractor and administered by the Park Division. The primary responsibility of the contractor is to maintain all landscaping

in the medians and parkways along South Garey Avenue, Rio Rancho Road, Auto Center Drive and Lexington Boulevard.

It involves two different levels of maintenance activity. Turf maintenance includes watering and fertilizing, mowing and edging, aerifying, verticutting, controlling weeds and disease, and repairing vandalism damage to all turf. Shrub, slope, and ground cover maintenance includes hand weeding, fertilizing and watering, pruning, controlling insect and disease, removing and replacing plant material as needed, and repairing vandalism damage to trees and shrubs.

The Maintenance District also includes street lighting for Phillips Ranch (utility costs) and a new section on Ballerina Place and St. Paul Street which will include street light installation.

PROGRAM GOALS & OBJECTIVES

- To consistently maintain the wood railing system, begin the systematic replacement of wood railing along Rio Rancho and Village Loop Roads, Village Loop and Rustic Glen, and Village Loop and Willowbrook Roads, so that the quality image of Phillips Ranch is maintained.
- To implement a tree replacement program throughout Phillips Ranch by identifying offending species and replacing those trees with more urban friendly trees, so that root damage to walls and walkways is reduced.

SIGNIFICANT PROGRAM CHANGES

None.

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 250 Maint Assessment District Funds

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
250-0000-51001 Salaries-Mgmt/Confidential	67,730.20	77,291	77,291	100%	76,551	1-%
250-0000-51003 Salaries-General Service	88,992.06	99,315	99,315	100%	123,322	24%
250-0000-51038 Overtime-Mgmt/Conf	7,718.57	10,000	10,207	102%	8,600	14-%
250-0000-51041 Overtime - Gen Svc	11,806.32	8,250	12,727	154%	8,500	3%
250-0000-51042 Holiday	336.66	500	500	100%	500	0%
250-0000-51044 Standby	0.00	0	900	N/A	0	N/A
250-0000-51049 FLSA OT Adjustment	0.02	0	0	N/A	0	N/A
250-0000-51060 Bilingual Pay	250.00	0	250	N/A	0	N/A
250-0000-51066 Callback Pay	17.22	0	100	N/A	100	N/A
250-0000-51075 Sick Leave/Vac Buyback	2,173.32	2,238	2,238	100%	2,350	5%
250-0000-51076 Comp Time/Exec Leave Buyback	155.82	0	0	N/A	0	N/A
250-0000-51800 Allocated Benefits-Non Sworn	35,817.50	30,196	30,196	100%	38,185	26%
Total Personnel	214,997.69	227,790	233,724	103%	258,108	13%
250-0000-52060 Office Supplies	0.00	0	0	N/A	800	N/A
250-0000-52130 Prof Development - Training	684.54	1,130	600	53%	1,100	3-%
250-0000-52197 Public Relations/Info	51.90	22,000	11,000	50%	11,000	50-%
250-0000-52281 Consultant Services	7,560.00	9,200	9,200	100%	9,200	0%
250-0000-52285 Controllable Contract Services	498,637.03	568,175	568,175	100%	568,175	0%
250-0000-52381 Equipment Maint/Repair	582.39	5,000	5,000	100%	5,000	0%
250-0000-52402 Small Tools & Equipment	0.00	0	256	N/A	0	N/A
250-0000-52580 General Maint & Repairs	43,847.16	58,816	58,816	100%	58,816	0%
250-0000-52587 Entr Struc-Sign/Lite Mtce	2,733.48	10,000	10,000	100%	10,000	0%
250-0000-52711 Landscape Maintenance	9,100.34	0	0	N/A	0	N/A
Total Controllable Expenses	563,196.84	674,321	663,047	98%	664,091	2-%
250-0000-52160 Pub, Print Ord/Res/Legals	0.00	0	473	N/A	488	N/A
250-0000-52572 Contracts-Lease Equip	2,811.26	0	0	N/A	0	N/A
Total Required Expenses	2,811.26	0	473	0%	488	0%
250-0000-52070 Gas & Electricity	96,352.95	138,034	132,373	96%	132,373	4-%
250-0000-52071 Water	243,094.59	252,000	252,000	100%	252,000	0%
250-0000-52121 Telephone Service Expense	439.95	522	469	90%	477	9-%
250-0000-52126 Tel Moves/Changes/Equip	0.00	0	0	N/A	6,000	N/A
250-0000-52128 Cellular/Pagers	594.92	700	700	100%	700	0%
250-0000-52185 Info Systems Allocation	12,655.93	8,968	8,968	100%	9,970	11%
250-0000-52245 Ins - Liability	1,190.00	1,924	1,924	100%	2,226	16%
250-0000-52246 Ins - Unemployment	46.00	223	223	100%	250	12%
250-0000-52247 Ins - Workers' Compensation	1,789.00	1,508	1,508	100%	2,731	81%
250-0000-53910 Admin Service Charge	23,169.82	45,558	45,558	100%	51,622	13%
Total Allocated Costs & Utilities	379,333.16	449,437	443,723	99%	458,349	2%

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 250 Maint Assessment District Funds

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
250-0000-66196 Capital Improvements	0.00	0	0	N/A	125,000	N/A
Total Capital Improvements	0.00	0	0	0%	125,000	0%
250-0000-89922 Transfer To Capital Outlay	62,807.07	0	205,541	N/A	0	N/A
250-0000-89938 Transfer To General Fund	24,000.00	12,000	12,000	100%	12,000	0%
Total Transfer Out	86,807.07	12,000	217,541	1813%	12,000	0%
 TOTAL Maint Assessment District Funds	 1,247,146.02	 1,363,548	 1,558,508	 114%	 1,518,036	 11%



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ALL OTHER FUNDS –
Community Development
MTA Technology Grant
(261-1791)

DEPARTMENTAL FUNCTION

The MTA Technology Program is designed to bring on-line services to the Pomona community – residents, business owners and those who work in the City. This program will provide kiosks in various parts of the City to increase accessibility to City programs and services.

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 261 MTA Community Tech Grnt

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
261-0000-51001 Salaries-Mgmt/Confidential	0.00	0	12,000	N/A	0	N/A
261-0000-51800 Allocated Benefits-Non Sworn	0.00	0	1,800	N/A	0	N/A
Total Personnel	0.00	0	13,800	0%	0	0%
261-0000-52130 Prof Development - Training	0.00	0	80	N/A	20	N/A
261-0000-52285 Controllable Contract Services	0.00	68,000	12,000	18%	168,000	147%
Total Controllable Expenses	0.00	68,000	12,080	18%	168,020	147%
261-0000-52160 Pub, Print Ord/Res/Legals	0.00	0	60	N/A	40	N/A
Total Required Expenses	0.00	0	60	0%	40	0%
261-0000-66193 Automation Acquisitions	0.00	326,000	125,000	38%	75,000	77-%
Total Capital	0.00	326,000	125,000	38%	75,000	77-%
TOTAL MTA Community Tech Grant	0.00	394,000	150,940	38%	243,060	38-%

ALL OTHER FUNDS –
Public Works
Solid Waste Cleanup Grant
(266-2514)

DEPARTMENTAL FUNCTION:

- The California Integrated Waste Management Board awarded a \$500,000 grant in FY 2000-01 for the purposes of abating the illegal dumping problem that results in part from the closure of the Spadra Landfill in FY 1999-00. Staff has requested an extension of funding for Fiscal Year 2003-04.

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 266 Solid Waste Cleanup Grant

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
266-0000-52064 Printing & Copying	0.00	0	53	N/A	201	N/A
266-0000-52191 Advertising	56.00	0	0	N/A	200	N/A
266-0000-52197 Public Relations/Info	0.00	16,200	0	0%	16,150	0-%
266-0000-52285 Controllable Contract Services	0.00	101,004	55,000	54%	55,000	46-%
266-0000-52402 Small Tools & Equipment	3,369.90	40,320	15,000	37%	40,000	1-%
266-0000-52530 Materials	0.00	60,480	15,000	25%	45,000	26-%
Total Controllable Expenses	3,425.90	218,004	85,053	39%	156,551	28-%
266-0000-52111 Dumping Fee	2,478.39	114,057	30,000	26%	100,000	12-%
Total Required Expenses	2,478.39	114,057	30,000	26%	100,000	12-%
266-0000-66182 Automobiles & Trucks	46,424.35	0	0	N/A	0	N/A
266-0000-66189 Other Equipment	0.00	76,068	76,068	100%	0	100-%
Total Capital	46,424.35	76,068	76,068	100%	0	100-%
TOTAL Solid Waste Cleanup Grant	52,328.64	408,129	191,121	47%	256,551	37-%

ALL OTHER FUNDS — Police
C-CAP State of the Art
Grant
(267-2090)

DEPARTMENTAL FUNCTION:

- The State of California Office of Criminal Justice Planning (OCJP) awarded a \$198,000 Career Criminal Apprehension Program (C-CAP) State of the Art Grant to the City of Pomona. The funds are to be used to update the Department's Records Management System (RMS) to enable the City to identify crime patterns, series, and career criminal perpetrators. It is anticipated the updated RMS will be completed in Fiscal Year 2002-03.

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 267 C-CAP State of the Art Grant

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
267-0000-66193 Automation Acquisitions	0.00	198,000	198,000	100%	0	100-%
Total Capital	0.00	198,000	198,000	100%	0	100-%
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TOTAL C-CAP State of the Art Grant	0.00	198,000	198,000	100%	0	100-%

ALL OTHER FUNDS –
Public Works
Bike Trail Grant
(272-2590)

DEPARTMENTAL FUNCTION:

- The Bike Trail grant is distributed by the Los Angeles Metropolitan Transportation Authority for sidewalks, bike trails and similar projects that encourage transportation methods other than vehicle-related.

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 272 Bike Trail (SB821) Grant

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
272-0000-51001 Salaries-Mgmt/Confidential	3,814.97	0	0	N/A	0	N/A
272-0000-51003 Salaries-General Service	28,014.94	0	0	N/A	0	N/A
272-0000-51800 Allocated Benefits-Non Sworn	1,012.91	0	0	N/A	0	N/A
Total Personnel	32,842.82	0	0	0%	0	0%
272-0000-52064 Printing & Copying	96.66	0	0	N/A	0	N/A
272-0000-52285 Controllable Contract Services	20,798.00	59,581	57,581	97%	144,120	142%
272-0000-52430 Other Supplies/Materials	913.94	0	0	N/A	0	N/A
272-0000-52530 Materials	16,652.99	0	0	N/A	0	N/A
272-0000-58010 Prelim Engineering/Survey	300.00	0	0	N/A	0	N/A
272-0000-58030 Construction	17,653.60	0	0	N/A	0	N/A
272-0000-58040 Construction Eng/Insp	926.09	0	2,000	N/A	5,000	N/A
Total Controllable Expenses	57,341.28	59,581	59,581	100%	149,120	150%
 TOTAL Bike Trail (SB821) Grant	 90,184.10	 59,581	 59,581	 100%	 149,120	 150%

ALL OTHER FUNDS –
Community Development
Downtown Rebound Grant
(277-1712)

DEPARTMENTAL FUNCTION:

- The State of California Department of Housing and Community Development awarded the City \$150,000 to be used for encouraging new urban style development. Part of the grant will be used to inventory the Pomona downtown parcels enabling the City to identify structures and parcels suitable for rehabilitation, redesign and/or mixed use projects. The other part of the grant will be used to update the Pomona Downtown Specific Plan.

