



City of Pomona Planning Division

HOME OCCUPATION ZONING CLEARANCE APPLICATION

A business license shall be required prior to conducting any home occupation and shall be limited to office use only. Please review the attached Home Occupation Ordinance regulations prior to application submittal.

A Home Occupation Zoning Clearance application is a **required form** in order to submit a Business License application with the Business License Division.

BUSINESS INFORMATION

BUSINESS	Name of Business:
	Phone/Email:
	Address:

CONTACT INFORMATION

PROPERTY OWNER	Name:
	Phone/Email:
	Address:

If property owner is different than the applicant, please provide the following information:

APPLICANT	Name:
	Phone/Email:
	Address:

BUSINESS DESCRIPTION

Please provide a description of the business operations: _____

STATEMENTS OF INTENDED USE

	YES	NO
Do you intend to offer, sell transmit, exchange, for consideration, or otherwise allow the provision of any cannabis based product or service to any person(s) at your place of business or commercial property?		
Do you intend to offer, sell transmit, exchange, for consideration, or otherwise allow the provision of any massage or any massage-related, services to any person(s) at your place of business or commercial property?		
Do you intend to offer, sell transmit, exchange, for consideration, or otherwise allow the provision of any recycling, or any waste-related services to any person(s) at your place of business or commercial property?		

STATEMENT OF ACKNOWLEDGEMENT

I fully understand and acknowledge that cannabis related businesses are prohibited in every portion of the City of Pomona. I have no intention to locate, operate, own, lease, supply, allow to be operated, or aid, abet or assist in the operation of any cannabis related businesses within the City of Pomona. In the event that the applicant and / or its business operation, premises or building(s) fails to abide with this Statement of Acknowledgment, the business license shall be revoked upon 72 hours written notice provided to the applicant.

By signing the signature line below, you are acknowledging and accepting that the answers you provided above are accurate and true. Also, by signing the signature line below, you are acknowledging and accepting that any false, misleading, or fraudulent answer provided above may be grounds for the denial, suspension, and / or revocation of a City of Pomona business license.

DATE

APPLICANT SIGNATURE

DATE

PROPERTY OWNER SIGNATURE

HOME OCCUPATION REGULATIONS



1. A Home Occupation Permit is not transferable. A permit for each new home occupation must be applied for.
2. A home occupation shall be limited to an office.
3. No person shall be employed other than members of the resident family.
4. There shall be not more than one home occupation in any dwelling unit.
5. Notwithstanding any provisions of this section to the contrary, any use not deemed detrimental to the subject area which is conducted by physically handicapped persons or by persons for therapy, provided that in either case the applicant's claim for handicap or therapy is supported by a written statement by a medical doctor or in the event that the applicant is receiving services from an authorized rehabilitation agency by a written statement from this agency. In all cases it is subject to a conditional use permit.
6. No goods or products shall be sold or displayed on the premises.
7. No Use of Commercial Delivery Vehicles. The use of commercial vehicles for the delivery of materials or equipment to or from the premises is expressly prohibited.
8. There shall be no storage of materials, supplies, and/or equipment in a garage, accessory buildings, or outdoors. Stock-in-trade shall not change the residential use of any room.
9. No signs or other advertising of the premises shall be permitted.
10. A home occupation shall be confined entirely to one room in the dwelling and the entrance to such space shall be within the dwelling. No garage or accessory building shall be used for a home occupation.
11. No addition or remodeling is permitted in connection with the home occupation.
12. No pedestrian or vehicular traffic shall be generated by the use. No customers, clients or other persons may visit the premises for business purposes.
13. There shall be no utility connection added or established to serve the use.
14. In no way shall the appearance of the structure be altered or the conduct of the home occupation within the structure be such that the structure may be reasonably recognized as serving a nonresidential use, either by color, lighting, signs, sounds, noises, vibrations, or any other similarity.
15. There shall be no use of material or mechanical equipment not recognized as being part of reasonable household material and equipment.