

CITY OF POMONA

2018-2023 CONSOLIDATED PLAN AND 2018-2019 ANNUAL ACTION PLAN

Improving the quality of life for our diverse community



Presented to: The United States Department of Housing and Urban Development
Prepared by: City of Pomona, Neighborhood Services Department
505 S. Garey Avenue Pomona, CA 91769

Adopted By City Council on June 18, 2018

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I. EXECUTIVE SUMMARY

ES-05 Executive Summary – 24 CFR 91.200(c), 91.220(b)

1. Introduction

Community Profile

The City of Pomona is located in Los Angeles County, and can be accessed by five major thoroughfares: the San Bernardino Freeway (10), the Pomona Freeway (60), the Orange Freeway (57), the Corona Expressway (71) and the Foothill Freeway (210). It is approximately 31 miles east of downtown Los Angeles and 43 miles northeast of the Port of Long Beach. It is located in the Pomona Valley at the base of the San Gabriel Mountains. With a population of 149,058, Pomona is the 35th most populated city in the state of California out of 1,523 cities. In 2010, the median household income of Pomona residents was \$50,497. The median age for Pomona residents is 29.5 years young. The largest Pomona racial/ethnic groups are Hispanic (70.5%) followed by White (12.5%) and Asian (8.3%).

Purpose of the Consolidated Plan

The City of Pomona's 2018-2023 Consolidated Plan is a five-year comprehensive strategy. It coordinates all elements of planned community development in the City, including: housing, neighborhood development, economic development and public services. These elements represent a plan and vision of community development activities to be undertaken with respect to Community Development Block Grant (CDBG), HOME Investment Partnership Act (HOME), and Emergency Solutions Grant (ESG) Programs.

The Consolidated Plan serves the following functions:

- As a planning document for the City, based on a participatory process;
- An application for Federal funds under HUD's formula grant programs;
- A strategy for housing, homelessness, community development, and economic development; and
- An Action Plan that provides a description of annual projects/activities the City will undertake to carry out strategies to meet priority needs.

It includes four major components:

- Needs Assessment (Housing, Homeless, Non-Homeless, Non-Housing Needs);
- Housing Market Analysis;
- The Housing and Community Development Five-Year Strategic Plan; and
- The One-Year Action Plan

Each component serves a specific purpose. The Housing Market Analysis and Needs Assessment components provide an overview of the housing market and other non-housing needs which assists the City in short and long-term planning. After identifying needs, the City sets priorities for its CDBG, HOME, and ESG Programs. Priorities are based on community needs and the advice of citizens, community agencies and other stakeholders. The Strategic Plan identifies objectives and outcomes for priority needs. The Action Plan proposes how to invest CDBG, HOME and ESG funds for the coming year to accomplish such objectives.

Goals of the Consolidated Plan

The Consolidated Plan states the City's intent to pursue the following goals and objectives of the Community Planning and Development (CPD) Programs of the U.S. Department of Housing and Urban Development (HUD):

- 1. To ensure <u>decent housing</u>;
- 2. To create and maintain a suitable living environment; and
- 3. To expand economic opportunities.

The City has identified ten priority needs areas to meet housing and community development goals. Priorities are based in part on responses to the 2018 Community Needs Survey and the Fair Housing Survey conducted as part of citizen participation outreach efforts, including information gathered in specific focus groups, and interviews with various organizations and service providers in the housing and community development field. The City will CDBG, HOME, ESG, and other resources to address needs in the following priority areas:

Priority Needs

Based on stakeholder input and community surveys, the following are a list of priorities the City will focus on during the 2018-2023 Consolidated Plan cycle:

- 1. Housing
- 2. Homelessness
- 3. Special Needs/Non-Homeless
- 4. Anti-Crime
- 5. Economic Development
- 6. Infrastructure and Public Facilities Improvements
- 7. Public Services
- 8. Fair Housing
- 9. Code Enforcement
- 10. Housing Services

2. Summary of Goals, Objectives and Outcomes

The 2018-2023 Consolidated Plan coincides with HUD's goals to: 1) ensure decent housing; 2) create a suitable living environment; and 3) expand economic opportunities. It further outlines the City's planned goals, outcomes and objectives to meet priority needs. A summary of the City's specific goals, objectives and outcomes are:

Goals

Goal 1: Promote Fair Housing Opportunity

Goal 2: Expand Affordable Housing Supply

Goal 3: Create and Preserve Affordable Housing

Goal 4: Support Homeless Services Activities

Goal 5: Planning and Program Administration

Goal 6: Neighborhood Preservation and Eliminate Blighted Conditions

Goal 7: Support Activities that Assist with Basic Needs and Provide Quality Services

Goal 8: Improve Infrastructure and Public Facilities

Goal 9: Expand Economic Opportunities/Employment Training

Objectives and Outcomes

Objective 1: Preserve existing housing stock through single-family housing rehabilitation Outcome: Availability/accessibility of decent housing to low-income persons

Objective2: Preserve at-risk housing stock through Mobile Home Rehabilitation Outcome: Availability/accessibility of decent housing to low-income persons

Objective 3: Preserve rental housing stock through multi-family housing rehabilitation

Outcome: Availability/accessibility of decent housing to low-income persons

Objective 4: Restore and preserve properties of special historic value Outcome: Sustainability of decent housing for low-income persons

Objective 5: Further Fair Housing Efforts

Outcome: Availability/affordability/accessibility of decent housing for low-income persons

Objective 6: Increase affordable housing opportunities through CHDOs

Outcome: Affordability of decent housing to low-income persons

Objective 7: Increase affordable housing opportunities to first-time homebuyers

Outcome: Affordability of decent housing to low-income persons

Objective 8: Increase affordable rental housing opportunities through rental assistance Outcome: Affordability of decent housing to low-income persons

Objective 9: Increase the supply of affordable housing through acquisition and rehabilitation

Outcome: Availability/accessibility decent housing to low-income persons

Objective 10: Conduct code enforcement in targeted areas to prevent slum/blighted conditions

Outcome: Sustainability of decent housing to low-income persons

Objective 11: Reduce the number of housing units with lead-based paint hazards

Outcome: Availability/accessibility decent housing to low-income persons

Objective 12: Increase access to permanent housing for the homeless through rapid rehousing

Outcome: Availability/accessibility of decent housing to low-income persons

Objective 13: Increase access to housing through rental assistance/homeless prevention activities

Outcome: Availability/accessibility of decent housing for low-income persons

Objective 14: Record homeless statistical data (HMIS)

Outcome: Availability/accessibility of data on suitable living environment for low-income persons

Objective 15: Improve access to homeless essential services through street outreach Outcome: Availability/accessibility of services for a suitable living environment for low-income persons

Objective 16: Encourage linkage of emergency shelters to permanent housing Outcome: Availability/accessibility of shelter services for a suitable living environment for low-income persons

Objective 17: Improve overall infrastructure of low-to-moderate income neighborhoods Outcome: Availability/accessibility of improved public infrastructure for a suitable living environment for low-income persons

Objective 18: Improve recreational and community facilities located in low-to-moderate income neighborhoods

Outcome: Availability/accessibility of improved parks/neighborhood facilities for a suitable living environment for low-income persons

Objective 19: Improve ADA accessibility throughout the City

Outcome: Availability/accessibility of improved ADA access for a suitable living environment for low-income persons

Objective 20: Improve access to public services for special needs and at-risk population Outcome: Availability/accessibility of services for a suitable living environment for low-income persons

Objective 21: Improve public safety through crime prevention oriented policing Outcome: Availability/accessibility of services for a suitable living environment for low-income persons

Objective 22: Improve access to services through housing services and counseling Outcome: Availability/accessibility of services for a suitable living environment for low-income persons

Objective 23: Provide administration/management of grant funds and program delivery Outcome: Availability/accessibility of services for a suitable living environment

Objective 24: Increase economic opportunities that create or expand job opportunities Outcome: Affordability of economic opportunities of jobs for low-income persons

SEE APPENDIX C: SUMMARY OF ANNUAL GOALS AND OBJECTIVES FOR DETAILED INFORMATION ON ACTIVITIES, PROPOSED FUNDING AND PLANNED OUTCOMES

3. Evaluation of Past Performance

The City of Pomona is in the fifth year of its current Consolidated Plan period FY 17-18 (2013-2018) and has met or exceeded most of the goals set forth to ensure decent housing, a suitable living environment and economic opportunities.

Annually, surveys are distributed, public meetings held, stakeholder forums held and other outreach activities all in an effort to assist the City in choosing goals or projects that would best meet community needs. Projects funded included public service activities that focused on the youth and seniors, both of which were identified as high priority needs. Additionally, survey results indicated a high priority need for anti-crime efforts. As such, an annual funding award was allocated to a Community-Oriented Policing Program to assist in neighborhood anti-crime efforts. Details of prior year achievements can be reviewed in the City's Consolidated Annual Performance and Evaluation Reports (CAPERs). A few of the City's achievements during FY 16-17 are highlighted below:

Housing

- CDBG funds were allocated for a Housing Improvement Program that included Emergency Repair and Façade Improvements. A total of one home was rehabilitated utilizing these funds.
- Seven mobile homes were rehabilitated through the Substantial Rehabilitation Program utilizing State CalHome funding.
- Five single-family homes were rehabilitated through the Substantial Rehabilitation Program utilizing HOME funding.

- CalHome funds were used to provide homeownership assistance (down payment and/or closing costs) for three first-time homebuyers.
- HOME CHDO funds were used to acquire and rehabilitate one housing unit to provide homeownership to a low-income household.

Public Services

- Providing 3,965 residential housing unit inspections for health and safety violations through the City's Code Enforcement Division.
- Providing public services, including youth services for tutoring, after-school activities, sports programs, dental assistance, parenting/communication classes, outdoor programs, JROTC activities, music program youth employment and fair housing services to over 1,808 persons.

Public Facility and Infrastructure Improvements

Completing street improvements

Emergency Solutions Grant

Funds were allocated to one non-profit organization. Funded services included street outreach, emergency shelter operations, rapid re-housing, and homeless management information system. A total of 190 eligible persons were served during FY 2016-17 with ESG funds.

Lead Hazard Control Grant

 During FY 2016-2017, a limited amount of CDBG funds were used to test for lead hazards in housing occupied by low-income households. Four households were assisted with Lead services.

The City continues to carry out its programs as identified in its approved Consolidated Plan. To date, the City has allocated all funding sources to complete programming outlined in annual Action Plans. The City has provided all requested certifications as required by HUD, and have been fair and impartial to entities applying for federal funds to assist in program implementation. The City has not hindered Consolidated Plan implementation through either willful action or through inaction.

4. Citizen Participation Process and Consultation Process

In accordance with Federal regulations at 24 CFR 91.105 and 91.200, the City implemented a citizen participation process during the development of the Consolidated Plan, Annual Action Plan, Assessment of Fair Housing and Citizen Participation Plan. In an effort to broaden public participation, the City encouraged residents and community based organizations to provide input on community needs. The complete Citizen Participation Plan is included in the Appendices and shall be adopted as part of the Consolidated Plan Development Process.

Modes of Outreach

The public was informed of the development of the 2018-2023 Consolidated Plan, Annual Action Plan and Citizen Participation Plan including an overview of the CDBG, HOME and ESG Programs through various modes of outreach. These modes included: community meetings, stakeholder meeting, phone interviews, request for proposals, and surveys. Additional input was requested at public Council meetings.

The following is a summary of the Citizen Participation Plan Process for development of the Consolidated Plan:

- Provided ample notice of community meetings and public hearing through advertisements on the City's website, Nixle, Facebook, Twitter, city-wide mailers and local newspapers.
- Distributed a community-wide survey and on-line survey for input on priority needs.
- Conducted four (4) community meetings.
- Consulted with other agencies and organizations.
- Conducted public hearings to consider priority needs and preliminary funding recommendations prior to approval of Action Plan.
- Made the Consolidated Plan and Annual Action Plan available at the City's Library, Clerk's Office, Neighborhood Services Department and on the City's website.
- Received and responded to public comments.
- Approval of Consolidated Plan and Annual Action Plan.

Consultation

The City of Pomona's Consolidated Plan is a result of consultation with a wide spectrum of public and private agencies. During the pre-submission phase, the City consulted with several agencies to determine community needs, gaps and asset inventory. A public notice was published informing Citizens, Community-Based Organizations, City Departments and the business community of the Consolidated Plan Development process and requirements for submitting project proposals. A Needs Assessment Survey was also distributed citywide to receive community input.

Methods used during the consultation process included hosting stakeholder focus groups that included a broad range of internal departments, external agencies and non-profit organizations. In addition, the City held a public hearing, conducted one-on-one personal interviews, and telephone interviews with key stakeholders.

5. Summary of Public Comments and Impact to Goal Setting

The City received public comments as referenced in Appendix J. Comments have been taken into consideration in the development of the Consolidated Plan and Action Plan as part of the strategies and activities to meet those community needs. The comments represent comments made by stakeholders through the community needs survey, a

public council meeting, a public hearing and the 30-day comment period. Comments with eligible activities for the CDBG, HOME or ESG Programs and that were identified as having a high priority needs, have been incorporated into the Consolidated Plan and Annual Action Plan.

The Consultation and Citizen Participation Process provided outreach to various organizations, agencies, service providers and residents, and included methods for gathering input. The impact to goal setting through the consultation was improved communication between the City and its partnering agencies, as well as basic citizen input. The overall goal was to provide a method for input regarding community development and housing needs which assisted in goal-setting.

SEE APPENDIX J: SUMMARY OF PUBLIC COMMENTS

6. Summary of Comments or Views Not Accepted

There were no comments or views that were not accepted.

7. Summary

In conclusion, the Citizen Participation component of the Consolidated Plan requires major outreach to citizens and other stakeholders. The City of Pomona makes every effort to reach the greatest number of persons possible to solicit input on community development and housing needs. All public comments received were incorporated in the Consolidated Plan.

III. THE PROCESS

PR-05 Lead & Responsible Agencies – 24 CFR 91.200(b)

1. Describe the agency responsible for preparing the Consolidated Plan

A completed Consolidated Plan describes the lead agency responsible for overseeing the development and implementation of the plan, as well as agencies, groups and organizations that participate in the process. It also includes a summary of the citizen participation process, public comments, and efforts made to broaden public participation in preparing the plan.

The City of Pomona's Community Development Department – Housing Division is the lead agency in the development and implementation of the Consolidated Plan.

Agency Role	Name	Department/Agency
CDBG	City of Pomona	Neighborhood Services Dept.
Administrator		
HOPWA	N/A	N/A
Administrator		
HOME	City of Pomona	Neighborhood Services Dept.
Administrator		
ESG	City of Pomona	Neighborhood Services Dept.
Administrator		
HOPWA-C	N/A	N/A
Administrator		

Table 1 - Responsible Agencies

2. Consolidated Plan Public Contact Information

Beverly Johnson, Housing Services Manager City of Pomona Neighborhood Services Department, Housing Division 505 S. Garey Avenue Pomona, CA 91766 (909) 620-2433

PR-10 Consultation - 24 CFR 91.100, 91.200(b), 91.215(l)

1. Introduction

Activities to Enhance Coordination Among Public and Private Agencies

The City of Pomona's Consolidated Plan is a result of consultation with a wide spectrum of public and private agencies. During the pre-submission phase, the City consulted with several agencies to determine community needs, gaps and asset inventory. A public notice was published informing Citizens, Community-Based Organizations, City Departments and the business community of the Consolidated Plan Development process and requirements for submitting project proposals. A Needs Assessment Survey was also distributed citywide to receive community input.

Methods used during the consultation process included hosting stakeholder focus groups that included a broad range of internal departments, external agencies and non-profit organizations. In addition, the City held a public hearing, conducted one-on-one personal interviews, and telephone interviews with key stakeholders.

Consultation with the Continuum of Care and Efforts to Address Homelessness

The City of Pomona is within the Greater Los Angeles Continuum of Care (COC # 600). The Los Angeles Homeless Services Authority (LAHSA) is the lead agency for the Continuum. The City attends quarterly COC meetings, Entitlement Cities Meetings, and is a regional representative on the LAHSA Coordinating Council. The City also attends the LAHSA Commission meetings regularly and makes presentations to the Commission on the City's Consolidated Plan, Annual Action Plan and City specific homeless data, issues, challenges and successful efforts. At the quarterly COC Meetings, the City gains information and provides feedback and input to LAHSA's inquiries and plans. The City also participates in the County of Los Angeles Homeless Initiative strategic planning process.

The City participated in the 2005, 2007, 2009, 2011, 2015, 2016, and 2017 Point in Time Homeless Counts. The City hosts the deployment sites, provides the deployment site coordinator, and recruits and trains volunteers. The City ensures that bed inventory data is provided for the Point in Time count. In collaboration with LAHSA, the City conducts a demographic survey to provide demographic and subpopulations data at

the City level. For planning purposes, the homeless population is also asked about their housing preferences.

Consultation with the Continuum(s) of Care to Determine ESG Allocations

The City will continue to participate in meetings conducted by the Los Angeles Homeless Services Authority, the LA CoC lead agency, specific to implementation of the Emergency Solutions Grant. The city provides data and input to the CoC ESG planning process. The LA CoC, has adopted a Coordinated Entry System (CES), the Homeless Family Solutions System and the Youth CES. The City of Pomona Homeless Outreach Program is a regional host site for the LA COC Coordinated Entry System (CES) for this program. A City of Pomona representative sits on the Los Angeles CoC Coordinating Council and the Regional Homeless Advisory Board.

The City gathers input from the local Pomona Continuum of Care Coalition (PCOCC). This coalition of about 60 local service providers, residents and homeless individuals includes faith-based groups, non-profit organizations, shelters and transitional housing providers, and state, county and City departments that provide assistance for homeless persons. The City provides community information and feedback presentations at the PCOCC meetings. The City also sends out a survey to the entire community annually to gather community input specific to prioritization of services and housing for the homeless and those at risk of homelessness. The PCOCC hosts an annual Community Input Meeting for the Annual Action Plan.

Each year, the City conducts a Request for Proposals workshop for the ESG funding. The City specifically addresses the requirements for participating in HMIS for ESG grant awardees. Grantees are encouraged to apply for funding for HMIS within the proposal for request for funding for the other ESG components.

2. Agencies, Groups, Organizations that Participated in the Process

The following matrix provides a snapshot of agencies that participated during the consultation process:

24 CFR	Agency Type	Agency Consulted
91.100(a)(1)	Housing Services	Neighborhood Housing Partnerships
	Fair Housing Services	Housing Rights Center
	Homeless Services	Los Angeles Homeless Services Authority (LAHSA)

		 Inland Valley Hope Partners Pomona Continuum of Care Coalition House of Ruth
	Social/Health Services	Tri-City Mental Health Clinic Assistance League Claremont Afterschool Program House of Ruth Lincoln Avenue Church Pomona Unified School District Services Center for Independent Living City of Pomona Public Works Department City of Pomona Community Services Dept. City of Pomona Police Department Pomona Youth & Family Master Plan Committee Urban League Workforce Development
91.100(a)(2)	Chronically Homeless	Pomona Continuum of Care Coalition Los Angeles Homeless Service Authority
91.100(a)(3)	Lead-Based Paint	L.A. County Department of Public Health Advanced Education Services
91.100(a)(4)	Government	L.A. County City of Pomona City Council
91.100(a)(5)	Planning Agencies	 Los Angeles County Service Planning Area Committee (SPA 3) San Gabriel Valley Council of Governments (SGVCOG)
91.100(c)	PHA Plan	Pomona Housing Authority

Table 2 – Agencies, groups, organizations who participated

The Consultation and Citizen Participation Process provided outreach to various organizations, agencies, service providers and residents, and included the following methods for gathering input:

- Stakeholder Focus Groups
- Public Hearings
- Consultation with Community Based Organizations
- Telephone Interviews
- Personal Interviews

Community Needs Survey

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
ESG Written Standards	LAHSA Continuum of Care	Goal coincide with COC goals

Table 3 – Other local / regional / federal planning efforts

PR-15 Citizen Participation - 24 CFR 91.105, 91.200

1. Citizen Participation Process

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The complete Citizen Participation Plan is included in the Appendices and shall be adopted as part of the Consolidated Plan Development Process. The following is a summary of the Citizen Participation Plan Process for development of the Consolidated Plan:

- Provided ample notice of community meetings and public hearing through advertisements on the City's website, Nixle, Facebook, Twitter, city-wide mailers and local newspapers.
- Distributed a community-wide survey and on-line survey for input on priority needs.
- Conducted four (4) community meetings.
- Consulted with other agencies and organizations.
- Conducted public hearings to consider priority needs and preliminary funding recommendations prior to approval of Action Plan.
- Made the Consolidated Plan and Annual Action Plan available at the City's Library, Clerk's Office, Neighborhood Services Department and on the City's website.
- Received and responded to public comments.
- Approval of Consolidated Plan and Annual Action Plan.

Modes of Outreach

The public was informed of the development of the 2018-2023 Consolidated Plan, Annual Action Plan and Citizen Participation Plan including an overview of the CDBG, HOME and ESG Programs through various modes of outreach. These modes included: community meetings, stakeholder meeting, phone interviews, request for proposals, and surveys. Additional input was requested at public Council meetings.

Mode of	Target of	Summary	Summary of	Summary
Outreach	Outreach	of	Comments	of
		Attendance	Received	Comments
				Not
				Accepted &
				Reason
Public Hearings	All Stakeholders		See Appendix J	None
Public Meetings	Residents		See Appendix J	None
Survey	All Stakeholders		See Appendix F	None
Social Media	All Stakeholders		See Appendix J	None

Table 4 - Citizen Participation Outreach

Summary of Citizen Comments

Citizen comments have been taken into consideration in the development of the Consolidated Plan and Action Plan as part of the strategies and activities to meet those community needs. The comments represent those made by stakeholders through the community needs survey, a public council meeting, a public hearing and the 30-day comment period. Comments with eligible activities for the CDBG, HOME or ESG Programs and that were identified as having a high priority needs, have been incorporated into the Action Plan.

SEE APPENDIX J: SUMMARY OF PUBLIC COMMENTS

II. NEEDS ASSESSMENT

NA-05 Overview

This section of the Consolidated Plan represents an examination of the City's Housing, Homeless, Non-Homeless Special, and Non-Housing Community Development Needs. The Housing Market Analysis will provide a more detailed look at the City's Housing Needs and the services and facilities to meet those needs.

In determining the needs of the community, several characteristics of the community are key. Those include the population, household size and composition, as well as the median income of households among other things.

In 1890, just two years after being incorporated, the City of Pomona had a population of just over 3,600 persons. The City has grown steadily since, with the most rapid growth occurring in the 1950s and 1980s. In recent years, however, Pomona's population appears to have stabilized at about 150,000 persons. According to 2010 Census data, the City's population was recorded at 149,058 persons, a small decrease of less than one percent from the previous decade.

Household income is the key determinant of ability to pay for housing. For many households, their income is too limited to afford existing housing. A larger number of households have incomes too low to afford new housing. According to the 2010 Census and the 2009-2013ACS data, higher proportions of Hispanic residents in Pomona have incomes below the poverty level compared to the Hispanic populations in the surrounding jurisdictions.

Noting the lower proportions of Hispanic residents in the overall surrounding jurisdictions, and the higher ratios of Hispanic residents living below the poverty level in Pomona, the high concentration of Hispanic residents may be attributed in part due to a displacement of this population from higher cost neighboring areas. In the City of Pomona, increasing availability of affordable housing for low-income households, in addition the current and historically present Hispanic-serving institutions may continue to attract Hispanic populations to the City.

NA-10 Housing Needs Assessment – 24 CFR 91.205(a,b,c)

Summary of Housing Needs

Demographics	Base Year: 2000	Most Recent Year:	% Change
		2013	
Population	149,473	150,006	0%
Households	39,598	38,527	-3%
Median Income	\$40,021.00	\$49,474.00	24%

Table 5 - Housing Needs Assessment Demographics

Data Source: 2000 Census (Base Year), 2009-2013 ACS (Most Recent Year)

Number of Households Table

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Total Households	7,860	7,220	8,020	4,475	10,950
Small Family Households	3,060	3,140	3,580	2,140	5,740
Large Family Households	1,605	2,190	2,320	1,280	2,165
Household contains at least					
one person 62-74 years of					
age	1,190	1,045	1,745	940	2,140
Household contains at least					
one person age 75 or older	770	930	710	315	730
Households with one or					
more children 6 years old or					
younger	2,590	2,365	2,295	1,185	1,285

Table 6 - Total Households Table

Data Source: 2009-2013 CHAS

The number of households with unmet housing needs, including one (1) or more problems of overcrowding, incomplete plumbing or kitchen facilities, and cost burden can be estimated based on Comprehensive Housing Affordability Strategy (CHAS) Data. As indicated in the tables to follow, there are a large number of households with problems. Among the households are owners with problems and renters with problems both at various income levels. The number of households with problems can be expected to increase in the next ten years. The development of this new Five-Year Consolidated Plan Strategy coincides with the drafting of a new Assessment of Fair Housing (AFH), allowing for coordination of demographic research and analysis, program evaluation, and development of strategies to address needs.

Housing Needs Summary Tables

1. Housing Problems (Households with one of the listed needs)

	Renter					Owner				
	0-30%	>30-	>50-	>80-	Total	0-30%	>30-	>50-	>80-	Total
	AMI	50% AMI	80% AMI	100% AMI		AMI	50% AMI	80% AMI	100% AMI	
NUMBER OF HOUSEHOLDS							Airii	Aitii	Aivii	
Substandard										
Housing -										
Lacking										
complete										
plumbing or										
kitchen										
facilities	120	70	45	90	325	10	30	40	45	125
Severely										
Overcrowded -										
With >1.51										
people per										
room (and										
complete										
kitchen and										
plumbing)	695	690	385	85	1,855	130	130	230	85	575
Overcrowded -										
With 1.01-1.5										
people per										
room (and										
none of the										
above										
problems)	930	1,015	595	255	2,795	180	265	590	265	1,300
Housing cost										
burden greater										
than 50% of										
income (and										
none of the										
above										
problems)	2,960	1,060	190	10	4,220	1,180	1,135	715	120	3,150
Housing cost										
burden greater										
than 30% of										
income (and										
none of the										
above										
problems)	320	1,260	1,000	385	2,965	285	425	1,615	830	3,155

		Renter						Owner			
	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total	
Zero/negative											
Income (and											
none of the											
above											
problems)	300	0	0	0	300	75	0	0	0	75	

Table 7 - Housing Problems Table

Data Source: 2009-2013 CHAS

2. Housing Problems 2 (Households with one or more Severe Housing Problems: Lacks kitchen or complete plumbing, severe overcrowding, severe cost burden)

		Renter					Owner					
	0-	>30-	>50-	>80-	Total	0-	>30-	>50-	>80-	Total		
	30%	50%	80%	100%		30%	50%	80%	100%			
	AMI	AMI	AMI	AMI		AMI	AMI	AMI	AMI			
NUMBER OF HO	DUSEHO	DLDS	T	,		T	T		T			
Having 1 or												
more of four												
housing												
problems	4,700	2,835	1,215	440	9,190	1,500	1,560	1,575	520	5,155		
Having none of												
four housing												
problems	730	1,670	2,090	1,370	5,860	555	1,155	3,135	2,150	6,995		
Household has												
negative												
income, but												
none of the												
other housing												
problems	300	0	0	0	300	75	0	0	0	75		

Table 8 - Housing Problems 2

Data Source:

2009-2013 CHAS

3. Cost Burden > 30%

	Renter				Owner			
	0-30% AMI	>30- 50% AMI	>50- 80% AMI	Total	0-30% AMI	>30- 50% AMI	>50- 80% AMI	Total
NUMBER OF H	OUSEHO	LDS						
Small Related	2,255	1,705	600	4,560	535	875	1,265	2,675
Large								
Related	1,205	1,080	305	2,590	345	590	790	1,725
Elderly	550	365	215	1,130	655	280	475	1,410
Other	965	435	290	1,690	195	120	200	515

	Renter			Owner				
	0-30% AMI	>30- 50% AMI	>50- 80% AMI	Total	0-30% AMI	>30- 50% AMI	>50- 80% AMI	Total
Total need by income	4,975	3,585	1,410	9,970	1,730	1,865	2,730	6,325

Table 9 - Cost Burden > 30%

Data

2009-2013 CHAS

Source:

4. Cost Burden > 50%

		Rei	nter		Owner			
	0-30% AMI	>30- 50% AMI	>50- 80% AMI	Total	0-30% AMI	>30- 50% AMI	>50- 80% AMI	Total
NUMBER OF H	OUSEHO	LDS						
Small Related	1,965	650	75	2,690	465	655	335	1,455
Large Related	955	280	20	1,255	325	345	180	850
Elderly	480	140	45	665	465	185	175	825
Other	900	275	50	1,225	155	90	115	360
Total need by income	4,300	1,345	190	5,835	1,410	1,275	805	3,490

Table 10 - Cost Burden > 50%

Data Source: 2009-2013 CHAS

5. Crowding (More than one person per room)

			Renter					Owne	r	
	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total	0- 30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total
NUMBER OF HO	USEHOL	.DS								
Single family households	1,460	1,410	690	235	3,795	265	215	385	210	1,075
Multiple, unrelated family households	175	330	245	105	855	25	190	460	155	830
Other, non- family	40	0	45	0		00	0	0	0	20
households	10	0	45	0	55	20	0	0	0	20
Total need by income	1,645	1,740	980	340	4,705	310	405	845	365	1,925

Table 11 – Crowding Information – 1/2

Data Source: 2009-2013 CHAS

	Renter				Owner			
	0- 30% AMI	>30- 50% AMI	>50- 80% AMI	Total	0- 30% AMI	>30- 50% AMI	>50- 80% AMI	Total
Households with Children Present								

Table 12 - Crowding Information - 2/2

Estimate the number and type of families in need of housing assistance who are disabled or victims of domestic violence, dating violence, sexual assault and stalking.

Roughly 16,316 people in Pomona, or 11% percent of City residents five years of age or older, had some sort of disability as of 2005. This is similar to the County 12% and State 13% disability rates. The Census defines disability as sensory, physical, mental or self-care "long lasting conditions" or a mental, self-care, emotional, go-outside-home and employment disabilities lasting six months or more. A more detailed description of each disability is provided below:

- Sensory disability: Refers to blindness, deafness or severe vision or hearing impairment.
- Physical disability: Refers to a condition that substantially limits one or more basic, physical activities, such as walking, climbing stairs, reaching, lifting or carrying.
- Mental disability: Refers to a mental condition lasting more than six months that impairs learning, remembering or concentrating.
- Self-care disability: Refers to a condition that restricts ability to dress, bathe, or get around inside the home.
- Go-outside-home: Refers to a condition that restricts ability to go outside the home alone (ie. shop or visit a doctor's office.
- Employment disability: Refers to a condition that restricts ability to work at a job or business.

The table below shows the types of disability in Pomona by age group. Among the 13,475 elderly residents in the City, 41% had one or more disabilities. Members of this group are particularly vulnerable not only because of their frail condition but also because of their often fixed and limited incomes.

People with Disabilities in Pomona, Civilian Non-Institutionalized Population (2005)

Disability Status	People with Disabilities	Percent of Disabled Population
People aged 5 to 15 years:	1,263	4.0%
Sensory disability		1.2%
Physical disability		1.1%
Mental disability		3.0%
Self-care disability		0.9%
People aged 16 to 64 years:	9,574	9.6%
Sensory disability		1.2%
Physical disability		7.1%
Mental disability		2.2%
Self-care disability		1.1%
Go-outside-home disability		1.9%
Employment disability		4.7%
People aged 65 years and over:	5,473	40.5%
Sensory disability		15.2%
Physical disability		35.9%
Mental disability		15.1%
Self-care disability		19.3%
Go-outside-home disability		26.3%

¹Subtotals do not match total percentages for each group because some people have multiple disabilities

Source: US Census, 2005 American Community Survey

Housing needs for persons with disabilities varies depending on the type of disability. However, persons with disabilities often need accessibility and barrier free design, as well affordability and proximity and accessibility to transportation and services. Other persons with disabilities may require a group living environment where supervision and supportive services are provided or may require and institutional setting where medical attention is provided.

Developmentally Disabled

Recent changes in State law (SB 812), approved by the CA Legislature in 2010 amended State Housing Element Law to require the Housing Element to analyze the housing needs of persons with developmental disabilities and to identify resources to serve this population. As defined in Section 4512 of the Welfare and Institutions Code a "Developmental disability" is defined as a disability that originates before an individual attains age 18 years, continues, or can be expected to continue, indefinitely, and constitutes a substantial disability for that individual which includes mental retardation,

cerebral palsy, epilepsy, and autism. This term shall also include disabling conditions found to be closely related to mental retardation or to require treatment similar to that required for individuals with mental retardation, but shall not include other handicapping conditions that are solely physical in nature.

Because developmental disabilities exist before adulthood, the first issue in supportive housing for the developmentally disabled is the transition from the person's living situation as a child to an appropriate level of independence as an adult. In addition, developmentally disabled individuals are in need of housing adapted to their needs, proximity to services and transportation as well as various types of housing such as group living opportunities and supportive services. Special consideration should also be given to the affordability of housing, as people with developmental disabilities may be living on a fixed income.

The State Department of Developmental Services (DDS) currently provides community based services to approximately 243,000 persons with developmental disabilities and their families through a statewide system of 21 regional centers, four developmental centers, and two community-based facilities. The San Gabriel / Pomona Regional Center is one of 21 regional centers in the State of California that provides point of entry to services for people with developmental disabilities. The center is a private, non-profit community agency that contracts with local businesses to offer a wide range of services to individuals with developmental disabilities and their families.

In January 2010 the Department of Developmental Services (DDS), announced its intention to close the Lanterman Developmental Center in Pomona. The Lanterman Developmental Center provides 24-hour residential care for individuals with developmental disabilities. At one time the Center served more than 3,000 residents. By 2010, 401 residents were identified in the closure plan and by summer 2013 half have already moved out into the community and it has been determined that the State has funded enough residential capacity to meet the needs of the remaining residents at Lanterman. DDS was required to complete the closure of Lanterman no later than December 2014.

The table below provides information from the San Gabriel / Pomona Regional Center, charged by the State of California with the care of people with developmental disabilities.

Developmentally Disabled Residents, by Age, for City of Pomona

Zip Code	0-14	15-22	23-54	55-65	65+	Total
	Years	Years	Years	Years		
91766	258	135	174	34	15	616
91767	203	118	246	49	13	629
91768	138	56	107	25	5	331
Total	599	309	574	108	33	1,576

Source: San Gabriel/Pomona Regional Center, 2013

Common Housing Problems

The most common housing problems appear to be overcrowding and housing cost burden. Based on ACS data, renter households are slightly more affected by overcrowding, while owners are more affected by housing cost burden.

For homeless persons or those at risk of homelessness, the most significant problem is the lack of affordable housing. This problem is compounded by the lack of available resources available to assist with housing needs of lower-income or no income households, such as available Section 8 vouchers and the ending of the ARRA funds for Homeless Prevention and Rapid Re-Housing.

For chronically homeless persons there is an insufficient inventory of emergency shelter, transitional housing and permanent supportive housing designated to meet the specific needs of these populations who often struggle with physical and mental health problems in addition to substance abuse issues. Many chronically homeless persons have multiple co-occurring disorders which makes housing stability more difficult to maintain once achieved.

Populations/Households More Affected By These Problems

Large Families

Large families are more affected by overcrowding. A larger family can face problems in acquiring housing due to their lower per capita income than smaller families. Also, the scarcity of larger housing units leads to overcrowding which appears more prevalent in renter households.

Seniors

The primary concerns of the elderly are income, housing and transportation. Many seniors live on a fixed income, so rising housing costs are a concern. Seniors may need access to nearby or on-site medical care. They also have a higher rate of disability than the overall population, which suggests a need for accessible shops and services, open space and social activities. As of 2010, eight percent of Pomona residents were seniors (over 65 years of age), and 41% of these seniors had one or more disabilities. About 13% of all households are headed by a senior, and 38% of those households consist of one person.

Single-Headed Households

Single-parent families made up 14% of all households in Pomona, with more than three- quarter of those consisting of a mother with children. These families may need housing assistance at a higher

rate than other families due to a lower per capita income and the possibility that a parent can work only part time in order to care for the children. In addition, women tend to hold lower paying jobs than do men. Single-parent families may be in particular need of childcare. Living near clustered mixed-use centers

providing neighborhood retail, service commercial, childcare, open space, supportive service and transit opportunities—can allow single parents to work and take care of errands in close proximity to home and childcare.

Characteristics and Needs of Low-Income Individuals and Families w/ Children who are currently housed but at Risk of Becoming Homeless

Families and individuals in need of homeless prevention assistance must be at or below 30% of area median income. Comparing the HUD 2018 Income limits, and data from percentages of households with specific income ranges, analytics show that over 25% of the households in Pomona may be Extremely Low Income households. A few of the needs of such households include affordable housing, larger housing units and ample income or jobs.

If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates:

Needs of Formerly Homeless Families and Individuals who are receiving or received Rapid Re-Housing assistance and are nearing termination of that assistance

Most former homeless families or individuals that received homeless assistance are now in need of higher paying jobs or affordable housing. The City's Rapid Re-housing program offered one-month rent or move-in assistance. Because medium and long-term assistance was not extended, there are no clients that are nearing termination of assistance.

Housing Characteristics Linked with Instability and Increased Risk of Homelessness

Households with instability and increased risk of homelessness will meet one of the following housing characteristics in addition to the at-risk of homeless criteria.

- Have moved because of economic reasons two or more times during the 60 days immediately preceding the application for assistance; or
- Are living in the home of another because of economic hardship; or
- Have been notified that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance; or
- Live in a hotel or motel and the cost is not paid for by charitable organizations or by Federal, State, or local government programs for low-income individuals; or
- Live in an SRO or efficiency apartment unit in which there reside more than two persons or live in a larger housing unit in which there reside more than one and a half persons per room; or
- Are exiting a publicly funded institution or system of care

NA-15 Disproportionately Greater Need: Housing Problems – 91.205(b)(2)

Introduction

Disproportionate needs for decent housing occur when members of a racial or ethnic group are disproportionately affected by a housing problem. HUD defines the disproportionate prevalence of a housing need as ".... When the percentage of persons in a category of need (such as those experiencing a housing problem) who are members of a particular racial or ethnic group is at least ten percentage points higher than the percentage of persons in the category as a whole. As such, disproportionate needs can be seen for any income categories in which a racial or ethnic group has disproportionately greater share of housing problems. Disproportionate share thresholds varied for each income category, and disproportionate needs were seen more among households in the 0-30% Area Median Income.

0%-30% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a			
whole	6,990	805	350
White	1,050	175	85
Black / African			
American	605	110	60

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Asian	610	145	125
American Indian,			
Alaska Native	30	10	0
Pacific Islander	0	0	0
Hispanic	4,615	360	80

Table 13 - Disproportionally Greater Need 0 - 30% AMI

Data Source:

2009-2013 CHAS

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4.Cost Burden greater than 30%

30%-50% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a			
whole	6,070	1,460	0
White	770	415	0
Black / African			
American	470	130	0
Asian	460	105	0
American Indian,			
Alaska Native	15	4	0
Pacific Islander	0	0	0
Hispanic	4,265	790	0

Table 14 - Disproportionally Greater Need 30 - 50% AMI

Data Source: 2009-2013 CHAS

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4.Cost Burden greater than 30%

^{*}The four housing problems are:

^{*}The four housing problems are:

50%-80% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a			
whole	5,805	2,630	0
White	845	625	0
Black / African			
American	565	255	0
Asian	375	190	0
American Indian,			
Alaska Native	4	0	0
Pacific Islander	0	0	0
Hispanic	3,975	1,550	0

Table 15 - Disproportionally Greater Need 50 - 80% AMI

Data Source: 2009-2013 CHAS

80%-100% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a			
whole	2,020	2,350	0
White	290	615	0
Black / African			
American	160	215	0
Asian	110	180	0
American Indian,			
Alaska Native	35	0	0
Pacific Islander	0	0	0
Hispanic	1,430	1,295	0

Table 16 - Disproportionally Greater Need 80 - 100% AMI

Data Source: 2009-2013 CHAS

^{*}The four housing problems are:

^{1.} Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4.Cost Burden greater than 30%

NA-20 Disproportionately Greater Need: Severe Housing Problems – 91.205(b)(2)

Introduction

As it relates to severe housing problems, it appears that the Hispanic ethnic group has a greater number of one or more of the four housing problems. Disproportionate needs were seen among households in the 0-30% Area Median Income.

0%-30% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	6,155	1,645	350
White	810	420	85
Black / African American	565	150	60
Asian	550	205	125
American Indian, Alaska			
Native	25	20	0
Pacific Islander	0	0	0
Hispanic	4,135	840	80

Table 17 - Severe Housing Problems 0 - 30% AMI

Data 2009-2013 CHAS

Source:

^{*}The four housing problems are:

^{1.} Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4.Cost Burden greater than 30%

^{*}The four severe housing problems are:

^{1.} Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4.Cost Burden over 50%

30%-50% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	4,285	3,240	0
White	525	660	0
Black / African American	255	345	0
Asian	380	185	0
American Indian, Alaska			
Native	15	4	0
Pacific Islander	0	0	0
Hispanic	3,035	2,020	0

Table 18 - Severe Housing Problems 30 - 50% AMI

Data Source: 2009-2013 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4.Cost Burden over 50%

50%-80% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	3,145	5,290	0
White	355	1,115	0
Black / African American	285	530	0
Asian	180	385	0
American Indian, Alaska			
Native	0	4	0
Pacific Islander	0	0	0
Hispanic	2,305	3,225	0

Table 19 - Severe Housing Problems 50 - 80% AMI

Data Source: 2009-2013 CHAS

^{*}The four severe housing problems are:

^{1.} Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4.Cost Burden over 50%

80%-100% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	985	3,385	0
White	55	845	0
Black / African American	65	305	0
Asian	30	260	0
American Indian, Alaska			
Native	0	35	0
Pacific Islander	0	0	0
Hispanic	830	1,895	0

Table 20 - Severe Housing Problems 80 - 100% AMI

Data Source: 2009-2013 CHAS

Discussion

Minority groups in Pomona, experience higher rates of housing cost burden, overcrowding, or substandard housing conditions when compared to non-minority groups.

Housing Problems

Tables 13- 20 shows the percentage of race/ethnicity groups and families with children experiencing two potential categories of housing need. The first category is households experiencing "one of four housing problems":

- housing cost burden (defined as paying more than 30 percent of income for monthly housing costs including utilities);
- overcrowding (HUD defines overcrowding as more than one person per room

 which includes all habitable rooms in the unit, i.e. bedroom, living room, dining room, but excludes bathroom and kitchen, etc.);
- lacking a complete kitchen; or
- lacking plumbing.

^{*}The four severe housing problems are:

^{1.} Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4.Cost Burden over 50%

The second category is households experiencing "one of four *severe* housing problems" which are:

- severe housing cost burden (defined as paying more than half (50 percent) of one's income for monthly housing costs including utilities);
- severe overcrowding (HUD defines severe overcrowding as more than 1.5 persons per room which includes habitable rooms in the unit, i.e. bedroom, living room, dining room, but excludes bathroom and kitchen, etc.); and
- lacking a complete kitchen; or
- lacking plumbing.

In the City, large family households (5 or more persons) are more likely to experience any of the four above mentioned housing problems. Native American (71 percent) and Hispanic (69 percent) households are the racial groups most likely to experience housing problems in Pomona.

In Pomona, the most prevalent housing problem is housing cost burden, with slightly over half (53 percent) of all City households and 69 percent of low and moderate income households overpaying for housing.

The input collected through community participation efforts expressed a need for affordable housing that supports a variety of household types, including: low-income families, single-parents, working poor, veterans, and persons with disabilities.

NA-25 Disproportionately Greater Need: Housing Cost Burden – 91.205(b)(2)

Introduction

Cost burden refers to the amount of income expended for housing. A household experiences a cost burden if between 30 and 50 percent of a household income is used for housing costs, and a household experiences a severe cost burden if 50.1 percent or more of household income is devoted to housing costs. For renters, this represents monthly rent and any energy costs incurred. For homeowners, this includes all

energy costs, water and sewer charges, refuse collection, taxes, insurance, and principal and interest on a mortgage.

Severely cost burdened renters and homeowners with a mortgage are at risk of homelessness because and financial setback could result in the inability to cover housing costs.

As it relates to housing cost burden, it appears that the Hispanic ethnic group has more disproportionate needs which were seen among households in the 0-30% Area Median Income.