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 277 Downtown Rebound Grant

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
277-0000-52285 Controllable Contract Services	0.00	150,000	150,000	100%	0	100-%
Total Controllable Expenses	0.00	150,000	150,000	100%	0	100-%
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TOTAL Downtown Rebound Grant	0.00	150,000	150,000	100%	0	100-%

ALL OTHER FUNDS — Library
Frasher Foto Grant
(279-4590)

DEPARTMENTAL FUNCTION:

- In Fiscal Year 2002-03 the City was awarded a \$49,000 grant from the State Library for the Frasher Foto Digitization Project to preserve the Library's historic photo collection. A representative portion of the Library's Frasher Foto collection will be digitized and made accessible via the internet. This grant will expire in September 2003.

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 279 Frasher Foto Grant

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
279-0000-51040 Hourly	0.00	9,855	6,570	67%	3,285	67-%
279-0000-51860 Benefits-Hourly	0.00	145	97	67%	48	67-%
Total Personnel	0.00	10,000	6,667	67%	3,333	67-%
279-0000-52060 Office Supplies	0.00	500	375	75%	125	75-%
279-0000-52063 Postage	0.00	200	150	75%	50	75-%
279-0000-52064 Printing & Copying	0.00	1,200	900	75%	300	75-%
279-0000-52285 Controllable Contract Services	0.00	33,000	22,000	67%	11,000	67-%
279-0000-52430 Other Supplies/Materials	0.00	806	604	75%	202	75-%
279-0000-52460 In-Service Training	0.00	3,200	3,200	100%	0	100-%
Total Controllable Expenses	0.00	38,906	27,229	70%	11,677	70-%
279-0000-52588 Automation-Maintenance	0.00	1,000	1,000	100%	0	100-%
Total Required Expenses	0.00	1,000	1,000	100%	0	100-%
TOTAL Frasher Foto Grant	0.00	49,906	34,896	70%	15,010	70-%

ALL OTHER FUNDS – Police

STC Jail Training

(282-2090)

PROGRAM DESCRIPTION

The mission of the Standards and Training for Correction (STC) Program is to raise the level of competence of the State's local corrections and probation personnel. The Program accomplishes this by providing funds, technical assistance, training, and support to local corrections and probation departments statewide. Through research, planning, design and assessment, the STC Program assists local agencies in ensuring that they select and train qualified people and maintain ongoing staff proficiency through job-related skills training. The Program provides financial assistance annually to participating agencies to assist them in meeting the statewide selection and training standards adopted by the California State Board of Corrections and administered by the STC Program. Counties and cities that participate in the STC Program agree to adhere to program regulations, policies and procedures.

PROGRAM GOALS & OBJECTIVES

- The goal of the STC Jail Training program is to ensure that the highest standards of safety are maintained for both City employee Jailers and in-custody subjects by conducting continuous training updates for personnel assigned to these duties.

SIGNIFICANT PROGRAM CHANGES

None.

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 282 STC Jail Training Grant

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
282-0000-51039 Overtime-Police Sworn	0.00	300	150	50%	300	0%
282-0000-51041 Overtime - Gen Svc	0.00	1,000	500	50%	1,000	0%
Total Personnel	0.00	1,300	650	50%	1,300	0%
282-0000-52090 Mileage Reimbursement	0.00	200	100	50%	200	0%
282-0000-52460 In-Service Training	1,348.56	2,000	1,000	50%	2,000	0%
282-0000-52463 Training	1,707.14	3,500	1,780	51%	3,500	0%
Total Controllable Expenses	3,055.70	5,700	2,880	51%	5,700	0%
 TOTAL Jail Training Grant	 3,055.70	 7,000	 3,530	 50%	 7,000	 0%

**ALL OTHER FUNDS – Police
Office of Traffic Safety
(OTS) – Traffic Offender
Grant
(289-2090)**

PROGRAM DESCRIPTION

- On April 17, 2000, the City Council approved the acceptance of an Office of Traffic Safety (OTS) Traffic Offender grant that provides \$531,064 in OTS grant funds to conduct intensified traffic enforcement programs during the grant period of July 1, 2000, through September 30, 2002.

PROGRAM GOALS & OBJECTIVES

- The goal of the OTS Traffic Offender grant program is to reduce the number of fatal and injury traffic collisions by 20%; increase the number of DUI arrests by 35%; and increase the number of drivers cited and convicted for driving without a license or while their driving privilege was suspended or revoked by 35%.

SIGNIFICANT PROGRAM CHANGES

- This grant expired in Fiscal Year 2002-03.

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 289 OTS Traffic Offender Grant

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
289-0000-51002 Salaries-Sworn Personnel	58,292.95	0	0	N/A	0	N/A
289-0000-51039 Overtime-Police Sworn	134,370.99	50,000	0	0%	0	100-%
289-0000-51040 Hourly	1,611.02	500	0	0%	0	100-%
289-0000-51041 Overtime - Gen Svc	23,519.65	13,000	0	0%	0	100-%
289-0000-51850 Allocated Benefits-Sworn	12,390.05	0	0	N/A	0	N/A
289-0000-51860 Benefits-Hourly	20.71	10	0	0%	0	100-%
Total Personnel	230,205.37	63,510	0	0%	0	100-%
289-0000-52064 Printing & Copying	634.94	2,100	0	0%	0	100-%
289-0000-52430 Other Supplies/Materials	2,490.40	0	0	N/A	0	N/A
289-0000-52460 In-Service Training	1,903.65	0	0	N/A	0	N/A
Total Controllable Expenses	5,028.99	2,100	0	0%	0	100-%
TOTAL OTS Traffic Offender Grant	235,234.36	65,610	0	0%	0	100-%

ALL OTHER FUNDS – Library Public Library Foundation Act Grant (291-4590)

PROGRAM DESCRIPTION

The Public Library Foundation Act was passed by the state legislature to provide equitable and adequate funds to public libraries, historically dependent on property tax, which continue to face a fiscal crisis due to tax limitations of Proposition 13 in 1978. As required by statute, these funds "shall supplement, but not supplant local revenues." To be eligible, the Library must be funded at a level no less than 100% of the previous year's budget.

In accordance with the terms of the grant, funds are to be used for "direct services to the public."

PROGRAM GOALS & OBJECTIVES

The goal of the Public Library Foundation grant program is to provide supplemental funds to public libraries so that they, in turn, may provide increased materials and services to the public.

- Supplement the library's book budget so that additional books are added to the collection.
- Supplement the library's audio-visual materials budget so that additional Books on Cassette can be added to the collection.
- Preserve and protect materials in the Special Collections area of the Library.
- Provide 120 hours of weekly assistance and instruction of the public in the use of computers and the Internet, both in the Library's computer lab and at the public Internet stations.

SIGNIFICANT PROGRAM CHANGES

None.

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 291 PLF Grant

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
291-0000-51040 Hourly	71,041.48	85,301	85,301	100%	98,526	16%
291-0000-51860 Benefits-Hourly	1,030.10	1,239	1,239	100%	1,428	15%
Total Personnel	72,071.58	86,540	86,540	100%	99,954	16%
291-0000-52090 Mileage Reimbursement	184.08	0	0	N/A	0	N/A
291-0000-52130 Prof Development - Training	2,354.78	2,000	2,000	100%	4,000	100%
291-0000-52140 Dues & Subscriptions	750.00	750	750	100%	750	0%
291-0000-52402 Small Tools & Equipment	1,253.96	10,000	10,000	100%	3,000	70-%
291-0000-52403 Computer Related Acquisitions	26,510.81	20,000	20,000	100%	30,000	50%
291-0000-52430 Other Supplies/Materials	8,925.76	12,000	10,000	83%	5,000	58-%
291-0000-52610 Library Books	12,568.44	30,000	30,000	100%	30,000	0%
291-0000-52810 Microforms	0.00	15,000	15,000	100%	15,000	0%
291-0000-52820 Audio-Visual Materials	10,066.20	19,285	19,285	100%	19,285	0%
291-0000-52840 Electronic Access	4,999.00	26,468	26,468	100%	26,468	0%
Total Controllable Expenses	67,613.03	135,503	133,503	99%	133,503	1-%
291-0000-66180 Furniture & Equipment	0.00	20,000	20,000	100%	0	100-%
291-0000-66193 Automation Acquisitions	5,000.00	272,247	180,417	66%	0	100-%
Total Capital	5,000.00	292,247	200,417	69%	0	100-%
TOTAL PLF Grant	144,684.61	514,290	420,460	82%	233,457	55-%

ALL OTHER FUNDS – Library State Literacy Matching Grant (292-4590)

so the proposed 2003-04 budget for this grant is only an estimate.

PROGRAM DESCRIPTION

The Pomona Literacy Service provides free adult literacy services to the City of Pomona. Volunteer tutorial programs are provided to adults (16 years and older) who do not have basic literacy skills or whose literacy skills are so limited that they are not able to function independently in daily life or acquire employment or higher education.

Volunteer tutors are trained in certification workshops, learning methods and techniques for teaching literacy skills (reading, writing, and comprehension).

Computer Lab, housing 22 computers, is part of Library Literacy Services. Computer classes are offered to the public, and include word processing, Internet access, and other software programs.

PROGRAM GOALS & OBJECTIVES

The goal of the Literacy Service is to assist adults in the community in acquiring reading and writing skills, and computer literacy. Objectives include:

- Providing the necessary assistance to those in need of improving or acquiring basic reading and writing skills, and computer skills.
- Organize and produce an annual fundraising event, to supplement the Literacy Service budget.
- Recruit and train volunteer tutors.
- Match new adult students with volunteer tutors and monitor their progress in on-on-one tutoring sessions.