Housing Cost Burden

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)	
Jurisdiction					
as a whole	17,800	10,400	9,905	380	
White	4,095	1,790	1,635	105	
Black /					
African					
American	1,730	975	1,065	60	
Asian	1,720	885	910	130	
American					
Indian, Alaska					
Native	35	60	25	0	
Pacific					
Islander	10	0	0	0	
Hispanic	10,030	6,595	6,130	80	

Table 21 - Greater Need: Housing Cost Burdens AMI

Data Source: 2009-2013 CHAS

NA-30 Disproportionately Greater Need: Discussion – 91.205(b)(2)

Introduction

Disproportionate needs were seen more among Hispanic households in the 0-30% and 50-80% Area Median Income bracket. Race and ethnicity diversity was apparently amongst all income groups with all income groups having high incidents of one to four housing problems.

Cost burden is an important housing issue because paying a high proportion of one's income for housing leaves less money available for other basic necessities, such as food and health care. Housing cost burden is typically linked to household income. Generally, the proportion of a household's income dedicated to housing costs increases as overall income decreases. State and federal standards specify that a household experiences a housing cost burden if it pays 30 percent or more of its gross income on housing. A severe housing cost burden is when a household pays 50 percent or more of its gross income on housing.

Housing overpayment is typically less likely among owners than renters, as renters do not have the option of mortgaging or selling property to generate cash. Extremely low- and very low-income renters are disproportionately impacted by overpayment.

Thirteen percent of all Pomona households were overpaying for housing while the majority of extremely low-, very low- and low-income households were overpaying. Almost two-thirds of extremely low-income Pomona households spent over half of their income on housing, but only six percent of households with moderate or above moderate incomes overpaid for housing.

Overpayment was more frequent among Pomona extremely low and very low income renters than homeowners in the same income categories and more frequent among low and moderate income homeowners.

Housing Cost Burden by Income Group and Tenure in Pomona

	Renter Ho	ouseh olds	Owner Households		Total	
Income Group	Households	% of Group	Households	% of Group	Households	% of Group
Extremely Low					4,801	
Cost Burden >30%	205		175		380	7.9%
Cost Burden >50%	2,375		790		3,165	65.9%
Very Low					4,845	
Cost Burden >30%	1,210		385		1,595	32.9%
Cost Burden >50%	1,090		1,060		2,150	44.3%
Low					7,187	
Cost Burden >30%	1,045		1,550		2,595	36.1%
Cost Burden >50%	85		1,285		1,370	19.1%
All other households					21,677	
Cost Burden >30%	245		1,095		1,340	6.2%
Cost Burden >50%	10		595		605	2.8%
Total Households	16,119		22,570		38,689 ¹	
Cost Burden >30%	2,705	16.8%	3,205	14.2%	5,910	13.4%
Cost Burden >50%	3,560	22.1%	3,730	16.5%	7,290	18.8%

Source: SCAG Existing Housing Needs Data Report 2012 & US Department of HUD, 2005-09 CHAS

R/ECAPs in Pomona

In an effort to identify racially/ethnically concentrated areas of poverty (R/ECAPs), HUD has identified census tracts with a majority non-White population (greater than 50 percent) and a poverty rate that exceeds 40 percent or is three times the average tract poverty rate for the metropolitan area.

According to the HUD AFFH Mapping tool, in 2010, three areas within the City of Pomona with a high poverty concentration are classified as R/ECAPs. These areas are scattered across the City. One R/ECAP is located in the City's central area and is bound by White Lane, Dudley Street, Laurel Avenue, and West 1st Street. Another R/ECAP is located further east and is bordered by San Antonio Avenue, East 1st street, and the City's eastern boundary. A third R/ECAP is located in the City's west side, bordered by the City's western boundary/California State Route 57, Temple Avenue, and Pomona/Valley Blvd. However, the R/ECAP located in the City's west side is primarily farmland with little residential population.

R/ECAP Trends

The number and locations of the identified R/ECAPs in Pomona have changed over time (since 1990). In 1990 the City had no identified R/ECAPs by 2000 this increased to a single, moderately sized R/ECAP located in central Pomona. By 2010, the City had three R/ECAP areas distributed across the City: two bordering the City's western and eastern boundaries, and another smaller, newly identified R/ECAP in central Pomona.

In regards to race, Hispanic residents have consistently resided in the City's R/ECAPs. In 2010, of the City's foreign-born population, Mexican-born residents were the predominant group in the City's R/ECAPs. Accordingly, a majority of households in R/ECAPs with Limited English Proficiency identified to primarily speak Spanish.

total includes households with no mortgage or rent

R/ECAP Demographics

		City of P	omona	Region Angeles Beach-A CBS	-Long naheim
R/ECAP Race/Ethnicity		Total	%	Total	%
Total Population in R/ECAPs		10,552	-	562,051	-
White, Non-Hispanic		720	6.82%	34,911	6.21%
Black, Non-Hispanic		493	4.67%	77,656	13.82%
Hispanic		8,963	84.94%	395,944	70.45%
Asian or Pacific Islander, No	n-Hispanic	269	2.55%	44,800	7.97%
Native American, Non-Hispa	nic	25	0.24%	1,043	0.19%
Other, Non-Hispanic		8	0.08%	1,455	0.26%
R/ECAP Family Type		Total	%	Total	%
Total Families in R/ECAPs		2,052	-	104,826	1
Families with children		1,404	68.42%	64,580	61.61%
R/ECAP National Origin	Country	Total	%	Total	%
Total Population in R/ECAPs	-	10,552	•	562,051	-
#1 country of origin	Mexico	3,585	33.97%	138,110	24.57%
#2 country of origin	El Salvador	214	2.03%	29,075	5.17%
#3 country of origin	Guatemala	111	1.05%	22,964	4.09%
#4 country of origin	Nicaragua	108	1.02%	6,958	1.24%
#5 country of origin	Honduras	70	0.66%	5,496	0.98%
#6 country of origin	Philippines	57	0.54%	5,221	0.93%
#7 country of origin	Bangladesh	30	0.28%	3,592	0.64%
#8 country of origin	Vietnam	19	0.18%	3,378	0.60%
#9 country of origin	China excl. Hong Kong & Taiwan	18	0.17%	2,828	0.50%
#10 country of origin	Jordan	12	0.11%	2,199	0.39%

Notes:

Source: AFFHT Data Table 4; Decennial Census 2010; ACS

^{1. 10} most populous groups at the jurisdiction level may not be the same as the 10 most populous at the Region level, and are thus labeled separately.

^{2.} American Community Survey Data are based on a sample and are subject to sampling variability.

NA-35 Public Housing - 91.205(b)(2)

Introduction

The City of Pomona does not have any Public Housing. However, the Pomona Housing Authority does provide assisted affordable housing via the following program:

Housing Choice Voucher Program (Formerly Known as Section 8)

Totals in Use

	Program Type									
	Certificate	Mod-	Public	Vouch	ers					
		Rehab	Housing	Total	Project	Tenant	Specia	Purpose Vou	ıcher	
					-based	-based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *	
# of units vouchers in use	0	0	0	913	0	912	1	0	0	

Table 22 - Public Housing by Program Type

Data

PIC (PIH Information Center)

Source:

Characteristics of Residents

	Program Type									
	Certificate	Certificate Mod- Public Vouchers								
		Rehab	Housing	Total	Project	Tenant -	Special Purpo	ose Voucher		
					-based	based	Veterans Affairs Supportive Housing	Family Unification Program		
Average Annual										
Income	0	0	0	14,584	0	14,583	15,972	0		
Average length of stay	0	0	0	8	0	8	1	0		
Average Household										
size	0	0	0	2	0	2	6	0		
# Homeless at										
admission	0	0	0	0	0	0	0	0		
# of Elderly Program										
Participants (>62)	0	0	0	244	0	244	0	0		
# of Disabled Families	0	0	0	195	0	195	0	0		
# of Families requesting										
accessibility features	0	0	0	913	0	912	1	0		
# of HIV/AIDS program										
participants	0	0	0	0	0	0	0	0		
# of DV victims	0	0	0	0	0	0	0	0		

^{*}includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Table 23 - Characteristics of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Race of Residents

Program Type											
Race	Certificate	Mod-	Public	Vouch	ers						
		Rehab	Housing	Total	Project	Tenant	Specia	l Purpose Vοι	ıcher		
					-based	-based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *		
White	0	0	0	418	0	418	0	0	0		
Black/African											
American	0	0	0	426	0	425	1	0	0		
Asian	0	0	0	64	0	64	0	0	0		
American											
Indian/Alaska											
Native	0	0	0	5	0	5	0	0	0		
Pacific											
Islander	0	0	0	0	0	0	0	0	0		
Other	0	0	0	0	0	0	0	0	0		

^{*}includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Table 24 - Race of Public Housing Residents by Program Type

Data Source:

PIC (PIH Information Center)

Ethnicity of Residents

	Program Type										
Ethnicity	Certificate	Mod-	Public	Vouch	Vouchers						
		Rehab	Housing	Total	Project	Tenant	Special	Purpose Vou	ıcher		
					-based	-based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *		
Hispanic	0	0	0	332	0	332	0	0	0		
Not											
Hispanic	0	0	0	581	0	580	1	0	0		

^{*}includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Table 25 – Ethnicity of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Section 504 Needs Assessment

Needs of Public Housing Tenants and Applicants on the Waiting List for Accessible Units

Requests for accommodation for persons with disabilities range from the following:

- 1. Permitting applications and reexaminations to be completed by mail
- 2. Conducting home visits
- Using higher payment standards (either within the acceptable range or with HUD approval of a payment standard outside the PHA range) if the PHA determines this is necessary to enable a person with disabilities to obtain a suitable housing unit
- 4. Providing time extensions for locating a unit when necessary because of lack of availability of accessible units or special challenges of the family in seeking a unit
- 5. Permitting an authorized designee or advocate to participate in the application or certification process and any other meetings with PHA staff
- 6. Displaying posters and other housing information in locations throughout the PHA's office in such a manner as to be easily readable from a wheelchair
- 7. Requests for information regarding available housing for seniors, not specifically for modified units.

Most Immediate Needs of Residents of Public Housing and Housing Choice Voucher Holders

Ninety-nine percent of the requests from housing choice voucher holders fall within these three categories:

- 1. Conducting home visits
- 2. Providing time extensions for locating a unit when necessary because of lack of availability of accessible units or special challenges of the family in seeking a unit
- 3. Permitting an authorized designee or advocate to participate in the

How do these needs compare to the housing needs of the population at large

The needs of the housing choice voucher holders are similar and nonsimilar to the housing needs of the population as a whole. Both populations need housing

units for large households. Also, as evidenced by the lower-income bracket of the majority of Pomona residents, both populations also need affordable housing.

In contrast, housing choice voucher holders may need more accommodations for housing than the population at large, such as: housing inspections, assistance locating housing, assistance when dealing with landlords of housing and more administrative support due

to the technical requirements of the Section 8 Housing Choice Voucher Program.

NA-40 Homeless Needs Assessment – 91.205(c)

1. Introduction

This section discusses the characteristics and needs of the homeless population, as well as the services, programs, and facilities available to homeless persons.

HUD defines the term "homeless" according to the Steward B. McKinney Act, 42 U.S.C 11301, et seq. (1994), which states that a person is considered homeless if the person lacks a fixed, regular, and adequate nighttime residence, or a person who has primary nighttime residence that is:

- 1. "A supervised publicly or privately operated shelter designed to provide temporary living accommodations...
- 2. An institution that provides a temporary residence for individuals intended to be institutionalized, or
- 3. A public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.:

Subpopulations

HUD defines several homeless subpopulations. This does not include the entire universe of reasons for homelessness, but does include many of the reasons most often cited for as contributing factors to persons becoming homeless. In addition to these definitions, a person could become homeless through earthquake, fire, or other natural disaster.

The mentally ill - Severely mentally ill persons with serious and persistent mental or emotional impairment that significantly limits their ability to live independently. In general, one percent of the general population meets a definition of severe mental illness on the basis of diagnosis and disability. According to the LAHSA Homeless Report, 31% of those homeless in the region have an Access III diagnoses.

Those with alcohol and substance abuse problems - Persons with serious and persistent alcohol or substance abuse that significantly limits a person's ability to live independently. Former substance abusers may be able to cope well in permanent affordable housing if they have the proper support needed to maintain sobriety. However, if unable to cope with their addiction, many are at risk of losing their housing again. According to the LAHSA Homeless Report, 31% of those homeless in the region have a substance abuse diagnoses.

Dually diagnosed persons suffer from both severe mental illness and substance abuse problems. Dual diagnosis refers to chronically

mentally ill substance abusers. This group requires highly specialized ongoing services.

<u>Those fleeing domestic violence</u> - Within the San Gabriel Valley, 10% of homeless persons are reported to be victims of domestic violence. According to the House of Ruth, 76 battered women and their 157 children were provided shelter in the City of Pomona in 2006 – 2007. The program received 62 calls from Pomona homeless battered women. Hispanic women constituted 59% of the domestic violence shelter population.

<u>Children and youth</u> - Homeless unaccompanied youth under the age of 18 constitute 15% of the regional homeless population. Another 14% are children within families. Of those, 7% are under the age of six.

<u>People with HIV/AIDS</u> - According to the LAHSA count, less than 1% of the homeless population in the region are persons with HIV/AIDS.

People at-risk of homelessness – When families with limited resources experience a drop in income or an increase in rent, they can find themselves facing an eviction or termination of basic utilities. Often families at-risk do not have the skills necessary to manage their limited resources. Most at-risk are those on fixed income or the marginally employed who have few ties to family and friends. Others in this category include people facing catastrophic illness, emancipated foster youth and the recently de-institutionalized. In general, these populations are more at-risk for homelessness in Pomona due to the high cost of housing relative to incomes and low vacancy rates in the City.

City of Pomona Homeless Demographics

According to the 2018 Point-in-Time Survey conducted in coordination with the Los Angeles Homeless Services Authority (LAHSA) and the City of Pomona, an estimated 787 persons were experiencing homelessness in the City, an approximate 8 percent decrease since 2017 (877 persons). In 2018, a total of 599 persons were unsheltered (76 percent) and another 188 persons were sheltered (24 percent). The increase in the homeless population noted in the 2017 Point-in-Time Survey, indicates a need for homeless services in the City. LAHSA has not yet released detailed information for subpopulations.

2. Number and Type of Families in Need of Housing Assistance (including chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth):

Families with Children

Families with children, especially those who are renters, may face discrimination or differential treatment in the housing market. For example, some landlords may charge large households a higher rent or security deposit, limit the number of

children in a complex, confine them to a specific location, limit the time children can play outdoors, or choose not to rent to families with children altogether. According to the 2010 Census, 78 percent (30,259 households) of nearly 38,500 households in Pomona were family households. The proportion of family households who were families with children was more than 55 percent in 1990. This percentage saw a slight increase to 64 percent by 2000, but by 2010 had decreased to 54 percent.

The 2010 Census also documented 5,148 single-parent family households in Pomona, representing 13 percent of all households. Single-mother households, in particular, tend to have lower incomes, and as a result, have greater needs for affordable housing and childcare. In 2010, there were 3,623 female-headed households with children in Pomona. Of particular concern are single-parent households with lower incomes. Data from the 2010-2014 ACS shows that approximately 42 percent of the City's single-parent, female-headed households had incomes below the poverty level.

Veterans and their families

The 2017 Homeless Count identified 11 homeless veterans. The City has an aging population of homeless veterans from the Vietnam era and before. Additionally, veterans of the recent and current wars in the Middle East, some of whom face significant barriers to successfully reintegrating into the community, are adding to the homeless veteran population. Several of those on the street have been very challenging to assist. Some do not recognize mental health barriers that they face. Others believe they are waiting for additional financial help, real or imaginary, that they anticipate will come from family or the government, and are unwilling to work with what they currently have available. The distance of available resources compounds the challenge. One small transitional housing facility for veterans is located in the adjoining city of San Dimas but the other veteran resources are located in Los Angeles, Long Beach, Loma Linda and Pasadena. Outreach

workers from these areas which are up to 40 miles away are inconsistent in their outreach to the Pomona area. When connected,

veterans must travel long distances repeatedly in order to attain housing and services. Efforts to obtain the needed services and housing are often not successful or are long delayed. Bringing additional veterans services, healthcare and housing to this community could help to address the challenges faced by those who have given so much to our country.

Unaccompanied Youth

The 2017 Homeless Count identified 23 unsheltered, unaccompanied homeless youth on the streets in the City of Pomona. Unaccompanied youths under the age of 18 constitute 15% of the regional homeless population. Another 14% are families with children and 7% of them are children under the age of six.

The California Hispanic Commission provides Transitional Housing for TAY youth within the City. A number of young men that have aged out of foster care are successfully managing housing, rent, and mainstream integration in the Metropolitan Apartments in the City. Homeless unaccompanied youth are a particularly vulnerable population. If early intervention takes place, children and young adults in this age range have a greater possibility of moving successfully into adulthood. Housing, education, job training and placement, as well as counseling can be highly effective in helping young people experiencing homelessness to overcome their circumstances and fulfill their potential.

3. Nature and Extent of Homelessness by Racial and Ethnic Group

Per the 2018 Homeless count, approximately 787persond, including families with children are homeless and are in immediate need of housing. This does not include families that are precariously housed and at-risk of becoming homeless.

At an average family size of 4.15, households within the City of Pomona tend to be larger than the average US city. (2010 Census, American Fact Finder-2) Generally speaking, to address this average family size, larger apartments, with more legal living areas, at affordable prices are required to assist homeless families, including families of veterans. The 2010 American Fact Finder-2 informs the general population data in the following tables.

Ethnicity	Homeless Population	General Population
	Percentage	Percentage
Hispanic/Latino	34%	70.5%
Non-Hispanic/Non-	66%	29.5%
Latino		

Race	Homeless Population	General Population	Race	Homeless Population	General Population
American Indian/Alaskan Native	<1%	1.2%	Asian	5%	8.5%
Black/African American	35%	7.3%	Native Hawaiian/Other Pacific Islander	1%	<1%
White	45%	48%	American Indian/Alaskan Native & White	<1%	2%
Asian & White	0%	9.6%	Black/African American & White	0%	8.2%
American Indian/Alaskan Native & Black/African American	0%	1.2%	Other Multi- Racial	11%	32.9%

The most striking information obtained by comparing general population census data with homeless count data is the over representation of the African American population by nearly 28%. All other minority races and ethnicities are represented at or below the general population percentages.

The City of Pomona has in place an Outreach Team with multi-ethnic and multi-racial representation to reach out appropriately and in a culturally sensitive manner to all races and ethnicities to the greatest extent possible.

4. Nature and extent of unsheltered and sheltered homelessness

City resources assisting the homeless population include a continuum of emergency shelters, transitional housing and supportive services. The Pomona Continuum of Care Coalition (PCOCC) is a local coalition of over 100 active members, representing over 50 community based organizations, faith based organizations and county government programs.

The Winter Shelter operates from December 15 to March 15. During FY 17-18, the Winter Shelter remained open year-round with funding assistance from the County of Los Angeles. About 1/3 of the population served comes to Pomona from outside of the city. The Winter Shelter has a bed capacity of 100 per night. By deduction, 70 individuals are in families with children and are sheltered in motels rather than in the Armory. Combined with projections based upon counted vehicles, 162 persons, including families with children may be homeless.

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Pomona has a Transitional Living Center that provides housing to five homeless men. All other shelters and transitional housing serving Pomona specific persons is for women or women with children. The City of Pomona does not qualify as a rural community within HUD's definition. A rural homeless population is not present in this City.

Homeless Needs

As outlined in the City' Homeless Strategy, a collaborative effort between the City, Community Stakeholders and homeless persons must be taken to find community solutions to homelessness. Shelter and support services appear to be the greatest needs for the homeless. The top priority needs for the homeless priority category were identified as follows:

- Homeless Shelters/Facilities
- Homeless Services

NA-45 Non-Homeless Special Needs Assessment – 91.205(b,d)

1. Introduction

Roughly 16,316 people in Pomona, or 11% percent of City residents five years of age or older, had some sort of disability as of 2005. This is similar to the County 12% and State 13% disability rates. The Census defines disability as sensory, physical, mental or self-care "long lasting conditions" or a mental, self-care, emotional, go-outside-home and employment disabilities lasting six months or more. A more detailed description of each disability is provided below:

- Sensory disability: Refers to blindness, deafness or severe vision or hearing impairment.
- Physical disability: Refers to a condition that substantially limits one or more basic, physical activities, such as walking, climbing stairs, reaching, lifting or carrying.
- Mental disability: Refers to a mental condition lasting more than six months that impairs learning, remembering or concentrating.
- Self-care disability: Refers to a condition that restricts ability to dress, bathe, or get around inside the home.
- Go-outside-home: Refers to a condition that restricts ability to go outside the home alone (ie. shop or visit a doctor's office.
- Employment disability: Refers to a condition that restricts ability to work at a job or business.

Types of disability by subpopulation is indicated below. Among the 13,475 elderly residents in the City 41% had one or more disabilities. Members of this group are particularly vulnerable not only because of their frail condition but also because of their often fixed and limited incomes.

<u>Elderly and Frail Elderly</u> - The U.S. Census 2009-2014 American Community Survey indicates that 6.9% of Pomona's population is over 65 years old, 10,546 persons, in comparison to 12.4% of the U.S. population.

The supportive needs of the disabled and elderly are met through the City's Senior Services Programs in coordination with Los Angeles County's Senior Service activities. These programs provide low-income elderly with some options that allow them to live independently but in an environment that provides support activities such as cleaning, cooking, transportation, etc. Also, through our continued partnership with the Los Angeles County Community Development Commission, approximately 86 units of subsidized senior housing are located in Pomona.

Nine apartment buildings within the City of Pomona offer housing specifically for the elderly:

Senior Housing Developments in Pomona

Development	No. of Units
Serenity Villas - 158 E. Bonita Ave.	174
Emerson Village - 755 N. Palomares St.	165
Portofino Villas - 121 W. Phillips Blvd.	174
Las Brisas Apartments - 200 Beaver Ct.	80
Drake Manor - 200 W. Drake St.	110
Pacific Villas - 3642 N. Garey Ave.	132
Park Apartments - 777 E. Third St.	192
Tivoli Plaza Senior Apts 1371 W. Holt	63
La Esperanza Apts 1550 S. San	70
Total	1,160

Over 841 units are available to very-low, low- and moderate-income seniors through this network of senior housing. Emerson Village offers assisted living for the disabled.

<u>Persons with Disabilities</u> – 16,986 persons over the age of five, 12.5% of Pomona's population, are living with a disability. This is lower than the portion of the national population, which is 15.1%. Non-residential and housing assistance are provided to persons with disabilities

through Services Center for Independent Living, the Department of Social Services, and the Rehabilitation Center. Casa Colina, one of the premier rehabilitation facilities in the country, is located in the City of

Pomona. In addition to adult day care, Casa Colina has residential facilities available at alternate campuses for those disabled with brain injuries and developmental disabilities. The Adult Day Care Center of Pomona offers transportation and stimulating activities for disabled adults during daytime hours.

<u>Persons with Alcohol or Drug Addiction</u> - Residential facilities are offered for persons with drug and alcohol addictions at American Recovery. 173 units are available for individuals, as well as families with children. Low-income persons that are not homeless may utilize these facilities, as can the homeless. Prototypes

residential facilities and apartments will accommodate both homeless and non-homeless low-income families with children that are working to overcome substance abuse. BRIDGES offers methadone treatment to those dealing with opiate addiction and mental health care combined with substance abuse treatment for those with dual-diagnosis.

2. Housing and Supportive Service Needs of Special Populations and How Determined

The top priority need for the special needs category was identified as follows:

- Accessibility Improvements
- Substance Abuse Services
- Domestic Violence Services
- Centers/Services for Disabled

3. Size and Characteristics of the HIV/AIDs Population and Their Families

Persons with HIV/AIDs - Research by the Centers of Disease Control and Los Angeles County Department of AIDS reports that 33% of HIV/AIDS cases have not been identified. Pomona is located within Service Planning Area Three, which has a 7% HIV/AIDS infection rate for Los Angeles County. 271 AIDS cases were reported according to the 1998-99 State of the County Report (United Way of Greater Los Angeles). According to the Los Angeles County Department of Health Services as of December 31, 2002, there were 795 cases of AIDS in the City of Pomona, which is 2% of the County total.

The City of Pomona is not a recipient of HOPWA funds. Foothill Aids Project provides supportive services, housing location assistance and placement, as well as assistance to remain in-home for persons and families living with HIV/AIDS and administers 14 of the City of Pomona Family Self-Sufficiency Housing Choice slots and provides associated supportive services. Foothill AIDS Project provided case management, food, transportation and housing assistance for 53 Pomona persons living with HIV/AIDS.

NA-50 Non-Housing Community Development Needs – 91.215(f)

Community development needs are typically funded with CDBG funds. As such, those needs must meet a two (2)-fold test. They must be an eligible community development activity and must meet one of HUD's National Objectives.

Non-Housing community development needs fall into the following categories:

- Infrastructure Improvements
- Public/Community Facility Improvements
- Public Services
- Accessibility Needs
- Economic Development Needs

Determination of needs were identified through outreach to community stakeholders via survey, public meetings, public hearings, infrastructure reports and improvement plans, and input from community based organizations.

1. Public Facility Needs

Public facilities serve to meet the needs of low-income residents of an entire area and include but are not limited to construction, rehabilitation or improvements to public facilities. Survey results indicated that the following are top priority needs in this category:

- Senior Centers
- Youth Centers
- Health Care Facilities
- Community Centers

2. Public Improvement Needs

Public Infrastructure improvements serve to meet the needs of low-income residents of an entire area and include but are not limited to, alley, street, sidewalk, curb, gutter and street light improvements. Survey results indicated that the following are top priority needs in this category:

Street Lighting

- Water/Sewer Improvements
- Street/Alley Improvements
- Sidewalk Improvements

Accessibility Needs

Accessibility improvements serve to meet the needs of disabled persons. Survey results indicated the following needs in this category:

- Housing for the Disabled
- Accessibility Improvements for Persons with Special Needs

While survey rankings were relatively low for the above-mentioned needs, the City's Public Works Department identified the following as priority needs:

- Curb Ramps
- ADA Paths of Travel (Alley and Sidewalk continuation)

3. Public Services Needs

Public services provide access to programs or services that meet the needs of low-income residents. Survey results indicated that the following are top priority needs in this category:

- Homeless Shelter and Services
- Anti-Crime Programs
- Youth Activities
- Youth Employment
- Senior Services
- Child Care
- Health Services
- Mental Health Services
- Graffiti Removal
- Clean-up Abandoned Lots and Buildings
- Trash & Debris Removal
- Services in a location within your District or Neighborhood
- Services through the Internet
- Services at a central location or building

4. Economic Development

The top priority needs for the economic development priority category were identified as follows:

- Employment Training
- Job Creation/Retention
- Start-up Business Assistance

IV. MARKET ANALYSIS

MA-05 Overview

This section of the Consolidated Plan represents an examination of the City's Housing Market and provides a Needs Assessment. It encompasses the following aspects of the current housing market:

<u>Supply:</u> Current Housing Stock by Size of Units, Units in Structure and Age; Recent Permit Activity; Available Vacant Land;

<u>Demand:</u> Number of Households by Size and Type; Vacancy Rates; Population Growth; and

<u>Supply vs. Demand:</u> Sales Data; Rent Increases; Overcrowding; Cost Burden

The City of Pomona represents a wide variety of attributes and lifestyles, and the housing stock includes a range of ages, qualities and arrangements. Certain overarching trends and facts are important in considering the City's needs. The most prominent of these trends are summarized below:

Population Growth

The population of the City of Pomona according to most recent ACS data is 151,552. This represents an approximate 1% growth over the 2010 population figure of 149,058.

Population growth in the City of Pomona between 1990 and 2010 has averaged around 1.4 percent per year. After a significant population increase during the 1980s (42.0%), the City's growth moderated somewhat, with its population increasing by 13.5 percent during the 1990s and by another 8.4 percent between 2000 and 2007. The City has been growing faster than Los Angeles County as a whole, especially during the 1980s when the county population increased 18.5 percent.

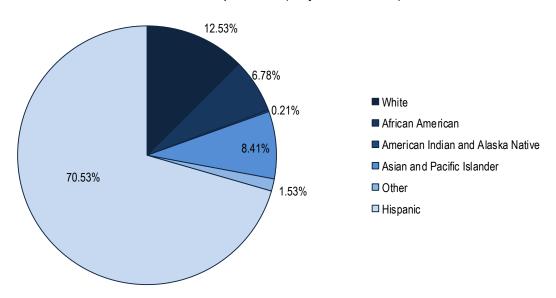
According to Southern California Association of Governments (SCAG) population forecasts, this trend is expected to continue in upcoming years. The City of Pomona should continue to experience modest population growth through the year 2020. Based on historic growth trends for Pomona and the surrounding region, average annual growth of approximately 1.7 percent is anticipated.

Race and Ethnicity

Race and ethnicity is an important factor in housing, as it may impact housing needs and conditions, affecting demand for types of housing style and size. For example, some cultures have an inclination toward larger households that include extended family members for whom apartment buildings and small dwelling units may not be adequate.

Pomona is growing increasingly diverse. During the last two decades, both the White population and the Black population in the City declined by about 50 percent. During this same time period, the Hispanic population increased from 51 percent to 71 percent of the City's total population. The City's Asian population saw a small two-percent increase. Housing choices among different groups can vary according to cultural practices. Since 1990, the proportions of White residents in the region, the Los Angeles-Long Beach-Anaheim Core-Based Statistical Area (CBSA), are twice as high as the proportions of White residents in the City of Pomona. Similarly to the City, the White population in the overall CBSA has decreased over the last decades and this region has seen increased diversity. Also, similar to the City, the Hispanic population in the CBSA has continuously increased and nearly reached 50 percent of the overall population in 2010.

Race and Ethnic Composition (City of Pomona)



Source: US. Census Bureau, U.S. Census 2010

According to the Census, the ethnic composition of the City's population dramatically changed from 47 percent White and 31 percent Hispanic in 1980, to 17 percent White and 65 percent Hispanic in 2000. In 2010, of Pomona's surrounding cities, Montclair had a similarly high proportion of Hispanic residents (70 percent). The surrounding jurisdictions have seen increasing Hispanic populations in the previous decades; however, the Hispanic population is present at much lower ratios in these communities than in the City of Pomona.

Areas of Racial/Ethnic Minority Concentration

Race and ethnicity may impact housing needs and conditions, affecting the demand for various housing types and sizes. For example, extended family households common to certain cultures increase the demand for larger dwellings with floor plans suitable for such households.

The racial and ethnic makeup of Pomona is generally consistent with that of Los Angeles County, as a whole. According to the 2010 Census, approximately 48% of Pomona residents reported their race as White, seven percent as Black, and nine percent as Asian, one percent American Indian and Alaska Native and 35% reporting Other Race or Multi- Race. Out of the entire City population, 71% claimed Hispanic or Latino origin, a rate notably higher than the countywide figure of 48%.

Like many Southern California communities, Pomona has a changing racial/ethnic composition. Between 2000 and 2010, the City experienced a 15% increase in the number of residents identifying themselves as White and a 29% increase in Asians and Pacific Islanders while experiencing a decline in those identifying themselves as Black or African American, American Indian/Alaska Native and those identifying as Other Race/Multi-Racial.

An area of racial/ethnic minority concentration is defined as a census tract that contains a minority population of fifty (50) percent or more. A review of the 2000 census data indicates that minority population groups now represent the majority of the population of the City and are dispersed throughout the community. In 2010 the City's population was estimated at 149,058 of which 87.5% belonged to a racial or minority group. At the census tract level, the majority of the population ranges from a low of 30.9% (4032.00) to a high of 97.2% (4024.05). In fact, census tract 4032.00 is the only census tract that had a minority population of less than 50%.

Pomona's age distribution has substantially shifted in the past 10 years. Median age in the City increased from 27.1 in 2000 to 29.5 in 2010. As shown below, the City showed significant increase in the number of the 60-64 age group followed by the 65+ age group, an indication of an aging middle adult population. In contrast, there were numerical and proportional declines among young adults (25 to 34 years) and significant decline in young and school-aged children (0 to 19 years) an indication of the departure of the City's young families and individuals and limited number of new families moving into the City. The decline in school aged children population is also evidenced in the Pomona Unified School District steady decline in student enrollment.

Age Trends in Pomona

	1990	2000	% of Total (2000)	2010	% of Total (2010)	% Change (2000-2010)
0 - 4 years	14,622	14,125	9.4%	12,011	8.1%	-15.0%
5 - 19 years	32,934	43,502	29.1%	37,333	25.0%	-14.2%
20 - 24 years	13,257	13,491	9.0%	14,664	9.8%	8.7%
25 – 34 years	26,940	23,801	15.9%	21,989	14.8%	-7.6.7%
35 – 59 years	31,566	41,570	27.8%	46,284	31.1%	11.3%
64 years	3,213	3,433	2.3%	5,407	3.6%	57.5%
65 + years	9,191	9,551	6.4%	11,370	7.6%	19.0%
Total	131,723	149,473	100.0%	149,058	100.0%	3%

Sources: US Census 1990, 2000, 2010

Household Size and Type

The US Census Bureau defines a "household" as all the people who occupy a housing unit as their usual place of residence regardless of the relationship to one another. In comparison, dormitories and convalescent/nursing homes are typically categorized as group quarters and persons residing in these housing arrangements are not considered households.

According to the 2010 Census, the average household in Pomona had 3.85 persons and the average family size was 4.31 persons per family. These figures were higher than the comparable figures for Los Angeles County as whole, which averaged 2.98 persons per household and 3.58 persons per family in 2010. Household sizes in the City are increasing, as is demonstrated by the increase in average household size documented in the 1990 and 2000 Censuses (3.52 and 3.82 persons per household, respectively).

Pomona is a family-oriented community, with 79% of the

households being families. Non- family households consist primarily of single-person households, including seniors living alone. The table below shows the household composition in Pomona, reported in the 2010 Census.

Household Characteristics (2010)

Household Type	Number	Percent of Households
Families	30,545	79.0%
Married Couple with Children under 18	12,424	
Single Mother with own Children under 18	4,196	
Single Father with own Children under 18	1,385	
Non-family Households	8,149	21.0%
Total Households	38,689	100.0%

Source: US Census 2010

Household Income

Income is a major factor influencing the demand for housing and ability to pay for it, and reflects the affordability of housing in a community. Median income is a commonly used measurement of community income. Unlike average income, median income is not overly influenced by particularly low and high reported incomes but rather reflects the state of the community: half of the population is above the median income and half is below it.

Median household income is used as a measure of broader community income, as the term "household" covers all living situations, not just families. In comparison to families, households include non-family living situations, such as single-person units and non-related roommates.

As of 2010, the median household income for the City of Pomona was \$49,661, lower than that for Los Angeles County (\$54,828) and for the State (\$60,392). Pomona's median household income has continued to increase at the same rate between 1990 and 2000 and between 2000 and 2010. Between 2000 and 2010, the median household income in Pomona increased by 24% (from \$40,021 to \$49,661), while the median household income in Los Angeles County increased by 30% (from \$42,189 to \$54,828).

In defining income groups, the California Department of Housing and Community Development (HCD) uses the income limits set by the US Department of Housing and Urban Development (HUD). HUD sets an area median income (AMI) which is usually the median family income (MFI) for a PMSA (Primary Metropolitan Statistical Area, as defined by the Federal Office of Management and Budget). Income groups defined by HCD are as follows:

- Extremely low income: earning less than 30% of the AMI;
- Very low income: earning between 30% and 50% of the AMI;
- Low income: earning between 50% and 80% of the AMI;
- Moderate income: earning between 80% and 120% of the AMI; and Above moderate income: earning more than 120% of the AMI.

Extremely low-income, very low-income and low-income households are typically referred to more generally as "lower-income" households.

Household Income Levels in Pomona (2010)

		% of Total Households				
Income Group	Total	in Pomona				
Extremely Low	4,801	12.5%				
Very Low	4,845	12.6%				
Low	7,187	18.7%				
Sub Total	16,833	43.7%				
Moderate & Above	21,677	56.3%				
Total	38,510	100.00%				
Source: SCAG Existing Housing Needs Data Report, 2012						

As indicated above, as of 2010, 44% of the households in Pomona were considered to be lower income, a 3% decrease from 2000. Of the extremely low income households in Pomona, 23.5% are owners and 76.5% are renters.

Median family income (MFI) is a baseline upon which family poverty levels and financial risk are based. The MFI in Pomona, as of 2009, was \$51,793. The table below presents the income distribution in Pomona according to most recent census data.

Family Incomes in Pomona (2010)

	Number of Families	% of Families
Less than \$10,000	1,340	4.4%
\$10,000 to \$14,999	1,054	3.5%
\$15,000 to \$24,999	3,516	11.5%
\$25,000 to \$34,999	3,171	10.4%
\$35,000 to \$49,999	5,515	18.1%
\$50,000 to \$74,999	6,630	21.7%
\$75,000 to \$99,999	4,305	14.1%
\$100,000 to \$149,999	3,485	11.4%
\$150,000 to \$199,999	838	2.7%
\$200,000 or more	691	2.3%
Total	30,545	100%
C 110.6 2010		

Source: US Census 2010

MA-10 Number of Housing Units - 24 CFR 91.210(a) & (b)(2)

1. Introduction

Housing Supply

Pomona added 480 units from 2007 (40,778) through 2010 (41,180). Between 2000 and 2010 the number of vacant housing units increased. As a consequence, the vacancy rate grew from 4.4% to 5.4%. The increase in vacancies may be directly linked to the economic downturn and an increase in the number of foreclosed and vacant bank-owned homes. The following tables represent current data based on 2009-2013 ACS data:

All residential properties by number of units

Property Type	Number	%
1-unit detached structure	25,161	61%
1-unit, attached structure	3,181	8%
2-4 units	3,400	8%
5-19 units	3,948	10%
20 or more units	3,527	9%
Mobile Home, boat, RV,		
van, etc	1,972	5%
Total	41,189	100%

Table 26 – Residential Properties by Unit Number

Data Source: 2009-2013 ACS

Housing Tenure

The ratio between homeowner and renter households can be affected by several factors, such as housing costs (interest rates, economics, and land, materials, and labor costs), housing type, housing availability, and preference. As of 2010, Homeownership was 60+% of the housing stock, with multifamily housing comprising 20% of the housing stock. While not large in terms of percentage, mobile homes continue to be an important resource as they account for over 2,000 units.

One of the gauges of strong communities is the rate of homeownership. The City sees an ongoing need to support homeownership within the community, as well as to ensure that there is a sufficient quantity of both single-family for homeownership and affordable multi-family units available to residents.

Unit Size by Tenure

	Owner	S	Renters		
	Number	%	Number	%	
No bedroom	187	1%	863	5%	
1 bedroom	527	3%	5,234	29%	
2 bedrooms	4,099	20%	6,298	35%	
3 or more					
bedrooms	15,823	77%	5,496	31%	
Total	20,636	101%	17,891	100%	

Table 27 - Unit Size by Tenure

Data Source: 2009-2013 ACS

2. Number and Targeting of Units Assisted with Federal, State, Local Programs

Most of the City's housing programs do not target a specific size or type of family. As Federal and State funds are the primary source of many programs, households with 0-80% AMI are targeted. Housing programs offer a range of options for both single-family and multi-family housing, including, first-time homebuyer, housing rehabilitation and rental assistance program for eligible households and eligible units.

3. Units Expected to be Lost from Inventory

There are currently more than fifteen assisted housing developments within Pomona, containing 2,069 assisted affordable units, or 5.3 percent of the City's housing units.

To conserve assisted housing developments, the Emerson Village contract with HUD, which previously expired, was renewed for an additional ten years, thereby preserving 164 affordable units. Of the 26 units at the North Towne Avenue Apartments, 14 units were restricted under the HOME program, and at the end of the HOME affordability period in December 2008, those units were converted to low/moderate-income units with four of the units remaining affordable to very low-income households.

Overall, the 26 units will be conserved and will remain affordable for a period of 55 years from the date of execution of the original agreement. Thus, there is currently no expected affordable housing loss from this inventory.

4. Does the Availability of Housing Units Meet the Needs of the Population?

The availability of housing units in the City does not meet the needs of low-income residents. There is a high cost rate for purchasing of housing units and often renting of units; thus, there is often severe cost burden and overcrowding. Further indication that housing units do not meet the population's needs is that available housing stock has one or more housing problems.

5. Need for Specific Types of Housing

Based on feedback from the community, survey data and census data, the City's current housing market indicates a need for the following specific types of housing:

- Affordable, accessible housing for persons with disabilities
- Affordable housing with services for families
- Permanent supportive housing for a variety of persons with special needs, including the chronically homeless individuals and families, transitional youth, persons with chronic mental illness, and others.
- Affordable housing for large families

MA-15 Housing Market Analysis: Cost of Housing – 91.210(a)

1. Introduction

Cost of Rental Housing

According to the 2010, around 42.7 percent of Pomona households living in rented housing, are paying a median gross monthly rent (including utilities) of \$644, up almost nine percent (9%) from the 2000 median gross monthly rent of \$592. As of 2010, 52% of renters paid between \$500-\$999, with median contract rent at \$996. Median rents in Pomona have been consistently lower than those in Los Angeles County.

Affordable Rental Housing

Efforts to address affordable rental housing during the Consolidated Plan period may include acquisition and/or rehabilitation of rental housing for low- to moderate- income families. Any projects deemed beneficial to the low-to-moderate income population will be assessed prior to funding to minimize displacement. If a project entails acquisition of real property where tenants may be displaced, the City will adhere to all relocation and real property acquisition requirements.

Other activities to be undertaken to address affordable rental housing include implementation of a HOME-funded Tenant-Based Rental Assistance Program. The TBRA Program will provide rental assistance, utility cost and/or utility deposits to low-income households.

Local market conditions that led to the use of HOME funds for TBRA are affordability and housing costs. According to 2010 census data, approximately 47.7 percent of all renters paid more than 30 percent of their income for housing costs. This equates to a high rate of overpayment for rents compounded with a slower growth in income. This inability to afford rent levels creates housing that is overcrowded and families that are at risk of becoming homeless. Therefore, a TBRA program would utilize HOME funds to assist in the affordability gap.

Cost of Owner-Occupied Housing

Housing cost differs by whether a housing unit is owner-occupied or rented. Based on surveys of classified and real estate ads, renters in Pomona are primarily offered one and two-bedroom units, while owneroccupied housing is primarily two, three and four-bedroom units.

The percentage of Pomona households that owned their home in 2010 was 53 percent, a small decrease from the rate of 57.4 percent in 1990. This is a higher percentage than the homeownership rate of Los Angeles County, which was at 47.7 percent in 2000 and remained at 47.7 in 2010.

According to the 2000 Census, the median value of a home in the City of Pomona was \$134,00, while in 2010 the median value was at \$372,400. House prices have risen considerably in the City since the 2000 Census. This has ongoing implications for home ownership purchase and affordability. As housing prices climb, fewer income earners will be able to afford the median-priced house in Pomona.

Cost of Housing

	Base Year: 2000	Most Recent Year: 2013	% Chang e
Median Home Value	134,000	258,700	93%
Median Contract Rent	580	996	72%

Table 28 - Cost of Housing

Data Source: 2000 Census (Base Year), 2009-2013 ACS (Most Recent Year)

Rent Paid	Number	%
Less than \$500	1,595	8.9%
\$500-999	7,710	43.1%
\$1,000-1,499	6,054	33.8%
\$1,500-1,999	1,996	11.2%
\$2,000 or more	536	3.0%
Total	17,891	100.0%

Table 29 - Rent Paid

Data Source: 2009-2013 ACS

Housing Affordability

riousing Anordability		
% Units affordable to Households earning	Renter	Owner
30% HAMFI	590	No Data
50% HAMFI	2,585	1,090
80% HAMFI	11,940	5,000
100% HAMFI	No Data	8,480
Total	15,115	14,570

Table 30 - Housing Affordability

Data Source:

2009-2013 CHAS

Monthly Rent

monthly from								
Monthly	Efficiency	1	2	3	4			
Rent (\$)	(no	Bedroom	Bedroom	Bedroom	Bedroom			
	bedroom)							
Fair	1067	1284	1663	2231	2467			
Market								
Rent								
High	1067	1163	1397	1605	1771			
HOME								
Rent								
Low	848	909	1091	1260	1406			
HOME								
Rent								

Table 31 - Monthly Rent

Data Source:

2018 HUD FMR and HOME Rents for Los Angeles-Long Beach MSA

Availability of Sufficient Housing

There is insufficient housing that is affordable to households at all income levels. This is apparent from the Census data and other sources cited in the ConPlan, which show high levels of housing cost burden, overcrowding and homelessness. Approximately 25 percent of City households are large households, where the majority is renter-households. Approximately 6 % of Pomona residents were seniors as of 2000. They have a need for housing with access to nearby medical, shops, services and open space. Population growth and composition will determine the amount and type of affordable housing needed in the next decade.