SIGNIFICANT PROGRAM CHANGES

Funds for this grant are based on a formula equating local funding to matching State support. This support ratio changes annually,

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 292 State Literacy Grant

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
292-0000-51001 Salaries-Mgmt/Confidential	5,884.87	5,786	5,786	100%	6,179	7%
292-0000-51040 Hourly	1,299.72	1,407	1,407	100%	1,507	7%
292-0000-51800 Allocated Benefits-Non Sworn	1,107.27	841	841	100%	994	18%
292-0000-51860 Benefits-Hourly	18.83	20	20	100%	22	10%
Total Personnel	8,310.69	8,054	8,054	100%	8,702	8%
292-0000-52060 Office Supplies	100.00	100	100	100%	100	0%
292-0000-52064 Printing & Copying	100.00	100	100	100%	100	0%
292-0000-52080 Other Expense	0.00	172	172	100%	172	0%
292-0000-52130 Prof Development - Training	0.00	110	0	0%	0	100-%
292-0000-52620 Activity Program Supplies	171.12	0	0	N/A	0	N/A
Total Controllable Expenses	371.12	482	372	77%	372	23-%
TOTAL State Literacy Grant	8,681.81	8,536	8,426	99%	9,074	6%

ALL OTHER FUNDS – Library Family Literacy Service Grant (293-4590)

PROGRAM DESCRIPTION

This program is funded by the California Library Services Act. The Family Literacy Service provides basic literacy skills instruction for adults with children of preschool age. The focus is on assisting the parents with methods and techniques of reading to and with their children, thereby facilitating a reading environment in the home. Parents attend workshops in which they learn reading-with-children skills, and the families participate together in monthly programs designed to enhance the reading experience.

- The parent workshops provide an intensive look at reading methods parents can use immediately with their children, regardless of the parent's reading level at the time of enrollment. Participants in the Family Literacy program must be enrolled in one-on-one tutoring concurrently.

PROGRAM GOALS & OBJECTIVES

The goal of the Family Literacy Service is to assist parents (enrolled in the adult literacy program) in acquiring reading skills that will enable them to help their children become successful readers, thus breaking the cycle of illiteracy. Objectives include:

- To provide computer and Internet training to families in the community who are enrolled in the Family Literacy program.
- To provide books for the children participating, as prescribed in state and national Families Literacy program guidelines.
- To provide continuing monthly programs for all eligible families.

SIGNIFICANT PROGRAM CHANGES

In connection with Cal Poly, Pomona, the Family Literacy Service is providing family programs for the Community Outreach Partnership Center (COPC) at Garey Village.

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 293 Family Literacy Grant

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
293-0000-51001 Salaries-Mgmt/Confidential	5,884.42	5,786	5,786	100%	6,179	7%
293-0000-51040 Hourly	1,516.21	1,407	1,407	100%	1,507	7%
293-0000-51800 Allocated Benefits-Non Sworn	1,073.98	841	841	100%	994	18%
293-0000-51860 Benefits-Hourly	18.85	20	20	100%	22	10%
Total Personnel	8,493.46	8,054	8,054	100%	8,702	8%
293-0000-52060 Office Supplies	146.59	150	150	100%	150	0%
293-0000-52063 Postage	0.00	80	80	100%	80	0%
293-0000-52064 Printing & Copying	60.00	0	0	N/A	0	N/A
293-0000-52130 Prof Development - Training	125.00	260	260	100%	260	0%
293-0000-52140 Dues & Subscriptions	77.95	205	205	100%	205	0%
293-0000-52197 Public Relations/Info	0.00	32	32	100%	32	0%
293-0000-52403 Computer Related Acquisitions	0.00	90	90	100%	90	0%
293-0000-52581 Office Equip Maint/Repair	0.00	75	75	100%	75	0%
293-0000-52620 Activity Program Supplies	1,240.46	1,054	1,054	100%	406	61-%
Total Controllable Expenses	1,650.00	1,946	1,946	100%	1,298	33-%
TOTAL Family Literacy Grant	10,143.46	10,000	10,000	100%	10,000	0%

**ALL OTHER FUNDS – Police
OTS Computerized
Collision Analysis Grant
(298-2090)**

DEPARTMENTAL FUNCTION:

- The City was recently awarded a grant from the State of California's Office of Traffic Safety. The term of the grant is from October 1, 2001 to September 30, 2002. The City will use the funds to create a Geographical Information System (GIS) based automated collision and citation database system that will be used to reduce the frequency and severity of traffic collisions throughout the City. The system will provide the City's traffic engineers, traffic enforcement personnel, and department managers with timely and accurate information to serve as the base for traffic engineering, enforcement, and other related traffic engineering decisions and projects. The overall goal will be to achieve up to a 10% reduction in total collisions annually once the project is completed.

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 298 OTS Computerized Collision

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
298-0000-52060 Office Supplies	0.00	0	242	N/A	0	N/A
298-0000-52130 Prof Development - Training	490.00	400	490	123%	0	100-%
298-0000-52403 Computer Related Acquisitions	0.00	0	3,752	N/A	7,426	N/A
Total Controllable Expenses	490.00	400	4,484	1121%	7,426	1757%
298-0000-66193 Automation Acquisitions	0.00	52,900	41,500	78%	0	100-%
Total Capital	0.00	52,900	41,500	78%	0	100-%
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TOTAL OTS Computerized Collision	490.00	53,300	45,984	86%	7,426	86-%

**ALL OTHER FUNDS –
Treasurer's Investment
Fund
(769-0501)**

DEPARTMENTAL FUNCTION:

- The Investment and Cash Flow Management function accounts for the expense of the City Treasurer as related to the investment of available cash and the revenue income from investment earnings. The expense and revenue are netted and then allocated to all funds based on the available cash held within each fund at the end of the month.

ADOPTED EXPENDITURES FOR FISCAL YEAR ENDING 6/30/2004

FUND 769 Treasurers Investment Fund

	2001-2002 YEAR-END ACTUALS	2002-2003 ADOPTED BUDGET	2002-2003 YEAR-END ESTIMATE	% BUD VS EST	2003-2004 ADOPTED BUDGET	% BUDGET CHANGE
DEPT 0000 ALL DEPARTMENTS						
769-0000-51001 Salaries-Mgmt/Confidential	64,274.01	68,922	68922	0%	73,600	7%
769-0000-51060 Bilingual Pay	208.50	0	0	N/A	0	N/A
769-0000-51075 Sick Leave/Vac Buyback	2,641.02	0	0	N/A	0	N/A
769-0000-51800 Allocated Benefits-Non Sworn	8,878.49	8,203	8203	0%	9,997	22%
Total Personnel	76,002.02	77,125	77125	0%	83,597	8%
769-0000-52060 Office Supplies	0.00	75	75	0%	75	0%
769-0000-52063 Postage	0.00	150	150	0%	150	0%
769-0000-52064 Printing & Copying	0.00	50	50	0%	50	0%
769-0000-52130 Prof Development - Training	0.00	1,000	1000	0%	500	50-%
769-0000-52140 Dues & Subscriptions	120.00	0	0	N/A	0	N/A
769-0000-52285 Controllable Contract Services	2,916.70	3,500	3500	0%	3,500	0%
769-0000-52581 Office Equip Maint/Repair	0.00	275	275	0%	0	100-%
Total Controllable Expenses	3,036.70	5,050	5050	0%	4,275	15-%
769-0000-52121 Telephone Service Expense	840.82	990	990	0%	996	1%
769-0000-52185 Info Systems Allocation	3,495.00	2,535	2,535	100%	2,553	1%
Total Allocated Costs & Utilities	4,335.82	3,525	3,525	72%	3,549	1%
769-0000-59950 Recovered Costs	(39,903.47)	(85,700)	-85,700	0%	(91,421)	7%
Total Recovered Cost	(39,903.47)	(85,700)	-85,700	0%	(91,421)	7%
TOTAL Treasurers Investment Fund	43,471.07	0	0	0%	0	0%



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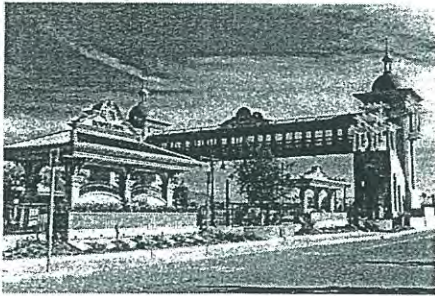


July 1, 2003

THE HONORABLE MAYOR AND CITY COUNCIL
OF THE CITY OF POMONA, CALIFORNIA



Capital Improvement Program Message



I hereby present to you the Adopted Fiscal Years 2003/04 – 2007/2008 Capital Improvement Program (CIP) outlining the City's infrastructure needs. This year's CIP has been reformatted to provide a more readable document and clarify funding availability for projects contained herein.

The five-year CIP sets forth infrastructure needs and a capital plan involving 299 projects, totaling approximately \$206.1 million including \$67.5 million in estimated carryover projects. The adopted capital budget for Fiscal Year 2003/04 includes \$28.89 million in new funded projects.

The projected expenditure on all projects for future Fiscal Years (2004/05 – 2007 & beyond) is provided primarily for planning purposes and is not a commitment of funds. Expenditure approval will be sought for these projects during the appropriate Fiscal Year.

One of the biggest challenges facing Pomona is finding adequate funding to meet the needs of our aging infrastructure. The annual revenue received from various sources is insufficient to meet the demands and make an impact on needed improvements. With so few dollars available each year, implementing a substantial capital improvement program for streets, sidewalks, lighting, alleys, and other related projects is unachievable. To combat this funding problem, staff is proposing the issuance of lease revenue bonds which would provide sufficient funding for an immediate impact on the community.

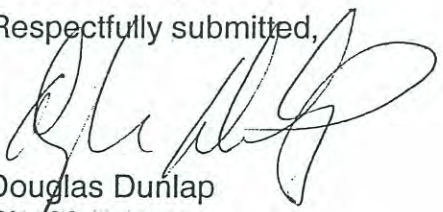
By using various assumptions and utilizing the available annual revenue the City issued a bond with net proceeds of approximately \$13.4 million (see page 3 for a listing of projects funded by the bond proceeds.)



After issuing these bonds, the annual amount of Gas Tax available to each council district may not reach the current level of \$100,000 until 2016. This is basically approximately 13 years before there may be any kind of significant gas tax revenue available for new projects outside of the bond issue. However, additional funds may be available as current bonds mature and when the State's economy improves to its previous robust activity.

In closing, I would like to express my appreciation to the City Council for providing input into the development of the Capital Improvement Program, as well as to the many staff members who worked towards the development of the projects contained herein. Special recognition goes to Jane Rich of Finance, Christine Chen and Richard Dimalanta of Public Works for their efforts in the publication of this document.

Respectfully submitted,



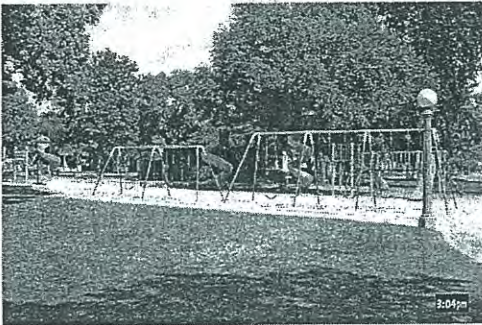
Douglas Dunlap
City Manager

Projects Funded by Bond Issue - Series AG

Dist	Project Name	Total Project Cost Est	Current Approp	Proposed 03/04 Approp	Other Funding	Unfunded Portion
Mayor	Traffic Signal - Holt Avenue and Clark Avenue	156,000	-	156,000		
1	Street Rehab - Orange Grove (Garey to Fairplex)	1,707,000	200,000	1,408,000	33,000	66,000
1	Improvements - District 1	11,000	-	11,000		
1,3,4	Streetlights - Holt Avenue Area	695,000	-	695,000		
1	Sidewalk Improvements - White Ave at Texas St	11,900	-	11,900		
1	Study for Improvements - Cambrin (north of Elwood)	35,000	-	35,000		
1	Median Lighting - Huntington Boulevard	150,000	-	150,000		
1	Street Rehab Fairplex (I-10 to Holt)	450,000	50,000	400,000		
1	Street Improvements - Explorer, Surveyor & Voyager	175,000	-	175,000		
1	Alley Improvements (City Wide Study)	248,000	-	-	80,000	168,000
1	Street Rehab - Pomona Blvd (Temple to Pioneer)	2,613,000	-	1,350,000	1,263,000	
2	Alley Improvements - District 2	680,000	-	600,000	80,000	
2	Sidewalk & Alley Improve Betw 10th & 11th	262,030	-	262,030		
2	Street Rehab - Archwood (Prospect to Fremont)	142,250	-	142,250		
2	Sidewalk Improve - Hamilton/Eighth/Huntington	191,450	-	191,450		
2	Street Improvements - 8th Street	82,000	-	82,000		
2	Street Improvements - Parcels (Grand to Second)	354,160	-	354,160		
2	Street Improvements - White & Oak Ave	321,000	-	321,000		
3	Street Rehab - Reservoir (Mission to County)	1,105,000	-	1,039,000	66,000	
3	Alley Improvements - District 3	231,437	-	151,437	80,000	
3	Street Improvements - Towne (Phillips to County)	828,000	285,500	200,000		342,500
3	Street Improvements - La Mesa (7th to 8th)	400,000	-	400,000		
3	Street Improvements - Signal Dr (Grand to Phillips)	377,000	50,000	327,000		
4	Alley Improvements - Kingsley (Clark & Mountain)	121,160	-	121,160		
4	Alley Improvements - E/O Indian Hill Blvd	113,880	-	113,880		
4	Alley Improvements - Russell Place (Bonnie/Mills)	280,320	-	280,320		
4	Alley Improvements - District 4	769,480	-	769,480		
4	Street Improvements - Linden/Commercial/Eleanor	160,520	-	160,520		
4	Street Rehab - Bonnie Brae St (at Russell Pl)	22,765	-	22,765		
4	Street Improvements - Garfield Av (Garey /Palomares)	315,020	-	27,582		287,438
4	Street Improvements - Gibbs St (Lincoln to S B)	451,730	-	451,730		
4	Alley Improvements - North of Emerson Middle	170,000	-	170,000		
5	Curb Ramps - District 5	186,000	-	186,000		
5	Street Rehab - District 5 (Old Pomona, Rising Hill)	1,350,000	400,000	431,437		518,563
6	Alley Improvements - District 6	200,412	-	200,412		
6	Street Rehab - Dist 6 (Priority 1)	843,900	-	843,900		
6	Street Rehab - Dist 6 (Priority 2)	515,000	-	515,000		
6	Street Rehab - Dist 6 (Priority 3)	72,125	-	72,125		
6	Street Improvements - Bonita Avenue	825,000	400,000	425,000		
6	Street Rehab - Berkshire & Queen Anne's Walk	61,000	-	61,000		
Totals		17,684,539	1,385,500	13,314,538	1,602,000	1,382,501

Capital Improvement Program

Overview



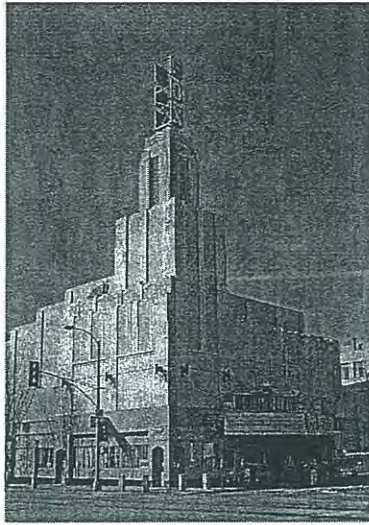
The City of Pomona's Five-Year Capital Improvement Plan identifies improvements and additions to our considerable stock of capital infrastructure such as land, buildings, roads, parks, sewers, water lines, traffic signals, and other property. As a guideline, all improvements or modifications to City facilities of \$10,000 or greater are capitalized as individual projects. The multi-year capital plan will provide Council members and managers with a guide that communicates both the program need or deficiency, as well as the funding requirements. It is important to note that projects that do not receive funding in a given year are moved to future year's to communicate to those with decision-making responsibility the need to provide the necessary funding or through re-evaluation, eliminate the project entirely.

An important part of the capital plan is the statement of ongoing maintenance and operational costs associated with the development or implementation of a new project or program. In some cases, a project may be suspended for a year or more because funding is not available for the ongoing maintenance and operational costs.

As with any type of development project, it is important that each individual project or program from each department be consistent with the overall goals and objectives of the City as directed by the City Council. The City currently uses the General Plan, and Councilmember input, as guides to direct citywide development and infrastructure improvements. Projects are also developed following the Council adopted Water Masterplan, Park Masterplan, and Sewer Masterplan.

The CIP Objectives

The Capital Plan is a key element in the City's overall financial plan. Pomona is dedicated to the goal of maintaining its reputation as a financially sound community, and the Capital Plan and Operating Budget are integrated to reach that goal. Specifically, the Capital Plan is prepared in order to meet the following objectives:



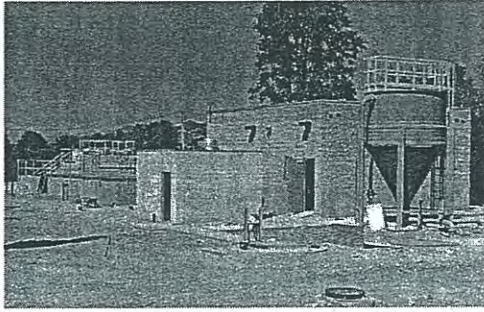
- Maintain the public facilities vital to both Pomona residents and businesses, such as water and sewer lines, parks, and streets.
- Reduce long-term operating costs by making permanent improvements in areas that otherwise need constant maintenance dollars.
- Encourage the economic expansion of Pomona's economy. This activity results in an increase in the local tax base, providing additional funds for both capital and operating purposes.
- Maintain sound neighborhoods.

The Process

Each department within the City is requested to submit proposals for each project within their range of influence. These projects are submitted to the City Council for their review and approval. After project approval by the City Council, the individual implementation phase of each project such as design preparation, land acquisition, and award of construction still requires City Council approval. Amending the CIP also requires City Council approval.

Capital Improvement Policies

- The City will construct all capital improvements in accordance with an adopted capital program.
- The City will develop a five-year plan for capital improvements to be updated annually. Future capital expenditures will be projected annually for a five-year period based on changes in the community population, real estate development, or replacement of the infrastructure.
- The City will coordinate preparation of the Capital Improvement Budget with preparation of the Operating Budget. Future operating costs associated with new capital improvements will be projected and included in Operating Budget forecasts.
- The City will identify the estimated costs and potential funding sources for each proposed capital project before it is submitted to Council for approval.



Conclusion

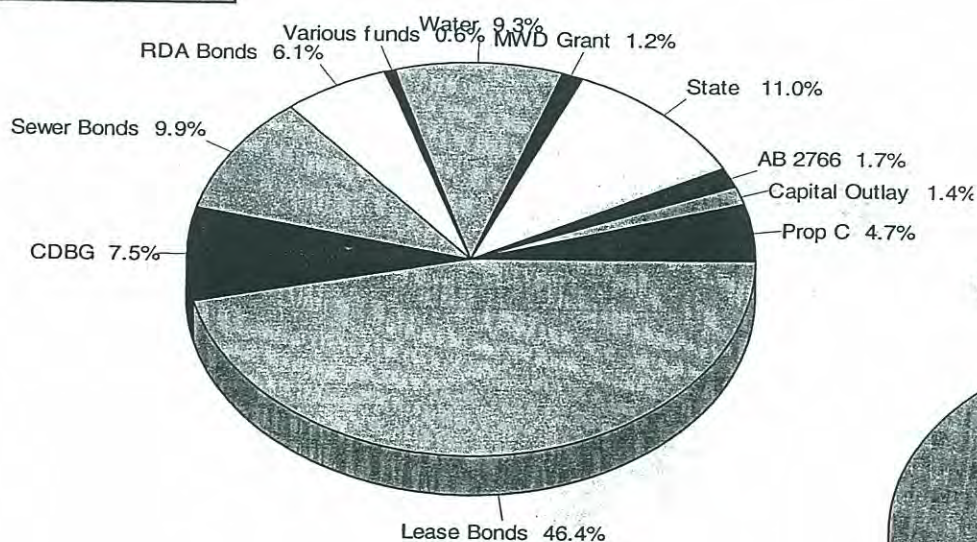
In combination with the City's General Operating Budget, the Capital Improvement Plan links the City's master plans (park, water, sewer) and fiscal plan to physical development. It focuses attention on community goals, needs and capabilities while achieving optimum use of taxpayer dollars. The CIP enhances opportunities for participation in federal and state programs while improving intergovernmental and regional cooperation. The plan encourages a more efficient governmental administration to better manage and preserve the City's investment in its facilities, infrastructure and development projects. Overall, it is a plan that enables us to better serve the citizens and businesses in the community of Pomona.