Expected Change of Housing Affordability

According to the 2010 US Census, around 46 percent of Pomona households lived in rented housing, paying a median gross monthly rent (including utilities) of \$996, up almost nine percent (72%) from the 2000 median gross monthly rent of \$580. Median rents in Pomona have been consistently lower than those in Los Angeles County. Although rents remained relatively stable during the early 1990s, they have increased substantially during the past 10 years, fueled by a continued scarcity of housing and increased demand. It is difficult to know the expected change in housing affordability, but it is anticipated that housing prices will continue to rise.

Rent Comparison

The HOME rent limits ensure that units assisted with HOME funds are affordable to low and very low income households. HOME rent limits include tenant's utility expenses. The FMR's represent the maximum housing cost (rent and utilities) paid by Housing Authorities to landlords providing housing to tenants with Section 8 Housing Choice Vouchers. Both FMR's and HOME rents typically increase annually based on unit

size. They impact the City's strategy to produce or preserve affordable housing greatly and low-income households benefit from the restricted low rents. For a review of rental housing costs see tables 29-31.

MA-20 Housing Market Analysis: Condition of Housing – 91.210 (a)

1. Introduction

Age of Housing Stock

According to the 2010 Census, 72% percent of all housing in Pomona was developed between 1950 and 1980 with almost 57% percent of the City's housing stock being over forty (40) years old. The tables below show the year units were built, the condition of occupied units, vacant units and units at risk of lead-based paint hazards.

Condition of Units

Condition of Units	Owner-0	Occupied	Renter-Occupied		
	Number	%	Number	%	
With one selected					
Condition	9,498	46%	9,395	53%	
With two selected					
Conditions	1,174	6%	3,262	18%	
With three selected					
Conditions	72	0%	81	0%	
With four selected					
Conditions	0	0%	0	0%	
No selected Conditions	9,892	48%	5,153	29%	
Total	20,636	100%	17,891	100%	

Table 32 - Condition of Units

Data Source:

2009-2013 ACS

Year Unit Built

rear offic bank					
Year Unit Built	Owner-Oo	ccupied	Renter-Occupied		
	Number %		Number	%	
2000 or later	817	4%	1,681	9%	
1980-1999	4,491	22%	4,007	22%	
1950-1979	11,022	53%	8,750	49%	
Before 1950	4,306	21%	3,453	19%	
Total	20,636	100%	17,891	99%	

Table 33 - Year Unit Built

Data Source: 2009-2013 CHAS

Risk of Lead-Based Paint Hazard

Risk of Lead-Based Paint Hazard	Owner-O	ccupied	Renter-Occupied		
	Numbe		Numbe	%	
	r		r		
Total Number of Units Built Before 1980	15,328	74%	12,203	68%	
Housing Units build before 1980 with					
children present	2,410	12%	800	4%	

Table 34 - Risk of Lead-Based Paint

Data Source: 2009-2013 ACS (Total Units) 2009-2013 CHAS (Units with Children present)

Vacant Units

The residential vacancy rate is an indicator of the balance between housing supply and demand in a community. When the demand for housing exceeds the available supply, the vacancy rate will be low. A low vacancy rate drives the cost of housing upward and serves as a disincentive for property owners to perform needed maintenance.

In a healthy market, the vacancy rate is usually 1% to 3% for single-family dwellings and 3% to 5% for multi-family dwellings. As of 2010, the vacancy rates for both rental and for-sale housing units were below optimal, as shown in the table below. In particular, the low rental vacancy rate suggests that at the time, the rental market was tight, resulting in increased rental prices as evidenced in current rent levels.

Status of Vacant Units in Pomona (2010)

	Number of Vacant	% of Vacant	% of all Housing Units in
For rent	898	36.0%	2.18%
For sale only	221	8.9%	.54%
Rented or sold, not occupied For seasonal,	193	7.7%	.47%
recreational, or	199	8.0%	.48%
Other vacant	980	39.3%	2.38%
Total	2,491	100.0%	6.05%

Source: US Census 2010 Table 35 - Vacant Units

Among the vacant units in Pomona, about one-third were categorized as "other vacant" units and included abandoned and boarded up units. Acquisition and rehabilitation of deteriorated homes is an important City strategy for providing affordable housing opportunities and improving neighborhood conditions.

Physical Defects and Substandard Conditions

The 2010 Census reported that 45.3% of all units in the City have an indication of being possibly substandard. Indications of substandard units include overcrowding, lack of complete plumbing, and the age of the housing stock. The figures for Pomona are 8.5% higher than the County overall.

Need for Owner and Rental Rehabilitation

Based on the City's aging housing stock and the severity of housing problems, there is a need for owner and rental housing rehabilitation. According to Census data, almost 60% of the City housing stock being over forty (40) years old. Data also indicated that 45% of all units in the City have an indication of physical defects or substandard housing. Indications of substandard units include overcrowding, lack of complete plumbing, and the age of the housing.

Estimate the # of Housing Units Occupied by LMI Families with Lead-Based Paint Hazards

Based on census data, the total number of units built before 1980 for owner-occupied units is 15,328 and 12,203 for renter units. Approximately 31% of those units are occupied by low-income persons. The estimated number of units with lead and occupied by low income families is 3,210.

MA-25 Public and Assisted Housing -91.210(b)

1. Introduction

There are no public housing units in the City of Pomona.

Totals Number of Units

				Prog	ram Type				
	Certificate	Mod-	Public				Vouchers		
		Rehab	Housing	Total	Project	Tenant	Specia	l Purpose Vοι	ucher
					-based	-based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers available				894			0	0	0
# of accessible units									

*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Table 36 - Total Number of Units by Program Type

Data

PIC (PIH Information Center)

Source:

2. Supply of Public Housing Development

N/A - The City of Pomona does not have any public housing.

3. Number and Physical Condition of Public Housing Units

N/A - The City of Pomona does not have any public housing.

4. Restoration and Revitalization Needs

N/A - The City of Pomona does not have any public housing.

5. Strategy for Improving the Living Environment of low- and moderate Income Families

While the City does not have any public housing, the City has an assisted housing

inventory to improve the lives of low-income families. Housing Element law requires that a jurisdiction address potential reductions in the affordable housing stock related to the conversion of assisted rental housing to market-rate housing within the next ten years. As of early 2010, there were fifteen assisted housing developments within Pomona, containing 1,074 assisted affordable units, or 2.6 percent of the City's housing units. Four of these developments, totaling twenty-one units, are ownership housing.

Publicly Supported Housing (Inclusive of Local/State-Funded Projects)

Project Name and Address	Tenant Type	Affordable Units	Total Units	Funding Source(s)
Publicly Assisted House	sing Projects	S		
Portofino Villas	Senior	172	174	LIHTC
Emerson Village	Senior	164	165	Project-based Section 8
Drake Manor	Family	108	109	LIHTC
Subsidized Housing Corporation 69	Family	79	80	LIHTC
TELACU Las Brisas	Senior	80	80	HUD Section 202
TELACU La Esperanza	Senior	70	70	HUD Section 202 & HOME
TELACU Park Grand Apartments	Family	61	62	LIHTC
Serenity Villas	Senior	173	174	Tax credits, County of Los Angeles/City of Industry funds
St. Mark Taper Foundation Family Living Center (Prototypes Pomona Apartments)	Family	31	32	LIHTC
Park William Apartments	Family	30	31	LIHTC
Subsidized Housing Corporation 65	Family	31	31	Project-based Section 8
Mission Promenade	Family	8	8	RDA Set-Aside Funds
Tivoli Plaza Senior	Senior	63	63	
Apartments/Shield Village (Pomona Intergenerational Housing)	Family	27	27	RDA Set-Aside Funds LIHTC
Park & Plaza Apartments	Family, Senior	302	472	RDA Set-Aside Funds
Hamilton/Fernleaf Street	Family	8	8	Multi-Family Housing
Palomares Walk	Family	4	8	RDA Set-Aside Funds
North Towne Avenue Apartments	Family	26	26	RDA Set-Aside Funds
Murchison Avenue	Family	1	1	RDA Set-Aside Funds
Edison Lofts	Family	4	14	RDA Set-Aside Funds
Aldea Village Community	Family	19	19	LIHTC

Publicly Supported Housing (Inclusive of Local/State-Funded Projects)

Project Name and Address	Tenant Type	Affordable Units	Total Units	Funding Source(s)		
Parkside Family Apartments	Family, Disabled	62	62	MHSA		
Olivera Apartments	Seniors	83	84	TCAC 9%		
Mission Suites Apartments	Family	116	117	TCAC 4%/other multi- family		
Mosaic Gardens	Family	45	46	TCAC 9%		
Holt Family Apartments	Family	49	50	TCAC 9%		
Park Avenue Veterans Apartments	Veteran	60	61			
Tenant-Based Vouchers						
Housing Choice Vouchers	F/S/D	905	905	Pomona Housing Authority		
HUD VASH Project- based Vouchers	Homeless Veterans	35	35	Pomona Housing Authority		
Total		2,791	3,009			

Sources:

- 1. City of Pomona
- 2. HUD Inventory of Section 8 projects, 2018.
- 3. HUD Inventory of LIHTC projects, 2018.
- 4. California Tax Credit Allocation Committee (TCAC) inventory of LIHTC projects, 2016
- 5. 21 units designated for direct referrals from Tri-City Mental Health Center Partners and certified as MHSA eligible by the Department of Mental Health

Tenant Type: S = Senior; F = Family; D = Disabled; V = Veteran; H = Homeless LIHTC: Low Income Tax Credits; HOME: HOME Investment Partnerships Program; HUD 236: Preservation Program; HUD 202: Supportive Housing for Elderly Program; MHSA: Mental Health Services Act Program

Preservation and Replacement Options

To conserve assisted housing developments, the Emerson Village contract with HUD, which expired in July 2008, was renewed for an additional ten years, thereby preserving 164 affordable units. Of the 26 units at the North Towne Avenue Apartments, 14 units were restricted under the HOME program, and at the end of the HOME affordability period in December 2008, those units were converted to low/moderate- income units with four of the units remaining affordable to very low-income households.

MA-30 Homeless Facilities -91.210(c)

1. Facilities Targeted to Homeless Persons

	Organization	Population	Services
Homeless Prevention	Catholic Charities	general	-
	House of Ruth	domestic violence	-
	Inland Valley Hope Partners	general	-
	Department of Public Social Services	general	-
	City of Pomona HPRP Program	general	-
	Mercy House	general	-
	Foothill Aids Project	general	-
Outreach & Assessment	Pomona Homeless Assistance	general	-
	Pomona Homeless Outreach Team	general	-
	Tri City Mental Health	Mental health	
	Pacific Clinics	Mental health	
	Organization	Population	Services
	Pomona Clinic Coalition	Physical & Mental health	
Emergency Shelter	House of Ruth	domestic violence	30 beds
	House of Ruth	domestic violence	5 beds
	Our House Shelter	families	18 beds
	Foothill Family Shelter	families	II beds
	LAHSA/Volunteers of America	Single Adults	100 Beds
	LAHSA/ESVCH	Single Adults	200 beds
	American Recovery	Sub. Abuse/ Adults w/Children	3 beds
		Adults Only	20 beds
	11 1VII 11 B	Families w/children	19 beds
	Inland Valley Hope Partners	Single Women	I bed
		Adults with Children	25 beds
	Total Restoration Ministries	Adults	25 beds
	i otal restoration l'illinistries	Chronically Homeless	25 beds
	San Gabriel Valley Center	Families w/children	14 beds
Motel Vouchers	American Red Cross	disaster	-
	Catholic Charities	general	-

City of Pomona 2018-2023 Consolidated Plan

	Department of Public Social Services	service applicants	-
	Pomona Neighborhood Center	general	-
	Services Center for Independent Living		
	Foothill Aids Project		-
	Pacific Lifeline	Women & children	-
Transitional Housing		substance abuse	
	American Recovery Treatment Center	Families w/children	10 beds
	Center	Single Women	15 beds
	Crossroads - Women	reentry program	7 beds
	Fresh Start (Tri-City Mental Health)	mental health	40 beds
	House of Ruth – Women - Women w/ Children	domestic violence	20 beds
	\/:\	Men	68 beds
	Victory Outreach – (religious req.)	Women	12 beds
	Prototypes – Women – Women w/ Children	substance abuse - transitional	65 beds
	Prototypes – Women – Women w/ Children	substance abuse - reentry program	48 beds

	Organization	Population	Services	
	Tri-City Mental Health	Adults w/ children Adults Only Chronically Homeless	I bed 9 beds 3 beds	
	Foothill Family Shelter Pomona Transitional Living Center - Men	Adults w/ children disabilities	76 beds 5 beds	
Permanent Supportive Housing	Prototypes	substance abuse – Women w/children	50 beds 56 beds	
J	Foothill Aids Project Tri City Mental Health	HIV/AIDS – Shelter Plus First Step Housing	14 beds 20 beds	
Permanent	First Step Housing	First Step Housing	15 beds	
Housing	City of Pomona - Housing Authority	Housing Choice	894 vouchers	
	City of Pomona - Family Self Sufficiency	Section 8	115 program spaces	
	Foothill Family Shelter	Families	II beds	
Supportive Services	Catholic Charities	general	Housing, finance & counseling	
	Department of Public Social Services	general	general	
	House of Ruth	domestic violence	case management / education	
	LA Urban League	general	employment	
	Inland Valley Hope Partners	families	case management /childcare	
	Pomona Neighborhood Center	general	general	
	Family Resource Center	youth	school related	
	Prototypes	substance abuse	case management /counseling	
	Inland Valley Hope Partners	disabilities	disability assistance	
	Tri-City Mental Health	mental health	mental health services	
	Pacific Clinics	mental health	mental health services	

Source: City of Pomona Consolidated Plan 2011-2018, The State of Homelessness In Pomona 2013

Table 37 - Facilities and Housing Targeted to Homeless Households

3. Mainstream Services

Services provided to stabilize qualifying households in housing may include:

- 1. Linkage to county, state and non-governmental mental health, medical, dental, substance abuse, entitlement income and benefits.
- 2. Assistance in understanding and completing applications for local assistance programs
- 3. Credit counseling and repair and budget management instruction
- 4. On-going case management
- 5. Moving costs truck rental, moving company fee, temporary storage fees Rental application fees (common) Security Deposits (up to 2 mos rent) Last month's rent to secure agreement Utility Deposits (common) Utility Payments (up to 24 mos, including up to 6 mos arrearages, per service)
- 6. Rental assistance, housing search and placement assistance, legal assistance to the extent that it addresses situations that hinder client from maintaining permanent housing, mediation services.

4. List and describe services that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth.

Certain levels and types of assistance are identified as being particularly useful in helping special needs populations achieve and maintain housing stability. Some of these are as follows:

Chronically homeless persons may have become habituated to the street or institutionalized, either through the old continuum of care model, or in hospital or detention settings. In the struggle to survive, decision making is marked by a dominance of short term needs over long term planning. Many chronically homeless persons and families have lost nearly everything and everyone of meaning; they may not trust that housing will still be there for them or that support systems can be relied upon. Those who have been homeless for extended periods may have lost basic homemaking, job and social skills.

For Chronically homeless individuals and households, high-tolerance housing, allowing for acclimatization and adaptation may be helpful. Others, who have been highly institutionalized, may respond better and feel more secure in a structured setting. Solid assessment, close case management, and development of individual service plans in partnership with the client will help the service provider to identify and meet the unique needs of each client. The availability of life skills, job training

and placement, and assistance in developing work based upon individuals skills, talents, and limitations will be helpful.

Families with children may additionally need family reunification support, childcare assistance and parenting classes. Ensuring that children are linked to the local school district homeless liaison and resource center is essential. Assisting families in knowing the rights to education access and maintenance will help to break a potential cycle of inter-generational homelessness.

Veterans and their families may require support in linking to the rich array of services and housing support available through the Veteran's Administration. Military personnel returning to the United States from recent deployment, may need additional counseling, medical and psychological services, and peer and community activities to help them reconnect with the friends and loved-ones on the home front.

Unaccompanied youth may need assistance connecting with Transitional Aged Youth service and housing providers. They may also need assistance with family reunification. Connection with adult school, community college, and job training and certification open doors for young people who have encountered a bend on the road of life.

MA-35 Special Needs Facilities and Services -91.210(d)

1. Introduction

Special needs or community care facilities provide a supportive housing environment to persons with special needs in a group situation. Restrictions that prevent this type of housing represent a fair housing concern.

According to the State of California Community Care Licensing Division of the State's Department of Social Services, there are 49 State-licensed community care facilities located in Pomona. The locations of these facilities are shown in in the figure below. Pomona's care facilities are generally distributed throughout the City, however, visible concentrations are located in northern Pomona. These are not specifically located within R/ECAPs.

The table below summarizes the facilities by type and capacity. As of October 2016, Pomona contains three types of licensed community care facilities: adult day care, adult residential care, and residential care for the elderly. These facilities have a total capacity for 368 persons in 24-hour care and 169 adults in day care programs. Four of these facilities, and 538 beds, are for elderly residential care. Given the size of the City's frail elderly population (75 years and above), specifically 5,067 persons or three percent of the overall population according to the 2010 Census, this level of capacity can potentially be well below the need.

Type of Escility	pe of Facility Description		Facilities
Type of Facility	Description	No.	Capacity
Adult Day Care	Day care programs for frail elderly or developmentally/mentally disabled adults	4	169
Adult Residential Care	Facilities that provide 24-hour non-medical care for disabled adults ages 18 through 59, who are unable to provide for their daily needs	41	368
Residential Care - Elderly	Provides care, supervision, and assistance with activities of daily living for persons older than 60 years of age	4	538
Total		49	1,075

Source: State of California Community Care Licensing Division, 2016.

Housing Options for Persons with Disabilities

In Pomona, a range of housing options with supportive services are available to persons with disabilities. The living arrangement of persons with disabilities depends on the severity of the disabilities. Many persons live at home in an independent arrangement or with other family members. To maintain independent living, persons living with disabilities may need assistance. This can include special housing design features to accommodate wheelchairs and persons with mobility limitations, income support for those not able to work, and in-home supportive services for persons with medical conditions among others. Services can be provided by public or private agencies.

Due to their specific housing needs, persons with disabilities are vulnerable to discrimination by landlords who may not be familiar with the reasonable accommodation protections contained in the Fair Housing Act. Similarly, some landlords may be hesitant to rent to persons with an assistive animal, such as a guide dog. Persons with more severe disabilities may require supportive housing. For those who may require additional care and supervision, licensed community care facilities offer special residential environments for persons with disabilities including physical, mental and emotional disabilities.

To help meet the needs of the disabled population, the City has a number of residential care facilities that provide supportive services to persons with disabilities. According to the California Department of Social Services, Community Care Licensing Division, as of October 2016 there are 41 adult residential care facilities, with a capacity of 368 beds.

Supportive Housing and Special Needs Assessment

Based upon community meetings and surveys, the top priority for the special needs populations were identified as seniors and the homeless. Reducing the number of unsheltered homeless was rated the top prior on the community needs survey. Special needs housing for seniors and persons with disabilities was ranked second in its category.

The City's Senior City also provides supportive housing services in coordination with Los Angeles County's Senior Services. These programs provide low-income elderly with options that allow them to live independently. Assistance with everyday activities such as cleaning, cooking, transportation, etc. allow seniors and those with disabilities to maintain and independent lifestyle. Eighty six units of subsidized senior housing are located in Pomona. Five senior living apartment complexes are within the City of Pomona. Over 800 units are available to very-low, low- and moderate-income seniors through this network of senior housing. Emerson Village offers assisted living for the disabled. A new Centralized Service Center is being built to provide essential homeless services, including assistance with supportive housing referrals.

2. Services to Ensure that Persons returning from mental and Physical Health receive appropriate supportive housing

Services and advocacy are provided to persons with disabilities through Services Center for Independent Living, the Department of Public Social Services, and the Regional Center. Casa Colina, one of the premier rehabilitation facilities in the country, is located in the City of Pomona. In addition to adult day care, Casa Colina has residential facilities available at alternate campuses for those disabled with brain injuries and developmental disabilities. The Adult Day Care Center of Pomona offers transportation and stimulating activities for disabled adults during daytime hours.

Residential facilities are offered for persons with drug and alcohol addictions at American Recovery Center. 173 units are available for individuals, as well as families with children. Prototypes residential facilities and apartments will accommodate both homeless and housed low-income families with children that are working to overcome substance abuse. BRIDGES offers methadone treatment to those dealing with opiate addiction and mental health care combined with substance abuse treatment for those with dual-diagnosis.

The City of Pomona meets monthly with the Pomona Continuum of Care Coalition to assess needs for services and housing. The inter-agency connections developed through the Pomona COC has resulted in a highly responsive support and assistance network.

Homeless Prevention is provided by two local non-profit agencies that are funded with Emergency Solutions Grant funds making rental assistance, security deposits and utility payment assistance available to those at-risk of homelessness.

The City administers 905 Housing Choice Vouchers that provide permanent and housing options for at-risk, very-low and low-income families and 30 vouchers for homeless veterans. The following housing options are available for special needs populations:

Agency	Special Need	
Foothill Aids Project	HIV/AIDS	
Tri-City Mental Health	Mental Health	
First Step Housing	Mental Health	
Pacific Lifeline Domestic Violence		
House of Ruth	Domestic Violence	
Prototypes	Substance Abuse	

The following supportive services are available to assist those with special needs:

Agency	Services	Population Served
Catholic Charities	Housing, Finance, Counseling	All, low-income
Department of Public Social Services	Broad spectrum of services and housing	All, low-income
House of Ruth	Advocacy, counseling, legal, childcare, housing	Domestic Violence
Los Angeles Urban League	Employment	All
Pomona Crisis Center	Family Counseling, Court-ordered counseling	Violence and victims
Inland Valley Hope Partners	Food, clothing, psycho-social therapy, emergency housing for 90 days	Women, women with children
Family Resource Center	Resource assistance, advocacy	Families with school aged children
Prototypes	Childcare, counseling, case management	Women overcoming substance abuse who have children
Services Center for Independent Living	Advocacy	Persons with disabilities
Pomona Economic Opportunity Center	Employment	Undocumented workers

Tri City Mental Health Center	Housing, therapy, medications	Mental Health
Pacific Clinics	Therapy and medications	Mental Health

Specific Activities to be Undertaken By the City to Address Housing and Supportive Services Needed w/ Respect to Persons who are not homeless but have other special needs.

See Appendix C: Summary of Annual Goals and Objectives for each activity in Appendices, which includes priority needs

MA-40 Barriers to Affordable Housing - 91.210(e)

1. Introduction

Currently, the demand for affordable housing in Pomona exceeds the supply, especially for those in the extremely-low income, very-low and moderate-income categories. Barriers to affordable housing include:

- The reluctance of builders to invest in affordable housing projects, especially apartments.
- The lack of sufficient financial resources for development of affordable units.
- The overall relatively slow growth of income versus the rapid increase in population growth and relative increase in housing prices.

Affordable Housing Strategies

- Increase the supply of affordable housing through new construction
- Increase the supply of affordable housing through rental assistance
- Increase affordable housing opportunities through homebuyer assistance

MA-45 Non-Housing Community Development Assets – 91.215(f)

1. Introduction

Economic Development Market Analysis

Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil &					
Gas Extraction	519	22	1	0	-1
Arts, Entertainment,					
Accommodations	6,049	2,834	13	7	-5
Construction	2,800	3,284	6	8	3
Education and Health					
Care Services	8,153	12,240	17	32	15
Finance, Insurance, and					
Real Estate	2,225	1,316	5	3	-1
Information	829	647	2	2	0
Manufacturing	5,990	4,364	12	11	-1
Other Services	1,679	1,597	3	4	1
Professional, Scientific,					
Management Services	2,990	1,216	6	3	-3

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Public Administration	0	0	0	0	0
Retail Trade	6,227	3,562	13	9	-4
Transportation and					
Warehousing	2,288	2,019	5	5	0
Wholesale Trade	3,367	3,511	7	9	2
Total	43,116	36,612			

Data Source: **Table 38 - Business Activity**2009-2013 ACS (Workers), 2013 Longitudinal Employer-Household Dynamics (Jobs)

Labor Force

Total Population in the Civilian Labor Force	68,745
Civilian Employed Population 16 years and	
over	60,003
Unemployment Rate	12.72
Unemployment Rate for Ages 16-24	26.71
Unemployment Rate for Ages 25-65	7.59

Table 39 - Labor Force

Data

2009-2013 ACS

Source:

Occupations by Sector	Number of People
Management, business and financial	8,917
Farming, fisheries and forestry occupations	2,877
Service	7,376
Sales and office	15,458
Construction, extraction, maintenance and	
repair	6,437
Production, transportation and material	
moving	4,555

Table 40 - Occupations by Sector

Data

2009-2013 ACS

Source:

Travel Time

Travel Time	Number	Percentage
< 30 Minutes	32,487	57%
30-59 Minutes	16,202	29%
60 or More Minutes	7,999	14%
Total	56,688	100%

Table 41 - Travel Time

Data

2009-2013 ACS

Source:

Education:

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force			
	Civilian	Unemployed	Not in Labor	
	Employed		Force	
Less than high school graduate	13,515	1,810	8,733	

Educational Attainment In Labor Force Civilian Unemployed Not in Labor **Employed** Force High school graduate (includes equivalency) 12,177 1,436 4,609 Some college or Associate's degree 13,109 1,749 4,386 Bachelor's degree or higher 9,310 624 2,573

Table 42 - Educational Attainment by Employment Status

Data

2009-2013 ACS

Source:

Educational Attainment by Age

	Age				
	18–24	25–34	35–44	45–65	65+ yrs
	yrs	yrs	yrs	yrs	
Less than 9th grade	575	2,051	3,462	7,882	3,850
9th to 12th grade, no diploma	3,546	3,195	3,440	4,028	1,292
High school graduate, GED, or					
alternative	6,779	5,693	5,632	6,925	2,836
Some college, no degree	8,084	5,415	3,392	5,495	1,906
Associate's degree	737	1,829	843	2,270	887
Bachelor's degree	1,213	3,202	2,051	3,648	1,152
Graduate or professional					
degree	90	742	1,070	1,794	620

Table 43 - Educational Attainment by Age

Data

2009-2013 ACS

Source:

Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	19,649
High school graduate (includes	
equivalency)	25,267
Some college or Associate's degree	31,781
Bachelor's degree	40,725
Graduate or professional degree	58,961

Table 44 – Median Earnings in the Past 12 Months

Data

2009-2013 ACS

Source:

2. Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

There are several major occupations of employed City residents that consist of production, administrative, and professional positions. These occupations were spread over a wide array of industries, with 18% of the working population in manufacturing, 15% in educational/health/social services and 12% in retail. In general, production and administrative positions, particularly those in the manufacturing, services and retail industries, earn lower incomes compared to professional occupations.

3. Workforce and Infrastructure Needs of the Business Community

The City has faced many challenges due to the economic downturn in recent years. Job losses occurred which left the City's economy struggling. The largest percentages of the workforce in Pomona are: manufacturing, education/health services, retail trade and construction.

Needs of the business community include skilled and trained workers, as well as job opportunities. The gap between the skills of the local labor force and the expertise needed by the business environment is indicative of the number of workers (63,788) and the number of job (29,662) in the labor force, which represents and 46% gap/need.

Thus, the Los Angeles Urban League – Pomona Workforce Center through its WIA continues to increase its partnerships with agencies in the City to support the growth and stability of businesses.

4. Major Changes that may have an economic impact (i.e. planned local or regional public or private sector investments or initiatives that have affected or may affect job or business support or infrastructure these changes may create

With the loss of the City's Redevelopment Agency, planned local business investments are minimal. However, private investments/partnerships are encouraged. In some cases, the City may have available land and financing mechanisms to assist with economic ventures. Development

efforts are aimed towards achieving goals to create, expand or retain business opportunities.

5. How skills and education of the current workforce correspond to employment opportunities in the jurisdiction

Lack of education and job skills directly correspond to employment opportunities, in that, those not trained or educated in a particular craft have difficulty finding employment.

The Los Angeles Urban League – Pomona Workforce Center, in Conjunction with Senate Bill 734 has been charged with spending 25-30% of program allocations from LA County towards job placement and training activities over the course of the next two program years. This means the agency will be seeking employers who are willing to partner with in training and employing local residents.

Training Services in the City of Pomona may include:

- Occupational skills training, including training for non-traditional employment
- 2. On-the-job training

- 3. Programs that combine workplace training with relation instruction, which may include cooperative education programs
- 4. Training programs operated by the private sector
- 5. Skill upgrading and retraining
- 6. Entrepreneurial training
- 7. Job readiness training
- 8. Adult education and literacy activities in conjunction with training services listed above

6. Current Workforce Initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the Consolidated Plan

In an effort to help individuals with gainful employment and to decrease school dropout rates, the LA Urban League implements several initiatives through the Los Angeles County Workforce Investment Act (WIA). Those initiatives include implementation of the following types of programs:

- 1. Adult and Dislocated Worker Programs
- 2. Youth Programs
- 3. Youth Employment Programs

These programs will support the Consolidated Plan through its goal to create, expand or retain economic opportunities. Specifically, they will aid in identifying and meeting the needs of key industry sectors/clusters. Key industry sectors identified by the WIB include the health care and life sciences, entertainment, logistics/transportation/goods movement, hospitality and tourism, and construction.

Also, the City will continue to fund public service activities geared towards youth programs and employment.

7. Comprehensive Economic Development Strategy (CEDS)?

The City does not formally participate in a Comprehensive Economic Development Strategy. However, the City does partner with the Chamber of Commerce and local businesses to encourage business retention, creation and/or expansion, as well as business assistance through the Small Business Administration.

MA-50 Needs and Market Analysis Discussion

1. Introduction

2. Are there any populations or households in areas or neighborhoods that are more affected by multiple housing problems?

Minority populations, specifically Hispanic and African American households appear to be affected more by multiple housing problems. Lower-income households, female-headed households, rent-burdened households and overcrowded households and those households living in older housing stock are more affected by multiple housing problems.

3. Are there areas in the jurisdiction where these populations are concentrated?

An area of racial/ethnic minority concentration is defined as a census tract that contains a minority population of fifty (50) percent or more. A review of the 2000 census data indicates that minority population groups now represent the majority of the population of the City and are dispersed throughout the community. In 2010 the City's population was estimated at 149,058 of which 87.5% belonged to a racial or minority group. At the census tract level, the majority of the population ranges from a low of 30.9% (4032.00) to a high of 97.2% (4024.05). In fact, census tract 4032.00 is the only census tract that had a minority population of less than 50%.

4. What are the characteristics of the market in these areas/neighborhoods?

The severity of housing problems and needs of the extremely low-income, low-income, and moderate-income renters and owners in the City of Pomona are diverse and include, but are not limited to, housing affordability, overcrowding, substandard housing and availability of housing.

The Housing Market Analysis and Needs Assessment along with feedback from a Community Needs Survey/Consultation provided the basis for assigning the relative priority given to priority housing needs. The survey covered issues related to housing, public facilities, neighborhood needs, street improvements, public programs and quality of life priorities. The City received responses to a community survey identifying the top priority needs for housing as follows:

- Affordable Rental Housing
- Senior Housing/Special Needs Housing
- Homeownership Assistance

5. Are there any community assets in these areas/neighborhoods?

Community assets in these areas include improved infrastructure, improved community and recreational facilities, improved/rehabilitated housing, senior centers, public transportation, grocery stores, drug stores and community health centers/hospitals.

6. Are there other strategic opportunities in any of these areas?

There are strategic opportunities for development, as well as the job creation. While public funding at the State and Local level may be limited, private investment opportunities still exist. The City acquired land from the now defunct Redevelopment Agency which creates strategic opportunities for development partnerships.

V. STRATEGIC PLAN

SP-05 Overview

Introduction

This Strategic Plan is part of the City of Pomona's Consolidated Plan and Annual Action Plan covering fiscal years 2018-2023. The City of Pomona has established the following strategies/objectives to meet priority housing and community development needs. All strategies/objectives coincide with HUD's **qoals** to:

- Ensure Decent Housing
- Create a Suitable Living Environment
- Expand Economic Opportunities

And objectives to:

- Provide Availability/Accessibility to programs and services
- Provide Affordability to housing, programs and services
- Create Sustainability in the Community through combined efforts of programs and services

Priority Needs

The City has identified ten priority needs areas to meet housing and community development goals. Priorities are based in part on responses to the 2018 Community Needs Survey and the Fair Housing Survey conducted as part of citizen participation outreach efforts, including information gathered in specific focus groups, and interviews with various organizations and service providers in the housing and community development field. The City will CDBG, HOME, ESG, and other resources to address needs in the following priority areas:

- 1. Housing
- 2. Homelessness
- 3. Special Needs/Non-Homeless
- 4. Anti-Crime
- 5. Economic Development
- 6. Infrastructure and Public Facilities Improvements
- 7. Public Services
- 8. Fair Housing
- 9. Code Enforcement
- 10. Housing Services

The 2018-2023 Consolidated Plan strategies coincide with HUD's goals to: 1) ensure decent housing; 2) create a suitable living environment; and 3) expand economic opportunities. It further outlines the City's planned goals, outcomes and objectives to meet priority needs. A summary of the City's specific goals, objectives and outcomes are:

Goals

Goal 1: Promote Fair Housing Opportunity

Goal 2: Expand Affordable Housing Supply

Goal 3: Create and Preserve Affordable Housing

Goal 4: Support Homeless Services Activities

Goal 5: Planning and Program Administration

Goal 6: Neighborhood Preservation and Eliminate Blighted Conditions

Goal 7: Support Activities that Assist with Basic Needs and Provide

Quality Services

Goal 8: Improve Infrastructure and Public Facilities

Goal 9: Expand Economic Opportunities/Employment Training

Housing Strategies

- Preserve the City's existing affordable and moderate housing stock through housing rehabilitation programs
- Preserve at-risk housing stock and prevent slum/blight through Mobile Home Rehabilitation
- Preserve the City's affordable rental housing stock through multifamily housing rehabilitation
- Restore and preserve properties of special value for historic, architectural, or aesthetic reasons: Historic Preservation
- Increase affordable housing opportunities by assisting Community Housing Development Organizations (CHDOs)
- Increase affordable housing opportunities for low-to-moderate income first-time homebuyers
- Increase affordable rental housing opportunities through Housing Choice Voucher Rental Assistance (Formerly Known as Section 8)
 Increase affordable rental housing through HOME-funded Tenant-Based Rental Assistance
- Increase the supply of affordable housing through acquisition, rehabilitation and/or resale.
- Conduct proactive code enforcement in targeted areas to blighted conditions
- Reduce the number of housing units with lead-based paint hazards through education, testing and remediation
- Improve access to housing information through housing counseling services

Homeless Strategies

- Reduce the number of Pomona's unsheltered homeless through emergency shelter
- Improve access to homeless statistical data
- Improve access and coordination to homeless essential services through collaborative efforts and outreach
- Encourage linkage of emergency shelters to permanent housing
- Increase access to housing for the homeless through Rapid Re-Housing

- Increase access to housing for the homeless through linking permanent housing to transitional housing
- Increase access to housing through homeless prevention activities
- Strengthen the Continuum of Care by addressing gaps in residential and non-residential services

Non-Homeless/Special Needs Strategies

 Collaborate with agencies in the Continuum of Care, Community-Based Organizations, L.A. County and City Departments to address gaps in services for non-homeless and special needs population.

Lead-Based Paint Hazards Strategies

- Reduce the number of housing units with lead-based paint hazards through education, testing and remediation
- Apply for additional funding through lead grant programs to assist with lead remediation within the City.

Fair Housing Strategies

- Partner with Community Development Housing Organization to develop affordable housing
- Provide loans to low-income families for access to affordable homeownership and housing rehabilitation opportunities.
- Provide fair housing education, outreach and services to community residents and stakeholders.
- Partner with lenders/financial institutions that have a history of providing funding opportunities to low-income persons and minority concentration areas.

Community Development Strategies

- Improve overall infrastructure of low-to-moderate income neighborhoods
- Improve recreational and community facilities located in low-tomoderate income neighborhoods
- Improve ADA accessibility throughout the City
- Improve access to public services for special needs population (youth and families)
- Improve access to health care for at-risk households
- Improve the quality of life and mobility for the senior population
- Improve public safety through crime prevention oriented policing

Economic Development Strategies

 Provide funds to organizations that will create, retain or expand job opportunities to low-to-moderate income persons

SP-10 Geographic Priorities – 91.215(a)(1)

Area Name: Citywide

Area Type: Metropolitan City of Pomona

Neighborhood Boundaries: Not applicable, priorities will be Citywide based on

CDBG-eligible area or low to moderate income clientele

Specific Housing and Commercial Characteristics of Target Area: N/A

How did consultation and citizen participation process help identify this neighborhood as a target area: N/A

Identify needs in target area: N/A

What are the opportunities for improvement in this target area: N/A

Are there barriers to improvement in this target area: N/A

General Allocation Priorities

Except for Code Enforcement activities which are conducted in targeted CDBG-eligible areas, projects will be done throughout the City. Eligibility of projects or activities will be based on either low-mod qualifying area or income qualification of the household.

Code Enforcement

CDBG regulations require that code enforcement activities be conducted in established target areas and that code enforcement is part of a strategic effort involving a variety of actions, which will work to improve the identified neighborhoods and arrest blighted conditions.

In addition to inspections for code violations, the City's code enforcement program compliments a variety of actions or public and private improvements aimed at arresting blighted/deteriorated areas. Such improvements include the following:

- Housing Rehabilitation
- Infrastructure Improvements
- Public Parks/Facilities Improvement

Target Areas

The following indicators are used in developing targeted areas for CDBG-funded code enforcement:

1. CDBG-Eligible Areas

- 2. Deteriorated Areas
- 3. Primarily residential

SP-25 Priority Needs – 91.215(a)(2)

HUD defines priority needs levels as follows:

H = High Priority

M = Medium Priority

L = Low Priority

N = Not a Priority

<u>High Priority</u>: Activities to address high priority needs will be funded by the City during the five-(5) year Consolidated Plan Period.

<u>Medium Priority</u>: If funds are available, activities to address these priority needs may be funded by the City during the five-(5) year period. If Federal HUD funds are limited, the City may use other sources of funds as resource leveraging.

<u>Low Priority</u>: It is not likely that the City will fund activities to address these priority needs during the five-(5) year period. The City will consider certifications of consistency for other entities' applications of Federal assistance.

<u>No Such Need</u>: The City finds that there is no such need or the City shows that this need is already substantially addressed. No certifications of consistency will be considered.

General priorities for investment, identified as priority need levels (High, Medium, Low, and No Such Need) are identified in Appendix C: Summary of Specific Annual Goals and Objectives, for each proposed activity

SP-30 Influence of Market Conditions – 91.215(b)

Influence of Market Conditions

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type	
Tenant Based Rental Assistance (TBRA)	Housing Cost Burden	
TBRA for Non-Homeless Special Needs	Housing Cost Burden	
New Unit Production	Housing Cost Burden	
Rehabilitation	Housing Cost Burden	
Acquisition, including preservation	Affordability	

Table 45 - Influence of Market Conditions

Cost Burden

Cost burden is an important housing issue because paying a high proportion of one's income for housing leaves less money available for other basic necessities, such as food and health care. Housing cost burden is typically linked to household income. Generally, the proportion of a household's income dedicated to housing costs increases as overall income decreases. State and federal standards specify that a household experiences a housing cost burden if it pays 30 percent or more of its gross income on housing. A severe housing cost burden is when a household pays 50 percent or more of its gross income on housing.

SP-35 Anticipated Resources – 91.215(a)(4)

The FY 2018-19 formula entitlement allocations are estimated as follows:

2018-19 ENTITLEMENT ALLOCATIONS & REALLOCATED FUNDS	AMOUNT
Community Development Block Grant (CDBG)	\$2,167,226
HOME Investment Partnerships	\$803,709
Emergency Solutions Grant (ESG) programs	\$181,281
ENTITLEMENT ALLOCATIONS TOTAL	\$3,152,216
FY 2017-18 CDBG Program Income	\$108,129
FY 2017-18 HOME Program Income	\$423,728
FY 2017-18 HOME Carryover/Reprogrammed Funds	\$1,044,158
FY 2017-18 ESG Carryover/Reprogrammed Funds	\$131,040
TOTAL	\$4,859,271

Table 49 – Anticipated Resources

Use of Funds and expected outcomes are identified in Appendix C: Summary of Specific Annual Goals and Objectives, for each proposed activity.

Resource Leveraging

In addition to the resources indicated above, the City uses a variety of federal, state, local and private resources to achieve housing and community development goals. The following represents other resources that support key programs:

- General Funds
- Gas Tax Funds
- Housing Choice Vouchers
- Continuum of Care

- CalHome
- Housing Successor Agency Bond Funds
- Park and Recreation Bond Funds

General Funds

The General Operating fund of the City used to account for all the general revenue of the City not specifically levied or collected for other City funds. Major revenue sources included property taxes, utility users and sales taxes, and motor vehicle in-lieu fees.

Gas Tax Funds

The State Gas Tax is revenue received by the City from the State of California. These funds include Gas Tax revenues under sections 2106 and 2107 of the Street and Highway Code, which can be used for either street maintenance or construction.

Matching Fund Requirements

HOME Match

Federal regulations require a 25% match for the HOME Program. The City anticipates a 100% match reduction for FY 2018-2019 based on HUD's designation of the City of Pomona as a Federally-distressed area. The City has had a 100% match reduction annually since 2003.

ESG Match

Federal regulations require a 100% match for ESG funds. The City will ensure that there is a 100% match to the ESG entitlement grant. Agencies awarded ESG funding provide the expected source of match, amount and term of availability in their proposals. The City monitors the match during

annual site program and fiscal monitoring. Agencies provide match that is cash or soft-match and that is not underfunded under Subtitle B.

Publicly-Owned Land or Property in City Used to Address Needs

Not applicable.

SP-40 Institutional Delivery Structure - 91.215(k)

The City has an inclusive institutional structure approach that uses a variety of organizations and departments within the City to carry out its housing, homeless, and community development plan. The City continues to streamline and to make improvements to the delivery system to best serve the community through activities and services. As the needs of low-to-moderate income residents change, the demand for types of services and programs will also change. This may result in future revisions to the Consolidated Plan through amendments and substantial amendments, as necessary.

The City continues to coordinate with non-profit providers, community and faith-based organizations, public institutions, and City Departments in the development of the Consolidated Plan.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
City of	Local	Grants	City of Pomona
Pomona	Government	Administration	

Table 50 - Institutional Delivery Structure

Continuum of Care Community Resources

	Organization	Population	Services
Homeless Prevention	Catholic Charities	general	-
	House of Ruth	domestic violence	-
	Inland Valley Hope Partners	general	-
	Department of Public Social Services	general	-
	City of Pomona HPRP Program	general	-
	Mercy House	general	-
	Foothill Aids Project	general	-
Outreach & Assessment	Pomona Homeless Assistance	general	-
	Pomona Homeless Outreach Team	general	-
	Tri City Mental Health	Mental health	
	Pacific Clinics	Mental health	

	Organization	Population	Services
	Pomona Clinic Coalition	Physical & Mental health	
Emergency Shelter	House of Ruth	domestic violence	30 beds 5 beds
	Our House Shelter	families	18 beds
	Foothill Family Shelter	families	II beds
	LAHSA/Volunteers of America	Single Adults	100 Beds
	LAHSA/ESVCH	Single Adults	200 beds
	American Recovery	Sub. Abuse/ Adults w/Children	3 beds
	,	Adults Only	20 beds
		Families w/children	19 beds
	Inland Valley Hope Partners	Single Women	I bed
		Adults with Children	25 beds
	T . I	Adults	25 beds
	Total Restoration Ministries	Chronically Homeless	25 beds
	San Gabriel Valley Center	Families w/children	14 beds
Motel Vouchers	American Red Cross	disaster	-
	Catholic Charities	general	-
	Department of Public Social Services	service applicants	-
	Pomona Neighborhood Center	general	-
	Services Center for Independent Living		
	Foothill Aids Project		-
	Pacific Lifeline	Women & children	-
Transitional		substance abuse	
Housing	American Recovery Treatment Center	Families w/children	10 beds
		Single Women	15 beds
	Crossroads - Women	reentry program	7 beds
	Fresh Start (Tri-City Mental Health)	mental health	40 beds
	House of Ruth – Women - Women w/ Children	domestic violence	20 beds
	Victory Outreach – (religious req.)	Men	68 beds
		Women	12 beds
	Prototypes – Women – Women w/ Children	substance abuse - transitional	65 beds
	Prototypes – Women – Women w/ Children	substance abuse - reentry program	48 beds

	Organization	Population	Services
	Tri-City Mental Health	Adults w/ children Adults Only Chronically Homeless	I bed 9 beds 3 beds
	Foothill Family Shelter Pomona Transitional Living Center - Men	Adults w/ children disabilities	76 beds 5 beds
Permanent Supportive Housing	Prototypes	substance abuse – Women w/children	50 beds 56 beds
-	Foothill Aids Project Tri City Mental Health First Step Housing	HIV/AIDS – Shelter Plus First Step Housing First Step Housing	14 beds 20 beds 15 beds
Permanent Housing	City of Pomona - Housing Authority	Housing Choice	894 vouchers
Trousing	City of Pomona - Family Self Sufficiency	Section 8	II5 program spaces
	Foothill Family Shelter	Families	II beds
Supportive Services	Catholic Charities Department of Public Social Services	general general	Housing, finance & counseling general
	House of Ruth	domestic violence	case management / education
	LA Urban League	general	employment
	Inland Valley Hope Partners	families	case management /childcare
	Pomona Neighborhood Center	general	general
	Family Resource Center	youth	school related
	Prototypes	substance abuse	case management /counseling
	Inland Valley Hope Partners	disabilities	disability assistance
	Tri-City Mental Health	mental health	mental health services
	Pacific Clinics	mental health	mental health services

Source: City of Pomona Housing Element; The State of Homelessness In Pomona Report 2013

How Service Delivery System, including services listed in Homeless Prevention Services Summary Table meet the needs of homeless persons

On a local level, the City of Pomona meets monthly with the Pomona Continuum of Care Coalition (COC) to assess service and housing needs. The COC responds to immediate needs and crises within the homeless population. This intensive interaction has resulted in a highly responsive support and assistance network. Within the context of the large Los Angeles County Continuum of Care, the Pomona Continuum of Care Coalition has been built upon the HUD continuum model: homeless prevention, outreach and assessment, emergency shelters and services, transitional housing and transition planning for homeless persons moving from shelters and transitional housing to permanent housing.

The City of Pomona, the CONSORTIUM, and the COC address the full range of Continuum of Care activities including outreach, supportive services, emergency, transitional and permanent housing and homeless prevention. Because of the vast size of the Los Angeles County COC, which encompasses eighty-eight cities, and the location of Pomona in the outlying east end of the COC, Pomona has also created its own local continuum consisting of thirty agencies that fulfill all the activities of a comprehensive continuum at a local level in order to be efficient and responsive to the needs of the homeless and at-risk within the community.

Strengths and Gaps in Service Delivery System for Special Needs Population and Persons experiencing homelessness

The following are potential gaps in the institutional structure that will be approached over the next five (5) year period:

- Because of the high cost of production and construction, look for additional ways to develop units;
- Identify need for housing resources available to individuals and households whose needs may not be met within the current program framework;
- Look at the needs of the senior population and plan for future

services;

Look at the needs of youth and family populations and plan for future programs and services that coincide with the City of Pomona Youth and Family Master Plan.

Strategy for Overcoming Gaps

Integrated Approach/Vision and Regional Connections

The City has integrated several required programs and plans with its Consolidated Plan to ensure that all aspects of City government and related agencies (e.g., non-profit providers) work together on a uniform vision for the benefit of the residents of the City of Pomona. Programs and activities funded reflect goals and objectives that are contained in these plans. Some of these plans and programs are as follows: the Housing Element, the Youth and Family Master Plan, Capital Improvements Plans and others. These plans have been created with input from the public, other City departments and divisions, the County of Los Angeles, LAHSA and other agencies and non-profit providers.

In addition, resources and programs are coordinated through the Continuum of Care and through regional work with non-profit organizations that provide activities to assist the homeless, those at risk of homelessness and others within the community, as detailed in the Consolidated Plan section on homelessness and the Continuum.

Organizational Structure

City Council is responsible for funding award, policy creation and oversight of the programs. City staff is responsible for draft funding allocations and geographic distribution of the City's CDBG and other housing funds, management of the CDBG budget, administration of CDBG Programs, administration of HOME-funded activities and administration of ESGactivities. administration of RDA Set-Aside funds development, implementation and/or monitoring of other housing including residential programs, rehabilitation and home The majority of staff responsible for implementation of opportunities. CDBG, HOME and ESG Programs are in the Housing Division of the Planning and Housing Department and include: CDBG Administration, HOME Administration and Homeless Programs.

These units have a single Housing Manager to help coordinate efforts between the units and with other divisions and departments within the City.

Continuum of Care

The City of Pomona participates in the Continuum of Care and relies on non-profit providers to provide services. In 2002, the City also participated in a joint project with neighboring communities in order to conduct a count of homeless in the region and collaborates on a number of regional approaches. These interactions are coordinated by the City's Homeless Coordinator vis-à-vis the City.

SP-45 Goals Summary – 91.215 (a)(4)

Goal Summary Information

Goal summary information, including needs to be addressed and priority need level and descriptions are identified in Appendix C: Summary of Specific Annual Goals and Objectives, for each proposed activity.

Estimate the number of extremely low-income, low-income and moderate-income families to whom the City will provide affordable housing as defined by HOME.

Information on affordable goals and the number of low-income households to be served, are identified the Appendices in the: Summary of Specific Annual Goals and Objectives, for each proposed activity. The City will update this table each year in the Annual Action Plan to reflect annual goals and in the CAPER to reflect program accomplishments.

SP-50 Public Housing Accessibility and Involvement – 91.215 (c)

The City of Pomona does not have Public Housing.

SP-55 Barriers to Affordable Housing

Currently, the demand for affordable housing in Pomona exceeds the supply, especially for those in the extremely-low income, very-low and moderate-income categories.

Barriers to affordable housing include:

- 1. The reluctance of builders to invest in affordable housing projects, especially apartments.
- 2. The lack of sufficient financial resources for development of affordable units.
- 3. The overall relatively slow growth of income versus the rapid increase in population growth and relative increase in housing prices.

Strategy to Remove or Ameliorate the Barriers to Affordable Housing

Affordable Housing Strategies

- Increase the supply of affordable housing through new construction
- Increase the supply of affordable housing through rental assistance
- increase affordable housing opportunities through homebuyer assistance
- Increase awareness and educate public on fair housing and barriers to fair housing

As a recipient of CDBG funds, the City of Pomona is required to develop a fair housing program whose specific actions and procedures which will have an impact on preventing, reducing or eliminating housing discrimination and other barriers to equal housing choice based on race, color, religion, sex, national origin, ancestry, familial status or physical or mental handicap.

Assessment of Fair Housing

To ensure consistency with the policies and programs recommended by the Consolidated Plan and to ensure continued compliance with the Fair Housing Certification found at 24 CFR 91.225 (a)(1), the City contracted with a consultant to prepare the City's Assessment to Fair Housing (AFH). The AFH was approved by HUD in December 2017. A highlight of AFH goals are below:

1. To expand affordable housing supply citywide to create balanced, diversified and livable neighborhoods.

- 2. To preserve and improve existing affordable housing and neighborhood conditions.
- 3. To improve fair housing conditions by expanding education and outreach activities and by implementing strategies to investigate complaints and enforcement procedures.
- 4. To improve financial literacy and access of financing for homeownership and improvement.
- 5. To improve mobility and opportunities for Housing Choice Voucher participants, Project-Based Voucher participants, and publicly supported housing residents.
- 6. To provide for additional accessible multifamily and single-family units for individuals with disabilities.

Fair Housing Strategies

The City will undertake the following strategies in keeping with goals identified in the AFH:

- Partner with Community Development Housing Organization to develop affordable housing
- Provide loans to low-income families for access to homeownership and housing rehabilitation opportunities.
- Provide fair housing education, outreach and services to community residents and stakeholders.
- Partner with lenders/financial institutions that have a history of providing funding opportunities to low-income persons and minority concentration areas.

SP-60 Homelessness Strategy – 91.215 (d)

Outreach to Homeless Persons

Outreach and Assessment is provided through the Pomona Homeless Assistance Program and the Pomona Homeless Outreach Team. These programs are funded with Emergency Solutions Grant and COC Program funds and are administered by the City. Several of the local non-profits also have outreach teams specific to the field of endeavor (mental health, substance abuse, HIV/AIDS, etc.).

Addressing the Emergency and Transitional Housing Needs of Homeless Persons

There are three emergency shelters and one transitional living center in the City of Pomona. The City funds a Winter Shelter Program and provides additional funding to service providers to assist with emergency shelter. All programs funded by the City are required to assist clients in developing individual service plans and transition plans before exiting the program.

The City conducted a community process for addressing the needs of persons experiencing homelessness in the City of Pomona. After conducting a summit and on-going meetings of the ad hoc Homeless Advisory Committee, the City concluded that a year-round shelter that serves the broadest homeless population was a high priority need. The City will open a new year-round, 24 hour-a-day shelter for single individuals during the 2018-2019 fiscal year. The shelter will operate with a housing first orientation, low-barrier entry criteria, housing focus for participants including shelter diversion, and with a trauma informed care approach.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the

period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

December 4, 2015, HUD adopted the final rule defining homelessness. A "chronically homeless" individual is a homeless individual with a disability who lives either in a place not meant for human habitation, a safe haven, or in an emergency shelter, or in an institutional care facility if the individual has been living in the facility for fewer than 90 days and had been living in a place not meant for human habitation, a safe haven, or in an emergency shelter immediately before entering the institution. The individual also must have been living as described continuously for at least 12 months, or on at least four separate occasions in the last 3 years, where the combined occasions total a length of time of at least 12 months. Each period separating the occasions must include at least 7 nights of

living in a situation other than a place not meant for human habitation, in an emergency shelter, or in a safe haven.

Chronically homeless families are families with adult heads of household who meet the definition of a chronically homeless individual. If there is no adult in the family, the family would still be considered chronically homeless if a minor head of household meets all the criteria of a chronically homeless individual. A chronically homeless family includes those whose composition has fluctuated while the head of household has been homeless.

Addressing comprehensive layered solutions to chronic homelessness, the City has developed and maintains a complete continuum of care, from outreach and assessment to permanent affordable housing. The Pomona Homeless Outreach Program consists of a mobile team of four outreach workers, a Homeless Services Coordinator, and a City Liaison within Code Compliance that meet chronically homeless persons where they live. They go to these individuals on a regular basis getting to know them, their needs and desires and in the process building trust and rapport. The team has vast connections to service providers within the region and will transport homeless persons to the needed services, benefits and housing. The team assists individuals in filling out paperwork and following up with applications for services.

The Pomona Homeless Outreach Program hosts the LA CoC CES in the eastern region of Service Planning Area (SPA) 3. Outreach workers conduct VI-SPDAT surveys that rank the vulnerability of homeless individuals. Homeless families are referred to the Homeless Family Solutions System and unaccompanied youth are referred to the Youth CES. Those ranked with the highest levels of vulnerability and chronic homelessness are prioritized for housing resources through the CES.

Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education or youth needs

In order to prevent families and individuals from falling into homelessness, the City of Pomona utilizes Emergency Shelter Solutions Grant (ESG) and

Continuum of Care (COC) funds to facilitate homeless prevention and homelessness programs.

Also, the City will continue the implementation a HOME-funded Tenant-Based Rental Assistance Program where the primary goal of the program is to rapidly re-house homeless persons, specifically, transitioning persons from the streets and emergency shelters to permanent supportive housing. Families at risk of becoming homeless may be assisted under TBRA or will be referred to one of the city's partnering service providers who utilize federal and non-federal funds for rental assistance.

Previously, the City utilized Emergency Solutions Grant (ESG) funds to provide rental and security deposit assistance. Assistance was provided to families that had incomes at or below 30% of AMI and who were homeless, faced with imminent eviction or termination of utilities. During this fiscal year, this funding source will be used for emergency shelter services.

SP-65 Lead-Based Paint Hazards – 91.215 (i)

Actions to address LBP hazards and increase access to housing without LBP Hazards

According to the Los .Angeles. County Department of Public Health, Childhood Lead Poisioning Prevention Program during 1991 to 2000, approximately 97 children under the age of 6 were reported as having elevated blood levels (EBLs).

It has been found that housing built prior to 1978 may contain hazardous levels of lead based paint, especially for children under six years old. Approximately 30,000 housing units in Pomona were built prior to 1978. Therefore, it is presumed that a large percentage of homes contain lead-based paint. To address this concern, the City will implement lead-based paint regulations in Housing Rehabilitation Programs, the Homebuyer Program, and the Tenant-Based Rental Assistance Program.

During the Consolidated Plan Action Plan period, the City will use \$609,904 awarded under a Round III of a Federal Lead Hazard Control Grant from the Lead-Based Paint Hazard Control Program to undertake the following actions to address lead-based paint hazards: to evaluate and reduce lead-based paint hazards:

Lead-Hazard Strategies Lead Hazard Control Goals

- Use the most current brochures regarding the dangers of lead-based paint and make them available to the public at several locations including City Hall;
- Continue testing for the presence of lead-based paint on homes that were built prior to 1978 and which are subject to the City's Housing Programs;
- Continue to conduct lead-based paint risk assessments and abatement when lead based paint tests indicate a hazardous concentration of lead (□1 mg/cm²) for homes that are involved in the City's Housing Programs;
 - Continue to inform prospective home rehabilitation candidates during their initial interview about the potential hazards of lead-based paint and any necessary abatement measures that would need to be taken into in order to eliminate the hazard. If the applicant's home was built prior to 1978, staff will inspect the unit to see if potential hazards may exist as a result of the deterioration of paint. If young children (age 6 and younger) are present in the home, and if a potential hazard from possible lead-based paint is identified, staff will inform parents about screening options for the children to determine if elevated blood levels (EBL's) are present and to follow abatement requirements prescribed due to screening results.
- Ensure that contractor's agreements identify proper ways to abate existing lead-based paint and to require that contractors only use paints that do not contain lead.

How are the actions listed above related to the extent of lead poisoning and hazards?

Hazards from Lead-Based Paint are a huge issue in the City of Pomona. As indicated in the Housing Needs Assessment, Pomona has an older housing stock of which a huge percentage is pre-1978. The City will continue to apply for lead hazards control funding to mitigate lead poisoning and hazards.

How are the actions listed above integrated into housing policies and procedures?

As the majority of funding used to address housing needs is Federal funding, lead hazards must be assessed and addressed if necessary. Thus, the actions above are integrated into housing policies and procedures for the following Federally-funded programs:

- 1. CDBG
- 2. HOME
- 3. Lead Hazard Control Program
- 4. Housing Rehabilitation Programs
- 5. First-Time Homebuyer Program

SP-70 Anti-Poverty Strategy – 91.215 (j)

As reported in the 2000 Census profile for the City of Pomona, there are 6,957 families and 31,149 individuals living below poverty level. Of the individuals, 6,282 are adults and 14,019 are less than 18 years of age. In addition, 1,067 seniors are estimated to be below the poverty line. The following are often cited as major factors that work to create poverty:

- Lack of education
- Lack of marketable job skills
- General unemployment
- Low wages
- Lack of affordable child care
- Substance abuse
- Lack of reliable transportation

Anti-Poverty Goals

The City has established goals and policies designed to improve the local economy and reduce the level of poverty within the community. The City intends to continue to pursue the following programs and activities to improve local economic conditions and assist residents:

- Integrate existing public services and housing activities for extremely-low and low-income households to create streamlined processes for extremely low and low- income households
- Continue Housing Choice Voucher (Formerly Known as Section 8) and Family Self-Sufficiency Programs for low-income persons to improve their economic status and lessen the need for rental subsidies
- Continue the Section 3 Program that applies to construction projects funded with CDBG funds. The Section 3 Program is intended to provide

employment opportunities for low-income people and qualified Section 3 businesses. Continue to work (through information kiosk system and development of data management) to improve access for residents to information regarding opportunities, as well as to improve service coordination for providers

SP-80 Monitoring – 91.230

Programs administered and monitored by the City include the following:

- CDBG
- HOME
- ESG

Monitoring Standards and Procedures

The City will use various types of monitoring standards to ensure compliance with Federal regulations governing the use of CDBG funds. Monitoring procedures include: monthly desk audits, review of monthly/quarterly performance reports, review of monthly/quarterly financial billing, and on-site inspections.

Performance of planned projects and activities of these funds are monitored depending on type of program and reporting requirements. Monitoring is viewed as a way to identify deficiencies and promote corrections in order to improve performance. The actual activity of monitoring helps promote quality performance, as well as identify any need for further technical assistance. The following is a description of the types of monitoring performed by staff:

- Performance monitoring
- Financial monitoring
- Davis-Bacon Compliance
- Section 3 Compliance
- Environmental Review Compliance

Monitoring includes: on-site visits, interviews, telephone contacts, and reports. The Subrecipient Agreement is used to measure funded agency compliance.

The City operates in accordance with the monitoring plan developed for CDBG and HOME Programs, including an annual single audit in conformance with OMB Circular 133-A. The Project Monitors also monitor all activity of the program on a monthly basis, while financial management is monitored jointly by the Project Monitor, Supervisor, and the City's fiscal department.

A. Performance Monitoring Reporting/Tracking Systems

Performance is tracked and reported as stated above. The labor compliance officers and/or representative review reports. Any discrepancies are addressed with the appropriate entities. Records on performance are kept in the project file. Accuracy of data is confirmed by site visits and monitoring.

B. Financial Monitoring

All project costs are paid on a reimbursement basis, rather than paid in advance. A request for reimbursement must have appropriate documentation attached to verify all expenditures. A current report of program activities must also be attached to the draw down request.

The combination of data from the request and the program activities report provides the data necessary to input data into the IDIS system. Collecting this data during the program year is very helpful in compiling reports. By requiring documentation in association with reimbursement, the City's Planning and Housing Department - Housing Division and Finance Department are able to closely monitor program requirements and ensure program goals are being met.

C. Davis-Bacon Compliance Monitoring

Davis-Bacon regulations require contractors and subcontractors to pay a certain wage to employees in various labor classifications. These regulations are a requirement of CDBG and HOME Program Subgrantee Agreements. All applicable CDBG and HOME Program projects are monitored regarding their conformance with Davis-Bacon requirements.

The lead person in Community Services or Public Works checks the state board to ensure contractors selected are licensed. The debarred list from the HUD Home Page is also used. Once the contractor is selected, the

contractor signs a contract. The City representative conducts a preconstruction conference, reviews contractor and subcontractor payrolls, and makes site visits and interviews contractor/subcontractor employees. Interview forms are compared with appropriate payrolls to ensure hours and pay is correct. All paperwork requirements are kept by the City. Site visits give staff the visual perspective of project progress and confirm reported performance and supplement written reports. Site visits are made to see how services are delivered to clients, provide technical assistance, and inspect progress of construction projects.

D. Environmental Review Compliance

Each project that is budgeted is first reviewed for compliance with the National Environmental Protection Agency regulations (NEPA). California Environmental Quality Act (CEQA) regulations may also apply. Projects that are community service in nature are exempt from NEPA. Projects that investigation are researched further using input from Environmental Regulatory Agencies. For projects that fall in this category, a description of the project is sent to the State Office of Historic Preservation and to other applicable regulatory agencies for consultation. Once required consultations have been completed and any mitigation measures identified, the City prepares the appropriate paperwork, including the Statutory Worksheet and publishes a combined NOI/RROF and/or a Finding regarding impacts (if the project is an Environmental Assessment [EA]).

Once environmental clearance has been obtained, the project can move forward to City Council and/or bid, etc., as appropriate. The supervisor monitors all Environmental Reviews.

E. Other Monitoring Standards

Compliance with Housing Codes/Property Standards:

In order to ensure compliance with local housing codes, the City takes the following actions:

- 1. Incorporates local housing codes in written rehabilitation standards.
- 2. Inspects work write-ups to ensure specifications meet code.
 - 3. Performs on-site property inspections to ensure property standards and local housing codes are actually met.
 - 4. Maintains an inspection checklist in project files.

Timeliness of Expenditures

The City will implement the following actions as a part of its policy and procedures to ensure timely expenditure of CDBG funds:

- 1. Monthly review of project expenditure rates.
- 2. Include provisions in annual contracts and MOUs to subrecipients reiterating Federal requirements for use of CDBG funds, including timely expenditure of funds.
- 3. Group infrastructure projects together for design and bidding to help expedite processing and ensure timely completion of projects and expenditure of CDBG funds. The projects will be grouped together for bidding and design based on similar work, but tracked individually during the construction phase for status, compliance with labor standards and expenditures.
- 4. Evaluate infrastructure projects on a quarterly basis for status/progress and completion; CDBG funds will be transferred from stalled or slow-moving projects, subject to Council approval, to projects that are progressing toward construction.

VI. ANNUAL ACTION PLAN

Introduction

The City of Pomona's One Year Action Plan for Fiscal Year (FY) 2018-2019 includes the activities the City will undertake to address its priority needs and local objectives as outlined in its approved five year Consolidated Plan. These activities will be addressed using funds received during the FY 2018-2019 program year under the Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME) and Emergency Solutions Grant (ESG) Programs. This Action Plan is a yearly funding plan.

Activities detailed in the Plan must meet one of the objectives of the funding types. In general, these objectives are:

- Activities which benefit low and moderate income persons;
- Activities which aid in the prevention or elimination of slums or blight;
- Activities that are designed to meet community development needs having a particular urgency; and
- Activities that provide services to the homeless and which prevent homelessness (ESG).

Standard 424 Forms – Application Process

REFER TO APPENDIX A: SF 424 Applications for the CDBG, HOME, and ESG Programs

The City's DUNS Number is: 07-412-7481

AP-15 Expected Resources (91.220 (c)(1,2))

The FY 2018-2019 formula entitlement allocations are estimated as follows: Community Development Block Grant (CDBG) at \$2,167,226, HOME Investment Partnerships (HOME) at \$803,709 and Emergency Solutions Grant (ESG) Program at \$181,281. Additional resources include CDBG program income totaling \$108,129 and HOME Program Income totaling \$423,728. HOME carryover funds total \$1,044,158. Total estimated funding available is \$4,728,231.

2018-19 ENTITLEMENT ALLOCATIONS & REALLOCATED FUNDS	AMOUNT
Community Development Block Grant (CDBG)	\$2,167,226
HOME Investment Partnerships	\$803,709
Emergency Solutions Grant (ESG) programs	\$181,281
ENTITLEMENT ALLOCATIONS TOTAL	\$3,152,216
FY 2017-18 CDBG Anticipated Program Income	\$108,129
FY 2017-18 HOME Anticipated Program Income	\$423,728
FY 2017-18 HOME Carryover/Reprogrammed Funds	\$1,044,158
FY 2017-18 ESG Carryover/Reprogrammed Funds	\$131,040
TOTAL	\$4,859,271

Table 53- Expected Resources – Priority Table

Use of Funds and Anticipated Outcomes are identified in Appendix C: Summary of Annual Goals and Objectives.

Federal Resources

The following represents descriptions of the Federal resources available during FY 18-19.

Community Development Block Grant (CDBG)

CDBG funds are awarded to cities on a formula basis to develop viable urban communities by providing decent housing, a suitable living environment, and expanded economic opportunities to low-to-moderate income persons.

HOME Investment Partnership Act (HOME)

HOME funds are awarded to cities on a formula basis and can be used for various housing activities that assist low-to-moderate income households. These activities include new construction, acquisition, rehabilitation, homebuyer assistance, tenant-based rental assistance and program planning/administration.

Emergency Solutions Grants (ESG)

These funds are awarded to cities on a formula basis to improve the quality of existing emergency shelters and to increase the number of sites for shelter development by assisting with renovation, conversion, rehabilitation and operating costs.

Continuum of Care (CoC)

These funds are designed to promote the development of permanent supportive housing and supportive services to assist homeless persons in the transition from homelessness and enable them to become selfsufficient.

Housing Choice Vouchers

The Pomona Housing Authority, through its oversight of the Housing Choice Voucher (HCV) rental assistance program, is entitled to administer a maximum of 933 housing choice vouchers, including vouchers for homeless veterans, administer Port-In vouchers, and a Shelter Plus Care grant. These vouchers provide housing assistance to approximately 2,800 residents of Pomona. Very low-income families choose and lease safe, decent, and affordable privately-owned rental housing, including single-family homes, townhouses, and apartments.

Eligibility is based on the total annual gross income. In general, the family's gross income must not exceed fifty percent (50%) of median income as specified by HUD. By law, a HA must provide seventy-five percent (75%) of its vouchers to applicants whose incomes do not exceed thirty percent (30%) of the area median income.

Although HUD imposed a reduction in funds on all Housing Authorities, the Pomona HA continues to maximize its available funds. Through aggressive marketing strategies, the HA maintained an average lease-up rate of ninety-eight percent (98%), despite the program participant termination rate and housing market conditions.

FSS

The Family Self-Sufficiency (FSS) Program is a HUD initiative program that encourages communities to develop local strategies to help voucher families obtain employment that will lead to economic independence and self-sufficiency. In this program, Housing Authorities (HA) contract with current voucher program recipients to become FSS Program participants.

Lead Abatement Grant

The City is implementing Round IV of a Lead Hazard Control grant awarded through HUD's Office of Healthy Homes and Lead Hazard Control, which ends in FY 2020.

The City intends to apply for additional funding during the next Notice of Funding Availability (NOFA) round. In the meantime, the City will comply with Federal Lead-Based Paint regulations by coordinating evaluation and remediation of lead into all applicable housing programs. HOME funds will be utilized to comply with Lead requirements.

Non-Federal Resources/Leveraging

In addition to the Federal resources indicated, the City uses a variety of mechanisms to leverage additional resources. In street reconstruction, other funds besides CDBG are used to fulfill the requirements of the City's pavement management program, such as Gas Tax. In public services, funds are either received as part of the program operation or CDBG funds are used with other forms of funding. In recreation facilities and other construction, the City leverages funds from a variety of sources, such as Parks and Recreation Bond funds. The following represents descriptions of non-Federal resources that support housing and community development needs:

General Funds

The General Operating fund of the City used to account for all the general revenue of the City not specifically levied or collected for other City funds. Major revenue sources included property taxes, utility users and sales taxes, and motor vehicle in-lieu fees.

Gas Tax Funds

The State Gas Tax is revenue received by the City from the State of California. These funds can be used for either street maintenance or construction.

CalHOME

These are State funds designed to reduce blight, health and safety code violations, provide decent, safe and sanitary housing and establish a suitable living environment.

Matching Funds

Home Match

Federal regulations require a 25% match for the HOME Program. The City anticipates a 100% match reduction for FY 2018-2019 based on HUD's designation as a Federally-distressed area.

ESG Match

Federal regulations require a 100% match for ESG funds. The City will ensure that there is a 100% match to the ESG entitlement grant.

Publicly-Owned Land or Property in City Used to Address Needs

Not Applicable

AP-20 Annual Goals and Objectives

Annual Goals and Objectives are identified in Appendix C: Summary of Annual Goals and Objectives, for each proposed activity.

AP-35 Projects/Activities (91.220 (d))

The following tables represent a summary of the projects /activities to be undertaken during FY 2018-2019 utilizing Federal CDBG, HOME, and ESG funds:

CDBG Activities (To be determined after final HUD allocation)

Administration		
CDBG Administration	\$433,445	
Public Service Allocations	\$325,083	
Non-Public Service Allocations	\$1,408,698	

TOTAL FUNDING: \$2,167,226

HOME Activities

CATEGORY	FUNDING AMOUNTS	CAP	17-18 CARRYOVER FUNDS	PROGAM INCOME
Community Housing Development Organizations	\$120,556	(15% cap)	\$379,085	
Administration	\$80,370	(10% cap)		\$42,372
Tenant Based Rental Assistance (TBRA)	\$0	(no cap)	\$248,284	
First-Time Homebuyer Program	\$0	(no cap)		\$381,356
Single-Family Housing Rehabilitation	\$602,783	(no cap)	\$416,789	

TOTAL FUNDING: \$803,709

ESG Activities

ESG CATEGORY	ENTITLEMENT AMOUNT	CAP	17-18 CARRYOVER FUNDS
Homeless Prevention	\$0	(No cap)	
Street Outreach	\$0	(60%cap)	
Emergency Shelter	\$108,768	(60% cap)	\$100,688
Rapid Re-Housing	\$0	(No cap)	
HMIS	\$58,917	(No cap)	\$30,352
Administration	\$13,596	(7.5% cap)	

TOTAL FUNDING: <u>\$181,281</u>

Detailed Project/Activity information is identified the Appendices as: Appendix C: Summary of Annual Goals and Objectives, for each proposed activity.

AP-50 Geographic Distribution (91.220 (f))

The City of Pomona has six (6) Council Districts. CDBG funds are apportioned according to the percentage of low-mod income residents in each district. In addition, the Mayor receives 8.3% of funds split between public service and infrastructure dollars, while citywide projects receive 50% of funds, less the Mayor's portion.

100% of the funds are allocated to projects that meet the low-income limited clientele, low-mod housing or low-mod area national objective. A summary of the proposed projects indicate that 60% of the funding will be distributed to projects in low-mod areas (Code Enforcement, Community Oriented Policing and Sidewalk Improvements), while the other 40% will be distributed to projects based on low-mod clientele.

Rationale for the Priorities for Allocating Investments Geographically

CDBG funds are expended in each district in accordance with identified priorities/needs. HOME and ESG funds are expended without regard for geographical boundaries.

AP-55 Affordable Housing (91.220 (g))

A detailed outline of Annual Goals and Objectives, including Housing Goals are identified the Appendices as: Appendix C: Summary of Annual Goals and Objectives, for each proposed activity.

Below is a summary of Affordable Housing Goals for FY 18-19:

One-Year Goals for the Number of Households to Be Supported	
Homeless	12
Non-Homeless	1,023
Special Needs	
Total	1,035

One-Year Goals for the Number of Households Supported Through		
Rental Assistance	995	
The Production of New		
Units		
Rehab of Existing Units	38	

Acquisition of Existing Units	2
Total	1,035

AP-60 Public Housing (91.220 (h))

The City of Pomona does not have any Public Housing. However, the City does have several assisted housing projects that meet affordability gaps, including the following:

- Housing Choice Voucher Program (Formerly Known as Section 8)
- Federally-Assisted Housing Units
- Affordable Rental Housing

AP-65 Homeless and Other Special Needs Activities (91.220 (i))

A detailed outline of Annual Goals and Objectives, including actions for ending homelessness are identified the Appendices as: Appendix C: Summary of Annual Goals and Objectives, for each proposed activity.

The following is a summary of activities that will be undertaken during FY 2018-19 to meet homeless and other special needs, including homeless prevention, emergency shelter, transitional housing, and supportive housing:

- Rapid Re-Housing (CoC)
- Emergency Shelter (ESG)
- Homeless Management Information System (ESG)
- Street Outreach (CoC)
- Permanent Supportive Housing (CoC)

Outreach to Homeless Persons

Outreach and Assessment is provided through the Pomona Homeless Assistance Program and the Pomona Homeless Outreach Team. These programs are funded with Emergency Solutions Grant and COC Program funds and are administered by the City. Several of the local non-profits also have outreach teams specific to the field of endeavor (mental health, substance abuse, HIV/AIDS, etc.).

Addressing the Emergency and Transitional Housing Needs of Homeless Persons

Emergency and Transitional shelters are funded through the City with ESG and SHP funds. The City currently funds three emergency shelters and one transitional living center. All programs administered by the City are required to assist clients in developing individual service plans and transition plans before exiting the program.

Also, the City annually hosts a Winter Shelter Program. The City has designates ESG funds annually to support the Winter Shelter Program. Numerous other emergency shelters, transitional living centers, residential detoxification programs, and sober living homes are located in the City of Pomona.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

Chronically homeless families are families with adult heads of household who meet the definition of a chronically homeless individual. If there is no adult in the family, the family would still be considered chronically homeless if a minor head of household meets all the criteria of a chronically homeless individual. A chronically homeless family includes those whose composition has fluctuated while the head of household has been homeless.

Addressing comprehensive layered solutions to chronic homelessness, the City has developed and maintains a complete continuum of care, from outreach and assessment to permanent affordable housing. The Pomona Homeless Outreach Program consists of a mobile team of four outreach workers, a Homeless Services Coordinator, and a City Liaison within Code Compliance that meet chronically homeless persons where they live. They go to these individuals on a regular basis getting to know them, their needs and desires and in the process building trust and rapport. The team

has vast connections to service providers within the region and will transport homeless persons to the needed services, benefits and housing. The team assists individuals in filling out paperwork and following up with applications for services.

The Pomona Homeless Outreach Program hosts the LA CoC CES in the eastern region of Service Planning Area (SPA) 3. Outreach workers conduct VI-SPDAT surveys that rank the vulnerability of homeless individuals. Homeless families are referred to the Homeless Family Solutions System and unaccompanied youth are referred to the Youth CES. Those ranked with the highest levels of vulnerability and chronic homelessness are prioritized for housing resources through the CES.

Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education or youth needs

The City of Pomona will continue the implementation a HOME-funded Tenant-Based Rental Assistance Program during FY 18-19. The primary goal of the program is to rapidly re-house homeless persons, specifically, transitioning persons from the streets and emergency shelters to permanent supportive housing. Families at risk of becoming homeless may be assisted under TBRA or will be referred to one of the city's partnering service providers who utilize federal and non-federal funds for rental assistance.

Previously, the City utilized Emergency Solutions Grant (ESG) funds to provide rental and security deposit assistance. Assistance was provided to families that had incomes at or below 30% of AMI and who were homeless, faced with imminent eviction or termination of utilities. During this fiscal year, this funding source will be used for emergency shelter services.

AP-70 HOPWA Goals

n/a

AP-75 Barriers to Affordable Housing (91.220 (j))

Currently, the demand for affordable housing in Pomona exceeds the supply, especially for those in the extremely-low income, very-low and moderate-income categories.

Barriers to affordable housing include:

- 1. The reluctance of builders to invest in affordable housing projects, especially apartments.
- 2. The lack of sufficient financial resources for development of affordable units.
- 3. The overall relatively slow growth of income versus the rapid increase in population growth and relative increase in housing prices.

Strategy to Remove or Ameliorate the Barriers to Affordable Housing

Affordable Housing Strategies

- Increase the supply of affordable housing through new construction
- Increase the supply of affordable housing through rental assistance
- increase affordable housing opportunities through homebuyer assistance
- Increase awareness and educate public on fair housing and barriers to fair housing

As a recipient of CDBG funds, the City of Pomona is required to develop a fair housing program whose specific actions and procedures which will have an impact on preventing, reducing or eliminating housing discrimination and other barriers to equal housing choice based on race, color, religion, sex, national origin, ancestry, familial status or physical or mental handicap.

To ensure consistency with the policies and programs recommended by the Consolidated Plan and to ensure continued compliance with the Fair Housing Certification found at 24 CFR 91.225 (a)(1), the completed an Assessment of Fair Housing (AFH) Report, which replaces the original Analysis of Impediments (AI) to Fair Housing Choice. The AFH was adopted in August 2017, and assisted the City in analyzing market

conditions and potential housing barriers to better determine fair housing goals for the Consolidated Plan period.

AP-85 Other Actions (91.220 (k))

The following proposed actions will be undertaken to address the areas indicated below:

Foster and Maintain Affordable Housing

- Acquisition/Rehab for resale or rental housing (to provide affordable units)
- Rental Assistance Programs (to bridge the affordability gap)
- First-Time Homebuyer Program (affordability through down payment assistance)
- Housing Rehabilitation Programs (to preserve existing affordable housing stock)

Evaluation and Reduction of Lead-Based Hazards

 Conduct Inspections and Risk Assessments in conjunction with all housing programs affected by Federal Lead-Based Paint regulations at 24 CFR 35, 24 CFR 570.608 and 24 CFR 982.401.

Reducing the Number of Persons Below the Poverty Line

- Fund public service programs that assist extremely low and low income persons, including but not limited to employment/training programs, food programs, free or low price health services programs, etc.
- Continue to fund the Housing Choice Voucher (Formerly Known as Section 8) and Family Self-Sufficiency programs for low-income persons to improve their economic status and lessen need for subsidy
- Continue the Section 3 program that applies to construction projects funded with CDBG funds. The Section 3 program is intended to provide employment opportunities for low-income people and qualified Section 3 businesses

Meeting Underserved Needs

The City of Pomona continues to expended CDBG funds on a variety of activities that meet underserved needs. These programs provided new or

expanded accessibility, affordability and sustainability to decent housing, improved public facilities, and a suitable living environment for low income persons. Such programs included: homeownership assistance, housing rehabilitation programs, rental assistance, health and public services, graffiti removal, code enforcement, and fair housing services.

Institutional Structure/Coordination

The City continues to coordinate with non-profit providers, community and faith-based organizations, public institutions, and City Departments in the development of the Consolidated Plan Action Plan.

 Continue to coordinate with non-profit providers, community and faithbased organizations, public institutions, community residents, and City Departments to ensure quality services to low-income persons.

Minority/Women-Owned Business Enterprises (M/WBE) Efforts

Minority and Women-Owned Business provisions are included in the City's purchasing/procurement policies. In order to promote the use of minority and women-owned businesses, the City takes the following actions:

- 1. Maintain and update periodically qualified minority and women-owned businesses on a Bidder List.
- 2. Disseminate information regarding City bidding procedures and practices to the minority business community.
- 3. Require that the City's Minority Business Questionnaire be included with all City bids and Requests for Proposals.
- 4. Provide access to the Ethnic/Women Business and Professional directory to area businesses and contractors upon request.

Timeliness of Expenditures:

The City will implement the following actions as a part of its policy and procedures to ensure timely expenditure of CDBG funds:

- 1. Monthly review of project expenditure rates.
- 2. Include provisions in annual contracts and MOUs to subrecipients reiterating Federal requirements for use of CDBG funds, including timely expenditure of funds.

Group infrastructure projects together for design and bidding to help expedite processing and ensure timely completion of projects and expenditure of CDBG funds. The projects will be grouped together for bidding and design based on similar work, but tracked individually during the construction phase for status, compliance with labor standards and expenditures.

3. Evaluate infrastructure projects on a quarterly basis for status/progress and completion; CDBG funds will be transferred from stalled or slow-moving projects, subject to Council approval, to projects that are progressing toward construction.

AP-90 Program Specific Requirements (91.220 (I) (1,2,4))

CDBG PROGRAM

The total amount of CDBG funds available for use in FY 2018-2019 is as follows:

18-19 CDBG ALLOCATION AND PROGRAM INCOME	AMOUNT
Community Development Block Grant (CDBG)	\$2,167,226
CDBG Anticipated Program Income	\$108,129
TOTAL	\$2,275,355

The City does not anticipate carrying over any CDBG funds for use in 2018-2019. It is anticipated that the City will receive approximately \$108,129 in program income for use during FY 20118-19. Any program income received during the year will be reallocated to eligible projects.

Allocation of Funds

Approximately sixty percent (60%) of CDBG will be targeted to projects that are within target areas/CDBG-eligible areas, including: Community Oriented Policing, Code Enforcement, and Infrastructure/Public Facilities Improvements. Remaining funds will benefit low-income residents citywide. One Hundred percent (100%) of CDBG funds will be dedicated to projects that benefit low-income residents citywide.

Activities to be Undertaken

(CDBG Activities - To be determined after final HUD allocation)

Surplus from Urban Renewal Settlements

The City will not have surplus from urban renewal settlements for the CDBG Program.

Grant Funds Returned to the Line of Credit

The City will not have to return any grant funds to the line of credit for the CDBG Program.

Income from Float-funded Activities

The City will not have income from float-funded activities for the CDBG Program.

Funding Urgent-need Activities

At this time, the City does not anticipate funding any urgent-need activities through the CDBG Program 2018-2019. However, if urgent needs do arise, funds will be reallocated to address those needs and will be reported in the Program Year 2018 CAPER.

HOME PROGRAM

The City plans to undertake the following activities using HOME funds:

ESG CATEGORY	ENTITLEMENT AMOUNT	САР	17-18 CARRYOVER FUNDS
Homeless Prevention	\$0	(No cap)	
Street Outreach	\$0	(60%cap)	
Emergency Shelter	\$108,768	(60% cap)	\$100,688
Rapid Re-Housing	\$0	(No cap)	
HMIS	\$58,917	(No cap)	\$30,352
Administration	\$13,596	(7.5% cap)	

First-Time Homebuyer Program

The City of Pomona provides a comprehensive First-Time Homebuyer Mortgage Assistance Program (MAP) to eligible low-to-moderate income households for down payment and closing cost assistance toward the purchase of a single-family or detached condominium home. While funds have not been allocated above for this program, the City anticipates using program income funds for the MAP Program.

HOME Recapture Provisions in First Time Home Buyer Program

The City of Pomona plans to expend HOME funds for the City's First-Time Homebuyer Program. The funds will be used to provide down payment and closing cost assistance to first time homebuyers whose income does not exceed 80% of the median family income.

HOME recapture guidelines include the following: There are no monthly payments and the loan is due and payable when the property is sold, transferred, refinanced with cash out, a change in title occurs, default on loan, foreclosure, failure to use property as principal residence or at the end of forty (45) years.

At the time of repayment or voluntary payment, the homebuyer will repay the City of Pomona the original principal amount of the loan and, any equity ("Equity Sharing") realized at the time of sale, after deducting the costs of sale and eligible home improvement costs, in proportion to the amount of the City loan provided. The Equity Share owed shall be prorated over the 45 years affordability period based on each full year of occupancy and compliance with the terms of the loan agreement.

Housing Rehabilitation Program

The City plans to implement a housing rehabilitation program the covers rehabilitation of owner-occupied housing units and rental units in order to preserve the existing affordable housing stock.

Other Forms of Investment

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City of Pomona does not use a typical loan or grant instruments or non-conforming loan guarantees. There are no forms of investments to be described for HOME funds.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

(See Appendix J: Recapture/Resale Guidelines)

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

For HOME-funded programs, the applicable affordability periods per HOME investment is provided as follows:

Homeownership Assistance HOME amount per unit	Minimum Period of Affordability in Years
Under \$15,000	5
\$15,000 to \$40,000	10
Over \$40,000	15

Based on the loan amount of \$100,000, the HOME affordability period for the City's First Time Homebuyer Program is 15 years. In addition, due to California Redevelopment Agency/Housing Successor Agency's requirement, the City of Pomona requires another 30-year affordability period. In the regard, program beneficiaries of the First Time Homebuyer Program must occupy the assisted property for a total of 45 years.

The period of affordability for the CHDO project involving the acquisition and rehabilitation of foreclosed or vacant properties for resale to first time homebuyers is fifteen (15) years. In this regard, the provisions involving a fair return on investment to the original owner, and accessibility of the assisted-unit to a reasonable range of low-income homebuyer only apply during this 15-year period.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not intend to use HOME funds to refinance existing debt secured by multi-family housing that is being rehabilitated with HOME funds. The City's Housing Rehabilitation Program applies only to single-family residences.

ESG PROGRAM

The City plans to undertake the following activities using ESG funds:

ESG CATEGORY	AMOUNT	CAP	17-18 Carryover Funds
Homeless	\$0	(No cap)	
Prevention			
Street Outreach	\$0	(60%cap)	
Emergency Shelter	\$108,768	(60% cap)	\$100,688
Rapid Re-Housing	\$0	(No cap)	
HMIS	\$58,917	(No cap)	\$30,352
Administration	\$13,596	(7.5% cap)	

TOTAL AVAILABLE FUNDING: \$181,281

Emergency Solutions Grant

In FY 18-19 Pomona expects to receive \$181,281 from the FY 18-19 entitlement funds and a total of \$131,040 in unexpended FY 17-18 funds to be carried over for eligible ESG activities. Annually, the City budgets its ESG funds to most effectively meet the needs of the homeless. The programs funded either maintain services or expand to fill a gap in the City's CoC delivery system. ESG funds are allocated primarily for costs associated with the operation of emergency shelters and essential services. The CoC provides a comprehensive response to the different needs of homeless individuals and families so that they can make the critical transition from the streets to independent living.