Five Year Capital Improvement Program

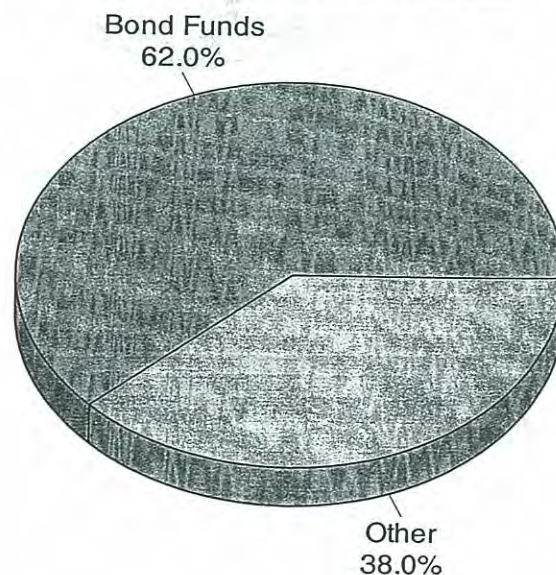
Funding Source Summary

<u>Funding Source</u>	<u>Amount</u>
Proposition "C"	1,338,500
AB 2766 - AQMD Fund	492,000
Capital Outlay Fund - General / Donations	215,273
Capital Outlay Fund - Developer Fees	143,000
Capital Outlay Fund - MTA	273,000
State Funding (Prop 12, Prop 40, Z'berg)	3,164,775
Lighting & Landscape Fund	125,000
Water Fund	2,679,000
Grant - MWD (Water0	351,000
Sewer Fund	40,000
CDBG	2,147,942
<u>Bond Proceeds</u>	
Redevelopment Agency - Series W - Southwest Pomor	1,761,236
Sewer Bonds - Series AF	2,850,366
Lease Bonds - Series AG	13,314,538
Total - Funded Projects	28,895,630

**Projects by
Funding Source**



**Bond Proceeds Usage
Versus Other Funding**

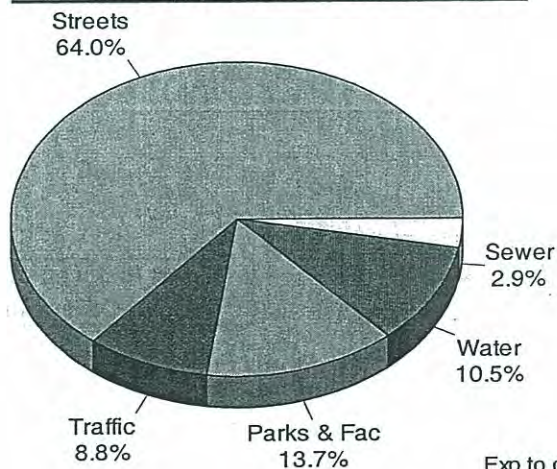


Five Year Capital Improvement Program

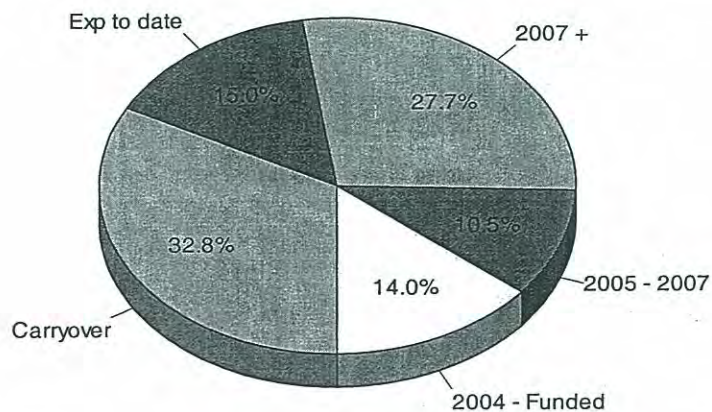
Summary by Category

Category Title	YTD Cost as of 2/28/03	Prior Year Est Carryover	Adopted 2003/04
Streets	7,758,312	22,582,447	18,507,053
Traffic	257,834	1,550,543	2,557,221
Parks & Facilities	3,945,857	9,869,502	3,959,356
Water	11,177,377	25,657,943	3,030,000
Sewer	5,271,251	2,014,672	842,000
Storm Drains	387,822	391,678	-
Miscellaneous	2,194,044	5,468,871	-
Total - All Categories	30,992,497	67,535,656	28,895,630
Funded	30,992,497	67,535,656	28,895,630
Unfunded	-	-	-

2003/04 Adopted Funded Projects



CIP Summary



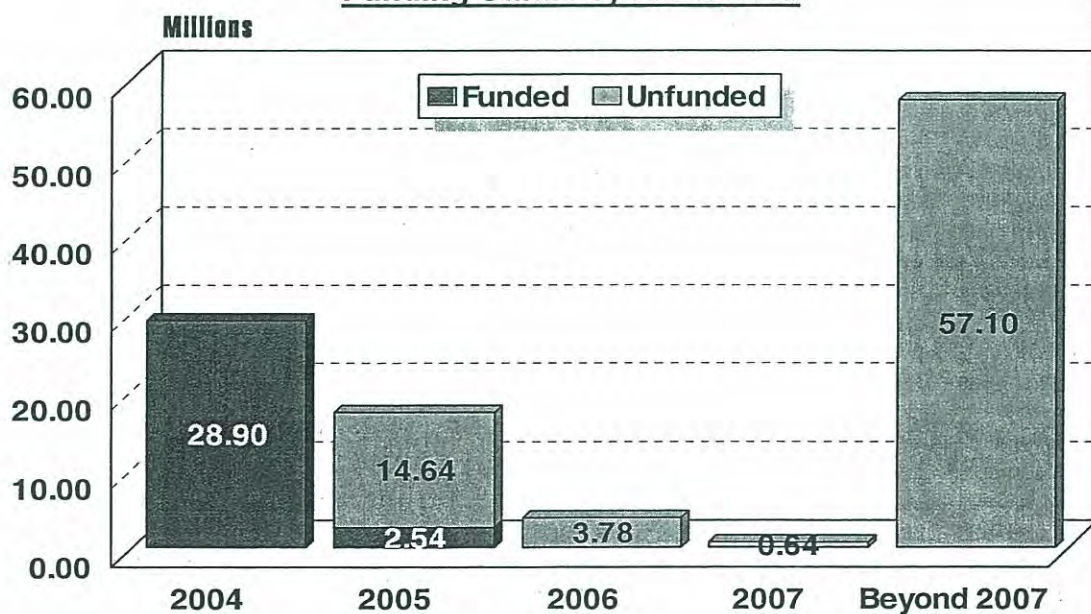
Five Year Capital Improvement Program

Summary by Category

Plan 2004/05	Plan 2005/06	Plan 2006/07	Plan Beyond 2007	Total Projects In CIP Plan
566,000	500,000	390,121	36,123,213	86,427,146
-	-	-	3,247,940	7,613,538
6,498,181	1,928,043	-	14,350,000	40,550,939
10,113,000	1,350,000	250,000	3,095,500	54,673,820
-	-	-	-	8,127,923
-	-	-	285,200	1,064,700
-	-	-	-	7,662,915
17,177,181	3,778,043	640,121	57,101,853	206,120,981
2,539,000	-	-	-	129,962,783
14,638,181	3,778,043	640,121	57,101,853	76,158,198

200,036,981

Funding Status by Fiscal Year



Capital Improvement Program - List of Projects

	CIP Budget Page #	FY 03/04 Council Request	YTD Costs as of 2/28/03	Remaining Budget
Streets				
~ Funded Projects ~				
Alley Improvements - Citywide (FY 2002-03)	1		-	154,936
Alley Improvements - District 1 (Phase I)	2		11,418	28,582
Alley Improvements - District 1 (Phase II)	3		90	64,603
Alley Improvements - District 2	4	*	-	-
Alley Improvements - District 3	5	*	-	-
Alley Improvements - District 4	6	*	-	-
Alley Improvements - District 6	7	*	-	-
Alley Improvements - E/O Indian Hill Blvd (Columbia & Granada)	8	*	-	-
Alley Improvements - Kingsley Avenue (Clark & Mountain)	9	*	-	-
Alley Improvements - north of Emerson Middle School	10	*	-	-
Alley Improvements - Russell Place (Bonnie Brae and Mills)	11	*	-	-
Bus Pad (Valley Blvd at Dupont St)	12		187	34,813
Curb Ramps - District 5	13	*	-	-
Curb Ramps - District 6 (Phase I)	14		6,776	100,939
Development-Comprehensive Citywide Alley Improvement Program	15		70,185	29,815
Highway Improvements - Soundwalls for State Route 71	16		21,408	498,592
Holt Avenue Corridor Improvement Project	17		2,430	1,572,570
Improvements - District 1	18	*	-	-
Median Lighting - Huntington Boulevard	19	*	-	-
Mission Corridor Improvement Project	20		681	749,319
Pedestrian Walkway - Pomona Marketplace	21		-	200,000
Safe Routes to School - Citywide (FY 1998/99)	22		10,434	83,449
Safe Routes to School - Citywide (FY 2000/01)	23		-	139,365
Safe Routes to School - District 3 (FY 1998/99)	24		-	97,310
Sidewalk/Curb Ramps - District 2	25		108	99,892
Sidewalk Improvements - Hamilton, 8th St & Huntington Blvd	26	*	-	-
Sidewalk Improvements - White Avenue at Texas Street	27	*	-	-
Sidewalks - District 2	28		8,426	219,110
Sidewalks - District 3 - Various Locations (Phase I)	29		385,578	242,222
Sidewalks - District 3 - Various Locations (Phase II)	30		-	165,400
Sidewalks - Monterey (Reservoir to Mountain View) and Foothill	31		2,948	69,004
Signage - Pomona Downtown Area	32		1,440	223,060
Street Improvements - Bonita Avenue	33		4,915	395,085
Street Improvements - Casa Vista Dr (Orange Grove to Murchison)	34		570	76,930
Street Improvements - Commercial Street (Garey Ave to Gibbs St)	35		516	127,984
Street Improvements - Commercial Street (Rebecca St to Main St)	36		410	128,090
Street Improvements - Cypress Street (Mission Blvd to 7th St)	37		529	63,471
Street Improvements - 8th Street	38		-	-
Street Improvements - Explorer St, Surveyor St and Voyager St	39		-	-
Street Improvements - Franklin Avenue (Garey Ave to Park Ave)	40		515	229,485
Street Improvements - Gibbs Street (Lincoln and San Bernardino)	41	*	-	-
Street Improvements - La Mesa Street (7th St to 8th St)	42		-	-
Street Improvements - Linden Street (6th St to 11th St)	43		443	117,557
Street Improvements - Linden St, Commercial St and Eleanor St	44	*	-	-
Street Improvements - Palomares St (McKinley to San Bernardino)	45		135	151,465
Street Improvements - Parcels Street (Grand Ave to Second St)	46		-	-
Street Improvements - Pavilion Drive and Corinthian Way	47		135	124,865
Street Improvements - Pearl Street (Palomares St to Gibbs St)	48		414	47,386
Street Improvements - Priority Water Main Projects	49		312,900	83,931
Street Improvements - Sidewalk and Streetlights - Citywide	50		134,317	32,060
Street Improvements - Sidewalks on Grand Ave (Gibbs to Towne)	51		39,648	25,352
Street Improvements - Signal Drive (Grand Ave to Phillips Blvd)	52		352	49,648

Capital Improvement Program - List of Projects

Adopted 2003/04	Plan 2004/05	Plan 2005/06	Plan 2006/07	Plan Beyond 2007	Impact to Future Operating
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
812,030	-	-	-	-	Minimal
231,437	-	-	-	-	Minimal
849,480	-	-	-	-	Minimal
280,412	-	-	-	-	Minimal
113,880	-	-	-	-	Minimal
121,160	-	-	-	-	Minimal
170,000	-	-	-	-	Minimal
280,320	-	-	-	-	Minimal
-	-	-	-	-	Minimal
186,000	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	(2,500)
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
11,000	-	-	-	-	Minimal
150,000	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	2,000
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
191,450	-	-	-	-	Minimal
11,900	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	5,000
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
425,000	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
82,000	-	-	-	-	Minimal
175,000	-	-	-	-	Minimal
-	-	-	-	-	Minimal
451,730	-	-	-	-	Minimal
400,000	-	-	-	-	Minimal
-	-	-	-	-	Minimal
160,520	-	-	-	-	Minimal
-	-	-	-	-	Minimal
354,160	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	2,000
-	-	-	-	-	Minimal
327,000	-	-	-	-	Minimal

Capital Improvement Program - List of Projects

	CIP Budget Page #	FY 03/04 Council Request	YTD Costs as of 2/28/03	Remaining Budget
Street Improvements - Tenth Street west of Hamilton Blvd	53	*	-	-
Street Improvements - Thomas Street (Commercial to Monterey)	54		97,267	6,478
Street Improvements - Twelfth Street (Gibbs St to Palomares St)	55		18,858	275,096
Street Improvements - White Avenue and Oak Avenue (2nd to 4th)	56		-	-
Street Rehabilitation - Archwood Drive (Prospect Dr to Fremont St)	57	*	-	-
Street Rehabilitation - Arroyo Avenue (Dudley St to Weber St)	58		56,937	23,752
Street Rehabilitation - Berkshire Way and Queen Anne's Walk	59		-	-
Street Rehabilitation - Bonnie Brae Street (at Russell Pl)	60	*	-	-
Street Rehabilitation - Bradford Street (Alvarado St to Pearl St)	61		76,230	13,221
Street Rehabilitation - District 6 (Priority I)	62	*	-	-
Street Rehabilitation - District 6 (Priority II)	63	*	-	-
Street Rehabilitation - District 6 (Priority III)	64	*	-	-
Street Rehabilitation - Erie Street (Mount Vernon St to Holt Ave)	65		82,499	42,699
Street Rehabilitation - Fairplex Drive (I-10 to Holt Ave)	66	*	85	49,915
Street Rehabilitation - Fourth St (San Antonio Ave to Towne Ave)	67		91,983	17,215
Street Rehabilitation - French Lane (Florinda to Dawn View)	68		34,422	9,564
Street Rehabilitation - Hillcrest Place (Hillcrest to N end of street)	69		8,980	1,923
Street Rehabilitation - Lownes Place (Fremont St to NW end)	70		26,802	18,350
Street Rehabilitation - Lyndale Avenue (Lynvue Pl to Valley Blvd)	71		26,523	8,320
Street Rehabilitation - Metropolitan Place	72		100,455	55,010
Street Rehabilitation - 1997/98 El Nino Storm Damage	73		900,709	73,912
Street Rehabilitation - Park Avenue (Ninth St to Rio Rancho Rd)	74		18,774	331,226
Street Rehabilitation - Pomona Boulevard (Temple to Pioneer)	75	*	-	-
Street Rehabilitation - Randolph Street and William Street	76	*	-	-
Street Rehabilitation - Rebecca Street (south end to Holt Ave)	77		76,605	37,814
Street Rehabilitation - Reservoir Street (Mission to County)	78	*	-	-
Street Rehabilitation - Temple Ave (Mission Blvd to Pomona Blvd)	79		444,967	142,733
Street Rehabilitation - Third Street (Hamilton Blvd to White Ave)	80		88,391	21,710
Street Rehabilitation - Village Loop Road	81		571,265	103,735
Streetscape - Downtown Area	82		1,361	1,498,639
Streetscape - Garey Avenue Median Beautification	83		25,059	325,441
Streetscape - Garey Avenue/SR60/SR71 Slope Beautification	84		23,037	476,963
Streetscape - Median Construction on Village Loop Rd	85		685,822	112,178
Streetscape - Mission Blvd Corridor Improvements (Phase I)	86		1,261,919	28,938
Streetscape - Mission Blvd Corridor Improvements (Phase II)	87		1,320,644	13,956
Streetscape - White Avenue Improvements	88		83,369	1,386,431
Study and Rehabilitation - Pump Stations at Towne, Garey & White	89		26,368	173,632
Study for Improvements - Cambrin Road (north of Elwood Ave)	90	*	-	-
West Holt Ave Improvements (Hamilton Blvd to Fairplex Dr)	91		200,422	299,578
Subtotals:			7,367,661	11,974,719
~ Partially Funded Projects ~				
Alley Improvements - District 1 (Phase III)	92	*	-	-
Curb Ramps and Sidewalk - District 3	93	*	-	-
Curb Ramps - District 6 (Phase II)	94	*	-	-
Sidewalk/Alley Repairs - District 6	95		2,034	107,845
Sidewalk/Curb Ramps - Citywide	96		-	154,000
Street Improvements - Garfield Ave (Garey Ave to Palomares St)	97	*	-	-
Street Improvements - Mission Blvd and SR71 Grade Separation	98		387,601	9,461,399
Street Improvements - Towne Avenue (Phillips Blvd to County Rd)	99		-	285,500
Street Rehabilitation - District 5	100		715	399,285
Street Rehabilitation - Gordon Street (Commercial St to Holt Ave)	101	*	-	-
Street Rehabilitation - Jefferson Street (Wisconsin Pl to Park Ave)	102	*	-	-
Street Rehabilitation - Orange Grove Avenue (Garey and Fairplex)	103	*	301	199,699
Street Rehabilitation - Wisconsin Street (Holt to Orange Grove)	104	*	-	-
Subtotals:			390,651	10,607,728

Capital Improvement Program - List of Projects

Adopted 2003/04	Plan 2004/05	Plan 2005/06	Plan 2006/07	Plan Beyond 2007	Impact to Future Operating
130,000	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	(6,000)
321,000	-	-	-	-	Minimal
142,250	-	-	-	-	Minimal
-	-	-	-	-	Minimal
61,000	-	-	-	-	Minimal
22,765	-	-	-	-	Minimal
-	-	-	-	-	Minimal
843,900	-	-	-	-	Minimal
515,000	-	-	-	-	Minimal
72,125	-	-	-	-	Minimal
-	-	-	-	-	Minimal
400,000	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	(7,000)
-	-	-	-	-	(1,000)
2,613,000	-	-	-	-	Minimal
117,248	-	-	-	-	Minimal
-	-	-	-	-	Minimal
1,105,000	-	-	-	-	Minimal
273,000	-	-	-	-	(5,000)
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	30,000
-	-	-	-	-	5,000
-	-	-	-	-	6,000
-	-	-	-	-	30,000
-	-	-	-	-	2,400
-	-	-	-	-	2,400
-	-	-	-	-	25,000
35,000	-	-	-	-	(2,000)
-	-	-	-	-	Minimal
12,435,767	-	-	-	-	Minimal
80,000	-	-	-	168,000	Minimal
150,000	-	-	-	50,000	Minimal
198,656	-	-	-	1,195,744	Minimal
-	150,000	150,000	40,121	-	Minimal
-	250,000	250,000	250,000	2,596,000	Minimal
27,582	-	-	-	287,438	Minimal
3,312,226	-	-	-	11,709,774	5,000
200,000	-	-	-	342,500	Minimal
431,437	100,000	100,000	100,000	218,563	Minimal
65,039	-	-	-	65,000	Minimal
52,900	-	-	-	6,925	Minimal
1,441,000	66,000	-	-	-	Minimal
112,446	-	-	-	128,279	Minimal
6,071,286	566,000	500,000	390,121	16,768,223	

Capital Improvement Program - List of Projects

	CIP Budget Page #	FY 03/04 Council Request	YTD Costs as of 2/28/03	Remaining Budget
~ Unfunded Projects ~				
Alley Improvements - E/O Shirley Place (Fellows and Verde Vista)	105		-	-
Alley Improvements - south of La Verne Ave (Towne Ave to E.C.L.)	106		-	-
Curb Ramps - District 4	107		-	-
Median Landscaping - Arrow Highway (w city limits - Orange Grove)	108	*	-	-
Median Landscaping - Mission Boulevard (Dudley to East End)	109		-	-
Street Improvements - Ellen Place and Notre Dame Avenue	110		-	-
Street Improvements - Jefferson Avenue (Garey to Palomares)	111	*	-	-
Street Improvements - Monterey Ave (Reservoir to Mountain View)	112	*	-	-
Street Improvements - Phillips Boulevard (Towne to Reservoir)	113		-	-
Street Improvements - Towne Ave (I-10 to Phillips/Co to Riverside)	114		-	-
Street Improvements - Westwood Place (N Berkeley to S Berkeley)	115		-	-
Street Improvements - White Avenue (north city limits to Burdick Dr)	116		-	-
Street Rehabilitation - San Antonio Avenue (Phillips to Philadelphia)	117		-	-
Street Rehabilitation - Second Street (SR 71 to Curran St)	118	*	-	-
Street Rehabilitation - Windsor Place (Aliso St to north end)	119		-	-
Street Rehabilitation - Yorba Drive (north end to south end)	120		-	-
Streetscape - District 6 Median Beautification (Priority I)	121	*	-	-
Streetscape - District 6 Median Beautification (Priority II)	122	*	-	-
Streetscape - District 6 Median Beautification (Priority III)	123	*	-	-
Streetscape/Landscape - White Ave (I-10 to Auto Center Dr)	124		-	-
Subtotals:			-	-
Streets Category Totals:			7,758,312	22,582,447