It is important that a balance of emergency, transitional and permanent housing be provided, along with homeless prevention, case management

and support services, so that the transition of homeless persons to self-sufficiency becomes permanent.

Other Leveraged Funds for Homeless and Non-Homeless Persons

- CoC Street Outreach Program
- CoC Rapid Re-Housing Program
- CoC Permanent Supportive Housing Program

Written standards for providing ESG assistance

(See Appendix K: ESG Written Standards)

Continuum of Care centralized or coordinated assessment system that meets HUD requirements

Although the City of Pomona is an entitlement city, Pomona is not the lead for the Continuum of Care. The lead agency, Los Angeles Homeless Services Authority, has implemented the Family Solutions Center pilot project which is utilizing the 2-1-1 system for centralized coordinated assessment. This system is still in the pilot phase, and has not been rolled out for Continuum-wide use.

Process for making sub-awards and how the ESG allocation is made available to private nonprofit organizations

The City of Pomona invites local non-profit agencies to submit proposals for funding under the following grants: the Emergency Shelter Grant (ESG), the HOME Investment Partnership Act (HOME), and the Community Development Block Grant (CDBG), a social services component of the Consolidated Plan program. If the agency or organization is applying for two types of service or funding, then two separate proposals are to be enclosed. Additional copies of the proposal could be obtained from CDBG or by simply making a copy of the attached proposal.

To be considered for funding, an organization <u>must</u> have:

- 1. 501(c) (3) IRS tax status
- 2. Be in good standing with the State of California
- 3. Serve low income residents of Pomona or serve an eligible neighborhood as indicated in the enclosed RFP, and
- 4. Have a demonstrated ability to deliver the services proposed.

Proposals will be assessed based on content and adherence to HUD national objectives. Proposal will be submitted to the Finance Department Purchasing Division to be date and time stamped. After the deadline has passed, Purchasing will forward the Housing Division Grant Administration staff. Staff reviews proposals to determine eligibility and forwards information to Council for all eligible activities. City Council will review proposals and make funding awards.

A. Background

The Request for Proposal (RFP) announces the availability of funding for the Program Year for the Community Development Block Grant (CDBG) and Emergency Shelter Grant Program (ESG). Programs for the HOME Investment Partnership Act (HOME) are implemented by City staff. All programs are funded and regulated at the federal level by the U.S. Department of Housing and Urban Development (HUD) and administered locally by the City of Pomona, under the auspices of the Community Development Department. The CDBG Program is authorized under Title I of the Housing and Community Development Act of 1974. The regulations implementing the CDBG Program are located in the 24 CFR, Part 570. The regulations implementing the ESG Program are located in the 24 CFR, Part 576 and authorized under the Steward B. McKinney Homeless Assistance Act of 1988. The regulations implementing the HOME Program are located in the 24 CFR, Part 92.

The City's objectives of these programs in accordance with national objectives are to: Ensure decent housing, Secure a suitable living environment, Provide economic growth and opportunity, Aid in the elimination of slum and blight, and Respond to an urgent need.

B. Funding Available

The City of Pomona is an ESG Entitlement Program City (cities with population over 50,000). As an ESG Entitlement city, the City of Pomona receives an annual allocation of ESG funds. If funds are to be awarded to subrecipient agencies, the City will release a Request for Proposals (RFP). Community meeting and informational flyers are distributed annually to notify the public of the funding amount available.

If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG

The City of Pomona's equivalent of a Board of Directors is the City Council. The City may not require that a Council member fulfills this regulatory requirement, which would be in conflict with an open and fair election process. However, the City consults with homeless or formerly homeless individuals in considering and making policies and decisions regarding any facilities, services, or other assistance that receive funding under Emergency Solutions Grant (ESG). Annually, the City conducts a survey of the community for input into the Annual Action Plan. This survey is provided to members of the PCOCC. Homeless and formerly homeless persons participate in the PCOCC and provide their input through public comment and the annual survey. Further, agencies providing homeless services and housing assist their clients in completing the survey and returning it to the City for inclusion in the Consolidated Plan and the Annual Action Plan.

All agencies awarded ESG funding through the City of Pomona are required to consult with homeless and formerly homeless individuals in considering policies and funding decisions regarding their facilities and services. This is a component of the evaluation score when reviewing applications for funding through the RFP process. The practice of subrecipients consulting with homeless and formerly homeless individuals in considering policies and funding decisions is monitored annually.

Performance standards for evaluating ESG

(See Appendix K: ESG Written Standards

Appendix A Applications (SF 424)

OMB Number: 4040-0004 Expiration Date: 10/31/2019

Application for Federal Assistance SF-424				
* 1. Type of Submission Preapplication Application Changed/Corre	I	New	If Revision, select appropriate letter(s): Other (Specify):	
* 3. Date Received:		Applicant Identifier:		
5a. Federal Entity Ide	ntifier:		5b. Federal Award Identifier:	
State Use Only:				
6. Date Received by S	State:	7. State Application Id	dentifier:	
8. APPLICANT INFO	PRMATION:			
* a. Legal Name: C	ITY OF POMONA	0.00		
* b. Employer/Taxpay	er Identification Number	(EIN/TIN):	* c. Organizational DUNS:	
d. Address:				
* Street1: Street2:	505 South Garey	Avenue		
* City: County/Parish:	Pomona Los Angeles	1		
* State:	los Aigeres		CA: California	
Province:				
* Country:			USA: UNITED STATES	
* Zip / Postal Code:	91766			
e. Organizational U	nit:			
Department Name:			Division Name:	
Neighborhood S	ervices		Housing	
f. Name and contact information of person to be contacted on matters involving this application:				
Prefix: Ms.		* First Name	Beverly	
Middle Name: Toh				
Suffix:	nson			
Title: Housing Se	ervices Manager			
Organizational Affilia				
* Telephone Number: (909) 620-2433 Fax Number: (909) 620-4567				
*Email: beverly	johnson@ci.pomon	a.ca.us		

Application for Federal Assistance SF-424
* 9. Type of Applicant 1: Select Applicant Type:
C: City or Township Government
Type of Applicant 2: Select Applicant Type:
Type of Applicant 3: Select Applicant Type:
* Other (specify):
* 10. Name of Federal Agency:
U.S. Department of Housing and Urban Development
11. Catalog of Federal Domestic Assistance Number:
14.218
CFDA Title:
Community Development Block Grant - Entitlement
* 12. Funding Opportunity Number:
* Title:
13. Competition Identification Number:
Title:
14. Areas Affected by Project (Cities, Counties, States, etc.):
Add Attachment Delete Attachment View Attachment
* 15. Descriptive Title of Applicant's Project:
CDBG administration; CDBG public service programs/activities; CDBG non-public service projects
Attach supporting documents as specified in agency instructions.
Add Attachments Delete Attachments View Attachments

1. Sp. Program in oad assurances, or an internet site where you may obtain this lat of certifications and assurances, or an internet site where you may obtain this lat, is contained in the announcement or agency specific instruction. 1. Sp. Againant Delete Attachment Delete At	Application for	Federal Assistance	SF-424						
Attach an additional sist of Program/Project Congressional Districts if needed. Add Attachment	16. Congressional	Districts Of:	1						
Add Attachment Delete Attachment View Atta	* a. Applicant	38th			* b. Program/Project	38th			
18. Estimated Funding (\$): *a. Federal	Attach an additional	list of Program/Project Cor	ngressional Distric	ts if needed.					
*8. Start Date: 07/01/2018 *B. End Date: 06/30/2019 18. Estimated Funding (\$): *a. Federal				Add Attachment	Delete Attachment	View Attachment			
* 8. Bederal	17. Proposed Proje	ect:							
* a. Federal 2, 167, 226.00 * b. Applicant * c. State * d. Local * d. Other * f. Program Income * 1.08, 129.00 * g. TOTAL 2, 275, 355.00 * 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	* a. Start Date: 07	/01/2018			* b. End Date:	06/30/2019			
* S. State * d. Local * e. Olther * f. Program income 1.08,129.00 * g. TOTAL 2,275,355.00 * 19. Is Application Subject to Review By State Under Executive Order 12372 Process? a. This application subject to Review By State Under Executive Order 12372 Process for review on	18. Estimated Funding (\$):								
*c. Other *d. Local *e. Other *f. Program Income 1.08, 129, 00 *g. TOTAL 2, 275, 355, 00 *19. Is Application Subject to Review By State Under Executive Order 12372 Process? a. This application was made available to the State under the Executive Order 12372 Process for review on b. Program is subject to E.O. 12372 but has not been selected by the State for review. c. Program is not covered by E.O. 12372. *20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) Yes No If "Yes", provide explanation and attach 21. "By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms If I accept an award. I am aware that any false, flictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001) **I AGREE** **The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions. **Authorized Representative: **Itile: City Manager** **Telephone Number: C9091 620-2314	* a. Federal		2,167,226.00						
*d. Local *e. Other *f. Program Income 108, 129, 00 *g. TOTAL 2, 275, 355.00 *19. IS Application Subject to Review By State Under Executive Order 12372 Process? a. This application was made available to the State under the Executive Order 12372 Process for review on b. Program is subject to E. O. 12372 but has not been selected by the State for review. c. Program is not covered by E. O. 12372. *20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) Yes No If "Yes", provide explanation and attach 21. "By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements been are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001) **I AGREE** ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions. **Authorized Representative: **Prefix: **List Manae: Lowry Suffix: **Title: City Manager** **Telephone Number: (999) 620-3707 **Email: [India_] Ovry@c1.pomona.ca.us	* b. Applicant								
*e. Other *f. Program Income	* c. State								
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	* Signature of Author	orized Representative:	Jud	ec Lown	7	* Date Signed:	4-18		

Appendix B Certifications

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

- 1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- 2. Establishing an ongoing drug-free awareness program to inform employees about -
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- 3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
- 4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- 5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

- 6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
- (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- 7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

- 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- 3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date

Linda C. Lowry

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

- 1. <u>Maximum Feasible Priority</u>. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
- 2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2018, _____ (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
- 3. <u>Special Assessments</u>. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official

Date

Linda C. Lowry

OPTIONAL CERTIFICATION CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

Linda C. Lowry

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

Date

Linda C. Lowry

ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction's consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

prevent this discharge from immediately result	ting in homelessness for these persons.
Signature/Authorized Official	6-4-18 Date

Linda C. Lowry

Title

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

- 1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
- 2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official

Linda C. Lowry

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

- 1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
- 2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
- 3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
- 4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
- 5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
- 6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)						
Check if there are workplaces on file that are not identified here.						

This information with regard to the drug-free workplace is required by 24 CFR part 21.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Appendix C Summary of Annual Goals and Objectives

	T	I	I	I	ı	I	1	1	1
					2018-2019				
	Specific Annual Objectives		Priority Need Level		Funding	Performance		Expected	
Goals	(Outcome/Objective)	Eligible Activity	(High, Medium, Low)	Source of Funds	Amount	Indicators	Year	Number	Actual Number
	ability/Accessibility of Decent F	• • • • • • • • • • • • • • • • • • • •	(riigii, Medidiii, LOW)	Source of Fullus	Amount	indicators	i cai	Number	Actual Number
	ability/Accessibility of Decemit	Tousing	1	1	ı	1			
DH-1.1	Availability/Accessibility to						2018	300	
	Decent Housing by providing						2019 2020	300 300	
	housing counseling activities								
	that assist low to moderate						2021	300	
	income persons resolve					Number of persons			
	tenant/landlord disputes.	Fair Housing (Public Service)	High	CDBG	\$30,000	served	2022	300	
DH-1.2							2018 2019	1 2	
	Availability/Accessibility to						2019	1	
	Decent Housing by working						2021	1	
	with CHDOs to produce					N 1 1 6 25			
	housing units for low to	CHDO Set-Aside	High	HOME	\$499,641	Number of units	2022	1	
DH-1.3	moderate income persons.	CHDO Set-Aside	nigri	HOWE	\$499,04 I	assisted	2022	4	
J.1-1.3							2018	4	
	Availability/Accessibility to						2020	4	
	Decent Housing by						2021	4	
	preserving existing housing stock through homeowner	Homeowner Rehabilitation				Number of units			
	housing rehabilitation.	Loan Program	High	HOME	\$1,019,572	rehabilitated	2022	4	
DH-1.4	riodaing renabilitation.	Loan rogram	riigii	TIONIL	ψ1,010,012	Toriabilitated	2018	0	
							2019	0	
							2020	0	
	Availability/Accessibility to						2021	0	
	Decent Housing by preserving								
	at-risk housing through	Homeowner Rehabilitation				Number of units			
	homeowner rehabilitation.	Loan Program	High	CalHOME (State)	\$0	rehabilitated	2022	0	
DH-1.5							2018	0	
							2019 2020	0	
							2020	0	
	Availability/Accessibility to						2021	U	
	Decent Housing through	Mortgage Assistance				Number of			
	homebuyer assistance.	Program	High	CalHOME (State)	\$0	households assisted	2022	0	
DH-1.6		, and the second		, ,			2018	0	
	Danida Affandahilitata Danast						2019	0	
	Provide Affordability to Decent Housing by preserving the						2020	0	
	affordable rental housing						2021	0	
	stock for low to moderate					Number of units			
	income persons.	Rental Housing Rehabilitation	Medium	HOME	\$0	rehabilitated	2022	0	
DH-1.7	•	<u> </u>					2018	24	
	Availability/Accessibility to						2019	40	
	Decent Housing by preserving						2020	8	
							2021	0	
	Lead and other Health Hazard		L	Lead Hazard Control		Number of units			
DUAG	mitigation and education.	Program	Medium	Grant (HUD)	\$567,146	rehabilitated	2022	0	
DH-1.8							2018	10	
	Availability/Accessibility to						2019 2020	10 10	
	Decent Housing by preserving						2020	10	
	existing housing stock through					Niconale and add 191	2021	10	
	an emergency repair	Repair, Façade	High	CDBG		Number of units rehabilitated	2022	10	
<u> </u>	program.	Improvements)	High	CDDG	L	renabilitated	2022	10	

DH-2: Affor	dability of Decent Housing								
DH-2.1	1						2018	2	
711-2.1						Number of	2019	2	
	Provide Affordability for					households assisted;	2020	2	
	Decent Housing by offering					Number of first-time	2021	2	
	downpayment and closing					homebuyers; Number	2021		
	cost assistance to low to	First-Time Homebuyer				of households			
	moderate income persons.	Downpayment Assistance	High	HOME	\$381 356	receiving counseling	2022	2	
DH-2.2	moderate income persons.	Downpayment Assistance	riigii	TIONIL	ψ301,330	receiving counseling	2018	0	
511 2.2							2019	0	
	Provide Affordability for						2020	0	
	Decent Housing through						2020	0	
	homeless prevention						2021	U	
	assistance (rental/utility					Number of persons			
	assistance and security					served; Number of			
	deposits) to low to moderate	Hamalana Bassantian	11:	F00			2022	0	
	income persons.	Homeless Prevention	High	ESG	\$0	households	2022	0	
DH-2.3							2018	0	
							2019	0	
	Provide Affordability for						2020	0	
	Decent Housing through						2021	10	
	homeless prevention								
	assistance (rental/utility					Number of persons			
	assistance and security					served;			
	deposits) to low to moderate					Number of			
	income persons.	Rapid Re-Housing	High	ESG	\$0	households	2022	10	
DH-2.4							2018	50	
							2019	65	
	Provide Affordability to Decent						2020	65	
	Housing by providing rental						2021	65	
	assistance and supportive								
	services to low to moderate					Number of			
	income persons.	Rapid Re-Housing (Porchlight)	High	CoC - RRH		households assisted	2022	65	
DH-2.5							2018	125	
							2019	125	
	Provide Affordability to Decent						2020	125	
	Housing by providing rental						2021	125	
	assistance and supportive								
	services to low to moderate	Rapid Re-Housing (Street				Number of			
	income persons.	Outreach)	High	Coc - RRH/SO		households assisted	2022	125	
DH-2.6							2018	12	
							2019	12	
	Provide Affordability to Decent						2020	12	
	Housing by providing rental						2021	12	
	assistance and supportive								
	services to low to moderate	Homeless Prevention Rental				Number of			
	income persons.	Assistance	Medium	HOME TBRA	\$248,284	households assisted	2022	5	
DH-2.7							2018	903	
							2019	903	
	Provide Affordability to Decent						2020	903	
	Housing by providing rental						2021	903	
	assistance and supportive								
	services to low to moderate					Number of			
	income persons.	Rental Assistance	High	Sec 8, FSS, VASH	\$11, 210 333	households assisted	2022	903	
DH-2.8				300 0, . 30, 171011	ψ, Σ.ο,οοο	3000.00 0000000	2018	80	
· <u>-</u> .0							2019	80	
							2019	80	
	Provide Affordability to Decent						2020	80	
	Housing by providing rental						2021	80	
	assistance and supportive			CoC -PSH					
	services to low to moderate			(Permanent		Number of			
		Rental Assistance	High	Supportive Housing)		households assisted	2022	80	

DH-3: Sust	tainability of Decent Housing								
DH-3.1							2018	400	
	Provide Sustainability of						2019	400	
	Decent Housing through Code						2020	400	
	Enforcement targeted at						2021	400	
	eliminating slum and blight in					Number of units			
	specific neighborhoods/areas.	Code Enforcement	High	CDBG		inspected	2022	200	
)H-3.2							2018	0	
	Provide Sustainability of						2019	0	
	Decent Housing by preserving						2020	0	
	and restoring properties of						2021	0	
	special historic value for low								
	to moderate income					Number of housing			
	households	Historic Preservation	Medium	CDBG		units assisted	2022	0	
el 4. Avail	lability/Accessibility of Suitable		IMEGIUITI	СОВО	φυ	uriits assisteu	2022	U	
	lability/Accessibility of Suitable	Living Environment							
SL-1.1							2018	1000	
	Availability/Accessibility to a						2019	1000	
	Suitable Living Environment						2020	1000	
	through public services that						2021	1000	
	benefit low to moderate								\$325,084 minus Fa
	income persons throughout					Number of persons			Housing and CPOF
	the City.	Public Services	High	CDBG	\$325,084	served	2022	1000	riodoling dild or or
SL-1.4							2018	1	
	Availability/Accessibility to a						2019 2020	1	
	Suitable Living Environment						2020	1	
	by improving public						2021	'	
	infrastructure to benefit low to					Number of projects/#			
	moderate income persons.	Infrastructure Improvements	High	CDBG		of persons in area	2022	1	
SL-1.5							2018	175	
	Availability/Accessibility to a						2019	175	
	Suitable Living Environment						2020	175	
	by providing emergency						2021	175	
	shelter operations to								
	homeless low to moderate					Number of persons			
	income persons.	Emergency Shelter	High	ESG	\$239,808	served	2022	175	
L-1.6							2018	0	
	Availability/Accessibility to a						2019	0	
	Suitable Living Environment						2020	0	
	by providing essential						2021	0	
	services to homeless low to					Number of persons			
		Street Outreach	High	ESG		served	2022	0	

01.4.7	<u> </u>	1	ı				0040		1
SL-1.7							2018	0	
	Availability/Accessibility to a						2019	1	
	Suitable Living Environ by						2020	1	
	improving Parks and						2021	1	
	Facilities.	Facility/Park Improvements	High	CDBG	\$0	Number of projects	2022	1	
SL-2: Affor	dability of Suitable Living Envir	onment							
SL-2.1							2018	75	
	Provide Affordability to for a						2019	75	
							2020	75	
	Suitable Living Environment						2021	75	
	by providing housing services,								
	including housing counseling								
	and case management in								
	conjunction with HOME	l		0000		Number of			
	funded Programs.	Housing Services	High	CDBG		households counseled	2022	75	
SL-3: Sust	ainability of Suitable Living Env	ironment							
SL-3.1							2018		
							2019	10000	
							2020	10000	
	Provide Sustainability of a						2021	10000	
	Suitable Living Environment								
	through a Community Policing								
	Program aimed at reducing								
	crime and improving living	Community Policing (Public				Number of persons			
	environments Citywide.	Service)	High	CDBG		served	2022	10000	
EO-2: Affo	rdability of Economic Opportun	ities	•	•	•				
EO-2.1	Affordability of Economic								N/A: Section 108 Loan
_	Opportunities by repayment of						2018	N/A	Payment
	a Section 108 Loan used to								N/A; Section 108 Loan
	assist businesses.						2019	N/A	Payment
									N/A: Section 108 Loan
							2020	N/A	Payment
									N/A; Section 108 Loan
							2022	N/A	Payment
									N/A; Section 108 Loan
		Business Assistance	High	CDBG	\$10,700	N/A	2017	N/A	Payment

Appendix D Citizen Participation Plan



CITY OF POMONA

CITIZEN PARTICIPATION PLAN For Consolidated Plan Documents

ADOPTED 1995

PREVIOUSLY AMENDED REVISED September 8, 2003

AMENDED October 17, 2016

Neighborhood Services Department

Benita DeFrank, Neighborhood Services Director Beverly Johnson, Housing Services Manager

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CITIZEN PARTICIPATION PLAN

I. Policy Statement

It is the policy of the City of Pomona to provide for full involvement by the community and its residents in the planning, development, implementation and evaluation of programs funded under the Housing and Community Development Act of 1974, as amended, including the Community Development Grant (CDBG) Program, HOME Investment Partnership Act (HOME) and Emergency Solutions Grant (ESG) Program.

This Citizen Participation Plan sets forth the procedures and guidelines to be implemented by the City to provide for the continuing participation by the citizens of Pomona. The City acknowledges the need for, and the role, of citizen involvement, but also recognizes that the final determination and responsibility for policy development rests with the Mayor and the City Council.

This plan may be amended from time to time and shall remain in effect until superseded by a new plan or until the City no longer participates in programs that require such a plan.

II. Objective

The Citizen Participation Plan, hereinafter referred to as the "Plan", is designed to facilitate two-way communication between the City and its residents on matters pertaining to the use of Federal Grant funding from the U.S. Department of Housing and Urban Development (HUD). The Plan provides for visibility of housing and community development programs, enlists citizen participation in the development of the Consolidated Plan and the review of the Consolidated Plan, the Annual Plan, the Consolidated Annual Performance and Evaluation Report (CAPER) and the Assessment of Fair Housing (AFH). The Plan also encourages active citizen involvement in development of goals and objectives of federally-funded programs.

III. <u>Definitions</u>

For purposes of the CDBG, HOME and ESG program, along with any additional federally-awarded entitlement grants, the following definitions will apply:

Consolidated Plan Documents (CPD) – These documents include:

- 1. Five-Year Consolidated Plan
- 2. Citizen Participation Plan
- 3. One-Year Action Plan
- 4. Consolidated Annual Performance and Evaluation Report (CAPER)
- 5. Assessment of Fair Housing (AFH)

Low and Moderate Income Households – Low and Moderate households are those households with income that do not exceed 80 percent of the Median Family Income (MFI) as defined below by HUD:

- 1. Extremely Low-Income: 0-30%, LA County MFI adjusted for household size
- 2. Very Low-Income: 31-50%, LA County MFI adjusted for household size
- 3. Moderate-Income: 51-80%, LA County MFI adjusted for household size

Income Limits are calculated using the same methodology that HUD uses for calculating the income limits for the Section 8 program, in accordance with Section 3(b)(2) of the U.S. Housing Act of 1937, as amended. These limits are based on HUD estimates of median family income, with adjustments based on family size.

IV. Scope of Participation

A. City's Role

In order for citizens to become informed and involved in the program, the City will provide comprehensive access to program information. The following information will be made available during the planning process for program development and implementation of federal funds:

- 1. Amount of funds available;
- 2. Types of activities that are eligible for funding and activities previously funded:
- 3. Ineligible activities;
- 4. Dates of meetings and public hearings;
- 5. Information on the Request for Proposal (RFP) process for funding applications;
- 6. Process to be followed by the City in approving funding applications;
- 7. Preliminary project recommendations for City Council review and approval.

B. Citizen's Role

All citizens of Pomona are encouraged to participate in the public meetings and hearings and to contact the City's Neighborhood Services Department – Housing Services Division with regard to any questions they may have concerning the process and programs under the Citizen Participation Plan, Consolidated Plan, Annual Action Plan, CAPER or Assessment of Fair Housing.

All public hearings take place in the Council Chambers located at City Hall, 505 S. Garey Avenue, Pomona, CA 91769, unless another location and/or time is publicized in advance.

A variety of mechanisms may be utilized to solicit input on priority needs, goals and objectives for the development of the Consolidated Plan. These include a community needs survey, public meetings/stakeholder focus groups, study sessions, agency consultations, telephone interviews and/or personal interviews. A least one public hearing will be held during the development of the Consolidated Plan.

Questions and comments may be addressed to:

Neighborhood Services Department – Housing Services Division 505 S. Garey Avenue, Pomona, CA 91769,

Attn: Beverly Johnson, Housing Services Manager (909) 620-2433

C. Planning Process for Documents

Citizen involvement, as stated earlier, will be sought in the development, implementation and evaluation stages of Consolidated Plan documents. This will be accomplished in the following manner for **each document** outlined below:

1. Citizen Participation Plan

A. Plan Development

Public Review and Comment – The Draft Citizen Participation Plan will be made available for public review for 30 days. Written comments will be accepted during the 30-day public comment period. A summary of the comments and views, along with the City's responses will be attached to the Plan.

Public Hearings - A public hearing is not required, only reasonable opportunity to comment of the original citizen participation plan and on substantial amendments to the citizen participation plan, which must be made public. The City will publish a public notice informing citizens of a public review and 30-day comment period. The City may or may not hold a public hearing.

B. Plan Amendment

Public Review and Comment – Substantial amendments to the Citizen Participation Plan will be made available for public review for a 30-day period. The City will consider any comments or view of residents in writing, or orally at public hearings, and a summary of all with the City's responses will be attached to the final amendment.

Public Hearings – A public hearing is not required, only reasonable opportunity to comment of the original citizen participation plan and on substantial amendments to the citizen participation plan, which must be made public.

2. Five-Year Consolidated Plan

A. Plan Development

Consultation – Citizens will be invited to provide input into development of the 5-Year Strategic Plan, including identification of priority needs and setting goals and objectives, through any of the following mechanisms: community meetings/stakeholder focus groups, community needs survey, study sessions, public comment period and public hearing process. The City will consult with the following agencies:

- 1. Local and regional institutions
- 2. Continuums of Care
- 3. Public Housing Agencies
- 4. Other organizations (businesses, developers, non-profits, community-based organizations

Outreach efforts to promote the on-line survey include: mailing postcards to over 43,500 city households, informing residents of community meetings/forums and requesting their input via the Community Needs Survey. Additional notification regarding the availability of the survey or meetings may include posting on the citywide Nixle-system, Facebook, Twitter and in newspapers.

Public Review and Comment – The Draft Consolidated Plan will be made available for public review for 30 days. Written comments will be accepted during the 30-day comment period. A summary of written comments and view, and the City's responses must be attached to the Consolidated Plan.

Public Hearings – Per Federal regulations at 24 CFR Part 91, at least two public hearings per year is required to obtain residents' views and to respond to proposals and questions.

The City will hold one public hearing to discuss all eligible project proposal and funding recommendations, and one public hearing to accept comments on the Draft Action Plan prior to final adoption which will be available for a 30-day comment period during the development stage.

B. Plan Amendment

Substantial Change – The City will formally amend its approved Five-Year Consolidated Plan whenever a change constitutes a substantial amendment. For the purpose of the Five-Year Consolidated Plan, a "substantial change" is herein defined an activity not previously described in the Consolidated Plan or Action Plan and a substantial change to the purpose, scope, location or beneficiary of an activity. Additionally, any cumulative change equal to or in excess of 50 percent of the City's entitlement funds for that program year.

Changes in the allocation priorities not amounting to 50% of the entitlement will not be considered a substantial change to the Five-Year Consolidated Plan. As such, no public review and comment is required and documentation of the amendment will be made to the current Consolidated Plan, and notification of the amendment will be provided to HUD. All substantial amendments to the Consolidated Plan will be reviewed by, and must receive approval from the City Council.

Public Review and Comment – In the event that an amendment to the Consolidated Plan qualifies as a substantial change, citizens will be given an opportunity to participate in the planning process. This opportunity will be afforded to the citizens in the following manner:

- 1. Publication of Information for 30-day Comment Period; and
- 2. Adoption of change through public hearing process.

Public Hearings – Adoption and substantial amendment of the Consolidated Plan shall require a public hearing.

3. One-Year Annual Action Plan

A. Plan Development

Consultation – The City will consult with the following during the development of the Annual Action Plan:

- 1. Residents
- 2. Public and Private Organizations
- 3. Health Service Agencies
- 4. Fair Housing Agencies
- 5. Homeless Services Agencies
- 6. Continuums of Care
- 7. Other local governments
- 8. Public Housing Agencies

These persons/agencies will be contacted and included in the development process in the following manner:

- Each year, the City will publish Notice of Funding Availability (NOFA) to each cooperating department and to non-profit community-based organizations advising them the planning cycle has begun for Consolidated Plan Grants (CDBG, HOME and HESG) and the proposals are being accepted.
- 2. The City will conduct outreach to special interest groups such as the elderly, at risk youth and the disabled, when necessary.

3. The City will review all proposals received and make recommendations to Council for funding awards.

Public Review and Comment – The Draft Action Plan shall be made available for public review for a 30-day comment period. Written and oral comments shall be accepted during this period and a summary of all will be attached to the Action Plan prior to final adoption.

Public Hearings - At a minimum, the City will conduct two separate public hearings at two different stages of the program year in order to address housing and community development needs. At least one of these hearings will be conducted before the proposed Annual Action Plan is adopted.

The City will hold one public hearing to discuss all eligible project proposal and funding recommendations, and one public hearing to accept comments on the Draft Action Plan prior to final adoption which will be available for a 30-day comment period during the development stage.

B. Plan Amendment

Substantial Change – The City will formally amend its Action Plan whenever a change constitutes a substantial amendment. For the purpose of the Action Plan, a "substantial change" is herein defined an activity not previously described in the Action Plan and a substantial change to the purpose, scope, location or beneficiary of an activity. Additionally, any cumulative change equal to or in excess of 50 percent of the City's entitlement funds for that program year.

Changes in the allocation priorities not amounting to 50% of the entitlement will not be considered a substantial change to the Action Plan. As such, no public review and comment is required and documentation of the amendment will be made to the current Action Plan. All substantial amendments to the Action Plan will be reviewed by, and must receive approval from the City Council.

Public Review and Comment – In the event that an amendment to the Action Plan qualifies as a substantial change, citizens will be given an opportunity to participate in the planning process. This opportunity will be afforded to the citizens in the following manner:

- 1. Publication of Information for 30-day Comment Period; and
- 2. Adoption of change through public hearing process.

Public Hearings – Adoption and substantial amendment of the Action Plan shall require a public hearing.

3. Consolidated Annual Performance Review (CAPER) Development

A. Plan Development

Public Review and Comment – The CAPER will be made available for a 15-day public review and comment period prior to adoption. The City will accept comments and views received during the 15-day comment period, and City responses will be attached to the final CAPER.

Public Hearings – A public hearing will be held to receive comments on the Draft CAPER prior to final adoption and submission to HUD.

4. Assessment of Fair Housing (AFH) Development

A. Plan Development

The City will encourage participation by low income residents, including public housing residents, the Resident Advisory Boards, the Continuum of Care, local and regional institutions, and other organizations in developing and implementing the AFH.

Consultation – During the development of the AFH, the City will consult the following services/agencies to solicit their input on fair housing issues in the City:

- 1. Fair Housing Organizations
- 2. Other local governments
- 3. Advocacy groups for special needs households
- 4. Affordable housing providers
- 5. Bank and other financial institutions
- 6. Educational institutions

Public Review and Comment – A summary of the Draft AFH will be made available for public review for 30 days. Written comments will be accepted during the 30-day comment period. A summary of written comments and views, and the City's responses must be attached to the Consolidated Plan.

Public Hearings – The City will conduct at least one public hearing during the development stage of the Draft AFH to receive input on fair housing issues.

B. Plan Amendment

Public Review and Comment – The City will make HUD-provided AFH data and any other supplemental information the City plans to incorporate into its AFH to residents, public agencies, and other interested parties. A 30-day comment review period will be noticed and the amended AFH made available

at specific locations. A summary of the comments, views and City responses shall be attached to the final AFH.

Public Hearings – The City will conduct a public hearing to accept public input on fair housing issues during the development stage of the Draft AFH. The City will also conduct a public hearing to accept comments on the Draft AFH prior to adoption.

V. <u>Public Notification</u>

A. Public Hearings and Meetings

Public hearings shall serve as a source of citizen input on proposed programs, activities, policies and procedures. At a minimum, the City will conduct two separate public hearings at two different stages of the program year in order to address housing and community development needs. At least one of these hearings will be conducted before the proposed Consolidated Plan and Annual Action Plan is adopted. All public hearings will be held in the Council Chambers, which are accessible to the handicapped/disabled.

To ensure that all City residents have ample opportunity to take notice of all scheduled public hearings, all notices regarding such hearings, including the date, time and location, shall be published in a local newspaper of general circulation at least ten (10) days prior to date of public hearing.

The Council may hold additional hearings as necessary for the Plan, evaluation and/or substantial amendments to the adopted Plan. All hearings will be noticed in the same manner as hearings for the Plan process.

Minutes of all hearings shall be kept by the City in accordance with its standard practice. Copies of minutes shall be available on request, in accordance with City's adopted practice.

Public Hearing Notices

As stated above, in order to give adequate notice of public hearings, the City shall publish a legal notice in a newspaper of general circulation. In addition, all notices shall also be posted and/or available at City Hall. All legal notices shall be published ten (10) days prior to the hearing and shall contain the following:

- 1. Date of the Hearing
- 2. Time of the Hearing
- 3. Place of the Hearing
- 4. Topics to be considered

VI. Access to Meetings

All public hearings will be conducted at the following location:

Pomona City Hall, Council Chambers 505 S. Garey Avenue Pomona, CA 91766

City Council Chambers are accessible to the disabled. Citizens with a disability who need special accommodations in order to access program information must contact the Neighborhood Services Department, Housing Division at least 3 working days in advance with its **reasonable accommodation** request.

VII. Availability of Documents for Public Review

Copies of the documents will be available to the public for review and comment at the following locations:

- City Hall Offices, 505 South Garey Avenue, Pomona, CA, 91766, Housing Division, 1st Floor and City Clerk's Office, 2nd floor, Monday through Thursday 7:30AM - 6:00PM;
- 2. City of Pomona Library, 625 South Garey Avenue, Pomona, CA 91766, Monday through Thursday 1:00 PM to 7:00 PM and Saturdays 12:00 PM to 5:00 PM; Closed on Fridays and Sundays; and
- 3. City of Pomona Website, www.ci.pomona.ca.us

The City will provide a reasonable number of free copies of the documents to citizens that request copies. Notices of availability of draft documents for public review will be published as indicated it the appropriate section for that document.

VIII. Access to Records

The City will ensure timely and reasonable access to information and records related to the development of the Consolidated Plan documents, and the use of monies for programs/activities funded with CDBG, HOME and HESG funds. Information to be made to the public will include budget and program performance information and comments received during the development of documents. Requests for access to information must be made to the City of Pomona City Clerk's Office in writing. Staff will respond to such requests within 15 working days or as soon as possible thereafter.

IX. Technical Assistance

To help facilitate citizen input, the City will provide technical assistance, through its staff, to the community-wide and neighborhood associations and to groups of low-to-moderate income residents who request assistance.

Limited English Proficiency (LEP) Assistance

The City currently makes the following resources available at no cost to LEP individuals and families in order to provide meaningful access to the City's federally-funded programs and services:

Oral Interpretation:

Assistance may take the form of bilingual staff interpreters, volunteers, and telephone/electronic language assistance services:

- The City maintains a current list of bilingual staff that can provide interpretation and/or translation services in a variety of languages upon request.
- Use of the "I Speak" card to determine appropriate language needed
- Telephonic Interpretation through Language Line Service Inc.
- An interpreter will be made available at all meetings soliciting community participation or comment on federally funded programs.

Written Translation:

- Key program documents (brochures, application forms, public announcement) shall be translated by bilingual staff and/or outside translators as needed.
- The City of Pomona website is available in both English and Spanish and content may be translated into other languages at internet user's option using free online tools such as "Google Translate" (available at: http://translate.google.com/#) or similar translation services.
- Public announcements and program/service promotions are advertised in local papers including the Inland Valley Daily Bulletin, La Nueva Voz and the Inland Valley News.

Other Assistance

Public hearings will be held in the City Council Chambers, which are accessible to the handicapped and disabled. Citizens with A disability who need special accommodations in order to access program information must contact the Neighborhood Services Department, Housing Division at least 3 working days in advance with its **reasonable accommodation** request.

Reasonable accommodation includes the following: providing materials in a different and/or larger typeface/font; providing materials in an alternative medium, and making special arrangements for meeting attendance.

X. Anti-Displacement/Relocation

In the event that residential displacement or relocation must take place in order to carry out a program or activity, the City will ensure that all affected persons are assisted according to an Anti-Displacement and Relocation Plan in connection with that project as applicable per Federal Regulations.

In the event that any acquisition and relocation must take place in order to carry out a program or activity, the City will also comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act, as amended, and implementing regulations at 49 CFR Part 24.

XI. Comments, Complaints and Appeals

A. Written Comments

The City encourages the submission of views and written comments by citizens regarding the Citizen Participation Plan, Consolidated Plan, One-Year Action Plan and CAPER. The comments may be submitted to the Planning and Housing Department – Housing Division or at any public hearing conducted by the City Council.

The City will incorporate all written comments and responses into the Consolidated Plan. The City will respond to all written comments within fifteen (15) working days and state the reasons for the action taken on the proposal or view. All comments or views that were not accepted will be attached to the final plan, amendment or performance evaluation, along with the reasons why they were not accepted.

B. Complaints/Grievances

Citizens should be aware that any questions or grievances, regarding entitlement programs and projects can be submitted to the City's Planning and Housing Department – Housing Division located at 505 S. Garey Avenue, Pomona, CA 91769. During the actual development of the Consolidated Plan submission, written concerns or complaints regarding the Plan shall initiate a written response indicating assessment of the complaint and/or proposals and actions taken to address the complaints and/or proposals before final submission of the Plan to HUD as outlined in "Written Comments"-Section X. The City shall ensure that

reasonable attempts are made to respond to questions or complaints in a timely manner, usually within fifteen (15) working days after receipt of the inquiry.

In the event that the complaint is not responded to within the time frame, or is not addressed, or remains unresolved, citizens should be aware that questions or grievances regarding entitlement programs can be submitted to the Community Development Director for review. Such concerns or complaints can be submitted to the Community Development Director, 505 S. Garey Avenue, Pomona, CA 91769

If complaints are not addressed at the City level, citizens may forward such concerns or complaints to HUD. Although HUD will consider objections submitted at any time, such objections should be submitted within thirty (30) days of the submission of either the Consolidated Plan or Performance Report to HUD. Any written inquiries submitted to HUD should be addressed as follows: U.S. Department of Housing and Urban Development, Los Angeles Area Office, CPD Division, 300 N. Los Angeles Street, Suite #4054.

Objections submitted to HUD must meet one or more of the following criteria:

- 1. The description of needs and objectives are plainly inconsistent with available facts and data;
- 2. The activities to be undertaken are plainly inappropriate to meeting the needs and objectives identified by the applicant jurisdiction;
- 3. The submission does not comply with specific requirements or law;
- 4. The submission proposes the undertaking of ineligible activities.

It is incumbent upon an objector to state clearly the grounds for an objection to the submission, or any other grievance or problem.

C. Appeals

Appeals concerning Consolidated Plan documents, or recommendation of the staff should be addressed in writing to the following persons in order presented:

- 1. Neighborhood Services Director
- 2. City Manager
- 3. City Council
- 4. Los Angeles Area Office of HUD (if concerns not answered)

Address appeals to the appropriate person/department at:

Pomona City Hall 505 S. Garey Avenue Pomona, CA 91766

Appendix E Public Notices

NEOENED Inland Valley Daily Bouletin CLERK

36 歪 (formerly the Progress Bulletin) 9616 Archibald Avenue Suite 100 Rancho Cucamonga, CA 9代的 APR 16

legals@inlandnewspapers.com -6397



NOTICE IS HEREBY GIVEN that the City of Pomona has prepared the Draft 2018-2023 Consolidated Plan and 2018-2019 Annual Action Plan as Draft 2018-2023 Consolidated Plan and 2018-2019 Annual Action Plan as Creatived by the U.S. Department of Housing and Urban Development and comment (see below for specific dates and locations). In addition, the City of Pomona Neighborhood Services Department will hold two public hearings on the following dates for the purpose of receiving public comments on the Draft Plan:

DATE: TIME: LOCATION:

Monday, April 23, 2018 6:45 PM Pomono City Hall Council Chambers 505 South Garey Avenue Pomona, CA 91769

Monday, May 21, 2018 6:45 PM

Pomona Cify Hall Council Chambers 505 South Garey Avenue Pomona, CA 91769 DATE: TIME: LOCATION:

DESCRIPTION OF THE 2018-2023 CONSOLIDATED PLAN

PROOF OF PUBLICATION

(2015.5 C.C.P.)

Every three to five years, the U.S. Department of Housing and Urban Development (HUD) requires public jurisdictions receiving Federal funds to prepare a Consolidated Plan pursuant to 24 CFR Part 91. The Consolidated Plan is a comprehensive analysis of housing and community needs, including strategies to address those needs, and an action plan to implement programs that meet those needs.

For the City of Pomona, these programs include: the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) and Emergency Solutions Genant (ESG) Programs. The primary of the CDBG Program is the development of viable communities, decent housing and expanding economic opportunities for communities, decent housing and expanding economic opportunities for communities. The low-income persons. The primary objective of the HOME Program is the creation and/or preservation of decent, sare and affordable housing. The primary objective of the ESG Program is shelter and services for the homeless. eighteen years, and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of INLAND VALLEY DAILY BULLETIN, a newspaper of general circulation printed and published daily for the City of Pomona, County of Los Angeles, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Los Angeles, State of California, on the date of June 15, 1945, Decree No. Pomo C-606. The notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in

am a citizen of the United States, I am over the age of

STATE OF CALIFORNIA County of Los Angeles 2018-2019 PROPOSED ONE-YEAR ACTION PLAN

The proposed 2018-2019 Annual Action Plan is the first annual action plan under the 2018-2023 Consolidated Plan. The Action Plan identifies the Federal resources available during fiscal year 2018-2019 and identifies priority needs, along with the activities the City will undertake to meet Consolidated Plan goals, objectives and strategies.

The proposed action plan is based on the citizen input, consultation with community based agencies and City Council recommendations. To garner input for the Annual Action, Plan, a Community Needs Survey was delivered to over 13 community service centers in October 2017 for resident input. The Survey was also placed on the City's website for online completion. Other outreach efforts included mailing postcards to over 43,500 households requesting that they complete the on-line survey, over included mailing survey, notification of the on-line survey, and Facebook notification of the on-line survey.

any supplement thereof on the following dates, to wit:

The City will receive the following Federal Entitlement Grants for FY 2018-2019, subject to funding availability:

Grant Fund Type CDBG HOME ESG

CDBG Program The amount of CDBG funds available is \$2,013,735 and proposed allocations for eligible activities are as follows:

I declare under the penalty of perjury that the foregoing is

San Bernardino Co.

Executed at Rancho Cucamonga,

true and correct.

Day of

This

Signature

\$ 1,308,928 \$ 302,060 \$ 402,747 \$2,013,735

CDBG Category
Non-Public Services (e.g. code enforcement,
Non-Public Services (e.g. code enforcements, etc.)
park improvements, infrastructure improvements, etc.)
Public Services (e.g. education and recreation programs,
Public Services (e.g. education and recreation programs,
Program Administration 20% Cap
Program Administration 20% Cap

and propose 83,368 55,579 555,790 HOME Program
The amount of HOME funds available is \$555,790 allocations for eligible activities are as follows:

HOME Category
Single Family Housing Rehabilitation
Tenant-Based Rental Assistance
First-Time Homebuyer Mortgage Assistance
CHDO 15% Set Aside
Administration 10% Cap
TOTAL

ESG Program The amount of Emergency Solutions Grant funds available is \$178,441 and proposed allocations for eligible activities are as follows: 107,064 13,383 178,441 Budget \$

72006:34

JP8-12/01/15

ESG Category
Homeless Prevention
Street Outreach
Emergency Shelter
Rapid Re-Housing
HMIS
Administration 7.5% Cap

REVIEW PERIOD AND LOCATION OF COPIES OF THE DRAFT 2018-2023 CONSOLIDATED PLAN AND 2018-2019 ANNUAL ACTION PLAN

City of Pomona Library, 625 South Garey Avenue, Pomona, CA 91766 during the following hours: Monday through Thursday 1:00 PM to 7:00 PM and Safurdays 12:00 PM to 5:00 PM; Closed on Fridays and Sundays. Copies of the Draft Plan will be available to the public for review and comment beginning April 13, 2018 through May 23, 2018 at the following locations:

City of Pomona City Hall Offices, 505 South Garey Avenue, during the following hours: Monday through Thursday 7:30 AM – 6:00 PM, at the following locations:

City Clerk's Office, 2nd floor
 Neighborhood Services Department, Housing Division – 1st floor

Comments may be made before the public hearings, during the public hearings, within 30-days of the initial public notice, or until May 23, 2018. Written comments should be addressed to Beverly Johnson, Housing Services Manager, Housing Division, P.O. Box 660, Pomona, CA 91769. Phone comments can be made at 909-620-2433 or WRITTEN COMMENTS

Council Chambers are accessible to the disabled. Those needing translation services or other accommodations may call isabel Abundis at (909) 620-3772 at least 48 hours prior to the meeting.

Published this 12th day of April, 2018 in the Inland Valley Daily Bulletin #1098996

COMBINED NOTICE ITY OF POMONA

10-DAY NOTICE OF PUBLIC HEARING
AND
NOTICE OF 30-DAY COMMENT PERIOD
FOR THE
DRAFT 2018-2023 CONSOLIDATED PLAN AND 2018-2019
ANNUAL ACTION PLAN

Appendix F Community Needs Survey and Results

City of Pomona Community Needs Survey

High Priority Responses	CITYWID	D-1	D-2	D-3	D-4	D-5	D-6	TOTAL	
Priority Needs: Total Responses per District	293	49	65	76	59	90	191	823	
HOUSING			-						
First Time Homebuyer (down payment assistance)	209	33	38	57	34	60	135	566	69 % 3rd
Fair Housing (tenant/landlord disputes, mediation)	195	29	25	36	30	57	138	510	00,000.0
Tenant/Landlord Relations	175	22	25	31	32	54	123	462	
Affordable Housing (acq., rehab., new construction)	221	33	40	62	35	61	138	590	72% 1st
Special Needs Housing (senior, persons w/disabilities)	208	36	42	55	40	60	141	582	71% 2nd
COMMUNITY DEVELOPMENT									
Economic Development (job creation, new business)	245	41	55	67	54	73	155	690	84% 2nd
Code Enforcement (complaints, insp., corrections notices)	200	30	39	35	41	78	145	568	
Public Infrastructure (alleys, streets, streetlights) #2	247	45	57	64	54	75	163	705	86% 1st
Parks and Community Centers	229	42	45	46	45	79	162	648	79 % 3rd
HOMELESS SERVICES									
Homeless Prevention #1	251	42	60	58	50	81	164	706	86% 1st
Street Outreach	230	32	33	32	38	60	149	574	
Emergency Shelter	231	39	34	38	40	70	158	610	74% 2nd
Rental Assistance	201	33	50	52	34	60	142	572	
Case Management/Counseling	206	37	50	62	40	61	142	598	73 % 3rd
PUBLIC SERVICES									
Social Services (food bank, domestic violence, counseling	241	42	53	65	40	66	155	662	80 % 3rd
Youth Services (recreation, educational programs)	249	41	36	48	49	75	162	660	
Senior Services (wellness, physical, nutritional programs)	244	42	54	65	50	70	166	691	84% 2nd
Health Services (dental, eye, counseling programs)	238	34	52	66	42	64	146	642	
Anti-Crime Program (community oriented policing) #3	234	44	57	64	55	80	158	692	84% 1st
CITY CORE STRATEGIES									
Maintain and improve city infrastructure	103	13	15	26	15	24	60	256	31% 1st
Provide quality city services to all residents	51	12	13	30	10	15	33	164	
Create long term prosperity through economic growth	54	11	17	31	10	12	38	173	
Develop safe, clean, family oriented neighborhoods	59	17	26	38	15	17	47	219	27 % 2nd
Ensure safe communities through increased, targeted and planned public safety efforts	44	11	12	25	10	14	36	152	
Development mutually beneficial relationships with external organization	43	16	19	32	15	17	52	194	
Develop a marketing strategy that enhances the image and perception of the City of									
Pomona	67	10	19	29	15	21	49	210	26 % 3rd
POMONA'S PROMISE INITIATIVES									
Education and Academic Success (Cradle to Career)	121	13	23	34	21	43	100	355	43 % 1st
Health (Healthy in Pomona)	66	13	20	29	16	16	42	202	
Economic Development (employment and vocational training)	67	13	24	30	15	22	49	220	
Crime Prevention and Public Safety	74	15	33	33	22	30	43	250	30% 3rd
Community Engagement and Communication YFMP	90	15	31	32	15	26	69	278	34% 2nd
"A WAY HOME": COMMUNITY SOLUTION GOALS									
Reduce the number of unsheltered homeless	146	21	25	28	22	62	102	406	49% 1st
Reduce the negative impact on community neighborhoods and public space	101	16	29	37	20	27	42	272	33 % 2nd
Have an engaged and informed community regarding homelessness and homeless solutions	83	17	24	22	13	22	49	230	
Balance the needs and the rights of homeless persons and large community through updated fair									
policies	80	18	23	35	13	20	69	258	31 % 3rd
CONSOLIDATED PLAN GOALS		•		_					
Decent Affordable Housing (first time homebuyers program, tenant base rental assistance)	91	10	21	24	17	44	70	277	34% 1st
Decent Affordable Housing: (develop affordable housing: rental and homebuyers)	30	7	19	23	9	15	41	144	3470 130
Decent Housing (code enforcement and housing rehabilitation)	28	8	10	18	8	9	18	99	
Suitable Living Environment (public service)	47	14	16	10	7	13		138	
Suitable Living Environment (public service) Suitable Living Environment (community policing oriented programs and infrastructure	4/	14	10	10	,	13	31	130	
improvements)	33	11	8	57	9	11	37	166	20 % 2nd
Economic Opportunities (business assistance, creation and expansion)	36	10	11	13	8	14	34	126	
Homeless Services	48	11	18	21	7	14	39	158	19% 3rd
TIOTHERESS SELVICES	70	1 44	10	~1	,		33	130	20/0 3IU

Appendix G HOME Recapture/Resale Guidelines

CITY OF POMONA RESALE AND RECAPTURE POLICY AND PROCEDURES FOR THE HOME PROGRAM HOMEBUYER ACTIVITIES



PURPOSE/OVERVIEW

Participating Jurisdictions (PJs) undertaking HOME-assisted homebuyer activities, including any projects funded with HOME Program Income, must establish written resale and/or recapture provisions that comply with HOME statutory and regulatory requirements. In the past, these provisions are set forth in the PJs Consolidated Plan. In addition, the terms of the resale and/or recapture provisions, the specific circumstances under which these provisions will be used (if more than one set of provisions is described), and how the PJ will enforce the provisions for HOME-funded ownership projects were to be reviewed and approved by HUD as part of the Annual Plan Process.

The 2013 HOME Final Rule now requires HUD to issue separate, written approval of the PJs resale and/or recapture provisions (rather than the implicit approval during the Consolidated Plan/ Annual Plan Process). The PJs must provide sufficient detail of its resale and/or recapture provisions to enable HUD to assess their appropriateness.

The purpose of this document is to describe the City of Pomona's Resale and Recapture policy and procedures for review and approval by HUD, and to provide guidance to City staff, contracted Developers/certified CHDOs, and potential homebuyers.

RECAPTURE PROVISIONS

The City of Pomona uses the Recapture Provisions for its First Time Homebuyer Program, where funds are provided as a direct subsidy to the homebuyer. HOME funds are used for down payment and closing cost assistance for first time homebuyers whose incomes does not exceed 80% of the Los Angeles Area Median Income, adjusted by household size. For HOME-funded programs, the applicable affordability periods per HOME investment is provided as follows:

Homeownership Assistance HOME amount per unit	Minimum Period of Affordability in years
Under \$15,000	5
\$15,000 to \$40,000	10
Over \$40,000	15

Based on the City's program loan amount of \$100,000, the HOME period of affordability for the Program is 15 years. In addition, due to California Redevelopment Agency/Housing Successor Agency requirements, the City of Pomona requires another 30-year period of affordability. In this regard, program beneficiaries of the First Time Homebuyer Program must occupy the MAP-assisted property as their principal residence for a total of 45 years. For purposes of establishing compliance with Program requirements, the HOME program's affordability period is hereby satisfied if the property remains to be the Participant's principal residence for a period of fifteen (15) years from project close out. An

additional thirty (30) years of principal residency by the Participant is required to meet the affordability period of the California Health and Safety Code.

Recapture Triggers. The recapture approach requires that the City of Pomona be repaid by the homeowner when the following occurs: property is sold, transferred, refinanced with cash out, a change in title occurs, default on loan, foreclosure, transfers in lieu of foreclosure, failure to use property as principal residence, or at the end of a forty-five (45) year affordability period.

Recapture Amount. Subject to recapture is the amount of assistance that enabled the homebuyer to buy the dwelling unit ("Loan Principal"), as well as any equity realized at the time of sale ("Equity Share"), after deducting the costs of sale and any eligible capital and curb appeal improvement costs, in proportion to the amount of the City loan provided. The Equity Share owed is prorated over the 45 year affordability period based on each full year of occupancy and compliance with the terms of the Loan Agreement.

Eligible Capital and Curb Appeal Improvements. Capital improvements are home improvements which increase the value of the property and are usually new and additional items that did not exist on the property. These therefore <u>exclude</u> items related to correcting building permit violations, items needed for regular maintenance, or improvements necessary due to deferred maintenance.

Capital improvements include, but are not limited to:

- Room additions
- Installation of central air conditioning system
- Patio additions
- Garage additions
- Item upgrades under the "existing non-conforming" uses under the City of Pomona Zoning code

Curb appeal improvements are improvements made that can be easily seen from the public street. These include, but are not limited to:

- Roof replacements
- Fence/block wall replacements
- Professional landscaping/irrigation systems valued at \$1,500 or more
- Exterior painting
- Front door or front window replacements

Prior to constructing of any improvements, the City of Pomona must be notified and has to approve the proposed improvements to ensure that the improvements meet the intended definition. The City has sole discretion to determine if the improvements are eligible to receive credits. In addition, for improvements to be credited at the time of sale, the homebuyer must provide to the City the following documents: (a) before and after photos; (b) receipts from contractors indicating the work that were done, the name and address of the owner; (c) that the work done is by a licensed contractor; and (d) that appropriate permits were filed and approved by the City's Building Department, when applicable.

Recapture Amount Example. Below is an example based on a hypothetical scenario, with the homeowner selling the property after 8 years of occupancy:

- (1) Original Purchase Price: \$300,000
- (2) Loan Amount: \$100,000 (30% of Original Purchase Price)
- (3) Improvement Credits: \$30,000
- (4) Appraised Value at the time the loan is due: \$450,000
- (5) Appreciated Value: (4) (1) = \$150,000
- (6) Equity Share with Improvement Credits:

Step 1.
$$(5) - (3) = $120,000$$

Step 2. $$120,000 \times 30\% = $36,000$

- (7) Equity Share Reduction per Each year of Occupancy: $\frac{(6)}{45 \ years} \times 8 \ years = $6,400$
- (8) Total Amount Payable by Homeowner/Recapture Amount:

$$(2) + [(6) - (7)] = $129,600$$

When Net Proceeds Are Insufficient to Cover City Loan. In the event of foreclosure, transfer in lieu of foreclosure, or when the net proceeds of a sale are insufficient to repay the City loan due, the homebuyer shall be obligated to repay the City the net proceeds received by the homebuyer, if any, from the sale of the HOME-assisted property. The net proceeds from sale is the final amount that is given to the homebuyer as a result of a sale after any first mortgage and closing costs are subtracted from the sale price. Requests for short sales are evaluated by the City and the City maintains information in the client files, which documents that:

- 1) There will be no net sales proceeds;
- 2) The amount of the net proceeds was insufficient to cover the amounts due; and,
- 3) No proceeds were distributed to the homeowner.

Enforcement. HOME Written Agreements, and Covenants, Conditions and Restrictions (CC&RS) are executed prior to or at close of escrow that accurately reflects the recapture provisions, with the CC&Rs being recorded at the LA County Recorder's Office to enforce the use and affordability restrictions. In addition, prior to funding, potential homebuyers are interviewed by City of Pomona First Time Homebuyer Program Staff during which time the homebuyers are informed of the requirements under the CCR&Rs. Homebuyers must acknowledge their understanding of the Program requirements in the Interview Form.

RESALE PROVISIONS

The City of Pomona is using Resale Provisions in the "Acquisition and Rehabilitation of Vacant Properties for Resale to First Time Homebuyers" Project with Shield of Faith Economic Development Corporation (SOFEDC), City's Certified CHDO, acting as DEVELOPER.

The City provides HOME funding to SOFEDC to acquire and rehabilitate vacant housing units for resale to a low-income first time homebuyer. The low-income first time homebuyer must occupy the HOME-assisted property as its principal residence for a period of 15 years (Affordability Period). The after-rehabilitation value or purchase price cannot exceed the HOME Homeownership Value Limits for Existing Housing, which is published by HUD annually and which can be accessed at https://www.hudexchange.info/resource/2312/home-maximum-purchase-price-after-rehab-value/.

To ensure affordability, the resale provisions require that each residential unit sold to eligible homebuyers is made available for subsequent purchase only to another low-income family having incomes at no more than 80% of the Los Angeles County AMI and who will use the property as their principal residence. In addition, that the price at resale must provide the homeowner a *fair return on investment* and ensure that the housing will *remain affordable to a reasonable range of low-income homebuyers*.

Fair Return on Investment. Fair Return on Investment is the return of the homeowner's original investment plus any eligible capital and curb appeal improvements, less the amount of deferred maintenance that does not meet the HUD Uniform Physical Condition Standards (UPCS). The Fair return will use the percentage increase in the Consumer Price Index (CPI) for the Los Angeles-Riverside-Orange County area as published by the U.S. Department of Labor, Bureau of Labor Statistics. This is calculated by subtracting the CPI on the sale date from the CPI on the date of the initial purchase. That amount is divided by the initial CPI to obtain the percent gain. The Fair Return on Investment will only apply to sales during the 15-year affordability period.

The UPCS is an inspection protocol that establishes minimum property condition standards for rehabilitation and includes a more comprehensive list of inspectable items and areas than Health, Quality and Safety (HQS) standards.

Below is an example based on a hypothetical scenario, with the homeowner selling the property after 8 years of occupancy:

- (1) Initial investment by low-income homeowner: \$5,000
- (2) Improvement Credits: \$30,000
- (3) Initial CPI: 246
- (4) CPI at date of sale: 265
- (5) Increase in CPI: $\frac{[(4)-(3)]}{(3)} \times 100\% = 7.7\%$
- (6) Fair Return on Investments: [(1) + (2)]x(5) = \$2,695
- (7) Total Return to Buyer: (1) + (2) + (6) = \$37,695

Reasonable Range of Low-Income Homebuyers. This term refers to subsequent homebuyers having incomes at no more than 80% of the Los Angeles AMI and who pays no more than 30% of the household gross income for housing cost (Principal, Interest, Taxes and Insurance), as maybe determined by the Lender.

Example. The homeowner's original mortgage was \$285,000 at 6% interest for 30 years. The original homeowner is selling after 8 years. The example on Fair Return on Investments above will be used. The balance remaining on the first mortgage loan is \$236,851.

In order to realize a fair return to the original homeowner, the sales price must be roughly \$274,546:

First Mortgage Balance: \$236,851
Total `Return on Investment \$37,695
Sales Price \$274,546

If the original homeowners sets the sales price at \$274,546 and if current 2015 rates are used (front and back ratios, insurance and tax rates), the monthly PITI is estimated at \$1,912.

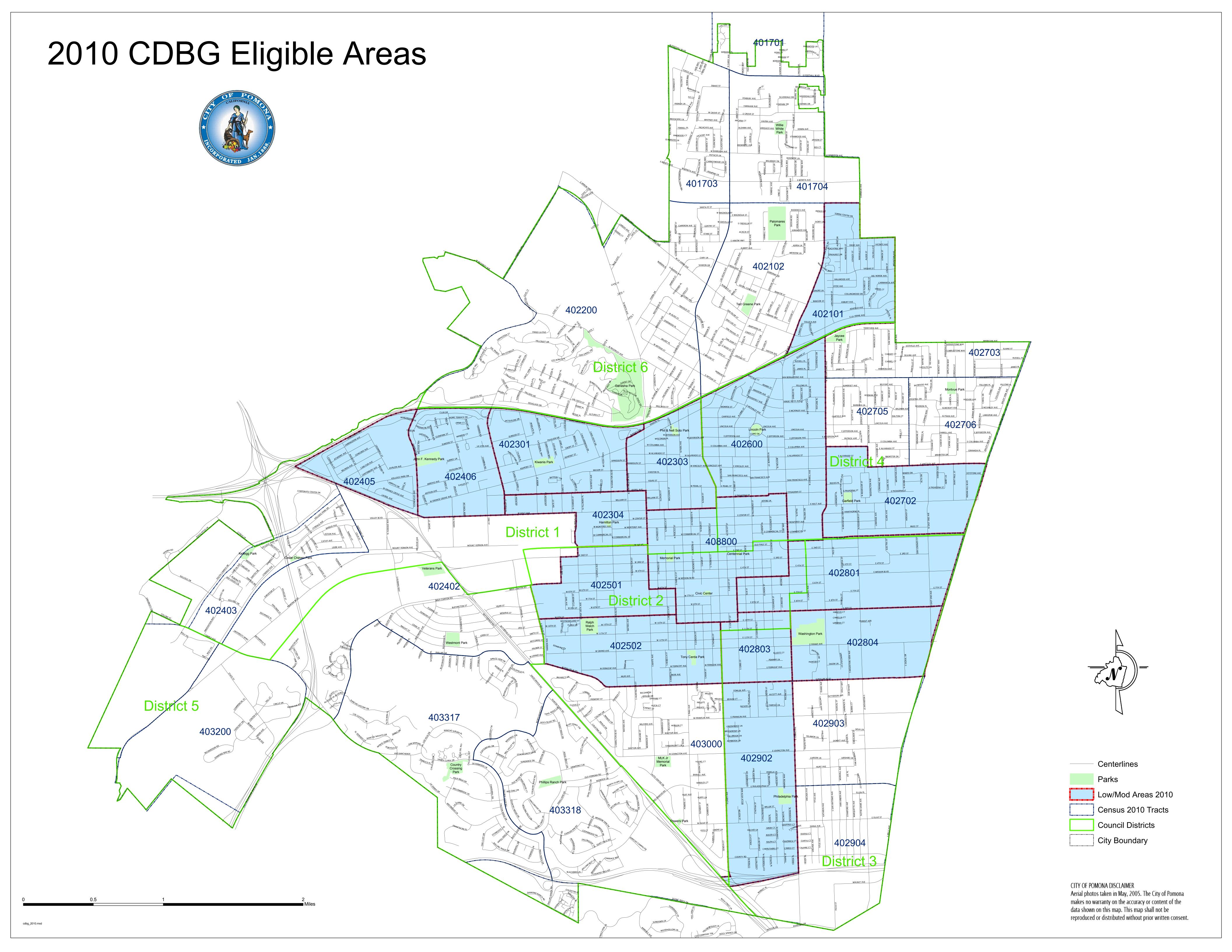
A family with a household size of four having an annual income of \$66,400 could not support this PITI since it will exceed 30% of the family's gross monthly income. Most low income homebuyers would require down payment assistance. If down payment assistance is provided using additional HOME funds, a new affordability period will be imposed based on the level of the new HOME investment. If the family had savings and will be able to purchase the house without additional HOME assistance, the affordability period would end in 7 years, after which time the subsequent homebuyer could sell the property to any buyer at any price.

Enforcement. An Agreement between the City of Pomona and SOFED has been executed that details the Resale Provisions. A Declaration of Developer Covenants is signed upon purchase of a property imposing the Resale Restrictions, which is recorded at the Los Angeles County Recorder's Office. Upon re-sale to a first time homebuyer and at close of escrow, the Homebuyer Covenants between the City, the SOFED and homebuyer is executed containing the resale provisions (and the Developer Covenants is released by the City).

Termination. The affordability restrictions may terminate upon occurrence of any of the following termination events: foreclosure, transfer in lieu of foreclosure, or assignment of an FHA insured mortgage.

Process. If Resale Provisions are to be triggered during the affordability period, the Developer and Homeowner must immediately notify the City of Pomona Housing Division staff. The City staff will: (a) Agree to the new sales price; (b) Confirm the fair return and equity sharing to the seller; (c) Review the income eligibility of the subsequent buyer and that the property will be used as their principal residence; and (d) Determine whether the subsequent homebuyer will require additional infusion and HOME funds and therefore extend the affordability period, or will continue the remainder of the affordability period in effect.

Appendix H CDBG-Eligible Areas Map



Appendix I Listing of Proposed Projects for 2018-2019

CPMP Version 2.0 Grantee Name: CITY OF POMONA

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Description: DISP Project #; DISP Project #; DISP Provide for the Section 108 loan objection 108 loan principal (30/2019) Select one: Economic Development Economic Development Explanation: Explana																	
Description: IDSS Project #; Provide for the Section 108 loan objection washing business. Village Car Wash services also include detailing and high tech washing. Address: \$30 E. Foothil Blvd., Permone, Ca 91767			-														
Description: IDSE Project #; Provide for the Section 108 loan options. Village Car Wash is a 100% hand washing business. Village Car Wash services also include detailing and high tech washing. Address: \$30 E. Frodrill Blvd, Pemena, Ca \$1767			1														
Description: IDSS Project #; Provide for the Section 108 loan objection washing business. Village Car Wash services also include detailing and high tech washing. Address: \$30 E. Foothil Blvd., Permone, Ca 91767			Oliv.														
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CPMP Version 2.0 Grantee Name: City of Pomona

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Project Name: CDBG18: NSD: Housing Improvement Program Description: IDIS Project #: UOG Code: CA62850POMONA The Housing Improvement Program is designed to assist eligible low-income households with health and safety repairs and minor exterior improvements to their homes. Funds used to preserve and maintain existing affordable housing stock and when able, increase the inventory of affordable single-family homes. Location: Priority Need Category City of Pomona Community Development Department 505 So. Garey Ave., Pomona, CA 91769 Expected Completion Date: (06/30/2019) Expected Completion Date: (06/30/2019) Cojective Category © Decent Housing Osuitable Living Environment OEconomic Opportunity Specific Objectives Outcome Categories Improve the services for low/mod income persons												
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CPMP Version 2.0 Grantee Name: CITY OF POMONA

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CPMP Version 2.0 Grantee Name: City of Pomona

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CPMP Version 2.0 Grantee Name: City of Pomona

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CPMP Version 2.0 Grantee Name: CITY OF POMONA

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Grantee Name: POMONA **Project Name:** ESG18: ESG Homeless Management Info Systems IDIS Project #: UOG Code: CA62850POMONA Description: Homeless Management Info Systems funding will help to meet the Pomona Homeless Assistance Program goals and objectives for FY 2018-2019. **Priority Need Category** Location: City of Pomona, Community Homeless/HIV/AIDS ~ Development Department, 505 So. Select one: Garey Avenue, Pomona, CA 91769 Explanation: Continue to strengthen Continuum of Care by addressing gaps in residential and non residential services, develop homeless prevention plan, provide services through **Expected Completion Date:** (06/30/2019) shelter and prevention activities Objective Category

Decent Housing Suitable Living Environment O Economic Opportunity Specific Objectives Increase range of housing options & related services for persons w/ special needs ~ Outcome Categories Availability/Accessibility End chronic homelessness -□ Affordability 3 Increase the number of homeless persons moving into permanent housing -Sustainability 01 People Proposed 100 Accompl. Type: Proposed Accomplishments Underway Underway evel Complete Complete Proposed Proposed Accompl. Type: Accompl. Type: Project-Underway Underway Complete Complete Proposed Proposed Accompt. Type: Accompl. Type: Underway Underway Complete Complete **Proposed Outcome** Performance Measure **Actual Outcome** Accessibilty of essential services • 05 Public Services (General) 570.201(e) ▼ Matrix Codes Matrix Codes Matrix Codes • Matrix Codes . Matrix Codes 7 ESG Proposed Amt. 58,916 Proposed Amt. und Source: Actual Amount 58,916 **Actual Amount** Fund Source: Proposed Amt. Proposed Amt. Fund Source: **Actual Amount Actual Amount** Program 01 People **Proposed Units** 100 Accompl. Type: **Proposed Units Actual Units Actual Units** Accompl. Type: -**Proposed Units** * Proposed Units Accompl. Type: **Actual Units Actual Units** Proposed Amt. Fund Source: Proposed Amt. Fund Source: 7 **Actual Amount Actual Amount** Fund Source: ~ Proposed Amt. Fund Source: • Proposed Amt. **Actual Amount Actual Amount** Program 01 People **Proposed Units Proposed Units** Accompl. Type: ~ **Actual Units Actual Units Proposed Units Proposed Units** Accompl. Type: -Accompl. Type: ~ **Actual Units Actual Units** Fund Source: Proposed Amt. Fund Source: Proposed Amt. m Actual Amount Actual Amount Proposed Amt. Proposed Amt. Fund Source: Fund Source: **Actual Amount Actual Amount** Program **Proposed Units** Accompl. Type: Accompl. Type: **Proposed Units** Actual Units **Actual Units** Accompl. Type: **Proposed Units** Accompl. Type: ~ **Proposed Units** Actual Units **Actual Units** Fund Source: Proposed Amt. Proposed Amt. 4 Actual Amount Actual Amount Proposed Amt. Fund Source: Fund Source: Proposed Amt. Actual Amount **Actual Amount** Program Accompl. Type: Proposed Units Accompl. Type: * Proposed Units **Actual Units Actual Units** Proposed Units Proposed Units Accompl. Type: Accompl. Type: **Actual Units Actual Units** Proposed Amt. Proposed Amt. Fund Source: Fund Source: 2 **Actual Amount Actual Amount** Fund Source: ~ Proposed Amt. Fund Source: • Proposed Amt. **Actual Amount Actual Amount** Program **Proposed Units Proposed Units** Accompl. Type: Accompl. Type: 7 **Actual Units Actual Units** Accompl. Type: ~ **Proposed Units** Accompl. Type: • Proposed Units **Actual Units Actual Units**

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HOME18: Community Housing Development Organizations (CHDOs) Project Name: UOG Code: CA62850POMONA IDIS Project #: Description: HOME program 15% reserve for housing activities to be undertaken by qualified Community Housing Development organization (CHDOs). **Priority Need Category** Location: City of Pomona Community ~ Development Department 505 So. Garey Ave., Select one: Pomona, CA 91769 Explanation: Funds from HOME, CDBG, ADDI programs are used for the preservation and creation **Expected Completion Date:** of affordable housing. CHDO funds will be set-aside for vital projects. (FY 17-18 Carryover \$80,285) (06/30/2019) Objective Category

Decent Housing Eligible Citation: 92.205 (a) (1) O Suitable Living Environment O Economic Opportunity **Specific Objectives** Increase the availability of affordable owner housing Outcome Categories Availability/Accessibility Improve the quality of owner housing * ☐ Affordability 3 Improve access to affordable rental housing Sustainability ~ Proposed Proposed 04 Households Accompl. Type: Accomplishments Underway Underway level Complete Complete Accompl. Type Proposed Accompl. Type: Proposed Project-Underway Underway Complete Complete Proposed Proposed Accompl. Type: Accompl. Type: Underway Underway Complete Complete **Proposed Outcome Performance Measure Actual Outcome** Availability of decent housing ~ Matrix Codes Matrix Codes Matrix Codes Matrix Codes ~ Matrix Codes * Matrix Codes CDBG Proposed Amt. 120,556 Proposed Amt. Fund Source: **Actual Amount** 120,556 **Actual Amount** Proposed Amt. Proposed Amt. Fund Source: ~ ~ Fund Source: Actual Amount Actual Amount Program 04 Households Proposed Units Proposed Units Accompl. Type: **Actual Units Actual Units** Proposed Units **Proposed Units** Accompl. Type: Accompl. Type: **Actual Units Actual Units** CDBG Proposed Amt. Fund Source: Proposed Amt. 2 **Actual Amount Actual Amount** Year Fund Source: Proposed Amt. Proposed Amt. **Actual Amount Actual Amount** Program **Proposed Units** Proposed Units Other ~ Accompl. Type: ~ **Actual Units Actual Units** Accompl. Type: ~ Proposed Units Accompl. Type: ~ **Proposed Units Actual Units Actual Units** Fund Source: Proposed Amt. Proposed Amt. Fund Source: m **Actual Amount Actual Amount** Fund Source: * Proposed Amt. Fund Source: 7 Proposed Amt. **Actual Amount Actual Amount** Program Accompl. Type: **Proposed Units Proposed Units** Accompl. Type: ~ **Actual Units Actual Units Proposed Units Proposed Units** 7 Accompl. Type: Accompl. Type: ~ **Actual Units Actual Units** Fund Source: Proposed Amt. Fund Source: Proposed Amt. 4 **Actual Amount Actual Amount** Year Fund Source: Proposed Amt. Proposed Amt. Fund Source: **Actual Amount** Actual Amount Program Accompl. Type: Proposed Units Proposed Units Accompl. Type: **Actual Units Actual Units Proposed Units** Proposed Units Accompl. Type: Accompl. Type: **Actual Units Actual Units** Fund Source: Proposed Amt. Fund Source: Proposed Amt. 10 **Actual Amount Actual Amount** Year Proposed Amt. Proposed Amt. Fund Source: **Actual Amount Actual Amount** Program Accompl. Type: Accompl. Type: Proposed Units Proposed Units **Actual Units Actual Units** Accompl. Type: • **Proposed Units** Accompl. Type: ~ Proposed Units **Actual Units** Actual Units

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Appendix J Summary of Public Comments

PUBLIC COMMENTS

APRIL 23, 2018 PUBLIC HEARING

BIENESTAR HUMAN SERVICES

ROBYN SCHWEIZER -SOCIAL WORKER /HUMAN SERVICES

I am a social worker at Bienestar Human Services we are a community base services that is located right down the street on Mission Blvd. I am here tonight because we have a Sabores Youth Lounge Project at one of our youth groups. We services primarily the LGBT community, we also offer HIV and free hepatitis c testing to people in the community as well as linkage to other services. In addition to that we also offer behavior health intervention and support services. We have a youth group called Sabores for LGBT ages 14-24 that we are looking to expand. One of the primary goals is to purchase 3 computers and 1 printer. We would like to create a safe place where our youth can congregate, increase their educational outcomes and employment opportunities by the use of these computers. We will also be increasing their internet access and printing access. In this space we will also have a support group and we will link clients to other services such as counseling.

We are seeking this because in December of last year, I approached the group about their needs. I asked them what they would like to see at Bienestar, and they said overwhelmingly, that they would benefit from having computers and a printer access. A lot of our clients are in either school or college. At Bienestar we like to provide a holistic experience so allowing them to have that space is something that essential to us because then we would allow us to tap into other things such as the whole person they are and help them feel comfortable.

TZU CHI MEDICAL FOUNDATION-VISION CARE FOR SCHOOL CHILDREN

LINA LYNN

I am from Tzu Chi Medical Foundation. I am the mobile clinic director. We do have seven chapters in the United States but our headquarters is in Alhambra, California. We have various mobile divisions: we have a cancer mobile, a dental mobile and I am today speaking on behalf of the vision mobile. The populations we serve are homeless children, uninsured seniors, low income individuals and even those who have mental health problems. We go from LA County, San Diego County, San Bernardino County, Orange County and Riverside County. Recently we were at the Pomona Armory shelter for the homeless and in the past we went to the Pomona Fairplex for a veteran's health

fair. In our research we discovered that Pomona has a great need for homeless individuals. We have a very successful program in Fresno; it's called See to Success. We want to model after their program. It's a program that serves children of low income, migrant workers. We work with 15 school districts; we go and do vision screenings. Those who fail the vision screening, we then proceed with a full eye exam and after the exam they get their glasses in 30 minutes. That is the services we want to provide the children of this community and in the future we hope to expand the service to homeless people. We recently received the First Five Mandurian County hands on hero's award; this is a prestigious award in the health care community.

Let me tell you why it's so important to get an eye exam. I saw a child named Jaden, Jaden could not see the big letters on the vision chart. So then I did a full eye screening. I saw him again for another eye exam and he was now able to see better with those glasses. He had complaint in the past to his mom about not being able to see but no action was taken. Kids don't know that they can't see and sometimes parents don't take them to get an eye exam because they don't have time or the money, they may have a language barrier, or no transportation or no documentation, so they can't be seen. So with our program we are hoping to serve those kids that need the service.

POMONA HOPE

ORAYA ALMANZA, SENIOR AT GENESHA HIGH SHOOL & PARTICIPANT OF POMONA HOPE

My name is Oraya Almanza and I am a member of Pomona Hope; also a Pomona resident. I am a senior at Ganeesha High school. I've been attending Pomona Hope for seven years now. Pomona Hope is a very good place to be at because without Pomona Hope my family would not be well within the community. My fair memory of Pomona Hope was when one of the volunteers helped me find my passion for basketball and knowing that I would have someone on my case about doing well in school and in basketball. They made me feel safe and comfortable at Pomona Hope. Also, throughout my high school years I've played at the varsity level. The impact that Pomona Hope has done with me personally is bringing my family closer. We participate in the cooking classes and we help out in the garden; which all of my brothers love. Also, they've taught my mom to cook differently and show her how to prepare food for us.

Pomona Hope is important for the community because my brothers and I have made many friends throughout the years and my mom has also has made many friends. The thing that makes Pomona Hope different is the way they interact with people. There is No such thing as favorites. All the volunteers love and care for all and each one of the children that attend.

My future plans are to attend community college and then transfer to UC San Diego and apply for their Marine officer Credential Corp and later go into the Marines and apply for their Mechanical engineer program. Thank you for listening and for your consideration towards Pomona Hope.

HOUSE OF RUTH

BARBARA GARCIA, GOVERNER GRANTS ADMINISTRATOR

I am the governor grants administrator at the House of Ruth. Thank you for having me to speak here tonight. The city of Pomona has supportive House of Ruth for many years through CDBG. We were very happy when Mayor Sandoval visited our center. We are asking for funding for our walk-in-center which is located at our Pomona address on Main Street. A lot of our clients are from the city of Pomona. Many of our clients live in Pomona. The way they come into our center is through the outreach; which is another way to say walk-in-center, through our hotline, through word of mouth and or referrals from social services. Some of the people that come into our center are in crisis mode. Some come in for information if they are thinking about leaving their abuser. But they are all victims of domestic violence; even children that come in with their parents receive services and counseling. The issues that we deal with could be on a daily basis and have dealt with for about 40 years are issues like immigrants, people trying to get their U VISA so that they can remain in the country, or people may need someone to go with them to the courthouse to get child custody or even a divorce. We also have clients who come in to access our other programs and workshops that we offer for example: group therapy, what is domestic violence, financial planning. We also, have a workshop that is offer to the teen that access our program that is called "No Jerks." But what we do best is the immediate services we provide to our clients that come in through our walk-in center.

ASSISTANCE LEAGUE OF POMONA VALLY

CATHY HARDEN, PRESIDENT

My name is Kathy Harden and I am the President of Assistance League of Pomona Valley. We are part of a national and recognized all volunteer philanthropy groups. We have been serving Pomona Unified School children and surrounding cities since 1946. It's a long time. I've been an active member for over 13 years and before that I was a community volunteer for about 5; so, overall I've served for about 18 years. In the

eighteen years I've witness firsthand the benefits of our program. We are requesting funding for two of our programs. Our dental center provides much needed dental services to Pomona school children; who otherwise would not have other resources to receive the proper dental care. It's hard to imagine having a cavity and then having to go to school day in and day out with that pain. Teeth are cleaned, cavities are filled and in extreme cases assistance is given to receive proper orthodontist care. Our dedicated staff provides excellent help and support.

Our Operation School Bell began in 1998 and provides new clothing to children in need within the Pomona Unified school district. The children are treated to a full shopping experience and by that I mean they are given a bag and one of our volunteers takes them through our shop and they get to pick five brand new shirts and pants. Whether it's the favorite color, favorite character; maybe it's a princess. Whatever we have they get to choose. They are all brand new. They also get pants, underwear, socks, a sweatshirt or a jacket. Some of the kids tell us that they never own their own pair of underwear, that's hard to imagine for us here. After they pick their clothes they also get to choose 3 new books from our library; whether they like bugs, animals, the Diary of the Whimpey kid. They keep these books and they don't need to return them. I am passionate about books and I consider myself a book nerd so, this is one of my favorite parts of the whole shopping experience. They love it and absolutely beam! When they leave the center, they leave thankful. They give eye contact; most of them will look at you when they walk in but when they leave they do and they are happy.

ASSISTANCE LEAGUE OF POMONA VALLEY

RENE SIPPLE, 2nd VP, PHILANTHROPIC CHAIR

Good evening Mayor and city council members, my name is Renee Sipple; I am a member of Assistance League of Pomona Valley. I've been a member for over 22 years. I am the second vice president. We have a full service pediatric dental center which provides emergency treatments and maintenance care: extractions, root canals, space maintainers, x-rays, and fluoride treatments. We provide care to many children of each of your districts.

The most vulnerable cross sections in your districts cannot afford the basics of tooth paste and a tooth brush. As you are aware of there are 3,000 homeless children in Pomona Unified School District. We provide services to those who have no health or dental insurance. We need your help to help them. For the fiscal year 2017-2018 the dental center is schedule to be open 82 days; we have a budget of \$78,400. We are humbly asking for \$9,000 for the fiscal year 2018-2019.

In front of you are two collages that I put together. These collages are from our dental center and our operation school bell program. I would like for the mayor and the City Council members to please look at them. The collages you are seeing are the photos of children we are currently treating at our dental center. These children range from the age of 8 through 11 years old. From the pictures you can see the condition of their mouths. These children are coming to us in pain. They are unable to learn due to the pain. Their mouth is close to their brain. There is no medication that can take away that pain away from these babies.

We need your help! Because we need to clean up these teeth, remove the bad teeth, do the root canals, do the extractions, built the crowns. We are so overburden with all that needs to done and we are so underfunded. With your funds we will be able to serve 80 children. We don't turn any of our children away! No matter how difficult the case may be or how much it will cost us. So, I am asking you and pleading with you; please help us! As you can see from the pictures; the problem is very bad. I've never seen anything like this before in the 22 years that I've served, it breaks my heart. We don't know why this is happening; and we need to address it.

ASSISTANCE LEAGUE OF POMONA VALLEY

STEPHANIE ROBERTS, OPERATION SCHOOL BELL CHAIRMAN

Good evening Mayor Sandoval and city council members, my name is Stephanie Roberts; I am the chairman for Operation School Bell which provides clothing for the children. I've been the chairman since 1999 and this programs still is dear to my heart. I live in Claremont but I do a lot of volunteer work in Pomona. We initially came to you for funding to help purchase pants to complete the outfits that we were giving the children.

When we received our first CDBG funding from the city of Pomona we were able to serve 300 children form Pomona Unified School district. This year for fiscal year 2017-2018 we received a larger amount and we were able to serve 900 children. Our goal for next year is to have complete outfits for all of our children we serve. We will also need to buy a variety of different sizes including husky pants for the boys and girls.

When the kids come in they seem a bit skeptical and unsure of what is about to happen. They have a perplex look on their faces. They are told they are about to shop and an odd look is on their faces because they really don't understand what a shopping experience is like. That is really hard to see.

The benefit that we all have is that we can give an immediate response to the needs of these children. When we help them they leave our shopping center with smiles on their faces and we get the hugs and of gratitude. The parents are grateful. We get quick recognition.

We also see how the children hold back at times because they don't know how their parents are going to assess the situation. The parents feel a sense of shame because they are unable to provide these basic items. So therefore we also have place for parents to get gently used clothing. I just want you to know that we are asking for more funding. This project benefits all of us. It benefits the children, our hearts of the volunteers and the City of Pomona. Thank you.

CLASP

ANTOINETTE LEWIS, PARENT, TUTOR AND BOARD MEMBER

Hello mayor and members of council, my name is Antoinette Lewis and I am here representing (CLASP) Claremont after school program. I am from Claremont After school program. First of all I want to thank you for the previous contributions to our program. We have been able to add arts program to our STEM program so now, we are a STEAM program and we hope to continue rolling full STEAM with your support.

CLASP provides services to at-risk and low income students. Most of who have been identify by their teachers as academically at risk and who are performing below grade level; these kids either struggle with organization skills, poses low self-confidence and low self-esteem. Furthermore, 87 percent of our students have not met the English language, math, or arts achievements; over 1/3 of our students that we services live in Pomona, border to the city of Claremont. Also, out of these children 87 percent are Hispanic and 46 percent are ELS or English as second language learners and 63 percent of these children live in non-permanent housing.

In our after school program we provide access to the internet, the use of computers and tablets for homework and school projects. Most of our students do not have internet access at home. CLASP provides not only help with homework, but also mentoring, transportation and other enrichment activities.

CLASP student improve in attendance, attitude towards learning and an appreciation for STEAM as well as for good nutrition and physical activities; which we offer 3 times a week. Our tutors are trained by the district in the latest concepts and therefore are able to provide one on one tutoring on common core and language. We also provide field trips to explore and study arts and culture; these field trips range from the library to field harmonic. Many of our kids tell us they have never been to these places before. As always we would love to invite you to our members of council to come to CLASP to see your dollars at work and see the impact that we are making in our students.

CASA GRANDE - LINCOLN AVE CHURCH HOMEWORK PROGRAM

PATRICIA SILVESTRE, LINCOLN CHURCH REPRESENTATIVE/TUTOR

Good evening thank you mayor and thank you council members. I am here again asking for funding for our after school homework program offered at Lincoln Ave Church. We've had our homework program for over 16 years. We provide children with internet access and homework help. 90 percent of the kids we serve do not speak the English language and their parents are unable to help them with the homework; so we need to help them. In helping them they have increase their reading levels and their math skills. Currently we have about 25 kids enrolled in our program and are being we are helped.

We recently moved from the Casa Grande apartments where we were located previously; we had to move because the lease for the unit we used to provide the homework helped increase and we were unable to offer the increase expense of the unit. So, we moved; and we are now located at the Lincoln Ave Church and we continue to provide the homework help at the church. But we need the money to continue to support and serve the children from the community; this includes the children from Casey and Abbey Ln, Lincoln Ave, San Antonio, Kingsley, Emerson, and Pomona High. We help children from elementary to high school. And we need the funding to continue to serve our community children next year.

Today I am accompanied by a happy parent that is very satisfied with the program. Her daughter is one of our participants. When she came to Casa Grande for the Homework program, she was reading below grade level, she was very shy and would not speak. Today her reading level has increased, and she loves to participate. Her grades have improved. Thank you for your help and support that you have given Casa Grande for many years.

INLAND FAIR HOUSING MEDIATION BOARD

MARIE FLANNERY, PRESIDENT AND CHIEF EXECUTIVE OFFICER

I am Marie Flannery, I am the president and CEO and I am here tonight to talk about our proposal. To provide fair housing and land lord /tenant mediation services to the city of Pomona. A bit of history, we applied for our first grant the fiscal year of 16-17 and received a small grant of \$500.00 to complete a fair housing workshop. As we prepared for this work shop and advertised, we got many calls from Pomona residence to help them with land lord and fair housing issues. We assisted 127 Pomona residence with land lord tenant mediation needs and 11 folks with fair housing needs.

The fiscal year of 17-18 we received a bit of a raised and got \$1,500 grant. This grant was to do 2 fair housing workshops, which have been done; and also we were to help 50 Pomona residences with fair housing services. This year we've assisted 131 residence with land lord tenant issues and 39 with fair housing issues.

So, in our proposal, we are proposing to assist a minimum of 450 Pomona residents with land lord tenant and fair housing issues. I noticed in your consolidated plan presentation that there are many concerns of which are of homeless prevention and homeless services and also you have a first time homebuyer's education. I want to let you know that our agency is also a HUD approved counseling agency and we do have a grant and funding to do first time home buyers program. These services are available to Pomona residents too at no cost.