Traffic

~ Funded Projects ~				
Bikeway - Citrus Bikeway Construction	1		8,273	140,847
Streetlights and Sidewalks - District 2	2		1,579	107,935
Streetlights - Casa Vista Drive (from Orange Grove to Murchison)	3		75	49,925
Streetlights - Caswell Ave, Columbia Ave and Jefferson Ave	4		50	106,223
Streetlights - District 3 (Phase III)	5		4,632	363,238
Streetlights - Fourth Street (Buena Vista to Hamilton) Phase I	6		75	49,925
Streetlights - Holt Avenue Area	7	*	-	-
Streetlights - Lexington Avenue (from Garey Ave to Towne Ave)	8		75	89,925
Streetlights - Lovejoy Street, Manville Street, and Logan Street	9		50	29,950
Streetlights - Vejar Avenue	10		50	29,950
Streetlights - Westmont Area (Phase II)	11	*	-	-
Traffic Signal - Garey Avenue and Eleventh Street	12		-	150,000
Traffic Signal - Holt Avenue and Clark Avenue	13	*	-	-
Traffic Signal Improvements for Schools - Citywide (SRS Program)	14		17,273	268,227
Traffic Signal Interconnect - San Antonio (Holt/La Verne & 1st/Mssn)	15		-	-
Traffic Signal - Left Turn Phasing (Various Locations)	16		15,858	134,142
Traffic Signal Modifications - Garey Avenue and Monterey Avenue	17		-	-
Traffic Signal Modifications - Various Locations	18		-	-
Traffic Signal - School Traffic Safety Program	19		177,559	22,541
Subtotals:			225,549	1,542,828
~ Partially Funded Projects ~				
Neighborhood Traffic Management Program	20		32,285	7,715
Streetlights - District 1(25), District 2 (9), District 4 (42), District 6 (7)	21		-	-
Subtotals:			32,285	7,715
~ Unfunded Projects ~				
Bus Stop Improvements - Phillips Ranch Road	22		-	-
Emergency Veh Preemption - Fire Transmitters/Mission (Phase I)	23		-	-
Emergency Veh Preemption - Garey Avenue (Phase II)	24		-	-

Capital Improvement Program - List of Projects

Adopted 2003/04	Plan 2004/05	Plan 2005/06	Plan 2006/07	Plan Beyond 2007	Impact to Future Operating
-	-	-	-	63,800	Minimal
-	-	-	-	144,000	Minimal
-	-	-	-	186,000	Minimal
-	-	-	-	775,000	Minimal
-	-	-	-	3,605,000	Minimal
-	-	-	-	350,000	Minimal
-	-	-	-	279,785	Minimal
-	-	-	-	69,800	Minimal
-	-	-	-	328,000	Minimal
-	-	-	-	2,053,000	Minimal
-	-	-	-	480,716	Minimal
-	-	-	-	143,889	Minimal
-	-	-	-	867,000	Minimal
-	-	-	-	420,000	Minimal
-	-	-	-	84,000	Minimal
-	-	-	-	315,000	Minimal
-	-	-	-	3,850,000	Minimal
-	-	-	-	755,000	Minimal
-	-	-	-	1,085,000	Minimal
-	-	-	-	3,500,000	Minimal
-	-	-	-	19,354,990	
18,507,053	566,000	500,000	390,121	36,123,213	
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	1,015
-	-	-	-	-	830
-	-	-	-	-	3,900
-	-	-	-	-	1,190
695,000	-	-	-	-	Minimal
-	-	-	-	-	900
-	-	-	-	-	Minimal
40,000	-	-	-	-	1,200
498,236	-	-	-	-	Minimal
-	-	-	-	-	150
156,000	-	-	-	-	1,800
-	-	-	-	-	830
180,000	-	-	-	-	Minimal
-	-	-	-	-	Minimal
72,000	-	-	-	-	Minimal
240,000	-	-	-	-	Minimal
-	-	-	-	-	2,500
1,881,236	-	-	-	-	
-	-	-	-	250,000	Minimal
675,985	-	-	-	24,015	9,700
675,985	-	-	-	274,015	
-	-	-	-	120,000	1,200
-	-	-	-	166,000	Minimal
-	-	-	-	258,700	Minimal

Capital Improvement Program - List of Projects

	CIP Budget Page #	FY 03/04 Council Request	YTD Costs as of 2/28/03	Remaining Budget
Pedestrian Indications Upgrade - Citywide	25		-	-
Streetlights - District 2 (Phase II)	26		-	-
Streetlights - District 6 (Priority I)	27	*	-	-
Streetlights - District 6 (Priority II)	28	*	-	-
Streetlights - District 6 (Priority III)	29	*	-	-
Streetlights - Philadelphia Street and Reservoir Street	30	*	-	-
Traffic Signal Detection Upgrade	31		-	-
Traffic Signal Interconnect - Orange Grove (Garey to White) Priority I	32		-	-
Traffic Signal Interconnect - Philadelphia St (Garey Ave/San Antonio)	33		-	-
Traffic Signal Interconnect - Ridgeway (S Campus/Valley) Priority III	34		-	-
Traffic Signal Interconnect - S Campus (Temple/Ridgeway) Priority II	35		-	-
Traffic Signal Interconnect - Valley (Fairplex to Ridgeway) Priority IV	36		-	-
Traffic Signal - Village Loop Road and Santa Clara Drive	37		-	-
Subtotals:			-	-
Traffic Category Totals:			257,834	1,550,543

Parks & Facilities

~ Funded Projects ~

Cesar Chavez Park	1		38,875	411,125
City Hall Expansion	2		-	-
City Hall Improvements	3		283,952	10,398
Country Crossings Park Soccerfield/Concession Stand	4		43,884	348,711
Downtown Parking Structure - West	5		-	1,750,000
Fire Station Improvements - Station #182	6		11,637	70,363
Fire Station Improvements - Station #183	7		381,624	120,744
Fox Theater Renovation (Phase I)	8		24,093	1,055,907
Ganesha Park Improvements	9		241,301	2,501
Ganesha Pool Renovation	10		-	110,000
Historic Site Renovation	11		-	-
Jaycee Park Reconfiguration	12		39,388	960,612
Kiwanis Park Improvements	13		-	317,500
La Casita Mini Community Center Renovation and Expansion	14		-	-
Library Improvements	15		274,181	105,319
Library Lighting System / Interior Renovation/Elevator Retro/Painting	16		129,737	50,263
Martin Luther King Park Improvements	17		449,180	5,820
Memorial Park Improvements	18		116,096	179,404
Montvue Park - Scoreboard	19		-	22,950
Palomares Park Center Roof Repair	20		80,701	6,449
Palomares Park Parking Lot Renovation	21		120,000	-
Palomares Park Senior Center Improvement	22		629,095	9,202
Palomares Skate Park	23		83,692	299,308
Park's Yard Parking Lot Renovation	24		15,601	34,677
Philadelphia Park - Play Area	25		-	60,000
Philadelphia Park - Shelter and Renovation	26		-	20,278
Phillips Ranch Park - Play Area	27		-	-
Play Equipment Upgrade - Various Parks	28		-	-
Police - Aero Bureau Bathroom Upgrade	29		-	-
Police - Bathroom Renovation and Locker Room Facility Upgrade	30		104,587	45,413
Police - Briefing Area Renovation	31		-	-
Police - East Parking Lot Renovation	32		7,261	3,739
Police - Facilities ADA Requirements	33		-	26,000
Police - Facilities Key Security System Enhancement	34		-	60,000
Police - Jail South Main Shower Upgrade	35		-	-
Police - Lobby and Front Entrance Security Enhancement	36		-	-
Police - Off-Site Office Development	37		89,799	38,750

Adopted 2003/04	Plan 2004/05	Plan 2005/06	Plan 2006/07	Plan Beyond 2007	Impact to Future Operating
-	-	-	-	250,000	Minimal
-	-	-	-	581,225	4,400
-	-	-	-	255,000	2,000
-	-	-	-	140,000	2,000
-	-	-	-	152,000	2,000
-	-	-	-	156,000	9,700
-	-	-	-	60,000	Minimal
-	-	-	-	240,000	Minimal
-	-	-	-	105,000	Minimal
-	-	-	-	65,000	Minimal
-	-	-	-	210,000	Minimal
-	-	-	-	65,000	Minimal
-	-	-	-	150,000	1,200
2,557,221	-	-	-	2,973,925	
				3,247,940	

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Capital Improvement Program - List of Projects

	CIP Budget Page #	FY 03/04 Council Request	YTD Costs as of 2/28/03	Remaining Budget
Police - Public Safety Bldg Carpet Replacement (Various Locations)	38		14,223	15,777
Powers Park	39		344,099	13,401
Ralph Welch Park Renovation	40		81,888	168,112
Southwest Pomona Improvements	41		-	584,964
Ted Greene Park - Play Area	42		99,089	3,865
Walkway Safety Lighting at Various Parks	43		-	-
Washington Park Renovation	44		144,189	3,561
Westmont Park and Community Center - ADA Modifications	45		-	-
Subtotals:			3,848,172	6,915,113
~ Partially Funded Projects ~				
Civic Center Fountain Rehabilitation	46		-	61,800
Community Pocket Park - District 4	47		435	174,565
Downtown Parking Structure - East	48		-	500,000
Lincoln Park - Play Area	49		-	60,000
Police - Communications Base Station Repeater Upgrade	50		-	60,000
Police - New Facility (Preliminary Plan and Design) Phase I	51		56,574	1,943,426
Police - OES Emergency Operations Center - Permanent Facility	52		-	55,000
Resurfacing - City Hall East and West Parking Lots	53		-	-
Water & Wastewater Operations Yard/Bldgs Reconstruction	54		40,676	99,598
Subtotals:			97,685	2,954,389
~ Unfunded Projects ~				
Kennedy Park Recreation Improvements	55	*	-	-
Subtotals:			-	-
Parks & Facilities Category Totals:			3,945,857	9,869,502

Water

~Funded Projects ~				
8" DIP - Commercial St, Myrtle Ave, Rebecca St and Second St	1		454,126	130,874
12" DIP - San Antonio Avenue (Columbia to San Bernardino)	2		37,954	793,296
Booster 2-G (New)	3		15,222	215,578
Booster 3-G (New)	4		10,145	261,855
Booster 14-A (Replacement)/14-B (New)	5		5,991	37,009
Booster 15-A and B (New)	6		8,062	372,438
Capital Project Development Issues - Water	7		-	20,000
Control - Replacement of Radio Repeaters	8		-	150,000
Control System - Supervisory Control & Data Acquisition Replmnt	9		861,464	233,162
Fire Hydrant Installation-Equation Rd, Holt Ave and Mission Blvd	10		52,672	18,328
Former General Dynamics aka Naval Industrial Reserve Facility	11		19,622	60,378
Meter Replacement (Compound) - Citywide	12		295,909	345,641
Meter Replacement (Residential) - Phillips Ranch	13		-	-
Reservoir 4-B Refurbishment	14		135,543	114,015
Reservoir 5-C (New)	15		2,512,171	6,627,611
Reservoir 10-A and B Security Upgrades	16		-	-
Reservoir 11-H (New)	17		-	280,000
Reservoir 13-B (New)	18		2,185,433	249,692
Reservoir - Safety Upgrades at Various Sites	19		-	-
Reservoir - Seismic Analysis of Storage Facilities	20		80,135	119,865
San Bernardino Freeway Widening Relocations	21		167,165	718
Transmission Main Manifold - 9th Street Line Extension (New)	22		45,788	216,212
Transmission Main Manifold - Well 21 to Well 24B	23		2,159	1,544,841
Transmission Main - Northside Recycled (Replacement)	24		170,825	511,389
Transmission Main - Reservoir 6 to Reservoir 5	25		281,781	2,033,819
Transmission Main - Route 30/210 Freeway Crossings	26		802,452	322,548
Transmission Main - Well 37 (New) (Manifold)	27		-	232,500