We also work with your local homeless providers, like Inland Hope Partners to provide fair housing and tenant /land lord education to residence that are in the rapid rehousing program; so that when they are housed they are able sustained their housing. Also we recently provided a work shop at House of Ruth. We are very involved in the local community and we hope that you will fund us at an increase level because the need is there. Thank you.

Comments from Community Needs Survey FY 18-19

First time Home Buyers

- District 1 Home Owners Assistance
- District 1 home owner
- District 1 It would be nice to get more homeowners in this district; we've noticed the homeowners are more likely to clean up the alleys, the streets, etc.
- District 2 Bring in home owners = pride of ownership. Reduce the amount of rentals...move the city financially and attract middle income families.... cater to where Pomona ought to be.
- District 2 Renter in senior apts
- District 2 Renter
- District 2 apartment
- District 5 No, The State of California currently offers incentives for first time Home Buyers.
- District 5 let the banks decide and take risks.
- District 6 Worthy but not top priority
- District 6 renting is too expensive therefore we have to keep moving to cheaper housing instead of feeling we are part of this community and work harder to make it better because we belong here. Getting assistance with the down payment will help to keep people in a place and work harder to make this community a better place for everyone.
- District 6 Low interest rate loans and/or down payment paid by city.
- Citywide -V.A.

Fair Housing

- District 1 many tenants do not speak up due to fear of retaliation. I'm not sure what this department does to help tenants and landlords.
- District 1 Not sure; we do have a lot of tenants in this area and it seems a lot of rundown housing.
- District 1 not sure.
- District 2 County already helps with this.
- District 4 Don't know
- District 2 not for us.
- District 4 Need it located here...transportation elsewhere is?
- District 5 Individuals can access current laws can be enforced using civil justice system.
- District 5 it's a signed legal contract. Uphold it.
- District 6 IDK
- District 6 Are there not other agencies in the County to handle FH?
- Citywide-Make it easier for landlords to evict troublesome tenants

Tenant/Landlord Relations

- District 1 I don't know, if it's a big problem in our community
- District 1 No idea if this is an issue or not as we own our home.
- District 4 No idea if this is an issue or not as we own our home.
- District 4 not for us.
- District 4 Same as above
- District 5 No, this is a private business agreement between customer and business. City should have no authority over private contractual agreements.
- District 5 What about it??? A priority in what way??
- District 6 I thought there were Civil Authories in place for this item.
- District 6 We wish there was some kind of rent control
- Citywide- Don't rent

Affordable Housing (acquisition, rehabilitation, new construction)

- District 1 new construction
- District 1 Rehabilitation
- District 1 Affordable but also needed rehab, etc.
- District 2 Get Pomona involved in the HUD good neighbor program.
- District 4 not for us.
- District 4 acquisition, not construction
- District 5 Providing city clearly defines what "Affordable Housing" consist of. That is, how does it compare to existing real estate values?
- District 5 Yes, Revitalize the city. Ghetto Out!
- District 6 Pomona has more than its share of "affordable housing" and not enough police to handle the influx of crime that goes with it.
- Citywide-Help homeowners with free or low interest loans to upgrade home

Special Needs Housing (senior, persons w/ disabilities)

- District 1 House of grace rent
- District 1 no idea if this is a need in this district.
- District 2 we need to put safety 1st, so our community is welcoming place for these special needs groups!
- District 2 I am both.
- District 3 families
- District 4 Homeless
- District 5 Homeless
- District 5 Disability/Mental
- District 5 this should be managed by the county of Los Angeles.
- District 5 absolutely & for Vets too!
- District 6 Homeless People

Community Development

- District 1 the district is primarily residential, so I'm not sure on this.
- District 2 We can be a tech hud...we are the last city in LA county....we are surrounded by multiple universities. Why are not tapping into these resources and pull our city out of "Ghetto" status...miss use of the label. City leaders you have a moral obligation to leave the city better than when you were voted into office. Stop throwing bones at companies that come in under the guise of helping the city only to produce more halfway homes, shelters, but nothing to help generate revenue nor jobs. Wakeup they are making sure Pomona inherits the unwanted from their city, ie Claremont, Ontario, and Chino.
- District 3 Not just this, but also workforce preparation
- District 4 holt is a huge potential for new business but instead it is full of vacant lots, rundown buildings, the whole broken window theory is in full force here, this brings crime, hookers, transients into our community, you need to fix this now! Knock down all these old falling down buildings and bring new development, cvs, rite aid, target, how about a movie theater! With restaurants entertainment area for the whole family???
- District 4 but not trash companies, liquor stores or drug rehab businesses
- District 5 We shop at Chino Hills Spectrum. Clean & Safe.
- District 6 Higher end businesses
- Citywide -yes we just moved here and I was not aware of all the prostitutes and homeless and drug dealers in this area
- Citywide-please make it easier for small businesses to start in Pomona!
- District 2 Tutoring Services/Hwk Help

Code Enforcement (complaints, inspections, correction notices)

- District 1 Need enforcement of parked cars on streets for long periods of time
- District 1 We have huge problems with compliance, especially trash/dumping, poorly maintained yards/homes (to the point of safety issues); etc.
- District 2 Please a fixing their homes as best they can with the funds they have. We need to have more home improvement opportunities, tap into HUD funding.
- District 2 All of the above we never see any type of code enforcement personal even after calling for their assistance or reporting a problem
- District 2 Depends on which code enforcement things we are concentrating on
- District 4 Code Enforcement needs to go out to problems on their own. Not wait for people to call it in. Also, pick up stuff on the street on their own.
- District 4 Need more officers and timely solutions
- District 5 Illegal dumping, homeless people living in parks at night next to residences
- District 5 Be nice if Monica wasn't so rude.
- District 5 How is an owner on my street allowed to leave his house half built?
- District 6 Code enforcement ALL around the city, not just the more affluent neighborhoods. This makes the city more attractive to perspective businesses.

- District 6 especially related to homeless issues
- Citywide-there is a property at the corner of my house and a lot of drug addict hang out in that empty lot
- Citywide-I believe my neighborhood is not taken care like the area of Roosevelt and Carey areas.
- Citywide- It has to be fair in all the city and to businesses as well as residents.
- Citywide-There is trash all along Scenic Ridge outside of Hidden Valley condo complex. I hope street cleaners or someone else from the city will clean it up.
- Citywide-clean up our city!!
- Citywide-More inspections of places selling alcohol such as liquor stores, bars, and night clubs.

Public Infrastructure Alleys Streets and Street Lights

- District 1 Alleys, as the city knows, are a nightmare to deal with. They are not paved, are hard to maintain and clean, and are the site for drug dealing and doing drugs, as well as prostitution. Somehow we all have to come up with solutions together.
- District 1 Come to 1040 Ashport to see how unsafe this street is. We need repairs urgently.
- District 1 Come to 1040 Ashport to see how unsafe this street is. We need repairs urgently.
- District 2 Stop destroying the beauty of our city by letting our street mediums dry out.
 Safe neighborhoods = clean cities = better communities. Fyi I have seen people from outside of our city dump their trash, construction waste, old furniture in our community alleys
- District 2 Are main streets like White Ave between mission blvd and phillps is so full of holes and high and low spots also White Ave. is not a 18 wheeler permitted street this is one of the reasons are street is so damaged.
- District 2 Keep Alleys cleaned, make residents to help out to keep half of their alley cleaned, especially homeowners.
- District 2 The street lights are always broken
- District 2 Most streetlights are broken and/or not functional.
- District 2 plz
- District 3 when I ride my bike, I always feel bumps
- District 3 when I ride my bike, I always feel bumps.
- District 3 The streetlights are always broken
- District 3 The street lights are always broken.
- District 3 The street lights are always broken
- District 3 The street lights are always broken.
- District 3 The streetlights are always broken and I flip over on my scooter due to sidewalk cracks

- District 3 The streetlights are always broken.
- District 3 Sidewalks are ugly and my scooter trips
- District 3 Many of the streetlights are broken, and the sidewalks are cracked.
- District 4 Alleys
- District 4 The streets lights are always broken and the sidewalks are broken.
- District 4 I live on San Bernardino Ave and there are so many accidents here! we need speed bumps on the street here in between Towne and Indian Hill!!!! Now
- District 5 Potholes
- District 5 To many empty lots & alleys filling in with trash & debri.
- District 6 Improvements have helped but we still have many deteriorating streets
- District 6 Fix our roads!
- Citywide- yes this is import due to the high crime!!!
- Citywide-Cracked and potholed streets should be repaved to revitalize neighborhoods
- Citywide-I believe that my street is not take care of like Roosevelt and Carey areas
- Citywide- Potholes, cleanliness
- Citywide- The city has to take more responsibility with this. the alleys and streets are not owned by residents and they should not be responsible for them
- Citywide- need more lights and better streets!
- Citywide-The streets around Phillips Ranch Road off-ramp are in bad shape. As soon as it turns into Chino Hills Pkwy the roads are smooth and streets are clean. Why is that?
- Citywide- yes!! safety, and make it look inviting to investors!
- District 1 Community Centers rent
- District 1 Food Kitchen
- District 1 Too many vacant lots, turn these to parks
- District 2 Keep them clean, well-lit so they don't become a haven for drug runners, homeless, these should be family safe and friendly locations

Parks/Community Centers

- District 2 keep them clean
- District 2 Keep them clean and well lit, make it a safe place for my family.
- District 2 Keep them clean and well lit, make it a safe place for my family.
- District 2 keep them clean and well lit, make it a safe place.
- District 2 Keep them clean and well lit, make it a safe environment
- District 2 Keep them clean and well lit
- District 2 Reduce the amount of vacant parks, micro parks.
- District 2 Turn vacant lots
- District 2 Reduce the amount of vacant parks, dirty ones
- District 2 reduce the amount of vacant parks to be nice
- District 2 turn vacant lots into microparks
- District 2 Reduce the amount of trash or dirtiness and turn it clean.
- District 2 Use parks to fill unused spacing

- District 3 Keep them clean and well lit, make it a well place.
- District 3 Keep them safe
- District 3 Keep them clean and safe.
- District 3 Keep them clean and safe.
- District 3 Keep them clean and well lit
- District 3 Keep them clean and well lit, make it a safe place for our family
- District 3 Keep the parks clean, well lit, and safe by adding guards
- District 3 Keep them clean and well lit, make it a safe place for my family
- District 3 keep them clean and well-lit and keep crackheads away from them
- District 3 keep them clean and well lit. Make it a safe place or my family.
- District 3 Keep them clean and well lit. Make it a safe place.
- District 3 Keep them clean and keep suspicious characters out.
- District 3 keep clean and no crackheads
- District 3 More soccer more soccer more soccer more soccer less baseball less baseball
- District 3 Please keep the existing parks clean, because I have seen people who seem like drug dealers.
- District 3 Turn the empty lots into mini parks
- District 3 We need better and healthier grass
- District 3 turn empty lots into micro parks
- District 3 reduce the amount of vacant parking trash
- District 3 We should turn empty lots into microparks
- District 4 Keep it clean, and safe for my family.
- District 4 Keep them clean and well lit. Make it a safe place for my family.
- District 4 Reduce the amount of vacant lots and turn them into micro parks
- District 4 More library hours and services
- District 4 make repairs to women's restroom at Palomares Senior Center
- District 5 Parks in general host too many transients.
- District 5 No new parks but maintenance of existing
- District 5 Without information regarding the current and proposed Budget these questions are difficult.
- District 6 The parks in general are full of low life people (people dealing with what it seems illegal substance), besides that homeless. One does not feel safe.
- District 6 OUR PARKS NEED MAJOR REPAIRS
- District 6 the park is filled with drug addicts how can your community use it
- Citywide- This needs to be seen as a priority. Increase patrols for safety and improve existing park structures.
- Citywide- high school football
- Citywide- The streets around Phillips Ranch Road off-ramp are in bad shape. As soon as it turns into Chino Hills Pkwy the roads are smooth and streets are clean. Why is that?
- Citywide- please fix up our parks, fix the drinking fountain at Lincoln park, and unlock the bathrooms
- Citywide- We don't have parks nearby
- Citywide- 600 S. Park Homeless Shelter

- Citywide- Improve Infrastructure streets are in bad condition
- Citywide- ease up on business restrictions At least allow one sign placed in front of the store. Increase revenue, more sales more taxes. It's a win win. You are only hurting yourself.
- Citywide-sports
- Citywide- sports
- Citywide- Community centers parks/ more police!
- Citywide- Reduce the amount of vacant parks, micro-parks

Homeless Services

- District 1 Pomona is suffering big time on this issue
- District 1 Conduct a survey, ask where the homeless last mailing address was, then request that city to help out. We need neighboring cities to help out with homeless.
- District 2 County service already exist, inform them, help them transition but stop sinking so much city money to such a small population of the city. You just put a giant sign in the city, "send us all your homeless". Who pays for.it, home owners, thanks for making Pomona unappealing to new families....
- District 2 Food warehouse
- District 2 I don't know how long we are going to be making excuses make a decision and apply it what's so hard about that
- District 2 Please, get rid off of the homeless, a few would be ok, but are so many they
 are like weeds now, city of Pomona stop being too generous to the homeless, reason
 why there are so many, they do not pay taxes.
- District 3 help the families that are in need of help
- District 3 why can't we have these centralized location in the current gateways of the city. NOTE. The more services that we provide, the more we become the city focuses on only homeless residents.
- District 3 why can't we have these centralized location in the current gateways of the city. NOTE. The more service we provide, the more we become the city focuses on only homeless residents
- District 4 Providing help in a compassionate and loving way. Not just sweep them off under the rug.
- District 4 way too many and I hate them asking for money and get upset when you tell them no
- District 4 We need to stop being the place to be if you are homeless. This whole bit of the police saying their hands are tied when people are committing crimes is b.s. and laziness.
- District 5 As long as any expense does not pull financial resources from core city functions, i.e. police & fire services.
- District 5 Do we not already have a grant program in place??

- District 6 Haven't we paid enough? The new ritz for the homeless starts construction soon. Maybe we should start suing the neighboring cities for dumping their homeless in our city! Get a city attorney willing to take on that fight!!!!!
- District 6 very important
- District 6 we need affordable housing, rent control, and/or down payment assistance
- District 6 The problem, along with crime, that most impacts our city!
- Citywide-we bought a property that we were unaware of all the homeless in the area around us and we were robbed our first week of living in our new home
- Citywide-Homeless people should have shelter
- Citywide-know-too many homeless people around the area of Bendectic, Appleton, Holt and San Bernardino Avenue.
- Citywide-Need housing and rehabilitation
- Citywide-Get them out of Pomona!!!!
- Citywide-Why can't we have these services in a centralized location in the current gateways of the city. NOTE: The more services you provide, the more we become the city that focuses on only homeless residents.
- Citywide-More clean up to attract new businesses and new home buyers. Too many liquor stores.
- Citywide-Neighborhood watch
- District 6 We need solid solutions to the homeless crisis.
- District 5 Crime prevention needs to be more involved with youth.
- District 4 same group of high risk young boys are at Lincoln Park every night after dark, yet never get cited, no one ever does outreach. There is only a sad outcome while the City does nothing (even though the parks are closed after dark and the police have the ability to issue citations in case even one of these young people's parents would benefit from finding out their child is hanging out after dark in a Pomona park). I'm ashamed my City waits for kids to get into trouble when they have tools to address the situation before the child goes to juvie. And yes, we in the neighborhood call all the time about this group of kids having their "club" meeting.

Outreach

- District 1 Provide social services to indigent population
- District 1 Not sure how effective it will be. We talk too many of the homeless as we
 escort them out of our alley, and many say they realize they would have to quit using
 drugs if they enter housing, and they do not want to quit using drugs.
- District 1 I'm not sure what you mean by this term, "Street Outreach". Who's being reached out to?
- District 2 Stop using so much city money on something the county provides services for. Have you noticed the numbers have increased most of which are moving into Pomona from neighboring communities, it's disgusting to think the city is being fooled into taking

- other cities perils. We are being used...stop sacrificing the safety of Pomona City residents.
- District 2 Why can't we have these services in a centralized gateway of the city? NOTE: the more services you provide, the more we become the city the focuses on only homeless.
- District 2 I don't really think that will work because it can cause the person getting hurt
- District 2 Why can't we have these services in a centralized location. Focus on homeless residents. Be safe. Make other lives easy too.
- District 2 why can't we have these services in a centralized location in the gateways
- District 2 Why can't we have these services at a location centralized instead of gateways.
- have a centralize location
- District 2 Make an area specialized for this.
- District 2 It could be dangerous.
- District 2 It could be dangerous.
- District 3 why can't we have these services in the current gateways.do not mainly focus on homeless people because someone who deserves it might not get it
- District 3 Much more can be done.
- District 3 We have agencies for that area of service

Rental Assistance

- District 1 Get help from HUD
- District 1 For the homeless, yes. Good paying jobs in the area would be better for those who can work.
- District 2 Emergency assistance yes, we need to invest in job training rather than putting bandages on gaping holes
- District 2 Sure but make sure the persons getting the assistance is takeing care of the property or at least make sure the property is worthy of the assisting

Case Management

- District 1 To the people that really want it
- District 1 Counseling for all families
- District 1 Counseling for all families
- District 1 County services, leverage those not city funds
- District 2 only one repeat
- District 3 Utilize existing agencies in city
- District 4 What the hell with all this line of questioning, clearly the nonprofits lobby the
 city of Pomona and you want to offer all this stuff that draws homeless. I say this and
 I'm a progressive. Start addressing the children of this community and then the city will
 be more livable. AS it is now, children are unsafe even walking to school. Hell, many are
 unsafe AT school since you house the homeless and treat drug addicts' right by their
 schools.

- District 4 Have a reliable referral resource, but not City job
- District 6 better enforcements servicing only Pomona's homeless
- District 6 Mental health Services-more
- District 6 Oversight and coordination.
- District 6 Insufficient information to provide response
- Citywide- 600 S. Park Homeless Shelter Please upgrade. find sponsor to help.

Public Services -Food Banks

- Citywide-Food Banks
- District 2 please create food bank locations outside of residential areas.
- District 2 food bank keep out of neighborhoods.
- District 2 PLEASE create the food bank locations outside of residential areas. This has created an unsafe community that has resulted in litter. AKA Garey food banks.
- District 2 please make it in safe environment
- District 2 please create a food bank. outside of residential areas
- District 2 PLEASE create the food bank locations outside of residential areas. This has created an unsafe community that has resulted in litter. AKA Garey Ave. Food banks
- District 2 PLEASE create the food banks locations outside of residential areas. This has created an unsafe community that has resulted in litter. AKA Garey food banks
- District 2 please create the food bank location outside of residential areas, this can create unsafe communities
- District 3 Please put it in locations outside people's homes.
- District 3 please put it in locations outside people's homes.
- District 3 Please create a food bank outside residential areas. This has created an unsafe community that has resulted in litter. Aka Garey food banks
- District 3 PLEASE create the food bank location outside of residential areas. This has created unsafe communities
- District 3 please create a food bank outside of residents like at a park
- District 3 Please do not put food banks in residential neighborhoods.
- District 3 Don't put near homes
- District 3 do not put food banks near neighborhoods
- District 3 please create a food bank.
- District 3 don't put in residential area.
- District 3 build the service outside of residential areas so we can avoid pollution
- District 3 PLEASE create the food bank locations outside of residential areas. This has created an unsafe community that has resulted in litter.
- District 3 Please create the food bank locations outside of residential areas. This has created an unsafe community that has resulted, in litter.
- District 3 create the food bank location outside of residential areas. Where no one will break into the residential homes
- District 3 keeping food bank locations away from residential areas can prevent litter.
- District 3 Trauma Informed training for providers and resiliency.
- District 3 Utilize existing agencies

- District 3 Please do not put them in neighborhoods or by homes.
- District 3 Don't put it around homes please.
- District 3 Please create the food bank locations outside of residential areas. This has created an unsafe community that has resulted in litter. AKA Garey Ave food banks.
- District 3 Please create the food bank locations outside of residential areas this has created unsafe communities, that has resulted in litter AKA Garey food banks
- District 3 more of the same. why not ask relevant quality of life questions like "should we change our motor home parking laws so we don't have every errant motorhome in L.A. County coming to Pomona cuz you can park anywhere just as long as you move it in 3 days.
- District 4 Resource referrals, not City job
- District 5 Homeless shelter
- District 5 Get involved with a church that can be compassionate and help guide you into half way homes, etc.
- District 6 Can these be coordinated by using other sources?
- Citywide- low income housing
- Citywide- PLEASE create the food bank locations outside of residential areas. This has created an unsafe community that has resulted in litter. AKA Garey food banks.

Youth and Education

- District 1 let the churches do it
- District 1 Keep our youth busy, prepping them for college and beyond.
- District 1 After school programs, learning centers inclusive of children with ASD and other special needs please.
- District 1 After school programs, learning centers inclusive of children with ASD and other special needs please.
- District 2 But those that beautify city and tap into our cultural heritage. Why don't we have a youth Mariachi group, Latino art, we should have a city filled with Latin art. Build a plaza for the people (para la gente) on Garey and Phillips ranch rd., showcasing food and music with mini stalls like old town San Diego State park. The entire city could improve its appeal even if just adopted that as look for the city.
- District 2 PLEASE update schools, so the school and provide the services. 1950s school needs new drinking fountains.
- District 2 Please update schools so the schools can provide the services. 1950 schools need new drinking fountains.
- District 2 PLEASE update schools, so the schools can provide the services. 1950 schools need new drinking fountains.
- District 2 ALL schools need to be updated, especially if constructed in the 1950s. Water fountains have rusty water taste. We voted to improve the school, let's put those tax dollars into our schools instead of making our city offices look pretty.
- District 2 Water fountains are rusty and taste weird and would help the schools

- District 2 ALL schools need to be updates, especially if construction in the 1950s. Water fountains have rusty water taste. Also there are ants on the field.
- District 2 We need to improve the schools we already have
- District 2 Is more important to help schools
- District 3 Education
- District 3 PLEASE update schools, so the schools and provide the services.
- District 3 PLEASE update schools so the school and provide services. 1950s school need a new drinking fountain
- District 3 Please update schools so the school can provide these services. Our schools need new drinking fountains or water bottle filling stations
- District 3 please update schools and so kids get a better education. New drinking fountain (water bottle filling station)
- District 3 schools need better water systems
- District 3 plz update schools and better food more soccer better water
- District 3 Spend this money on school so that the schools can provide programs.
- District 3 All schools need to be updated, especially if constructed in the 1950's. Water fountains have a rusty water taste. We voted to improve the school, let's put those tax dollars into our school.
- District 3 Please make soccer programs or any educational program.
- District 3 All schools need to be updated, especially if constructed in the 1950's, and water fountains have rusty water tanks
- District 3 all schools need to be updated, especially constructed in the 1950's water fountains have rusty taste and water to be actually cold
- District 3 Schools should be updated, especially if they were created in the 1950's. The water fountains have rusty tastes.
- District 3 needs to be updated, like water fountains that have rusty taste, we vote to improve the school.
- District 4 Please update school so the schools can provide services.
- District 4 All schools need to be updated, especially if constructed in the 1950's. Water fountains have rusty water taste. We voted to improve the school, let's put those tax dollars in our schools, not decorating the main office.
- District 4 All schools need to be updated especially if created in the 1950s water fountains contain rusty taste. We voted to improve the school, let's put those taxes into our school and not our city office.
- District 4 yes, we need as much as possible for youth, not the screwed up adults that make the children growing up in Pomona suffer.
- District 5 If you want a strong and better city start here
- Citywide-after school programs a big opportunity to make impact on our youth. Crime prevention could visit creating a safe & positive influence.
- Citywide- All schools need to be updated, especially cs.
- District 5 all schools need to update.

Senior Services

- District 1 Only 788 over 85 residents, Pomona has 30,000+ families help them... make Pomona safe.
- District 1 Help the seniors instead of the homeless,
- District 1 This doesn't cost the city any money
- District 1 I have a grandma going through this situation
- District 1 I think insurance companies and county already provide these services.
- District 5 We have two community parks that offer such and are doing a great job.
 Perhaps spread the word!

Health Services

- District 1 I feel we have many community clinics
- District 1 But not a great city costs, county services already exists
- District 3 we all need stuff
- District 3 Major focus on Fitness and Nutrition, open spaces and nutritional classes of no cost-low cost
- District 4 we have enough dental offices on Garey. More counseling: you have already asked this question 3 times. I get it, some nonprofit wants to provide these services and make money off Pomona.
- District 5 This should be managed by the County of Los Angeles.
- District 5 More counseling?
- Citywide-For the homeless drug addicts no!!!!!

Anti-Crime Programs

- District 1 YES, MANY TIMES YES. We need to start a Neighborhood Watch in this District and we also need to generate greater pressure to get the drugs and prostitution out of it.
- District 1 This could have different connotations depending on who's running it and what their goals are.
- District 2 MAKE Pomona safe. Residents do not want to call police because they don't
 always feel they will be protected. Why ask for help if the help doesn't come. Make
 better partnerships with schools to children have better opinions of the police. Focus
 efforts in schools that are high crime neighborhoods.
- District 2 Youth Employment
- District 2 listen very carefully to the people
- District 2 yes making police presence more visible
- District 2 THIS IS THE MOST IMPORTANT THING TO POMONA'S SUCCESS.
- District 2 THIS IS THE MOST IMPORTANT THING IN THIS LIST
- District 2 This is the most important one.
- District 2 This is the most important key to Pomona Success

- District 2 THIS IS AN IMPORTANT ONE
- District 2 THIS IS THE MOST IMPORTANT
- District 2 This is the most important.
- District 2 this is the most important thing
- District 3This is the most important to the success of Pomona
- District 3 THIS IS THE MOST IMPORTANT OF THE WHOLE SURVEY!!!!!
- District 3 THIS IS THE MOST IMPORTANT ONE OF ALLLLLLL!!!!!!!!
- District 3 this is THE most important thing, as my neighbor has recently lost \$300 dollars' worth of security camera equipment, and nobody saw this.
- District 3 THIS IS THE MOST IMPORTANT
- District 3 This one is the most important one.
- District 3 THIS THE MOST IMPORTANT ONE:)
- District 3 Clean up HOLT
- District 4 This is the most important key to Pomona success.
- District 4 This is the most important one!!!
- District 4 yes we need this !!!
- District 4 how about just having the police do their job rather than the reputation they have of not wanting to write reports, so when you call, they come out but do nothing. That would deter crime. But everyone on the streets knows you can basically do anything in Pomona and the police will turn the other way.
- District 5 Need to go with LASD and drop Pomona PD
- District 5 Expand your volunteer program with retired professionals who want to give back to their community.
- District 6 trace things-Public safety/City economics
- District 6 Public Health Administrator
- District 6 This is an absolute MUST. if the city can't afford to have more than 5officers on patrol any given time, then train the public volunteers to take fingerprints and write reports and let the police officers handle the other stuff.
- Citywide- I have never seen the police drive by protecting my new community we have lived her for 4 months
- Citywide-more neighborhood watch meeting and services!
- Citywide-This is the most important one.
- Citywide-This is the most important one
- Citywide-This is the most important key to Pomona Success.
- Citywide- think LP on next door is quite good
- Citywide-600 S. Park Homeless Shelter
- Citywide-Schools
- Citywide-This is the most important key to Pomona Success.

Spanish Public Comments

- **First Time Home buyers**: There are times when funds are not enough to pay for the legal documents when buying a home. (Ay veces que no le alcanza para hacer los trámites legales para la compra)
- Public Infrastructure: The streets are very destroyed (Están muy destruida)
- Homeless Prevention: This is very necessary to fix (Eso si es necesario que lo mejoren)
- **Street Outreach**: Yes, help also the people that do not have legal status becasue they are also human. (Si y que también ayudarán no igual que los que son nacidos aquí en este país pero también las personas q no tiene papeles .son humanas.)
- **Rental assistance**: Rental assistance for 6 months would be helpful. (Rentas de casas x 6 meses ayudaría)
- Case Management/Counseling Free for undocumented people (Free para los que no tienen papeles.)

Appendix K ESG Written Standards

Pomona VIBRANT, SAFE, and BEAUTIFUL

EMERGENCY SOLUTION GRANT (ESG) Written Standards

Street Outreach Emergency Shelter Rapid Re-Housing **Homelessness Prevention HMIS**

Emergency Solution Grant (ESG)

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POMONA ESG/COC

<u>Purpose</u>

The purpose of Hearth Act Funding, including the Continuum of Care Programs and the Emergency Solutions Grant (ESG) is to supplement State, local, and private efforts to address homelessness through rapid re-housing, street outreach, homeless prevention and emergency shelter. Federal funds such as COC and ESG are used to provide street outreach to the homeless, help operate shelters, provide essential support services to the homeless, and to help prevent at-risk families or individuals from becoming homeless.

Pomona's Mission

To reduce the amount of homeless people living in the city. So, in January 2017 City Council formally adopted a strategic plan to resolve the homeless problem in the community "A Way Home": Community Solutions for Pomona's Homeless The City of Pomona will follow HUD's recommended guideline which is to identify sheltered and unsheltered homeless people, as well as those at risk of homeless, and provide the services necessary to help those persons to quickly regain stability and permanent housing after experiencing a housing crisis and or homelessness. A 24 hour Centralize shelter, using the housing first approach of Rapid Re Housing and providing Homeless prevention. In addition, the city also plans to build more affordable and stable housing to meet the housing needs in the community.

Grantee

City of Pomona
Department of Neighborhood Services-Housing Division/Grants
505 S. Garey Avenue

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Overview ESG/COC

Emergency Solutions Grant Standards

The City of Pomona (City) is responsible for coordinating and implementing a system-wide approach to meet the needs of the population and subpopulation experiencing homelessness within the City. Both the Emergency Solution Grant Rules and Regulations (ESG) and the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Continuum of Care Program Interim Rules state that the COC, in consultation with recipients of ESG program funds within the geographic area, shall:

- (1) Establish and consistently follow written standards for providing COC assistance;
- (2) Establish performance targets appropriate for population and program type; and
- (3) Monitor recipient and sub-recipient performance.

In accordance with Title 24 of the Code of Federal Regulations (24 CFR) Part 578, City of Pomona has developed the following written standards. These standards will apply to all projects that receive City, ESG funding and are intended as basic minimum standards to which subrecipients can make additions and/or enforce more stringent standards applicable to their own projects. In addition, all projects must comply with the Notice of Funding Availability (NOFA) under which the project was originally awarded and the Homeless Emergency and Rapid Transition to Housing (HEARTH) Act. All programs that receive ESG funding are required to abide by these written standards.

Overview of Hearth Act

The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act) amended the McKinney-Vento Homeless Assistance Act, including major revisions to the Emergency Shelter Grants program, now the Emergency Solutions Grants (ESG) program. The HEARTH Act incorporated many of the lessons learned from the implementation of the Homelessness Prevention and Rapid Re-Housing Program (HPRP) into the new ESG program, including placing a stronger emphasis on homelessness prevention and rapid re-housing assistance.

SNAP Shot of HEART ACT

- The Homeless Emergency and Rapid Transition to Housing (HEARTH) Act on May 20,
 2009 amends the McKinney-Vento Homeless Assistance Act
- Changes allow for increased flexibility in who may be served and what activities may be carried out
- The HEARTH Act consolidates three of the separate homeless assistance programs administered by HUD under the McKinney-Vento Homeless Assistance Act into a single

grant program and creates the Emergency Solutions Grant Program and the Rural Housing Stability Program.

The focus changed from Homeless Shelter to Homeless Prevention.

ESG and COC Coordination/Collaboration

In collaboration with other ESG service providers, these written standards have been developed by ESG recipients, including the LASHA, surrounding cities in LA county and Continuum of Care (COC) Membership. This collaboration allows for input on the standards and implementation process developed by organizations that directly provide homeless and housing services, Rapid Re-housing (R/R), and Homelessness Prevention (HP). The ESG Written Standards have been approved by the COC, the County, and City ESG recipients. These written standards will be reviewed and revised, at a minimum annually or as needed, to continue to build upon and refine this document.

Housing First Model

Irrespective of the program type, HUD encourages ESG Recipients and the COC to implement a housing first approach when providing housing assistance. The housing first approach prioritizes rapid placement, stabilization in permanent housing, and does not have service participation requirements or preconditions (such as sobriety or a minimum income threshold). Transitional housing and supportive service only projects may also be considered when using the housing first approach if they operate with low-barriers, work to quickly move people into permanent housing, do not require participation in supportive services, and for transitional housing projects do not require any preconditions for moving into transitional housing.

Universal Assessment

All individuals will be assessed using a comprehensive, universal assessment tool called the Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT). This tool guarantees that individuals' levels of need and eligibility determinations are made in an informed and objective manner.

Homeless Management Information System

All subrecipients are required to participate in the Homeless Management Information System (HMIS) per the ESG and COC Interim Rule (24 CFR 576 and 578). HMIS provides an opportunity to document homelessness and helps to ensure coordination between service providers while avoiding duplication of services and client data.

Data Sharing Requirement

Data sharing is a multi-directional sharing relationship between multiple organizations. In order to systematically share data, the participating agencies must jointly establish a data sharing network formalized by the execution of guidelines, with the understanding they agree to the guidelines made by the HMIS Committee.

Agreements

The City of Pomona (City) will enter into one a one year agreements with each sub-Recipient of ESG funding. In general; these agreements define:

- Key program components or activities (including benchmarks for success);
- The level of ESG funding;
- The anticipated source and amount of matching funds (24CFR 576.201) contributed by the agency/organization; and
- Documentation or reporting requirements. Receipt of Agreement and Terms

Record Keeping

Sub-recipients must establish and maintain standard operating procedures for ensuring that the ESG program funds are used in accordance with the requirements of the ESG program. All records (or copies of records) containing information related to ESG program funds and activities must be retained and kept accessible for seven years after year funding was received. Records must include evidence of eligibility for each participant by eligible component (street outreach, RRH and or Homeless Prevention), income documentation, service records, Housing Quality Standards (HQS) inspections, rent reasonableness for each assisted unit, documentation of required matching funds, documentation of expenditures and evidence that required policies are in place.

Written procedures must be in place to ensure the security and confidentiality of all records containing personally identifying information of any individual or family who applies for and/or receives Emergency Solutions assistance.

Expenditure Limits

Street Outreach and Emergency Shelter expenditures are capped as follows:

Combined Street Outreach and Emergency Shelter expenditures from each fiscal year's ESG grant cannot exceed the greater of:

- 60% of that fiscal year's total ESG grant award, or
- The amount of grant funds committed to Street Outreach and Emergency Shelter activities

Guiding Statutes, Regulations and Circulars

Financial management of federal grant programs, including the ESG is governed by a set of requirements that are contained in the following:

- Provisions in law, as set out in statutes;
- Regulations, which interpret and amplify the statute and are set out in the Code of Federal Regulations (CFR);
- Office of Management and Budget (OMB) Circulars, which in some cases have been reissued as part of the CFR.

Financial Management

Grantees and recipient in the ESG program must ensure compliance with regulations and requirements pertaining to the following key areas of financial management outlined in Financial Management Systems (24CFR 85.20 and 24CFR 84.20-28) for the following areas:

Usage of funds Required funding match

Internal control Budget controls

Cash management Accounting controls

Procurement property Asset control

Audits

General Accounting System

The purpose of 2 CFR Part 200 is to streamline the Federal Government's guidance on administrative requirements to more effectively focus Federal resources on improving performance and outcomes, while ensuring the financial integrity of the Federal programs in partnership with non-federal stakeholders (e.g., grantees and sub-recipients). OMB Circular 2 CFR 200 supersedes, consolidates, and streamlines requirements from eight (8) OMB Circulars: A-21, A-87, A-89, A-102, A-110, A-122, A-133, and A-50. Subrecipients are required to maintain a general accounting system. Accepted general accounting system includes:

- Cost Principals for State and Local Governments 2CFR Part 200
- Cost Principals for Non Profit Organization 2 CFR Part 200
- Independent Single Audits Recipients of individual or multiple Federal Awards that expend more than \$750,000 of federal funds with a one year period
- Records to be maintained for a minimum of three (7) years.

Accounting Controls

Having accurate and comprehensive documentation of revenue and expenses is a regulatory requirement, and it is also a necessary part of a sub-grantee's organizational responsibilities. Accounting controls consist of procedures that enable sub-recipients of ESG funds to maintain accounting records that sufficiently identify the source and application of funds that flow through the sub-grantee's organization and, thereby, meet applicable standards. Most important of all, accounting records must be supported by source documentation.

Reimbursement Responsibilities

Sub-recipients will be responsible to submit on a monthly basis a reimbursement request for qualified expenditures. The following must be included in the request as follows:

- Request cover page and summary page;
- Cancelled check or Bank statement;
- Invoice or Bill;
- Late Charges are not eligible;
- HMIS reporting for each service provided under the eligible component (Street Outreach, Shelter, RRH, Homeless Prevention)

The disbursement of ESG funds to the Sub-recipient shall be on a reimbursement basis only. There shall not be any advance or prepayment of funds.

Final reimbursement request must be submitted no later than the date specified on ESG agreement which is June 30th marking the end of City of Pomona FY.

Matching Funds Requirements

The Sub-recipient must make matching contributions to supplement the Sub-recipient's ESG program in an amount that equals the amount of ESG funds provided by the Grantee. In other words, for every dollar provided through the ESG program, the Sub-recipient must contribute a dollar from another source to eligible ESG activities within the same funded programs.

Matching contributions may be obtained from any source, including any Federal source other than the ESG program, as well as state, local, and private sources. Additional requirements apply to matching contributions from a federal source of funds as follows: the recipient must ensure the laws governing any funds to be used as matching contributions do not prohibit those funds from being used to match Emergency Solutions Grant funds. If ESG funds are used to satisfy the matching requirements of another federal program, then funding from that program may not be used to satisfy the matching requirements under this section.

Matching funds must be provided after the date of that HUD signs the grant agreement.

Recognition of Matching Requirements

In order to meet the matching requirement, the matching contributions must meet all requirements that apply to the ESG funds provided by HUD.

- The matching contributions must be provided after the date that HUD signs the associated grant Agreement;
- For cash match, "provided" means when the funds are expended (or when the allowable cost is incurred);
- For in-kind match, it is the date the service (or other in-kind match source) is actually provided to the program or project;
- To count toward the required match for the sub-recipient's fiscal year grant, cash contributions must be expended for eligible activity costs within 24 months after the date HUD signs the grant agreement with the recipient;
- Contributions used to match a previous ESG grant may not be used to match a subsequent ESG grant;
- Contributions that have been or will be counted as satisfying a matching requirement of another federal grant or award may not count as satisfying the matching requirement of this section.
- The program participants served with matching funds must be entered into HMIS, and reported on the CAPER.

Eligible Types of Matching Contributions

The matching requirement may be met by one or both of the following:

- *Cash contributions* Cash expended for allowable costs of the sub-recipient, as defined in the Omni-Circular (2 CFR §200).
- **Non-cash contributions** The value of any real property, equipment, goods, or services contributed to the recipient's or sub-recipient's ESG program, provided that if the recipient or sub-recipient had to pay for them with grant funds, the costs would have been allowable. Non-cash contributions may also include the purchase value of any donated building.

Program Participant Records

In addition to the eligibility documentation required above, program participant records must include:

- documentation of the services and assistance provided to that program participant, including, as applicable, the security deposit, rental assistance, and utility payments made on behalf of the program participant;
- compliance with the applicable requirements for providing services and assistance to that program participant under the program components and eligible activities provisions where applicable, compliance with the termination of assistance requirement.

Documentation of Homelessness

ESG sub-recipients are required to maintain adequate documentation of homelessness status to determine eligibility of persons served by the ESG program.

 A copy of this documentation must be maintained by the subrecipient in the client's or participant's file. Documentation includes 3-day notice to quit or pay, public agency written verification of homelessness, or self-certification of homelessness are examples of required proof to require and maintain in client file.

Qualifications of Homelessness

A person is considered homeless only when he/she resides in one of the following places:

- In places not meant for human habitation such as a car, park, sidewalk, an abandon building, or on the street;
- In an emergency shelter;
- In transitional or supportive housing for homeless persons who originally came from the streets or emergency shelter; or
- In any of the above but is spending a short time (up to 30 consecutive days) in a hospital or other institution.

Monitoring and Site Visits

Monitoring can take a number of forms and can include review of progress reports, telephone consultation, and performance of on-site assessments. The three basic goals for oversight and monitoring of the progress and performance of ESG grantees/recipients include:

- Ensure that ESG funds are used effectively to assist homeless individuals and families and that the basic ESG program goals are met;
- Ensure compliance with ESG regulations and program requirements in the usage of funds and in carrying out program activities; and
- Enhance and develop the management capacity of grantees or recipients.

ESG/COC Reporting

Grantee Reports to HUD/LAHSA

Review of reports is a primary activity of monitoring ESG/COC project progress and performance of both HUD Field Offices and subrecipients. As the contractually responsible entity, Receipt should gather from subrecipient organizations various pieces of program and financial information on a regular basis. This serves not only to assist the recipient monitor the progress of recipient organizations funded by the allotment of Federal funds, but also to report on these activities to HUD and/or LAHSA. Reports are completed through use of the Integrated Disbursement and Information System (IDIS - described below and in Section Five of this Guide) as well as through annual reporting with the Consolidated Annual Performance and Evaluation Report (CAPER) and HMIS.

In the annual CAPER, for example, a jurisdiction funded with an ESG grant should report on the number of homeless persons provided with services through the ESG program during the year, and the types of activities which were funded by the program. Annual reporting to HUD is discussed more fully below in Subsection 6.3.

In IDIS and HMIS, the recipient reports the following project information:

- Number of participants in each recipients' ESG/COC project;
- Demographic information on participants receiving services (including race/ethnicity, age, sex, and families);
- Type of services and housing or other assistance provided by the recipient;
- Description of the beneficiaries of the project (such as mentally ill, runaway youth, battered spouse, etc.);
- Shelter type; and
- Other sources of funding to support the project.

Assessing subrecipient progress through these periodic reports allows the grantee to understand if the subrecipient is meeting program requirements, carrying out eligible activities and expending funds in a timely manner.

In order to obtain the information that is required in IDIS, the City of Pomona requires detailed reporting from every subrecipient of Federal funds. Reporting often occurs in conjunction with a recipient's request for reimbursement of eligible costs. At a minimum, recipient reporting to the grantee should occur on an annual basis, which is HUD's requirement for reporting accomplishments and the number and type of participants served by each ESG project. The design reporting format/form for recipients' match that of the IDIS required accomplishment data. This includes comprehensive information about program activities and meeting of

program goals is obtained across all recipient organizations. These reporting forms might include, for example, questions on the number of participants served in the immediately past reporting period, the types of services provided, and the number of clients to whom these services were delivered. Other information such as demographic characteristics of the participants should be gathered as well.

Participation of Homeless Persons in Policy-Making and Operations

ESG regulation (24 CFR 576.405] require that recipients of Emergency Solutions Grant funds must provide for the participation of not less than one homeless or formerly homeless persons in a policymaking function within the sub-recipient's organization.

Homeless Participation Plan

In order to involve <u>homeless</u> individuals and families, the City and/or its subrecipient will do the following when considering and making policies and decisions in constructing, renovating, maintaining, and operating facilities assisted under ESG, in providing services assisted under ESG, and in providing services for occupants of facilities assisted under ESG:

- **1.** Consultation through meetings for the Citizen Participation component in Development of the Consolidated Plan and Annual Plan.
- 2. Inclusion and Consultation through the Pomona Continuum of Care Coalition Meetings
- 3. Inclusion and Consultation through the Homeless Advisory Committee (HAC) Meetings
- 4. Inclusion on any Facility Oversight Board
- **5.** Employment or Volunteer Services of Homeless Persons on ESG funded projects, including those involving the construction, renovation or operating of facilities

Termination of Participation and Grievance Procedures

The City and sub-recipients may terminate assistance provided through ESG-funded activities to participants that violate program requirements. Written procedures must describe the specific program requirements and the termination grievance or appeal process; this should include the procedures for a participant to request a hearing regarding the termination of their assistance. The federal regulation at 24 CFR 576.402 describes the termination provision:

Termination of Assistance 24 OFR 576.402: Grantees and recipients may, in accordance with 42 U.S.C. 11375 (e), terminate assistance provided under this part to an individual or family who violates program requirements.