Capital Improvement Program - List of Projects

Adopted 2003/04	Plan 2004/05	Plan 2005/06	Plan 2006/07	Plan Beyond 2007	Impact to Future Operating
-	-	-	-	-	Minimal
-	-	-	-	-	2,500
327,000	-	-	-	-	Minimal
-	-	-	-	-	+TBD
-	-	-	-	-	Minimal
220,000	-	-	-	-	Minimal
-	-	-	-	-	Minimal
42,954	-	-	-	-	Minimal
1,669,431	-	-	-	-	Minimal
-	18,200	-	-	-	Minimal
-	400,000	-	-	-	1,500
-	3,500,000	-	-	-	Minimal
84,000	1,714	-	-	-	Minimal
-	-	-	-	4,000,000	Minimal
-	-	-	-	10,000,000	15,000
-	-	-	-	350,000	5,000
157,559	61,950	-	-	-	Minimal
2,048,366	2,068,317	1,928,043	-	-	(15,000)
2,289,925	6,050,181	1,928,043	-	14,350,000	
-	448,000	-	-	-	15,000
-	448,000	-	-	-	
3,959,356	6,498,181	1,928,043	-	14,350,000	
-	-	-	-	-	(5,000)
-	-	-	-	-	(2,000)
-	-	-	-	-	3,500
-	-	-	-	-	(20,000)
-	-	-	-	-	(5,000)
-	-	-	-	-	(10,000)
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	(65,000)
-	-	-	-	-	Minimal
-	-	-	-	-	2,500
-	-	-	-	-	(5,000)
500,000	-	-	-	-	Minimal
-	-	-	-	-	(3,000)
-	-	-	-	-	(50,000)
100,000	-	-	-	-	Minimal
-	-	-	-	-	(2,000)
-	-	-	-	-	7,500
237,000	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	(5,000)
-	-	-	-	-	Minimal
-	-	-	-	-	(90,000)
-	-	-	-	-	(35,000)
-	-	-	-	-	(2,500)
-	-	-	-	-	Minimal

Capital Improvement Program - List of Projects

	CIP Budget Page #	FY 03/04 Council Request	YTD Costs as of 2/28/03	Remaining Budget
Treatment - Air Stripper Facility for Wells 7 and 8B	28		1,126,393	441,487
Treatment - Anion Exchange Nitrate Removal Facility Expansion	29		-	-
Treatment - Anion Exchange Nitrate Removal Facility Upgrades	30		22,519	202,481
Water Mains - Bonita Avenue and Towne Avenue	31		37,970	1,023,840
Water Mains - Orange Grove Ave, Kenoak St and Gordon Ct	32		712,112	300,588
Water Mains - Pipeline District 1 (Phase I)	33		39,099	735,201
Water Mains - Pipeline District 1 (Phase II)	34		29,971	801,166
Water Mains - Pipeline District 2	35		53,510	1,193,315
Water Mains - Pipeline District 3 (Phase I)	36		43,191	903,854
Water Mains - Pipeline District 3 (Phase II)	37		44,766	1,214,296
Water Mains - Pipeline District 4	38		31,771	722,519
Water Mains - Pipeline District 5	39		25,443	581,462
Water Mains - Pipeline District 6	40		40,950	986,909
Water Mains - Presidents South	41		56,515	1,089,385
Well 32 - Piping, Pumping and Treatment Equipment	42		424,877	145,123
Well 36 - Pumping Equipment	43		73,286	291,714
Well 37 - Equipping (New)	44		270,385	132,834
Well 38 - Drill and Equipment (New)	45		-	-
Well Destruction - Inactive/Abandoned Wells	46		-	-
Subtotals:			11,177,377	25,657,943
~Partially Funded Projects ~				
Reservoir - Seismic Upgrades (Priority I)	47		-	-
Water System Security Upgrade	48		-	-
Well 4 - Abandon and Drill New Well	49		-	-
Well 27 and Well 29 - Equipment Upgrade	50		-	-
Subtotals:			-	-
~ Unfunded Projects ~				
Reservoir 2 - Recycled Water (New)	51		-	-
Reservoir 11-B (New)	52		-	-
Transmission Main - Untreated Water Connection to TVMWD	53		-	-
Transmission Main - Zone 9 Bypass (Replacement)	54		-	-
Water Master Plan	55		-	-
Subtotals:			-	-
Water Category Totals:			11,177,377	25,657,943

Sewer

~ Funded Projects ~				
Capital Project Development Issues - Sewer	1		-	20,000
Sewer Conveyance System - Ganesha Hills (Phase II)	2		-	-
Sewer Flow Diversion - Holt Avenue	3		-	-
Sewer Lift Station 3	4		2,869,194	139,111
Sewer Master Plan Update	5		-	-
Sewer Rehabilitation - Ganesha Hills Area	6		45,452	297,116
Sewer Trunk Main Replacement Phase III - Buena Vista/Grand	7		174,694	24,306
Sewer Trunk Main Replacement Phase III - Garey Avenue	8		62,252	107,748
Sewer Trunk Main Replacement Phase III - McKinley/Alameda	9		297,184	299,816
Sewer Trunk Main Replacement Phase III - Mission Blvd Sewer Line	10		212,298	5,567
Sewer Trunk Main Replacement Phase III - San Antonio Ave	11		247,563	55,622
Sewer Trunk Main Replacement Phase III - Thompson Creek	12		15,690	86,310
Sewer Trunk Main Replacement Phase III - Towne/Center/Gibbs	13		519,308	140,692
Sewer Trunk Main Replacement Phase IV - Lexington Avenue	14		514,542	608,458
Sewer Trunk Main Replacement Phase V - Gibbs, Pas, Elmr, Kngsly	15		313,074	229,926
Subtotals:			5,271,251	2,014,672
Sewer Category Totals:			5,271,251	2,014,672

Capital Improvement Program - List of Projects

Adopted 2003/04	Plan 2004/05	Plan 2005/06	Plan 2006/07	Plan Beyond 2007	Impact to Future Operating
-	-	-	-	-	-TBD
351,000	1,539,000	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	(20,000)
-	-	-	-	-	(35,000)
-	-	-	-	-	(34,000)
482,000	-	-	-	-	(35,000)
350,000	-	-	-	-	Minimal
2,020,000	1,539,000	-	-	-	
-	-	-	-	-	
580,000	1,060,000	1,060,000	-	-	Minimal
250,000	250,000	250,000	250,000	-	Minimal
100,000	1,000,000	40,000	-	-	Minimal
80,000	180,000	-	-	-	Minimal
1,010,000	2,490,000	1,350,000	250,000	-	
-	5,534,000	-	-	-	(10,000)
-	-	-	-	1,914,000	10,000
-	-	-	-	196,500	Minimal
-	-	-	-	985,000	(5,000)
-	450,000	-	-	-	Minimal
-	5,984,000	-	-	3,095,500	
3,030,000	10,013,000	1,350,000	250,000	3,095,500	
-	-	-	-	-	Minimal
250,000	-	-	-	-	(5,000)
190,000	-	-	-	-	Minimal
-	-	-	-	-	(5,000)
402,000	-	-	-	-	Minimal
-	-	-	-	-	(5,000)
-	-	-	-	-	(500)
-	-	-	-	-	(500)
-	-	-	-	-	(500)
-	-	-	-	-	(500)
-	-	-	-	-	(500)
-	-	-	-	-	(500)
-	-	-	-	-	(500)
-	-	-	-	-	(5,000)
-	-	-	-	-	(5,000)
842,000	-	-	-	-	
842,000	-	-	-	-	

Capital Improvement Program - List of Projects

	CIP Budget Page #	FY 03/04 Council Request	YTD Costs as of 2/28/03	Remaining Budget
Storm Drains				
~ Funded Projects ~				
Alley Drainage Improvements - Acacia Street	1		22,041	56,959
Catch Basin - Mission Boulevard (at Phillips Drive)	2		24,540	54,460
Collector Modifications - Yorba Drive	3		6,736	58,264
Drainage Improvements - 3rd Street and Thomas Street	4		3,750	46,250
Storm Drain - Franklin Avenue (White Ave to Park Ave)	5		330,755	175,745
Subtotals:			387,822	391,678
~ Unfunded Projects ~				
Storm Drain Improvements - N/W of Holt Avenue and Fairplex Drive	6		-	-
Subtotals:			-	-
Storm Drains Category Totals:			387,822	391,678
Miscellaneous Capital Projects				
~ Funded Projects ~				
DDA Infrastructure Improvement Projects (Citywide)	1		-	200,000
General Plan and Development Code Update	2		73,125	822,044
Phillips Mansion Renovation - Phase V	3		4,962	221,627
Phillips Ranch Landfill Remediation - City	4		7,702	292,298
Phillips Ranch Landfill Remediation - RDA	5		875,894	3,124,106
Pomona Community Technology Project	6		17,960	376,040
Pomona Gateway Industrial Park Area and Site Improvements	7		1,214,401	432,756
Subtotals:			2,194,044	5,468,871
Miscellaneous Category Totals:			2,194,044	5,468,871
Grand Total - All Categories:			30,992,497	67,535,656

Capital Improvement Program - List of Projects

Adopted 2003/04	Plan 2004/05	Plan 2005/06	Plan 2006/07	Plan Beyond 2007	Impact to Future Operating
-	-	-	-	-	(500)
-	-	-	-	-	(250)
-	-	-	-	-	(300)
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	
-	-	-	-	285,200	Minimal
-	-	-	-	285,200	
-	-	-	-	285,200	
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	Minimal
-	-	-	-	-	2,500
-	-	-	-	-	
-	-	-	-	-	
-	-	-	-	-	
28,895,630	17,077,181	3,778,043	640,121	57,101,853	



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