- (a) **In general**. If a program participant violates program requirements, the recipient or sub-recipient may terminate the assistance in accordance with a formal process established by the recipient or sub-recipient that recognizes the rights of individuals affected. The recipient or sub-recipient must exercise judgment and examine all extenuating circumstances in determining when violations warrant termination so that a program participant's assistance is terminated only in the most severe cases.
- (b) Program, participants receiving rental assistance or housing relocation and stabilization services. To terminate rental assistance or housing relocation and stabilization services to a program participant, the required formal process, at a minimum, must consist of:

- (1) Written notice to the program participant containing a clear statement of the reasons for termination;
- (2) A review of the decision, in which the program participant is given the opportunity to present written or oral objections before a person other than the person (or a subordinate of that person) who made or approved the termination decision; and
- (3) Prompt written notice of the final decision to the program participant.
- (c) **Ability to provide further assistance**. Termination under this section does not bar the recipient or sub-recipient

Application Process

<u>Step 1</u>: In accordance with HUD's recommendation under the under the housing first approach The City of Pomona will used the CES coordinating System -ESG participants will come through the 211 a coordinating Centralize System. When Homeless individuals or families call 2-1-1-Homeless families will access HFSS through LA county the county information and referral line. After calling 2-1-1, families or individuals will be referred to their closest family solution system (HFSS) to be assisted with ESG services.

ESG Evaluation Criteria

- · Assess shelter and other emergency needs
- Identify housing and service resources and barriers
- Evaluate vulnerability to prioritize for assistance (which may include evaluating risk and protective factors to make placements as effective as possible)
- Screen for program eligibility
- Facilitate connections to mainstream resources (including adult resources when appropriate)

<u>Step 2</u>: Participant will meet with a Case Manager to determine eligibility based on the duration of homelessness the participants will be placed into one of the following categories:

Category 1 Literally Homeless

Category 2 Imminent Risk of Homelessness

Category 3- Homeless under other Federal Statutes

Category 4- Fleeing/Attempting to Flee Domestic Violence.

<u>Step 3</u>: Once an EGS participant's homeless situation is determined the individual or family is placed into a component that addresses their needs

- Component: Emergency Shelter
- Component: Rapid Re-Housing.
- Component: Homelessness Prevention

Step 4: Line up with HUD's Housing First approach Model, the City of Pomona promotes a Housing First approach to solving homelessness.

ESG Program Eligibility

Eligibility for assistance under the ESG program depends on the housing or homeless status of the participant. All participants in ESG-funded programs must meet the applicable definition of homelessness or at-risk. The specific status needed to be eligible for assistance varies depending on the program component under which a program is operated. Homeless status can be classified as one of four categories under the applicable HUD definition: "literally homeless," "imminent risk of homeless," "Unaccompanied youth and families with children who are defined as homeless under other federal statutes" or "fleeing/attempting to flee domestic violence." as defined within the definitions section of this document.

Homelessness prevention programs may serve those at *Imminent risk of homelessness* or Fleeing/attempting to flee domestic violence (with incomes below 30% of the area median income (AMI)) and are also allowed to serve households that meet the definition of "at-risk of homelessness" as defined within the definitions section of this document.

ESG-funded programs must document that the household would experience homelessness but for the ESG assistance (i.e. a household would require emergency shelter or would otherwise become literally homeless in the absence of ESG assistance).

Five ESG Eligible Components

- Street Outreach
- Emergency Shelter
- Homeless Prevention
- Rapid Re-Housing
- HMIS Component

Street Outreach Component

Subject to the expenditure limit in CFR 576.100(b), ESG funds may be used for costs of providing essential services necessary to reach out to unsheltered homeless people; connect them with emergency shelter, housing, or critical services; and provide urgent, non-facility based care to unsheltered homeless people who are unwilling or unable to access emergency shelter, housing, or an appropriate health facility. For the purposes of this section, the term "unsheltered homeless people" means individuals and families who qualify as homeless under paragraph (1)(i) of the "homeless" definition under CFR 576.2. Street outreach activities include:

Engagement

The costs of activities to locate, identify, and build relationships with unsheltered homeless people for the purpose of providing immediate support, intervention, and connections with homeless assistance programs and/or mainstream social services and housing programs. Eligible costs:

- Initial assessment of needs and eligibility
- Providing crisis counseling
- Addressing urgent physical needs
- Actively connecting and providing information and referrals
- Cell phone costs of outreach workers during the performance of these activities.

Case Management

The costs of assessing housing and service needs, and arranging, coordinating, and monitoring the delivery of individualized services. Eligible costs:

- Centralized or coordinated assessment system as required under CFR 576.401(a)
- Initial evaluation/verifying and documenting eligibility
- Counseling
- Developing/securing/coordinating services
- Helping obtain Federal, State, and local benefits
- Monitoring/evaluating program participant progress
- Providing information and referrals to other providers
- Developing an individualized housing/service plan

Emergency Health Services

Outpatient treatment of urgent medical conditions by licensed medical professionals in community-based settings (e.g. streets, parks, and campground) to those eligible participants unwilling or unable to access emergency shelter or an appropriate healthcare facility. Eligible costs:

- Assessing participants' health problems and developing treatment plans
- Assisting participants to understand their health needs
- Providing or helping participants obtain appropriate emergency medical treatment
- Providing medication and follow-up services

Emergency Mental Health Services

Outpatient treatment of urgent mental health conditions by licensed medical professionals in community-based settings (e.g. streets, parks, and campground) to those eligible participants unwilling or unable to access emergency shelter or an appropriate healthcare facility. Eligible costs:

- **Crisis interventions**
- Prescription of psychotropic medications

- Explanation of the use and management of medications
- Combinations of therapeutic approaches to address multiple problems

Transportation

Travel by outreach workers, social workers, medical professionals, or other service providers during the provision of eligible street outreach services Eligible costs:

- Transporting unsheltered people to emergency shelters or other services
- Costs of a participant's travel on public transit
- Mileage allowance for outreach worker to visit participants
- Purchasing or leasing a vehicle for use in conducting outreach activities, including the cost of gas, insurance, taxes and maintenance for the vehicle
- Cost of staff to accompany or assist participants to use public transportation

Emergency Shelter Component

Subject to the expenditure limit in CFR 576.100(b), ESG/Emergency Shelter funds may be used for costs of providing essential services to homeless families and individuals in emergency shelters, renovating buildings to be used as emergency shelters for homeless families and individuals, and operating emergency shelters.

Essential Services

ESG funds may be used to provide essential services to individuals and families who are in an emergency shelter as follows:

Case Management

The costs of assessing, arranging, coordinating, and monitoring the delivery of individualized services to meet the needs of the program participant is eligible. Component services and activities consist of:

Eligible costs:

- Using the centralized or coordinated assessment system
- Initial evaluation required under CFR 576.401(a), including verifying and documenting eligibility
- Counseling
- Developing, securing and coordinating services and obtaining Federal, State, and local benefits
- Monitoring and evaluating program participant progress
- Providing information and referrals to other providers
- Providing ongoing risk assessment and safety planning with victims of domestic violence, dating violence, sexual assault, and stalking

Developing an individualized housing and service plan

Child Care

The costs of child care for program participants, including providing meals and snacks, and comprehensive and coordinated sets of appropriate developmental activities, are eligible. The children must be under the age of 13, or disabled children under the age of 18.

Education Services

When necessary for the program participant to obtain and maintain housing, the costs of improving knowledge and basic educational skills are eligible. Services include instruction or training in consumer education, health education, substance abuse prevention, literacy, English as a Second Language, and General Educational Development (GED) is eligible. Component services or activities are screening, assessment and testing; individual or group instruction; tutoring; provision of books, supplies and instructional material; counseling; and referral to community resources.

Employment Assistance and Job Training

When necessary for the program participant to obtain and maintain employment, services are available in assisting participants to secure employment and job training. Eligible costs include: classroom, online and/or computer instruction; on-the-job instruction; job finding, skill building; reasonable stipends in employment assistance and job training programs; books and instructional material; employment screening, assessment, or testing; structured job seeking support; training and tutoring, including literacy training and prevocational training; counseling or job coaching; and referral to community resources.

Outpatient Health Services

Eligible costs are for the direct outpatient treatment of medical conditions and are provided by licensed medical professionals. ESG funds may be used only for these services to the extent that other appropriate health services are unavailable within the community. Eligible treatment consists of assessing health problems and developing a treatment plan; assisting program participants to understand their health needs; providing or assisting program participants to obtain appropriate medical treatment, preventative medical care, and health maintenance services, including emergency medical services; providing medication and follow-up services; and providing preventive and non-cosmetic dental care.

Legal Services

Legal services refer to necessary legal services regarding matters that interfere with the program participant's ability to obtain and retain housing. Eligible legal services include: hourly fees for legal advice and representation by licensed attorneys and certain other fees-for-service; client intake, preparation of cases for trial, provision of legal advice, representation at hearings, and counseling; filing fees and other necessary court costs; child support; guardianship; paternity; emancipation; legal separation; resolution of outstanding criminal warrants; orders of protection and other civil remedies for victims of domestic violence, dating violence, sexual assault, and stalking.

Life Skills Training

Life skills training involve the costs of teaching critical life management skills necessary for the program participant to function independently in the community. Eligible costs include: budgeting resources; managing money; managing a household; resolving a conflict; shopping for food and needed items; improving nutrition; using public transportation; and parenting.

Mental Health Services

Direct outpatient treatment of mental health conditions by licensed professionals. Eligible costs:

- Crisis interventions
- Individual, family or group therapy services
- Prescription of psychotropic medications or explanations about the use of management of medications
- Combinations of therapeutic approaches to address multiple problems

Substance Abuse Treatment Services

Substance abuse treatment services provided by licensed or certified professionals, designed to prevent, reduce, eliminate or deter relapse of substance abuse or addictive behaviors. Eligible costs:

- · Client intake and assessment
- Outpatient treatment for up to thirty days
- Group and individual counseling
- Drug testing

Transportation

Eligible transportation costs consist of a program participant's travel to and from medical care, employment, child care, or other eligible essential services facilities; and costs of staff travel to support provision of essential services. Eligible costs include; cost of a program participant's travel on public transportation; mileage allowance for staff to visit program participants; and purchasing or leasing a vehicle used for transport of participants and/or staff serving participants, including the cost of gas, insurance, taxes and maintenance for the vehicle.

Operations

ESG funds may be used to provide **operations** costs to operate and maintain emergency shelters and provide emergency lodging when appropriate. Eligible costs:

- Maintenance (including minor or routine repairs)
- Rent
- Security

- Fuel
- Insurance
- Utilities
- Food
- **Furnishings**
- Equipment
- Supplies necessary for the operation of the emergency shelter
- Hotel or motel vouchers for family or individual (only eligible when no appropriate emergency shelter is available)

Renovation

ESG funds may be used to renovate an emergency shelter.

Each building renovated with ESG funds must be maintained as a shelter for homeless individuals and families for not less than a period of 3 or 10 years, depending on the type of renovation and the value of the building. The building for which ESG funds are used must meet state or local government safety and sanitation standards, as applicable and minimum safety, sanitation, and privacy standards per ESG interim regulations. The emergency shelter must be owned by a government entity or private nonprofit organization. Eligible costs:

- Labor
- Materials
- **Tools**
- Other costs for renovation, including soft costs
- Major rehabilitation of an emergency shelter
- Conversion of a building into an emergency shelter

Homelessness Prevention Component

ESG funds may be used to provide housing relocation and stabilization services and shortand/or medium-term rental assistance necessary to prevent individuals or families from becoming homeless. The annual income of the individual or family must be below 30 percent of median family income, must lack sufficient resources and networks necessary to retain housing and the assistance is necessary to help program participants regain stability in their current permanent housing or move into other permanent housing and achieve stability in that housing. The program participant's eligibility must be re-evaluated not less than once every three months.

Rapid Re-Housing Assistance Component

ESG funds may be used to provide housing relocation and stabilization services and shortand/or medium-term rental assistance as necessary to help **individuals or families living in shelters or in places not meant for human habitation** move as quickly as possible into permanent housing and achieve stable housing. The program participant's eligibility must be reevaluated no less than once annually.

THE FOLLOWING REQUIREMENTS APPLY TO PROGRAM PARTICIPANTS ASSISTED THROUGH ESG FOR BOTH THE HOMELESSNESS PREVENTION AND THE RAPID RE-HOUSING ASSISTANCE COMPONENT:

At re-evaluation the program participants' income must be at or below 30 percent of median family income.

Housing Relocation and Stabilization Services

The subrecipient may set a maximum dollar amount and/or a maximum period of time (not to exceed time allowed per interim regulations) that all program participants may receive for each type of financial assistance. ESG funds may be used to pay the cost of providing the following services. (The following assistance cannot be provided to a program participant who is receiving the same type of assistance through other public sources.)

Eligible costs:

- Rental Application Fees (when charged by owner to all applicants)
- Security Deposit (no more than 2 months' rent)
- Last Month Rent (applies to the 24 month cap)
- Utility Deposits (when required by utility company for all customers)
- Utility Payments (up to 24 months of payment per service)
- Moving Costs (e.g., truck rental, moving company, up to 3 months storage)
- Housing Search and Placement
- Housing Stability Case Management
- Mediation
- Legal Services
- Credit Repair (e.g. budgeting/money management)

Tenant Based Rental Assistance

General Provisions

For short-term and medium-term rental assistance, ESG funds may provide a program participant with up to 24 months of rental assistance during any 3 year period. This assistance may be short-term rental assistance, medium-term rental assistance, payment of rental arrears, or any combination of this assistance.

- Short-term rental assistance is assistance for up to 3 months of rent
- Medium-term rental assistance is assistance for more than 3 months but not more than 24 months of rent
- Payment of rental arrears consists of a onetime payment for up to 6 months of rent in arrears, including any late fees on those arrears
- Rental assistance may be tenant-based or project-based

Discretion to Set Caps and Conditions

The subrecipient may set a maximum amount or a percentage of rental assistance that all program participants may receive, a maximum number of months that all program participants may receive rental assistance, or a maximum number of times that all program participants may receive rental assistance. The subrecipient may also require all program participants to share in the costs of rent. All units must meet Fair Market Rent requirements as established by HUD.

Use with Other Subsidies

Except for a one-time payment of rental arrears on the tenant's portion of the rental payment, rental assistance cannot be provided to a program participant who is receiving tenant-based rental assistance through other public sources.

Rent Standards

Rental assistance cannot be provided unless the rent is at or below the Fair Market Rent established by HUD, as provided under 24 CFR part 888, and complies with HUD's standard of rent reasonableness, as established under 24 CFR 982.507. A complete listing of Fair Market Rents for Los Angeles counties can be found at:

http://www.huduser.org/portal/datasets/fmr/fmr il history/select Geography.odn

For purposes of calculating rent under this section, the rent shall equal the sum of the total monthly rent for the unit, any fees required for occupancy under the lease (other than late fees and pet fees) and, if the tenant pays separately for utilities, the monthly allowance for utilities (excluding telephone) established by the public housing authority in which the housing is located.

The rent charged for a unit must be reasonable in relation to rents currently being charged for comparable units in the private unassisted market and must not be in excess of rents currently being charged by the owner for comparable unassisted units.

The rental unit must meet minimum habitability standards found at 24 CFR 576.403.

Rental Assistance Agreement

The subrecipient may make rental assistance payments only to an owner with whom the subrecipient has entered into a rental assistance agreement. The rental assistance agreement must set forth the terms under which rental assistance will be provided, including the requirements that apply under this section. The rental assistance agreement must provide that, during the term of the agreement, the owner must give the subrecipient a copy of any notice to

the program participant to vacate the housing unit, or any complaint used under state or local law to commence an eviction action against the program participant.

For tenant-based, a rental assistance agreement with the owner must terminate and no further rental assistance payments under that agreement may be made if:

- The program participant moves out of the housing unit for which the program participant has a lease
- The lease terminates and is not renewed
- The program participant becomes ineligible to receive ESG rental assistance

Late Payments

The subrecipient must make timely payments to each owner in accordance with the rental assistance agreement. The rental assistance agreement must contain the same payment due date, grace period, and late payment penalty requirements as the program participant's lease.

Lease

Each program participant receiving rental assistance must have a legally binding, written lease for the rental unit, unless the assistance is solely for rental arrears. The lease must be between the owner and the program participant. Where the assistance is solely for arrears, an oral agreement may be accepted in place of a written lease.

HMIS Component

Homeless Management Information System (HMIS) is a locally administered, electronic data collection system that stores longitudinal person-level information about persons who access the homeless service system. The HEARTH Act makes the Homeless Management Information System (HMIS) participation a statutory requirement for ESG recipients and subrecipients. Victim service providers cannot, and legal services organizations may choose to not, participate in HMIS. Providers that do not participate in HMIS must use a comparable database that produces unduplicated, aggregate reports instead. Eligible Costs:

- Computer hardware, software, and software licenses
- · Office space, utilities, and equipment
- Obtaining technical support
- Salaries for HMIS operation
- Staff travel to attend HUD sponsored or approved training
- Participation fees charged by HMIS Lead

General Restrictions

Activities funded under this section must comply with HUD's standards on participation, data collection, and reporting under a local HMIS.

If the subrecipient is a victim services provider or a legal service provider, it may use ESG funds to establish and operate a comparable database that collects client-level data over time and generates unduplicated aggregate reports based on the data.

Administration

Costs associated with the planning and execution of ESG activities including salaries, wages and related costs such as general management, oversight and coordination, monitoring, and evaluation.

The recipient must describe the performance standards for evaluating ESG activities which must be developed in consultation with the Continuum of Care (COC).

Based on standards and goals of the local Continuum of Care, the City is proposing the following performance standards for the Emergency Solutions Grant (ESG):

Standards for ESG Eligible Components

A. Standard Policies and Procedures for evaluating individuals and families eligibility for assistance under Emergency Solutions Grant (ESG).

Building on Established HPRP Policies and Procedures

The policies and procedures were originally established based on the provisions of HPRP assistance. The policies and procedures are now modified based on the checklist of required elements applicable only set forth in 24 CFR 576.400 (e)(1) and (e)(3) (91.220 (4)(vi)) and in collaboration with COC standards will be adopted. These policies will be employed initially for the provision of ESG assistance, but will be refined as the new ESG program is implemented.

Centralized Pre-Screening and Assessment Available at Multiple Locations

(CES) Individuals and families applying for ESG assistance must complete an eligibility prescreening form. Pre-screening may be completed via phone, online, or at established locations, including emergency shelter locations. Individuals and families who meet established prescreening requirements will be scheduled an appointment with a case manager for assessment and eligibility documentation.

Basic Eligibility Requirements

• Initial Consultation & Eligibility Determination: The applicant(s) must receive at least an initial consultation and eligibility assessment with a case manager or other authorized representative who can determine eligibility and appropriate type of assistance.

ESG clients must meet one of the following definitions of homelessness:

- 1. Literally homeless
- 2. At imminent risk of homelessness
- 3. Homeless under Federal Statutes
- 4. Fleeing/attempting to flee domestic violence
- **Income:** The household's total annual income must be below 30 percent of Area Median family Income for the area (AMI).
- Housing Status: Case files must document the current housing status of the household at application. Housing status will be verified through third party verification whenever possible. Self-certification of housing status will be considered on a case by case basis.
- City of Pomona Residency: All households receiving Homelessness Prevention or Rapid Rehousing assistance under ESG must be residents of the City of Pomona at time of application.
- Unidentifiable financial resources and/or support networks: In order to receive ESG rental financial assistance, applicants must also demonstrate the following:
- 1. No appropriate subsequent housing options have been identified;
- 2. The household lacks the financial resources to obtain immediate housing or remain in its existing housing; and
- 3. The household lacks support networks needed to obtain immediate housing or remain in its existing housing.

B. Policies and Procedures for Coordination among Emergency Shelter providers, Essential Service providers, Homelessness Prevention and Rapid Re-housing assistance providers, other homeless assistance providers, and mainstream service and housing providers.

The ESG program requires coordination among participating agencies. All ESG sub-recipients in Pomona are experienced homeless providers with a demonstrated track record in fiscal management and the provision of housing and supportive services targeted to homeless households. Additionally, the project administration agreement with ESG sub-recipients will require coordination among agencies receiving ESG funds to administer Emergency Shelter, essential services, Homelessness Prevention, Rapid Re-housing services, and related assistance, and access to mainstream services and housing providers for clients.

Participation in the Continuum of Care

ESG funded agencies have easy access to membership in the Continuum of Care. The Continuum of Care has over 100 member organizations including homeless service providers, veteran service representatives, churches and government organizations. The Continuum of Care meets on a regular basis and shares information about services among participating agencies. As the City uses both ESG and COC funding we will adhere to the COC established guidelines.

Required Client Information and Referrals

To further facilitate collaboration and information sharing, ESG funded agencies will be required to provide the following information and referrals to ESG program participants:

- 2-1-1 hotline for social services
- Social security benefits
- Cal-Works and other income security programs provided by The County of Los Angeles & Department of Public Social Services (DPSS)
- Cal-Fresh (formerly known as Food Stamps) assistance
- Low Income Energy Assistance Programs
- Affordable housing information
- Employment assistance and job training programs
- Health care and mental health services
- Services for victims of domestic violence
- Veteran services
- Specialized services such as legal services, credit counseling.

C. Policies and Procedures for determining and prioritizing which eligible families and individuals will receive Homelessness Prevention assistance and which eligible families and individuals that will receive Rapid Re-housing assistance.

Once it is determined that the household meets the basic eligibility guidelines noted above the household will be assessed for the appropriate form(s), level, and duration of financial

assistance. The results of this assessment will be formalized in a Housing/Financial Assistance Plan that is signed by both the applicant and the case manager.

Homeless Prevention Assistance

Homeless Prevention assistance will be targeted to households who are at risk of losing their present housing and becoming homeless. While there are many people who are housed and have a great need for rental assistance, not everyone will become homeless without assistance. A risk assessment will be used to assess the household's level of crisis and prioritize those who are at greatest risk of becoming homeless. The Field Assessment Tool will include vulnerability criteria including but not limited to; income, housing history, food security, childcare, health care, life skills, and other special needs. Due to the limited amount of funding, assistance will be provided on a first come, first served basis, if the applicant meets the eligibility and risk assessment criteria, if the applicant(s) meet(s) eligibility and risk assessment criteria.*

Rapid Re-Housing Assistance

Homeless Rapid Re-housing assistance is intended for individuals or families who meet the homeless definition described in Section 103, 42 USC 11302 of the McKinney Vento Act, as amended by the HEARTH Act. While there are many homeless individuals and families in the City of Pomona at any given night, the Rapid Re-housing assistance will be prioritized for households who are residing in emergency shelters and on the streets. Due to the limited amount of funding, assistance will be provided on a first come, first served basis, if the applicant meets the eligibility and risk assessment criteria.*

* Rapid Re-housing should prioritize people with more challenges, including those with no income, poor employment prospects, troubled rental histories, and criminal records. Providers should link participants with community resources that will help them achieve longer-term stability and well-being.

D. Standards for determining the share of rent and utilities costs that each program participant must pay, if any, while receiving Homelessness Prevention or Rapid Re-housing assistance.

Limitations on Assistance - Homeless Prevention

The City's ESG rental assistance is intended to stabilize individuals and families who have recently endured difficult financial circumstances that have led them into homelessness or who are at imminent risk of becoming homeless. For Homeless Prevention assistance, the rental assistance consists of short term rental assistance (3 months); extended under certain circumstances to medium term rental assistance (for an additional 3 months). The total maximum length of assistance is 12 months over a 3-year period. Client must be reassessed after every 90 days and case management on a monthly basis is required.

Not every individual or family in need of rental assistance is a candidate for ESG Homelessness Prevention or Rapid Re-housing assistance. ESG rental assistance is not a substitute for Section 8 rental assistance or a permanent rental subsidy, but rather a tool to help stabilize families or individuals who are at imminent risk of becoming homeless and lack any other resources to help them stabilize their housing situation. Rental assistance cannot be provided to a program participant who is already receiving rental assistance, or living in a housing unit receiving rental assistance or operating assistance through other federal, State, or local sources (CFR 576.106).

As a general rule, an individual or household should pay approximately 30% of their income towards rent. This requirement may be waived on a case-by-case basis for extreme circumstances. The ESG assistance will consist of the remaining portion of the rent, up to \$1,000 (excluding the clients' contribution towards the rent).

Clients are required to be reassessed at regular monthly intervals to monitor progress and levels of self-sufficiency. If a client requires assistance beyond the three month mark, the ESG rental subsidy will be reduced and the client will be required to pay a larger portion of the rent. Homelessness Prevention assistance will be based on number in household, fair market rent rate, and income to determine for a maximum one year over a 3-year period.

Limitations on Assistance - Rapid Re-Housing

Under Rapid Re-housing assistance, a client's share of rent should be based on the client's ability to pay during their path to housing stabilization. Clients receiving Rapid Re-housing assistance must be re-assessed, at a minimum every 90 days, and reviewed during monthly case management. The maximum length of Rapid Re-housing assistance will be one (1) year* during any 3- year period. The assistance should not exceed the **Fair Market Rent** amount based on client household, except for the first month of assistance if client requires assistance with other re-housing expenses such as rent deposits or utility deposits. Security deposit should not exceed two times the rent.

Standards for determining the share of rent and utilities costs that each program participant must pay, if any, will be based on the following guidelines:

- 100% of the cost of rent in rental assistance may be provided to program participants.
 However to maximize the number of households that can be served with Rapid Rehousing resources, it is expected that the level of need will be based on the goal of providing only what is necessary for each household to be stably housed for the long term;
- Rental assistance cannot be provided for a unit unless the rent for that unit is at or below the Fair Market Rent limit, established by HUD;
- The rent charged for a unit must be reasonable in relation to rents currently being charged for comparable units in the private unassisted market and must not be in excess of rents currently being charged by the owner for comparable unassisted units.

Note: Grant funds may be used for rental assistance for homeless individuals and families. Rental assistance cannot be provided to a program participant who is already receiving rental assistance, or living in a housing unit receiving rental assistance or operating assistance through other federal, State, or local sources (CFR 576.106).

Limitations on Assistance - All Clients

Due to the limited amount of funds available, the ESG assistance will not exceed **Fair Market Rent (FMR)** per client per month in combined ESG assistance, including rent and utility payments. The ESG Program Interim Rule allows short- and medium-term rental assistance to be provided to eligible program participants only when the rent, including utilities (gross rent) for the housing unit.

Fair Market Rents in Pomona

Fair Market Rents, often abbreviated as FMR, can be used to better understand the average housing costs of an area. Notably, Fair Market Rents are used to establish the payment standards for the Housing Choice Voucher Program, maximum rents in HOME financed rental projects and initial rents for Section 8 project based assistance.

E. Standards for determining how long a particular participant will be provided with rental assistance and whether the amount of that assistance will be adjusted over time.

ESG assistance consists of short term (up to 3 months), medium term (up to 6 months), and maximum term (up to 1 year) rental assistance to allow individuals or families who have recently encountered a financial crisis that has led them into homelessness or at imminent risk of homelessness, to gain housing stabilization. Since the program consists of temporary assistance aiming at rapid stabilization of households, clients are required to contribute a portion of their income towards rent. Clients with no potential to earn income may not be suitable candidates for this type of assistance, unless other subsidies can be accessed after the ESG assistance expires.

Clients assisted under ESG Homelessness Prevention assistance are eligible to receive the rental assistance for up to 3 months if they meet income eligibility of less than 30% of the area median family income (AMI) during the 3 month period and comply with the case management requirements of the program. At the end of the third month, clients must be re-assessed to determine if the client's rental assistance needs to be extended for an additional 3 month period. If the ESG rental assistance is extended for an additional three (3) months, the ESG assistance will be reduced and/or adjusted over the remaining time. City of Pomona, Clients assisted under ESG Rapid Re-housing Assistance are eligible to receive rental and utility assistance for up to one-year if they meet income eligibility during the one-year period. Rapid Re-housing clients **must** receive monthly case management, be evaluated at regular intervals, and be re-assessed every 90-days during the ESG assistance period. The ESG rental assistance should be reduced gradually and the client's portion of rent increased during the months of assistance.

F. Standards for determining the type, amount, and duration of housing stabilization and /or relocation services to provide a program participant, including the limits, if any, on homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance; maximum number of months the program participant receives assistance; or the maximum number of times the program participant may receive assistance.

Reasonableness Determination

The City will set the maximum amount of assistance to be provided to Homelessness Prevention and Rapid Re-housing clients on an annual basis. The City will also determine if the total benefit amount to be awarded to any one client is both reasonable and necessary.

Reporting - Centralized/Coordinated Assessment System

• The HEARTH Act makes HMIS participation a statutory requirement for ESG recipients and subrecipients. The City and the sub-recipients work with the Continuum of Care to ensure the

screening, assessment, and referral of program participants are consistent with the written standards.

- The recipient will ensure that data on all persons served and all activities assisted under ESG are entered into a community-wide HMIS in the area in which those persons and activities are located.
- Victim service providers cannot, and Legal Services Organizations may choose to not participate in HMIS. Providers that do not participate in HMIS must use a comparable database that produces unduplicated, aggregate reports instead.

Eligible Cost includes, but is not limited to the following:

- Hard ware, Equipment and Software Costs
- Staffing: Paying salaries for operating HMIS
- Training and Overhead Technical support, leasing space, and utilities for space used by HMIS staff.

Comparable Database for Victim Services

If the sub-recipient is a victim services or a legal services provider that use a comparable database, it may use ESG funds to establish and operate a comparable database that collects client-level data over time and generates unduplicated aggregate reports based on the data. Information entered into a comparable database must not be entered directly into or provided to an HMIS.

Case Management

The City has defined case management as a "collaborative" process that assesses, plans, implements, coordinates, monitors, and evaluates the options and services required to meet the client's health and human service needs. It is characterized by advocacy, communication, management focuses on housing stability and placement, with an emphasis on the arrangement, coordination, monitoring, and delivery of services related to housing needs and improving housing stability.

A meeting with a case manager is required in order to receive Rapid Re-housing assistance, although it is not necessarily the first step. Some communities might have a screening, intake, assessment, or other eligibility determination process that precedes the assignment to a case manager while other communities may have case managers performing the eligibility task. Regardless of the arrangement, the meeting with the case manager should be regarded not

only as a program requirement, but also as an early opportunity to help a household improve its housing stability during and beyond the period of Rapid Re-housing assistance.

Transitional Housing and Rapid Re-housing (HUD says do not used ESG funds for Transitional Housing)

While transitional housing is technically eligible, HUD cautions recipients against using ESG Rapid Re-housing funds as a way of regularly exiting a person from transitional housing to permanent housing. It is recommended that Rapid Re-housing be used as a model for helping people move from the streets or shelter to permanent housing, not for people exiting transitional housing. Additionally, transitional housing providers should have programs

designed to successfully exit people and should not use Rapid Re-housing, another form of temporary assistance, as a regular part of their program design. HUD recommends this be done on a case-by-case basis, so that it is not common practice, but is provided only when necessary to prevent the program participant from going back to the streets or emergency shelter.

Please also note that program participants would need to be assessed for and determined to be eligible for ESG Rapid Re-housing assistance, in accordance with the ESG eligibility and documentation requirements. (Homeless definition in 24 CFR 576.2) This includes a requirement that the assistance be necessary to help the program participant move as quickly as possible into permanent housing and achieve stability in housing. Note that such a household would have to be exited from the transitional housing program in HMIS and entered into the ESG program in HMIS.

Consultation Process

The City and the ESG recipients continuously consult with the Continuum of Care to discuss the ESG allocation in ways that:

- Coordinate across regional entitlement jurisdictions by developing and utilizing standardized eligibility and assessment tools;
- Support federal and local goals for priority populations;
- Allow for variations in the program design that responds to the needs and resources of the jurisdiction; and
- Comply with eligibility and verification requirements (HMIS, housing status, homeless definitions, etc.)

The ESG program requires coordination among participating agencies. All ESG sub-recipients in City of Pomona are experienced homeless providers with a demonstrated track record in fiscal management and the provision of housing and supportive services targeted to homeless households. ESG funded agencies have easy access to membership in the Continuum of Care (COC) and are encouraged to participate in the COC. The COC has over 100 member organizations including homeless service providers, veteran service representatives, churches and government organizations. The Continuum of Care meets on a regular basis and shares information about services among participating agencies.

The City also consulted with the Continuum of Care on the Ten Year Plan to End Homelessness to ensure the alignment of proposed ESG activities as they relate to the goals and strategies outlined in the plan. This joint effort has worked successfully in the past and the City will continue to work closely with Riverside County Department of Public Social Services (DPSS), the "umbrella" anti-poverty agency for Moreno Valley, in servicing the needs of homeless.

HUD ESG Link

For complete, detailed information on authorizing laws, regulations, and Federal Register Notices for the Emergency Solutions Grants (ESG) Program, reference the link below: https://www.hudexchange.info/esg/esg-law-regulations-and-notices/

DEFINITIONS:

- **1. Certification** means a written assertion, based on supporting evidence that must be kept available from inspection by HUD, by the Inspector General of HUD, and the public. The certification shall be deemed to be accurate unless HUD determines otherwise, after inspecting the evidence and proving due notice and opportunity for comment.
- **2. City** means the City of Pomona and/or its staff.
- **3. Consolidated Plan** means the plan prepared in accordance with 24 CFR Part 91. An *approved* consolidated plan means a consolidated plan that has been approved by HUD in accordance with 24 CFR part 91.
- **4. Grantee** means the legal entity to which HUD awards ESG grant and which is accountable for use of the funds provided. In this case, the City of Pomona is the Grantee.
- 5. **Sub-grantee or Sub-recipient** means any private non-profit organization or unit of general local government to which a grantee provides funds to carry out the eligibility activities under the grant and which is accountable to the grantee for the use of funds provided.
- **6.** Homeless means an individual or family which is considered homeless as determined under Section 103, 42 USC 11302 of the McKinney Vento Act, as amended by the HEARTH Act (24 CFR 576.2) under one of the following four categories:
- 1) Lacks a fixed, regular and adequate nighttime residence which includes a subset for an individual who resided in an emergency shelter or a place not meant for human habitation and who is exiting an institution where he or she temporarily resided for 90 days or less (i.e.: residing in places not meant for human habitation, such as cars, parks, sidewalks, and abandoned buildings, or on the street);
- 2) Individuals and families who will imminently lose their primary nighttime residence (within 14 days of the date of application for homeless assistance) (i.e.: court order to vacate, lack of resources to continue staying in a hotel or motel, or no longer allowed by owner or renter of housing to stay) and no subsequent residence had been identified, and the individual or family lacks the resources or support networks needed to obtain other permanent housing. This includes persons residing in an emergency shelter but not transitional housing;
- 3) Unaccompanied youth under 25 years of age and families with children and youth who are defined as homeless under the other federal statutes who do not otherwise qualify as homeless under these definitions but who:
 - i. Are defined as homeless under section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a), section 637 of the Head Start Act (42 U.S.C. 9832), section 41403 of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2), section 330(h) of the Public Health Service Act (42 U.S.C. 254b(h)), section 3 of the Food and Nutrition Act of 2008 (7 U.S.C. 2012), section 17(b) of the Child Nutrition Act

- of 1966 (42 U.S.C. 1786(b)) or section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
- ii. Have not had a lease, ownership interest, or occupancy agreement in permanenthousing at any time during the 60 days immediately preceding the date of application for homeless assistance;
- iii. Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; and
- iv. Can be expected to continue in such status for an extended period of time because of chronic disabilities, chronic physical health or mental health conditions, substance addiction, histories of domestic violence or childhood abuse (including neglect), the presence of a child or youth with a disability, or two or more barriers to employment, which include the lack of a high school degree or General Education Development GED), illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment; or
- 4) Individuals and families who are fleeing, or are attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individuals or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary residence; has no other residence; and lacks the resources or support networks (e.g. family, friends, faith-based or other social networks) to obtain other permanent housing.

7. Chronically homeless means:

- A "homeless individual with a disability," as defined in section 401(9) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11360(9)), who: [An individual who can be diagnosed with one or more of the following conditions: substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance Bill of Rights Act of 2000 (42 U.S.C. 15002)), post-traumatic stress disorder, cognitive impairments resulting from brain injury, or chronic physical illness or disability]
 - i. Lives in a place not meant for human habitation, a safe haven, or in an emergency shelter; and
 - ii. Has been homeless and living as described in paragraph (1)(i) of this definition continuously for at least 12 months [one year] or on at least 4 separate occasions in the last 3 years, [where each homeless occasion was at least 15 days] as long as the combined occasions equal at least 12 months and each break in homelessness separating the occasions included at least 7 consecutive nights of not living as described in paragraph (1)(i). Stays in institutional care facilities for fewer than 90 days will not constitute a break in homelessness, but rather such stays are included in the 12-month total, as long as the

individual was living or residing in a place not meant for human habitation, a safe haven, or an emergency shelter immediately before entering the institutional care facility;

- 2. An individual who has been residing in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria in paragraph (1) of this definition, before entering that facility; or
- 3. A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets all of the criteria in paragraph (1) or (2) of this definition, including a family whose composition has fluctuated while the head of household has been homeless.

The final rule is at http://www.gpo.gov/fdsys/pkg/FR-2015-12-04/pdf/2015-30473.pdf

- **8.** At Risk of Homelessness means as the term is defined by Part 24 of the Code of Federal Regulations Emergency Solutions Grant Program (24 CFR 576.2). For the purposes of this program is defined as:
- (1) An individual or family who:
 - i. Has an income at 30% of median family for the area, as determined by HUD,
 - ii. Does not have sufficient resources or support networks immediately available to prevent them from moving to an emergency shelter or another place described in paragraph (1) of the definition of homeless, and
 - iii. Meets one of the following conditions:
- (A) Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance;
- (B) Is living in the home of another because of economic hardship;
- (C) Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance;
- (D) Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by Federal, State, or local government programs for low-income individuals;
- (E) Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons or lives in a larger housing unit in which there reside more than 1.5 persons reside per room, as defined by the U.S. Census Bureau;
- (F) Is exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution); or
- (G) Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient's approved consolidated plan;
- (2) A child or youth who does not qualify as "homeless" under this section, but qualifies as "homeless" under section 387(3) of the Runaway and Homeless Youth Act (42 U.S.C. 5732a(3)), section 637(11) of the Head Start Act (42 U.S.C. 9832(11)), section 41403(6) of the Violence

Against Women Act of 1994 (42 U.S.C. 14043e-2(6)), section 330(h)(5)(A) of the Public Health Service Act (42 U.S.C. 254b(h)(5)(A)), section 3(m) of the Food and Nutrition Act of 2008 (7 U.S.C. 2012(m)), or section 17(b)(15) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)(15)); or

- (3) A child or youth who does not qualify as "homeless" under this section, but qualifies as "homeless" under section 725(2) of the McKinney-Vento Homeless Assistance Act (42 U.
 - 9. Continuum of Care means the group composed of representatives of relevant organizations, which generally includes nonprofit homeless providers; victim service providers; faith-based organizations; governments; businesses; advocates; public housing agencies; school districts; social service providers; mental health agencies; hospitals; universities; affordable housing developers; law enforcement; organizations that serve homeless and formerly homeless veterans, and homeless and formerly homeless persons that are organized to plan for and provide, as necessary, a system of outreach, engagement, and assessment; emergency shelter; rapid re-housing; transitional housing; permanent housing; and prevention strategies to address the various needs of homeless persons and persons at risk of homelessness for a specific geographic area.
 - 10. Coordinated Entry System (CES): The Coordinated Entry System (CES) brings together existing programs into a no-wrong-door system, connecting homeless adults to the best resources for them. This system was developed to coordinate provider's efforts, create a real-time list of individuals experiencing homelessness in communities, and a means to quickly and efficiently match people to available housing resources and services that best fit their needs.
 - **11. Crisis Housing**: emergency shelter in the coordinated homeless system.
 - **12. Day Shelter:** a shelter whose primary purpose is to provide temporary shelter for the homeless in general or specific subpopulations of the homeless. The day shelter does not require occupants to sign leases or occupancy agreements. The day shelter meets the emergency shelter definition and may be funded as an emergency shelter under ESG. Also, the primary purpose must be evident in the shelter's features; at a minimum, homeless people must be able to stay in the facility for as many hours as it is open.
 - 13. Emergency Shelter: The term Emergency Shelter was revised by 24 CFR Part 576.2 to mean "any facility, the primary purpose of which is to provide a temporary shelter for the homeless in general or for specific populations of the homeless and which does not require occupants to sign leases or occupancy agreements. Any project funded as an emergency shelter under a Fiscal Year 2010 Emergency Solutions grant may continue to be funded under ESG. This definition excludes transitional housing. However, projects that were funded as an emergency shelter (shelter operations) under the FY 2010 Emergency Shelter Grants program may continue to be funded under the emergency shelter component under the Emergency Solutions Grants program, regardless of

whether the project meets the revised definition. The LA COC has adopted the term short-term crisis housing to refer to Emergency Shelter.

14. The definition of a family:

- a. Households consisting of one or more minor children (17 or under) in the legal custody of one or two adults who are living together and working cooperatively to care for the children. This includes 2-parent and 1-parent families, including those with same sex partners, families with intergenerational or extended family members, unmarried couples with children, families that contain adults who are not the biological parents of the children, and other family configurations.
- b. Households currently without minor children, in which the mother is in her last trimester of pregnancy, or mothers who have been medically diagnosed as having a "high risk" pregnancy.
- 15. Homeless Management Information System (HMIS) means the information system designated by the Continuum of Care to comply with the HUD's data collection, management, and reporting standards and used to collect client-level data and data on the provision of housing and services to homeless individuals and families and persons at-risk of homelessness.
- 16. Housing-ESG programs offer a household the opportunity to choose its neighborhood (including the school district) as well as its type of housing 9such single family home, apartment, duplex, garden-style home unit, Mobil home, ect.) Within the city of Pomona, however, the housing selected is subject to housing quality and occupancy requirements/standers as set forth in the city's ESG Program Guidelines.
- 17. Permanent Housing: The term 'permanent housing' means community-based housing without a designated length of stay, and includes both permanent supportive housing and permanent housing without supportive services.
- 18. Private nonprofit organization means a private nonprofit organization that is a secular or religious organization described in section 501(c) of the Internal Revenue Code of 1986 and which is exempt from taxation under subtitle A of the Code, has an accounting system and a voluntary board, and practices nondiscrimination in the provision of assistance. A private nonprofit organization does not include a governmental organization, such as a public housing agency or housing finance agency.
- 19. Program income shall have the meaning provided in 24 CFR 85.25. Program income includes any amount of a security or utility deposit returned to the recipient or subrecipient.
- 20. Program participant means an individual or family who is assisted under ESG program.

- 21. Program year means the consolidated program year established by the recipient under 24 CFR part 91.
- 22. Recipient means any State, territory, metropolitan city, or urban county, or in the case of reallocation, any unit of general purpose local government that is approved by HUD to assume financial responsibility and enters into a grant agreement with HUD to administer assistance under this part.
- 23. Subrecipient means a unit of general purpose local government or private nonprofit organization to which a recipient makes available ESG funds.
- 24. Supportive Services: The term 'supportive services' means services that address the special needs of people served by a project, including:
 - a. the establishment and operation of a child care services program for families experiencing homelessness;
 - b. the provision of employment assistance, including job training;
 - c. the provision of outpatient health services;
 - d. the provision of food assistance and nutritional counseling;
 - e. the provision of case management services;
 - f. the provision of assistance in obtaining permanent housing, including housing search;
 - g. the provision of outreach services;
 - h. the provision of life skills training;
 - i. the provision of mental health services, trauma counseling, and victim services;
 - j. the provision of benefits assistance in obtaining other Federal, State, and local assistance available for residents of supportive housing (including mental health benefits, employment counseling, and medical assistance, but not including major medical equipment);
 - k. the provision of legal services for purposes including requesting reconsiderations and appeals of veterans and public benefit claim denials and resolving outstanding warrants that interfere with an individual's ability to obtain and retain housing;
 - I. the provision of— (i) transportation services that facilitate an individual's ability to obtain and maintain employment; and (ii) health care; and
 - m. Other supportive services necessary to obtain and maintain housing.
- 25. Transitional Housing: The term `transitional housing' means housing the purpose of which is to facilitate the movement of individuals and families experiencing homelessness to permanent housing within 24 months or a longer period approved by HUD.
- 26. Victim service provider means a private nonprofit organization whose primary mission is to provide services to victims of domestic violence, dating violence, sexual assault, or

stalking. This term includes rape crisis centers, battered women's shelters, domestic violence transitional housing programs, and other programs.

- 27. Youth means a person less than 25 years of age.
- 28. Domestic Violence again Woman (VAWA) The Violence Against Women Act of 1994 (VAWA) is a United States federal law (Title IV, sec. 40001-40703 of the Violent Crime Control and Law Enforcement Act, H.R. 3355)